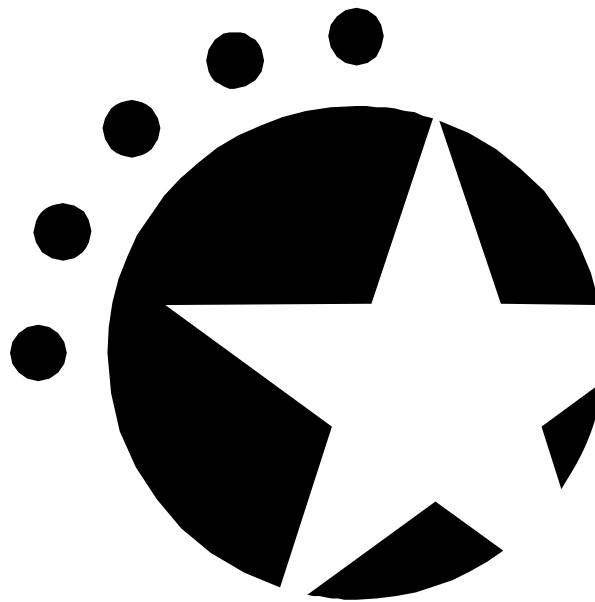


City of Lafayette
Proposed Budget
& Workplan
FY24-25





City of Lafayette
Staff Report
City Council

Date: June 24, 2024

Staff: Niroop Srivatsa, City Manager
Tracy Robinson, Administrative Services Director

Subject: FY24-25 Amended Proposed Budget and Workplan

The City Council considered the FY24-25 Proposed Budget at their meeting on June 10, 2024 and made the following changes:

1. Allocated the remaining ARPA funds (\$1.99M) to FY24-25 general operation expenses
2. Allocated an additional \$48K to Crossing Guards so that the City can fund ½ of the expenses for that program

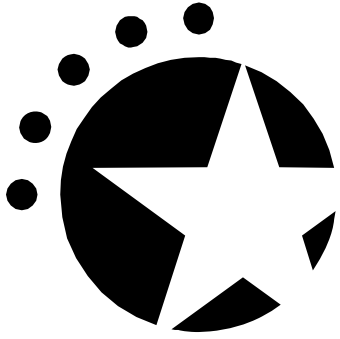
As a result, the General Fund Reserve estimate for FY24-25 increased to \$15.7M (75%). The addition of ARPA funds allows the City to meet the 60% reserve standard through FY25-26 without significant cuts to services but also without any additional projects or programs.

The attached budget incorporates these changes.

The Council also considered budget reductions totaling \$2.2M across all departments that would be necessary to balance the budget in future years. The Council decided to delay specific cuts pending a decision on whether to put a sales tax revenue measure on the November 2024 ballot.

RECOMMENDATION

Approve Resolution 2024-22.



City Manager's Memo



City of Lafayette
Staff Report
City Council

Date: June 10, 2024

Staff: Niroop Srivatsa, City Manager
Tracy Robinson, Administrative Services Director

Subject: FY24-25 Proposed Budget and Workplan

INTRODUCTION

The current City Council goals remain largely unchanged from the previous few years:

1. Develop a fiscal sustainability plan for the short-term and long-term
2. Wildfire prevention, preparedness/responsiveness and utility safety
3. Downtown/Mt. Diablo corridor enhancement plan (multi-year)

For the last three years, the budget's 5-year model has anticipated that the City will likely be deficit spending and not be able to maintain the General Fund reserve goal in future years unless additional sources of revenue are found. The FY24-25 budget is not balanced and shows a significant deficit. While the estimated reserve standard is 66% -- still above the 60% threshold -- the 5-year model shows ongoing deficits of over \$2M annually -- roughly 10% of the total General Fund budget. At this rate, the reserve standard will fall below 60% next fiscal year and then continue to fall precipitously each year after that.

This is unfortunate and unprecedented. Lafayette was incorporated in 1968 as a limited-service City and we are very proud to have been able to keep expenses down and consistently balance our budgets. However, the last several years have been challenging financially. High inflation on the heels of the pandemic combined with an unceasing number of unfunded mandates imposed by the State, has forced the City into a critical situation with respect to fiscal sustainability. Without new revenue, we will not be able to continue to offer the current level of services or take on any additional new projects. In addition, the City Council will have to make difficult decisions about which programs and services to reduce or cut entirely.

WHY DOES THE CITY HAVE A DEFICIT

There are several interrelated reasons the City is experiencing a deficit now, but the main one is that expenses are increasing faster than revenue. Anyone who has gone to a grocery store or filled up their gas tank recently knows that everything is more expensive than it used to be, and income is not keeping

up. For example:

- The cost to maintain our 92 miles of public roads has increased by \$1M a year due primarily to an increase of 33% in the cost of contracted labor and materials over the last three years compared to an increase of only 23% in revenue over the same time period.
- The cost of insurance (general liability, property, and employment insurance) has gone up \$440K over the last five years -- including the most recent estimate for FY2-25 which has increased \$85K (17%) over last year alone. While Lafayette has had no large losses or claims, the increase is due to more “global” factors, including a nationwide increase in catastrophic losses, numerous large scale wildfire incidents and an escalating propensity for lawsuits combined with large jury award and courts and juries more often favoring plaintiffs.
- The cost to maintain the Downtown Core Area Landscape and Lighting District has risen 23% over the last 10 years but the taxes collected specifically for this maintenance have remained flat. The gap in funding is now approaching \$250K annually.

In addition to inflation, there are a number of projects and mandates that have been imposed both by the State and by the expectations of the community that have led to increasing costs:

- Ancillary infrastructure such as curbs and ramps to satisfy ADA requirements as well as sidewalks, paths, speed bumps, and flashing beacons which support the Council’s commitment to Vision Zero have redirected money away from pure paving projects.
- The State continues to mandate programs and policies onto cities without providing additional revenue. A good example is Stormwater Pollution where the water board consistently increases requirements for compliance without giving cities the ability to increase revenue. The deficit this year is close to \$300K, up 36% from 5 years ago.
- Affordable housing mandates are also expensive. In addition to the \$215K annually set aside to assist with affordable housing, 60 programs were submitted to HCD that the City must implement, which will require the equivalent of at least one full-time employee for the next several years.

As the City has grown and acquired assets, the cost of maintenance for the City’s infrastructure has continued to increase. While the City’s practice has been to set aside money in “sinking funds” to accrue money over time for large capital expenses, inflation has taken a toll, and the amounts are simply insufficient for future needs. For example, all the infrastructure related to Vision Zero projects and neighborhood traffic calming will require ongoing maintenance. It is critical to note that every future project, even those built primarily with grant funds, will need to have money set aside for maintenance and those funds do not currently exist.

Finally, 93% of residents polled indicated that they are satisfied with their quality of life in Lafayette. Many of the initiatives undertaken by the City over the years have been at the request of residents who want safer streets for pedestrians, drivers, and bicyclists, who want the City’s infrastructure to be well-maintained and attractive and who want a safe, healthy and sustainable environment. While the City

has implemented specific projects and programs that address these desires, they come at a cost that is increasing every year.

BOTTOM LINE

While the current budget provides funding this fiscal year to address the Council's major goals, the structural and ongoing issues discussed above continue to put pressure on the City's finances. Without additional, ongoing revenues, the City will not be able to continue to fund the most important priorities as articulated by residents in a recent opinion poll:

- ✓ Adequately maintaining City streets, roads, and storm drains
- ✓ Maintaining an appropriate level of wildfire preparedness
- ✓ Ensuring safe traffic circulation for everyone -- motorists, bicyclists, and pedestrians

There are only a few viable options for solving this budget shortfall – raise revenue, cut services or a combination of the two.

Furthermore, it is important to note that the forecast -- and future shortfall -- is based only on the current level of services and does not provide for any additional projects that may be necessary to plan for increased housing and traffic, new amenities such as downtown parks, or the maintenance of aging infrastructure like the Community Center and other City property.

MITIGATION STRATEGIES

The Fiscal Sustainability Subcommittee recommends that the Council consider a sales tax increase of up to 1%, which would bring the rate up to 9.75% -- the same as is currently in Moraga and Orinda. While the Council considers this option, staff recommends that the remaining \$1.8M in ARPA funds be directed to General Fund projects in FY24-25 which will extend the City's ability to meet the General Fund reserve requirement for an additional year through FY25-26.

Given that in the recent survey 86% of respondents indicated that they were satisfied with the level of services currently being provided, staff does not recommend making any cuts to the budget immediately without giving residents an opportunity to have robust and thoughtful discussions about the impact of potential cuts and whether they would be willing to support a sales tax measure instead. Rather, potential cuts to programs, services and staff could take place when the final budget is approved in December.

BUDGET HIGHLIGHTS

For **FY23-24**, General Fund expenses are expected to be \$2.1M less than budgeted due primarily to projects that were deferred and re-budgeted in FY24-25.

| FY 23-24 Expenses | Estimate vs Budget |
|-----------------------------|---------------------------|
| Projects Deferred | (\$1,415,000) |
| Contract Sheriff's Services | (270,000) |
| Prior Year Savings | (275,000) |
| Miscellaneous | (160,000) |
| TOTAL | (\$2,120,000) |

For **FY23-24** revenue estimates are \$263K more than budgeted:

| FY 23-24 Revenue | Estimate vs Budget |
|-------------------------|---------------------------|
| Sales Tax | \$(138,000) |
| Property Transfer Tax | (129,000) |
| Property Tax | 103,000 |
| Fees for Service | 123,000 |
| Motor Vehicle In Lieu | 124,000 |
| Investment Revenue | 125,000 |
| Other | 55,000 |
| TOTAL | \$263,000 |

While the combination of lower expenses and higher revenue translates to a positive swing of over \$2.3M, most of the variances in expenses are attributable to timing and those funds were largely re-budgeted in FY24-25.

In upcoming **FY24-25** budgeted expenses will be only slightly higher than the prior year budget overall:

| FY 24-25 Expenses | Final FY24 vs Proposed FY25 |
|--------------------------|------------------------------------|
| Police Services | \$470,000 |
| Legal | 150,000 |
| ARPA-related | (390,000) |
| Misc | 100,000 |
| TOTAL | \$130,000 |

Revenues have been budgeted conservatively and are expected to be only about \$325,000 more than the FY23-24 estimated actuals. Of note is that sales tax is expected to remain relatively flat:

| FY 24-25 Revenue | Estimated FY24 vs Proposed FY25 |
|-------------------------|--|
| Sales Tax | \$48,000 |
| Property Tax | 212,000 |
| Motor Vehicle In Lieu | 123,000 |
| Investments | 75,000 |
| Fees for Service | (123,000) |
| Misc | (10,000) |
| TOTAL | \$325,000 |

HIGHLIGHTS OF GENERAL FUND CHANGES

- **Personnel**

- ✓ Budget reflects a full year of expenses for all positions. It is proving difficult to recruit for positions, at all levels due to a variety of factors ranging from salary expectations, the high cost of living in the Bay Area and competition for senior level personnel in PERS-cities.
- ✓ Although they are fully budgeted, the following positions are being held open pending confirmation of on-going funding: Personnel Analyst, Management Analyst and Senior Engineer and at least one Planning position. While these positions are important to ongoing operations and accomplishing Council goals, management does not feel it would be appropriate to hire people if funding is not secure.
- ✓ Reorganized Parks & Recreation positions to eliminate Facilities Maintenance Worker position in favor of increased contract maintenance for parks and trails facilities which resulted in increased services for the same level of expenses.

- **City Council**

- ✓ \$10K for hosting Mayor’s Conference
- ✓ \$80K for 2024 elections

- **General Plan Advisory Committee**

After completing the Housing Element and Safety Element of the General Plan, the committee will now concentrate on the Land Use Element. \$200K has been budgeted for consultants for the project.

- **Police Services / Traffic Enforcement / Supplementary Law Enforcement**

- ✓ Contract services increased by \$380K (5.1 %)
- ✓ Additional cost for two police motors and two rebuilds is \$120K (one-time expense)
- ✓ Fuel for police vehicles increased by \$55K (58%)
- ✓ Animal Control contract increased by \$45K (20%).

- **Crossing Guards**

Crossing guard expenses have been budgeted at \$100K, which was the Council's policy prior to last year when the School District requested an additional \$40K. The Council agreed to a one-time increase and committed to further discussion. The City has received a request from the district for \$148K for FY24-25.

- **Street Maintenance**

Council approved traffic calming speed bumps for Los Palos Drive that will cost a total of \$90K. This is budgeted in FY23-24 and FY24-25 and will use all but \$10K of the remaining money in the Traffic Calming sinking fund. After this project is completed there will be no resources for additional traffic calming efforts as requested by residents unless funds are replenished or the Council changes its policy to contribute 100% towards these traffic calming projects.

- **Parks and Trails Maintenance**

The cost for repaving the parking lot at the Community Center has been re-budgeted to the current fiscal year (FY24-25). Although the Council allocated funds to this project in FY23-24, the Engineering staff had no resources to devote to this effort.

- **ARPA**

Funds have been rebalanced and re-budgeted to close out current projects. There is \$1.99M in remaining ARPA funds that must be must be committed by December 2024 and spent by December 2026.

- **Planning**

Funds for the following projects have been re-budgeted from the prior fiscal year: Housing Element Update (\$150K), Comprehensive Fee Study (\$100K), Objective Design Standards (\$50K), Downtown Specific Plan (\$300K), and Permit Ready ADU Plans (approximately \$50K to be paid for via a grant from Senator Glazer's office).

- **Engineering**

Added \$30K as part of the comprehensive fee study project that also includes Planning and Parks, Trail & Recreation.

- **Legal Services**

Included \$150K for additional legal fees.

- **Rent & Expenses**

Costs for office space increased by \$40K for annual rental increase as stipulated in the lease.

- **Insurance**

Insurance expenses for property, liability (general, excess and employment) increased a total of \$85K. This is part of an overall trend in the insurance industry and driven primarily by the cost of liability insurance. Over the last 5 years, since FY19-20, overall insurance costs have increased by \$441K – a 186% increase. On the other hand, the cost for Workers Compensation insurance has stayed relatively flat with a modest increase of only \$20K.

HIGHLIGHTS OF OTHER FUND CHANGES

- **Capital Improvement Program (Fund 14)**

- ✓ This year's CIP totals \$5.4M and is less ambitious than the prior year however, there are several important items of note:
- ✓ The 2024 Pavement repair bids came in \$850K over the Engineer's estimate. Savings from previous projects of approximately \$300K were able to backfill some of that overage, it left a gap of \$540K.
- ✓ \$370K of Measure J funds were allocated to the Pathway at School/Topper/St. Mary's and \$150K of Measure J funds were allocated to the RFFB crossing at Hampton/Mt. Diablo. Because Measure J funds are a primary source for regular Pavement Repair projects that keep the City's PCI at its current level, the result of using these funds for projects other than regular road repair has left a gap in the 2025 Pavement Management program of \$460K.
- ✓ Council previously authorized that \$1M of the remaining ARPA funds be allocated to these projects for the FY24-25 Capital Improvement Program to make the Pavement Management projects "whole". Staff has already noted that going forward, to maintain the current Pavement Management Index at 72, it will cost about \$1M more annually.
- ✓ It is critical to understand that the primary funds available for regular road maintenance come from Measure J, Gas Taxes, Solid Waste Impact Fees, and the General Fund. To the extent that these funds are spent on projects other than pavement management, the PCI will continue to deteriorate.

- **Recreation Programs (Fund 31)**

Recreation Programs have continued to generate a robust surplus especially with the addition of after school care, which is enormously popular. For FY23-24 the estimated surplus is \$400K and for FY24-25, it is \$267K which is likely conservative. Surpluses generated in this program are counted towards the General Fund reserve, and at the end of FY24-25 is estimated to be approximately \$1.6M, or about 11% of the total reserve amount.

- **Parking Programs (Fund 32)**

The Parking Program has been losing money since the pandemic – approximately \$90K in each of the last two years. In March 2024 the rate for parking meters was raised to \$2/hour. Once the revised rate has been implemented for a full year, the program will generate approximately \$30K per year in additional revenue, although at that level, it could take more than 10 years for the fund to break even.

- **Stormwater Pollution (Fund 53)**

In FY22-23, \$440K of ARPA money was transferred to Stormwater Pollution to help alleviate part of the ongoing funding gap. It was expected that ½ of the gap could be funded each year with ARPA and that it would last for about four years. Unfortunately, costs have continued to increase, especially in years with significant storm activity. This is the last year that ARPA funds will be available, thus increasing the General Fund’s responsibility to bridge the gap sooner than expected. This increases the General Fund’s burden by about \$150K per year.

- **Library Operations (Fund 72)**

The waterproofing project (\$200K) originally scheduled for FY23-24 was re-budgeted, however, in FY23-24 the HVAC was upgraded instead, which also cost \$200K. Since both of these projects are considered capital projects, they are the responsibility of the City rather than the Library Foundation. Therefore, \$200K will be released each year (FY23-24 and FY24-25) from the Library Maintenance sinking fund.

HIGHLIGHTS OF TRANSFERS & SINKING FUND CHANGES

General Fund Transfers

- Parks Facilities (Fund 12) - \$35K for the All-Ages Parks Project, predicated on a \$50K match from the community.
- Park Facilities (Fund 12) & Parkland Acquisition (Fund 17) - \$82K for administrative costs. It has been the Council’s policy to transfer General Fund money to cover the cost of staff time spent working on these projects. While the City does receive a 1% administrative for Parks Facilities and Acquisition, the General Fund is subsidizing personnel expenses for Parks staff by about \$50K annually.
- Capital Improvement Projects (Fund 14) - \$650K from the General Fund, an additional \$250K from the Administrative Fee paid back from State to the Redevelopment Agency Successor Agency and \$1M from ARPA.
- Public Facilities (Fund 16) - \$125K for the Community Center roof replacement and an additional \$50K for the police building capital maintenance sinking fund.
- Senior Transportation (Fund 36) - \$40K annual contribution plus \$5K from ARPA funds for the downtown shuttle program.

- Library Operations (Fund 37) - \$200K for waterproofing capital project and \$170K for additional library hours and use of the Don Tatzin Hall for City meetings.
- Housing Successor Agency (Fund 38) - \$215K for affordable housing projects.
- Core Area Maintenance (Fund 52) - \$113K which is slightly less than the prior year.
- Stormwater Pollution (Fund 53) - \$169K which is \$32K more than the prior year and exhausts the ARPA funds that were transferred, thus putting additional pressure on the General Fund going forward.
- Supplemental Law Enforcement (Fund 73) - \$470K for additional officers.
- Insurance (Fund 76) - \$678K for insurance premiums.

Sinking Funds

- \$1M **released** from ARPA for Capital Improvement Projects
- \$90K **released** from Traffic Calming for the Los Palos speed bumps which leaves only \$10K in reserve for future projects
- True-up of public art funds for the BART project now that funds have been received from the developer
- Normal annual contributions as set by previous Council policy

HIGHLIGHTS OF CHANGES IN THE RESERVE STANDARD & FIVE-YEAR MODEL

In FY24-25, the budget shows a \$13.9M reserve (65%), which is \$1.1M over the target. However, the Five-Year model shows ongoing structural deficits of about 10% of the total General Fund budget -- \$2.2M+ annually. This means that without additional revenue, the City will not be able to maintain the 60% reserve standard beyond FY24-25.

There are two notable changes in the 5-Year Model:

- ✓ Sales Tax revenue expectations have been **decreased** relative to prior estimates based on analysis by our sales tax consultant -- \$90K in FY24-25 up to \$172K in FY28-29.
- ✓ Police contract expenses are increasing at about 5% annually. Previously, the annual “inflater” for police expenses was set at 3.5%, however, since 72% of police costs are related to the contract, the inflater was **increased** to 4% overall.

UNFUNDED REQUESTS

There are several unfunded projects and requests that are not currently included in the budget:

- \$3.3M - \$4.4M - Estimated cost to replace/upgrade the Community Center Roof and HVAC system and boiler.

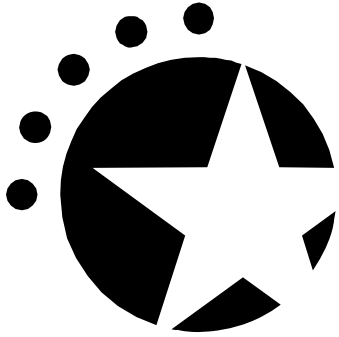
- \$650K - The patio at Buckeye Fields needs to be upgraded as it is buckling and cracking. This project was initially scheduled to be done prior to Covid but put on hold.
- \$270K – Buckeye Parking Lot (\$135K) and Community Park Parking lot (\$122K). \$170K was allocated last year for the Community Center Parking lot which is estimated to cost \$181K. Although the Council also allocated \$25K per year into a sinking fund for City parking lot repaving projects, it will take at least 10 years -- not including inflation – to accumulate enough money for these projects.
- \$200K – Razing the Campana building for safety reasons and to allow for additional public parking.
- \$80K – Remote-controlled mower for weed abatement and fire clearing for City-owned parks and trails. Although this is a large capital expense, it would be less expensive in the long run as compared to string-trimming or goat rental.
- \$48K - Expenses for crossing guards to be split with the school district. Council has authorized up to \$100K in the current budget but prior year expenses have been at least 40% higher than that.
- \$unknown – Funds for traffic calming requests from residents have been almost entirely depleted.

In addition to requests for this fiscal year, there are several large-scale, long-term projects that are on the horizon. Without additional revenue, none of these projects can be accomplished. Even if the City were to be able to secure grant funds or get money from sources other than the General Fund, the cost of ongoing maintenance will be the responsibility of the General Fund and will need to be included in future budgets. As a rule of thumb, about 5% of the original cost of the project should be saved each year towards maintenance. So for example, a \$1 million pathway would require about \$50K in maintenance saved each year and increased annually at the rate of inflation. Examples of these projects include:

- Downtown Plan Implementation
- Aqueduct Pathway
- Downtown Corridor Enhancements
- Downtown Parks
- Additional Open Space
- West Reach Project
- Vision Zero Safety Improvements

RECOMMENDED ACTION

1. Authorize use of remaining ARPA funds for General Fund expenses in FY24-25
2. Approve Resolution 2024-22



Summary Pages

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
SUMMARY OF CASH BALANCES AND CHANGES

| <i>FUND #</i> | <i>FUND</i> | <i>Estimated Cash Balance 7/1/2024</i> | <i>Estimated Revenue FY2024-25</i> | <i>Transfer In</i> | <i>Transfer Out</i> | <i>Estimated Expenditures, FY2024-25</i> | <i>Sinking Funds and Special Reserves</i> | <i>Estimated Fund Balance 6/30/2025</i> | <i>Change in Fund Balance</i> | <i>Loans (Assets) & Liabilities</i> | <i>Cash Position</i> |
|---------------|----------------------------------|--|------------------------------------|--------------------|---------------------|--|---|---|-------------------------------|---|----------------------|
| 11 | General Fund | 19,468,302 | \$20,120,218 | \$25,000 | \$4,254,995 | \$20,075,783 | \$4,302,460 | \$10,980,283 | (\$8,488,019) | \$0 | \$10,980,283 |
| 12 | Parks Facilities | (59,625) | 216,000 | 97,000 | 0 | 47,689 | 15,000 | 190,686 | 250,311 | 0 | \$190,686 |
| 14 | Capital Improvement Projects | 1,375,754 | 1,977,892 | 3,575,000 | 0 | 5,464,909 | 1,462,779 | 958 | (1,374,796) | 0 | \$958 |
| 16 | Public Facilities | 1,066,385 | 73,000 | 180,000 | 0 | 1,344 | 1,231,750 | 86,291 | (980,094) | 0 | \$86,291 |
| 17 | Parkland Acquisition | 3,736,456 | 265,000 | 20,669 | 0 | 372,156 | 0 | 3,649,969 | (86,488) | 0 | \$3,649,969 |
| 31 | Recreation Programs | 1,408,284 | 2,343,500 | 0 | 30,000 | 2,075,891 | 0 | 1,645,893 | 237,609 | 0 | \$1,645,893 |
| 32 | Parking Fund | (8,723) | 540,020 | 0 | 0 | 510,642 | 344,416 | (323,761) | (315,038) | 0 | (\$323,761) |
| 34 | Vehicle Abatement | 58,959 | 11,666 | 0 | 0 | 9,797 | 0 | 60,828 | 1,869 | 0 | \$60,828 |
| 36 | Senior Transportation | 418,311 | 167,250 | 45,000 | 0 | 216,023 | 70,683 | 343,855 | (74,456) | 0 | \$343,855 |
| 37 | Library Operations | 974 | 1,304,504 | 370,259 | 0 | 1,674,763 | 0 | 974 | 0 | 0 | \$974 |
| 38 | Housing Successor Agency | 2,326,779 | 0 | 215,000 | 0 | 0 | 0 | 2,541,779 | 215,000 | 0 | \$2,541,779 |
| 51 | Street Lighting | 242,823 | 27,100 | 0 | 0 | 29,700 | 0 | 240,223 | (2,600) | 0 | \$240,223 |
| 52 | Core Area Maintenance | 524,749 | 395,348 | 113,632 | 0 | 622,613 | 135,000 | 276,117 | (248,632) | 0 | \$276,117 |
| 53 | Stormwater Pollution | 127,856 | 370,125 | 169,011 | 0 | 666,991 | 0 | - | (127,856) | 0 | \$0 |
| 69 | SB1 Gas Tax | (19,307) | 652,134 | 0 | 600,000 | 0 | 0 | 32,827 | 52,134 | 0 | \$32,827 |
| 71 | Gas Tax | 3,653 | 703,763 | 0 | 665,000 | 0 | 0 | 42,416 | 38,763 | 0 | \$42,416 |
| 72 | Meas.J Return-to-Source | 2,710 | 610,000 | 0 | 410,000 | 163,518 | 37,837 | 1,355 | (1,355) | 0 | \$1,355 |
| 73 | Supp. Law Enf. Services | 21,095 | 185,000 | 470,876 | 0 | 655,876 | 0 | 21,095 | 0 | 0 | \$21,095 |
| 74 | School Bus Program | 2,166,440 | 2,924,672 | 0 | 0 | 2,681,098 | 200,000 | 2,210,014 | 43,574 | 0 | \$2,210,014 |
| 75 | City Office Development | (64,066) | 0 | 0 | 0 | 0 | 0 | (64,066) | 0 | 0 | (\$64,066) |
| 76 | Insurance | 3,598,569 | 30,000 | 678,548 | 0 | 678,548 | 500,000 | 3,128,569 | (470,000) | 0 | \$3,128,569 |
| 78 | General Obligation Bond Payments | 228,250 | 510,000 | 0 | 0 | 594,273 | 0 | 143,977 | (84,273) | 0 | \$143,977 |
| 87 | Successor Agency | 2,326,779 | 2,565,638 | 0 | 0 | 389,006 | 0 | 4,503,411 | 2,176,632 | 0 | \$4,503,411 |
| 90 | Redevelopment Debt | (26,396,123) | 0 | 0 | 0 | 2,565,638 | 0 | (28,961,761) | (2,565,638) | 31,797,005 | \$2,835,244 |
| | GRAND TOTAL | \$12,555,284 | \$35,992,831 | \$5,959,995 | \$5,959,995 | \$39,496,258 | \$8,299,925 | \$751,932 | (\$11,803,352) | \$31,797,005 | \$32,548,937 |

| | | | |
|-------------------------------|---------------------|------------------------------|---------------------|
| Discretionary Funds Balances: | \$15,754,746 | Discretionary Cash Balances: | \$15,754,746 |
|-------------------------------|---------------------|------------------------------|---------------------|

CITY OF LAFAYETTE

2024-2025 PROPOSED BUDGET

RESERVE STANDARD & CASH POSITION

Effective Fiscal Year 2013-14, the City Council voted to maintain a targeted minimum reserve balance equivalent to 60% of total General Fund operations. This reserve signals the City Council's intention to maintain the City's strong fiscal position, ensures that a significant buffer exists to fund unforeseen events, and bolsters the City's creditworthiness.

| CALCULATION OF TARGET RESERVE BALANCE | Actual for June 30, 2023 | Estimated for June 30, 2024 | Proposed for June 30, 2025 |
|---------------------------------------|--------------------------------|-----------------------------------|----------------------------------|
| General Fund Expenditures | \$16,118,871 | \$17,774,202 | \$20,075,783 |
| Ongoing General Fund Transfers | | | |
| <i>Pavement Management</i> | 400,000 | 650,000 | 800,000 |
| <i>Core Area Maintenance</i> | 259,885 | 119,586 | 113,632 |
| <i>Stormwater Pollution Fund</i> | 257,699 | 137,916 | 169,011 |
| <i>Supplementary Law Enforcement</i> | 415,062 | 367,835 | 470,876 |
| <i>Additional Library Hours</i> | 164,114 | 167,156 | 370,259 |
| <i>Insurance</i> | 409,836 | 591,279 | 678,548 |
| <i>Sinking Funds for Maintenance</i> | | | 310,000 |
| <i>One time adjustments</i> | (1,331,080) | (973,081) | (1,960,199) |
| Subtotal Transfers | 575,516 | \$1,060,691 | 952,127 |
| TOTAL EXPENDITURES + TRANSFERS | 16,694,387 | 18,834,892 | 21,027,910 |
| Multiply total by goal: | 60% | 60% | 60% |
| TARGET RESERVE: | \$10,016,632 | \$11,300,935 | \$12,616,746 |

ESTIMATED CASH POSITION

| Fund # | Core Operations Funds (net of sinking funds) | Actual for June 30, 2023 | Estimated for June 30, 2024 | Proposed for June 30, 2025 |
|--------|---|--------------------------------|-----------------------------------|----------------------------------|
| 11 | General Fund | 11,252,318 | \$12,021,046 | \$10,980,283 |
| 31 | Recreation Programs | 1,192,640 | 1,408,284 | 1,645,893 |
| 76 | Insurance | 3,069,769 | 3,098,569 | 3,128,569 |
| | Total Core Cash Position | 15,514,727 | 16,527,900 | 15,754,746 |
| | % of General Fund Expenditures | 93% | 88% | 75% |
| | Excess Total Cash Position Over GF Reserve Target: | 5,498,095 | 5,226,964 | 3,137,999 |

Fund # Project Funds

| | | | | |
|----|---|--|--|------------------|
| 32 | Parking Programs | | | (323,761) |
| 75 | City Offices | | | (64,066) |
| | Total Cash Position of Project Funds | | | (387,827) |

| FINANCIAL DASHBOARD | | | |
|--|------|------|------|
| Days Cash Available | 339 | 320 | 273 |
| Budget to Actual Performance | | | |
| Expenses | 92% | 89% | 113% |
| Revenue | 109% | 101% | 102% |
| Working Capital | N/A | N/A | N/A |
| Retirement Payments as % of General Fund Revenue | 3.4% | 5.0% | 4.8% |

5-YEAR BUDGET FORECAST

| | Estimated 2023/24 | Budget 2024/25 | Multiplier | Projected 2025/26 | Multiplier | Projected 2026/27 | Multiplier | Projected 2027/28 | Multiplier | Projected 2028/29 |
|--|----------------------|-------------------|------------|----------------------|------------|----------------------|------------|----------------------|------------|----------------------|
| Estimated Beginning Fund Balance | 15,514,727 | 16,527,900 | | 15,754,746 | | 13,427,357 | | 11,056,354 | | 8,595,808 |
| Sources | | | | | | | | | | |
| Property Tax | 7,075,000 | 7,287,250 | 3.5% | 7,542,304 | 3.5% | 7,806,284 | 3.5% | 8,079,504 | 3.5% | 8,362,287 |
| Sales Tax | 3,368,037 | 3,416,349 | 1.8% | 3,477,682 | 1.7% | 3,536,469 | 1.5% | 3,590,266 | 1.4% | 3,639,074 |
| Revenue From State | 4,096,231 | 4,219,118 | 3.5% | 4,366,787 | 3.5% | 4,519,625 | 3.5% | 4,677,811 | 3.5% | 4,841,535 |
| Franchise Tax | 1,667,537 | 1,662,001 | 2.0% | 1,695,241 | 2.0% | 1,729,146 | 2% | 1,763,729 | 2.0% | 1,799,004 |
| Investments | 500,000 | 600,000 | 0.0% | 600,000 | 0.0% | 600,000 | 0% | 600,000 | 0.0% | 600,000 |
| Hotel Tax | 803,300 | 800,000 | 2.0% | 816,000 | 2.0% | 832,320 | 2% | 848,966 | 2.0% | 865,946 |
| Property Transfer Tax | 295,151 | 300,000 | 3.0% | 309,000 | 3.0% | 318,270 | 3% | 327,818 | 3.0% | 337,653 |
| Misc Fees, Fines, Revenue, COPS Grant | 1,076,359 | 1,020,000 | 2.0% | 1,040,400 | 2.0% | 1,061,208 | 2% | 1,082,432 | 2.0% | 1,104,081 |
| Planning Fees | 1,100,000 | 1,000,000 | 2.5% | 1,025,000 | 2.5% | 1,050,625 | 3% | 1,076,891 | 2.5% | 1,103,813 |
| CARES / ARPA | | - | | | | | | | | |
| Total Sources | 19,981,615 | 20,304,718 | 2.8% | 20,872,414 | 2.8% | 21,453,947 | 2.8% | 22,047,418 | 2.7% | 22,653,392 |
| Uses | | | | | | | | | | |
| Police | 7,575,803 | 8,483,522 | 4.0% | 8,702,863 | 4.0% | 9,050,978 | 4.0% | 9,413,017 | 4.0% | 9,789,538 |
| Public Works | 2,288,398 | 2,590,844 | 3% | 2,498,569 | 3% | 2,573,526 | 3% | 2,650,732 | 3% | 2,730,254 |
| Administration | 3,134,013 | 3,417,025 | 3% | 3,339,536 | 3% | 3,439,722 | 3% | 3,542,914 | 3% | 3,649,201 |
| Council /Commissions | 2,102,415 | 2,522,648 | 3% | 2,118,327 | 3% | 2,181,877 | 3% | 2,247,333 | 3% | 2,314,753 |
| Planning & Engineering | 2,414,204 | 3,101,758 | 3% | 2,564,811 | 3% | 2,641,755 | 3% | 2,621,008 | 3% | 2,699,638 |
| Expenses | 406,894 | 181,900 | 3% | 187,357 | 3% | 192,978 | 3% | 198,767 | 3% | 204,730 |
| ARPA | 335,581 | 383,961 | | - | | - | | - | | - |
| Potential Savings | | (400,000) | | (400,000) | | (400,000) | | (400,000) | | (400,000) |
| Total Uses | 18,257,308 | 20,281,659 | -6.3% | 19,011,464 | 3.5% | 19,680,837 | 3.0% | 20,273,772 | 3.5% | 20,988,115 |
| General Fund Transfers to: | | | | | | | | | | |
| Public Facilities | (1,700,000) | 55,000 | | 55,000 | 0% | 55,000 | 0% | 55,000 | 0% | 55,000 |
| Parks Facilities/Acquisition | 148,195 | 117,669 | 6% | 124,729 | 3% | 93,471 | 3% | 96,275 | 3% | 99,163 |
| Capital Improvement Program | 1,100,000 | 800,000 | 0.0% | 800,000 | 0% | 800,000 | 0% | 800,000 | 0% | 800,000 |
| Library Operations | 167,156 | 370,259 | 2% | 177,664 | 2% | 181,218 | 2% | 184,842 | 2% | 188,539 |
| Core Area Maintenance | 119,568 | 113,632 | 3% | 117,041 | 3% | 120,553 | 3% | 248,339 | 3% | 255,789 |
| Senior Transportation | 40,000 | 45,000 | 3% | 40,000 | 0% | 40,000 | 0% | 40,000 | 0% | 40,000 |
| Insurance | 578,279 | 678,548 | 3% | 698,905 | 3% | 719,872 | 3% | 741,468 | 3% | 763,712 |
| Library Maintenance Sinking Fund | 225,000 | 25,000 | 0% | 225,000 | 0% | 200,000 | 0% | 200,000 | 0% | 200,000 |
| Stormwater Pollution | 137,916 | 169,011 | 3% | 300,000 | 3% | 309,000 | 3% | 318,270 | 3% | 327,818 |
| Community Center Roof Repair Sinking Fund | 125,000 | 125,000 | 0% | 125,000 | -20% | 100,000 | -75% | 25,000 | 0% | 25,000 |
| Affordable Housing Contribution | 215,000 | 215,000 | 0% | 215,000 | 0% | 215,000 | 0% | 215,000 | 0% | 215,000 |
| Additional Road Repair Funds Needed | - | 1,000,000 | 0% | 1,000,000 | 0% | 1,000,000 | 0% | 1,000,000 | 0% | 1,000,000 |
| Sinking Funds + Transfer | (303,396) | (3,149,797) | 0% | 310,000 | 0% | 310,000 | 0% | 310,000 | 0% | 310,000 |
| Subtotal | 852,718 | 564,322 | 642% | 4,188,339 | -1% | 4,144,113 | 2% | 4,234,193 | 1% | 4,280,021 |
| Total Uses | 19,110,026 | 20,845,981 | 11% | 23,199,803 | 3% | 23,824,949 | 3% | 24,507,965 | 3% | 25,268,135 |
| Miscellaneous Adjustments | | - | | - | | - | | - | | - |
| Surplus or (Deficit)?: | 871,589 | (541,263) | | (2,327,389) | | (2,371,002) | | (2,460,546) | | (2,614,744) |
| Projected Ending Fund Balance | 16,527,900 | 15,754,746 | -15% | 13,427,357 | -18% | 11,056,354 | -22% | 8,595,808 | -30% | 5,981,064 |
| % of General Fund Expenditures | 88% | 75% | | 61% | | 48% | | 37% | | 25% |

*Note that figures for revenue and transfers may differ due to adjustments made for accounting purposes (e.g. to net out capitalized interest and consolidate revenue from other sources such as COPS grants).

CITY OF LAFAYETTE

2024-2025 PROPOSED BUDGET

SINKING FUNDS AND RESERVE RESTRICTIONS

| Funds are reserved for specific purposes as follows: | | Actual for June 30, 2022 | Actual for June 30, 2023 | Estimated for June 30, 2024 | Estimate for June 30, 2025 | Fiscal Year Difference |
|--|--|--------------------------------|--------------------------------|-----------------------------------|----------------------------------|---------------------------|
| 11 General Fund | | | | | | |
| 340.9 | Public Art - City Council Allocation | \$75,000 | \$75,000 | \$0 | \$0 | \$0 |
| | Public Art - GF Advance for BART Pathway Project | (61,956) | (61,956) | - | - | \$0 |
| 341.2 | Youth Committee Fund Raising Efforts | 500 | 27,081 | 32,383 | 35,383 | \$3,000 |
| 341.3 | Environmental Task Force | 3,200 | 3,200 | 3,200 | 3,200 | \$0 |
| 341.4 | Bikeways Plan Update | 14,000 | 14,000 | 14,000 | 14,000 | \$0 |
| 341.5 | Stormwater Pollution | 139,000 | 39,000 | - | - | \$0 |
| 341.8 | CalRecycle Grant | 28,650 | 15,243 | 11,350 | 11,350 | \$0 |
| 342.1 | Public Art | 262,722 | 244,427 | 171,571 | 171,571 | \$0 |
| 342.2 | In Lieu Tree Payments | 166,342 | 186,563 | 232,425 | 247,425 | \$15,000 |
| 342.4 | Library Maintenance | 1,425,000 | 1,650,000 | 1,675,000 | 1,680,000 | \$5,000 |
| 342.5 | Accrued vacation liability | 800,371 | 822,903 | 864,048 | 889,970 | \$25,921 |
| 342.6 | PEG Fees | 465,701 | 546,864 | 624,207 | 682,457 | \$58,250 |
| 342.9 | Senior Services Bequest | 3,358 | - | - | - | \$0 |
| 343.2 | Rehab of Medians | 125,000 | 125,000 | 125,000 | 125,000 | \$0 |
| 343.4 | Traffic Calming Programs | 100,000 | 100,000 | 100,000 | 10,000 | (\$90,000) |
| 343.5 | EMBUD Pathway Woodbury Maintenance | 25,000 | 25,000 | 25,000 | 25,000 | \$0 |
| 343.8 | General Plan Revision | - | 95,000 | 25,000 | 50,000 | \$25,000 |
| 344.0 | Replacement fund for Public Works & Engineering vehicles | 41,634 | - | 10,000 | 20,000 | \$10,000 |
| 344.1 | Replacement fund for Planning | - | 28,001 | - | - | \$0 |
| 344.2 | Unanticipated police equipment replacement | 58,395 | 58,395 | 58,395 | 58,395 | \$0 |
| 344.3 | Computer Replacement | 81,386 | 102,209 | 68,709 | 103,709 | \$35,000 |
| 344.5 | Retiree Medical Benefits (GASB45) | - | - | - | - | \$0 |
| 344.7 | Ballfield Rehabilitation | 80,000 | 95,000 | 110,000 | 125,000 | \$15,000 |
| 340.6 | American Rescue Plan Funds Tranche 1 | 645,876 | 479,748 | 303,950 | - | (\$303,950) |
| 340.6 | American Rescue Plan Funds Tranche 2 | - | 2,968,018 | 2,968,018 | - | (\$2,968,018) |
| | City Parking Lot Repaving | - | - | 25,000 | 50,000 | \$25,000 |
| | ARPA Funds to Replace GF Losses | 880,555 | - | - | - | \$0 |
| | Subtotal | \$5,387,735 | \$7,543,696 | \$7,447,256 | \$4,302,460 | (\$3,144,797) |
| 12 Parks Facilities | | | | | | |
| 350 | Matching Funds for All Ages Recreation Downtown | - | - | \$35,000 | \$70,000 | \$35,000 |
| 384.0 | Playground Equipment sinking fund | 195,000 | 210,000 | - | 15,000 | (\$210,000) |
| | Subtotal | \$195,000 | \$210,000 | \$35,000 | \$85,000 | (\$175,000) |
| 14 Capital Improvement Projects | | | | | | |
| 340.0 | Drainage Impact Fees | 189,254 | 261,167 | 317,380 | 372,380 | \$55,000 |
| 340.1 | Downtown Oak Hill Road Utility Underground District | 30,000 | 30,000 | 30,000 | 30,000 | \$0 |
| 340.2 | Downtown & PHR Congestion Relief | 167,602 | 167,602 | 167,602 | 167,602 | \$0 |
| 340.5 | Lafayette Park Terrace Development | 255,404 | - | - | - | \$0 |
| 340.7 | Vision Zero Capital Improvement Seed Fund | 500,000 | 500,000 | - | - | \$0 |
| 340.8 | Palos Colorado Settlement | 1,750,000 | 985,032 | - | - | \$0 |
| 343.7 | Mt. Diablo Court Improvements | 145,000 | - | - | - | \$0 |
| 348.0 | Reliez Valley Traffic Control Funding | 37,440 | 37,440 | 37,440 | 37,440 | \$0 |
| 348.1 | EBMUD Fresh Connection Pathway Install | 25,000 | 25,000 | 25,000 | 25,000 | \$0 |
| 348.2 | City Share LFFA Fee | 967,000 | 1,075,451 | 743,121 | 793,121 | \$50,000 |
| 348.3 | EBMUD Pathway - Merrill Gardens | 15,000 | 15,000 | 15,000 | 15,000 | \$0 |
| 352.0 | Walkway Development Fees | 234,163 | 221,865 | 12,236 | 22,236 | \$10,000 |
| | Subtotal | \$4,315,863 | \$3,318,556 | \$1,347,779 | \$1,462,779 | \$115,000 |

| Funds are reserved for specific purposes as follows: | | <i>Actual for June 30, 2022</i> | <i>Actual for June 30, 2023</i> | <i>Estimated for June 30, 2024</i> | <i>Estimate for June 30, 2025</i> | <i>Fiscal Year Difference</i> |
|--|---|---|---|--|---|-----------------------------------|
| 16 Public Facilities | | | | | | |
| 351.1 | Public Works Yard Sinking Maintenance Fund | 70,000 | 75,000 | 80,000 | 85,000 | \$5,000 |
| 351.3 | Community Center Roof Replacement Fund | 435,000 | 560,000 | 685,000 | 810,000 | \$125,000 |
| 351.5 | Police Offices Capital Maintenance Fund | 236,750 | 236,750 | 286,750 | 336,750 | \$50,000 |
| | Subtotal | \$741,750 | \$871,750 | \$1,051,750 | \$1,231,750 | \$180,000 |
| 31 Recreation Programs | | | | | | |
| 342.5 | Vacation/Sick Liability | 57,801 | 62,493 | 65,618 | 67,586 | \$1,969 |
| | Subtotal | \$57,801 | \$62,493 | \$65,618 | \$67,586 | \$1,969 |
| 32 Parking Fund | | | | | | |
| 341.55 | Plaza Way Parking Overlay | \$322,612 | \$336,916 | \$344,416 | \$344,416 | \$0 |
| | Subtotal | \$322,612 | \$336,916 | \$344,416 | \$344,416 | \$0 |
| 36 Senior Transportation | | | | | | |
| 342.70 | Bequest | 58,709 | 58,709 | 58,709 | 58,709 | \$0 |
| 342.80 | Taxi Program | 12,974 | 12,974 | 11,974 | 11,974 | \$0 |
| | Subtotal | \$71,683 | \$71,683 | \$70,683 | \$70,683 | \$0 |
| 52 Core Area Maintenance | | | | | | |
| 340 | Street Light Replacement and Maintenance Fund | \$120,000 | \$135,000 | \$150,000 | \$135,000 | (\$15,000) |
| 72 Meas.J Return-to-Source | | | | | | |
| 348.4 | Program 28C | \$217,778 | \$256,623 | (\$163) | \$37,837 | \$38,000 |
| 74 School Bus Program | | | | | | |
| 341.0 | Emergency Reserve | \$200,000 | \$200,000 | \$200,000 | \$200,000 | \$0 |
| 76 Insurance | | | | | | |
| 341.0 | Insurance Reserve | \$500,000 | \$500,000 | \$500,000 | \$500,000 | \$0 |
| TOTAL - RESTRICTED RESERVES | | \$12,111,206 | \$13,306,717 | \$10,977,339 | \$8,167,511 | (\$2,809,828) |

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
SCHEDULE OF FUND TRANSFERS

| | | TRANSFER FROM: | | | | | | | |
|--------------|----------------------------------|----------------|-------------------|---------------------|-------------|---------|----------------------------|--------------------|-----------|
| TRANSFER TO: | | 11 | 16 | 31 | 69 | 71 | 72 | 87 | |
| FUND # | FUND | General Fund | Public Facilities | Recreation Programs | SB1 Gas Tax | Gas Tax | Measure J-Return to Source | Tax Increment Debt | TOTAL |
| 11 | General Fund | | | 25,000 | | | | | 25,000 |
| 12 | Parks Facilities | 97,000 | | | | | | | 97,000 |
| 14 | Capital Improvement Projects | 1,900,000 | | | 600,000 | 665,000 | 410,000 | | 3,575,000 |
| 16 | Public Facilities | 175,000 | | 5,000 | | | | | 180,000 |
| 17 | Parkland Acquisition | 20,669 | | | | | | | 20,669 |
| 31 | Recreation Programs | | | | | | | | - |
| 32 | Parking Fund | | | | | | | | - |
| 34 | Vehicle Abatement | | | | | | | | - |
| 36 | Senior Transportation | 45,000 | | | | | | | 45,000 |
| 37 | Library Operations | 370,259 | | | | | | | 370,259 |
| 38 | Housing Successor Agency | 215,000 | | | | | | | 215,000 |
| 51 | Street Lighting | | | | | | | | - |
| 52 | Core Area Maintenance | 113,632 | | | | | | | 113,632 |
| 53 | Stormwater Pollution | 169,011 | | | | | | | 169,011 |
| 71 | Gas Tax | | | | | | | | - |
| 72 | Meas.J Return-to-Source | | | | | | | | - |
| 73 | Supp. Law Enf. Services | 470,876 | | | | | | | 470,876 |
| 74 | School Bus Program | | | | | | | | - |
| 75 | City Office Development | | | | | | | | - |
| 76 | Insurance | 678,548 | | | | | | | 678,548 |
| 78 | General Obligation Bond Payments | | | | | | | | - |
| 87 | Successor Agency | | | | | | | | - |
| 90 | Redevelopment Debt | | | | | | | 2,565,638 | 2,565,638 |
| | TOTAL | 4,254,995 | - | 30,000 | 600,000 | 665,000 | 410,000 | 2,565,638 | 8,525,633 |

* For details on transfers, see specific pages for each fund.

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
SUMMARY OF CAPITAL IMPROVEMENT PROGRAM**

05-Jun-24

| CY | Project Name / Funding Source | State and Federal Grants & Measures | SB-1 RMRA | Gas Tax | Measure J | Measure J 28C | LFFA | General Fund | Waste Management Mitigation | Walkway Development | Fund Balances | Total |
|-----------------------------------|-------------------------------|-------------------------------------|-----------|---------|-----------|---------------|------|--------------|-----------------------------|---------------------|---------------|----------|
| FUND 12 - PARKS FACILITIES | | | | | | | | | | | | |
| | Overhead | | | | | | | 82,000 | | | | \$82,000 |
| | Subtotal | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$82,000 | \$0 | \$0 | - | \$82,000 |

| FUND 14 - CAPITAL IMPROVEMENT PROJECTS | | | | | | | | | | | | |
|---|--------------------------------------|---------|---------|---------|---------|---|---|-----------|-----------|---|---|-----------|
| | 2025 Pavement Repair | | 600,000 | 665,000 | 40,000 | | | 460,000 | 1,200,000 | | | 2,965,000 |
| | Hampton @ MDB RRFB Crossing | 50,000 | | | | | | 150,000 | | | | 200,000 |
| | St. Mary's Rd. Bank Stabilization | 500,000 | | | | | | 100,000 | | | | 600,000 |
| | 2024 Pavement Repair Add'l Costs | | | | | | | 540,000 | | | | 540,000 |
| | School / Topper / St. Mary's Pathway | | | | 370,000 | | | | | | | 370,000 |
| | Overhead | | | | | | | 789,909 | | | - | 789,909 |
| | Subtotal | 550,000 | 600,000 | 665,000 | 410,000 | - | - | 2,039,909 | 1,200,000 | - | - | 5,464,909 |

| | State and Federal Grants & Measures | SB-1 RMRA | Gas Tax | Measure J | Measure J 28C | LFFA | General Fund | Waste Management Mitigation | Walkway Development | Fund Balances | GRAND TOTAL |
|---------------------|-------------------------------------|-----------|-----------|-----------|---------------|------|--------------|-----------------------------|---------------------|---------------|-------------|
| GRAND TOTAL: | \$550,000 | \$600,000 | \$665,000 | \$410,000 | \$0 | \$0 | \$2,121,908 | \$1,200,000 | \$0 | \$0 | \$5,546,908 |

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE SUMMARY - GENERAL FUND

45456

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$3,404,775 | \$3,615,771 | \$4,554,416 | \$4,554,416 | \$4,446,787 | -2.4% |
| 705 | Temporary Personnel | 286,520 | 286,716 | 216,860 | 210,860 | 69,090 | -68.1% |
| 708 | Overtime | 27,857 | 12,985 | 10,289 | 11,285 | 11,100 | 7.9% |
| 711 | Social Security | 265,751 | 281,768 | 362,214 | 362,214 | 346,314 | -4.4% |
| 714 | Worker's Compensation | 105,277 | 90,626 | 119,150 | 119,150 | 127,014 | 6.6% |
| 721 | Fringe Benefits | 992,175 | 1,070,669 | 1,390,212 | 1,390,212 | 1,393,477 | 0.2% |
| Subtotal PERSONNEL | | \$5,082,354 | \$5,358,537 | \$6,653,141 | \$6,648,137 | \$6,393,782 | -3.9% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|
| 741 | Office Supplies | \$27,355 | \$46,940 | \$34,038 | \$33,942 | \$38,792 | 14.0% |
| 743 | Postage | 20,942 | 21,798 | 19,170 | 19,010 | 25,189 | 31.4% |
| 745 | Printing & Binding | 38,091 | 26,307 | 46,309 | 36,283 | 37,508 | -19.0% |
| 746 | Books & Software | 25,906 | 40,454 | 129,139 | 177,442 | 91,261 | -29.3% |
| 748 | Special Departmental Supplies | 115,911 | 109,431 | 126,439 | 109,210 | 114,488 | -9.5% |
| 751 | Maintenance of Vehicles | 209,985 | 248,161 | 212,627 | 320,649 | 337,625 | 58.8% |
| 761 | Maintenance of Equipment | 36,269 | 36,096 | 28,700 | 30,688 | 31,400 | 9.4% |
| 771 | Maintenance of Buildings | 80,264 | 64,641 | 57,834 | 34,664 | 71,834 | 24.2% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 16,730 | 16,879 | 19,246 | 21,026 | 21,025 | 9.2% |
| 801 | Utilities-Water | 114,010 | 92,559 | 113,625 | 109,233 | 128,925 | 13.5% |
| 805 | Utilities-Sewer | 5,970 | 5,412 | 6,650 | 6,188 | 6,719 | 1.0% |
| 811 | Utilities-Gas & Electric | 91,154 | 110,311 | 112,964 | 121,932 | 128,016 | 13.3% |
| 821 | Utilities-Telephones | 97,388 | 99,867 | 100,585 | 112,351 | 114,996 | 14.3% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 15,431 | 17,038 | 25,416 | 24,398 | 25,618 | 0.8% |
| 841 | Rental Expense | 366,758 | 419,947 | 386,433 | 380,434 | 402,267 | 4.1% |
| 843 | Training | 112,937 | 114,803 | 171,120 | 169,942 | 182,725 | 6.8% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 21,197 | 19,352 | 27,178 | 34,078 | 34,078 | 25.4% |
| 853 | Community Promotion | 1,401,478 | 125,541 | 162,285 | 152,432 | 140,335 | -13.5% |
| 861 | Contractual Services | 3,774,929 | 3,896,400 | 4,797,535 | 3,579,002 | 4,885,335 | 1.8% |
| 862 | Reimbursable Emergency Response | 118,828 | 76,033 | 75,000 | 114,366 | 105,000 | 40.0% |
| 862 | Contract Sheriff Services | 4,389,713 | 4,450,094 | 5,325,042 | 5,031,904 | 5,602,452 | 5.2% |
| 866 | Contractual-Recreation | 1,335 | 2,799 | 3,000 | 2,600 | 3,000 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 240 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$11,082,819 | \$10,040,861 | \$11,980,334 | \$10,621,772 | \$12,528,589 | 4.6% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 94,856 | 53,273 | 367,000 | 55,000 | 375,000 | 2.2% |
| 907 | Equipment | 455,439 | 666,201 | 620,945 | 449,292 | 524,612 | -15.5% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$550,294 | \$719,474 | \$987,945 | \$504,292 | \$899,612 | -8.9% |

| | | | | | | |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|
| BASE PROGRAM COST | \$16,715,467 | \$16,118,871 | \$19,621,420 | \$17,774,202 | \$19,821,983 | 1.0% |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|

| | | | | | | | |
|-----|-------------------------------|-----|-----|-----------|-----|-----------|-------|
| 999 | Total Savings Carried Forward | \$0 | \$0 | \$275,430 | \$0 | \$253,800 | -7.9% |
|-----|-------------------------------|-----|-----|-----------|-----|-----------|-------|

| | | | | | | |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|
| TOTAL G.F. EXPENDITURES | \$16,715,467 | \$16,118,871 | \$19,896,850 | \$17,774,202 | \$20,075,783 | 0.9% |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|

CITY OF LAFAYETTE

2024-2025 PROPOSED BUDGET

EXPENDITURE SUMMARY - ALL FUNDS

13-Jun-24

| | | Actual 2021-2022 Expenditures | Actual 2022-2023 Expenditures | Final 2023-2024 Budget | Estimated 2023-2024 Expenditures | Proposed 2024-2025 Budget | Increase Over Budget |
|---------------------------|-----------------------|-------------------------------------|-------------------------------------|------------------------------|--|---------------------------------|----------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$4,911,608 | \$5,180,849 | \$6,352,352 | \$6,352,352 | \$6,296,826 | -0.9% |
| 705 | Temporary Personnel | 674,827 | 671,877 | 617,602 | 606,352 | 467,332 | -24.3% |
| 708 | Overtime | 39,122 | 21,123 | 15,289 | 16,024 | 16,100 | 5.3% |
| 711 | Social Security | 413,023 | 430,304 | 530,795 | 530,795 | 518,690 | -2.3% |
| 714 | Worker's Compensation | 159,863 | 135,687 | 174,184 | 174,184 | 190,249 | 9.2% |
| 721 | Fringe Benefits | 1,441,153 | 1,614,906 | 2,051,561 | 2,064,561 | 2,118,297 | 3.3% |
| Subtotal PERSONNEL | | \$7,639,595 | \$8,054,745 | \$9,741,784 | \$9,744,269 | \$9,607,493 | -1.4% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|
| 741 | Office Supplies | \$33,233 | \$54,541 | \$44,735 | \$43,339 | \$49,879 | 11.5% |
| 743 | Postage | 34,631 | 35,664 | 36,149 | 23,839 | 42,232 | 16.8% |
| 745 | Printing & Binding | 65,203 | 60,861 | 84,959 | 71,060 | 75,628 | -11.0% |
| 746 | Books & Software | 25,906 | 41,044 | 132,289 | 177,670 | 94,495 | -28.6% |
| 748 | Special Departmental Supplies | 180,316 | 210,346 | 216,850 | 192,763 | 205,411 | -5.3% |
| 751 | Maintenance of Vehicles | 259,218 | 305,023 | 277,627 | 379,649 | 402,625 | 45.0% |
| 761 | Maintenance of Equipment | 45,640 | 42,200 | 36,700 | 49,188 | 60,400 | 64.6% |
| 771 | Maintenance of Buildings | 147,143 | 188,365 | 215,684 | 193,993 | 240,434 | 11.5% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 19,079 | 18,167 | 20,046 | 21,826 | 22,025 | 9.9% |
| 801 | Utilities-Water | 148,434 | 124,204 | 161,525 | 143,110 | 177,525 | 9.9% |
| 805 | Utilities-Sewer | 10,057 | 10,681 | 15,250 | 12,110 | 15,519 | 1.8% |
| 811 | Utilities-Gas & Electric | 200,598 | 246,441 | 269,964 | 284,304 | 310,244 | 14.9% |
| 821 | Utilities-Telephones | 119,609 | 121,850 | 125,503 | 136,848 | 141,078 | 12.4% |
| 825 | Utilities-Garbage Disposal | 0 | 124 | 184 | 184 | 184 | 0.0% |
| 831 | Utilities-Street Lighting | 57,197 | 71,329 | 77,999 | 78,190 | 87,658 | 12.4% |
| 835 | Utilities-Traffic Signals | 15,431 | 17,038 | 25,791 | 24,398 | 25,618 | -0.7% |
| 841 | Rental Expense | 480,909 | 571,276 | 544,848 | 544,463 | 572,352 | 5.0% |
| 843 | Travel and Training | 117,671 | 123,039 | 178,620 | 172,592 | 198,475 | 11.1% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 22,575 | 21,240 | 29,377 | 35,978 | 36,328 | 23.7% |
| 853 | Community Promotion | 1,552,581 | 322,254 | 327,610 | 355,607 | 361,377 | 10.3% |
| 861 | Contractual Services | 7,142,776 | 7,521,663 | 8,930,670 | 7,707,879 | 9,358,875 | 4.8% |
| 861.5 | Reimbursable Emergency Response | 182,368 | 84,756 | 102,600 | 167,192 | 132,600 | 29.2% |
| 862 | Contract Sheriff Services | 5,062,918 | 5,020,156 | 5,858,148 | 5,565,010 | 6,258,328 | 6.8% |
| 866 | Contractual-Recreation | 680,430 | 904,972 | 808,000 | 812,984 | 813,000 | 0.6% |
| 881 | Premium Payment-Liability | 307,928 | 424,391 | 586,525 | 589,267 | 686,537 | 17.1% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 21,547 | 11,633 | 25,000 | 25,000 | 25,000 | 0.0% |
| 892 | Debt Service | 3,140,167 | 3,157,274 | 3,160,161 | 3,160,161 | 3,159,911 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$20,073,565 | \$19,710,531 | \$22,292,813 | \$20,968,604 | \$23,553,739 | 5.7% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|--------------------|--------------------|---------------------|---------------------|--------------------|---------------|
| 902 | Land | \$0 | \$3,001,627 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 5,998,779 | 4,424,500 | 19,883,246 | 19,565,005 | 5,491,100 | -72.4% |
| 907 | Equipment | 513,707 | 713,399 | 672,945 | 495,960 | 579,612 | -13.9% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$6,512,486 | \$8,139,526 | \$20,556,191 | \$20,060,965 | \$6,070,712 | -70.5% |

| | | | | | | |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------|
| BASE PROGRAM COST | \$34,225,646 | \$35,904,802 | \$52,590,788 | \$50,773,838 | \$39,231,944 | -25.4% |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------|

| | | | | | | | |
|-----|-------------------------------|-----|-----|-----------|-----|-----------|-------|
| 999 | Total Savings Carried Forward | \$0 | \$0 | \$275,430 | \$0 | \$253,800 | -7.9% |
|-----|-------------------------------|-----|-----|-----------|-----|-----------|-------|

| | | | | | | |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------|
| TOTAL EXPENDITURES | \$34,225,646 | \$35,904,802 | \$52,866,218 | \$50,773,838 | \$39,485,744 | -25.3% |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE SUMMARY - GENERAL FUND

| GENERAL FUND | | Actual | Actual | Final | Estimated | Proposed | Increase |
|--|--|---------------------|---------------------|------------------|---------------------|------------------|-----------------|
| <i>Council, Commissions, and Community Support</i> | | 2021-2022 | 2022-2023 | 2023-2024 | 2023-2024 | 2024-2025 | Over |
| | | Expenditures | Expenditures | Budget | Expenditures | Budget | Budget |
| 110 | City Council | \$1,035,863 | \$242,565 | \$301,785 | \$308,185 | \$356,535 | 18.1% |
| 115 | Public Art | 26,323 | 21,018 | 176,919 | 29,025 | 172,847 | -2.3% |
| 120 | Trans/Circ Commission | 178,030 | 298,809 | 243,023 | 215,012 | 201,285 | -17.2% |
| 130 | Crime Prevention Com. | 116,779 | 147,873 | 106,939 | 101,889 | 105,425 | -1.4% |
| 140 | Parks, Trails & RecCommission | 89,473 | 112,738 | 180,925 | 94,405 | 184,182 | 1.8% |
| 141 | Senior Services | 83,463 | 73,200 | 148,784 | 150,194 | 168,287 | 13.1% |
| 142 | Youth Commission | 33,364 | 30,330 | 37,975 | 31,386 | 41,743 | 9.9% |
| 150 | Planning Commission | 234,805 | 235,138 | 332,486 | 332,486 | 345,326 | 3.9% |
| 151 | Design Rev. Commission | 218,309 | 206,421 | 321,652 | 321,652 | 329,581 | 2.5% |
| 152 | General Plan Advisory Committee (GPAC) | 901,674 | 499,619 | 609,455 | 474,899 | 574,366 | -5.8% |
| 153 | Environmental Task Force | 23,507 | 24,385 | 43,281 | 43,281 | 43,069 | -0.5% |
| Subtotal | | \$2,941,589 | \$1,892,096 | \$2,503,223 | \$2,102,415 | \$2,522,648 | 0.8% |

Police Services

| | | | | | | | |
|----------|-----------------------|-------------|-------------|-------------|-------------|-------------|------|
| 210 | Police Services | \$5,216,841 | \$5,491,698 | \$6,426,068 | \$6,192,209 | \$6,892,150 | 7.3% |
| 215 | Traffic Enforcement | 678,661 | 585,410 | 617,665 | 617,665 | 655,876 | 6.2% |
| 220 | Emergency Prep. Comm. | 82,314 | 156,433 | 126,143 | 92,823 | 131,620 | 4.3% |
| 230 | Crossing Guards | 111,602 | 90,000 | 140,000 | 140,000 | 148,000 | 5.7% |
| Subtotal | | \$6,089,418 | \$6,323,542 | \$7,309,876 | \$7,042,697 | \$7,827,646 | 7.1% |

Public Works

| | | | | | | | |
|----------|--------------------------|-------------|-------------|-------------|-------------|-------------|--------|
| 310 | Road & Drain Maintenance | \$854,204 | \$881,071 | \$1,025,603 | \$1,012,903 | \$1,044,087 | 1.8% |
| 320 | Traffic Maintenance | 500,070 | 472,598 | 552,433 | 445,607 | 565,302 | 2.3% |
| 340 | Parks & Trails Maint. | 471,566 | 434,871 | 656,179 | 515,844 | 650,006 | -0.9% |
| 350 | Comm. Ctr. Maint. | 295,213 | 323,999 | 329,604 | 314,044 | 331,450 | 0.6% |
| 360 | Emergency Response | 772,754 | 421,301 | 826,279 | 385,581 | 433,961 | -47.5% |
| Subtotal | | \$2,893,808 | \$2,533,840 | \$3,390,099 | \$2,673,979 | \$3,024,805 | -10.8% |

Planning and Engineering

| | | | | | | | |
|----------|----------------------|-------------|-------------|-------------|-------------|-------------|------|
| 410 | Planning Services | \$660,593 | \$815,840 | \$1,540,931 | \$938,568 | \$1,584,967 | 2.9% |
| 415 | Code Enforcement | 171,885 | 255,608 | 226,663 | 246,725 | 237,470 | 4.8% |
| 420 | Engineering Services | 964,599 | 974,765 | 1,253,451 | 1,228,911 | 1,279,321 | 2.1% |
| Subtotal | | \$1,797,077 | \$2,046,212 | \$3,021,045 | \$2,414,204 | \$3,101,758 | 2.7% |

Administration

| | | | | | | | |
|----------|-------------------------|-------------|-------------|-------------|-------------|-------------|--------|
| 510 | City Manager | \$561,574 | \$591,570 | \$772,606 | \$728,106 | \$763,418 | -1.2% |
| 520 | Legal Services | 459,777 | 592,832 | 522,352 | 522,352 | 681,423 | 30.5% |
| 530 | City Clerk | 217,686 | 218,206 | 262,883 | 236,183 | 230,281 | -12.4% |
| 540 | Administrative Services | 972,489 | 991,810 | 1,182,902 | 1,166,902 | 1,244,046 | 5.2% |
| 545 | Communications | 242,933 | 251,739 | 323,574 | 296,574 | 330,241 | 2.1% |
| 560 | Technology Services | 143,686 | 101,857 | 193,897 | 183,897 | 167,617 | -13.6% |
| Subtotal | | \$2,598,145 | \$2,748,015 | \$3,258,213 | \$3,134,013 | \$3,417,025 | 4.9% |

Rent and Expenses

| | | | | | | | |
|-----|-------------------|-----------|-----------|-----------|-----------|-----------|--------|
| 550 | Rent and Expenses | \$395,429 | \$575,166 | \$414,394 | \$406,894 | \$181,900 | -56.1% |
|-----|-------------------|-----------|-----------|-----------|-----------|-----------|--------|

| | | | | | | | |
|------------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|
| Subtotal General Fund | | \$16,715,467 | \$16,118,871 | \$19,896,850 | \$17,774,202 | \$20,075,783 | 0.9% |
|------------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE SUMMARY - ALL FUNDS

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|----------------------------------|------------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| <i>CAPITAL IMPROVEMENT FUNDS</i> | | | | | | | |
| 12 | Parks Facilities | \$1,194,735 | \$312,331 | \$1,373,746 | \$1,480,894 | \$47,689 | -96.5% |
| 14 | Capital Improvement Projects | 5,111,258 | 4,007,150 | 18,556,870 | 18,556,870 | 5,464,909 | -70.6% |
| 16 | Public Facilities | 0 | 3,551,713 | 51,344 | 13,344 | 1,344 | -97.4% |
| 17 | Parkland Acquisition | 39,514 | 33,989 | 145,566 | 124,897 | 372,156 | 155.7% |
| | Subtotal | \$6,345,507 | \$7,905,183 | \$20,127,525 | \$20,176,004 | \$5,886,097 | -70.8% |

ENTERPRISE FUNDS

| | | | | | | | |
|----|-----------------------|-------------|-------------|-------------|-------------|-------------|-------|
| 31 | Recreation Programs | \$1,569,519 | \$1,975,933 | \$2,033,976 | \$2,039,802 | \$2,075,891 | 2.1% |
| 32 | Parking Fund | 459,996 | 486,636 | 486,720 | 487,427 | 510,642 | 4.9% |
| 34 | Vehicle Abatement | 7,832 | 8,232 | 9,722 | 9,097 | 9,797 | 0.8% |
| 36 | Senior Transportation | 148,157 | 165,691 | 202,949 | 185,921 | 205,509 | 1.3% |
| 37 | Library Operations | 920,343 | 1,060,192 | 1,474,446 | 1,495,038 | 1,674,763 | 13.6% |
| | Subtotal | \$3,105,847 | \$3,696,684 | \$4,207,812 | \$4,217,285 | \$4,476,602 | 6.4% |

ASSESSMENT DISTRICT FUNDS

| | | | | | | | |
|----|-----------------------|-------------|-------------|-------------|-------------|-------------|-------|
| 51 | Street Lighting | \$11,357 | \$15,462 | \$29,587 | \$14,700 | \$29,700 | 0.4% |
| 52 | Core Area Maintenance | 488,635 | 475,660 | 632,120 | 572,584 | 622,613 | -1.5% |
| 53 | Stormwater Pollution | 619,364 | 700,232 | 635,957 | 650,582 | 666,991 | 4.9% |
| | Subtotal | \$1,119,356 | \$1,191,354 | \$1,297,664 | \$1,237,866 | \$1,319,304 | 1.7% |

GOVERNMENTAL FUNDS

| | | | | | | | |
|----|----------------------------------|-------------|-------------|-------------|-------------|-------------|-------|
| 71 | Gas Tax | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 72 | Meas.J Return-to-Source | 58,781 | 126,033 | 140,577 | 140,577 | 163,518 | 16.3% |
| 73 | Supp. Law Enf. Services | 673,205 | 570,062 | 533,106 | 533,106 | 655,876 | 23.0% |
| 74 | School Bus Program | 2,425,630 | 2,487,357 | 2,591,276 | 2,610,389 | 2,681,098 | 3.5% |
| 75 | City Office Development | 0 | 10,000 | 0 | 10,000 | 0 | 0.0% |
| 76 | Insurance | 311,940 | 409,836 | 578,279 | 591,279 | 678,548 | 17.3% |
| 78 | General Obligation Bond Payments | 598,279 | 591,386 | 594,273 | 594,273 | 594,273 | 0.0% |
| | Subtotal | \$4,067,835 | \$4,194,674 | \$4,437,510 | \$4,479,624 | \$4,773,314 | 7.6% |

REDEVELOPMENT AGENCY

| | | | | | | | |
|----|--------------------|-------------|-------------|-------------|-------------|-------------|-------|
| 87 | Successor Agency | \$329,747 | \$242,147 | \$332,969 | \$332,969 | \$389,006 | 16.8% |
| 90 | Redevelopment Debt | 2,545,913 | 2,542,263 | 2,565,888 | 2,541,013 | 2,565,638 | 0.0% |
| | Subtotal | \$2,875,660 | \$2,784,410 | \$2,898,857 | \$2,873,982 | \$2,954,644 | 1.9% |

| | | | | | | | |
|---------------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------|
| GRAND TOTAL OF ALL FUNDS | | \$34,229,671 | \$35,891,177 | \$52,866,218 | \$50,758,963 | \$39,485,744 | -25.3% |
|---------------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------|

City of Lafayette Investment Policy

I. Introduction

The purpose of this document is to identify various policies and procedures that control the investment of City funds.

The investment policies and practices of the City of Lafayette ("the City") are based on state law and prudent money management. All funds will be invested in accordance with this Policy, and California government Code Sections 53601, et seq. If the City issues bonds in the future, the investment of bond proceeds will be further restricted by the provisions of relevant bond documents.

II. Scope

This policy covers all funds (except retirement funds) and investment activities under the direction of the City.

III. Objectives

The primary objectives, in priority order, of the investment activities of the City shall be:

- 1) Safety. The first priority for the investment program shall be the safety of principal investment. Speculation or risky investment media will be avoided even though high interest rates might be offered.
- 2) Liquidity. Investments must be carefully coordinated with the City's periodic cash needs. It is urgent that current available cash not be assigned to an investment with a time commitment which will result in the shortage of cash for either operations or capital purposes at some future time.
- 3) Return on Investment. After exercising maximum safety in investment media and responsible spacing of maturity, every effort shall then be made to obtain the highest earnings from investments of City money within the limits prescribed by State law for local government investment.

IV. Delegation of Authority

The management responsibility for the investment program is hereby delegated to the City Manager or his/her designee who shall monitor and review all investments for consistency with this investment policy. No person may engage in an investment transaction except as provided under the limits of this policy. The City may delegate its investment decision making and execution authority to an investment advisor. The advisor shall follow the policy and such other written instructions as are provided.

V. Ethics and Conflict of Interest

City employees and officers involved in the investment process shall refrain from personal business activities that materially conflicts with proper execution of the investment program, or impairs their ability to make impartial decisions.

VI. Permitted Investment Instruments

1. Government obligations for which the full faith and credit of the United State are pledged for the payment of principal and interest.
2. Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
3. Commercial paper rated in the highest short-term rating category, as provided for by a nationally recognized statistical-rating organization (NRSRO). The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (1) or paragraph (2):
 - (1) The entity meets the following criteria:
 - (A) Is organized and operating in the United States as a general corporation.
 - (B) Has total assets in excess of five hundred million dollars (\$500,000,000).
 - (C) Has debt other than commercial paper, if any, that is rated "A" or higher by a NRSRO.
 - (2) The entity meets the following criteria:
 - (A) Is organized within the United States as a special purpose corporation, trust, or limited liability company.
 - (B) Has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond.
 - (C) Has commercial paper that is rated "A-1" or higher, or the equivalent, by a NRSRO. Eligible commercial paper shall have a maximum maturity of 270 days or less. Purchases of eligible commercial paper may not exceed 25 percent of the City's investment portfolio, nor may purchases represent more than 10 percent of the outstanding paper of an issuing corporation.
4. FDIC insured or fully collateralized time certificates of deposit in financial institutions located in California.
5. Negotiable certificates of deposit or deposit notes issued by a nationally or state-chartered bank or a state or federal savings and loan association or by a state-licensed branch of a foreign bank; provided that the senior debt obligations of the issuing institution are rated "AA" or better by Moody's or Standard & Poor's.

Purchase of negotiable certificates of deposit may not exceed 30 percent of the City's investment portfolio.

6. State of California's Local Agency Investment Fund.

7. Fully FDIC insured savings account or money market account.
8. Shares of beneficial interest issued by diversified management companies, as defined in Section 23701m of the Revenue and Taxation Code, investing in the securities and obligations authorized by sections a through m of Government Code section 53601. To be eligible for investment pursuant to this subdivision these companies shall either: (1) attain the highest ranking letter or numerical rating provided by not less than two of the three largest nationally recognized rating services or (2) have an investment advisor registered with the Securities and Exchange Commission with not less than five years experience investing in securities and obligations authorized by Government Code Section 53601 and with assets under management in excess of \$500,000,000.

The purchase price of shares shall not exceed 15 percent of the investment portfolio of the City.

9. Medium-term corporate notes with a maximum maturity of five years, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Securities eligible for investment shall be rated "AA" or better by a nationally recognized rating service. Purchases of medium term notes may not exceed 10% of the market value of the portfolio.
10. Bonds, notes, warrants, or other evidences of indebtedness of any local agency within this state. Eligible investments must be rated AA or better by a nationally recognized rating service.
11. Bankers Acceptances that are drawn on and accepted by a commercial bank. Purchases of bankers acceptances may not exceed 180 days' maturity nor exceed 20% of the market value of the City's portfolio.
12. Shares of beneficial interest issued by a joint powers authority organized pursuant to Section that invests in the securities and obligations authorized in subdivisions (a) to (n), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:
 - (1) The adviser is registered or exempt from registration with the Securities and Exchange Commission.
 - (2) The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (n), inclusive.
 - (3) The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).

Credit criteria listed in this section refers to the credit of the issuing organization at the time the security is purchased.

The following is a listing of the City's allowable investments relative to the investments permitted for California governmental entities under Government Code §53601.

| Investment Type | City Minimum Quality Parameters | Code Minimum Quality Parameters | City Maximum % of Portfolio | Code Maximum % of Portfolio | City Maximum Maturity | Code Maximum Maturity |
|-------------------------------------|---------------------------------|---------------------------------|-----------------------------|-----------------------------|-----------------------|-----------------------|
| U.S. Treasury Obligations | None | None | None | None | 5 Years | 5 Years |
| Federal Agency Obligations | None | None | None | None | 5 Years | 5 Years |
| Commercial Paper | A1/P1 | A1/P1 | 25% | 25% | 270 Days | 270 Days |
| Collateralized Bank Deposits | None | None | None | None | 5 Years | 5 Years |
| Negotiable Certificates of Deposits | AA | None | 30% | 30% | 5 Years | 5 Years |
| Local Agency Investment Fund | None | None | \$40 million | \$40 million | N/A | N/A |
| Time Deposits | None | None | None | None | 5 Years | 5 Years |
| Money Market Mutual Funds | Multiple ¹ | Multiple ¹ | 15% | 20% | N/A | N/A |
| Medium-Term Notes | AA | A | 10% | 30% | 5 Years | 5 Years |
| CA Local Agency Obligations | AA | None | None | None | 5 Years | 5 Years |
| Bankers Acceptances | A1/P1 | A1/P1 | 20% | 40% | 180 Days | 180 Days |

¹Must receive the highest rating by two of the three largest nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC and has not less than five years experience managing money market funds with assets under management in excess of \$500 million.

VII. Maximum Maturity

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the City to meet all projected obligations.

Unless otherwise noted within this investment policy, the City may not invest in a security that exceeds five (5) years from the date of purchase.

VIII. Reporting Requirements

Quarterly investment reports shall be submitted to the City Council as a Consent Calendar item. The reports shall include, at a minimum, the following information for individual investment:

- Description of investment instrument
- Issuer name

- Yield to maturity
- Purchase date
- Maturity date
- Purchase price
- Par value
- Current market value for securities with maturity greater than 12 months

The quarterly report shall also (i) state compliance of the portfolio to the statement of investment policy, or manner in which the portfolio is not in compliance, (ii) include a description of any of the City's funds, investments or programs that are under the management of contracted parties, including lending programs, and (iii) include a statement denoting the ability of the City to meet its expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.

This quarterly report shall be submitted within thirty days following the end of the quarter. The City shall not be required to submit a quarterly report to the Council if, during the entire reporting period, the City has maintained 100 percent of its investment portfolio in the Local Agency Investment Fund.

IX. Safekeeping and Custody

The assets of the City shall be secured through third-party custody and safekeeping procedures. Bearer instruments shall be held only through third-party institutions.

X. Annual Review of the Investment Policy

The City Manager and/or Administrative Services Director shall annually submit to the Council a statement of investment policy, which the Council shall consider at a public meeting. Any change in the policy shall also be reviewed by the Council at a public meeting.

CITY OF LAFAYETTE

2024-2025 PROPOSED BUDGET

MONTHLY SALARY RANGES FOR CITY POSITIONS

| POSITION | NUMBER OF EMPLOYEES | MINIMUM | MAXIMUM |
|--|---------------------|---------|---------|
| Accountant | 1.00 | 7,259 | 10,148 |
| Accounting Assistant | 1.00 | 5,462 | 7,636 |
| Administrative Analyst | 5.00 | 8,037 | 11,236 |
| Administrative Assistant | 1.00 | 5,071 | 7,090 |
| Administrative Services Director | 1.00 | 15,386 | 21,510 |
| Assistant Administrative Services Director | 1.00 | 13,646 | 19,077 |
| Assistant Engineer | 0.00 | 8,290 | 11,590 |
| Assistant Planning Director | 1.00 | 12,018 | 16,802 |
| Assistant Planner | 2.00 | 6,948 | 9,714 |
| Assistant Recreation Coordinator | 1.00 | 4,624 | 6,464 |
| Associate Engineer | 1.00 | 9,211 | 12,877 |
| Associate Planner | 0.00 | 7,720 | 10,793 |
| City Clerk | 1.00 | 10,995 | 15,371 |
| City Manager | 1.00 | 16,558 | 23,149 |
| Code Enforcement Officer | 1.75 | 6,654 | 9,302 |
| Communications Analyst | 1.00 | 8,037 | 11,236 |
| Construction Inspector | 2.00 | 7,081 | 9,899 |
| Department Assistant | 2.50 | 5,833 | 8,154 |
| Engineering Services Manager | 1.00 | 12,298 | 17,193 |
| Facilities Maintenance Worker I | 1.00 | 5,104 | 7,136 |
| Maintenance Supervisor | 2.00 | 8,456 | 11,822 |
| Parking Enforcement Officer | 1.00 | 4,868 | 6,806 |
| Parks and Recreation Director | 1.00 | 14,026 | 19,608 |
| Planning & Building Director | 1.00 | 15,023 | 21,003 |
| Planning Technician | 2.00 | 5,567 | 7,783 |
| Police Services Assistant | 2.00 | 6,064 | 8,478 |
| Public Works Director & City Engineer | 1.00 | 14,678 | 20,520 |
| Public Works Maintenance Manager | 1.00 | 10,614 | 14,838 |
| Recreation Coordinator | 3.25 | 5,439 | 7,604 |
| Recreation Manager | 1.00 | 10,519 | 14,706 |
| Recreation Supervisor | 0.85 | 7,688 | 10,748 |
| Senior Construction Inspector | 1.00 | 8,142 | 11,383 |
| Senior Engineer | 2.00 | 10,593 | 14,809 |
| Senior Planner | 3.00 | 8,878 | 12,412 |
| Transportation Program Manager | 2.00 | 10,770 | 15,057 |
| TOTAL: | 50.35 | | |

CITY OF LAFAYETTE

2024-2025 PROPOSED BUDGET

APPROPRIATION LIMITATION

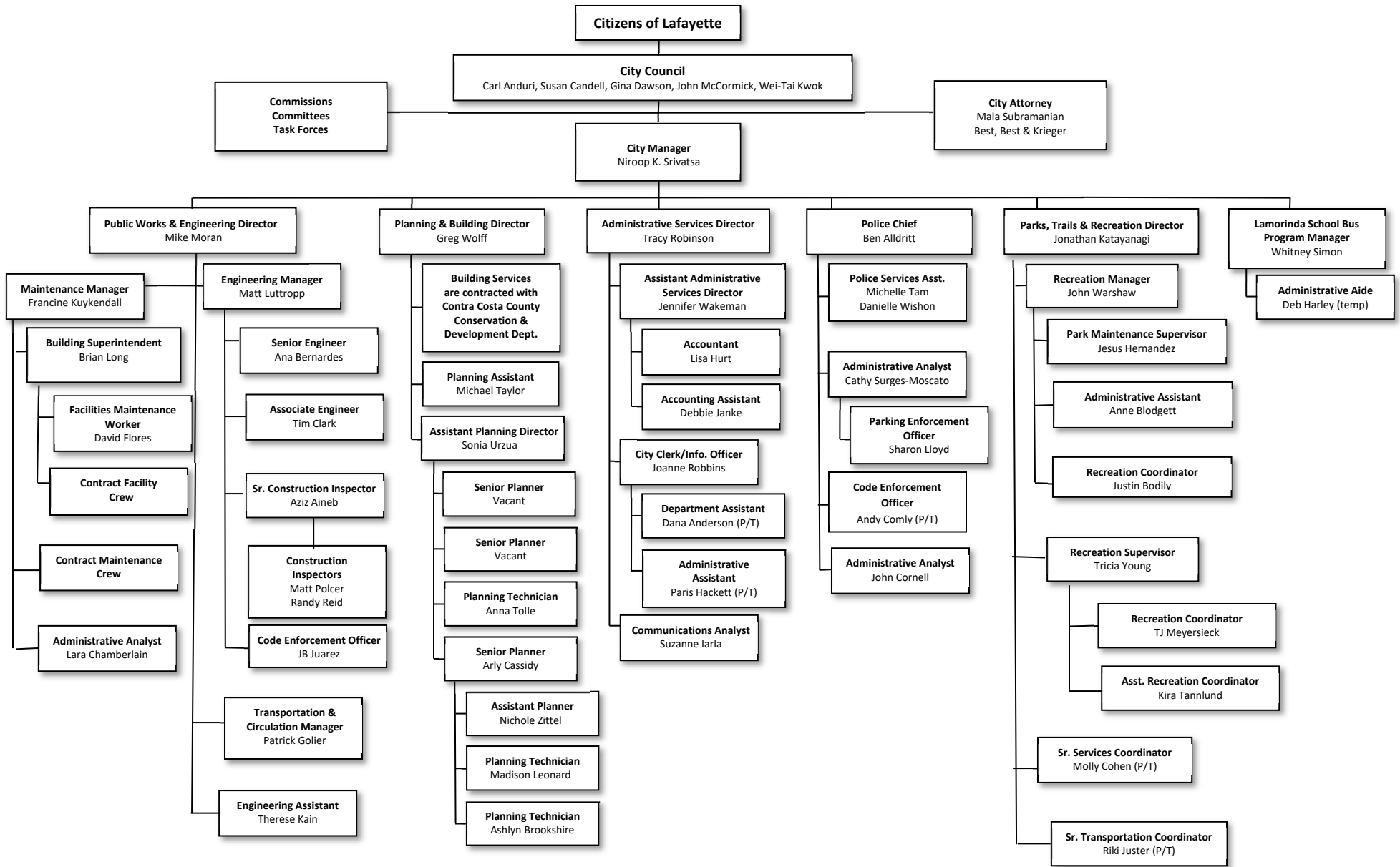
DESCRIPTION

The Appropriations Limitation imposed on cities by Propositions 4 and 111 creates restrictions on the amount of revenue that can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal year and is increased each year using the growth of population and inflation. Not all revenues are restricted by the limit, only those referred to as "proceeds of taxes."

In addition, proceeds of taxes can be spent on several types of appropriations that do not count against the limit. The law allows a city to spend tax proceeds on voter approved debt and the costs of complying with court orders and federal mandates, with certain restrictions. Proposition 111 expanded these exempt categories to include expenditures of "qualified capital outlay" beginning in 1990-91. Appropriations for these excludable categories do not count against the limit.

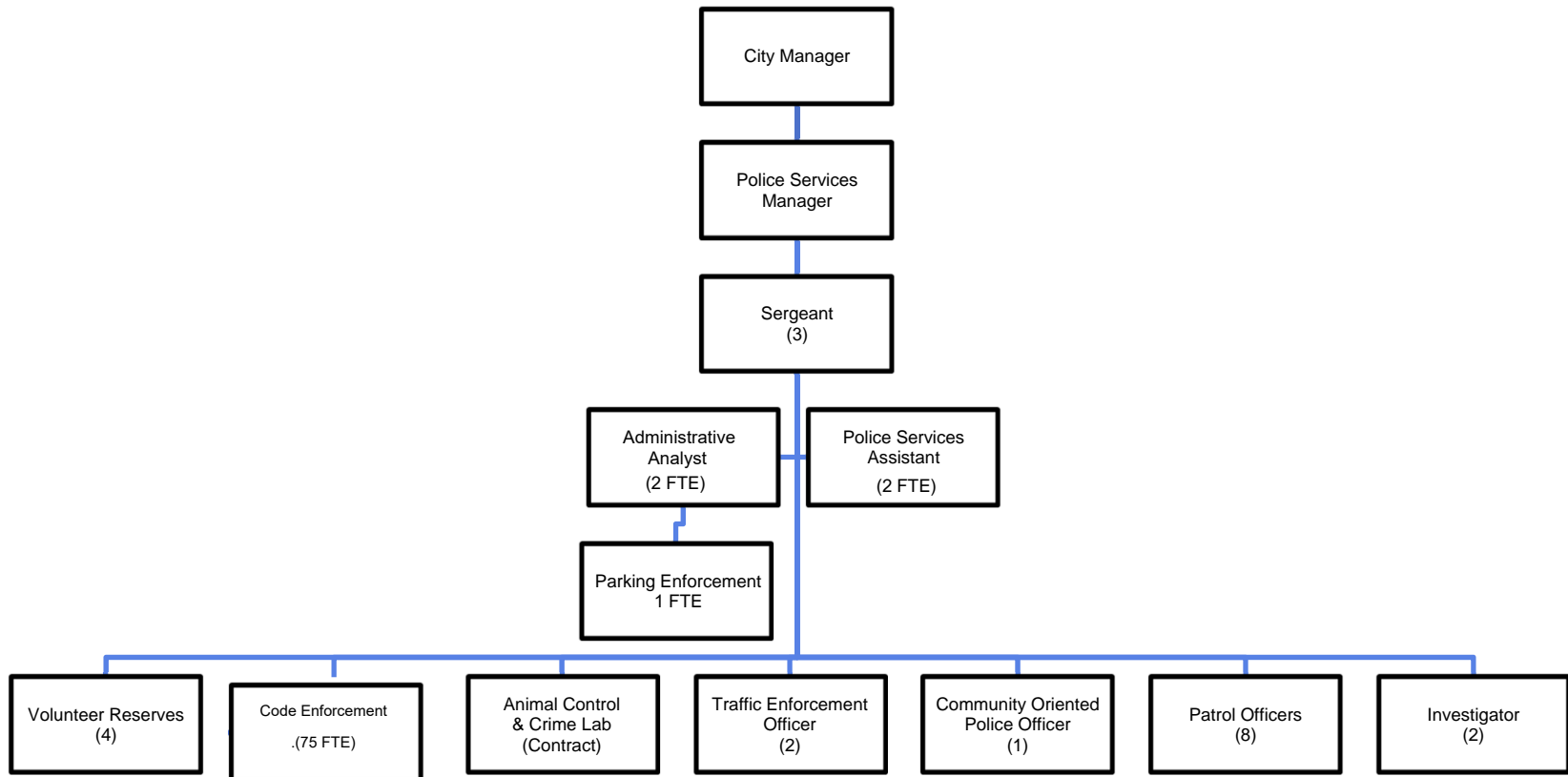
| CALCULATION OF LIMIT | | | | | | |
|----------------------|---------------------------|--------------------------------------|----------------|----------------------------------|-----------------------------|-----------------------------|
| Fiscal Year | City Change in Population | Change in Per Capita Personal Income | Total Increase | Annual Appropriations Limitation | Current Anticipated Revenue | Amount Under / (Over) Limit |
| 1987-88 | 1.0190 | 1.0347 | 1.0544 | 4,875,328 | | |
| 1988-89 | 1.0233 | 1.0466 | 1.0710 | 5,221,407 | | |
| 1989-90 | 1.0274 | 1.0519 | 1.0807 | 5,642,890 | | |
| 1990-91 | 1.0316 | 1.0421 | 1.0750 | 6,066,278 | | |
| 1991-92 | 1.0269 | 1.0414 | 1.0694 | 6,487,360 | | |
| 1992-93 | 1.0205 | 0.9936 | 1.0140 | 6,577,981 | | |
| 1993-94 | 1.0210 | 1.0272 | 1.0488 | 6,898,797 | | |
| 1994-95 | 1.0162 | 1.0071 | 1.0234 | 7,060,332 | | |
| 1995-96 | 1.0179 | 1.0472 | 1.0659 | 7,525,925 | | |
| 1996-97 | 1.0087 | 1.0467 | 1.0558 | 7,945,919 | | |
| 1997-98 | 1.0086 | 1.0467 | 1.0557 | 8,388,519 | | |
| 1998-99 | 1.0161 | 1.0415 | 1.0583 | 8,877,303 | | |
| 1999-00 | 1.0114 | 1.0453 | 1.0572 | 9,385,231 | | |
| 2000-01 | 1.0061 | 1.0491 | 1.0555 | 9,906,106 | | |
| 2001-02 | 1.0171 | 1.0782 | 1.0966 | 10,863,405 | | |
| 2002-03 | 1.0176 | 0.9873 | 1.0047 | 10,914,207 | | |
| 2003-04 | 1.0430 | 1.0231 | 1.0671 | 11,646,477 | | |
| 2004-05 | 1.0120 | 1.0328 | 1.0452 | \$12,172,824 | | |
| 2005-06 | 1.0180 | 1.0526 | 1.0715 | \$13,043,750 | | |
| 2006-07 | 1.0000 | 1.0396 | 1.0396 | \$13,560,283 | | |
| 2007-08 | 1.0113 | 1.0442 | 1.0560 | \$14,319,651 | | |
| 2008-09 | 1.0136 | 1.0429 | 1.0571 | \$15,137,066 | | |
| 2009-10 | 1.0116 | 1.0062 | 1.0179 | \$15,407,595 | | |
| 2010-11 | 1.0110 | 0.9746 | 0.9853 | \$15,181,420 | | |
| 2011-12 | 1.0077 | 1.0330 | 1.0410 | \$15,803,162 | | |
| 2012-13 | 1.0068 | 1.0377 | 1.0448 | \$16,510,454 | | |
| 2013-14 | 1.0747 | 1.0595 | 1.1386 | \$18,799,575 | | |
| 2014-15 | 1.0128 | 0.9977 | 1.0105 | \$18,996,417 | | |
| 2015-16 | 1.0188 | 1.0382 | 1.0577 | \$20,092,855 | | |
| 2016-17 | 1.0078 | 1.0537 | 1.0619 | \$21,336,982 | | |
| 2017-18 | 1.0063 | 1.0369 | 1.0434 | \$22,263,700 | | |
| 2018-19 | 1.0094 | 1.0367 | 1.0464 | \$23,297,737 | | |
| 2019-20 | 1.0096 | 1.0385 | 1.0485 | \$24,426,969 | | |
| 2020-21 | 0.9984 | 1.0373 | 1.0356 | \$25,297,554 | | |
| 2021-22 | 1.0015 | 1.0573 | 1.0589 | \$26,787,224 | | |
| 2022-23 | 0.9939 | 1.0755 | 1.0689 | \$28,633,921 | | |
| 2023-24 | 0.9954 | 1.0444 | 1.0396 | \$29,767,703 | | |
| 2024-25 | 0.9994 | 1.0362 | 1.0356 | \$30,826,786 | \$20,120,218 | \$10,706,568 |

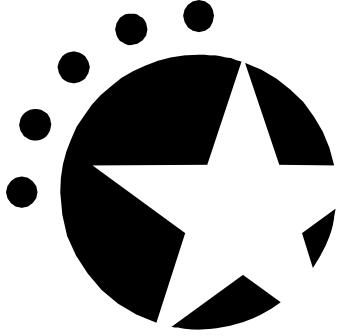
City of Lafayette Organization Chart



City of Lafayette (925) 284-1968
 Planning Department (925) 284-1976
 Engineering Department (925) 284-1951
 Public Works Department (925) 934-3908
 Parks & Recreation (925) 284-2232
 Email: FirstInitialLastName@lovelafayette.org

CITY OF LAFAYETTE
2024-25 FINAL BUDGET
ORGANIZATION CHART POLICE
DIVISION DETAIL





Revenues

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
REVENUE ESTIMATE - General Fund

| GENERAL FUND REVENUES | | Actual 2021-2022 Revenues | Actual 2022-2023 Revenues | Final 2023-2024 Budget | Estimate 2023-2024 Revenues | Proposed 2024-2025 Budget | Increase Over Budget |
|---|----------------------------------|---------------------------------|---------------------------------|------------------------------|-----------------------------------|---------------------------------|----------------------------|
| 400 TAXES | | | | | | | |
| 401 | Sales and Use Tax | 3,373,804 | 3,452,232 | 3,506,000 | 3,368,037 | 3,416,349 | -2.6% |
| 402 | Property Taxes and Subventions | 6,142,556 | 6,703,593 | 6,971,737 | 7,075,000 | 7,287,250 | 4.5% |
| 411 | State Motor Vehicle In-Lieu Tax | 3,542,984 | 3,819,688 | 3,972,476 | 4,096,231 | 4,219,118 | 6.2% |
| 403.1 | Franchise Tax - PG&E | 407,924 | 471,217 | 470,000 | 495,000 | 485,000 | 3.2% |
| 403.2 | Franchise Tax - Cable Television | 570,993 | 558,070 | 550,000 | 533,320 | 525,000 | -4.5% |
| 403.3 | Franchise Tax - Waste Disposal | 583,884 | 607,765 | 625,998 | 639,217 | 652,001 | 4.2% |
| 404 | Real Property Transfer Tax | 613,648 | 389,152 | 425,000 | 295,151 | 300,000 | -29.4% |
| 405 | Transient Occupancy Tax | 703,833 | 816,536 | 850,000 | 803,300 | 800,000 | -5.9% |
| | TAXES | \$15,939,624 | \$16,818,253 | \$17,371,211 | \$17,305,256 | \$17,684,718 | 1.8% |
| 410 REVENUE FROM OTHER GOVERNMENT AGENCIES | | | | | | | |
| 418 | Intergovernmental | 42,557 | 0 | 0 | 0 | 0 | 0.0% |
| 419 | Federal & State Grants | 3,186,188 | 3,166,188 | 0 | 38,636 | 0 | 0.0% |
| | GOVERNMENT REVENUE | \$3,228,745 | \$3,166,188 | \$0 | \$38,636 | \$0 | \$0 |
| 420 FEES FOR SERVICE | | | | | | | |
| 421 | Administrative Fees | 15 | 1,199 | 100 | 700 | 500 | N/A |
| 422 | Police Fees | 7,064 | 6,587 | 6,000 | 6,500 | 6,000 | 0.0% |
| 423 | Engineering Fees | 466,215 | 344,739 | 375,000 | 300,000 | 300,000 | -20.0% |
| 424 | Planning Fees | 1,163,502 | 1,092,928 | 950,000 | 1,100,000 | 1,000,000 | 5.3% |
| 425 | Public Works Fees | 111,253 | 58,081 | 25,000 | 70,000 | 50,000 | 100.0% |
| 426 | Other Fees for Service | 3,156 | 5,790 | 3,500 | 5,000 | 2,000 | -42.9% |
| | FEES FOR SERVICE | \$1,751,204 | \$1,509,325 | \$1,359,600 | \$1,482,200 | \$1,358,500 | -0.1% |
| 430 INVESTMENT REVENUE | | | | | | | |
| 431 | Investment Earnings | 238,255 | 467,134 | 400,000 | 500,000 | 600,000 | 50.0% |
| 430 | RDA Earnings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 432 | Rental of Property | 58,450 | 44,486 | 50,000 | 75,000 | 50,000 | 0.0% |
| | INVESTMENT REVENUE | \$296,705 | \$511,619 | \$450,000 | \$575,000 | \$650,000 | 44.4% |
| 440 FINES AND FORFEITURES | | | | | | | |
| 441 | Vehicle Code Fines | 41,037 | 32,814 | 40,000 | 30,000 | 35,000 | -12.5% |
| | FINES AND FORFEITURES | \$41,037 | \$32,814 | \$40,000 | \$30,000 | \$35,000 | -12.5% |
| 450 OTHER REVENUE | | | | | | | |
| 451 | Reimbursements | 101,587 | 113,819 | 25,000 | 75,000 | 55,000 | 120.0% |
| 453.5 | Senior Services Revenue | 4,334 | 6,608 | 5,000 | 6,000 | 6,000 | 20.0% |
| 454 | Revenue from Sale of Property | 17,342 | 0 | 0 | 0 | 0 | 0.0% |
| 458 | Youth Activity Revenue | 0 | 6,631 | 7,000 | 8,364 | 6,000 | -14.3% |
| 459 | Other Revenue | 2,565,844 | 311,970 | 275,000 | 275,000 | 325,000 | 18.2% |
| | OTHER REVENUE | \$2,689,108 | \$439,028 | \$312,000 | \$364,364 | \$392,000 | 25.6% |
| TOTAL GENERAL FUND REVENUE | | \$23,946,423 | \$22,477,226 | \$19,532,811 | \$19,795,456 | \$20,120,218 | 3.0% |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET**

REVENUE ESTIMATE - Capital Improvement Funds

| | <i>Actual 2021-2022 Revenues</i> | <i>Actual 2022-2023 Revenues</i> | <i>Final 2023-2024 Budget</i> | <i>Estimate 2023-2024 Revenues</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---|--|--|---------------------------------------|--|--|-------------------------------------|
| 12 Parks Facilities | | | | | | |
| 419 | State and Federal Grants | 291,000 | 194,112 | 0 | 0 | 0.0% |
| 426 | Park Facilities Fees | 152,269 | 215,897 | 150,000 | 190,000 | 33.3% |
| 431 | Investment Earnings | 2,581 | 12,045 | 0 | 16,000 | N/A |
| 453 | Donations, Gifts, and Grants | 0 | 0 | 0 | 0 | 0.0% |
| 459 | Other Revenue | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal | \$445,850 | \$422,054 | \$150,000 | \$206,000 | 44.0% |
| 14 Capital Improvement Projects | | | | | | |
| 410 | Revenues from Government Agencies | 0 | 0 | 6,470,000 | 6,470,000 | 0.0% |
| 419 | State and Federal Grants | 0 | 0 | 1,242,000 | 1,242,000 | 50,000 |
| 403.31 | Additional Fees - Solid Waste | 1,073,677 | 1,122,391 | 1,157,736 | 1,185,712 | 1,252,892 |
| 420.1 | Walkways Fee | 6,327 | 12,184 | 12,184 | 8,175 | 10,000 |
| 420.3 | Drainage Impact Fees | 53,635 | 68,482 | 68,482 | 56,213 | 55,000 |
| 424 | Regional Fees | 32,270 | 56,979 | 56,979 | 67,670 | 50,000 |
| 429 | Measure J | 0 | 0 | 0 | 0 | 0 |
| 431 | Investment Earnings | 14,796 | 105,990 | 10,000 | 10,000 | 10,000 |
| 451 | Reimbursable Revenue | 79,185 | 418,132 | 0 | 0 | 500,000 |
| 459 | Other Revenue | 1,875 | 0 | 688,000 | 688,000 | 50,000 |
| | Subtotal | \$1,261,765 | \$1,784,159 | \$9,705,381 | \$9,727,770 | \$1,977,892 |
| | | | | | | -79.6% |
| 16 Public Facilities | | | | | | |
| 431 | Investment Earnings | 1,814 | 38,571 | 15,000 | 36,000 | 25,000 |
| 459 | Other Revenue | 0 | 0 | 47,040 | 48,163 | 48,000 |
| 432 | Rental Income | 0 | 19,600 | 0 | 0 | 0 |
| | Subtotal | \$1,814 | \$58,171 | \$62,040 | \$84,163 | \$73,000 |
| | | | | | | 17.7% |
| 17 Parkland Aquisition | | | | | | |
| 426 | Parkland Dedication Fees | 168,965 | 251,414 | 150,000 | 229,000 | 240,000 |
| 419 | State and Federal Grants | 0 | 0 | 0 | 0 | 0 |
| 431 | Investment Earnings | 8,341 | 45,820 | 10,000 | 35,000 | 25,000 |
| | Subtotal | \$177,307 | \$297,234 | \$160,000 | \$264,000 | \$265,000 |
| | | | | | | 65.6% |
| TOTAL CAPITAL IMPROVEMENT FUND REVENUE | | \$1,886,735 | \$2,561,618 | \$10,077,421 | \$10,281,933 | \$2,531,892 |
| | | | | | | -74.9% |

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
REVENUE ESTIMATE - Enterprise Funds

| | <i>Actual 2021-2022 Revenues</i> | <i>Actual 2022-2023 Revenues</i> | <i>Final 2023-2024 Budget</i> | <i>Estimate 2023-2024 Revenues</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> | |
|--------------------------------------|--|--|---------------------------------------|--|--|-------------------------------------|--------------|
| 31 Recreation Programs | | | | | | | |
| 431 | Investment Earnings | 4,181 | 26,373 | 15,000 | 20,750 | 0 | N/A |
| 432 | Rental of Buildings | 62,304 | 78,619 | 75,000 | 75,000 | 77,500 | 3.3% |
| 642.5 | Tiny Tots | 209,990 | 222,636 | 212,000 | 316,187 | 316,000 | 49.1% |
| 649 | Non-Summer Program Fees | 870,557 | 1,223,564 | 1,208,000 | 1,364,893 | 1,300,000 | 7.6% |
| 648 | Summer Program Fees | 663,081 | 731,841 | 650,000 | 663,616 | 650,000 | 0.0% |
| | Subtotal | \$1,810,114 | \$2,283,032 | \$2,160,000 | \$2,440,446 | \$2,343,500 | 8.5% |
| 32 Parking Fund | | | | | | | |
| 431 | Investment Earnings | 684 | 1,487 | 0 | 0 | 0 | 0.0% |
| 441 | Parking Citation Fines | 105,104 | 156,666 | 140,000 | 156,779 | 155,000 | 10.7% |
| 459 | Other Revenue | 38,400 | 0 | 0 | 0 | 0 | N/A |
| 631.1 | Lockboxes | 6,245 | 3,346 | 6,200 | 4,500 | 4,500 | -27.4% |
| 631.2 | Parking Meters | 184,649 | 198,914 | 283,000 | 262,500 | 348,100 | 23.0% |
| 631.3 | Parking Permits -- City Lots | 21,420 | 21,420 | 21,420 | 21,420 | 21,420 | 0.0% |
| 631.4 | Parking Permits -- Residential | 3,774 | 3,784 | 4,000 | 4,000 | 4,000 | 0.0% |
| 631.5 | EV Charging Station Rebates | 5,574 | 8,811 | 10,000 | 7,000 | 7,000 | -30.0% |
| | Subtotal | \$365,851 | \$394,428 | \$464,620 | \$456,199 | \$540,020 | 16.2% |
| 34 Vehicle Abatement | | | | | | | |
| 422 | Abandoned Vehicle Fees | 146 | 8,776 | 11,500 | 11,166 | 11,166 | -2.9% |
| 431 | Investment Earnings | 148 | 721 | 150 | 1,000 | 500 | 233.3% |
| | Subtotal | \$294 | \$9,497 | \$11,650 | \$12,166 | \$11,666 | 0.1% |
| 36 Senior Transportation | | | | | | | |
| 419 | Revenues from Gov't Agency | 130,416 | 207,595 | 100,000 | 160,000 | 115,000 | 15.0% |
| 431 | Investment Earnings | 405 | 2,631 | 0 | 0 | 0 | 0.0% |
| 433 | Fares & Rental | 10,122 | 12,673 | 12,500 | 13,000 | 13,000 | 4.0% |
| 451 | Reimbursable Revenue | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 459 | Other Income | 0 | 0 | 0 | 1,250 | 1,250 | N/A |
| 453 | Gifts & Grants | 9,225 | 8,993 | 23,000 | 33,000 | 38,000 | 65.2% |
| | Subtotal | \$150,168 | \$231,891 | \$135,500 | \$207,250 | \$167,250 | 23.4% |
| 37 Library Operations | | | | | | | |
| 432 | Lease Income | 35,263 | 42,830 | 30,000 | 30,000 | 30,000 | 0.0% |
| 453 | Gifts & Grants (LLLC Foundation) | 610,791 | 1,304,114 | 1,077,289 | 1,110,038 | 1,274,504 | 18.3% |
| 459 | Other Income | 113,443 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal | \$759,497 | \$1,346,944 | \$1,107,289 | \$1,140,038 | \$1,304,504 | 17.8% |
| TOTAL ENTERPRISE FUND REVENUE | | | | | | | |
| | | \$3,085,924 | \$4,265,794 | \$3,879,059 | \$4,256,099 | \$4,366,940 | 12.6% |

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
REVENUE ESTIMATE - Assessment District Funds

| | | <i>Actual 2021-2022 Revenues</i> | <i>Actual 2022-2023 Revenues</i> | <i>Final 2023-2024 Budget</i> | <i>Estimate 2023-2024 Revenues</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---|------------------------------|--|--|---------------------------------------|--|--|-------------------------------------|
| 51 Street Lighting | | | | | | | |
| 402 | Property Taxes / Assessments | 24,130 | 25,701 | 23,328 | 26,000 | 26,000 | 11.5% |
| 431 | Investment Earnings | 543 | 2,975 | 400 | 2,200 | 1,100 | 175.0% |
| | Subtotal | \$24,673 | \$28,675 | \$23,728 | \$28,200 | \$27,100 | 14.2% |
| 52 Core Area Maintenance | | | | | | | |
| 402 | Property Taxes / Assessments | 371,772 | 392,848 | 392,848 | 392,848 | 392,848 | 0.0% |
| 431 | Investment Earnings | 503 | 6,479 | 100 | 5,237 | 2,500 | 2400.0% |
| | Subtotal | \$372,275 | \$399,327 | \$392,948 | \$398,085 | \$395,348 | 0.6% |
| 53 Stormwater Pollution | | | | | | | |
| 402 | Property Taxes / Assessments | 369,401 | 367,981 | 360,000 | 370,000 | 370,000 | 2.8% |
| 431 | Investment Earnings | 106 | 3,482 | 125 | 125 | 125 | 0.0% |
| 459 | Other Revenue | 4,918 | 2,500 | 0 | 0 | 0 | 0.0% |
| | Subtotal | \$374,425 | \$373,963 | \$360,125 | \$370,125 | \$370,125 | 2.8% |
| TOTAL ASSESSMENT DISTRICT FUND REVENUE | | \$771,373 | \$801,965 | \$776,801 | \$796,410 | \$792,573 | 2.0% |

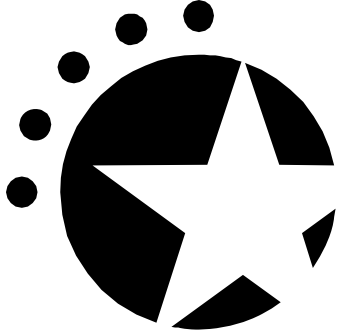
CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
REVENUE ESTIMATE - Governmental Funds

| | | <i>Actual 2021-2022 Revenues</i> | <i>Actual 2022-2023 Revenues</i> | <i>Final 2023-2024 Budget</i> | <i>Estimate 2023-2024 Revenues</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|--|-----------------------------------|--|--|---------------------------------------|--|--|-------------------------------------|
| 69 SB1 - Gas Tax | | | | | | | |
| 410 | SB1 | 511,111 | 567,378 | 628,463 | 608,669 | 650,634 | N/A |
| 431 | Investment Earnings | 330 | 1,677 | 500 | 5,000 | 1,500 | 200.0% |
| | Subtotal | \$511,441 | \$569,055 | \$628,963 | \$613,669 | \$652,134 | 3.7% |
| 71 Gas Tax | | | | | | | |
| 410.1 | State Gas Tax 2105 | 140,714 | 144,718 | 166,825 | 154,762 | 157,832 | -5.4% |
| 410.2 | State Gas Tax 2106 | 90,891 | 92,222 | 104,012 | 96,619 | 98,476 | -5.3% |
| 410.3 | State Gas Tax 2107 & 2107.5 | 174,244 | 203,227 | 206,380 | 217,385 | 221,699 | 7.4% |
| 410.4 | State Gas Tax 2103 | 200,471 | 207,200 | 251,925 | 223,813 | 225,756 | -10.4% |
| 431 | Investment Earnings | 919 | 2,957 | 0 | 0 | 0 | 0.0% |
| | Subtotal | \$607,240 | \$650,325 | \$729,142 | \$692,579 | \$703,763 | -3.5% |
| 72 Meas.J Return-to-Source | | | | | | | |
| 410.6 | Measure J Return-to-Source Funds | 546,798 | 618,112 | 1,189,312 | 1,189,312 | 575,000 | -51.7% |
| 410.65 | Measure J Program 28C | 34,632 | 38,845 | 35,000 | 35,518 | 35,000 | 0.0% |
| 431 | Investment Earnings | 324 | 2,201 | 3,200 | 0 | 0 | N/A |
| | Subtotal | \$581,754 | \$659,158 | \$1,227,512 | \$1,224,830 | \$610,000 | -50.3% |
| 73 Supp. Law Enforcement Services | | | | | | | |
| 419 | COPS Grant | 161,285 | 165,271 | 165,271 | 186,159 | 185,000 | 11.9% |
| 431 | Investment Earnings | 354 | 1,446 | 0 | 0 | 0 | 0.0% |
| | Subtotal | \$161,639 | \$166,717 | \$165,271 | \$186,159 | \$185,000 | 11.9% |
| 74 Bus Program | | | | | | | |
| 429.5 | Measure J & C | 1,405,703 | 1,703,817 | 1,544,437 | 1,544,437 | 1,590,770 | 3.0% |
| 429.1 | Contributions from Parents | 908,765 | 1,032,308 | 1,007,568 | 1,163,109 | 1,198,002 | 18.9% |
| 429.3 | One Trip Passes | 31,026 | 35,730 | 25,000 | 30,000 | 30,900 | 23.6% |
| 431 | Investment Earnings | 6,292 | 35,970 | 1,000 | 29,520 | 15,000 | 1400.0% |
| 429.5 | Measure J - SWAT | 0 | 0 | 90,000 | 90,000 | 90,000 | 0.0% |
| 459 | Other Revenue | 23,627 | 85 | 0 | 0 | 0 | 0.0% |
| | Subtotal | \$2,375,413 | \$2,807,910 | \$2,668,005 | \$2,857,066 | \$2,924,672 | 9.6% |
| 75 City Office Development | | | | | | | |
| 431 | Investment Earnings | 13,304 | 26,828 | 30,000 | 0 | 0 | N/A |
| 454 | Revenue from the Sale of Property | 26,000 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal | \$39,304 | \$26,828 | \$30,000 | \$0 | \$0 | N/A |
| 76 Insurance | | | | | | | |
| 431 | Investment Earnings | 8,804 | 45,603 | 6,500 | 31,000 | 30,000 | 361.5% |
| 451 | Reimbursable Revenue | 8,667 | 8,214 | 9,200 | 10,800 | 10,800 | 17.4% |
| 459 | Other Revenue | 429 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal | \$17,900 | \$53,817 | \$15,700 | \$41,800 | \$40,800 | 159.9% |
| 78 General Obligation Bond Fund | | | | | | | |
| 402 | Taxes / Assessments | 521,853 | 566,585 | 550,000 | 510,308 | 510,000 | -7.3% |
| 431 | Investment Earnings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal | \$521,853 | \$566,585 | \$550,000 | \$510,308 | \$510,000 | -7.3% |
| TOTAL GOVERNMENTAL FUND REVENUE | | \$4,816,544 | \$5,500,395 | \$6,014,593 | \$6,126,411 | \$5,626,369 | -6.5% |

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
REVENUE ESTIMATE - Successor Agency Funds

\$ 45,456.00

| | <i>Actual 2021-2022 Revenues</i> | <i>Actual 2022-2023 Revenues</i> | <i>Final 2023-2024 Budget</i> | <i>Estimate 2023-2024 Revenues</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> | |
|---|--|--|---------------------------------------|--|--|-------------------------------------|-------|
| 87 Successor Agency (formerly RDA) | | | | | | | |
| 402 | Tax Increment Revenue - General Account | 2,879,185 | 2,897,320 | 2,569,888 | 2,569,888 | 2,565,638 | -0.2% |
| 431 | Investment Earnings - General Account | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 459 | Other Revenue | | 0 | 0 | 0 | | 0.0% |
| | Subtotal | \$2,879,185 | \$2,897,320 | \$2,569,888 | \$2,569,888 | \$2,565,638 | -0.2% |
| 90 Redevelopment Debt Service | | | | | | | |
| 431 | Investment Earnings & Dividends | 352 | 30,230 | 75 | 0 | 0 | N/A |
| | Subtotal | \$352 | \$30,230 | \$75 | \$0 | \$0 | N/A |
| TOTAL REDEVELOPMENT REVENUE | | \$2,879,537 | \$2,927,550 | \$2,569,963 | \$2,569,888 | \$2,565,638 | -0.2% |
| TOTAL ALL FUNDS REVENUE | | \$37,386,537 | \$38,534,548 | \$42,850,649 | \$43,826,197 | \$36,003,631 | (\$1) |



Rates & Fees

**CITY OF LAFAYETTE
FEE SCHEDULE**

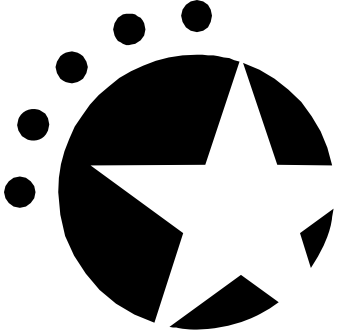
| REVENUE CODE | DEPT CODE | ADMINISTRATIVE FEES | FEE | PER UNIT |
|--------------|-----------|---|-------------------------------|---|
| 011-421000 | 540 | Hourly Rate | 100.00 | Per Hour |
| 011-421010 | 540 | Agenda Service - Mailed Out for One Year | 50.00 | Per Year |
| 011-421020 | 540 | Bingo License | 50.00 | Application Fee |
| 011-421030 | 540 | Bingo License Renewal | 10.00 | Per Year |
| 011-421040 | 540 | Copies of Printed Materials (up to 11" x 17" - large format copies = outside reproduction cost) | 0.10 | Per Copy |
| 011-421050 | 540 | Dishonored/Returned Check Fee | 50.00 | Per check |
| 011-421055 | 540 | Bill Collection Service | Actual Cost | |
| 011-421070 | 540 | Fortunetelling License | 100.00 | Application Fee, \$10 Renewal Fee |
| 011-421075 | 540 | Gun Shop Permit | - | Per Permit |
| 011-421080 | 540 | Filing a Notice of Intent to Circulate an Initiative | 200.00 | Per Filing |
| 011-421090 | 540 | Lafayette Municipal Budget | 25.00 | Per Copy |
| 011-421100 | 540 | Lafayette Municipal Code | 100.00 | Per Copy |
| 011-421110 | 540 | Late Payment on City Invoices (after 30 days) | 50.00 | Per invoice, plus 9% annual interest |
| 011-421120 | 540 | Permit to Use City Property for a Film Project | 500.00 | Plus All Hourly Fees Incurred Above Minimum Hours |
| XXX-421060* | various* | Online Payment Fee* | variable as charged by Square | Of Total (Online Transactions Only) |
| REVENUE CODE | DEPT CODE | POLICE FEES | FEE | PER UNIT |
| 011-422000 | 210 | Hourly Rate | 150.00 | Per Hour |
| 011-422010 | 210 | Abandoned Vehicle/Tow/Release | 150.00 | Plus All Hourly Fees Incurred Above Minimum Hours |
| 011-422020 | 210 | Private Parking Registration Processing Fee | 250.00 | Per Registration |
| 011-422030 | 210 | Copies of Printed Materials | 0.10 | Per Page |
| 011-422040 | 210 | Copy of Speed Survey for City Street | 37.50 | Per Report |
| 011-422050 | 210 | Crime Reports | 75.00 | Per Report |
| 011-422060 | 210 | Driving-Under-Influence Charges | 150.00 | Plus All Hourly Fees Incurred Above Minimum Hours |
| 011-422070 | 210 | False Alarm Fee (After Second Annual Violation) | 250.00 | Flat Fee |
| 011-422080 | 210 | False Alarm Fee (First Annual Violation) | 50.00 | Flat Fee |
| 011-422090 | 210 | False Alarm Fee (Second Annual Violation) | 100.00 | Flat Fee |
| 011-422100 | 210 | Fingerprinting - Resident | 25.00 | Flat Fee |
| 011-422100 | 210 | Fingerprinting - Non-Resident | 35.00 | Flat Fee |
| 011-422100 | 210 | Fingerprinting - Additional Card | 5.00 | Flat Fee |
| 011-422110 | 210 | Bicycle License Fee | 1.00 | Per License |
| 011-422120 | 210 | Interstate Truck Terminal Fee | 250.00 | Per Application |
| 011-422130 | 210 | Off-Road Motor Vehicle Permit | 150.00 | Flat Fee |
| 011-422180 | 210 | Police Authorization Letters (e.g., VISA letters) | 75.00 | Plus All Hourly Fees Incurred Above Minimum Hours |
| 011-422190 | 210 | Special Events Permit | 75.00 | Per Permit plus all other applicable fees |
| 011-422200 | 210 | Traffic Collision Reports | 75.00 | Per Report |
| REVENUE CODE | DEPT CODE | ENGINEERING FEES | FEE | PER UNIT |
| 011-423000 | 420 | Hourly Rate | 165.00 | Per Hour |
| 011-423010 | 420 | Certificate of Compliance | 165.00 | Plus All Hourly Fees Incurred Above Minimum Hours |
| 011-423020 | 420 | Creek Setback Conformance Review | 165.00 | Plus All Hourly Fees Incurred Above Minimum Hours |
| 011-423030 | 420 | Creek Setback Variance Request | 660.00 | Plus All Hourly Fees Incurred Above Minimum Hours |
| 011-423040 | 420 | Encroachment Permit - Inspection | 165.00 | Plus All Hourly Fees Incurred Above Minimum Hours |

| REVENUE CODE | DEPT CODE | ENGINEERING FEES (cont'd.) | FEE | PER UNIT |
|--------------|-----------|---|---|--|
| 011-423050 | 420 | Encroachment Permit - Processing | 247.50 | Plus All Hourly Fees Incurred Above Minimum Hours |
| 011-423052 | 420 | Encroachment Permit - Parking Spaces | 27.00 | Per Day |
| | | Encroachment Permit - Sidewalk, Bike Lane, Other Public ROW | | |
| | | Public Improvements | | |
| | | First 30 Calendar Days | N/C | Per Day |
| 011-423053 | 420 | Calendar Days 31-60 | 100.00 | Per Day |
| 011-423053 | 420 | Calendar Days 61-90 | 200.00 | Per Day |
| 011-423053 | 420 | After 90 Calendar Days | 300.00 | Per Day |
| | | All Other Improvements | | |
| 011-423053 | 420 | First 60 days | 100.00 | Per Day |
| 011-423053 | 420 | Calendar Days 61-90 | 200.00 | Per Day |
| 011-423053 | 420 | After 90 Calendar Days | 300.00 | Per Day |
| | | Encroachment Permit - Vehicle Traffic Lanes | <i>Note: public improvements are exempt for the first 30 days</i> | |
| | | One Direction | | |
| 011-423054 | 420 | First 2 hours | 150.00 | Per Day |
| 011-423054 | 420 | 2-4 hours | 300.00 | Per Day |
| 011-423054 | 420 | Greater than 4 hours | 600.00 | Per Day |
| | | Both Directions | | |
| 011-423054 | 420 | First 2 hours | 300.00 | Per Day |
| 011-423054 | 420 | 2-4 hours | 600.00 | Per Day |
| 011-423054 | 420 | Greater than 4 hours | 1,200.00 | Per Day |
| 011-423060 | 420 | Engineering Review on Referral from Planning | 165.00 | Plus All Hourly Fees Incurred Above Minimum Hours |
| 011-423070 | 420 | Equipment Storage and Staging in Right-of-Way | 82.50 | Processing Fee |
| 011-423080 | 420 | Failure to Meet Repaving Deadline | 107.00 | Per Day |
| 011-423100 | 420 | Final or Parcel Map Filing | 1,650.00 | Plus \$125 per lot |
| 011-423120 | 420 | Inspection of Improvements | 0.05 | of Total Project Cost |
| 011-423130 | 420 | Oversize/Overweight Loads | 16.00 | Per Move |
| 011-423160 | 420 | Plan Check | 0.03 | of Total Project Cost |
| 011-423170 | 420 | Reinspection Due to Delay | 165.00 | Plus All Hourly Fees Incurred Above Minimum Hours |
| 011-423180 | 420 | Replacem. of Curb, Gutter, Sidewalk by Prop. Owner | 330.00 | Flat Fee |
| 011-423190 | 420 | Review by Outside Consultant | 165.00 | Plus Actual Fees Charged by Consultant |
| 011-423230 | 420 | Storage or Staging of Materials / Equipment in ROW | 27.00 | Per Day per Parking Space plus \$250 Deposit |
| 011-423240 | 420 | Work without Permit | 165.00 | Per Day, Plus All Hourly Fees Incurred Above Minimum Hours |
| REVENUE CODE | DEPT CODE | PLANNING FEES | FEE | PER UNIT |
| 011-424000 | 410 | Hourly Rate | \$175.00 | per hour |
| 011-424510 | 410 | Annexation | \$9,500 + \$100/acre | Flat Fee |
| 011-424520 | 410 | Appeals or Reconsiderations | 75% | of application fee |
| 011-424525 | 410 | Appeal of Staff Determination | \$175.00 | Flat Fee |
| 011-424528 | 410 | Bee Keeping Permit | \$175.00 | Flat Fee |
| 011-424530 | 410 | Building & Grading Permit Surcharge (County) | 50% | of application fee |
| 011-424540 | 410 | Certificate of Compliance | 3,650.00 | Flat Fee |
| 011-424550 | 410 | Address Assignment/Change of Address | 525.00 | Flat Fee |
| 011-424560 | 410 | Change of Conditions | 50% | of initial fee |
| 011-424565 | 410 | Code Enforcement Appeal Fee | 525.00 | Flat Fee |

| REVENUE CODE | DEPT CODE | PLANNING FEES (cont'd) | FEE | PER UNIT |
|--------------|-----------|---|----------------------|---|
| 011-424570 | 410 | Design Review: Major (new houses, houses > 6,000 sq.ft. and new commercial buildings) | 5,700.00 | Flat Fee |
| 011-424580 | 410 | Design Review: Minor (all projects not classified as "Major") | 3,800.00 | Flat Fee |
| 011-424590 | 410 | Design Review Commission Study Session*** | 700.00 | Flat Fee |
| 011-424595 | 410 | Development Agreement, Regulatory Agreement | 175.00 | per hour + attorneys fees |
| 011-424600 | 410 | Environmental Review - by consultant (IS, ND, MND, EIR) | 15% | admin fee |
| 011-424601 | 410 | Film Shoot (not subject to Land Use Permit) | 525.00 | Flat Fee |
| 011-424605 | 410 | Final Inspection Failure / Follow Up | 350.00 | Flat Fee |
| 011-424620 | 410 | General Plan Amendment/ Specific Plan Amendment | 9,500.00 | Flat Fee |
| 011-424630 | 410 | Grading (Design Review Commission and/or Planning Commission) | 3,800.00 | Flat Fee |
| 011-424640 | 410 | Hillside Development Permit: Major (within 100' of a ridgeline protected area: DRC & PC review) | 5,700.00 | Flat Fee |
| 011-424650 | 410 | Hillside Development Permit: Minor (requiring review only by the DRC; siting determination by PC) | 3,800.00 | Flat Fee |
| 011-424660 | 410 | Environmental Review - by staff (IS, ND, MND, EIR) | \$2,625 | Amount is a deposit; billed at an hourly rate |
| 011-424675 | 410 | Land Use Permit (recreation court) | 2,250.00 | Flat Fee |
| 011-424680 | 410 | Land Use Permit (existing building or structure) | 3,800.00 | Flat Fee |
| 011-424690 | 410 | Land Use Permit (new building or structure) | 5,700.00 | Flat Fee |
| 011-424710 | 410 | Lot Line Adjustment (Planning Commission) | 5,400.00 | Flat Fee |
| 011-424720 | 410 | Lot Line Adjustment (Zoning Administrator) | 1,200.00 | Flat Fee |
| 011-424730 | 410 | Subdivision - Major (Tract of 5 or more lots) | \$8,750 + \$200/lot | Flat Fee |
| 011-424735 | 410 | Subdivision - Major (Tract in the Hillside Overlay District) | \$12,250 + \$200/lot | Flat Fee |
| 011-424740 | 410 | Subdivision - Minor (2-4 lots) | \$5,250 + \$200/lot | Flat Fee |
| 011-424745 | 410 | Subdivision - Minor (2-4 lots in Hillside Overlay District) | \$8,750 + \$200/lot | Flat Fee |
| 011-424750 | 410 | Environmental Review - Notice of Exemption /Notice of Determination | 175.00 | Flat Fee |
| 011-424751 | 410 | Performance Bond Processing | 350.00 | Flat Fee |
| 011-424752 | 410 | Plan Revisions (Construction Drawings) | 175.00 | Flat Fee |
| 011-424753 | 410 | Pre-Application Meeting | 175.00 | Flat Fee (no charge for 1st meeting) |
| 011-424755 | 410 | Public Art Permit | 875.00 | Flat Fee |
| 011-424756 | 115 | Public Art (in lieu fee) | 1% | of total project cost |
| 011-424757 | 410 | Re-approval (PC or DRC) within one year of approval expiration | 875.00 | Flat Fee |
| 011-424758 | 410 | Re-approval (ZA) within one year of approval expiration | 525.00 | Flat Fee |
| 011-424760 | 410 | Rezoning | \$9,500 + \$100/acre | Flat Fee |
| 011-424770 | 410 | Right-of-Way Abandonment | 1,900.00 | Flat Fee |
| 011-424790 | 410 | Second Unit (Zoning Administrator)* | 700.00 | Flat Fee |
| 011-424800 | 410 | Sign (Design Review Commission)* | 525.00 | Flat Fee |
| 011-424810 | 410 | Sign (Planning Director)* | 400.00 | Flat Fee |
| 011-424811 | 410 | Sign (Conformance with Master Sign Plan) | 175.00 | Flat Fee |
| 011-424812 | 410 | SB 9 Housing Development | 2,250.00 | Flat Fee |
| 011-424813 | 410 | SB 9 Urban Lot Split | 2,250.00 | Flat Fee |
| 011-424815 | 410 | Stormwater Quality Implementation | 175.00 | Flat Fee |
| 011-424816 | 410 | Stormwater Quality Control Plan | 625.00 | Flat Fee |
| 011-424820 | 410 | Subdivision - Map extension | 1,400.00 | Flat Fee |
| 011-424825 | 410 | SB 35 Housing Development | 5,700.00 | Flat Fee |
| 011-424830 | 410 | Temporary Land Use Permits | 600.00 | Flat Fee |
| 011-424840 | 410 | Tree Permit – Category I (not associated with development app) | 350.00 | Flat Fee |
| 011-424850 | 410 | Tree Permit – Category II (associated with development app) | 350.00 | Flat Fee |
| 011-424855 | 410 | Tree Permit Appeal | 350.00 | Flat Fee |

| REVENUE CODE | DEPT CODE | PLANNING FEES (cont'd) | FEE | PER UNIT |
|--------------|-----------|---|-------------------------------|--|
| 011-424860 | 410 | Variance or Exception (Design Review, Planning Commission or City Council) | 4,375.00 | Flat Fee |
| 011-424870 | 410 | Variance or Exception (Zoning Administrator) | 1,750.00 | Flat Fee |
| 011-424874 | 410 | Waste Management Non-Compliance Fine | 1% of project cost | or \$1000 whichever is less |
| 011-424875 | 410 | Waste Management Review | 80.00 | Flat Fee |
| 011-424876 | 410 | Wireless Communications Facility Permit - Major (Planning Commission Review) | 5,700.00 | Flat Fee |
| 011-424877 | 410 | Wireless Communications Facility Permit - Minor (Planning Director Review) | 3,800.00 | Flat Fee |
| 011-424878 | 410 | Wireless Communications Facility Permit - Modification (Major and Minor) | 2,250.00 | Flat Fee |
| 011-424879 | 410 | Wireless Communications Facility Permit - Administrative Review (post-approval) | 700.00 | Flat Fee |
| 011-424880 | 410 | Zoning Administrator Action – No Hearing (hillside development permits, design review, grading permits) | 700.00 | Flat Fee |
| 011-424885 | 410 | Zoning Administrator Review and Determination | 350.00 | Flat Fee |
| 011-424890 | 410 | Zoning Administrator Hearing (hillside development permits, design review, grading permits) | 2,250.00 | Flat Fee |
| 011-424910 | 410 | Zoning Map | 20.00 | Per Copy |
| 011-424920 | 410 | Zoning Text Amendment | 5,250.00 | Flat Fee |
| 011-424930 | 410 | Zoning Verification | 350.00 | Flat Fee |
| 011-424940 | 410 | Tree Removal Mitigation In-Lieu Fee | \$260/15 gal \$363/24" box | Flat Fee |
| REVENUE CODE | DEPT CODE | PUBLIC WORKS FEES | FEE | PER UNIT |
| 011-425000 | 310 | Hourly Rate | 150.00 | Per Hour |
| 011-425010 | 310 | Damage to City Property | 150.00 | Plus Materials; Plus Hours Incurred Above Minimum Hours |
| REVENUE CODE | DEPT CODE | PARKING FEES | FEE | PER UNIT |
| 032-631100 | 710 | Parking Lockboxes - First Street | 1.00 | Per Day |
| 032-631100 | 710 | Parking Lockboxes - All Other City Locations | 5.00 | Per Day |
| 032-631200 | 710 | Parking Meters | 1.00 | Per Hour |
| 032-631300 | 710 | Parking Permits - City Lot (Gazebo) | variable | Per Month |
| 032-631400 | 710 | Parking Permits - Residential | 51.00 | Per Year |
| | | Parking Development Payment (effective 1/15/2006) | | |
| 032-420010 | 710 | Structured parking in downtown core (Mountain View Dr. to First St.) | 36,900.00 | Per space |
| 032-420010 | 710 | Surface parking in East End (First St. to Pleasant Hill Rd.) and West End (Risa Rd. to Mountain View Dr.) | 19,200.00 | Per space |
| REVENUE CODE | DEPT CODE | DEVELOPMENT FEES | FEE | PER UNIT |
| | | Parkland Dedication Fees (revision effective 7/1/2024) | | |
| 017-426074 | 650 | Additions | 2.52 | Per Square Foot |
| 017-426075 | 650 | Single Family Residence | 13,300.00 | Per Unit |
| 017-426076 | 650 | Duplex/Townhouse | 11,000.00 | Per Unit |
| 017-426077 | 650 | Apartments/Condominiums | 8,600.00 | Per Unit |
| 017-426078 | 650 | Mobile Homes | 4,500.00 | Per Unit |
| 017-426079 | 650 | Accessory Dwelling Unit (ADU) | * | *No fees for ADU <750 sqft. Fee on ADU >750 sqft proportional to primary unit size |
| | | Park Facilities Fees (revision effective 7/1/2021) | | |
| 012-426080 | 600 | Additions | 2.31 | Per Square Foot |
| 012-426081 | 600 | Single Family Residence | 10,200.00 | Per Unit |
| 012-426082 | 600 | Duplex/Townhouse | 7,000.00 | Per Unit |
| 012-426083 | 600 | Apartments/Condominiums | 6,100.00 | Per Unit |
| 012-426084 | 600 | Mobile Homes | 6,000.00 | Per Unit |
| 012-426085 | 600 | Accessory Dwelling Unit (ADU) | * | *No fees for ADU <750 sqft. Fee on ADU >750 sqft proportional to primary unit size |
| 011-426090 | 340 | Park Fees Program Administration Fee | 1% | of Parkland Fee + Park Facilities Fee |

| REVENUE CODE | DEPT CODE | DEVELOPMENT FEES (cont'd) | FEE | PER UNIT |
|--------------|-----------|---|-----------|--|
| | | Walkways Fee (revision effective 7/25/2009) | | |
| 014-420101 | 620 | Single Family Residence | 1,076.22 | Per Unit |
| 014-420102 | 620 | Duplex | 747.27 | Per Unit |
| 014-420103 | 620 | Apartments | 650.59 | Per Unit |
| 014-420104 | 620 | Mobile Homes | 635.56 | Per Unit |
| 014-420105 | 620 | Second Units | 385.19 | Per Unit |
| | | Drainage Impact Fees | | |
| 014-420300 | 620 | Drainage Impact Fee | 0.52 | Per sq. ft. of impervious surface added |
| 011-427000 | 420 | Drainage Impact Program Administration Fee | 0.03 | Per sq. ft. of impervious surface added |
| | | Walkways Fee Program Administration Fee | | |
| 011-428000 | 420 | Single Family Residence | 53.81 | Per Unit |
| 011-428000 | 420 | Duplex | 37.36 | Per Unit |
| 011-428000 | 420 | Apartments | 32.53 | Per Unit |
| 011-428000 | 420 | Mobile Homes | 31.78 | Per Unit |
| 011-428000 | 420 | Second Units | 19.26 | Per Unit |
| | | Lamorinda Regional Transportation Fee (effective 1/1/2024) | | |
| | | Lafayette Allocation | | |
| 014-424185 | 620 | Single Fam. Residential Use: Individ. Unit, Duet Home With One Shared Wall, Townhouse | 10,090.22 | Per dwelling unit |
| 014-424185 | 620 | Multiple Family Residential: Second Unit, Apartments, Condominium | 7,062.74 | Per dwelling unit |
| 014-424185 | 620 | Multiple Family; Transit Oriented Development | 3,743.74 | Per dwelling unit |
| 014-424185 | 620 | Commercial, office, retail, or industrial use | 10.78 | Per square foot of gross floor area |
| 014-424185 | 620 | Other | 1,110.50 | Per daily trip generated per traffic study |
| | | Regional Allocation | | |
| 060-424185 | 830 | Single Fam. Residential Use: Individ. Unit, Duet Home With One Shared Wall, Townhouse | 10,090.22 | Per dwelling unit |
| 060-424185 | 830 | Multiple Family Residential: Second Unit, Apartments, Condominium | 7,062.74 | Per dwelling unit |
| 060-424185 | 830 | Multiple Family; Transit Oriented Development | 3,743.74 | Per dwelling unit |
| 060-424185 | 830 | Commercial, office, retail, or industrial use | 10.78 | Per square foot of gross floor area |
| 060-424185 | 830 | Other | 1,110.50 | Per daily trip generated per traffic study |



General Fund Expenditures

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|--------------|
| DEPARTMENT | City Council |
| FUND | 11 |
| PROGRAM | 110 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 330 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 25 | 0 | 0 | 0 | 0.0% |
| 714 | Worker's Compensation | 0 | 8 | 0 | 0 | 0 | 0.0% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal PERSONNEL | \$0 | \$363 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | | |
|-----------------------------------|--------------------------------------|--------------------|------------------|------------------|------------------|------------------|--------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$38 | \$79 | \$250 | \$250 | \$250 | 0.0% |
| 743 | Postage | 0 | 0 | 100 | 100 | 100 | 0.0% |
| 745 | Printing & Binding | 258 | 55 | 200 | 200 | 200 | 0.0% |
| 746 | Books & Software | 140 | 120 | 50 | 50 | 50 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 1,573 | 1,391 | 1,200 | 2,500 | 2,500 | 108.3% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training & Memberships | 16,476 | 14,688 | 22,900 | 28,000 | 33,600 | 46.7% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 7,335 | 4,896 | 5,000 | 5,000 | 5,000 | 0.0% |
| 853 | Community Promotion | 890,916 | 67,344 | 87,085 | 87,085 | 74,835 | -14.1% |
| 861 | Contractual Services | 119,127 | 153,628 | 185,000 | 185,000 | 240,000 | 29.7% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$1,035,863 | \$242,202 | \$301,785 | \$308,185 | \$356,535 | 18.1% |

| | | | | | | | |
|-----------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|--------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$1,035,863 | \$242,565 | \$301,785 | \$308,185 | \$356,535 | 18.1% |
|--------------------------|--------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|---------------------------|--------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$1,035,863 | \$242,565 | \$301,785 | \$308,185 | \$356,535 | 18.1% |
|---------------------------|--------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|--------------|
| DEPARTMENT | City Council |
| FUND | 11 |
| PROGRAM | 110 |

PROGRAM

The Lafayette City Council consists of five members, elected at large, who constitute the legislative body of the City. The City Council is responsible for formulating policies that govern the municipal corporation and for approving actions by which operating programs are implemented through the City Manager.

WORKPLAN

- Wildfire Prevention, Preparedness/Responsiveness and Utility Safety
- Work on tasks related to the Mt. Diablo Corridor and Downtown
- Develop a fiscal sustainability plan for short-term and long-term needs

ACCOUNT DESCRIPTIONS

| | | | | | |
|-----|--|-----------------|-----|--------------------------------|------------------|
| 843 | LOCC Annual Conference | \$2,500 | 861 | Commissions Day | \$5,000 |
| | Mayor's Conference Membership and Attendance | 5,000 | | Council minutes | 20,000 |
| | Host Mayors Conference | 10,000 | | Legislative Advocacy Services | 54,000 |
| | Training & Goal Setting | 15,000 | | Grant Writing Services | 18,000 |
| | Miscellaneous Meetings | 600 | | Public Relations | 25,000 |
| | Travel & Car Mileage Reimbursement | 500 | | Elections | 80,000 |
| | | <u>\$33,600</u> | | Annual Financial Audits / CAFR | <u>38,000</u> |
| 853 | | | | | <u>\$240,000</u> |
| | Ribbon cutting and other ceremonies | \$2,500 | | | |
| | Support for: | | | | |
| | Community Day | \$2,000 | | | |
| | July 4th Celebration in Moraga | 500 | | | |
| | Chamber of Commerce Support | 60,000 | | | |
| | Lafayette Historical Society | 6,000 | | | |
| | Co-sponsored DEIB Events | 3,835 | | | |
| | | <u>\$74,835</u> | | | |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|------------|
| DEPARTMENT | Public Art |
| FUND | 11 |
| PROGRAM | 115 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 11,885 | 13,838 | 16,500 | 16,500 | 19,760 | 19.8% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 909 | 1,059 | 1,262 | 1,262 | 1,512 | 19.8% |
| 714 | Worker's Compensation | 345 | 320 | 413 | 413 | 556 | 34.6% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal PERSONNEL | \$13,139 | \$15,217 | \$18,175 | \$18,175 | \$21,827 | 20.1% |

| | | | | | | | |
|-----------------------------------|--------------------------------------|----------------|----------------|-----------------|-----------------|-----------------|---------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$0 | \$0 | \$100 | \$0 | \$0 | N/A |
| 743 | Postage | 0 | 0 | 50 | 0 | 0 | N/A |
| 745 | Printing & Binding | 0 | 0 | 50 | 0 | 0 | N/A |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 120 | N/A |
| 748 | Special Departmental Supplies | 0 | 0 | 350 | 350 | 400 | 14.3% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 94 | 107 | 500 | 500 | 500 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 3,190 | 5,694 | 32,694 | 10,000 | 25,000 | -23.5% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$3,284 | \$5,801 | \$33,744 | \$10,850 | \$26,020 | -22.9% |

| | | | | | | | |
|-----------------------|--------------------------------|----------------|------------|------------------|------------|------------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 9,900 | 0 | 125,000 | 0 | 125,000 | 0.0% |
| 907 | Equipment | 0 | - | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$9,900 | \$0 | \$125,000 | \$0 | \$125,000 | 0.0% |

| | | | | | | |
|--------------------------|-----------------|-----------------|------------------|-----------------|------------------|--------------|
| BASE PROGRAM COST | \$26,323 | \$21,018 | \$176,919 | \$29,025 | \$172,847 | -2.3% |
|--------------------------|-----------------|-----------------|------------------|-----------------|------------------|--------------|

| | | | | | | |
|---------------------------|-----------------|-----------------|------------------|-----------------|------------------|--------------|
| TOTAL PROGRAM COST | \$26,323 | \$21,018 | \$176,919 | \$29,025 | \$172,847 | -2.3% |
|---------------------------|-----------------|-----------------|------------------|-----------------|------------------|--------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|------------|
| DEPARTMENT | Public Art |
| FUND | 11 |
| PROGRAM | 115 |

PROGRAM

This Committee is composed of Lafayette residents that by experience, training, education, occupation or avocation, have demonstrated knowledge of and interest in the visual arts.

WORKPLAN

- Maintain a public art program and its administration
- Curate the City of Lafayette public art collection
- Contribute to the cultural enrichment of the community by adding public art that is of the highest quality, visually stimulating, and of enduring value
- Establish public art gift policies and procedures
- Advise the City Council in matters pertaining to public art acquisitions and gifts, artwork maintenance, and artwork deaccession
- Encourage the exhibition of local artists by soliciting, selecting, and installing exhibits for the Library Public Art Gallery and display case at the Lafayette Library and Learning Center, the Town Hall Theater Gallery and the Young Artist Virtual Gallery
- Support development project applicants with public art requirements to ensure that public art is incorporated into project planning at the earliest planning stage, and review proposals to ensure they meet the public art criteria and that the value of public art is proportional to the true value of a project
- Serve as stewards of the City's public art collection, including the art at the Lafayette Library and Learning Center
- Promote public art and arts programs that reflect the cultural life of the community and encourage the provision of public art in public places and parks
- Research mechanisms for funding public art
- Advise City Council on how the public art fund be expended to provide sites for public art; acquire or install public art; commission public art for a specific site; and/or maintain artworks in the City of Lafayette public art collection
- Review and update the Public Art Master Plan
- Develop a comprehensive

STAFFING REQUIREMENTS

| | | |
|-----|---------------------------------|-----------|
| 705 | Liaison 10 hours/week @ \$38/hr | \$19,760 |
| 861 | Mural Project | \$24,000 |
| 906 | Kinematics Lab | \$125,000 |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|-----------------------|
| DEPARTMENT | Trans/Circ Commission |
| FUND | 11 |
| PROGRAM | 120 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$33,505 | \$86,973 | \$94,500 | \$94,500 | 99,556 | 5.4% |
| 705 | Temporary Personnel | 95 | 1,405 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 2,346 | 7,343 | 7,229 | 7,229 | 7,616 | 5.4% |
| 714 | Worker's Compensation | 960 | 2,035 | 2,365 | 2,365 | 2,800 | 18.4% |
| 721 | Fringe Benefits | 10,270 | 26,400 | 29,252 | 29,252 | 35,938 | 22.9% |
| Subtotal PERSONNEL | | \$47,176 | \$124,156 | \$133,347 | \$133,347 | \$145,911 | 9.4% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|-----------------|-----------------|---------------|
| 741 | Office Supplies | \$250 | \$358 | \$406 | \$406 | \$519 | 27.7% |
| 743 | Postage | 142 | 165 | 184 | 184 | 325 | 77.1% |
| 745 | Printing & Binding | 0 | 15 | 300 | 300 | 300 | 0.0% |
| 746 | Books & Software | 0 | 0 | 1,000 | 0 | 1,000 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 2,000 | 2,000 | 2,000 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 96 | 24 | 24 | 24 | 0 | N/A |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 45 | 45 | 45 | 45 | 45 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 6,986 | 8,854 | 8,706 | 8,706 | 9,243 | 6.2% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 50 | 562 | 100 | 0 | 0 | N/A |
| 853 | Community Promotion | 0 | 0 | 10,000 | 0 | 0 | N/A |
| 861 | Contractual Services | 123,284 | 164,629 | 86,910 | 70,000 | 41,942 | -51.7% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$130,854 | \$174,653 | \$109,676 | \$81,665 | \$55,374 | -49.5% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| BASE PROGRAM COST | \$178,030 | \$298,809 | \$243,023 | \$215,012 | \$201,285 | -17.2% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|---------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| TOTAL PROGRAM COST | \$178,030 | \$298,809 | \$243,023 | \$215,012 | \$201,285 | -17.2% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|---------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------------|
| DEPARTMENT | Trans/Circ Commission |
| FUND | 11 |
| PROGRAM | 120 |

PROGRAM

The Circulation Commission reviews matters that affect the City's right-of-way, promote traffic safety in the City, and administer the the Circulation Element of the General Plan. The Commission advises the City Council on matters pertaining to traffic safety, on-street parking, walkways and bikeways. The Bicycle and Pedestrian Advisory Committee also conducts its business in coordination with the Circulation Commission by advising the Commission on issues and matters related to non-motorized modes of transportation.

WORKPLAN

- Facilitate communication between the community and police on matters of traffic and pedestrian safety.
- On a request basis, review school area traffic safety plans and land development proposals from the standpoint of traffic, pedestrian, and bicycle safety as well as parking impacts.
- Implement Local Roadway Safety Plan

STAFFING REQUIREMENTS

| 702 | Position Title | Full-Time Equivalent |
|-----|--|----------------------|
| | Transportation & Circulation Program Manager | 50% |
| | Department Assistant - A | 10% |
| | Public Works & Engineering Director | 5% |
| | Total Full Time Equivalent | 0.65 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|-----------------|
| 861 | Contract Services for traffic counts & surveys | 40,000 |
| | Pro-rata share of City computer expenses | 1,942 |
| | | <u>\$41,942</u> |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|-----------------------|
| DEPARTMENT | Crime Prevention Com. |
| FUND | 11 |
| PROGRAM | 130 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$32,798 | \$39,485 | \$19,402 | \$19,402 | \$20,500 | 5.7% |
| 705 | Temporary Personnel | 28,647 | 26,161 | 28,000 | 28,000 | 28,000 | 0.0% |
| 708 | Overtime | 7,761 | 407 | 0 | 0 | 0 | N/A |
| 711 | Social Security | 3,944 | 5,021 | 3,626 | 3,626 | 3,710 | 2.3% |
| 714 | Worker's Compensation | 1,497 | 1,490 | 1,187 | 1,187 | 1,364 | N/A |
| 721 | Fringe Benefits | 9,519 | 11,743 | 6,024 | 6,024 | 0 | N/A |
| | Subtotal PERSONNEL | \$84,165 | \$84,307 | \$58,239 | \$58,239 | \$53,575 | -8.0% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|-------|--------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 500 | 250 | 250 | -50.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 341 | 0 | 2,500 | 2,500 | 2,500 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 58 | 1,275 | 2,000 | 700 | 700 | -65.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 2,500 | 0 | 0 | N/A |
| 843 | Training & Memberships | 0 | 0 | 1,000 | 0 | 1,000 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 2,150 | 2,820 | 2,000 | 2,000 | 2,000 | 0.0% |
| 861 | Contractual Services | 2,831 | 15,093 | 13,200 | 13,200 | 20,400 | 54.5% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$5,380 | \$19,187 | \$23,700 | \$18,650 | \$26,850 | 13.3% |

CAPITAL OUTLAY

| | | | | | | | |
|-----|--------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | N/A |
| 907 | Equipment | 27,234 | 44,380 | 25,000 | 25,000 | 25,000 | N/A |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$27,234 | \$44,380 | \$25,000 | \$25,000 | \$25,000 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$116,779 | \$147,873 | \$106,939 | \$101,889 | \$105,425 | -1.4% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$116,779 | \$147,873 | \$106,939 | \$101,889 | \$105,425 | -1.4% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------------|
| DEPARTMENT | Crime Prevention Com. |
| FUND | 11 |
| PROGRAM | 130 |

PROGRAM

The Crime Prevention Commission exists to educate the community regarding crime prevention measures.

WORKPLAN

- Coordinate community forums on general and specific crime prevention subject areas
- Engage at various community events to provide remarks and educational material on crime prevention best practices
- Liaise with public and private school groups to provide parents and students with crime prevention guidance
- Deliver crime prevention awareness material in commercial areas of downtown Lafayette (Chamber of Commerce, CPC booth, etc)
- Maintain the Community Camera Program
- Develop and coordinate neighborhood watch meetings and the neighborhood watch sign program.
- Coordinate a Community Safety Day and National Night Out with the Emergency Preparedness Commission.

STAFFING REQUIREMENTS

| | <u>Position Title</u> | <u>Full-Time Equivalent</u> |
|-----|-----------------------------------|-----------------------------|
| 702 | Administrative Analyst - Police B | 20% |
| | Total Full Time Equivalent | 0.20 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|---|----------------|
| 705 | Surveillance Camera Technician | \$28,000 |
| 745 | Flyers, brochures and educational pamphlets | \$500 |
| 761 | Surveillance camera maintenance | \$2,000 |
| 843 | Neighborhood Watch | \$1,000 |
| 853 | Child I.D. program supplies | 500 |
| | Community Forums | 1,500 |
| | | <u>\$2,000</u> |
| 861 | ALPR Subscription | \$20,400 |
| 907 | Camera maintenance and additional equipment | \$25,000 |

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

| | |
|-------------------|-----------------------------------|
| DEPARTMENT | Parks, Trails & Rec Commission |
| FUND | 11 |
| PROGRAM | 140 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$53,605 | \$55,557 | \$56,556 | \$56,556 | \$59,632 | 5.4% |
| 705 | Temporary Personnel | 971 | 1,463 | 5,000 | 5,000 | 5,000 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 3,954 | 3,958 | 4,709 | 4,709 | 4,944 | 5.0% |
| 714 | Worker's Compensation | 1,579 | 1,315 | 1,541 | 1,541 | 1,818 | 18.0% |
| 721 | Fringe Benefits | 16,791 | 17,551 | 17,770 | 17,770 | 20,242 | 13.9% |
| | Subtotal PERSONNEL | \$76,901 | \$79,844 | \$85,576 | \$85,576 | \$91,636 | 7.1% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|-------|--------------------------------------|-----------------|-----------------|-----------------|----------------|-----------------|-------------|
| 741 | Office Supplies | \$0 | \$683 | \$300 | \$300 | \$300 | 0.0% |
| 743 | Postage | 37 | 0 | 100 | 100 | 100 | 0.0% |
| 745 | Printing & Binding | 2,232 | 0 | 5,000 | 5,000 | 5,000 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 2,197 | 5,380 | 1,500 | 800 | 1,500 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 20 | 20 | 0 | 0 | N/A |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 959 | 861 | 900 | 900 | 900 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 418 | 443 | 500 | 700 | 700 | 40.0% |
| 843 | Training & Memberships | 10 | 35 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 6,719 | 4,104 | 84,029 | 1,029 | 84,046 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$12,572 | \$11,526 | \$92,349 | \$8,829 | \$92,546 | 0.2% |

CAPITAL OUTLAY

| | | | | | | | |
|-----|--------------------------------|------------|-----------------|----------------|------------|------------|------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 21,368 | 3,000 | 0 | 0 | N/A |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$21,368 | \$3,000 | \$0 | \$0 | N/A |

| | | | | | | |
|--------------------------|-----------------|------------------|------------------|-----------------|------------------|-------------|
| BASE PROGRAM COST | \$89,473 | \$112,738 | \$180,925 | \$94,405 | \$184,182 | 1.8% |
|--------------------------|-----------------|------------------|------------------|-----------------|------------------|-------------|

| | | | | | | |
|---------------------------|-----------------|------------------|------------------|-----------------|------------------|-------------|
| TOTAL PROGRAM COST | \$89,473 | \$112,738 | \$180,925 | \$94,405 | \$184,182 | 1.8% |
|---------------------------|-----------------|------------------|------------------|-----------------|------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|--------------------------------|
| DEPARTMENT | Parks, Trails & Rec Commission |
| FUND | 11 |
| PROGRAM | 140 |

PROGRAM

The Parks, Trails and Recreation Commission supports the acquisition and development of City parks, trails, and recreation areas and makes recommendations to the City Council and staff. This budget also supports non-revenue generating services, including

- Staff time to provide general recreation information to the public
- Staff time to write and administer park, trail, and open space grants
- Staff time to prepare agendas, minutes and attend PT&R Commission meetings
- Staff time to assist consultants and task forces on Master Plans, surveys and studies

WORKPLAN

The Commission is divided into the following 3 subcommittees with duties as indicated:

Parks

- Review and support effective management and operations of existing park facilities to maximize public enjoyment.
- Seek funding for acquisition and development of City parks.
- Participate in developing City policies that affect parks .
- Encourage public awareness and use of parks.

Trails

- Pursue easements, use permits and other access provisions for trails.
- Construct, maintain, and upgrade trails over easements already obtained.
- Increase public awareness of trails
- Work with EBMUD and EBRPD and neighboring communities to achieve trail connections
- Pursue outside sources of funding and secure volunteer efforts.

Community Center

- Support the self-sufficiency of recreation programs.
- Maintain and upgrade the Community Center facilities.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|---------------------------------------|----------------------|
| 702 | Parks, Trails and Recreation Director | 30% |
| | Administrative Assistant - P&R | 5% |
| | Total Full Time Equivalent | 0.35 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|-----------------|
| 745 | Trails pamphlets and park design plans | \$5,000 |
| 748 | Community Service project supplies | \$1,500 |
| 861 | Park related developers fees update w/appraisals | 65,000 |
| | Easements - surveys, appraisals and recording | 18,000 |
| | Computer Support | 1,046 |
| | | <u>\$84,046</u> |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|-----------------|
| DEPARTMENT | Senior Services |
| FUND | 11 |
| PROGRAM | 141 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$8,572 | \$17,163 | \$50,274 | \$50,274 | \$60,083 | 19.5% |
| 705 | Temporary Personnel | 23,663 | 28,450 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 2,422 | 3,340 | 3,846 | 3,846 | 4,596 | 19.5% |
| 714 | Worker's Compensation | 934 | 1,054 | 1,258 | 1,258 | 1,690 | 34.3% |
| 721 | Fringe Benefits | 2,566 | 5,447 | 15,693 | 15,693 | 21,805 | 38.9% |
| Subtotal PERSONNEL | | \$38,157 | \$55,453 | \$71,071 | \$71,071 | \$88,174 | 24.1% |

| | | | | | | | |
|--------------------------------------|------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$99 | \$963 | \$900 | \$900 | \$900 | 0.0% |
| 743 | Postage | 1,983 | 2,509 | 2,100 | 2,040 | 2,100 | 0.0% |
| 745 | Printing & Binding | 1,731 | 4,606 | 5,100 | 5,216 | 5,100 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 10,973 | 1,274 | 1,000 | 1,000 | 1,000 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 1,745 | 1,611 | 1,900 | 1,600 | 1,600 | -15.8% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 925 | 1,431 | 0 | 1,854 | 1,900 | N/A |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 1,000 | N/A |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 200 | 0 | 0 | N/A |
| 861 | Contractual Services | 10,051 | 4,313 | 66,513 | 66,513 | 66,513 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$27,507 | \$16,708 | \$77,713 | \$79,123 | \$80,113 | 3.1% |

| | | | | | | | |
|--------------------------------|--------------------------------|-----------------|----------------|------------|------------|------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 16,000 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 1,800 | 1,040 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$17,800 | \$1,040 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|-----------------|-----------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$83,463 | \$73,200 | \$148,784 | \$150,194 | \$168,287 | 13.1% |
|--------------------------|-----------------|-----------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|---------------------------|-----------------|-----------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$83,463 | \$73,200 | \$148,784 | \$150,194 | \$168,287 | 13.1% |
|---------------------------|-----------------|-----------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------|
| DEPARTMENT | Senior Services |
| FUND | 11 |
| PROGRAM | 141 |

PROGRAM

It is the mission of the Lafayette Senior Services Commission to enhance the well being of Lafayette's older adults by identifying their concerns, and needs; providing information about resources; and promoting community programs and services that enable them to live meaningful lives.

WORKPLAN

- Assist in the development, coordination, and promotion of the Lafayette Senior Services Center programs.
- Maintain representation on County Committees to monitor and advocate for County services for older adults.
- Continue promotion and support of accessible transportation for seniors.
- Oversee contract Senior Services provided by Lamorinda Village.
- Support Lafayette as an Age Friendly Community.
- Explore development of additional senior housing.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|---------------------------------------|----------------------|
| 702 | Parks, Trails and Recreation Director | 10% |
| | Recreation Coordinator - D | 50% |
| | Total Full Time Equivalent | 0.10 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|-----------------|
| 743 | Rec Guide & Misc Mailing | \$2,100 |
| 745 | Recreation Guide | \$5,100 |
| 861 | Active Transaction & Credit Card Fees | \$150 |
| | One on one computer training | 3,600 |
| | Program Facilitation (contract presenters) | 1,000 |
| | Village Contract | 60,000 |
| | Computer Support | 1,793 |
| | | <u>\$66,543</u> |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|------------------|
| DEPARTMENT | Youth Commission |
| FUND | 11 |
| PROGRAM | 142 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$18,129 | \$16,215 | \$17,393 | \$17,393 | \$21,351 | 22.8% |
| 705 | Temporary Personnel | 1,628 | 1,586 | 6,000 | 0 | 0 | N/A |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 1,519 | 1,375 | 1,790 | 1,790 | 1,633 | -8.7% |
| 714 | Worker's Compensation | 571 | 410 | 586 | 586 | 601 | 2.6% |
| 721 | Fringe Benefits | 6,255 | 4,957 | 5,395 | 5,395 | 6,960 | 29.0% |
| | Subtotal PERSONNEL | \$28,102 | \$24,544 | \$31,163 | \$25,163 | \$30,545 | -2.0% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|-------|--------------------------------------|----------------|----------------|----------------|----------------|----------------|--------------|
| 741 | Office Supplies | \$0 | \$0 | \$100 | \$0 | \$0 | N/A |
| 743 | Postage | 0 | 0 | 50 | 0 | 50 | 0.0% |
| 745 | Printing & Binding | 159 | 0 | 600 | 0 | 600 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 1,249 | 86 | 250 | 250 | 250 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 410 | 326 | 400 | 350 | 350 | -12.5% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 258 | 250 | 250 | 225 | 250 | 0.0% |
| 843 | Training & Memberships | 180 | 196 | 1,000 | 100 | 1,000 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 1,670 | 1,609 | 1,161 | 2,698 | 2,698 | 132.3% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 1,335 | 2,799 | 3,000 | 2,600 | 3,000 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$5,262 | \$5,266 | \$6,811 | \$6,223 | \$8,198 | 20.4% |

CAPITAL OUTLAY

| | | | | | | | |
|-----|--------------------------------|------------|--------------|------------|------------|----------------|------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 520 | 0 | 0 | 3,000 | N/A |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$520 | \$0 | \$0 | \$3,000 | N/A |

| | | | | | | |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| BASE PROGRAM COST | \$33,364 | \$30,330 | \$37,975 | \$31,386 | \$41,743 | 9.9% |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|

| | | | | | | |
|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| TOTAL PROGRAM COST | \$33,364 | \$30,330 | \$37,975 | \$31,386 | \$41,743 | 9.9% |
|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|------------------|
| DEPARTMENT | Youth Commission |
| FUND | 11 |
| PROGRAM | 142 |

PROGRAM

The Youth Commission was formed to advise the City Council on issues pertaining to Youth in Lafayette. The Commission will coordinate activities for youth and become involved in community functions that benefit both the youth and the community-at-large.

GOALS

- Perform various community services.
- Promote and support community services for youth.
- Promote, implement, and support activities for youth.
- Consider involvement in other programs outside the City.
- Maintain and enhance cooperative activities with local schools.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|-----------------------------------|----------------------|
| 702 | Recreation Coordinator - B | 20.0% |
| | Assistant Recreation Coordinator | 5.0% |
| | Administrative Assistant - P&R | 2.5% |
| | Total Full Time Equivalent | 0.275 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|----------------|
| 843 | Strategic planning & team building retreat | \$1,000 |
| 861 | Credit card fees | \$500 |
| | Computer Support | 822 |
| | | <u>\$1,322</u> |
| 866 | Vendors for events | \$3,000 |
| 907 | Lights for events | \$3,000 |

DESCRIPTION OF NET REVENUES

| | Final 23/24 | Estimated 23/24 | Proposed 24/25 |
|--------------------------------|-------------|-----------------|----------------|
| Revenue | \$6,000 | \$8,364 | \$10,000 |
| Event Expenses | \$4,000 | \$3,062 | \$4,000 |
| Net Revenue | \$2,000 | \$5,302 | \$6,000 |
| Sinking Fund Beginning Balance | \$27,081 | \$27,081 | \$32,383 |
| Add Net Revenue | 2,000 | 5,302 | 6,000 |
| Less Donations* | 0 | 0 | 0 |
| Less Release from Sinking Fund | 0 | 0 | 3,000 |
| Sinking Fund Ending Balance | 29,081 | 32,383 | 35,383 |

NOTES:

Youth activities are treated as an enterprise. Any surplus generated by youth activities, after deducting expenditures for the events, is placed in a General Fund reserve account (sinking fund) for Teen activities. This surplus will be used to make donations to various causes that benefit youth and the community.

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|---------------------|
| DEPARTMENT | Planning Commission |
| FUND | 11 |
| PROGRAM | 150 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$138,217 | \$143,765 | \$202,930 | \$202,930 | \$211,734 | 4.3% |
| 705 | Temporary Personnel | 2,162 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 101 | 21 | 1,000 | 1,000 | 1,000 | 0.0% |
| 711 | Social Security | 10,390 | 10,711 | 15,601 | 15,601 | 16,274 | 4.3% |
| 714 | Worker's Compensation | 3,954 | 3,312 | 5,079 | 5,079 | 5,955 | 17.2% |
| 721 | Fringe Benefits | 42,855 | 43,655 | 67,012 | 67,012 | 67,537 | 0.8% |
| Subtotal PERSONNEL | | \$197,680 | \$201,465 | \$291,622 | \$291,622 | \$302,500 | 3.7% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| 741 | Office Supplies | \$759 | \$853 | \$969 | \$969 | \$1,237 | 27.7% |
| 743 | Postage | 553 | 380 | 438 | 438 | 775 | 77.1% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 120 | 120 | 120 | 120 | 120 | 0.1% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 14 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 272 | 272 | 272 | 272 | 272 | -0.1% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 18,272 | 22,078 | 20,760 | 20,760 | 22,042 | 6.2% |
| 843 | Training & Memberships | 625 | 0 | 3,750 | 3,750 | 3,750 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 16,509 | 9,970 | 14,555 | 14,555 | 14,631 | 0.5% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$37,125 | \$33,674 | \$40,864 | \$40,864 | \$42,827 | 4.8% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$234,805 | \$235,138 | \$332,486 | \$332,486 | \$345,326 | 3.9% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$234,805 | \$235,138 | \$332,486 | \$332,486 | \$345,326 | 3.9% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|---------------------|
| DEPARTMENT | Planning Commission |
| FUND | 11 |
| PROGRAM | 150 |

PROGRAM

The Planning Commission was established to implement the planning and zoning regulations of the City of Lafayette.

WORKPLAN

- Implement the General Plan and Downtown Specific Plan
- Hear and decide land use permits, variances, design review, hillside permits, and subdivision approvals
- Housing Element update certification
- Objective design standards & Rezoning related to Housing Element Update
- Review and update, as necessary, the City's ADU and Tree Protection Ordinance

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|-----------------------------------|----------------------|
| 702 | Planning & Building Director | 30% |
| | Assistant Planning Director | 20% |
| | Senior Planner - A | 5% |
| | Senior Planner - B | 25% |
| | Senior Planner - C | 25% |
| | Assistant Planner - A | 10% |
| | Assistant Planner - B | 10% |
| | Department Assistant - B | 30% |
| | Total Full Time Equivalent | 1.55 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|-----------------|
| 841 | Prorated share of office rent | \$22,042 |
| 843 | Workshops, conferences, seminars and other training (Center for Urban Planning, Cal APA, Planner Institute) | \$3,750 |
| 861 | Planning Commission Minutes | \$10,000 |
| | Computer Support | 4,631 |
| | | <u>\$14,631</u> |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|------------------------|
| DEPARTMENT | Design Rev. Commission |
| FUND | 11 |
| PROGRAM | 151 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$127,476 | \$117,643 | \$191,763 | \$191,763 | \$ 200,130 | 4.4% |
| 705 | Temporary Personnel | 2,162 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 174 | 69 | 69 | 69 | 100 | 45.1% |
| 711 | Social Security | 10,154 | 9,275 | 14,675 | 14,675 | 15,318 | 4.4% |
| 714 | Worker's Compensation | 3,652 | 2,709 | 4,800 | 4,800 | 5,629 | 17.3% |
| 721 | Fringe Benefits | 40,186 | 36,418 | 66,292 | 66,292 | 63,627 | -4.0% |
| | Subtotal PERSONNEL | \$183,804 | \$166,113 | \$277,599 | \$277,599 | \$284,804 | 2.6% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|-----------------------------------|--------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| | | | | | | | |
| 741 | Office Supplies | \$889 | \$1,150 | \$1,219 | \$1,219 | \$1,556 | 27.7% |
| 743 | Postage | 647 | 494 | 551 | 551 | 975 | 77.1% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 225 | 0 | 225 | 225 | 200 | -11.1% |
| 748 | Special Departmental Supplies | 120 | 120 | 120 | 120 | 120 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 173 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 91 | 87 | 91 | 91 | 100 | 9.9% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 21,391 | 26,030 | 26,117 | 26,117 | 26,000 | -0.4% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 11,141 | 12,254 | 15,731 | 15,731 | 15,826 | 0.6% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$34,504 | \$40,308 | \$44,053 | \$44,053 | \$44,777 | 1.6% |

| CAPITAL OUTLAY | | | | | | | |
|-----------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$218,309 | \$206,421 | \$321,652 | \$321,652 | \$329,581 | 2.5% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$218,309 | \$206,421 | \$321,652 | \$321,652 | \$329,581 | 2.5% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|------------------------|
| DEPARTMENT | Design Rev. Commission |
| FUND | 11 |
| PROGRAM | 151 |

PROGRAM

The Design Review Commission was established to advise the Planning Commission and City Council on matters relating to aesthetics and the physical appearance of the City of Lafayette, as well as on those matters for which it is the designated decision making body.

WORKPLAN

- Hear and decide applications for design review and hillside development permits.
- Serve as a referral body to the Planning Commission on land use, subdivision and variance applications
- Process and review applications in a timely and professional manner.
- Support the Downtown Street Improvement Master Plan Implementation Committee.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|------------------------------|----------------------|
| 702 | Planning & Building Director | 5% |
| | Assistant Planning Director | 15% |
| | Senior Planner - B | 30% |
| | Senior Planner - C | 15% |
| | Assistant Planner - A | 30% |
| | Assistant Planner - B | 30% |
| | Planning Technician - A | 20% |
| | Planning Technician - B | 20% |
| | Department Assistant - B | 30% |
| | Total Full Time Equivalent | 1.95 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|-----------------|
| 861 | Design Review Commission Minutes | \$10,000 |
| | Pro-rata share of City computer expenses | 5,826 |
| | | <u>\$15,826</u> |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|--------------|
| DEPARTMENT | General Plan |
| FUND | 11 |
| PROGRAM | 152 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$233,638 | \$178,612 | \$219,170 | \$219,170 | \$226,601 | 3.4% |
| 705 | Temporary Personnel | 360 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 27 | 0 | 0 | 0 | 0 | N/A |
| 711 | Social Security | 18,324 | 12,949 | 16,766 | 16,766 | 17,335 | 3.4% |
| 714 | Worker's Compensation | 6,412 | 4,126 | 5,486 | 5,486 | 6,373 | 16.2% |
| 721 | Fringe Benefits | 71,869 | 54,650 | 68,462 | 68,462 | 72,523 | 5.9% |
| | Subtotal PERSONNEL | \$330,630 | \$250,337 | \$309,884 | \$309,884 | \$322,833 | 4.2% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|-------|--------------------------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| 741 | Office Supplies | \$0 | \$937 | \$969 | \$969 | \$1,237 | 27.7% |
| 743 | Postage | 2,667 | 3,292 | 438 | 438 | 775 | 77.1% |
| 745 | Printing & Binding | 6,158 | 5,304 | 6,158 | 6,158 | 6,158 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 714 | 0 | 714 | 714 | 714 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 227 | 231 | 227 | 227 | 227 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 280 | 2,919 | 20,760 | 20,760 | 22,042 | 6.2% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 2,303 | 7,650 | 15,750 | 15,750 | 15,750 | 0.0% |
| 853 | Community Promotion | 20 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 558,675 | 228,948 | 254,555 | 120,000 | 204,631 | -19.6% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$571,043 | \$249,282 | \$299,571 | \$165,015 | \$251,534 | -16.0% |

CAPITAL OUTLAY

| | | | | | | | |
|-----|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$901,674 | \$499,619 | \$609,455 | \$474,899 | \$574,366 | -5.8% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$901,674 | \$499,619 | \$609,455 | \$474,899 | \$574,366 | -5.8% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|--------------|
| DEPARTMENT | General Plan |
| FUND | 11 |
| PROGRAM | 152 |

PROGRAM

The General Plan Advisory Committee (GPAC) was established to review and provide recommendations to the Planning Commission and City Council regarding a comprehensive update to the Lafayette General Plan.

WORKPLAN

- Update the Land Use Element and Environmental Impact
- Community Outreach in accordance with City Council Strategic Objective #2 - Develop and define the City's core values and corresponding key elements that represent Lafayette's character.
- Provide Recommendations for the updating the General Plan and the City's Mission Statement

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|------------------------------|----------------------|
| 702 | Planning & Building Director | 30% |
| | Assistant Planning Director | 25% |
| | Senior Planner - A | 75% |
| | Senior Planner - C | 20% |
| | Department Assistant - B | 5% |
| | Total Full Time Equivalent | 1.55 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|-----------|
| 861 | Land Use Element | 200,000 |
| | Pro-rata share of City computer expenses | 4,631 |
| | | \$204,631 |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|--------------------------|
| DEPARTMENT | Environmental Task Force |
| FUND | 11 |
| PROGRAM | 153 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$15,022 | \$12,974 | \$22,641 | \$22,641 | \$ 24,184 | 6.8% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 36 | 29 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 1,217 | 1,095 | 1,732 | 1,732 | 1,850 | 6.8% |
| 714 | Worker's Compensation | 436 | 301 | 567 | 567 | 680 | 20.0% |
| 721 | Fringe Benefits | 4,573 | 3,787 | 7,031 | 7,031 | 7,741 | 10.1% |
| Subtotal PERSONNEL | | \$21,284 | \$18,185 | \$31,971 | \$31,971 | \$34,455 | 7.8% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|----------------|----------------|----------------|----------------|----------------|-------------|
| 741 | Office Supplies | \$65 | \$111 | \$156 | \$156 | \$199 | 27.7% |
| 743 | Postage | 47 | 51 | 71 | 71 | 125 | 77.1% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 1,571 | 1,969 | 3,348 | 3,348 | 3,555 | 6.2% |
| 843 | Training & Memberships | 0 | 2,000 | 2,000 | 2,000 | 2,000 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 2,000 | 2,000 | 2,000 | 0.0% |
| 861 | Contractual Services | 539 | 670 | 735 | 735 | 735 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$2,223 | \$4,801 | \$8,310 | \$8,310 | \$8,614 | 3.7% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|------------|----------------|----------------|----------------|------------|------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 1,399 | 3,000 | 3,000 | 0 | N/A |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$1,399 | \$3,000 | \$3,000 | \$0 | N/A |

| | | | | | | |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| BASE PROGRAM COST | \$23,507 | \$24,385 | \$43,281 | \$43,281 | \$43,069 | -0.5% |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|

| | | | | | | |
|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| TOTAL PROGRAM COST | \$23,507 | \$24,385 | \$43,281 | \$43,281 | \$43,069 | -0.5% |
|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|--------------------------|
| DEPARTMENT | Environmental Task Force |
| FUND | 11 |
| PROGRAM | 153 |

PROGRAM

The City is committed to developing and implementing environmental policies and programs that will enable the City and its residents to meet their present needs without sacrificing the ability of future generations to meet their needs. The Environmental Task Force advises the City Council on environmental programs and policies that help to fulfill that vision.

WORKPLAN

- Implement the Environmental Action Plan

- Recommend Council adopt EV Charging Ordinance for multifamily construction
- Finalize draft Building Electrification Ordinance for Council adoption

- Recommend Council adopt ordinance reducing single-use food ware
- Coordinate the Green Awards

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|--------------------------------|----------------------|
| 702 | Senior Planner - B | 10% |
| | Planning Technician - A | 15% |
| | Total Full Time Equivalent | 0.25 |
| 853 | Community Outreach & Education | \$2,000 |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|-----------------|
| DEPARTMENT | Police Services |
| FUND | 11 |
| PROGRAM | 210 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$243,343 | \$260,447 | \$312,435 | \$312,435 | \$330,124 | 5.7% |
| 705 | Temporary Personnel | 2,122 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 15,979 | 9,126 | 9,126 | 10,122 | 10,000 | 9.6% |
| 711 | Social Security | 20,045 | 20,389 | 24,599 | 24,599 | 26,019 | 5.8% |
| 714 | Worker's Compensation | 7,582 | 6,220 | 7,820 | 7,820 | 9,285 | 18.7% |
| 721 | Fringe Benefits | 72,707 | 78,865 | 98,477 | 98,477 | 106,512 | 8.2% |
| Subtotal PERSONNEL | | \$361,778 | \$375,047 | \$452,458 | \$453,454 | \$481,941 | 6.5% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| 741 | Office Supplies | \$14,472 | \$19,959 | \$15,000 | \$15,000 | \$15,000 | 0.0% |
| 743 | Postage | 1,358 | 1,220 | 250 | 250 | 250 | 0.0% |
| 745 | Printing & Binding | 0 | 216 | 1,000 | 1,000 | 1,000 | 0.0% |
| 746 | Books & Software | 8,666 | 21,080 | 105,000 | 153,332 | 50,000 | -52.4% |
| 748 | Special Departmental Supplies | 38,513 | 38,898 | 40,000 | 40,000 | 40,000 | 0.0% |
| 751 | Maintenance of Vehicles | 171,793 | 204,273 | 175,000 | 293,997 | 275,000 | 57.1% |
| 761 | Maintenance of Equipment | 27,446 | 17,043 | 16,000 | 18,336 | 20,000 | 25.0% |
| 771 | Maintenance of Buildings | 32,965 | 37,094 | 32,000 | 28,120 | 35,000 | 9.4% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 1,995 | 5,890 | 6,000 | 6,500 | 6,500 | 8.3% |
| 801 | Utilities-Water | 6,574 | 6,925 | 6,300 | 7,679 | 8,000 | 27.0% |
| 805 | Utilities-Sewer | 3,078 | 2,606 | 3,500 | 3,197 | 3,500 | 0.0% |
| 811 | Utilities-Gas & Electric | 25,320 | 29,329 | 30,000 | 35,507 | 40,000 | 33.3% |
| 821 | Utilities-Telephones | 55,998 | 56,624 | 55,000 | 61,139 | 65,000 | 18.2% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 136,479 | 135,623 | 9,000 | 6,972 | 9,000 | 0.0% |
| 843 | Training & Memberships | 31,194 | 32,557 | 40,000 | 56,517 | 60,000 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 1,015 | 2,250 | 3,000 | 3,347 | 3,500 | 16.7% |
| 861 | Contractual Services | 353,976 | 353,028 | 375,483 | 343,443 | 416,883 | 11.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 20,000 | N/A |
| 862 | Contract Sheriff Services | 3,711,052 | 3,864,684 | 4,707,377 | 4,414,239 | 4,946,576 | 5.1% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$4,621,895 | \$4,829,299 | \$5,619,910 | \$5,488,575 | \$6,015,209 | 7.0% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 233,168 | 287,352 | 328,700 | 250,180 | 370,000 | 12.6% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$233,168 | \$287,352 | \$328,700 | \$250,180 | \$370,000 | 12.6% |

| | | | | | | |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| BASE PROGRAM COST | \$5,216,841 | \$5,491,698 | \$6,401,068 | \$6,192,209 | \$6,867,150 | 7.3% |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|---|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$25,000 | 0 | \$25,000 |
|-----|--------------------|-----|-----|----------|---|----------|

| | | | | | | |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| TOTAL PROGRAM COST | \$5,216,841 | \$5,491,698 | \$6,426,068 | \$6,192,209 | \$6,892,150 | 7.3% |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------|
| DEPARTMENT | Police Services |
| FUND | 11 |
| PROGRAM | 210 |

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include crime suppression, investigation, traffic enforcement, youth services, and community education.

WORKPLAN

- Continue liaison with and participation in city commissions and community groups to ensure that community standards are enforced and an open line of communication is maintained between the Police Department and the public they serve.
- Increase driver safety and compliance with traffic laws through an aggressive enforcement policy, education, citations and warnings.
- Establish a team approach to criminal investigation so that our Youth Services Officer, Detective, beat officers and the community all work together to jointly solve crimes and aggressively prosecute lawbreakers.
- Ensure continuation of the neighborhood patrol plan so that all city streets are patrolled on a regular basis.
- Encourage the use of volunteers to supplement and assist the department in its duties. Explore the feasibility of joining the Sheriff's Senior Volunteer
- Monitor and update fleet the management plan and ensure the cost effective and safe use of city owned patrol vehicles.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|-----------------------------------|----------------------|
| 702 | Administrative Analyst - Police A | 60% |
| | Police Services Assistant - A | 100% |
| | Administrative Analyst - Police B | 40% |
| | Code Enforcement Officer - B | 38% |
| | Police Services Assistant - B | 100% |
| | Total Full Time Equivalent | 3.38 |

ACCOUNT DESCRIPTIONS

| | | | | | |
|-----|---|------------------|-----|-------------------------|------------------|
| 746 | Zoom, First 2, etc | \$50,000 | 861 | Animal Control Services | \$273,033 |
| | | | | California ID Program | 32,000 |
| 748 | Uniforms, badges, logs, business cards, office supplies | \$40,000 | | Fingerprinting | 5,000 |
| | | | | Booking fees | 6,500 |
| 751 | Police vehicle repairs & gas | \$275,000 | | EBRCSA | 25,000 |
| | | | | Aries | 9,640 |
| 761 | Maintenance of portable radios and MDT's | \$20,000 | | Nixle | 4,500 |
| | | | | Starchase | 6,000 |
| 771 | Janitorial Services | \$35,000 | | Cellhawk | 5,000 |
| | | | | Phone System / Maynard | 13,104 |
| 841 | Copiers | 9,000 | | Satellite Backup | 7,668 |
| | | | | City Panic Button | 4,950 |
| 907 | Police Vehicles (2) + 2 builds + 2 motors | \$280,000 | | Investigation Software | 6,000 |
| | Misc equipment upgrade | 40,000 | | K9 Training / Supplies* | 5,000 |
| | Misc PD equipment | 50,000 | | Emergency Repeater | 7,200 |
| | | <u>\$370,000</u> | | Drone Streaming/Mapping | 6,288 |
| | | | | | <u>\$416,883</u> |

*costs partially offset by Lafayette Police Foundation

| POLICE CONTRACT DETAIL | | Actual 2021-2022 Expenditures | Actual 2022-2023 Expenditures | Final 2023-2024 Budget | Estimated 2023-2024 Expenditures | Proposed 2024-2025 Budget | Percent Increase |
|-------------------------------|-----------------------------|--|--|---------------------------------------|---|--|-----------------------------|
| 862.1 | Officers | \$3,805,245 | \$3,607,503 | \$4,412,281 | \$4,129,805 | \$4,642,576 | 5.2% |
| 862.4 | Investigation | 16,433 | 5,786 | 12,000 | 20,211 | 20,000 | 66.7% |
| 862.6 | Services/Supply | 15,188 | 16,875 | 19,500 | 17,875 | 19,500 | 0.0% |
| 862.7 | Communications/EBRCS | 113,884 | 103,572 | 116,500 | 110,949 | 116,500 | 0.0% |
| 862.8 | Liability Insurance | 31,612 | 28,696 | 57,096 | 52,243 | 58,000 | 1.6% |
| 862.9 | Crime Laboratory / Property | 100,000 | 102,250 | 90,000 | 83,156 | 90,000 | 0.0% |
| | Subtotal | \$4,082,361 | \$3,864,682 | \$4,707,377 | \$4,414,239 | \$4,946,576 | 5.1% |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|---------------------|
| DEPARTMENT | Traffic Enforcement |
| FUND | 11 |
| PROGRAM | 215 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 714 | Worker's Compensation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 678,661 | 585,410 | 617,665 | 617,665 | 655,876 | 6.2% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$678,661 | \$585,410 | \$617,665 | \$617,665 | \$655,876 | 6.2% |

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$678,661 | \$585,410 | \$617,665 | \$617,665 | \$655,876 | 6.2% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$678,661 | \$585,410 | \$617,665 | \$617,665 | \$655,876 | 6.2% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|---------------------|
| DEPARTMENT | Traffic Enforcement |
| FUND | 11 |
| PROGRAM | 215 |

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include traffic enforcement and accident investigation. While all officers have the responsibility to enforce traffic rules, this budget includes costs for two officers whose primary responsibility is ensuring roadway safety within the City of Lafayette. The traffic enforcement unit will utilize plice cars and police motorcycles in order to focus on traffic violations, hazards, collisions and unsafe conditions.

ACCOUNT DESCRIPTIONS

| POLICE CONTRACT DETAIL | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Percent Increase</i> |
|-------------------------------|---------------------|--|--|---------------------------------------|---|--|-----------------------------|
| 862.1 | Officers | \$651,021 | \$557,402 | \$586,465 | \$586,465 | \$624,676 | 6.5% |
| 862.2 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862.4 | Investigation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862.6 | Services/Supply | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 0.0% |
| 862.7 | Communications | 20,000 | 19,608 | 19,416 | 19,416 | 19,416 | 0.0% |
| 862.8 | Liability Insurance | 4,640 | 5,400 | 8,784 | 8,784 | 8,784 | 0.0% |
| | Subtotal | \$678,661 | \$585,410 | \$617,665 | \$617,665 | \$655,876 | 6.2% |

REVENUES

Vehicle Code Fines \$54,300 \$60,000 \$35,000 \$50,000 \$60,000

| | | | | | |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| SURPLUS/(DEFICIT) | (\$624,361) | (\$525,410) | (\$582,665) | (\$567,665) | (\$595,876) |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|-----------------------|
| DEPARTMENT | Emergency Prep. Comm. |
| FUND | 11 |
| PROGRAM | 220 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$1,492 | \$38,804 | \$38,804 | \$41,001 | 5.7% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 114 | 2,969 | 2,969 | 3,137 | 5.7% |
| 714 | Worker's Compensation | 0 | 37 | 971 | 971 | 1,153 | 18.7% |
| 721 | Fringe Benefits | 0 | 0 | 12,049 | 12,049 | 12,729 | 5.7% |
| Subtotal PERSONNEL | | \$0 | \$1,644 | \$54,793 | \$54,793 | \$58,020 | 5.9% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|-----------------|----------------|-----------------|-----------------|-----------------|---------------|
| 741 | Office Supplies | \$0 | \$0 | \$250 | \$250 | \$500 | 100.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 15,523 | 69 | 10,000 | 758 | 1,500 | -85.0% |
| 746 | Books & Software | 0 | 0 | 0 | 971 | 1,000 | N/A |
| 748 | Special Departmental Supplies | 1,468 | 383 | 1,500 | 1,500 | 1,500 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 25,000 | N/A |
| 761 | Maintenance of Equipment | 58 | 979 | 2,000 | 2,000 | 2,000 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 234 | 500 | N/A |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 1,218 | 1,710 | 1,500 | 7,317 | 7,000 | 366.7% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 2,666 | 1,915 | 2,000 | 2,000 | 2,000 | 0.0% |
| 843 | Training & Memberships | 0 | 0 | 500 | 0 | 4,000 | 700.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 405 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 1,197 | 3,000 | 3,000 | 3,000 | 0.0% |
| 861 | Contractual Services | 19,242 | 752 | 600 | 0 | 600 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$40,176 | \$7,409 | \$21,350 | \$18,030 | \$48,600 | 127.6% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|-----------------|------------------|-----------------|-----------------|-----------------|---------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 42,138 | 147,380 | 50,000 | 20,000 | 25,000 | -50.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$42,138 | \$147,380 | \$50,000 | \$20,000 | \$25,000 | -50.0% |

| | | | | | | |
|--------------------------|-----------------|------------------|------------------|-----------------|------------------|-------------|
| BASE PROGRAM COST | \$82,314 | \$156,433 | \$126,143 | \$92,823 | \$131,620 | 4.3% |
|--------------------------|-----------------|------------------|------------------|-----------------|------------------|-------------|

| | | | | | | |
|---------------------------|-----------------|------------------|------------------|-----------------|------------------|-------------|
| TOTAL PROGRAM COST | \$82,314 | \$156,433 | \$126,143 | \$92,823 | \$131,620 | 4.3% |
|---------------------------|-----------------|------------------|------------------|-----------------|------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------------|
| DEPARTMENT | Emergency Prep. Comm. |
| FUND | 11 |
| PROGRAM | 220 |

PROGRAM

This activity describes expenses relating to preparation and planning to mitigate the effects of natural and man-made disasters.

WORKPLAN

- Monitor Firewise Neighborhood and increase the number of neighborhoods in program.
- Review Emergency Operations Plans
- Develop and execute Community Education Plan.
- Participate in design of an EOC and WebEOC training and exercise.
- Continue development of municipal code sections that support emergency preparedness in the community.

ACCOUNT DESCRIPTIONS

| | <u>Position Title</u> | <u>Full-Time Equivalent</u> |
|-----|--|-----------------------------|
| 702 | Administrative Analyst - Police B | 40% |
| | Total Full Time Equivalent | 0.40 |
| 745 | Flyers (earthquake safety, neighborhood watch, etc.) | \$1,500 |
| 861 | Radio technician services | \$600 |
| 907 | Emergency equipment | \$25,000 |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|-----------------|
| DEPARTMENT | Crossing Guards |
| FUND | 11 |
| PROGRAM | 230 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 714 | Worker's Compensation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|-----------------|------------------|------------------|------------------|-------------|
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 111,602 | 90,000 | 140,000 | 140,000 | 148,000 | 5.7% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$111,602 | \$90,000 | \$140,000 | \$140,000 | \$148,000 | 5.7% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|-----------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$111,602 | \$90,000 | \$140,000 | \$140,000 | \$148,000 | 5.7% |
|--------------------------|------------------|-----------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|---------------------------|------------------|-----------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$111,602 | \$90,000 | \$140,000 | \$140,000 | \$148,000 | 5.7% |
|---------------------------|------------------|-----------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------|
| DEPARTMENT | Crossing Guards |
| FUND | 11 |
| PROGRAM | 230 |

PROGRAM

The purpose of this program is to provide crossing guard services to Stanley and Lafayette Elementary.
The cost of the program is shared with the school district.
Prior to the 2002-2003 fiscal year, the cost of this program was included with Police Services (11-210)

ACCOUNT DESCRIPTIONS

861 School District Contract with All City Management Services \$148,000

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|--------------------------|
| DEPARTMENT | Road & Drain Maintenance |
| FUND | 11 |
| PROGRAM | 310 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$105,277 | \$89,936 | \$98,075 | \$98,075 | \$103,448 | 5.5% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 330 | 94 | 94 | 94 | 0 | N/A |
| 711 | Social Security | 8,528 | 7,136 | 7,510 | 7,510 | 7,914 | 5.4% |
| 714 | Worker's Compensation | 2,834 | 2,079 | 2,455 | 2,455 | 2,910 | 18.5% |
| 721 | Fringe Benefits | 32,440 | 30,099 | 30,442 | 30,442 | 35,791 | 17.6% |
| Subtotal PERSONNEL | | \$149,409 | \$129,343 | \$138,575 | \$138,575 | \$150,062 | 8.3% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| 741 | Office Supplies | \$317 | \$1,010 | \$400 | \$400 | \$399 | -0.3% |
| 743 | Postage | 147 | 127 | 141 | 141 | 250 | 77.1% |
| 745 | Printing & Binding | 146 | 0 | 0 | 0 | | 0.0% |
| 746 | Books & Software | 0 | 159 | 0 | 0 | | 0.0% |
| 748 | Special Departmental Supplies | 20,428 | 19,324 | 24,000 | 14,687 | 24,000 | 0.0% |
| 751 | Maintenance of Vehicles | 22,565 | 27,962 | 26,000 | 16,225 | 26,000 | 0.0% |
| 761 | Maintenance of Equipment | 3,730 | 14,610 | 4,500 | 4,635 | 4,500 | 0.0% |
| 771 | Maintenance of Buildings | 31,731 | 7,211 | 5,134 | 6,110 | 35,134 | 584.3% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 17 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 40,308 | 24,539 | 48,825 | 34,770 | 48,825 | 0.0% |
| 805 | Utilities-Sewer | 838 | 698 | 850 | 622 | 850 | 0.0% |
| 811 | Utilities-Gas & Electric | 13,457 | 14,205 | 13,680 | 15,651 | 17,216 | 25.8% |
| 821 | Utilities-Telephones | 13,365 | 13,549 | 14,500 | 14,500 | 14,500 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 7,634 | 8,746 | 12,697 | 12,697 | 13,110 | 3.3% |
| 843 | Training & Memberships | 149 | 746 | 3,500 | 500 | 2,000 | -42.9% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 508,055 | 525,783 | 602,801 | 656,217 | 614,540 | 1.9% |
| 861.5 | Reimbursable Emergency Response | 40,245 | 26,453 | 35,000 | 52,173 | 35,000 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 240 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$703,373 | \$685,122 | \$792,028 | \$829,328 | \$836,325 | 5.6% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|---------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 45,000 | 45,000 | 45,000 | 0.0% |
| 907 | Equipment | 1,422 | 66,605 | 25,000 | 0 | 0 | N/A |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$1,422 | \$66,605 | \$70,000 | \$45,000 | \$45,000 | -35.7% |

| | | | | | | |
|--------------------------|------------------|------------------|--------------------|--------------------|--------------------|-------------|
| BASE PROGRAM COST | \$854,204 | \$881,071 | \$1,000,603 | \$1,012,903 | \$1,031,387 | 3.1% |
|--------------------------|------------------|------------------|--------------------|--------------------|--------------------|-------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|---|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$25,000 | 0 | \$12,700 |
|-----|--------------------|-----|-----|----------|---|----------|

| | | | | | | |
|---------------------------|------------------|------------------|--------------------|--------------------|--------------------|-------------|
| TOTAL PROGRAM COST | \$854,204 | \$881,071 | \$1,025,603 | \$1,012,903 | \$1,044,087 | 1.8% |
|---------------------------|------------------|------------------|--------------------|--------------------|--------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|--------------------------|
| DEPARTMENT | Road & Drain Maintenance |
| FUND | 11 |
| PROGRAM | 310 |

PROGRAM

This program is responsible for the supervision and delivery of minor street, curb, sidewalk, gutter, storm drain and shoulder maintenance services, tree and shrub pruning and weed abatement within the public right-of-way and on City property. Services include cleaning storm drains and roadside ditches, storm damage cleanup and minor mud slide control.

WORKPLAN

- Undertake pavement and guard rail repairs, large tree trimming and removal, street reconstruction, installation of berms and curbs, shrub clearing and landscape maintenance.
- Identify defective storm drain facilities and perform repairs and upgrades; Perform annual pre-rainy season inspection of drainage systems.
- Respond to storm drain failures during storms, using both internal resources and consultants / contractors.
- Implement repair projects (street, curb, gutter, sidewalk, slope and storm drains) not included in near term CIP.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|-------------------------------------|----------------------|
| 702 | Public Works & Engineering Director | 5% |
| | Associate Engineer | 5% |
| | Administrative Analyst - PW | 30% |
| | Construction Inspector - A | 5% |
| | Construction Inspector - A | 5% |
| | Public Works Maintenance Manager | 30% |
| | Total Full Time Equivalent | 0.80 |

ACCOUNT DESCRIPTIONS

| | | | | |
|-----|---------------------------------------|-----------------|-----|--|
| 748 | Equipment and materials for inventory | \$24,000 | 906 | Traffic Calming Los Palos (\$90K total across 2 FY) |
| 841 | Allocated cost of office space rental | \$7,110 | | |
| | Equipment rentals | 6,000 | | |
| | | <u>\$13,110</u> | | |
| 861 | Computer support | \$2,390 | | |

| PUBLIC WORKS CONTRACT DETAIL | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|-------------------------------------|-----------------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| 861.01 | Contract Hourly | \$75,411 | \$74,140 | \$81,400 | \$80,532 | \$81,400 | 0.0% |
| 861.02 | Building Maintenance | 12,013 | 10,760 | 8,800 | 13,815 | 15,500 | 76.1% |
| 861.05 | Catch Basin Repairs | 0 | 0 | 5,000 | 9,000 | 5,000 | 0.0% |
| 861.06 | Community Events | 1,491 | 1,778 | 2,300 | 654 | 2,300 | 0.0% |
| 861.08 | Curb and Gutter Repairs | 0 | 1,534 | 5,500 | 3,127 | 5,500 | 0.0% |
| 861.15 | Fencing | 1,024 | 0 | 5,000 | 0 | 5,000 | 0.0% |
| 861.18 | Irrigation Repairs/Maintenance | 25,063 | 41,275 | 37,500 | 22,070 | 37,500 | 0.0% |
| 861.19 | Landscape Maintenance | 69,503 | 37,150 | 93,000 | 73,757 | 93,000 | 0.0% |
| 861.20 | Machine Discing | 1,670 | 1,840 | 3,000 | 2,000 | 3,000 | 0.0% |
| 861.25 | Road Repairs | 103,792 | 107,269 | 135,000 | 219,117 | 135,000 | 0.0% |
| 861.26 | Retaining Walls | 2,687 | 0 | 4,750 | 0 | 4,750 | 0.0% |
| 861.27 | Slope Repair/Stabilization | 6,265 | 0 | 9,500 | 0 | 9,500 | 0.0% |
| 861.28 | Sidewalk Repairs | 28,237 | 44,880 | 65,000 | 53,955 | 65,000 | 0.0% |
| 861.34 | Storm Drain Repairs | 14,652 | 20,590 | 30,000 | 25,342 | 30,000 | 0.0% |
| 861.42 | Tree/Brush Maintenance | 96,023 | 44,632 | 40,000 | 54,699 | 40,000 | 0.0% |
| 861.43 | Weed Control (manual) | 53,844 | 51,144 | 50,000 | 66,695 | 55,000 | 10.0% |
| 861.44 | Weed Control (spraying) | 4,127 | 2,766 | 3,000 | 3,000 | 3,000 | 0.0% |
| 861.45 | Unanticipated Repairs/Maintenance | 6,574 | 76,439 | 15,500 | 24,054 | 15,500 | 0.0% |
| 861.46 | Professional Services | 1,788 | 4,472 | 3,000 | 3,100 | 3,000 | 0.0% |
| 861.61 | Safety Compliance | 1,466 | 2,416 | 3,200 | 1,300 | 3,200 | 0.0% |
| | Subtotal | \$505,630 | \$523,085 | \$600,450 | \$656,217 | \$612,150 | 1.9% |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|---------------------|
| DEPARTMENT | Traffic Maintenance |
| FUND | 11 |
| PROGRAM | 320 |

| | | Actual 2021-2022 Expenditures | Actual 2022-2023 Expenditures | Final 2023-2024 Budget | Estimated 2023-2024 Expenditures | Proposed 2024-2025 Budget | Increase Over Budget |
|---------------------------|-----------------------|-------------------------------------|-------------------------------------|------------------------------|--|---------------------------------|----------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$96,818 | \$85,160 | \$92,807 | \$92,807 | \$97,423 | 5.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 330 | 94 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 7,564 | 6,509 | 7,100 | 7,100 | 7,453 | 5.0% |
| 714 | Worker's Compensation | 2,620 | 1,968 | 2,323 | 2,323 | 2,740 | 18.0% |
| 721 | Fringe Benefits | 29,700 | 27,891 | 29,406 | 29,406 | 33,192 | 12.9% |
| Subtotal PERSONNEL | | \$137,032 | \$121,622 | \$131,636 | \$131,636 | \$140,808 | 7.0% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| 741 | Office Supplies | \$86 | \$325 | \$281 | \$281 | \$359 | 27.7% |
| 743 | Postage | 142 | 114 | 127 | 127 | 225 | 77.1% |
| 745 | Printing & Binding | 0 | 0 | | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | | 0 | 0 | N/A |
| 748 | Special Departmental Supplies | 16,818 | 20,728 | 20,000 | 13,284 | 13,284 | -33.6% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 561 | 649 | 650 | 650 | 650 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 15,431 | 17,038 | 25,416 | 24,398 | 25,618 | 0.8% |
| 841 | Rental Expense | 4,693 | 5,732 | 5,266 | 5,266 | 5,266 | 0.0% |
| 843 | Training & Memberships | 0 | 162 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 184,904 | 227,733 | 304,057 | 207,772 | 304,091 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 78,583 | 49,580 | 40,000 | 62,193 | 50,000 | 25.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$301,218 | \$322,061 | \$395,797 | \$313,971 | \$399,493 | 0.9% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|-----------------|-----------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 61,821 | 28,915 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$61,821 | \$28,915 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$500,070 | \$472,598 | \$527,433 | \$445,607 | \$540,302 | 2.4% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|---|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$25,000 | 0 | \$25,000 |
|-----|--------------------|-----|-----|----------|---|----------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$500,070 | \$472,598 | \$552,433 | \$445,607 | \$565,302 | 2.3% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE

2024-2025 PROPOSED BUDGET

DESCRIPTION

| | |
|-------------------|---------------------|
| DEPARTMENT | Traffic Maintenance |
| FUND | 11 |
| PROGRAM | 320 |

PROGRAM

This program is responsible for the supervision and delivery of traffic signal maintenance, street and traffic sign installation and maintenance, traffic striping and pavement marking maintenance, and curb painting.

WORKPLAN

- Implement the City's traffic signal maintenance, sign installation and maintenance, and pavement marking deficiencies program, and continue a program of corrective action.
- Maintain striping and pavement markings maintenance inventory program.
- Implement actions recommended by the Circulation Commission and directed by the City Council.
- Encourage citizen involvement and input into matters concerning vehicle, bicycle and pedestrian safety and convenience.
- Perform ongoing inspection for vegetation encroachment on sight distances.
- Develop program and recommendations for new sign reflectivity standards.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|-------------------------------------|----------------------|
| 702 | Public Works Maintenance Manager | 25% |
| | Associate Engineer | 5% |
| | Administrative Analyst - PW | 20% |
| | Public Works & Engineering Director | 10% |
| | Construction Inspector - A | 5% |
| | Construction Inspector - B | 5% |
| | Total Full Time Equivalent | 0.70 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|----------|
| 748 | Sign posts, panels, hardware, power and small tools and city purchased materials; fuel | \$20,000 |
| 861 | Computer support | \$2,091 |

| PUBLIC WORKS CONTRACT DETAIL | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|------------------------------|--|--|--|---------------------------------------|---|--|-------------------------------------|
| 861.01 | Contract Hourly | \$9,575 | \$2,871 | 9,575 | \$3,307 | 8,000 | -16.4% |
| 861.09 | Curb Painting | 10,589 | 326 | 10,589 | 4,088 | 5,300 | -49.9% |
| 861.15 | Fencing & Guardrails | 788 | 421 | 788 | 1,920 | 5,000 | 534.5% |
| 861.29 | Sign Installation, Repairs, Repl. | 33,845 | 17,068 | 30,000 | 28,700 | 30,000 | 0.0% |
| 861.39 | Striping & Stenciling | 15,853 | 32,410 | 15,853 | 20,249 | 65,000 | 310.0% |
| 861.4 | Signal Maintenance (Cal Trans - 4 sig) | 16,355 | 20,049 | 25,200 | 21,365 | 25,200 | 0.0% |
| 861.41 | Signal Maintenance (City - 19 + 2 ped) | 84,080 | 143,887 | 155,000 | 108,855 | 155,000 | 0.0% |
| 861.45 | Unanticipated Repairs | 1,548 | 5,455 | 1,548 | 13,223 | 3,500 | 126.1% |
| 861.46 | Professional Services | 1,540 | 3,080 | 5,000 | 360 | 5,000 | 0.0% |
| 861.47 | Street Light / Parking Light Maintenance | 8,568 | 0 | 0 | 5,705 | 0 | 0.0% |
| | Subtotal | \$182,741 | \$225,567 | \$253,553 | \$207,772 | \$302,000 | 19.1% |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|-----------------------|
| DEPARTMENT | Parks & Trails Maint. |
| FUND | 11 |
| PROGRAM | 340 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$132,139 | \$132,800 | \$140,507 | \$140,507 | \$55,506 | -60.5% |
| 705 | Temporary Personnel | 93 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 10,633 | 10,636 | 10,749 | 10,749 | 4,246 | -60.5% |
| 714 | Worker's Compensation | 3,738 | 3,058 | 3,517 | 3,517 | 1,561 | -55.6% |
| 721 | Fringe Benefits | 39,393 | 40,469 | 43,629 | 43,629 | 28,163 | -35.4% |
| | Subtotal PERSONNEL | \$185,996 | \$186,963 | \$198,402 | \$198,402 | \$89,476 | -54.9% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|-----------------------------------|--------------------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| 741 | Office Supplies | \$43 | \$65 | \$0 | \$154 | \$150 | N/A |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 2,017 | 1,031 | 3,000 | 2,500 | 2,500 | -16.7% |
| 751 | Maintenance of Vehicles | 3,322 | 3,280 | 3,500 | 2,500 | 3,000 | -14.3% |
| 761 | Maintenance of Equipment | 2,414 | 7 | 2,000 | 1,700 | 2,000 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 251 | 1,500 | 0 | 1,000 | -33.3% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 58,881 | 52,657 | 50,000 | 57,684 | 63,000 | 26.0% |
| 805 | Utilities-Sewer | 1,250 | 1,308 | 1,500 | 1,300 | 1,300 | -13.3% |
| 811 | Utilities-Gas & Electric | 8,086 | 8,996 | 8,000 | 9,774 | 9,800 | 22.5% |
| 821 | Utilities-Telephones | 2,163 | 2,178 | 2,500 | 2,200 | 2,200 | -12.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 391 | 1,011 | 1,500 | 1,000 | 1,000 | -33.3% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 159,347 | 174,134 | 165,277 | 228,630 | 244,580 | 48.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$237,913 | \$244,918 | \$238,777 | \$307,442 | \$330,530 | 38.4% |

| CAPITAL OUTLAY | | | | | | | |
|-----------------------|--------------------------------|-----------------|----------------|------------------|-----------------|------------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 7,135 | 2,990 | 194,000 | 10,000 | 205,000 | 5.7% |
| 907 | Equipment | 40,522 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$47,657 | \$2,990 | \$194,000 | \$10,000 | \$205,000 | 5.7% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$471,566 | \$434,871 | \$631,179 | \$515,844 | \$625,006 | -1.0% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|---|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$25,000 | 0 | \$25,000 |
|-----|--------------------|-----|-----|----------|---|----------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$471,566 | \$434,871 | \$656,179 | \$515,844 | \$650,006 | -0.9% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------------|
| DEPARTMENT | Parks & Trails Maint. |
| FUND | 11 |
| PROGRAM | 340 |

PROGRAM

This program is responsible for the maintenance of parks and trails. Emphasis is on appearance and user safety. Some maintenance of the Buckeye Fields and facilities at the Lafayette Community Park will be provided by contract and volunteer labor under the supervision of the Parks Maintenance Specialist.

WORKPLAN

- Implement maintenance requirements and track costs of the individual parks and trails for annual maintenance.
- Administer park maintenance contracts.
- Maintain ongoing communications between the public works department, Consolidated Fire District, and Park, Trails and Recreation Subcommittees, and the various park users for the purpose of developing realistic maintenance needs and costs.
- Maintain Brook Street park, Mildred Lane Observation park, Community Park, Leigh Creekside Park & Buckeye Fields.
- Monitor and repair erosion and slides at Community Park.
- Inspect and maintain the seven City trails and the network of trails in the Community Park.
- Annual tree maintenance and weed abatement at park facilities to support wildfire prevention.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|---------------------------------------|----------------------|
| 702 | Parks, Trails and Recreation Director | 5.0% |
| | Parks Maintenance Supervisor | 50% |
| | Administrative Assistant - P&R | 6.5% |
| | Total Full Time Equivalent | 0.62 |

861 Computer Support \$1,837

DESCRIPTION OF CAPITAL OUTLAY

| | | |
|-----|------------------------|------------------|
| 906 | Trail renovations | \$35,000 |
| | Parking lot repavement | 170,000 |
| | | <u>\$205,000</u> |

| PUBLIC WORKS CONTRACT DETAIL | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|-------------------------------------|-------------------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| 861.01 | MCE Hourly | 0 | \$0 | \$2,000 | \$0 | \$0 | N/A |
| 861.02 | Building Maintenance | 0 | 2,185 | 0 | 1,000 | 2,500 | N/A |
| 861.03 | Ballfield Maintenance | 45,963 | 43,169 | 40,000 | 38,033 | 54,320 | 35.8% |
| 861.15 | Fencing | 6,972 | 19,494 | 5,000 | 8,777 | 10,500 | 110.0% |
| 861.16 | Firebreak Maintenance | 25,866 | 14,234 | 30,000 | 37,525 | 25,500 | -15.0% |
| 861.18 | Irrigation Repairs | 15,368 | 14,447 | 8,000 | 10,151 | 10,000 | 25.0% |
| 861.19 | Landscape Maintenance | 13,719 | 9,757 | 10,000 | 31,000 | 48,000 | 380.0% |
| 861.21 | Park & Play Equipment & Furnishings | 1,772 | 7,940 | 3,000 | 16,486 | 8,000 | 166.7% |
| 861.22 | Parking Lot Maintenance | 0 | 0 | 500 | 1,075 | 3,500 | 600.0% |
| 861.24 | Restroom Maintenance | 10,511 | 4,661 | 4,500 | 6,208 | 9,160 | 103.6% |
| 861.25 | Road Repairs | 887 | 4,967 | 1,500 | 3,000 | 5,000 | 233.3% |
| 861.27 | Slope Repairs/Stabilization | 1,396 | 3,427 | 4,000 | 14,970 | 5,500 | 37.5% |
| 861.28 | Trail Maintenance (Sidewalk Repair) | 8,819 | 7,508 | 10,000 | 19,611 | 20,000 | 100.0% |
| 861.42 | Tree Maintenance | 12,750 | 22,971 | 25,000 | 25,385 | 25,000 | 0.0% |
| 861.43 | Weed Control (manual) | 0 | 0 | 500 | 0 | 0 | N/A |
| 861.44 | Weed Control (spraying) | 0 | 1,300 | 12,000 | 3,000 | 6,000 | -50.0% |
| 861.45 | Unanticipated Repairs | 8,638 | 13,535 | 6,000 | 10,805 | 10,000 | 66.7% |
| 861.47 | Streetlight / Parking Light Maint. | 0 | 764 | 0 | 0 | 0 | 0.0% |
| 861.48 | Transaction Fees | 1,059 | 839 | 0 | 1,604 | 1,600 | N/A |
| | Subtotal | \$153,720 | \$171,198 | \$162,000 | \$228,630 | \$244,580 | 51.0% |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|-------------------|
| DEPARTMENT | Comm. Ctr. Maint. |
| FUND | 11 |
| PROGRAM | 350 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$74,491 | \$76,187 | \$81,004 | \$81,004 | \$71,084 | -12.2% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 5,532 | 5,598 | 6,197 | 6,197 | 5,438 | -12.2% |
| 714 | Worker's Compensation | 2,118 | 1,757 | 2,028 | 2,028 | 1,999 | -1.4% |
| 721 | Fringe Benefits | 31,615 | 32,906 | 33,466 | 33,466 | 32,157 | -3.9% |
| | Subtotal PERSONNEL | \$113,756 | \$116,449 | \$122,694 | \$122,694 | \$110,679 | -9.8% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|-------|--------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| 741 | Office Supplies | \$0 | \$0 | \$50 | \$0 | \$0 | N/A |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 43 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 15,780 | 14,691 | 17,500 | 17,500 | 17,500 | 0.0% |
| 751 | Maintenance of Vehicles | 1,565 | 1,530 | 2,000 | 1,800 | 2,000 | 0.0% |
| 761 | Maintenance of Equipment | 2,562 | 2,182 | 2,200 | 3,317 | 2,200 | 0.0% |
| 771 | Maintenance of Buildings | 13,565 | 20,013 | 19,000 | 0 | 0 | N/A |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 8,247 | 8,438 | 8,500 | 9,100 | 9,100 | 7.1% |
| 805 | Utilities-Sewer | 804 | 799 | 800 | 1,069 | 1,069 | 33.6% |
| 811 | Utilities-Gas & Electric | 44,291 | 57,780 | 61,284 | 61,000 | 61,000 | -0.5% |
| 821 | Utilities-Telephones | 1,152 | 2,648 | 2,600 | 2,600 | 2,600 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 3,462 | 223 | 3,000 | 0 | 0 | N/A |
| 843 | Training & Memberships | 0 | 195 | 195 | 0 | 0 | N/A |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 47,302 | 91,897 | 84,351 | 94,964 | 109,742 | 30.1% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$138,773 | \$200,396 | \$201,480 | \$191,350 | \$205,211 | 1.9% |

CAPITAL OUTLAY

| | | | | | | | |
|-----|--------------------------------|-----------------|----------------|----------------|------------|------------|------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 42,683 | 7,154 | 5,000 | 0 | 0 | N/A |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$42,683 | \$7,154 | \$5,000 | \$0 | \$0 | N/A |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$295,213 | \$323,999 | \$329,174 | \$314,044 | \$315,890 | -4.0% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|-----|--------------------|-----|-----|-------|---|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$430 | 0 | \$15,560 |
|-----|--------------------|-----|-----|-------|---|----------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$295,213 | \$323,999 | \$329,604 | \$314,044 | \$331,450 | 0.6% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-------------------|
| DEPARTMENT | Comm. Ctr. Maint. |
| FUND | 11 |
| PROGRAM | 350 |

PROGRAM

This program is responsible for maintaining the Community Center.

WORKPLAN

- Maintain a clean, safe environment suitable for public access at the Lafayette Community Center.
- Deter vandalism and property damage through a combination of public awareness, adequate lighting and program supervision and police services.
- Inspect roof, electrical, heating, and plumbing systems and project long-term repairs and costs.

STAFFING REQUIREMENTS

| Position Title | Full-Time Equivalent |
|---|----------------------|
| 702 Parks, Trails and Recreation Director | 10% |
| Recreation Coordinator - B | 5% |
| Recreation Manager | 15% |
| Parks Maintenance Supervisor | 35% |
| Total Full Time Equivalent | 0.65 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|---|-----------|
| 748 | Cleaning and consumable items | \$17,500 |
| 761 | Maintenance of kitchen equipment, fire extinguishers, HVAC, irrigation, lighting & playground | \$2,200 |
| 771 | Maintenance of Buildings | \$19,000 |
| 861 | Landscape maintenance | \$30,000 |
| | Contract custodial | 57,800 |
| | Plumbing, electrical and painting | 10,000 |
| | Carpet & Flooring | 10,000 |
| | Computer support | 1,942 |
| | | \$109,742 |

TRANSFERS:

| | |
|---|-------------|
| Transfer to Community Center Sinking Maint. Fund 16 | (\$125,000) |
| Transfer from Recreation Programs Fund 31 | \$25,000 |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|--------------------|
| DEPARTMENT | Emergency Response |
| FUND | 11 |
| PROGRAM | 360 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 138,045 | 140,058 | 140,058 | 140,058 | 0 | N/A |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 10,630 | 10,784 | 10,784 | 10,784 | 0 | N/A |
| 714 | Worker's Compensation | 4,003 | 3,235 | 3,235 | 3,235 | 0 | N/A |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$152,678 | \$154,077 | \$154,077 | \$154,077 | \$0 | N/A |

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 2,766 | 14 | 14 | 14 | 0 | N/A |
| 745 | Printing & Binding | 2,883 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 2,718 | 4,785 | 4,785 | 4,785 | 0 | N/A |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 908 | 908 | 908 | 908 | 0 | N/A |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 414 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 505,500 | 50,000 | 50,000 | 50,000 | 50,000 | 0.0% |
| 861 | Contractual Services | 94,686 | 176,885 | 581,864 | 175,798 | 363,961 | -37.4% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$609,874 | \$232,591 | \$637,570 | \$231,504 | \$413,961 | -35.1% |

| | | | | | | | |
|--------------------------------|--------------------------------|-----------------|-----------------|-----------------|------------|-----------------|---------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 10,202 | 34,633 | 34,633 | 0 | 20,000 | -42.3% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$10,202 | \$34,633 | \$34,633 | \$0 | \$20,000 | -42.3% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| BASE PROGRAM COST | \$772,754 | \$421,301 | \$826,279 | \$385,581 | \$433,961 | -47.5% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|---------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| TOTAL PROGRAM COST | \$772,754 | \$421,301 | \$826,279 | \$385,581 | \$433,961 | -47.5% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|---------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|--------------------|
| DEPARTMENT | Emergency Response |
| FUND | 11 |
| PROGRAM | 360 |

PROGRAM

This program is used to track expenses incurred by the City while responding to natural and man-made emergency events.
FUNDS FROM THIS PROGRAM CAN ONLY BE SPENT WITH EXPLICIT APPROVAL FROM THE LAFAYETTE CITY COUNCIL.

WORKPLAN

- Keep the roadways clear.
- Track expenses to be reimbursed by the Federal Emergency Management Agency.
- Activate Emergency Operations Center during major emergency events.

ACCOUNT DESCRIPTIONS

861 Contingency for local emergencies \$50,000

| | Budget | Estimated | Budget |
|---|------------------|------------------|------------------|
| | FY24 | FY24 | FY25 |
| 861.5 ARPA Related: | | | |
| Hybrid meeting technology | 16,259 | 16,529 | 20,000 |
| Shopping Shuttle | 13,320 | 5,199 | 5,199 |
| Contract Econ Dev Mgr | 27,914 | 114,015 | - |
| Website for household assistance/recovery | 1,000 | - | - |
| Business District Marketing | 54,921 | 29,428 | 20,000 |
| Small Business Technical Assistance | 10,000 | - | - |
| Outdoor Dining | 144,350 | 10,627 | 65,000 |
| HVAC/Ventilation System Community Cent | 264,100 | - | 270,000 |
| | <u>\$531,864</u> | <u>\$175,798</u> | <u>\$380,199</u> |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|-------------------|
| DEPARTMENT | Planning Services |
| FUND | 11 |
| PROGRAM | 410 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$209,794 | \$254,670 | \$478,572 | \$478,572 | \$502,837 | 5.1% |
| 705 | Temporary Personnel | 6,493 | 560 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 201 | 79 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 16,332 | 19,039 | 36,611 | 36,611 | 38,467 | 5.1% |
| 714 | Worker's Compensation | 6,096 | 5,893 | 11,979 | 11,979 | 14,143 | 18.1% |
| 721 | Fringe Benefits | 64,355 | 77,744 | 159,863 | 159,863 | 160,495 | 0.4% |
| | Subtotal PERSONNEL | \$303,269 | \$357,985 | \$687,025 | \$687,025 | \$715,942 | 4.2% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|-----------------------------------|--------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| | | | | | | | |
| 741 | Office Supplies | \$2,773 | \$6,915 | \$2,938 | \$2,938 | \$3,750 | 27.7% |
| 743 | Postage | 1,215 | 1,178 | 1,327 | 1,327 | 2,350 | 77.1% |
| 745 | Printing & Binding | 70 | 201 | 201 | 201 | 200 | -0.6% |
| 746 | Books & Software | 5,485 | 854 | 854 | 854 | 1,000 | 17.1% |
| 748 | Special Departmental Supplies | 322 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 172 | 127 | 127 | 127 | 125 | -1.6% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 1,651 | 1,702 | 1,702 | 1,702 | 1,725 | 1.4% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 318 | 318 | 318 | 318 | 318 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 38,615 | 48,062 | 63,950 | 63,950 | 66,837 | 4.5% |
| 843 | Training & Memberships | 1,945 | 2,331 | 12,000 | 12,000 | 12,000 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 243 | 1,178 | 1,178 | 1,178 | 1,178 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 304,516 | 394,989 | 744,312 | 166,949 | 754,542 | 1.4% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$357,324 | \$457,855 | \$828,906 | \$251,544 | \$844,025 | 1.8% |

| CAPITAL OUTLAY | | | | | | | |
|-----------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|--------------------|------------------|--------------------|-------------|
| BASE PROGRAM COST | \$660,593 | \$815,840 | \$1,515,931 | \$938,568 | \$1,559,967 | 2.9% |
|--------------------------|------------------|------------------|--------------------|------------------|--------------------|-------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|---|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$25,000 | 0 | \$25,000 |
|-----|--------------------|-----|-----|----------|---|----------|

| | | | | | | |
|---------------------------|------------------|------------------|--------------------|------------------|--------------------|-------------|
| TOTAL PROGRAM COST | \$660,593 | \$815,840 | \$1,540,931 | \$938,568 | \$1,584,967 | 2.9% |
|---------------------------|------------------|------------------|--------------------|------------------|--------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-------------------|
| DEPARTMENT | Planning Services |
| FUND | 11 |
| PROGRAM | 410 |

PROGRAM

This program provides current and future physical planning for the community consistent with the General Plan and the policy direction of the City Council. Strong emphasis is placed on physical preservation of neighborhoods, revitalization and enhancement of the downtown commercial area with respect for the community's semi-rural residential character, and the overall service needs and vitality of the City's economic base.

WORKPLAN

- Staff and provide professional recommendations to the City Council, Planning Commission, Design Review Commission, GPAC, DSIMPIC, Environmental Task Force, and subcommittees.
- Provide quality assistance to the public in the areas of zoning, planning, building, and other related activities.
- Hear and decide discretionary approvals administered by the Zoning Administrator.
- Process and review applications in a timely and professional manner.
- Complete Housing Element Update Certification and Implementation Programs,
- Begin the multi-year effort to develop a plan for multi-modality in the Downtown/Mt. Diablo Corridor Enhancement Plan
- Prepare an RFP for 949 Moraga Road (Housing)
- Retain and oversee a consultant to prepare a comprehensive fee analysis and nexus study
- Update ADU and Tree Protection Ordinance
- Update Inclusionary Housing ordinance to establish standards for below-market-rate housing units as compared to market rate units

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|------------------------------------|----------------------|
| 702 | Planning & Building Director | 35% |
| | Assistant Planning Director | 40% |
| | Senior Planner - A | 20% |
| | Senior Planner - B | 35% |
| | Senior Planner - C | 40% |
| | Planning Technician - B | 80% |
| | Planning Technician - A | 65% |
| | Assistant Planner - A | 60% |
| | Assistant Planner - B | 60% |
| | Department Assistant - B | 35% |
| | Total Full-Time Equivalent: | 4.70 |

ACCOUNT DESCRIPTIONS

| | | | | |
|-----|---|-----------------|---------|---------------------------|
| 841 | 2 Electric Vehicles for Planning Staff | \$1,000 | | |
| | Allocated cost of office space rental | 66,837 | | |
| | | <u>\$67,837</u> | | |
| 843 | Staff Training | \$10,000 | | |
| | American Planning Association Dues | 2,000 | | |
| | | <u>\$12,000</u> | | |
| 861 | Landscape Architect Review Services | 2,500 | 861.002 | Contract Planners |
| | Housing Element Implementation | 150,000 | | Green Halo |
| | Code Updates | 20,000 | | <u>\$58,000</u> |
| | Comprehensive Fee Study (all fees) | 100,000 | | |
| | Tree Ordinance Update | 10,000 | | |
| | Objective Design Standards Consultant | 50,000 | | |
| | Permit Ready ADU plans | 50,000 | | funded by Glazer's office |
| | Downtown Specific Plan | 300,000 | | |
| | Pro-rata share of City computer equipment | 14,042 | | |
| | | <u>696,542</u> | | |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|------------------|
| DEPARTMENT | Code Enforcement |
| FUND | 11 |
| PROGRAM | 415 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$90,301 | \$138,614 | \$138,614 | \$146,468 | 5.7% |
| 705 | Temporary Personnel | 57,417 | 51,347 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 793 | 2,599 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 4,453 | 12,863 | 10,604 | 10,604 | 11,205 | 5.7% |
| 714 | Worker's Compensation | 1,688 | 3,335 | 3,470 | 3,470 | 4,120 | 18.7% |
| 721 | Fringe Benefits | 0 | 25,657 | 43,036 | 43,036 | 45,471 | 5.7% |
| Subtotal PERSONNEL | | \$64,351 | \$186,102 | \$195,724 | \$195,724 | \$207,264 | 5.9% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|-----------------|-----------------|-----------------|-----------------|-------------|
| 741 | Office Supplies | \$130 | \$568 | \$625 | \$625 | \$798 | 27.7% |
| 743 | Postage | 95 | 253 | 282 | 282 | 500 | 77.1% |
| 745 | Printing & Binding | 29 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 4 | 500 | 500 | 500 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 143 | 500 | 500 | 500 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 220 | 500 | 500 | 500 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 23 | 200 | 200 | 200 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 364 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 3,122 | 4,478 | 13,394 | 13,394 | 14,221 | 6.2% |
| 843 | Training & Memberships | 0 | 0 | 1,000 | 0 | 0 | N/A |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 103,794 | 63,517 | 12,939 | 35,000 | 12,988 | 0.4% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$107,534 | \$69,204 | \$29,940 | \$51,001 | \$30,206 | 0.9% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|------------|--------------|----------------|------------|------------|------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 301 | 1,000 | 0 | 0 | N/A |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$301 | \$1,000 | \$0 | \$0 | N/A |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$171,885 | \$255,608 | \$226,663 | \$246,725 | \$237,470 | 4.8% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$171,885 | \$255,608 | \$226,663 | \$246,725 | \$237,470 | 4.8% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|------------------|
| DEPARTMENT | Code Enforcement |
| FUND | 11 |
| PROGRAM | 415 |

PROGRAM

This program provides funding to enforce codes and ordinances in downtown and the neighborhoods as well as ensure that conditions imposed on new construction are implemented.

WORKPLAN

- Enforce City codes and ordinances.
- Ensure that conditions imposed for new construction are being properly implemented.

STAFFING REQUIREMENTS

| | <u>Position Title</u> | <u>Full-Time Equivalent</u> |
|-----|------------------------------|-----------------------------|
| 702 | Code Enforcement Officer - A | 100% |
| | Code Enforcement Officer - B | 38% |
| | Total Full-Time Equivalent: | 1.00 |

ACCOUNT DESCRIPTIONS

| | | | |
|-----|---|--------------|---|
| 861 | Abatement of nuisances* | \$10,000 | (*Upfront costs that may be reimbursed) |
| | Pro-rata share of City computer equipment | <u>2,988</u> | |
| | | \$12,988 | |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|----------------------|
| DEPARTMENT | Engineering Services |
| FUND | 11 |
| PROGRAM | 420 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$501,861 | \$529,506 | \$638,676 | \$638,676 | \$660,446 | 3.4% |
| 705 | Temporary Personnel | 4,277 | 7,521 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 2,124 | 469 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 37,712 | 38,780 | 48,859 | 48,859 | 50,524 | 3.4% |
| 714 | Worker's Compensation | 14,179 | 12,338 | 15,986 | 15,986 | 18,576 | 16.2% |
| 721 | Fringe Benefits | 155,634 | 172,902 | 211,995 | 211,995 | 228,046 | 7.6% |
| | Subtotal PERSONNEL | \$715,787 | \$761,516 | \$915,516 | \$915,516 | \$957,591 | 4.6% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|-------|--------------------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| 741 | Office Supplies | \$2,205 | \$3,875 | \$2,938 | \$2,938 | \$3,750 | 27.7% |
| 743 | Postage | 1,137 | 1,064 | 1,186 | 1,186 | 2,100 | 77.1% |
| 745 | Printing & Binding | 126 | 22 | 500 | 500 | 500 | 0.0% |
| 746 | Books & Software | 2,200 | 1,935 | 1,750 | 1,750 | 2,200 | 25.7% |
| 748 | Special Departmental Supplies | 1,317 | 1,965 | 1,500 | 1,500 | 1,500 | 0.0% |
| 751 | Maintenance of Vehicles | 10,569 | 10,739 | 5,500 | 5,500 | 6,000 | 9.1% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 114 | 265 | 500 | 500 | 500 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 3,183 | 3,610 | 3,150 | 3,610 | 3,610 | 14.6% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 35,736 | 44,885 | 62,950 | 62,950 | 66,837 | 6.2% |
| 843 | Training & Memberships | 5,518 | 5,087 | 3,000 | 3,000 | 6,000 | 100.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 2,699 | 53 | 150 | 150 | 150 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 184,009 | 137,763 | 173,812 | 173,812 | 200,042 | 15.1% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$248,813 | \$211,262 | \$256,935 | \$257,395 | \$293,190 | 14.1% |

CAPITAL OUTLAY

| | | | | | | | |
|-----|--------------------------------|------------|----------------|-----------------|-----------------|----------------|---------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 1,987 | 56,000 | 56,000 | 4,000 | -92.9% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$1,987 | \$56,000 | \$56,000 | \$4,000 | -92.9% |

| | | | | | | |
|--------------------------|------------------|------------------|--------------------|--------------------|--------------------|-------------|
| BASE PROGRAM COST | \$964,599 | \$974,765 | \$1,228,451 | \$1,228,911 | \$1,254,781 | 2.1% |
|--------------------------|------------------|------------------|--------------------|--------------------|--------------------|-------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|---|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$25,000 | 0 | \$24,540 |
|-----|--------------------|-----|-----|----------|---|----------|

| | | | | | | |
|---------------------------|------------------|------------------|--------------------|--------------------|--------------------|-------------|
| TOTAL PROGRAM COST | \$964,599 | \$974,765 | \$1,253,451 | \$1,228,911 | \$1,279,321 | 2.1% |
|---------------------------|------------------|------------------|--------------------|--------------------|--------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|----------------------|
| DEPARTMENT | Engineering Services |
| FUND | 11 |
| PROGRAM | 420 |

PROGRAM

City engineering services are provided by a professional staff. Design and major project work for engineering projects are provided through contracts with consultants. Services provided by in-house staff include:

- Administration of the Capital Improvement Program, including project development and contract administration.
- Facilitation of community involvement in project development.
- Engineering review of development proposals including incorporation of NPDES development regulations.
- Processing improvement plans and subdivision maps for private development.
- Providing input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Coordinating with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Representing the City's interests in regional transportation and funding issues.
- Administering encroachment permit program.

WORKPLAN

- Administer the Capital Improvement Program, from project development through final construction, including contract administration.
- Administer transportation planning functions.
- Perform engineering review of development proposals including conformance review of new NPDES regulations.
- In coordination with the Planning Division, process improvement plans and subdivision maps for private development.
- Perform special studies to facilitate long-range planning in the capital improvements, downtown redevelopment, and traffic / pedestrian circulation.
- Provide input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Provide customer service to the community by responding to questions and requests regarding infrastructure maintenance and improvements.
- Coordinate with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Represent the City's interests in regional transportation and funding issues.
- Administer the encroachment permit program including inspection of major public improvements by private developers.
- Staff the Capital Projects Assessment Committee and the Public Works Services subcommittee.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|-------------------------------------|----------------------|
| 702 | Public Works & Engineering Director | 35% |
| | Engineering Services Manager | 50% |
| | Associate Engineer | 25% |
| | Senior Engineer - B | 50% |
| | Senior Engineer - A | 50% |
| | Senior Construction Inspector | 70% |
| | Construction Inspector - A | 80% |
| | Construction Inspector - B | 80% |
| | Department Assistant - A | 30% |
| | Total Full Time Equivalent | 4.70 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|---|------------------|
| 861 | Misc. consultant services (survey/traffic/geotech/landscape) | \$100,000 |
| | Fee Study | 30,000 |
| | Construction testing services for public improvements by private developers | 10,000 |
| | Pre-engineering studies for construction year 2024 capital projects | 40,000 |
| | USA Fees | 6,000 |
| | Computer support | 14,042 |
| | | <u>\$200,042</u> |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|--------------|
| DEPARTMENT | City Manager |
| FUND | 11 |
| PROGRAM | 510 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$345,578 | \$368,219 | \$465,905 | \$465,905 | 475,134 | 2.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 19,098 | 21,082 | 35,642 | 35,642 | 36,348 | 2.0% |
| 714 | Worker's Compensation | 10,213 | 8,793 | 11,662 | 11,662 | 13,364 | 14.6% |
| 721 | Fringe Benefits | 113,260 | 123,580 | 144,366 | 144,366 | 147,222 | 2.0% |
| | Subtotal PERSONNEL | \$488,148 | \$521,674 | \$657,575 | \$657,575 | \$672,068 | 2.2% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|-------|--------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------|
| 741 | Office Supplies | \$805 | \$2,098 | \$1,875 | \$1,875 | 2,394 | 27.7% |
| 743 | Postage | 553 | 760 | 847 | 847 | 1,500 | 77.1% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 500 | 500 | 500 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 500 | 500 | 500 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 200 | 860 | 1,000 | 1,000 | 1,000 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 650 | 780 | 1,200 | 1,200 | 1,200 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 21,678 | 28,899 | 40,181 | 40,181 | 40,181 | 0.0% |
| 843 | Training & Memberships | 24,816 | 25,833 | 34,500 | 15,000 | 9,500 | -72.5% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 24,724 | 10,055 | 8,816 | 8,816 | 8,963 | 1.7% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$73,426 | \$69,284 | \$89,419 | \$69,919 | \$65,738 | -26.5% |

CAPITAL OUTLAY

| | | | | | | | |
|-----|--------------------------------|------------|--------------|--------------|--------------|--------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 612 | 612 | 612 | 612 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$612 | \$612 | \$612 | \$612 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$561,574 | \$591,570 | \$747,606 | \$728,106 | \$738,418 | -1.2% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|---|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$25,000 | 0 | \$25,000 |
|-----|--------------------|-----|-----|----------|---|----------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$561,574 | \$591,570 | \$772,606 | \$728,106 | \$763,418 | -1.2% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|--------------|
| DEPARTMENT | City Manager |
| FUND | 11 |
| PROGRAM | 510 |

PROGRAM

The City Manager's office provides general administrative direction of City operations and program implementation as set forth by policy direction of the City Council. The City Manager is appointed by the City Council as chief executive officer of the municipal corporation and is charged with providing professional leadership.

WORKPLAN

- Provide sound and objective policy recommendations and responsive staff support to the City Council.
- Monitor and report the fiscal condition of the City government to the City Council and recommend programs and policies that ensure the City's stable and healthy fiscal condition at all times.
- Provide the direction, motivation, supervision, and training of City staff as needed to achieve program objectives.
- Be responsive to citizens in a timely fashion and develop user friendly procedures including prompt and efficient responses to citizen requests for services.
- Develop procedures and training that protect the City's resources through sound management of claims, suits, and litigation.
- Promote the Team Standards and Customer Service Standards to City staff.
- Track and analyze State legislation.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|-----------------------------------|----------------------|
| 702 | City Manager | 100% |
| | Administrative Analyst - CM | 100% |
| | Department Assistant - C | 50% |
| | Administrative Assistant - Admin | 50% |
| | Total Full Time Equivalent | 3.00 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|---|----------------|
| 841 | Allocated cost of office space rental | \$42,662 |
| 843 | LOCC Annual Conference | \$3,000 |
| | CCMF | 400 |
| | ICMA Membership & Conference | 2,400 |
| | Rotary Club Membership | 1,200 |
| | Management Retreat | 1,000 |
| | Lafayette Chamber | 1,500 |
| | | <u>\$9,500</u> |
| 861 | Pro-rata share of City computer equipment | \$8,963 |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|----------------|
| DEPARTMENT | Legal Services |
| FUND | 11 |
| PROGRAM | 520 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 714 | Worker's Compensation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 459,777 | 592,832 | 522,352 | 522,352 | 681,423 | 30.5% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$459,777 | \$592,832 | \$522,352 | \$522,352 | \$681,423 | 30.5% |

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$459,777 | \$592,832 | \$522,352 | \$522,352 | \$681,423 | 30.5% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$459,777 | \$592,832 | \$522,352 | \$522,352 | \$681,423 | 30.5% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|----------------|
| DEPARTMENT | Legal Services |
| FUND | 11 |
| PROGRAM | 520 |

PROGRAM

This program represents various legal services provided by the City Attorney and special legal counsel.

The City Attorney, a contract employee, is legal advisor to the City Council, the administrative staff, and, upon authorization, City Commissions. Responsibilities of the City Attorney include drafting ordinances, resolutions, leases, contracts, agreements, and other documents; researching and preparing legal opinions on various legal issues; attending City Council and Planning Commission meetings for the purpose of giving legal advice; investigating and settling certain civil claims; appearing in court and in administrative proceedings on behalf of the City; prosecuting certain ordinance/code violations; recovering damages to public property; condemning property for public purposes and performing other legal services as requested. The City Attorney's focus is to practice preventative law and provide legal advice leading to the adoption of practices and policies which will prevent or minimize litigation.

Special counsel is engaged when the nature of legal matters requires unique or special expertise to represent the City. The City Council determines, in matters of civil litigation, who shall represent the City. The City Attorney supervises and coordinates with such outside counsel at the Council's request.

City Attorney services are provided by Best, Best & Krieger.

ACCOUNT DESCRIPTIONS

| <i>LEGAL SERVICES DETAIL</i> | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|------------------------------|---------------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| 863.1 | Legal Services Retainer | 277,440 | 286,320 | \$302,352 | 302,352 | \$311,423 | 3.0% |
| 863.2 | Special Services (non-retainer) | 23,710 | 150,524 | 100,000 | 21,003 | 100,000 | 0.0% |
| 863.25 | Special Litigation | 117,205 | 145,279 | 100,000 | 192,343 | 250,000 | 150.0% |
| 863.3 | Outside Counsel | 41,422 | 10,709 | 20,000 | 500 | 20,000 | 0.0% |
| | Subtotal | \$459,777 | \$592,832 | \$522,352 | \$516,197 | \$681,423 | 30.5% |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|------------|
| DEPARTMENT | City Clerk |
| FUND | 11 |
| PROGRAM | 530 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$141,407 | \$138,487 | \$149,906 | \$149,906 | \$158,392 | 5.7% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 10,560 | 10,462 | 11,468 | 11,468 | 12,117 | 5.7% |
| 714 | Worker's Compensation | 3,992 | 3,192 | 3,752 | 3,752 | 4,455 | 18.7% |
| 721 | Fringe Benefits | 41,480 | 41,661 | 46,519 | 46,519 | 0 | N/A |
| Subtotal PERSONNEL | | \$197,439 | \$193,803 | \$211,644 | \$211,644 | \$174,964 | -17.3% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| 741 | Office Supplies | \$433 | \$721 | \$625 | \$625 | \$798 | 27.7% |
| 743 | Postage | 316 | 253 | 282 | 282 | 500 | 77.1% |
| 745 | Printing & Binding | 0 | 0 | 200 | 200 | 200 | 0.0% |
| 746 | Books & Software | 65 | 2,398 | 2,285 | 2,285 | 2,285 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 178 | 200 | 200 | 200 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 100 | 100 | 100 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 908 | 908 | 900 | 900 | 900 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 10,434 | 12,744 | 10,532 | 10,532 | 14,221 | 35.0% |
| 843 | Training & Memberships | 840 | 360 | 2,700 | 1,000 | 2,700 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 7,251 | 6,842 | 8,414 | 8,414 | 8,414 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$20,247 | \$24,404 | \$26,238 | \$24,538 | \$30,317 | 15.5% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| BASE PROGRAM COST | \$217,686 | \$218,206 | \$237,883 | \$236,183 | \$205,281 | -13.7% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|---------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|---|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$25,000 | 0 | \$25,000 |
|-----|--------------------|-----|-----|----------|---|----------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| TOTAL PROGRAM COST | \$217,686 | \$218,206 | \$262,883 | \$236,183 | \$230,281 | -12.4% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|---------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|------------|
| DEPARTMENT | City Clerk |
| FUND | 11 |
| PROGRAM | 530 |

PROGRAM

The City Clerk is responsible for the maintenance and distribution of City Council records, rosters, activities, and transactions; i.e., agendas, minutes, resolutions, ordinances, recordation with the County Recorder's Office; providing for Administration of City elections in accordance with State law; preparing, posting, and publishing all City Council official notices; administering Political Reform Act filing. The Clerk also maintains the Lafayette Municipal Code and is custodian of the City Seal.

WORKPLAN

- Continue timely preparation of agendas and minute transcriptions, and distribution of certified resolutions and ordinances.
- Provide for records management of City documents including safe and secure storage, as well as off-site back-up. Keep current the optical disk scanning of all City historical and legal documents.
- Continue timely advertising, legal publishing, and updates of Municipal Code.
- Continue administration of oaths, economic interest, and campaign statements consistent with State laws.
- Continue with educational training.
- Continue to handle the processing of claims filed against the City.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|--|----------------------|
| 702 | City Clerk & Municipal Information Officer | 100% |
| | Total Full Time Equivalent | 1.00 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|---|----------------|
| 746 | E-disclosure (Granicus) | \$2,285 |
| 791 | Notary Errors and Omissions insurance | \$100 |
| 843 | Bimonthly No. Cal. City Clerks Association Meetings | \$250 |
| | CMC Training - New Laws & Elections | 1,500 |
| | Annual CCAC Conference | 350 |
| | Mileage Reimbursement | 600 |
| | | <u>\$2,700</u> |
| 861 | CCAC dues | \$125 |
| | IIMC dues | 250 |
| | National Notary Assn. dues | 100 |
| | Municode Hosting & Subscriptions | 5,000 |
| | Pro-rata share of City computer equipment | 2,988 |
| | | <u>\$8,463</u> |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|-------------------------|
| DEPARTMENT | Administrative Services |
| FUND | 11 |
| PROGRAM | 540 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$575,979 | \$592,281 | \$701,877 | \$701,877 | \$741,774 | 5.7% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 38,554 | 38,811 | 53,694 | 53,694 | 56,746 | 5.7% |
| 714 | Worker's Compensation | 16,483 | 13,767 | 17,568 | 17,568 | 20,863 | 18.8% |
| 721 | Fringe Benefits | 171,359 | 176,573 | 213,092 | 213,092 | 224,067 | 5.2% |
| | Subtotal PERSONNEL | \$802,375 | \$821,432 | \$986,231 | \$986,231 | \$1,043,450 | 5.8% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|-----------------------------------|--------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| | | | | | | | |
| 741 | Office Supplies | \$3,333 | \$5,650 | \$3,031 | \$3,031 | \$3,869 | 27.7% |
| 743 | Postage | 1,217 | 976 | 1,087 | 1,087 | 1,925 | 77.1% |
| 745 | Printing & Binding | 1,405 | 1,834 | 2,000 | 2,000 | 2,000 | 0.0% |
| 746 | Books & Software | 592 | 524 | 500 | 500 | 500 | 0.0% |
| 748 | Special Departmental Supplies | 161 | 0 | 500 | 500 | 500 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 273 | 319 | 500 | 500 | 500 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 1,630 | 1,687 | 1,500 | 1,500 | 1,500 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 40,189 | 50,015 | 64,959 | 64,959 | 68,971 | 6.2% |
| 843 | Training & Memberships | 2,166 | 5,494 | 10,000 | 15,000 | 10,000 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 8,152 | 4,608 | 5,000 | 12,000 | 12,000 | 140.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 110,996 | 99,272 | 77,593 | 77,593 | 77,831 | 0.3% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$170,114 | \$170,378 | \$166,670 | \$178,670 | \$179,596 | 7.8% |

| CAPITAL OUTLAY | | | | | | | |
|-----------------------|--------------------------------|------------|------------|----------------|----------------|----------------|-------------|
| | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 5,000 | 2,000 | 5,000 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$0 | \$5,000 | \$2,000 | \$5,000 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|--------------------|--------------------|--------------------|-------------|
| BASE PROGRAM COST | \$972,489 | \$991,810 | \$1,157,902 | \$1,166,902 | \$1,228,046 | 6.1% |
|--------------------------|------------------|------------------|--------------------|--------------------|--------------------|-------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|---|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$25,000 | 0 | \$16,000 |
|-----|--------------------|-----|-----|----------|---|----------|

| | | | | | | |
|---------------------------|------------------|------------------|--------------------|--------------------|--------------------|-------------|
| TOTAL PROGRAM COST | \$972,489 | \$991,810 | \$1,182,902 | \$1,166,902 | \$1,244,046 | 5.2% |
|---------------------------|------------------|------------------|--------------------|--------------------|--------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-------------------------|
| DEPARTMENT | Administrative Services |
| FUND | 11 |
| PROGRAM | 540 |

PROGRAM

The Administrative Services program is responsible for the administration of the City's fiscal and human resource operations, office technology and facilities, risk management, TCI and PG&E franchise oversight, Vistas newsletter publication, and the webpage. Finance is comprised of six principal areas of responsibility: financial administration, accounting, payroll, capital projects, treasury, and purchasing. Human Resources is responsible for recruiting, training, and retaining employees of the highest caliber. The Administrative Services Director functions as the Finance Director and the Human Resources Director.

WORKPLAN

Finance, Purchasing, and Treasury

- Maintain financial integrity of City and assure that adequate internal controls are in place.
- Maintain the accounting system and financial management practices in conformance with generally accepted accounting practices.
- Maximize interest earnings by investing 99% of all available funds daily.
- Implement Purchasing Ordinance and policy.
- Oversee parking lot leases and income, Transient Occupancy Tax audits, and TCI and PG&E franchise payments.
- Review and adjust user rates and fees to reflect the cost of providing services.
- Continue to pursue federal and state reimbursement for the cost of mandated programs.

Personnel

- Continue to recruit the highest quality personnel to fill vacancies as they occur or are created.
- Continue to implement City training programs.
- Manage worker's compensation claims, grievances, disciplinary matters and employee benefits.
- Maintain personnel database.

Office Technology, Real and Personal Property, Risk Management, and Franchises

- Manage office facilities and office technologies; telephone, voice mail, copiers, faxes, and computer systems.
- Implement an efficient system of City fixed assets inventory and disposal of surplus fixed assets.
- Continue to serve as the JPA Risk Management Board representative. Review all City property for proper insurance coverage.

Vistas and Web Page

- Continue to edit and coordinate the publication and distribution of Vistas newsletter.
- Design and implement changes to the City webpage as an on-going, work-in-progress.

STAFFING REQUIREMENTS

| | <u>Position Title</u> | <u>Full-Time Equivalent</u> |
|-----|--|-----------------------------|
| 702 | Administrative Services Director | 95% |
| | Assistant Administrative Services Director | 100% |
| | Administrative Analyst - HR | 100% |
| | Accounting Assistant | 100% |
| | Accountant | 90% |
| | Total Full Time Equivalent | 4.85 |

ACCOUNT DESCRIPTIONS

| | | | | | |
|-----|------------------------------------|-----------------|-----|---------------------------------------|-----------------|
| 745 | Checks, forms, budgets, HR manuals | \$2,000 | 861 | Accounting Software Support | \$17,000 |
| | | | | State Reporting | 5,000 |
| 843 | CSMFO | \$1,500 | | Fingerprinting | 1,000 |
| | Leadership Training | 2,000 | | Bond Compliance | 13,000 |
| | LOCC Financial Mgmt Seminar | 1,000 | | Digital Assurance | 2,500 |
| | Training / Leadership | 5,000 | | Actuarial | 3,000 |
| | LOCC Annual Conference | 500 | | Pro-rata share of City computer equip | 14,491 |
| | | <u>\$10,000</u> | | Linked In | 14,640 |
| | | | | Sales Tax Services | 2,200 |
| | | | | Acctg Fees & Services | <u>5,000</u> |
| | | | | | \$77,831 |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|----------------|
| DEPARTMENT | Communications |
| FUND | 11 |
| PROGRAM | 545 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$104,933 | \$112,697 | \$120,058 | \$120,058 | \$126,859 | 5.7% |
| 705 | Temporary Personnel | 0 | 3,497 | 15,552 | 15,552 | 16,330 | 5.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 9,294 | 10,174 | 10,374 | 10,374 | 10,954 | 5.6% |
| 714 | Worker's Compensation | 3,043 | 2,685 | 3,394 | 3,394 | 4,027 | 18.6% |
| 721 | Fringe Benefits | 32,009 | 34,356 | 37,266 | 37,266 | 39,374 | 5.7% |
| | Subtotal PERSONNEL | \$149,278 | \$163,409 | \$186,644 | \$186,644 | \$197,544 | 5.8% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|-------|--------------------------------------|-----------------|-----------------|------------------|------------------|------------------|--------------|
| 741 | Office Supplies | \$457 | \$591 | \$625 | \$625 | \$798 | 27.7% |
| 743 | Postage | 5,904 | 8,937 | 9,532 | 9,532 | 10,250 | 7.5% |
| 745 | Printing & Binding | 7,284 | 13,436 | 14,500 | 14,500 | 14,500 | 0.0% |
| 746 | Books & Software | 1,277 | 933 | 2,400 | 2,400 | 2,400 | 0.0% |
| 748 | Special Departmental Supplies | 44 | 0 | 2,400 | 2,400 | 2,400 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 30 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 2,783 | 450 | 500 | 500 | 500 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 908 | 1,334 | 1,000 | 1,000 | 1,000 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 10,434 | 12,744 | 13,394 | 13,394 | 14,221 | 6.2% |
| 843 | Training & Memberships | 3,509 | 1,474 | 3,575 | 3,575 | 3,575 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 51 | 1,288 | 3,000 | 3,000 | 3,000 | 0.0% |
| 861 | Contractual Services | 42,306 | 46,758 | 59,004 | 59,004 | 53,053 | -10.1% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$74,957 | \$87,974 | \$109,930 | \$109,930 | \$105,696 | -3.9% |

CAPITAL OUTLAY

| | | | | | | | |
|-----|--------------------------------|-----------------|--------------|----------------|------------|----------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 18,698 | 357 | 2,000 | 0 | 2,000 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$18,698 | \$357 | \$2,000 | \$0 | \$2,000 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$242,933 | \$251,739 | \$298,574 | \$296,574 | \$305,241 | 2.2% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|---|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$25,000 | 0 | \$25,000 |
|-----|--------------------|-----|-----|----------|---|----------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$242,933 | \$251,739 | \$323,574 | \$296,574 | \$330,241 | 2.1% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|----------------|
| DEPARTMENT | Communications |
| FUND | 11 |
| PROGRAM | 545 |

PROGRAM

The communications program is responsible for engaging residents, disseminating important information to constituents and increasing transparency for City activities. Responsibilities include: creating and maintaining the City's social media resources (Facebook, Twitter and Nextdoor); updating the City website; issuing news releases; editing the City's newsletters and other media; producing, filming and editing video; providing photographic services; and assisting with various outreach efforts as assigned in an effort to inform and engage the community.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|-----------------------------------|----------------------|
| 702 | Communications Analyst | 100% |
| | Total Full Time Equivalent | 1.00 |

ACCOUNT DESCRIPTIONS

| | | | |
|-----|---|-----------------|-----------|
| 705 | Camera operator for public meetings | \$16,330 | |
| 743 | Vistas Postage | \$9,750 | |
| 745 | Vistas Printing | \$14,500 | |
| 748 | Hootsuite, Canva, Smugmug, Shutterstock, etc. | \$2,400 | |
| 843 | Rotary Membership | \$1,350 | |
| | CAPIO Membership / conference | 1,225 | |
| | Misc Chamber | 1,000 | |
| | | <u>\$3,575</u> | |
| 861 | Newsletter Design (3 Issues) | \$6,250 | |
| | Website & hosting | 9,700 | |
| | Website QA Tool | 3,540 | |
| | OpenGov | 10,725 | |
| | Gov Transparency | 10,000 | PEG Funds |
| | Media Subscriptions | 600 | |
| | Zoom Subscription, Meeting Timer | 1,750 | PEG funds |
| | Captioning | 5,000 | PEG funds |
| | Translation Services | 2,500 | |
| | Computer Support | 2,988 | |
| | | <u>\$53,053</u> | |
| 907 | Misc | \$2,000 | |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|-------------------|
| DEPARTMENT | Rent and Expenses |
| FUND | 11 |
| PROGRAM | 550 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$200,900 | \$204,100 | \$210,700 | \$210,700 | \$0 | N/A |
| 705 | Temporary Personnel | 6,500 | 10,500 | 5,750 | 5,750 | 0 | N/A |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 10,990 | 12,647 | 12,913 | 12,913 | 0 | N/A |
| 714 | Worker's Compensation | 6,029 | 4,936 | 5,411 | 5,411 | 0 | N/A |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal PERSONNEL | \$224,419 | \$232,183 | \$234,774 | \$234,774 | \$0 | N/A |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|-------|--------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| 741 | Office Supplies | \$178 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 87 | 549 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 1,080 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 613 | 325 | 500 | 500 | 500 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 2,003 | 72 | 200 | 200 | 200 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 7,919 | 5,655 | 7,000 | 7,000 | 7,000 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 5,784 | 7,259 | 6,500 | 6,500 | 6,500 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training & Memberships | 25,508 | 23,645 | 29,500 | 29,500 | 30,600 | 3.7% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 1,826 | 643 | 2,000 | 2,000 | 2,000 | 0.0% |
| 861 | Contractual Services | 127,092 | 252,135 | 118,920 | 118,920 | 120,100 | 1.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$171,010 | \$291,363 | \$164,620 | \$164,620 | \$166,900 | 1.4% |

CAPITAL OUTLAY

| | | | | | | | |
|-----|--------------------------------|------------|-----------------|-----------------|----------------|-----------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 51,619 | 15,000 | 7,500 | 15,000 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$51,619 | \$15,000 | \$7,500 | \$15,000 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| BASE PROGRAM COST | \$395,429 | \$575,166 | \$414,394 | \$406,894 | \$181,900 | -56.1% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|---------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| TOTAL PROGRAM COST | \$395,429 | \$575,166 | \$414,394 | \$406,894 | \$181,900 | -56.1% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|---------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-------------------|
| DEPARTMENT | Rent and Expenses |
| FUND | 11 |
| PROGRAM | 550 |

PROGRAM

This program includes those expenses which are not attributable to any specific department(s) and which are general in nature, such as rent for City offices, general office equipment and maintenance, community promotion, and membership fees.

ACCOUNT DESCRIPTIONS

| | | | |
|-----|--|------------------|-------------------------------|
| 791 | Employee Recognition | \$6,000 | |
| | Misc office expenses | 1,000 | |
| | | <u>\$7,000</u> | |
| 841 | Rent of City Offices at Desco Plaza | \$431,302 | |
| | Coffee machine and supplies | 2,400 | |
| | Lease of postage machine | 3,200 | |
| | Lease of Copy Machines (2) | 18,161 | |
| | | <u>\$455,063</u> | allocated back to departments |
| 843 | Tuition Reimbursement | \$6,000 | - |
| | LAFCO Membership | 4,500 | |
| | ABAG Membership | 7,800 | |
| | East Bay Economic Development | 500 | |
| | League of California Cities Membership | 11,800 | |
| | | <u>\$30,600</u> | |
| 853 | City of Lafayette Commute Alternative Program | \$2,000 | |
| 861 | Credit Card Fees | 8,000 | |
| | Phone System Support | 23,400 | |
| | Trust Administrators (Benefits Administration) | 2,000 | |
| | Wex (FSA) | 2,000 | |
| | MidAmerica (Retiree Health) | 2,700 | |
| | Contribution to OPEB Trust (GASB 45) | 82,000 | |
| | | <u>\$120,100</u> | |
| 907 | Office furniture/Ergonomics | \$15,000 | |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|---------------------|
| DEPARTMENT | Technology Services |
| FUND | 11 |
| PROGRAM | 560 |

| | | Actual 2021-2022 Expenditures | Actual 2022-2023 Expenditures | Final 2023-2024 Budget | Estimated 2023-2024 Expenditures | Proposed 2024-2025 Budget | Increase Over Budget |
|---------------------------|-----------------------|-------------------------------------|-------------------------------------|------------------------------|--|---------------------------------|----------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$11,294 | \$11,099 | \$11,848 | \$11,848 | \$12,520 | 5.7% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 647 | 593 | 906 | 906 | 958 | 5.7% |
| 714 | Worker's Compensation | 319 | 256 | 297 | 297 | 352 | 18.7% |
| 721 | Fringe Benefits | 3,341 | 3,358 | 3,675 | 3,675 | 3,883 | 5.7% |
| Subtotal PERSONNEL | | \$15,600 | \$15,307 | \$16,726 | \$16,726 | \$17,713 | 5.9% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| 741 | Office Supplies | \$21 | \$28 | \$31 | \$31 | \$31 | 0.0% |
| 743 | Postage | 15 | 13 | 14 | 14 | 14 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 7,213 | 11,367 | 14,075 | 14,075 | 29,506 | 109.6% |
| 748 | Special Departmental Supplies | 0 | 0 | 1,000 | 1,000 | 1,000 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 4,530 | 2,273 | 4,524 | 4,524 | 4,524 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 1,122 | 895 | 670 | 670 | 670 | 0.0% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 77,613 | 51,113 | 61,857 | 61,857 | 49,159 | -20.5% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$90,515 | \$65,689 | \$82,171 | \$82,171 | \$84,904 | 3.3% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 37,571 | 20,861 | 70,000 | 85,000 | 55,000 | -21.4% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$37,571 | \$20,861 | \$70,000 | \$85,000 | \$55,000 | -21.4% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$143,686 | \$101,857 | \$168,897 | \$183,897 | \$157,617 | -6.7% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|---|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$25,000 | 0 | \$10,000 |
|-----|--------------------|-----|-----|----------|---|----------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| TOTAL PROGRAM COST | \$143,686 | \$101,857 | \$193,897 | \$183,897 | \$167,617 | -13.6% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|---------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|---------------------|
| DEPARTMENT | Technology Services |
| FUND | 11 |
| PROGRAM | 560 |

PROGRAM

The City contracts for most Technology Services including server maintenance, repair and upgrades.

WORKPLAN

- Maintain and operate a local area network at the City offices including individual workstations and software.
- Maintain City website.
- Improve transparency and public access to City documents, information and resources.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|----------------------------------|----------------------|
| 702 | Administrative Services Director | 5% |
| | | 0.05 |

ACCOUNT DESCRIPTIONS

| | | | |
|-----|---|-----------------|-------------------------------|
| 746 | Engineering Computer Assisted (CAD) Software - OpenRoad | 3,200 | |
| | City (GIS) GovClarity | 16,151 | |
| | iCityWork | 575 | |
| | E-disclosure | 2,500 | |
| | Acrobat | 4,000 | |
| | ARC GIS | 1,530 | |
| | Misc Software; Zoom | 1,550 | |
| | | <u>\$29,506</u> | |
| 821 | ATT Connections between locations | \$0 | |
| 861 | Computer Support | \$146,400 | allocated back to departments |
| 861 | KnowBe4 Security Training | \$3,600 | |
| | Sophos | 2,050 | |
| | Sophos MDR Security | 6,360 | |
| | Questys | 3,000 | |
| | IDT | 14,000 | |
| | Consulting | 5,000 | |
| | Projects | 15,000 | |
| | Pro-rata share of City computer equipment | 149 | |
| | | <u>\$49,159</u> | |

DESCRIPTION OF CAPITAL OUTLAY

| | | |
|-----|-----------------|----------|
| 907 | Firewall + Misc | \$55,000 |
|-----|-----------------|----------|

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|------------------|
| DEPARTMENT | Parks Facilities |
| FUND | 12 |
| PROGRAM | 600 |

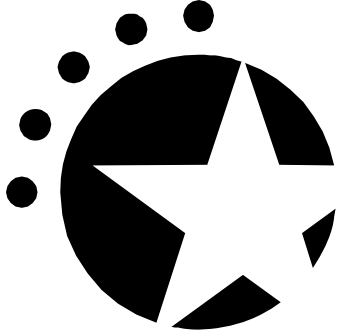
| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$33,113 | \$28,431 | \$30,148 | \$30,148 | \$31,857 | 5.7% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 2,357 | 2,014 | 2,306 | 2,306 | 2,437 | 5.7% |
| 714 | Worker's Compensation | 954 | 656 | 755 | 755 | 896 | 18.7% |
| 721 | Fringe Benefits | 10,409 | 9,967 | 10,227 | 10,227 | 11,810 | 15.5% |
| | Subtotal PERSONNEL | \$46,833 | \$41,069 | \$43,435 | \$43,435 | \$47,000 | 8.2% |

| | | | | | | | |
|-----------------------------------|--------------------------------------|--------------|--------------|----------------|--------------|--------------|---------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 175 | 91 | 91 | 91 | 91 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 951 | 0 | 0 | N/A |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 535 | 523 | 588 | 588 | 598 | 1.7% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$709 | \$614 | \$1,630 | \$679 | \$688 | -57.8% |

| | | | | | | | |
|-----------------------|--------------------------------|--------------------|------------------|--------------------|--------------------|------------|------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 1,147,193 | 270,648 | 1,328,681 | 1,436,780 | 0 | N/A |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$1,147,193 | \$270,648 | \$1,328,681 | \$1,436,780 | \$0 | N/A |

| | | | | | | |
|--------------------------|--------------------|------------------|--------------------|--------------------|-----------------|---------------|
| BASE PROGRAM COST | \$1,194,735 | \$312,331 | \$1,373,746 | \$1,480,894 | \$47,689 | -96.5% |
|--------------------------|--------------------|------------------|--------------------|--------------------|-----------------|---------------|

| | | | | | | |
|---------------------------|--------------------|------------------|--------------------|--------------------|-----------------|-------------|
| TOTAL PROGRAM COST | \$1,194,735 | \$312,331 | \$1,373,746 | \$1,480,894 | \$47,689 | -97% |
|---------------------------|--------------------|------------------|--------------------|--------------------|-----------------|-------------|



Capital Improvement Funds

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|------------------|
| DEPARTMENT | Parks Facilities |
| FUND | 12 |
| PROGRAM | 600 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$33,113 | \$28,431 | \$30,148 | \$30,148 | \$31,857 | 5.7% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 2,357 | 2,014 | 2,306 | 2,306 | 2,437 | 5.7% |
| 714 | Worker's Compensation | 954 | 656 | 755 | 755 | 896 | 18.7% |
| 721 | Fringe Benefits | 10,409 | 9,967 | 10,227 | 10,227 | 11,810 | 15.5% |
| | Subtotal PERSONNEL | \$46,833 | \$41,069 | \$43,435 | \$43,435 | \$47,000 | 8.2% |

| | | | | | | | |
|-----------------------------------|--------------------------------------|--------------|--------------|----------------|--------------|--------------|---------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 175 | 91 | 91 | 91 | 91 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 951 | 0 | 0 | N/A |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 535 | 523 | 588 | 588 | 598 | 1.7% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$709 | \$614 | \$1,630 | \$679 | \$688 | -57.8% |

| | | | | | | | |
|-----------------------|--------------------------------|--------------------|------------------|--------------------|--------------------|------------|------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 1,147,193 | 270,648 | 1,328,681 | 1,436,780 | 0 | N/A |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$1,147,193 | \$270,648 | \$1,328,681 | \$1,436,780 | \$0 | N/A |

| | | | | | | |
|--------------------------|--------------------|------------------|--------------------|--------------------|-----------------|---------------|
| BASE PROGRAM COST | \$1,194,735 | \$312,331 | \$1,373,746 | \$1,480,894 | \$47,689 | -96.5% |
|--------------------------|--------------------|------------------|--------------------|--------------------|-----------------|---------------|

| | | | | | | |
|---------------------------|--------------------|------------------|--------------------|--------------------|-----------------|-------------|
| TOTAL PROGRAM COST | \$1,194,735 | \$312,331 | \$1,373,746 | \$1,480,894 | \$47,689 | -97% |
|---------------------------|--------------------|------------------|--------------------|--------------------|-----------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|------------------|
| DEPARTMENT | Parks Facilities |
| FUND | 12 |
| PROGRAM | 600 |

PROGRAM

This program tracks costs associated with parks, trails and recreation capital projects. The PTR Commission will bring forward recommendations for additional projects as funds become available. Projects listed in the PTR CIP include fields facility improvements, synthetic turf and lights at city fields and trail projects.

WORKPLAN

See account descriptions below and PTR CIP Summary for specific projects.

STAFFING REQUIREMENTS

| Position Title | Full-Time Equivalent |
|---|----------------------|
| 702 Parks, Trails and Recreation Director | 10% |
| Recreation Manager | 10% |
| Total Full Time Equivalent | 0.20 |

ACCOUNT DESCRIPTIONS

| | | | | |
|---|-------------|-----------------|----------------|-------|
| 861 Computer Support | | | | \$598 |
| 906 Projects (subject to Council approval): | Final 23/24 | Estimated 23/24 | Proposed 24/25 | |
| Buckeye Patio Design | 112,000 | 14,098 | | |
| Leigh Creekside Park | | 30,000 | | |
| Community Center Play Area | 1,216,681 | 1,392,682 | | |
| | 1,328,681 | 1,436,780 | - | |

REVENUES

| | Final 23/24 | Estimated 23/24 | Proposed 24/25 |
|---------------------------|-------------|-----------------|----------------|
| Developer Fees + Interest | 150,000 | 206,000 | 216,000 |

TRANSFERS

| | |
|--|-----------------|
| From General Fund for overhead expenses | \$47,000 |
| From General Fund for playground equipment replacement | 15,000 |
| | <u>\$62,000</u> |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|----------------------|
| DEPARTMENT | Parkland Acquisition |
| FUND | 17 |
| PROGRAM | 650 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$16,548 | \$17,163 | \$17,451 | \$17,451 | \$18,441 | 5.7% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 1,178 | 1,163 | 1,335 | 1,335 | 1,411 | 5.7% |
| 714 | Worker's Compensation | 480 | 396 | 437 | 437 | 519 | 18.7% |
| 721 | Fringe Benefits | 5,205 | 5,447 | 5,494 | 5,494 | 6,307 | 14.8% |
| Subtotal PERSONNEL | | \$23,411 | \$24,169 | \$24,717 | \$24,717 | \$26,678 | 7.9% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|--------------|--------------|-----------------|--------------|------------------|----------------|
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 91 | 91 | 180 | 180 | 180 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 375 | 0 | 0 | N/A |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 262 | 705 | 20,294 | 0 | 245,299 | 1108.7% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$353 | \$796 | \$20,849 | \$180 | \$245,479 | 1077.4% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|-----------------|----------------|------------------|------------------|------------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 15,750 | 9,024 | 100,000 | 100,000 | 100,000 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$15,750 | \$9,024 | \$100,000 | \$100,000 | \$100,000 | 0.0% |

| | | | | | | |
|--------------------------|-----------------|-----------------|------------------|------------------|------------------|---------------|
| BASE PROGRAM COST | \$39,514 | \$33,989 | \$145,566 | \$124,897 | \$372,156 | 155.7% |
|--------------------------|-----------------|-----------------|------------------|------------------|------------------|---------------|

| | | | | | | |
|---------------------------|-----------------|-----------------|------------------|------------------|------------------|----------------|
| TOTAL PROGRAM COST | \$39,514 | \$33,989 | \$145,566 | \$124,897 | \$372,156 | 155.66% |
|---------------------------|-----------------|-----------------|------------------|------------------|------------------|----------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|----------------------|
| DEPARTMENT | Parkland Acquisition |
| FUND | 17 |
| PROGRAM | 650 |

PROGRAM

This program tracks costs associated with purchasing parkland. Note that revenues to this fund are primarily collected via the Quimby Act. Other revenue will be reserved in a restricted sinking fund as they are received.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|---------------------------------------|----------------------|
| 702 | Parks, Trails and Recreation Director | 10% |
| | Total Full Time Equivalent | 0.10 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|--------------------|------------------|
| 861 | Appraisals | \$20,000 |
| | Computer Support | 299 |
| | Hamlin Master Plan | \$225,000 |
| | | <u>\$245,299</u> |

| | | |
|-----|--------------------------------------|-----------|
| 906 | Improvements (landslide remediation) | \$100,000 |
|-----|--------------------------------------|-----------|

REVENUES

| | Final 23/24 | Estimated 23/24 | Proposed 24/25 |
|---------------------------|----------------|-----------------|----------------|
| Developer Fees + Interest | <u>160,000</u> | <u>264,000</u> | <u>265,000</u> |

TRANSFERS

| | |
|---|----------|
| From General Fund for overhead expenses | \$20,669 |
|---|----------|

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|------------------------------|
| DEPARTMENT | Capital Improvement Projects |
| FUND | 14 |
| PROGRAM | 620 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$325,067 | \$298,791 | \$392,870 | \$392,870 | \$408,561 | 4.0% |
| 705 | Temporary Personnel | 473 | 7,023 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 2,297 | 750 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 24,137 | 21,839 | 30,055 | 30,055 | 31,255 | 4.0% |
| 714 | Worker's Compensation | 9,016 | 7,022 | 9,834 | 9,834 | 11,491 | 16.9% |
| 721 | Fringe Benefits | 100,622 | 93,662 | 123,126 | 123,126 | 131,584 | 6.9% |
| Subtotal PERSONNEL | | \$461,612 | \$429,087 | \$555,885 | \$555,885 | \$582,892 | 4.9% |

| | | | | | | | |
|--------------------------------------|------------------------------------|-----------------|-----------------|------------------|------------------|------------------|---------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$954 | \$1,490 | \$1,688 | \$1,688 | \$2,154 | 27.7% |
| 743 | Postage | 695 | 557 | 621 | 621 | 1,100 | 77.1% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 1,020 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 1,429 | 1,614 | 1,614 | 1,614 | 1,800 | 11.5% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 22,965 | 28,522 | 36,163 | 36,163 | 38,396 | 6.2% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 7,947 | 9,057 | 193,435 | 193,435 | 163,567 | -15.4% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$35,011 | \$41,240 | \$233,520 | \$233,520 | \$207,017 | -11.3% |

| | | | | | | | |
|--------------------------------|--------------------------------|--------------------|--------------------|---------------------|---------------------|--------------------|---------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 4,614,635 | 3,536,823 | 17,767,465 | 17,767,465 | 4,675,000 | -73.7% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$4,614,635 | \$3,536,823 | \$17,767,465 | \$17,767,465 | \$4,675,000 | -73.7% |

| | | | | | | |
|--------------------------|--------------------|--------------------|---------------------|---------------------|--------------------|---------------|
| BASE PROGRAM COST | \$5,111,258 | \$4,007,150 | \$18,556,870 | \$18,556,870 | \$5,464,909 | -70.6% |
|--------------------------|--------------------|--------------------|---------------------|---------------------|--------------------|---------------|

| | | | | | | |
|---------------------------|--------------------|--------------------|---------------------|---------------------|--------------------|---------------|
| TOTAL PROGRAM COST | \$5,111,258 | \$4,007,150 | \$18,556,870 | \$18,556,870 | \$5,464,909 | -70.6% |
|---------------------------|--------------------|--------------------|---------------------|---------------------|--------------------|---------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|------------------------------|
| DEPARTMENT | Capital Improvement Projects |
| FUND | 14 |
| PROGRAM | 620 |

PROGRAM

This program tracks costs associated with the capital improvements.

STAFFING REQUIREMENTS

| | <u>Position Title</u> | <u>Full-Time Equivalent</u> |
|-----|-------------------------------------|-----------------------------|
| 702 | Public Works & Engineering Director | 20% |
| | Engineering Services Manager | 30% |
| | Senior Engineer - B | 50% |
| | Associate Engineer | 40% |
| | Senior Construction Inspector | 30% |
| | Senior Engineer - A | 50% |
| | Department Assistant - A | 50% |
| | Total Full Time Equivalent | 2.70 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|---|------------------|
| 861 | Contractual design and construction inspection services | \$150,000 |
| | Computer support | 8,067 |
| | Single Audit for fed funds over \$500K | 5,500 |
| | | <u>\$163,567</u> |

DESCRIPTION OF CAPITAL OUTLAY

| | | |
|-----|--------------------------------------|------------------|
| 906 | 2025 Pavement Repair | 2,965,000 |
| | Hampton @ MDB RRFB Crossing | 200,000 |
| | St. Mary's Rd. Bank Stabilization | 600,000 |
| | 2024 Pavement Repair Add'l Costs | 540,000 |
| | School / Topper / St. Mary's Pathway | 370,000 |
| | | <u>4,675,000</u> |

REVENUE

| | | | |
|--|---------------------------------|--------------------|-------------|
| | SB-1 Gas Tax | 600,000 | |
| | Measure J | 410,000 | |
| | Gas Tax | 665,000 | |
| | General Fund | 900,000 | |
| | Waste Management Mitigation Fee | 1,200,000 | |
| | FHWA | 500,000 | |
| | TDA | 50,000 | |
| | | <u>\$4,325,000</u> | (1,139,909) |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|-------------------|
| DEPARTMENT | Public Facilities |
| FUND | 16 |
| PROGRAM | 640 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 714 | Worker's Compensation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | | |
|--------------------------------------|------------------------------------|------------|-----------------|-----------------|-----------------|----------------|---------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 286 | 500 | 500 | 500 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 265 | 720 | 720 | 720 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 124 | 124 | 124 | 124 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 0 | 49,412 | 50,000 | 12,000 | 0 | N/A |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$0 | \$50,086 | \$51,344 | \$13,344 | \$1,344 | -97.4% |

| | | | | | | | |
|--------------------------------|--------------------------------|------------|--------------------|------------|------------|------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$3,001,627 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 500,000 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$3,501,627 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------|--------------------|-----------------|-----------------|----------------|---------------|
| BASE PROGRAM COST | \$0 | \$3,551,713 | \$51,344 | \$13,344 | \$1,344 | -97.4% |
|--------------------------|------------|--------------------|-----------------|-----------------|----------------|---------------|

| | | | | | | |
|---------------------------|------------|--------------------|-----------------|-----------------|----------------|---------------|
| TOTAL PROGRAM COST | \$0 | \$3,551,713 | \$51,344 | \$13,344 | \$1,344 | -97.4% |
|---------------------------|------------|--------------------|-----------------|-----------------|----------------|---------------|

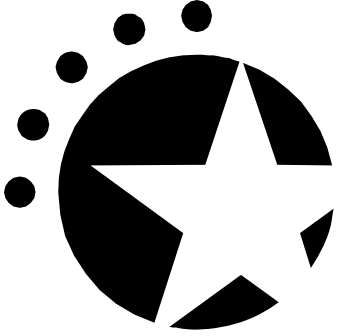
CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-------------------|
| DEPARTMENT | Public Facilities |
| FUND | 16 |
| PROGRAM | 640 |

PROGRAM

This program tracks costs associated with the purchase and repair of public buildings and construction of landscaping projects.

906 Building Demolition \$200,000



Enterprise Funds

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|---------------------|
| DEPARTMENT | Recreation Programs |
| FUND | 31 |
| PROGRAM | 700 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$335,690 | \$375,821 | \$469,197 | \$469,197 | \$461,005 | -1.7% |
| 705 | Temporary Personnel | 226,322 | 244,666 | 242,500 | 255,850 | 256,000 | 5.6% |
| 708 | Overtime | 437 | 95 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 42,917 | 47,047 | 54,445 | 54,445 | 54,851 | 0.7% |
| 714 | Worker's Compensation | 16,200 | 14,324 | 17,814 | 17,814 | 20,167 | 13.2% |
| 721 | Fringe Benefits | 70,617 | 146,312 | 201,024 | 201,024 | 209,668 | 4.3% |
| | Subtotal PERSONNEL | \$692,184 | \$828,266 | \$984,980 | \$998,330 | \$1,001,691 | 1.7% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|-------|--------------------------------------|------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| 741 | Office Supplies | \$2,414 | \$3,172 | \$3,700 | \$3,500 | \$3,700 | 0.0% |
| 743 | Postage | 11,068 | 10,449 | 12,500 | 1,100 | 12,000 | -4.0% |
| 745 | Printing & Binding | 25,892 | 32,443 | 33,250 | 31,390 | 33,000 | -0.8% |
| 746 | Books & Software | 0 | 325 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 24,684 | 23,882 | 26,500 | 26,500 | 26,500 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 46 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 298 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 5,908 | 5,341 | 6,000 | 6,330 | 6,500 | 8.3% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 3,051 | 12,830 | 8,000 | 15,500 | 15,500 | 93.8% |
| 843 | Training & Memberships | 1,630 | 2,227 | 2,000 | 600 | 10,000 | 400.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 885 | 100 | 1,000 | 0 | 1,000 | 0.0% |
| 861 | Contractual Services | 118,180 | 141,523 | 146,046 | 146,000 | 146,000 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 679,095 | 902,173 | 805,000 | 810,384 | 810,000 | 0.6% |
| 881 | Premium Payment-Liability | 523 | (50) | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$873,676 | \$1,134,414 | \$1,043,996 | \$1,041,304 | \$1,064,200 | 1.9% |

CAPITAL OUTLAY

| | | | | | | | |
|-----|--------------------------------|----------------|-----------------|----------------|--------------|-----------------|---------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 3,660 | 13,253 | 5,000 | 168 | 10,000 | 100.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$3,660 | \$13,253 | \$5,000 | \$168 | \$10,000 | 100.0% |

| | | | | | | |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| BASE PROGRAM COST | \$1,569,519 | \$1,975,933 | \$2,033,976 | \$2,039,802 | \$2,075,891 | 2.1% |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|

| | | | | | | |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| TOTAL PROGRAM COST | \$1,569,519 | \$1,975,933 | \$2,033,976 | \$2,039,802 | \$2,075,891 | 2.1% |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|---------------------|
| DEPARTMENT | Recreation Programs |
| FUND | 31 |
| PROGRAM | 700 |

PROGRAMS

The Recreation Department provides a variety of recreation activities that enhance the quality of life for all Lafayette citizens. Pending availability of space, the Department also administers rentals at the Lafayette Community Center and the Buckeye Fields building. The Lafayette Community Center is the primary facility used by these activities, but schools and other public and private facilities also are used. A Community Center Foundation assists the department with fundraising activities which go toward building and landscaping improvements. The City Council expects the programs to be self-supporting which has prompted the development of the goals below. The Parks and Recreation Director has full profit and loss responsibility for this budget program.

WORKPLAN

- Limit Community Center activities to those that are revenue neutral or otherwise subsidized from the general fund.
- Provide high quality recreation programs to the residents of Lafayette.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|---------------------------------------|----------------------|
| 702 | Parks, Trails and Recreation Director | 25% |
| | Recreation Manager | 75% |
| | Recreation Supervisor | 85% |
| | Recreation Coordinator - B | 75% |
| | Recreation Coordinator - A | 100% |
| | Assistant Recreation Coordinator | 95% |
| | Administrative Assistant - P&R | 36% |
| | Parks Maintenance Supervisor | 15% |
| | Total Full Time Equivalent | 5.06 |

705 Temporary recreation teachers and leaders \$242,500

ACCOUNT DESCRIPTIONS

| | | |
|-----|---|--------------------------------------|
| 743 | Postage for mailing brochures | \$12,000 |
| 745 | Printing P&R brochures | \$33,000 |
| 748 | Class materials for City run recreation classes | \$26,500 (reimbursed via class fees) |
| 821 | Telephone & Internet | \$6,500 |
| 841 | Rental of school district facilities, copier & postage lease | \$15,500 |
| 843 | CPRS Training | \$5,000 |
| 861 | Credit card fees, transaction fees, Summer entertainers, computer support | \$146,000 |
| 866 | Payments to recreation teachers and specialized program related personnel | \$810,000 |
| 907 | Facility Upgrade | \$10,000 |

DESCRIPTION OF REVENUES

| | Final 23/24 | Estimated 23/24 | Proposed 24/25 |
|---------------------------------------|--------------------|--------------------|--------------------|
| Investment Earnings & Building Rental | \$75,000 | \$95,750 | \$77,500 |
| Non-Summer Program Fees | 1,208,000 | 1,364,893 | 1,300,000 |
| Summer Program Fees | 650,000 | 663,616 | 650,000 |
| Tiny Tots | 212,000 | 316,187 | 316,000 |
| | \$2,145,000 | \$2,440,446 | \$2,343,500 |

| PROJECTED ENTERPRISE SURPLUS/(DEFICIT) | \$111,024 | \$400,644 | \$267,609 |
|---|------------------|------------------|------------------|
| Transfer to Community Center Sinking Fund | | | (\$5,000) |
| Transfer to General Fund for Field Use | | | (\$5,000) |
| Transfer to Com. Ctr. Main. Fund (11-350) for Utilities | | | (\$20,000) |
| Contribution from Prior Year's Recreation Fund Balance | | | \$1,408,284 |
| Projected Ending Fund Balance | | | \$1,645,893 |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|--------------|
| DEPARTMENT | Parking Fund |
| FUND | 32 |
| PROGRAM | 710 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$135,093 | \$137,979 | \$130,738 | \$130,738 | \$137,669 | 5.3% |
| 705 | Temporary Personnel | 71,384 | 55,666 | 75,000 | 56,400 | 60,000 | -20.0% |
| 708 | Overtime | 5,476 | 3,336 | 5,000 | 4,739 | 5,000 | 0.0% |
| 711 | Social Security | 17,657 | 15,151 | 16,121 | 16,121 | 15,504 | -3.8% |
| 714 | Worker's Compensation | 6,589 | 4,543 | 5,150 | 5,150 | 5,560 | 8.0% |
| 721 | Fringe Benefits | 39,468 | 41,103 | 51,796 | 51,796 | 57,229 | 10.5% |
| Subtotal PERSONNEL | | \$275,668 | \$257,777 | \$283,806 | \$264,945 | \$280,962 | -1.0% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| 741 | Office Supplies | \$259 | \$270 | \$1,000 | \$1,000 | \$1,000 | 0.0% |
| 743 | Postage | 32 | 25 | 30 | 30 | 30 | 0.0% |
| 745 | Printing & Binding | 806 | 565 | 1,000 | 1,000 | 2,000 | 100.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 5,475 | 33,922 | 5,000 | 5,000 | 5,000 | 0.0% |
| 751 | Maintenance of Vehicles | 30,654 | 35,299 | 35,000 | 35,000 | 35,000 | 0.0% |
| 761 | Maintenance of Equipment | 1,917 | 0 | 2,000 | 2,000 | 2,000 | 0.0% |
| 771 | Maintenance of Buildings | 1,276 | 1,650 | 1,000 | 2,529 | 3,000 | 200.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 346 | 364 | 300 | 403 | 1,000 | 233.3% |
| 805 | Utilities-Sewer | 625 | 654 | 800 | 622 | 1,000 | 25.0% |
| 811 | Utilities-Gas & Electric | 6,319 | 8,980 | 4,000 | 9,372 | 10,000 | 150.0% |
| 821 | Utilities-Telephones | 358 | 395 | 300 | 399 | 500 | 66.7% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 60 | 60 | 60 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 7,826 | 7,911 | 1,339 | 1,630 | 0 | N/A |
| 843 | Training & Memberships | 492 | 1,627 | 2,000 | 550 | 2,000 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 200 | 0 | 200 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 74,757 | 104,255 | 103,885 | 116,387 | 121,890 | 17.3% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$131,142 | \$195,918 | \$157,914 | \$175,982 | \$184,680 | 16.9% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 53,187 | 32,942 | 45,000 | 46,500 | 45,000 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$53,187 | \$32,942 | \$45,000 | \$46,500 | \$45,000 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$459,996 | \$486,636 | \$486,720 | \$487,427 | \$510,642 | 4.9% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$459,996 | \$486,636 | \$486,720 | \$487,427 | \$510,642 | 4.9% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|--------------|
| DEPARTMENT | Parking Fund |
| FUND | 32 |
| PROGRAM | 710 |

PROGRAM

This enterprise program is responsible for all aspects of the City's parking program, including installation, enforcement and collection. In addition, to enforce city codes and ordinances in the downtown and in neighborhoods as well as ensure that conditions imposed on new construction are implemented.

WORKPLAN

- Enforce parking regulations in Lafayette
- Collect revenue from parking meters and lockboxes
- Make best efforts to develop off street parking in downtown Lafayette
- Enforce City codes and ordinances in the downtown and in neighborhoods.
- Ensure that conditions imposed for new construction are being properly implemented.

STAFFING REQUIREMENTS

| Position Title | Full-Time Equivalent |
|-----------------------------------|----------------------|
| 702 Accountant | 10% |
| Parking Enforcement Officer | 100% |
| Administrative Analyst - Police A | 35.0% |
| Administrative Analyst - Police B | 0% |
| Total Full Time Equivalent | 1.45 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|------------------|
| 705 | Meter collector / Parking Enforcement Officers | \$60,000 |
| 745 | Printing of parking citations | \$2,000 |
| 748 | Badges, uniforms, other special supplies | \$5,000 |
| 751 | Maintenance of two parking and one code enforcement vehicles | \$35,000 |
| 761 | Meter vandalism and maintenance | \$2,000 |
| 861 | IPS Meter costs | \$35,000 |
| | Passport Contract | 10,200 |
| | Phone Service | 720 |
| | Misc | 299 |
| | Meter Installs (Terracare) | 20,000 |
| | Credit Card Fees | 18,000 |
| | Courthouse Fees | 37,671 |
| | | <u>\$121,890</u> |

DESCRIPTION OF CAPITAL OUTLAY

| | | |
|-----|---------------------------|-----------------|
| 907 | Misc Equip | 20,000 |
| | Meter Replacement Project | 25,000 |
| | | <u>\$45,000</u> |

REVENUES

| | Actual 21/22 | Actual 22/23 | Final 23/24 | Estimated 23/24 | Proposed 24/25 |
|--------------------------------|-----------------|-----------------|-----------------|-----------------|----------------|
| Investment Earnings | 684 | 1,487 | - | - | - |
| Parking Citation Fines | 105,104 | 156,666 | 140,000 | 156,779 | 155,000 |
| Other Revenue | 38,400 | - | - | - | - |
| Lockboxes | 6,245 | 3,346 | 6,200 | 4,500 | 4,500 |
| Parking Meters | 184,649 | 198,914 | 283,000 | 262,500 | 348,100 |
| Parking Permits -- City Lots | 21,420 | 21,420 | 21,420 | 21,420 | 21,420 |
| Parking Permits -- Residential | 3,774 | 3,784 | 4,000 | 4,000 | 4,000 |
| EV Charging Station Rebates | 5,574 | 8,811 | 10,000 | 7,000 | 7,000 |
| TOTAL | 365,851 | 394,428 | 464,620 | 456,199 | 540,020 |
| Expenses | 459,996 | 486,636 | 486,720 | 487,427 | 510,642 |
| Net Revenue | (94,146) | (92,208) | (22,100) | (31,228) | 29,378 |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|-------------------|
| DEPARTMENT | Vehicle Abatement |
| FUND | 34 |
| PROGRAM | 730 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$5,532 | \$5,958 | \$6,003 | \$6,003 | \$6,343 | 5.7% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 419 | 452 | 459 | 459 | 485 | 5.7% |
| 714 | Worker's Compensation | 160 | 138 | 150 | 150 | 178 | 18.7% |
| 721 | Fringe Benefits | 1,584 | 1,685 | 1,985 | 1,985 | 2,290 | 15.4% |
| Subtotal PERSONNEL | | \$7,696 | \$8,232 | \$8,597 | \$8,597 | \$9,297 | 8.1% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|--------------|------------|----------------|--------------|--------------|---------------|
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 136 | 0 | 1,125 | 500 | 500 | -55.6% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$136 | \$0 | \$1,125 | \$500 | \$500 | -55.6% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|----------------|----------------|----------------|----------------|----------------|-------------|
| BASE PROGRAM COST | \$7,832 | \$8,232 | \$9,722 | \$9,097 | \$9,797 | 0.8% |
|--------------------------|----------------|----------------|----------------|----------------|----------------|-------------|

| | | | | | | |
|---------------------------|----------------|----------------|----------------|----------------|----------------|-------------|
| TOTAL PROGRAM COST | \$7,832 | \$8,232 | \$9,722 | \$9,097 | \$9,797 | 0.8% |
|---------------------------|----------------|----------------|----------------|----------------|----------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-------------------|
| DEPARTMENT | Vehicle Abatement |
| FUND | 34 |
| PROGRAM | 730 |

PROGRAM

This program tracks the expenditures of the program to remove and dispose of abandoned vehicles.

STAFFING REQUIREMENTS

| | <u>Position Title</u> | <u>Full-Time Equivalent</u> |
|-----|-----------------------------------|-----------------------------|
| 702 | Administrative Analyst - Police A | 5% |
| | Total Full Time Equivalent | 0.05 |

ACCOUNT DESCRIPTIONS

861 Vehicle Towing Charges \$500

DESCRIPTION OF REVENUES

Abandoned Vehicle Fees \$11,650

| | |
|---|----------------|
| PROJECTED ENTERPRISE SURPLUS/(DEFICIT) | \$1,853 |
| Contribution from Prior Year's Fund Balance | 58,959 |
| Projected Ending Fund Balance | \$60,812 |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|-----------------------|
| DEPARTMENT | Senior Transportation |
| FUND | 36 |
| PROGRAM | 750 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$52,980 | \$51,733 | \$52,338 | \$52,338 | \$55,302 | 5.7% |
| 705 | Temporary Personnel | 42,337 | 51,637 | 60,242 | 60,242 | 60,242 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 7,292 | 7,633 | 8,612 | 8,612 | 8,839 | 2.6% |
| 714 | Worker's Compensation | 2,723 | 2,307 | 2,818 | 2,818 | 3,250 | 15.3% |
| 721 | Fringe Benefits | 8,039 | 13,404 | 16,261 | 16,261 | 18,076 | 11.2% |
| Subtotal PERSONNEL | | \$113,371 | \$126,714 | \$140,271 | \$140,271 | \$145,709 | 3.9% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| 741 | Office Supplies | \$1,335 | \$1,178 | \$1,500 | \$1,600 | \$1,500 | 0.0% |
| 743 | Postage | 809 | 1,504 | 1,750 | 1,200 | 1,500 | -14.3% |
| 745 | Printing & Binding | 415 | 711 | 3,000 | 1,300 | 2,000 | -33.3% |
| 746 | Books & Software | 0 | 0 | 3,000 | 0 | 3,000 | 0.0% |
| 748 | Special Departmental Supplies | 251 | 1,275 | 2,000 | 700 | 1,500 | -25.0% |
| 751 | Maintenance of Vehicles | 18,579 | 21,563 | 30,000 | 24,000 | 30,000 | 0.0% |
| 761 | Maintenance of Equipment | 134 | 0 | 500 | 0 | 500 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 46 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 1,696 | 1,520 | 2,000 | 1,900 | 2,000 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 1,548 | 755 | 1,000 | 1,100 | 1,200 | 20.0% |
| 843 | Training & Memberships | 2,600 | 4,383 | 1,000 | 1,500 | 1,750 | 75.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 1,378 | 585 | 850 | 500 | 850 | 0.0% |
| 853 | Community Promotion | (233) | 212 | 2,000 | 850 | 2,000 | 0.0% |
| 861 | Contractual Services | 6,275 | 5,245 | 12,078 | 11,000 | 12,000 | -0.6% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$34,786 | \$38,977 | \$60,678 | \$45,650 | \$59,800 | -1.4% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|----------------|------------|------------|------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 2,000 | 0 | 0 | N/A |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$2,000 | \$0 | \$0 | N/A |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$148,157 | \$165,691 | \$202,949 | \$185,921 | \$205,509 | 1.3% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$148,157 | \$165,691 | \$202,949 | \$185,921 | \$205,509 | 1.3% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------------|
| DEPARTMENT | Senior Transportation |
| FUND | 36 |
| PROGRAM | 750 |

PROGRAM

Provide transportation options for senior and the disabled in Lafayette, Moraga and Orinda.

STAFFING REQUIREMENTS

| Position Title | Full-Time Equivalent |
|-----------------------------------|----------------------|
| 702 Recreation Coordinator - C | 75% |
| Total Full Time Equivalent | 0.75 |

ACCOUNT DESCRIPTIONS

| | | | |
|---|-----------------|----------------------|-----------------|
| 705 Clerk/Dispatcher (5hrs/wk, \$21/hr) | \$6,006 | 861 Computer Support | \$5,976 |
| Program Assistant (19.5/wk, \$22/hr) | 24,336 | Contract Drivers | 600 |
| Van Driver (30 hrs/wk, \$21/hr) | 29,900 | Ride Service | 5,600 |
| | <u>\$60,242</u> | | <u>\$12,176</u> |

| REVENUES | Actual FY 21-22 | Actual FY 22-23 | Final FY 23-24 | Estimated FY 23-24 | Proposed FY24-25 |
|---|--------------------|--------------------|-------------------|-----------------------|---------------------|
| Van Maintenance Reimbursement | | - | | - | |
| Fares @ \$5 per ride / Rentals | 10,122 | 12,673 | 12,500 | 13,000 | 13,000 |
| New Freedom Funds/5310 Funds | 110,416 | 203,538 | 100,000 | 150,000 | 105,000 |
| CDBG Grant or Alternative | | 4,057 | 10,000 | 10,000 | 10,000 |
| Gifts, Grants & Donations | 9,225 | 8,993 | 10,000 | 10,000 | 13,000 |
| Moraga Town Contribution | - | | - | 20,000 | 20,000 |
| Lafayette Community Foundation | 20,000 | - | 3,000 | 3,000 | 5,000 |
| Lafayette Contribution (transfer from GF) | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| Other | 405 | 2,631 | - | 1,250 | 1,250 |
| TOTAL | 190,168 | 271,892 | 175,500 | 247,250 | 207,250 |
| ENTERPRISE SURPLUS/(DEFICIT) | 42,011 | 106,200 | (27,449) | 61,329 | 1,741 |
| Prior Year Fund Balance | 205,334 | 175,662 | 281,862 | 155,282 | 206,257 |
| Sinking Fund Balance | 71,683 | 71,683 | 71,683 | 71,683 | 71,683 |
| Cash Balance | 175,662 | 281,862 | 182,731 | 144,928 | 136,314 |

| | Actual FY 21-22 | Actual FY 22-23 | Final FY 23-24 | Estimated FY 23-24 | Proposed FY24-25 |
|---------------------------------|--------------------|--------------------|-------------------|-----------------------|---------------------|
| Discrete Passengers | 140 | 130 | 140 | 140 | 150 |
| Total Rides | 4,000 | 3,000 | 3,500 | 3,500 | 3,500 |
| Total Miles | 36,000 | 30,000 | 36,000 | 32,000 | 32,000 |
| Total Cost per Passenger | \$1,183.51 | \$1,561.14 | \$1,449.63 | \$1,328.01 | \$1,370.06 |
| Total Cost per Ride | \$41.42 | \$67.65 | \$57.99 | \$53.12 | \$58.72 |
| Total Cost per Mile | \$4.60 | \$6.76 | \$5.64 | \$5.81 | \$6.42 |
| General Fund Cost per Passenger | \$285.71 | \$307.69 | \$285.71 | \$285.71 | \$266.67 |
| General Fund Cost per Ride | \$10.00 | \$13.33 | \$11.43 | \$11.43 | \$11.43 |
| General Fund Cost per Mile | \$0.69 | \$0.83 | \$0.69 | \$0.78 | \$0.78 |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|--------------------|
| DEPARTMENT | Library Operations |
| FUND | 37 |
| PROGRAM | 770 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$183,173 | \$187,444 | \$198,058 | \$198,058 | 209,290 | 5.7% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 1,533 | 3,488 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 14,655 | 15,113 | 15,151 | 15,151 | 16,011 | 5.7% |
| 714 | Worker's Compensation | 5,263 | 4,405 | 4,957 | 4,957 | 5,886 | 18.7% |
| 721 | Fringe Benefits | 55,417 | 57,462 | 61,494 | 61,494 | 66,808 | 8.6% |
| | Subtotal PERSONNEL | \$260,041 | \$267,912 | \$279,660 | \$279,660 | \$297,995 | 6.6% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|-----------------------------------|--------------------------------------|------------------|------------------|------------------|--------------------|--------------------|--------------|
| 741 | Office Supplies | \$0 | \$27 | \$1,000 | \$200 | \$1,000 | 0.0% |
| 743 | Postage | 0 | 38 | 500 | 300 | 500 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 12,823 | 25,722 | 33,000 | 30,000 | 34,000 | 3.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 6,255 | 5,847 | 4,000 | 16,000 | 25,000 | 525.0% |
| 771 | Maintenance of Buildings | 65,603 | 122,074 | 156,850 | 156,800 | 165,600 | 5.6% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 10,077 | 9,344 | 13,500 | 10,000 | 13,500 | 0.0% |
| 805 | Utilities-Sewer | 3,462 | 4,615 | 7,800 | 5,300 | 7,800 | 0.0% |
| 811 | Utilities-Gas & Electric | 102,534 | 126,703 | 150,000 | 150,000 | 169,000 | 12.7% |
| 821 | Utilities-Telephones | 10,179 | 10,311 | 12,000 | 12,000 | 13,000 | 8.3% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 381 | 415 | 2,500 | 1,000 | 2,500 | 0.0% |
| 843 | Training & Memberships | 0 | 0 | 2,000 | 0 | 2,000 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 119,493 | 183,236 | 125,000 | 200,000 | 215,717 | 72.6% |
| 861 | Contractual Services | 155,798 | 200,791 | 322,278 | 322,278 | 327,051 | 1.5% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 2,000 | 28,500 | 2,000 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 47,904 | 58,411 | 80,258 | 83,000 | 95,000 | 18.4% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$534,509 | \$747,535 | \$912,685 | \$1,015,378 | \$1,073,668 | 17.6% |

| CAPITAL OUTLAY | | | | | | | |
|-----------------------|--------------------------------|------------------|-----------------|------------------|------------------|------------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 125,792 | 43,741 | 282,100 | 200,000 | 303,100 | 7.4% |
| 907 | Equipment | 0 | 1,004 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$125,792 | \$44,745 | \$282,100 | \$200,000 | \$303,100 | 7.4% |

| | | | | | | |
|--------------------------|------------------|--------------------|--------------------|--------------------|--------------------|--------------|
| BASE PROGRAM COST | \$920,343 | \$1,060,192 | \$1,474,446 | \$1,495,038 | \$1,674,763 | 13.6% |
|--------------------------|------------------|--------------------|--------------------|--------------------|--------------------|--------------|

| | | | | | | |
|---------------------------|------------------|--------------------|--------------------|--------------------|--------------------|--------------|
| TOTAL PROGRAM COST | \$920,343 | \$1,060,192 | \$1,474,446 | \$1,495,038 | \$1,674,763 | 13.6% |
|---------------------------|------------------|--------------------|--------------------|--------------------|--------------------|--------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|--------------------|
| DEPARTMENT | Library Operations |
| FUND | 37 |
| PROGRAM | 770 |

PROGRAM

Operate the new Lafayette Library & Learning Center for 56 hours per week.

STAFFING REQUIREMENTS

| Position Title | Full-Time Equivalent |
|-------------------------------------|----------------------|
| 702 Building Maintenance Supervisor | 100% |
| Facilities Maintenance Worker - B | 100% |
| Total Full Time Equivalent | 2.00 |

ACCOUNT DESCRIPTIONS

| | | | | | |
|-----|-------------------------------------|------------------|--------|----------------------------------|------------------|
| 748 | Equipment/Tools/Supplies/Janitorial | \$34,000 | 861.18 | Irrigation Repairs & Maintenance | 4,000 |
| | | | 861.19 | Landscape Maintenance | 7,100 |
| 861 | Computer support | \$5,976 | 861.45 | Unanticipated Repairs | 5,100 |
| | | | 861.61 | Safety Requirements/Compliance | 3,500 |
| 906 | Waterproofing Westside & Seaborg | \$200,000 | | HKA Contract | 307,351 |
| | HVAC Controllers Upgrade | 56,100 | | | |
| | Lighting Survey | 10,000 | | | |
| | Art Inspection / Testing | 12,000 | | | |
| | Internet | 25,000 | | | |
| | Total | \$303,100 | | | \$327,051 |

| BUILDING MAINTENANCE DETAIL | | Actual 2021-2022 Expenditures | Actual 2022-2023 Expenditures | Final 2023-2024 Budget | Estimated 2023-2024 Expenditures | Proposed 2024-2025 Budget | Increase Over Budget |
|------------------------------------|---|--|--|---------------------------------------|---|--|-------------------------------------|
| 771.01 | Maintenance of Buildings | 286 | 5,847 | 0 | - | 0 | 0.0% |
| 771.01 | Audio Visual | 3,726 | 5,864 | 16,000 | 16,000 | 16,000 | 0.0% |
| 771.02 | Book Sorter Maintenance | 0 | 0 | 500 | 1,000 | 500 | 0.0% |
| 771.07 | Electrical | 16 | 2,906 | 5,000 | 5,000 | 5,000 | 0.0% |
| 771.08 | Elevators | 12,012 | 7,608 | 17,850 | 15,000 | 18,000 | 0.8% |
| 771.09 | Emergency Generator | 4,451 | 7,081 | 7,000 | 8,000 | 7,000 | 0.0% |
| 771.10 | Exterior | 0 | 36,642 | 30,000 | 30,000 | 33,000 | 10.0% |
| 771.11 | Floors | 401 | 185 | 1,500 | 1,500 | 1,500 | 0.0% |
| 771.13 | HVAC | 7,234 | 20,189 | 16,000 | 22,000 | 16,000 | 0.0% |
| 771.14 | Lighting (Interior) | 4,194 | 5,773 | 5,000 | 6,500 | 6,000 | 20.0% |
| 771.15 | Lighting (Exterior) | 0 | 1,219 | 3,000 | 3,000 | 3,000 | 0.0% |
| 771.16 | Parking Garage (sweeping) | 0 | 0 | 1,000 | 0 | 1,000 | 0.0% |
| 771.17 | Pest Control | 1,050 | 1,134 | 1,300 | 1,300 | 1,400 | 7.7% |
| 771.18 | Photovoltaic | 0 | 60 | 500 | 500 | 2,000 | 300.0% |
| 771.19 | Plumbing | 4,641 | 2,741 | 2,000 | 2,000 | 2,000 | 0.0% |
| 771.20 | Security & Fire Alarm | 16,628 | 18,428 | 26,000 | 26,000 | 28,000 | 7.7% |
| 771.21 | Plaza, Stairways | 0 | 0 | 1,000 | 1,000 | 1,000 | 0.0% |
| 771.22 | Telephone | 10,961 | 12,244 | 13,000 | 13,000 | 14,000 | 7.7% |
| 771.24 | Window Cleaning | 0 | 0 | 3,000 | 3,000 | 3,000 | 0.0% |
| 771.25 | Vandalism | 0 | 0 | 2,000 | 0 | 2,000 | 0.0% |
| 771.26 | Restroom Maintenance | 0 | 0 | 2,000 | 0 | 2,000 | 0.0% |
| 771.27 | Restroom Maintenance (City Events) | 0 | 0 | 100 | 0 | 100 | 0.0% |
| 771.28 | Restroom Maintenance (Community Events) | 0 | 0 | 100 | 0 | 100 | 0.0% |
| 771.29 | Parking/Garage Maintenance | 0 | 0 | 3,000 | 2,000 | 3,000 | 0.0% |
| | TOTAL | 65,314 | 122,074 | 156,850 | 156,800 | 165,600 | 5.6% |

SOURCES OF REVENUE

| | | |
|-----------------------|--------------------|----------------------------------|
| City | \$170,259 | includes \$12K for City meetings |
| Building Leases | \$30,000 | |
| General Fund Transfer | \$200,000 | |
| LL&LC Foundation | \$1,274,504 | |
| TOTAL | \$1,674,763 | |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|-----------------|
| DEPARTMENT | Street Lighting |
| FUND | 51 |
| PROGRAM | 800 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 714 | Worker's Compensation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

OPERATIONS AND MAINTENANCE

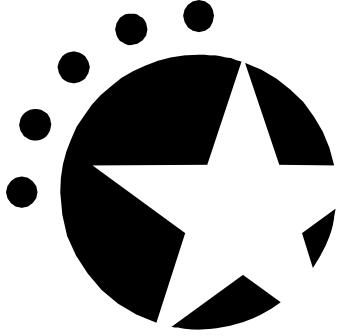
| | | | | | | | |
|--------------------------------------|------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 10,630 | 14,281 | 16,439 | 13,500 | 16,500 | 0.4% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 648 | 648 | 700 | 700 | 8.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 727 | 532 | 12,500 | 500 | 12,500 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$11,357 | \$15,462 | \$29,587 | \$14,700 | \$29,700 | 0.4% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| BASE PROGRAM COST | \$11,357 | \$15,462 | \$29,587 | \$14,700 | \$29,700 | 0.4% |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|

| | | | | | | |
|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| TOTAL PROGRAM COST | \$11,357 | \$15,462 | \$29,587 | \$14,700 | \$29,700 | 0.4% |
|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|



Assessment Districts

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------|
| DEPARTMENT | Street Lighting |
| FUND | 51 |
| PROGRAM | 800 |

PROGRAM

This budget provides funds through a maintenance district assessment process to maintain 82 street lights in eleven zones. The budget expense for street lights is not distributed by zone, since the assessments are not based on this budget but rather on the rates charged by PG&E. Property assessments are collected and distributed to the City by the County.

ACCOUNT DESCRIPTIONS

831 There are eleven street lighting zones. They are grouped onto equal benefits for assessment purposes only.

- Zones 1,2,3,5,6,8 and 10 have 45 lights and are billed at the same monthly rate of \$10.00
- Zone 4 has four lights at \$10.00 per month
- Zone 7 has one light at \$10.00 per month
- Zone 9 has twenty lights at \$10.00 per month
- Zone 11 has eleven lights at \$10.00 per month
- Zone 12 has one light at \$10.00 per month

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|----------|
| 861 | Professional Services for annual assessment district | 2,500 |
| | Streetlight Replacement / Repairs | 10,000 |
| | | \$12,500 |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|-----------------------|
| DEPARTMENT | Core Area Maintenance |
| FUND | 52 |
| PROGRAM | 810 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$82,729 | \$73,514 | \$79,881 | \$79,881 | \$83,951 | 5.1% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 43 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 6,406 | 5,520 | 6,111 | 6,111 | 6,422 | 5.1% |
| 714 | Worker's Compensation | 2,239 | 1,696 | 1,999 | 1,999 | 2,361 | 18.1% |
| 721 | Fringe Benefits | 25,324 | 24,350 | 25,394 | 25,394 | 29,011 | 14.2% |
| Subtotal PERSONNEL | | \$116,741 | \$105,080 | \$113,386 | \$113,386 | \$121,746 | 7.4% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| 741 | Office Supplies | \$96 | \$342 | \$250 | \$250 | \$250 | 0.0% |
| 743 | Postage | 110 | 101 | 113 | 113 | 113 | 0.1% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 9,203 | 7,779 | 11,500 | 7,055 | 11,500 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 1,020 | 257 | 1,500 | 500 | 1,500 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 24,001 | 21,650 | 33,600 | 22,974 | 33,600 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 592 | 183 | 2,280 | 2,280 | 2,508 | 10.0% |
| 821 | Utilities-Telephones | 474 | 558 | 750 | 0 | 0 | N/A |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 46,567 | 57,048 | 61,560 | 64,690 | 71,158 | 15.6% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 51,559 | 68,794 | 74,217 | 74,072 | 76,338 | 2.9% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 655 | 500 | 700 | 500 | 0.0% |
| 853 | Community Promotion | 30,067 | 10,840 | 35,000 | 0 | 0 | N/A |
| 861 | Contractual Services | 162,811 | 184,824 | 251,363 | 273,978 | 257,300 | 2.4% |
| 861.5 | Reimbursable Emergency Response | 43,419 | 6,558 | 8,100 | 6,826 | 8,100 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$369,919 | \$359,590 | \$480,734 | \$453,438 | \$462,867 | -3.7% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|----------------|-----------------|-----------------|----------------|-----------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | 0 | \$0 | 0.0% |
| 906 | Improvements | 553 | 10,991 | 38,000 | 5,760 | 38,000 | 0.0% |
| 907 | Equipment | 1,422 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$1,975 | \$10,991 | \$38,000 | \$5,760 | \$38,000 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$488,635 | \$475,660 | \$632,120 | \$572,584 | \$622,613 | -1.5% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$488,635 | \$475,660 | \$632,120 | \$572,584 | \$622,613 | -1.5% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------------|
| DEPARTMENT | Core Area Maintenance |
| FUND | 52 |
| PROGRAM | 810 |

PROGRAM

The Core Area Maintenance District was formed to provide landscaping, street lighting, and general maintenance improvements. An assessment based on a benefit formula is levied against each parcel within the District for the maintenance provided.

WORKPLAN

- Accomplish maintenance, repairs, and improvements within the District in accordance with the guidelines of the Master Plan.
- Maintain park facilities within the Core Area.
- Develop and systematically implement a program to upgrade landscape and irrigation systems in the Core Area.
- Implement rotational tree pruning program.
- Maintain newly landscaped medians.
- Repair decorative brick pavers and repair sidewalk, curb, and gutter as needed.

STAFFING REQUIREMENTS

| Position Title | Full-Time Equivalent |
|---|----------------------|
| 702 Public Works & Engineering Director | 10% |
| Administrative Analyst - PW | 20% |
| Construction Inspector - A | 5% |
| Construction Inspector - B | 5% |
| Public Works Maintenance Manager | 20% |
| Total Full Time Equivalent | 0.60 |

ACCOUNT DESCRIPTIONS

| | |
|--|-----------------|
| 841 Recycle equipment + Lease (paid for by RecycleSmart) | \$70,650 |
| Office rent | 5,688 |
| | <u>\$76,338</u> |
| 853 Downtown Banners | \$35,000 |
| 861 Pro-rata share of City computer equipment | \$1,793 |
| 906 Plant restoration | \$8,000 |
| Streetlight Replacement (from sinking fund) | 30,000 |
| | <u>\$38,000</u> |

| PUBLIC WORKS CONTRACT DETAIL | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|------------------------------|-------------------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| 861.01 | Contract Hourly | \$33,070 | \$39,459 | \$40,000 | \$40,112 | \$42,700 | 6.7% |
| 861.06 | Community Events | 2,300 | 1,839 | 6,000 | 3,374 | \$6,000 | 0.0% |
| 861.12 | Holiday Tinkle Lights | 1,386 | 1,555 | 2,500 | 4,503 | 2,500 | 0.0% |
| 861.18 | Irrigation Repairs | 7,997 | 22,782 | 22,000 | 17,534 | 22,000 | 0.0% |
| 861.19 | Landscape Maintenance | 58,851 | 40,995 | 87,000 | 82,242 | 87,000 | 0.0% |
| 861.28 | Sidewalk Paver Repairs | 4,344 | 20,587 | 20,000 | 18,168 | 20,000 | 0.0% |
| 861.42 | Tree Maintenance | 7,471 | 4,878 | 12,000 | 30,708 | 17,000 | 41.7% |
| 861.43 | Weed Control (manual) | 29,987 | 34,462 | 30,000 | 57,031 | 30,000 | 0.0% |
| 861.44 | Weed Control (spraying) | 580 | 290 | 600 | 1,000 | 600 | 0.0% |
| 861.45 | Unanticipated Repairs | 1,405 | 6,877 | 3,000 | 4,901 | 3,000 | 0.0% |
| 861.46 | Professional Services | 1,448 | 1,830 | 2,000 | 2,264 | 2,000 | 0.0% |
| 861.47 | Street Light / Parking Light Repair | 12,175 | 7,410 | 24,500 | 10,348 | 24,500 | 0.0% |
| | Subtotal | \$161,014 | \$182,964 | \$249,600 | \$272,185 | \$257,300 | 3.1% |

ESTIMATED YEAR END FUND BALANCE

| | |
|--|------------------|
| Contribution from Prior Year's Fund Balance | \$524,749 |
| Revenue from Assessments and Interest Earnings | 395,348 |
| Expenditures | (622,613) |
| Transfer from General Fund | 113,632 |
| Streetlight Sinking Fund | (135,000) |
| ESTIMATED YEAR END BALANCE | \$276,117 |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|----------------------|
| DEPARTMENT | Stormwater Pollution |
| FUND | 53 |
| PROGRAM | 820 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$170,867 | \$160,037 | \$174,973 | \$174,973 | \$183,189 | 4.7% |
| 705 | Temporary Personnel | 31,545 | 11,055 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 1,478 | 469 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 15,684 | 12,840 | 13,385 | 13,385 | 14,014 | 4.7% |
| 714 | Worker's Compensation | 5,683 | 3,953 | 4,380 | 4,380 | 5,152 | 17.6% |
| 721 | Fringe Benefits | 51,962 | 51,305 | 54,832 | 54,832 | 60,707 | 10.7% |
| Subtotal PERSONNEL | | \$277,219 | \$239,658 | \$247,570 | \$247,570 | \$263,063 | 6.3% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| 741 | Office Supplies | \$393 | \$652 | \$656 | \$656 | \$838 | 27.7% |
| 743 | Postage | 301 | 266 | 296 | 296 | 525 | 77.1% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 11,958 | 8,324 | 12,000 | 13,887 | 12,000 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 960 | 1,109 | 1,000 | 1,000 | 1,000 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 12,266 | 12,197 | 14,063 | 14,063 | 14,932 | 6.2% |
| 843 | Training & Memberships | 12 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 891 | 2,325 | 2,325 | 2,325 | 2,325 | 0.0% |
| 861 | Contractual Services | 295,244 | 433,535 | 352,545 | 365,284 | 366,809 | 4.0% |
| 861.5 | Reimbursable Emergency Response | 20,121 | 2,165 | 5,500 | 5,500 | 5,500 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$342,145 | \$460,574 | \$388,386 | \$403,012 | \$403,929 | 4.0% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$619,364 | \$700,232 | \$635,957 | \$650,582 | \$666,991 | 4.9% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$619,364 | \$700,232 | \$635,957 | \$650,582 | \$666,991 | 4.9% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|----------------------|
| DEPARTMENT | Stormwater Pollution |
| FUND | 53 |
| PROGRAM | 820 |

PROGRAM

This program tracks costs associated with stormwater pollution control programs.

WORKPLAN

- Comply with Federal and State mandated program requirements. Administer the stormwater pollution ordinance.
- Administer and upgrade program to meet requirements for storm water run-off quality and pollutant elimination.
- Implement the creek abatement ordinance.
- Provide appropriate staff assistance to the Creeks Committee.
- Maintain storm drains, inlets and open ditches within public right of way

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|-------------------------------------|----------------------|
| 702 | Public Works & Engineering Director | 10% |
| | Public Works Maintenance Manager | 25% |
| | Engineering Services Manager | 20% |
| | Associate Engineer | 25% |
| | Administrative Analyst - PW | 30% |
| | Construction Inspector - A | 5% |
| | Construction Inspector - B | 5% |
| | Department Assistant - A | 10% |
| | Total Full Time Equivalent | 1.30 |

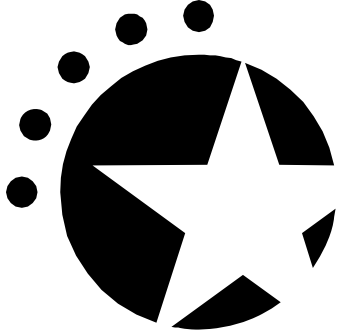
ACCOUNT DESCRIPTIONS

| | | |
|-----|-----------------------------|---------|
| 853 | Creeks Committee operations | \$2,500 |
| 861 | Computer support | \$3,884 |

| PUBLIC WORKS CONTRACT DETAIL | | Actual 2021-2022 Expenditures | Actual 2022-2023 Expenditures | Final 2023-2024 Budget | Estimated 2023-2024 Expenditures | Proposed 2024-2025 Budget | Increase Over Budget |
|-------------------------------------|-------------------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| 861.01 | Contract Hourly | \$15,359 | \$22,546 | \$22,000 | \$13,017 | \$22,000 | 0.0% |
| 861.04 | Catch Basin Cleaning & Inspection | 41,047 | 82,702 | 37,500 | 113,147 | 50,000 | 33.3% |
| 861.1 | Detention Pond Cleaning | 0 | 6,956 | 5,300 | 21,133 | 7,000 | 32.1% |
| 861.11 | Litter Removal | 25,894 | 17,923 | 24,000 | 18,326 | 24,000 | 0.0% |
| 861.3 | Storm Patrol & Cleanup | 45,072 | 4,695 | 42,000 | 16,262 | 42,000 | 0.0% |
| 861.32 | Storm Drain Inspection (visual) | 0 | 0 | 500 | 0 | 500 | 0.0% |
| 861.33 | Storm Drain Inspection (video) | 2,288 | 0 | 3,500 | 0 | 3,500 | 0.0% |
| 861.37 | Storm Drain Cleaning (mechanical) | 18,685 | 32,230 | 21,500 | 8,140 | 21,500 | 0.0% |
| 861.38 | Street Sweeping | 115,732 | 116,058 | 154,425 | 123,988 | 154,425 | 0.0% |
| 861.45 | Unanticipated Repairs & Maintenance | 4,982 | 79,269 | 7,000 | 21,360 | 7,000 | 0.0% |
| 861.46 | Professional Services | 21,953 | 29,624 | 30,000 | 26,027 | 30,000 | 0.0% |
| 861.61 | Safety Requirements / Compliance | 0 | 361 | 1,000 | 0 | 1,000 | 0.0% |
| | Subtotal | \$291,012 | \$392,364 | \$348,725 | \$361,400 | \$362,925 | 4.1% |

ESTIMATED YEAR END FUND BALANCE

| | |
|--|------------|
| Contribution from Prior Year's Fund Balance | \$127,856 |
| Revenue from Assessments and Interest Earnings | 370,125 |
| Transfer from General Fund | 169,011 |
| Expenditures | (666,991) |
| ESTIMATED YEAR END BALANCE | \$0 |



Governmental Funds

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|-------------------------|
| DEPARTMENT | Meas.J Return-to-Source |
| FUND | 72 |
| PROGRAM | 910 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$24,417 | \$77,637 | \$84,716 | \$84,716 | \$89,527 | 5.7% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 1,635 | 6,505 | 6,481 | 6,481 | 6,849 | 5.7% |
| 714 | Worker's Compensation | 701 | 1,793 | 2,120 | 2,120 | 2,518 | 18.7% |
| 721 | Fringe Benefits | 7,574 | 23,635 | 26,288 | 26,288 | 32,900 | 25.2% |
| | Subtotal PERSONNEL | \$34,327 | \$109,571 | \$119,606 | \$119,606 | \$131,795 | 10.2% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|-------|--------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| 741 | Office Supplies | \$130 | \$304 | \$304 | \$304 | \$439 | 44.5% |
| 743 | Postage | 95 | 139 | 139 | 139 | 275 | 97.8% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 45 | 45 | 45 | 45 | 45 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 5,439 | 7,012 | 7,366 | 7,366 | 7,821 | 6.2% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 18,745 | 8,963 | 13,116 | 13,116 | 23,143 | 76.4% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$24,454 | \$16,463 | \$20,971 | \$20,971 | \$31,724 | 51.3% |

CAPITAL OUTLAY

| | | | | | | | |
|-----|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|-----------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$58,781 | \$126,033 | \$140,577 | \$140,577 | \$163,518 | 16.3% |
|--------------------------|-----------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|---------------------------|-----------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$58,781 | \$126,033 | \$140,577 | \$140,577 | \$163,518 | 16.3% |
|---------------------------|-----------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-------------------------|
| DEPARTMENT | Meas.J Return-to-Source |
| FUND | 72 |
| PROGRAM | 910 |

PROGRAM

This program is used to track and analyze Measure J transportation issues and compliance with requirements to receive funding from the County sales tax measure

STAFFING REQUIREMENTS

| <u>Position Title</u> | <u>Full-Time Equivalent</u> |
|--|-----------------------------|
| 702 Public Works & Engineering Director | 5% |
| Transportation & Circulation Program Manager | 50% |
| Total Full Time Equivalent | 0.55 |

ACCOUNT DESCRIPTIONS

| | |
|--|-----------------|
| 861 Consulting services for Measure J checklist monitoring | \$3,500 |
| Street Light Subscription to CCTA | 10,000 |
| Administrative & staffing consultant for SWAT (City share) | 8,000 |
| Computer support | 1,643 |
| | <u>\$23,143</u> |

REVENUE

| | |
|----------------------------|-----------|
| Measure J Return-to-Source | \$610,000 |
|----------------------------|-----------|

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|-------------------------|
| DEPARTMENT | Supp. Law Enf. Services |
| FUND | 73 |
| PROGRAM | 920 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 714 | Worker's Compensation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 673,205 | 570,062 | 533,106 | 533,106 | 655,876 | 23.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$673,205 | \$570,062 | \$533,106 | \$533,106 | \$655,876 | 23.0% |

| CAPITAL OUTLAY | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$673,205 | \$570,062 | \$533,106 | \$533,106 | \$655,876 | 23.0% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$673,205 | \$570,062 | \$533,106 | \$533,106 | \$655,876 | 23.0% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-------------------------|
| DEPARTMENT | Supp. Law Enf. Services |
| FUND | 73 |
| PROGRAM | 920 |

PROGRAM

This program provides supplemental law enforcement services to the City through funding provided by A.B. 3229. This bill was enacted in 1995-96 and appropriates \$100 million from the State's general fund. The city is required to use the revenue to provide front line municipal police services. The funds shall be appropriated only after the City Council has held a public hearing to consider options for disbursing the funds. Funding must be considered separate and apart from the general fund budget process.

WORKPLAN

- This program funds two officers. Approximately 25% of the funding is provided by the state via AB3229.

ACCOUNT DESCRIPTIONS

| POLICE CONTRACT DETAIL | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Percent Increase</i> |
|-------------------------------|---------------------|--|--|---------------------------------------|---|--|-----------------------------|
| 862.1 | Officers | \$645,565 | \$542,054 | \$501,906 | \$501,906 | \$624,676 | 24.5% |
| 862.6 | Services/Supply | \$3,000 | \$3,000 | 3,000 | \$3,000 | 3,000 | 0.0% |
| 862.7 | Communications | \$20,000 | \$19,608 | 19,416 | \$19,416 | 19,416 | 0.0% |
| 862.8 | Liability Insurance | \$4,640 | \$5,400 | 8,784 | \$8,784 | 8,784 | 0.0% |
| | Subtotal | \$673,205 | \$570,062 | \$533,106 | \$533,106 | \$655,876 | 23.0% |

REVENUE

| | |
|----------------------------|------------------|
| COPS AB3229 | \$185,000 |
| Transfer from General Fund | 470,876 |
| TOTAL | <u>\$655,876</u> |

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|--------------------|
| DEPARTMENT | School Bus Program |
| FUND | 74 |
| PROGRAM | 930 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$141,623 | \$150,570 | 161,562 | \$161,562 | 164,902 | 2.1% |
| 705 | Temporary Personnel | 16,246 | 15,114 | 23,000 | 23,000 | 22,000 | -4.3% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 12,936 | 13,258 | 14,119 | 14,119 | 14,298 | 1.3% |
| 714 | Worker's Compensation | 4,578 | 3,827 | 4,620 | 4,620 | 5,257 | 13.8% |
| 721 | Fringe Benefits | 41,636 | 43,743 | 48,427 | 48,427 | 48,427 | 0.0% |
| | Subtotal PERSONNEL | \$217,019 | \$226,512 | \$251,728 | \$251,728 | \$254,885 | 1.3% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|-------|--------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| 741 | Office Supplies | \$295 | \$165 | \$600 | \$200 | \$206 | -65.7% |
| 743 | Postage | 579 | 787 | 1,030 | 1,030 | 1,000 | -2.9% |
| 745 | Printing & Binding | 0 | 835 | 1,400 | 1,087 | 1,120 | -20.0% |
| 746 | Books & Software | 0 | 265 | 150 | 227 | 234 | 56.1% |
| 748 | Special Departmental Supplies | 0 | 0 | 400 | 400 | 412 | 3.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 1,030 | 1,242 | 800 | 800 | 1,000 | 25.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 908 | 908 | 938 | 938 | 966 | 3.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 9,115 | 12,894 | 12,815 | 13,135 | 13,398 | 4.5% |
| 843 | Training & Memberships | 0 | 0 | 500 | 0 | 0 | N/A |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 2,196,683 | 2,243,749 | 2,320,914 | 2,340,843 | 2,407,878 | 3.7% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$2,208,610 | \$2,260,845 | \$2,339,547 | \$2,358,661 | \$2,426,214 | 3.7% |

CAPITAL OUTLAY

| | | | | | | | |
|-----|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| BASE PROGRAM COST | \$2,425,630 | \$2,487,357 | \$2,591,276 | \$2,610,389 | \$2,681,098 | 3.5% |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|

| | | | | | | |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| TOTAL PROGRAM COST | \$2,425,630 | \$2,487,357 | \$2,591,276 | \$2,610,389 | \$2,681,098 | 3.5% |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|--------------------|
| DEPARTMENT | School Bus Program |
| FUND | 74 |
| PROGRAM | 930 |

PROGRAM

This program is used to track costs associated with the Lamorinda School Bus program.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|-----------------------------------|----------------------|
| 702 | LSBTA Manager | 100% |
| | Total Full Time Equivalent | 1.00 |

DESCRIPTION OF ACCOUNTS

| | | | | |
|-----|-----------------------------|--------------------|------------------------|-----------------------|
| 705 | Administrative Aide (.5FTE) | \$22,000 | | |
| 841 | Office Lease & Shared Costs | \$12,815 | | |
| | | Final 23-24 | Estimated 23-24 | Proposed 24-25 |
| 861 | First Student - Lamorinda | \$2,268,383 | \$2,268,383 | \$2,310,347 |
| | Driver Sign-On bonus | 10,500 | 10,500 | 11,500 |
| | Audit | 4,031 | 4,031 | 4,872 |
| | Insurance | 10,163 | 10,429 | 12,742 |
| | Transfer Charges to City | 6,000 | 6,000 | 6,458 |
| | VISA | 24,000 | 30,000 | 32,869 |
| | Website | 2,500 | 2,500 | 5,000 |
| | Legal counsel | 2,500 | 6,000 | 20,000 |
| | Computer Support | 3,000 | 3,000 | 4,090 |
| | | \$2,331,077 | \$2,340,843 | \$2,407,878 |

DESCRIPTION OF REVENUES

| | | | | |
|--|----------------------|--------------------|------------------------|-----------------------|
| | | Final 23-24 | Estimated 23-24 | Proposed 24-25 |
| | Parent Contributions | \$1,007,568 | \$1,163,109 | \$1,198,002 |
| | One Trip Passes | 25,000 | 30,000 | 30,900 |
| | Interest Earnings | 1,000 | 29,520 | 15,000 |
| | Measure J - SWAT | 90,000 | 90,000 | 90,000 |
| | Measure J | 1,544,437 | 1,544,437 | 1,590,770 |
| | | \$2,668,005 | \$2,857,066 | \$2,924,672 |

ESTIMATED YEAR END FUND BALANCE

| | | |
|--|---|--------------------|
| | Contribution from Prior Year's Fund Balance | \$2,166,440 |
| | Net income / (loss) | 243,574 |
| | Reserve | (200,000) |
| | ESTIMATED YEAR END CASH BALANCE | \$2,210,014 |

NOTES

This budget was approved by the Lamorinda School Bus Transportation Agency Board

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|-----------|
| DEPARTMENT | Insurance |
| FUND | 76 |
| PROGRAM | 950 |

| | | Actual 2021-2022 Expenditures | Actual 2022-2023 Expenditures | Final 2023-2024 Budget | Estimated 2023-2024 Expenditures | Proposed 2024-2025 Budget | Incr Ov Buc |
|---------------------------|-----------------------|-------------------------------------|-------------------------------------|------------------------------|--|---------------------------------|-------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 714 | Worker's Compensation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 721 | Fringe Benefits | 31,121 | 32,162 | 35,000 | 48,000 | 50,000 | 42.9% |
| Subtotal PERSONNEL | | \$31,121 | \$32,162 | \$35,000 | \$48,000 | \$50,000 | 42.9% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 11 | 11 | 11 | 11 | 11 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 12,000 | 12,000 | 12,000 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 259,501 | 366,030 | 506,267 | 506,267 | 591,537 | 16.8% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 21,307 | 11,633 | 25,000 | 25,000 | 25,000 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$280,819 | \$377,674 | \$543,279 | \$543,279 | \$628,548 | 15.7% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$311,940 | \$409,836 | \$578,279 | \$591,279 | \$678,548 | 17.3% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$311,940 | \$409,836 | \$578,279 | \$591,279 | \$678,548 | 17.3% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

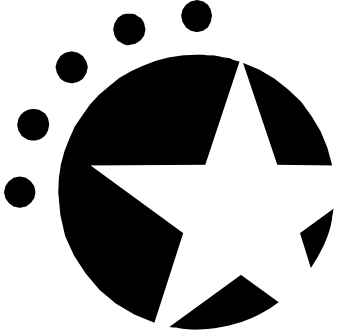
| | |
|-------------------|-----------|
| DEPARTMENT | Insurance |
| FUND | 76 |
| PROGRAM | 950 |

PROGRAM

The City of Lafayette is a member of the Contra Costa County Municipal Pooling Authority which provides a self-insurance program for general liability and property insurance. This fund has been established to ensure that the City is protected for deductible claim costs and certain legal and administrative expenses.

Premiums for blanket bonds and unemployment insurance are also included in this budget.

| | | | |
|-------|--|-----------------|--|
| 861.5 | Repairs for Ursus | \$0 | |
| 881 | Property | 46,732 | |
| | Active Shooter | 725 | |
| | Vehicle | 10,765 | |
| | Liability | 268,755 | |
| | Excess Liability Insurance (CARMA) | 216,361 | |
| | Crime | 1,484 | |
| | Employment Risk Managment Authority (ERMA) | 24,540 | |
| | Drone | 5,500 | |
| | Cyber | 7,493 | |
| | Wellness Program | 7,382 | |
| | EAP | 1,800 | |
| | | <u>591,537</u> | |
| | Workers Comp | \$0.028 | per \$1 payroll charged to departments |
| | Retiree Health Insurance Premiums | 25,000 | |
| | Retiree Reimbursements | <u>(13,464)</u> | |
| | | \$11,536 | |



Successor Agency

**CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|-------------------|----------------------------|
| DEPARTMENT | Lafayette Successor Agency |
| FUND | 87 |
| PROGRAM | 961 |

| | | <i>Actual 2021-2022 Expenditures</i> | <i>Actual 2022-2023 Expenditures</i> | <i>Final 2023-2024 Budget</i> | <i>Estimated 2023-2024 Expenditures</i> | <i>Proposed 2024-2025 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 714 | Worker's Compensation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training & Memberships | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 329,747 | 242,147 | 332,969 | 332,969 | 389,006 | 16.8% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$329,747 | \$242,147 | \$332,969 | \$332,969 | \$389,006 | 16.8% |

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$329,747 | \$242,147 | \$332,969 | \$332,969 | \$389,006 | 16.8% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$329,747 | \$242,147 | \$332,969 | \$332,969 | \$389,006 | 16.8% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|----------------------------|
| DEPARTMENT | Lafayette Successor Agency |
| FUND | 87 |
| PROGRAM | 961 |

PROGRAM

The Lafayette City Council, acting as the Lafayette Successor Agency for the dissolved Redevelopment Agency.

ACCOUNT DESCRIPTIONS

| | | |
|-----|---------------------------|----------------|
| 861 | Mercantile OPA Payment | \$139,006 |
| | Admin Fee to General Fund | <u>250,000</u> |
| | | \$389,006 |

CITY OF LAFAYETTE
2024-2025 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|---------------------|
| DEPARTMENT | Tax Increment Bonds |
| FUND | 90 |
| PROGRAM | 995 |

PROGRAM

This is fund is used to track all outstanding debt obligations for tax increment bonds.

Lafayette Redevelopment Agency Obligations

| BONDS | Original Debt | Payment Due |
|--|---------------|--------------------|
| Series 2014 (Refinance of 2002 & 2008) | \$13,880,000 | |
| Principal Expense | | 515,000 |
| Interest Expense | | <u>565,025</u> |
| TOTAL | | \$1,080,025 |
| | | |
| Series 2015 (Refinance of 2005 & Library | \$23,727,306 | |
| Principal Expense | | 770,000 |
| Interest Expense | | <u>687,738</u> |
| TOTAL | | \$1,457,738 |

Payments for Calendar Year 2025

| | Series 2014 | Series 2015 |
|-----------------------|--------------------|--------------------|
| Feb 1 2025 | 276,075 | 334,244 |
| Aug 1 2025 | 811,075 | <u>1,144,244</u> |
| TOTAL | \$1,087,150 | \$1,478,488 |
| | | |
| Transfer from Fund 87 | \$2,565,638 | |