

City of Lafayette
Regular Meeting Agenda
Creeks Committee

Monday January 9, 2012 (7:00 pm)
Lafayette City Offices, Conference Room 265
3675 Mt. Diablo Boulevard, Lafayette, California

1. Call to Order and Roll Call (7:00 pm)
2. Consent Calendar (7:00)
 - a. Approval of agenda
 - b. Approval of minutes from December 5, 2011 meeting.
3. Public Comments (7:05)
4. New Business (7:10)
 - a. Creek information updates (7:10)
 - b. Task group updates (7:15)
 - c. Consider letter of support for Contra Costa Resource Conservation District Community Watershed Stewardship grant proposal for a Walnut Creek watershed coordinator (7:25)
 - d. Discuss potential Creeks Committee involvement in vision map for Plaza Way Overlay concept (7:35)
5. Old Business (7:40)
 - a. Discuss and review CCC Fish and Wildlife Committee grant proposal for signage (7:50)
 - b. Outline Downtown Specific Plan task group meeting with Resource Design Group and Council Liaisons (8:20)
6. Agenda for February 6, 2012 meeting (8:55 pm)
7. Adjourn (9:00 pm)

I, David Terhune, declare under penalty of perjury that this agenda has been posted at least 72 hours in advance at the Lafayette City Offices, 3675 Mt. Diablo Boulevard, Lafayette, CA.

- Any writings or documents pertaining to an open session item provided to a majority of the City Creeks Committee less than 72 hours prior to the meeting, shall be made available for public inspection at City Hall located at 3675 Mt. Diablo Blvd, Suite 210, Lafayette, CA, during normal business hours.

City of Lafayette

General Information for Public Meetings

Location of Agendas and Agenda Packets: Agenda and packets are available for review by the public during regular work hours at the Lafayette City Offices, 3675 Mt. Diablo Blvd., Suite 210. Agendas and packets shall be made available at least 72 hours in advance of each meeting.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to David Terhune, Public Works Technician, 925-934-3908, at least 48 hours before the meeting, if possible.

Board Discussion: In accordance with State Law, the Board is generally prohibited from discussing and making decisions regarding items not posted on the agenda. Exceptions include items of urgency that become known to the Board after the posting of the agenda; discussion of such items requires a 4/5ths affirmative vote by the Board.

Persons Wishing to Speak: Any person may address the Board on any item listed on this agenda. Persons wishing to address the Board should complete a speaker slip and submit it to the City staff. In addressing the Board, speakers should step to the podium and state their names and addresses for the record.

Public Comments on Agenda Items: Persons wishing to speak on items listed on the agenda will be heard when called by the meeting chair. After the public has commented, the item will be closed to public comment and brought to the Board for discussion and action. There is no further comment permitted from the audience unless invited by the meeting chair.

Public Comments on Non-Agenda Items: Persons wishing to speak on matters not posted on this agenda are encouraged to submit the matter in writing to the City Clerk or staff aide at least ten days prior to the next regularly scheduled Board meeting date. Persons unable to do this may address the Board under the PUBLIC COMMENTS section of this agenda. Note, however, that such matters may be referred to staff for action or posted on a future agenda.

Time Limit on Comments: Persons will be permitted to speak for up to three minutes.

Posted Times: Posted times are estimated and actual times will vary. Public hearings may start later but never earlier than the posted time.

Reconsideration of Items: After the Board has acted on an agenda item, it may reconsider the same item later in the meeting in accordance with Council Rules of Proceedings II.D.4 in Resolution 2010-29.

Consent Calendar: All matters listed under consent calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time that the Board votes on the motion to adopt.

Notice Requirements: Lafayette Municipal Code Section 6-211 requires that the City provide public notice of the first public hearing for any meeting that requires public notice. If there are additional meetings, they are **not re-noticed**. Be advised that it is the responsibility of any interested party to follow the continuance date or dates, as well as to be apprised of whether project revisions have been submitted.

¹ “Board” is used here as a generic term for the City Council, commissions, committees, task forces, and other public decision-making boards.

City of Lafayette
Regular Meeting Agenda
Creeks Committee Action Agenda

Monday December 5, 2011 (7:00 pm)
Lafayette City Offices, Conference Room 265
3675 Mt. Diablo Boulevard, Lafayette, California

1. Call to Order and Roll Call (7:10 pm)
 - Present: Jeffrey Gilman, Austin Payne, Will Elder, Scott Honegger, Laura Ponder, Peter Gutzwiller, and David Terhune, City Staff
 - Absent: Abigail Fateman
2. Consent Calendar (7:10)
 - a. Approval of agenda
 - Motion to approve by Scott. Second by Peter. *Motion approved unanimously*
 - b. Approval of minutes from November 7, 2011 meeting.
 - Motion to approve by Jeff. Second by Scott. *Motion approved unanimously*
3. Public Comments (7:10)
 - N/A
4. New Business (7:10)
 - a. Creek information updates (7:10)
 - Discussion only*
 - b. Task group updates (7:30)
 - Discussion only*
 - c. Report on Contra Costa County Creek and Watershed Symposium (7:35)
 - Discussion only*
 - d. Discuss Downtown Specific Plan Task group meeting with Resource Design Groups and Council Liaison (7:45)
 - Discussion only*
5. Old Business (8:00)
 - a. Discuss and review grant proposal for signage (8:00)
 - Discussion only*
 - b. Task group breakout session (8:05)
 - Discussion only*
 - c. Task group report back (8:20)
 - Discussion only*
6. Agenda for January, 2012 meeting (8:20 pm)
 - Motion to set the date for January 9, 2012 by Scott. Second by Jeff. *Motion approved unanimously*
7. Adjourn (8:30 pm)
 - Motion to adjourn by Scott. Second by Laura. *Motion approved unanimously*

Lafayette Creek Educational/Interpretive Panels

1) Project Narrative

This is a proposal to design, print and install two interpretive panels along a pervious concrete trail (adjacent to Lafayette Creek) that connects downtown Lafayette to the Lafayette Reservoir. The popularity of this trail provides opportunities for public education about creeks, stewardship of the watershed, and showcasing of Low Impact Development techniques. This proposal to the CCC Fish and Wildlife Committee requests \$4,200.

This half mile of all-purpose trail along Lafayette Creek from downtown Lafayette to the Lafayette Reservoir was installed with pervious concrete in 2009. The pervious concrete allows water to infiltrate into the ground, as otherwise would not occur with the use of conventional impervious surfacing materials, thus preserving soils hydration for the adjacent creek. The Lafayette Creeks Committee, a city appointed advisory committee, worked with the City's Public Works staff and community members to design and construct the trail using this Low Impact Development (LID) technology. The trail has been a huge success. It is heavily used on a regular basis and the pervious pavement surface has held up to the high use. There is currently no signage to educate trail users about the trail's construction, the importance of creeks or the community's role in protecting watershed health.

The East Bay Municipal Utility District recently installed new signage around the Lafayette Reservoir, and the Lafayette Creeks Committee will work with EBMUD staff to create a consistent look and message on the proposed signs and the existing Reservoir signs. Signage will be designed to be durable and to withstand weather. The signs will be designed with input from the Lafayette Creeks Committee, City staff, the Friends of Lafayette Creeks, EBMUD and other local groups.

How it meets the requirements of Section 13103

Section 13103 (a): The proposed interpretative signage along the pervious path adjacent will be adjacent to the Lafayette Creek and along the trail to the Lafayette Reservoir. The panels will highlight innovative features of the trail that help protect the creek and educate trail users about their role in help protect watersheds. When people better understand how creeks and watersheds function, they can better protect our natural resources and the fish and wildlife that use them.

2) Project schedule

Summer 2012: Develop interpretive panels

Fall 2012: Install interpretive panels

3) Project budget

TASKS	FUNDING SOURCES		
	FWC Prop Fund ¹	Lafayette Creeks Committee	Volunteer ²
TASK 2: Interpretative panel			
Design	\$2,000	\$500	\$500
Production	\$2,000		
Installation	\$200		\$600
Project Total	\$4,200	\$500	\$1,100

Footnotes

1 These estimates are based on conversations with EBMUD staff who were recently involved in the production and installation of signs at the Lafayette Reservoir.

2 The value of donated volunteer labor is calculated at CA minimum wage, \$8.00/hour.

Eagle scouts have indicated interest completing the panel installation as part of a troop project. Though we expect the Scouts to be able to provide the labor for the installation, the proposed budget does cover some minor expenses related to equipment needed to install the panels.

4) Annual budget of the organization

The Lafayette Creeks Committee annually has a typical total budget of approximately \$2,000. The budget is determined and allocated annually by the City Council. The Creek Committee is committing \$500 of the two-year budget to this project as a match for this grant. In previous years the Creeks Committee's budget has been used to assist with a variety of creek related activities including room rentals for Contra Costa Watershed Forum meetings, on going maintenance of creek projects, sponsorship of the Quadrennial Creeks and Watershed Symposium, and development of educational pamphlets including local watershed maps.

5) Statement describing the applying organization

The City of Lafayette is in the Walnut Creek Watershed. The city has an elected City Council and small staff. The city depends on variety of volunteer committees to advise on issues. The Lafayette Creeks Committee advises the Council and city staff on creek, water quality and flood control related issues. This committee has 7 members with a range of experience related to creeks, hydrology, applicable regulation, local government, and riparian resource management. The Creeks Committee has worked with the City's Public Works Department to develop this proposal. Members of the Lafayette Creeks Committee are: Will Elder (chair), Peter Gutzwiller (vice-chair), Scott Hoenegger, Jeff Gilman, Austin Payne, Abigail Fateman, and Laura Ponder.

6) Statement describing the qualifications of the sponsoring organization and participating individuals

Will Elder - Will has been a volunteer member of the Lafayette Creeks committee for 11 years. With the Committee, he has helped spearhead community surveys, city-wide creek awareness campaigns utilizing outreach materials developed by the committee, and creek side restoration projects. Professionally, Will is an interpretive ranger and media specialist with the Golden Gate National Recreation Area and has worked on many interpretive sign projects for the National Park Service.

7) List of individuals responsible for performing the project and individuals responsible for overseeing the project:

Will Elder, Chair, Lafayette Creeks Committee

Ron Lefler, City of Lafayette Public Works Director

Statement of permits needed: No permits are needed for this project.



Foot traffic on pervious path adjacent to Lafayette Creek, August 2010



New interpretive panels installed along hiking path at EBMUD Lafayette Reservoir