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Planning Commission

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2-301 Creation of planning commission.

A city planning commission of the city of Lafayette is established. The planning commission consists of seven members appointed by the city council. (Ord. 25 § 3(5) (part), 1969; Ord. 10 § 1 (part), 1968)

2-302 Qualifications.

Each member of the planning commission shall be a qualified elector of the city. (Ord. 25 § 3(5) (part), 1969; Ord. 10 § 1 (part), 1968)

2-303 Term of office.

(a) The term of office of each member is two years ending on December 31st, except as provided in subsection (b). Each member serves until his successor is appointed and qualified.

(b) The members serving at the time this section takes effect continue their present terms ending on May 31, 1989 or 1990, as established at the time of appointment. The members appointed to serve beginning June, 1989 and January, 1990 shall serve 19 months, through December 31st.

(Ord. 374 § 1, 1989; Ord. 74 § 1, 1971; Ord. 43 § 1, 1970; Ord. 25 § 3(5) (part), 1969; Ord. 10 § 1 (part), 1968)

2-304 Removal or vacancy.

A member of the commission may be removed by a majority vote of the council. A vacancy is filled in the same manner as the original appointment. A person appointed to fill a vacancy serves for the remainder of the unexpired term. (Ord. 25 § 3(5) (part), 1969; Ord. 10 § 1 (part), 1968)

2-305 Absence from meeting.

(a) If a member of the commission is absent without cause from three successive regular meetings of the commission, the office becomes vacant automatically. The commission shall immediately notify the city council of the vacancy.

(b) A member is not absent without cause if his absence is (1) due to illness; or (2) unavoidable and the member gives the secretary of the commission written notice before the day of the meeting that he will be absent and giving the reason for the absence.

(Ord. 25 § 3(5) (part), 1969; Ord. 10 § 1 (part), 1968)

2-306 Time and place of regular meeting.

The commission shall meet on the first and third Thursdays of each month at the hour of seven-thirty p.m., at the Lafayette Community Center, 500 St. Mary's Road, Lafayette. (Ord. 404 § 1, 1993; Ord. 374 § 2, 1989; Ord. 339 § 3, 1985; Ord. 105 § 1, 1973; Ord. 25 § 3(5) (part), 1969; Ord. 10 § 1 (part), 1968)

2-307 No compensation.

Members of the planning commission do not receive compensation for attendance at commission meetings. (Ord. 25 § 3(5) (part), 1969; Ord. 10 § 1 (part), 1968)

2-308 Appointment of chairman, vice-chairman and secretary.

The commission shall elect a chairman and vice-chairman from among its members. The chairman and vice-chairman serve for a term of one year and until the successor of each is appointed and qualified. The commission shall appoint a secretary, who need not be a member of the commission. (Ord. 25 § 3(5) (part), 1969; Ord. 10 § 1 (part), 1968)

2-309 Adoption of rules.

The commission shall adopt rules for the transaction of its business and shall keep a public record of its resolutions, transactions, findings and determinations. (Ord. 25 § 3 (5) (part), 1969; Ord. 10 § 1 (part), 1968)

2-310 Duties and powers of the commission.

In addition to the duties, rights and powers imposed by state law, the commission shall perform the duties and has the rights, powers and privileges provided by ordinance or resolution of the city council. (Ord. 25 § 3(5) (part), 1969; Ord. 10 § 1 (part), 1968)

2-311 Quorum.

Four members of the commission constitute a quorum for the transaction of business. (Ord. 39 § 1, 1970; Ord. 25 § 3(5) (part), 1969; Ord. 10 § 1 (part), 1968)

2-312 Duties of officers of the commission.

(a) Chairman. The chairman shall preside at all meetings of the commission. He shall appoint all committees and shall perform all the duties necessary or incidental to his office.

(b) Vice-chairman. The vice-chairman is chairman in the absence or inability of the chairman to act.

(c) Secretary. The secretary shall keep minutes of each meeting and shall record each hearing and official action. On all official actions upon which a vote is taken, the secretary shall take the vote by roll call vote in alphabetical order with the chairman voting last. The secretary shall examine incoming mail for proper referral and answer correspondence for the commission. The secretary shall maintain records of operations and shall perform such other duties as the commission may assign.

(Ord. 25 § 3(5) (part), 1969; Ord. 10 § 1 (part), 1968)