



City of Lafayette

Staff Report

City Council

Meeting Date: January 8, 2024

Staff: Niroop K. Srivatsa, City Manager
Tracy Robinson, Administrative Services Director

Subject: FY2023-24 Final Municipal Budget

INTRODUCTION

The Final Budget refines the Proposed Budget adopted by the Lafayette City Council in June and incorporates changes adopted by the City Council since then as well as recommendations from Department Directors to respond to current conditions.

SUMMARY

As the City has recovered from the Covid-19 epidemic and business has returned almost to normal, the economic conditions that were predicted are beginning to take the expected toll on the budget. While an official recession has not been declared, inflation has already had an impact on both revenues and expenses. Combined with state-mandates and citizen generated projects, the City is projecting an ongoing annual structural deficit of approximately 10% -- \$2M starting next fiscal year.

The City's robust General Fund reserve, which was built up over many years of fiscal restraint, has allowed the City to weather these economic forces for the most part. The City remains in overall good financial health with a General Fund balance of \$15.5M at the end of the fiscal year, June 30, 2023. This is equal to 93% of annual general fund expenditures and exceeds the 60% target by \$5.5M. For FY23-24, while it appears that the General Fund is balanced, a \$1.8M deficit is being masked by the transfer of \$1.8M back from Fund 16 (Public Facilities) to the General Fund for property purchases that did not materialize. Despite this, the General Fund reserve at the end of FY23-24 is estimated to be \$14.1M, or 69%; still well over the reserve target by \$1.9M. However, even though it appears that some revenues may be recovering faster than originally expected, the 5-year model anticipates the City will likely be deficit spending for the next five years and will not be able to maintain the General Fund reserve goal beyond FY25-26. The specific pressure points on the budget will be discussed later in this memo and some potential solutions are presented.

The financial audit is complete, and the auditor's numbers show that for FY22-23, actual expenses were \$2.6M less than budgeted and revenue was \$900K more than budgeted. The primary differences from the budgeted amounts are detailed in the tables below:

Expense Variances FY22-23	
Projects Deferred	840,000
Police Services	545,000
Staff Openings	526,000
General Cost Savings	449,000
Unspent 999	150,000
Misc	75,000
TOTAL	\$2,585,000

Revenue Variances FY22-23	
Property Tax	345,000
Vehicle Tax	205,000
Investment Earnings	204,000
Transient Occupancy	91,000
Reimbursements	88,000
Misc	(33,000)
TOTAL	\$900,000

EXPENSES

A significant portion of the expenses that are under budget are attributable to projects that were deferred or delayed by lack of funding, staff, or other factors. Most projects were re-budgeted in FY23-24. These include the BART Pathway Project, a park development fee update, the Mt. Diablo Corridor Plan, and ARPA-related projects and some equipment purchases.

Police services came in below budget due primarily to vacant positions being filled by overtime (\$500K). Therefore, while this practice may continue intermittently, the current budget reflects the full staffing of 17 officers, including a new sergeant that replaces a deputy.

Staff openings accounted for another large portion of the savings. While some positions were filled for part of the year, at least three positions in Administration and Engineering were purposely kept open due to concerns about whether ongoing funding will be available, although the positions continue to be included in the budget.

General cost savings come from a variety of sources throughout the budget and add up to savings of approximately 2.5% overall.

REVENUE

As compared to FY19 -- the most recent full "pre-pandemic year" -- overall General Fund revenues have increased 10% in four years. Sales tax has rebounded to above pre-pandemic levels but has not kept pace with inflation (i.e. what we would have expected absent pandemic shutdowns). Property taxes have remained stable, however, higher interest rates may have a dampening effect on the property transfer tax revenue so it is difficult to predict with any accuracy. Since the Vehicle Tax mirrors property tax, those increases have also been robust. Transient Occupancy Tax has increased greatly and is now outpacing even the pre-pandemic highs. One area that may get a boost due to inflation is the investment revenue given that interest rates have increased significantly, and we continue to ladder our cash portfolio to take advantage of these rates.

	FY19	F24	FY19 to FY 24
Sales Tax	3,184,917	3,506,000	10%
Property Tax	5,257,039	6,971,737	33%
Vehicle Tax	3,031,410	3,972,476	31%
Franchise Fees	1,469,413	1,645,998	12%
Property Transfer Tax	386,626	425,000	10%
Transient Occupancy Tax	777,788	850,000	9%
Fees for Service	1,353,025	1,359,600	0%
Investment Revenue	582,771	400,000	-23%
Other	255,968	352,000	38%
TOTAL	16,298,957	19,432,811	19%

The only changes made thus far to revenue figures are for property taxes, which were increased by \$228K to take into account the higher-than-expected revenue for FY22-23 and sales tax based on the forecasts by our sales tax consultant, which has adjusted their initial forecasts for the next 5 years as follows:

\$ in 1,000s			
Year	Original	Current	Net
23-24	3,469	3,506	\$37
24-25	3,590	3,613	\$23
25-26	3,709	3,684	\$(25)
26-27	3,821	3,750	\$(71)
27-28	3,925	3,811	\$(114)

These adjustments have likewise been reflected in the 5-year forecast.

EXPENSES

Changes in expenses for the current fiscal year include those previously approved by Council and are as follows:

- City Council (11-110) – Added \$20K to Chamber of Commerce support
- Public Art (11-115) – Added \$27K for mural project, will continue at \$24K for the next 4 years
- Police Services (11-210) – Added \$80K to replace police vehicle totaled in collision, may be partially reimbursed by insurance; added \$90K for radio encryption required by new California law (unfunded mandate); added \$27K for equipment for Slow Down Lafayette campaign.
- Police Services (11-210) and Parking Programs (32-710) – decreased rent expenses by \$197K per year now that the City owns the police station building.
- Crossing Guards (11-230) – Added \$40K at request of school district to match ½ of expenses
- Parks & Trails Maintenance (11-340) – Added \$170K for parking lot paving (3 lots)

- ARPA (11-360) – Added \$60K for Economic Development Manager, contract ends 12/31/23
- Rent & Expenses (11-550) - \$225K year end bonuses for staff + \$10K bonus for City Manager

PERSONNEL CHANGES

Personnel remains the same as in the Proposed Budget and includes the full year cost for the additional positions approved by the Council. These fully loaded annual cost for these new positions is approximately \$625K. While recruiting for senior level positions remains challenging, there are three positions that, while fully budgeted, remain unfilled due to concerns about ongoing funding: Senior Engineer, Administrative Analyst (Personnel), Administrative Analyst (City Manager).

SINKING FUND CHANGES

In addition to minor changes to take into account actual expenditures, other changes include:

- General Plan (\$25K) – added new category to save for General Plan updates. This will be ongoing.
- Public Works & Engineering Vehicles (\$10K) – restarted contributions to this sinking fund to plan for future replacements. This will be ongoing.
- Police Building Maintenance (\$50K) – added new category for infrastructure maintenance now that the City owns the police facility.
- City Parking Lot Repaving (\$25K) – added new category to accommodate repaving for the City’s parking lots. This will be ongoing.
- The remainder of the ARPA funds for the 1st tranche have been budgeted and the rest of the funds have been released from the sinking funds. If the money is not spent at the end of the fiscal year, it will be carried over. ARPA funds must be committed by December 31, 2024 and spent by December 31, 2026.
- All Ages Recreation Matching Fund (\$35K) – added new category to Fund 12. Contributions are transferred from the General Fund and will continue for three years.

TRANSFER CHANGES

- Transfers from Gas Taxes and Measure J to Fund 14 were updated to reflect current resources needed for Capital Projects.
- Transferred \$35K from General Fund to Park Facilities (Fund 12) for All Ages Matching Fund. This will continue for 3 years through FY26 and be kept in a sinking fund. Transferred an additional \$35K as a loan to bridge the short-term funding gap for the Community Center playground.

- Transferred \$215K from the General Fund to the Housing Successor Agency for affordable housing. This is expected to be an ongoing expense.
- \$1.5M from Public Facilities (Fund 16) to City Offices (Fund 75) for the purchase of the police station.

RESERVE STANDARD

The Council’s stated policy is that the Reserve Standard should be equivalent to 60% of total General Fund operations. In addition, when calculating the target reserve, ongoing General Fund transfers are added in as well. Likewise, when there are extraordinary expenses in a budget, one-time adjustments are made so that the reserve standard is not over-estimated nor inflated by one-time costs. For FY23-24 there were several adjustments as follows:

Description	Dept	Amount
Computers	Admin	62,500
Bonuses	Admin	235,000
GPAC Land Use Element	Council/Commissions	200,000
Public Art	Council/Commissions	125,000
Polling	Council/Commissions	50,000
Fee Study PTR	Council/Commissions	65,000
Engineering Trucks	Plan/Eng	58,000
DSP	Plan/Eng	300,000
Fee Study	Plan/Eng	100,000
Housing Implementation	Plan/Eng	50,000
Objective Design Standards	Plan/Eng	50,000
Permit Ready ADU Plans	Plan/Eng	50,000
Emergency Evacuation Plan	Plan/Eng	100,000
Police Radio Encryption	Police	90,000
Replace Totaled Police Vehicle	Police	80,000
TOTAL		1,615,500

CHALLENGES & OPPORTUNITIES

- The 5-year model shows ongoing structural deficits of approximately 10% annually in FY24-25 and the City will not be able to maintain the 60% reserve beyond FY24-25. Applying the what remains of the second tranche of ARPA funds (\$2.95M) in FY24-25 will allow the City to meet the reserve standards for an additional year before again starting to decline. This is an unsustainable situation, so expenses must be cut and/or another source of income must be found to stabilize the budget.
- The two main sources of ongoing deficit are Core Area Maintenance and Stormwater Pollution. As has been the case for the last decade, the revenue for these two programs do not cover the expenses and the gap widens each year. Together, these programs account for a deficit of over \$500K per year. In the short term, the City used ARPA funds to shore up the balances for these programs and transferred \$440K to each fund last fiscal year. The

plan was then for the General Fund to transfer only ½ of the expected shortfall each year for the next four years as a stop gap measure to relieve some pressure from the General Fund. Unfortunately, due to severe weather last year, expenses in the Stormwater Pollution were much higher than anticipated, so the extra funds will likely not last for the full four years there are deferred maintenance projects that have not been funded. Specifically, the patio at Buckeye Fields (\$200K) and the design for the HVAC system at the Community Center (\$200K) and the cost of the HVAC system itself which could potentially run into the millions.

- The cost to maintain the roads in their current condition will cost \$1M more per year due to inflation and the fact that a higher percentage of the budget goes towards ancillary construction for mandated storm drains, curbs, ramps and gutters and green infrastructure?. The additional cost is reflected in the 5-Year forecast starting next fiscal year.
- The cost of insurance continues to increase and our consultants tell us that there is very little relief in sight as companies continue to pull out of the California market due to an increase in catastrophic losses due to weather events and wildfire; an increasing propensity to sue coupled with an increase in jury awards and courts favoring plaintiffs.

DISCUSSION

Lafayette was incorporated in 1968 as a limited-service City and we are proud to have been able to keep expenses down and consistently balance our budgets for most of those years. However, as prices on everything from materials to labor continue to increase and the state continues to impose myriad unfunded mandates, we are faced with the prospect that we will soon have ongoing structural deficits every year. Additionally, given the needs of our changing population, the City has taken on new responsibilities such as offering additional classes and after-school care for children, providing for safer pedestrian and bicycle travel and safety measures around schools, and enhancing the downtown through public art.

Our Five-Year Model shows a deficit of approximately 10% starting next fiscal year. This equates to about \$2M annually in ongoing expenses. It is also important to note that the forecast is based only on the current level of services; it does not provide for additional projects that are necessary to plan for increased housing and traffic, new amenities such as downtown parks, or any programs to reduce the risk of wildfire faced by our community.

Furthermore, the five-year budget does not include funds that are needed to repair and upgrade the City's aging facilities such as the Community Center and other under-funded and un-funded projects that have been discussed by the City Council and requested by residents. Even with an infusion of one-time money from the remaining ARPA funds to buy one an additional year of meeting the reserve target, it is not sustainable in the long run to have expenses exceed revenue. The only choices are to reduce expenses, increase revenue, or some combination of both.

During its June 26, 2023 meeting the Council asked City staff to review all City services, projects, and programs to identify which services would need to be cut to match expected revenues. To meet a 10% cut in expenditures City staff underwent an extensive budget review process and determined that -- as has been the City's long-running practice -- we run very lean for the amount and quality of services provided. The Fiscal Sustainability Subcommittee reviewed a list of potential reductions and recognized that making these cuts could have a

considerable deleterious impact on the quality of life in Lafayette – there is little fat; we would need to cut muscle.

Over the next several months, the City will be conducting polls to test both the community’s tolerance for budget cuts as well as its appetite for an increased sales tax. The Council and the community members will then continue to have important discussions with as many residents, community groups and city partners to find a solution that meets the community’s needs.

RECOMMENDATION

Approve Resolution 2024-04 Adopting the Final FY23-24 Workplan and Budget

**BEFORE THE CITY COUNCIL OF THE CITY OF LAFAYETTE
IN THE MATTER OF:**

RESOLUTION 2024-04

**ADOPTING THE FINAL BUDGET/WORKPLAN FOR FY2023-24; UPDATING APPROPRIATION
LIMIT FOR FY2023-24; AUTHORIZING TRANSFERS AND EXPENDITURES INCLUDING THE
2024 CAPITAL IMPROVEMENT PROGRAM AND FINDING IT CATEGORICALLY EXEMPT FROM
CEQA (CLASS 15301, 15302, AND 15304)**

WHEREAS, pursuant to Title II, Chapter 2 of the Municipal Code of the City of Lafayette, the City Manager has prepared and submitted a proposed budget describing estimated income and expenses for the fiscal year beginning July 1, 2023 and continuing through June 30, 2024; and

WHEREAS, the City Council conducted a public hearing on June 26, 2023 and ;

WHEREAS, the City Council has reviewed the Final Budget and Workplan for fiscal 2023-2024;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lafayette does hereby:

1. Adopt the Final Budget and Workplan;
2. Appropriates the amounts indicated in the Final 2023-2024 Budget;
3. Determines that the appropriations subject to 2023-2024 limitation as set forth in SB 1352 are in compliance with the City's appropriations limit;
4. Authorizes the City Manager to transfer and spend these appropriations from the various program accounts as necessary to implement the service policies of the City Council;

BE IT FURTHER RESOLVED THAT modifications to the Budget/Workplan shall be allowed only upon the approval of the City Council or the City Manager, as enumerated herein. The City Council shall approve, in advance, the following modifications:

1. Changes to established levels of service;
2. Any change in the number of regular positions as defined by the City's adopted Personnel Rules;
3. Any increase in the total amount for Personnel Services, Operation and Maintenance, and Capital Outlay, allocated for each program;
4. The purchase of any capital outlay item which exceeds \$10,000 in value and which is not itemized in the Capital Outlay accounts.

The City Manager shall approve all other modifications not specifically reserved for the City Council. The City Manager shall approve all transfers of \$25,000 or less between the individual Operation and Maintenance and Capital Outlay accounts of each departmental budget.

PASSED AND ADOPTED by the City Council of the City of Lafayette at a regular meeting of said Council on January 22, 2024 by the following vote to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Gina Dawson, Mayor

ATTEST:

Joanne Robbins, City Clerk

CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
SUMMARY OF CASH BALANCES AND CHANGES

<i>FUND #</i>	<i>FUND</i>	<i>Estimated Cash Balance 7/1/2023</i>	<i>Estimated Revenue FY2023-24</i>	<i>Transfer In</i>	<i>Transfer Out</i>	<i>Estimated Expenditures, FY2023-24</i>	<i>Sinking Funds and Special Reserves</i>	<i>Estimated Fund Balance 6/30/2024</i>	<i>Change in Fund Balance</i>	<i>Loans (Assets) & Liabilities</i>	<i>Cash Position</i>
11	General Fund	18,796,014	\$19,532,811	\$1,850,000	\$3,198,966	\$19,851,850	\$7,183,332	\$9,944,677	(\$8,851,337)	\$0	\$9,944,677
12	Parks Facilities	931,833	150,000	283,436	0	1,373,746	0	(8,477)	(940,310)	0	(\$8,477)
14	Capital Improvement Projects	5,524,937	9,705,381	4,679,917	0	18,556,870	1,353,365	(0)	(5,524,937)	0	(\$0)
16	Public Facilities	4,236,044	62,040	130,000	3,370,479	51,344	1,001,750	4,511	(4,231,533)	0	\$4,511
17	Parkland Acquisition	3,577,594	25,000	19,759	0	145,566	0	3,476,787	(100,807)	0	\$3,476,787
31	Recreation Programs	1,192,640	2,160,000	0	185,000	2,033,976	0	1,133,664	(58,976)	0	\$1,133,664
32	Parking Fund	22,505	464,620	0	0	486,720	344,416	(344,011)	(366,516)	0	(\$344,011)
34	Vehicle Abatement	55,890	11,650	0	0	9,722	0	57,818	1,928	0	\$57,818
36	Senior Transportation	356,982	135,500	40,000	0	216,023	71,683	244,776	(112,206)	0	\$244,776
37	Library Operations	(11,182)	1,107,289	367,156	0	1,474,446	0	(11,182)	0	0	(\$11,182)
38	Housing Successor Agency	2,111,779	0	0	0	0	0	2,111,779	0	0	\$2,111,779
51	Street Lighting	229,323	23,728	0	0	29,587	0	223,464	(5,859)	0	\$223,464
52	Core Area Maintenance	579,662	392,948	119,586	0	632,120	120,000	340,076	(239,586)	0	\$340,076
53	Stormwater Pollution	270,397	360,125	137,916	0	635,957	0	132,481	(137,916)	0	\$132,481
69	SB1 Gas Tax	759,792	628,963	0	1,387,768	0	0	987	(758,805)	0	\$987
71	Gas Tax	447,318	729,142	0	1,136,244	0	0	40,216	(407,102)	0	\$40,216
72	Meas.J Return-to-Source	(25,638)	1,227,512	0	1,055,905	140,577	2,319	3,073	28,711	0	\$3,073
73	Supp. Law Enf. Services	207	165,271	367,835	0	533,106	0	207	0	0	\$207
74	School Bus Program	1,919,763	2,668,005	0	0	2,591,276	200,000	1,796,492	(123,271)	0	\$1,796,492
75	City Office Development	(1,599,545)	30,000	1,545,479	0	0	0	(24,066)	1,575,479	0	(\$24,066)
76	Insurance	3,569,769	6,500	578,279	0	578,279	500,000	3,076,269	(493,500)	0	\$3,076,269
78	General Obligation Bond Payments	450,279	550,000	0	0	594,273	0	406,006	(44,273)	0	\$406,006
87	Successor Agency	53,996	2,569,888	0	0	332,969	0	2,290,915	2,236,919	0	\$2,290,915
90	Redevelopment Debt	(28,633,042)	0	0	0	2,569,888	0	(31,202,930)	(2,569,888)	31,797,005	\$594,075
	GRAND TOTAL	\$14,817,317	\$42,706,374	\$10,119,362	\$10,334,362	\$52,838,293	\$10,776,865	(\$6,306,467)	(\$21,123,784)	\$31,797,005	\$25,490,538

Discretionary Funds Balances:	\$14,154,611	Discretionary Cash Balances:	\$14,154,611
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CITY OF LAFAYETTE

2023-2024 FINAL BUDGET

RESERVE STANDARD & CASH POSITION

Effective Fiscal Year 2013-14, the City Council voted to maintain a targeted minimum reserve balance equivalent to 60% of total General Fund operations. This reserve signals the City Council's intention to maintain the City's strong fiscal position, ensures that a significant buffer exists to fund unforeseen events, and bolsters the City's creditworthiness.

CALCULATION OF TARGET RESERVE BALANCE	Actual for June 30, 2022	Actual for June 30, 2023	Final for June 30, 2024
General Fund Expenditures	\$16,715,467	\$16,118,871	\$19,851,850
Ongoing General Fund Transfers			
<i>Pavement Management</i>	400,000	400,000	650,000
<i>Core Area Maintenance</i>	199,314	259,885	119,586
<i>Stormwater Pollution Fund</i>	256,827	257,699	137,916
<i>Supplementary Law Enforcement</i>	518,205	415,062	367,835
<i>Additional Library Hours</i>	123,848	164,114	367,156
<i>Insurance</i>	311,940	409,836	578,279
<i>One time adjustments</i>	(1,500,000)	(1,331,080)	(1,615,500)
Subtotal Transfers	310,134	\$575,516	605,271
TOTAL EXPENDITURES + TRANSFERS	17,025,601	16,694,387	20,457,121
Multiply total by goal:	60%	60%	60%
TARGET RESERVE:	\$10,215,360	\$10,016,632	\$12,274,272

ESTIMATED CASH POSITION	Actual for June 30, 2022	Actual for June 30, 2023	Final for June 30, 2024
Fund # Core Operations Funds (net of sinking funds)			
11 General Fund	12,273,748	\$11,252,318	\$9,944,677
31 Recreation Programs	923,381	1,192,640	1,133,664
76 Insurance	3,069,769	3,069,769	3,076,269
Total Core Cash Position	16,266,898	15,514,727	14,154,611
% of General Fund Expenditures	96%	93%	69%
Excess Total Cash Position Over GF Reserve Target:	6,051,538	5,498,095	1,880,338

Fund # Project Funds			
32 Parking Programs			(344,011)
75 City Offices			(24,066)
Total Cash Position of Project Funds			(368,077)

FINANCIAL DASHBOARD			
Days Cash Available	349	339	253
Budget to Actual Performance			
Expenses	92%	86%	N/A
Revenue	109%	104%	N/A
Working Capital	N/A	N/A	185%
Retirement Payments as % of General Fund Revenue	4.5%	3.6%	5.0%

5-YEAR BUDGET FORECAST

	Actual 2022/23	Budget 2023/24	Multiplier	Projected 2024/25	Multiplier	Projected 2025/26	Multiplier	Projected 2026/27	Multiplier	Projected 2027/28
Estimated Beginning Fund Balance	16,266,898	15,514,727		14,154,611		12,416,245		10,652,702		8,732,214
Sources										
Property Tax	6,703,593	6,971,737	3.5%	7,215,748	3.5%	7,468,299	3.5%	7,729,690	3.5%	8,000,229
Sales Tax	3,452,232	3,506,000	3.1%	3,613,000	2.0%	3,684,000	1.8%	3,750,000	1.6%	3,811,000
Revenue From State	3,819,688	3,972,476	3.0%	4,091,650	3.0%	4,214,399	3.0%	4,340,831	3.0%	4,471,056
Franchise Tax	1,637,052	1,645,998	2.0%	1,678,918	2.0%	1,712,496	2%	1,746,746	2.0%	1,781,681
Investments	467,134	400,000	1.0%	404,000	1.0%	408,040	1%	412,120	1.0%	416,242
Hotel Tax	816,536	850,000	2.0%	867,000	2.0%	884,340	2%	902,027	2.0%	920,067
Property Transfer Tax	389,152	425,000	3.0%	437,750	3.0%	450,883	3%	464,409	3.0%	478,341
Misc Fees, Fines, Revenue, COPS Grant	1,097,996	976,871	2.0%	996,408	2.0%	1,016,337	2%	1,036,663	2.0%	1,057,397
Planning Fees	1,092,928	950,000	2.5%	973,750	2.5%	998,094	3%	1,023,046	2.5%	1,048,622
CARES / ARPA	3,166,188	-		-		-		-		-
Total Sources	22,642,498	19,698,082	2.9%	20,278,224	2.8%	20,836,888	2.7%	21,405,533	2.7%	21,984,635
Uses										
Police	6,893,604	7,842,982	3.5%	7,947,486	3.5%	8,225,648	3.5%	8,513,546	3.5%	8,811,520
Public Works	2,112,539	2,518,819	3%	2,594,384	3%	2,672,216	3%	2,752,382	3%	2,834,953
Administration	2,748,015	3,258,213	3%	3,058,459	3%	3,150,213	3%	3,244,719	3%	3,342,061
Council /Commissions	1,892,096	2,503,223	3%	2,238,319	3%	2,305,469	3%	2,374,633	3%	2,445,872
Planning & Engineering	2,046,212	3,021,045	3%	2,403,677	3%	2,475,787	3%	2,450,061	3%	2,523,562
Expenses	575,166	414,394	3%	426,826	3%	439,631	3%	452,820	3%	466,404
ARPA	394,872	244,415		-		-		-		-
Potential Savings	-	(400,000)		(400,000)		(400,000)		(400,000)		(400,000)
Total Uses	16,662,505	19,403,092	-6%	18,269,151	3.3%	18,868,963	2.8%	19,388,161	3.3%	20,024,373
General Fund Transfers to:										
Public Facilities	1,830,000	(1,820,000)		5,000	0%	5,000	0%	5,000	0%	5,000
Parks Facilities/Acquisition	80,564	148,195	6%	157,086	3%	161,799	3%	131,653	3%	135,603
Capital Improvement Program	692,700	1,100,000	-40.9%	650,000	0%	650,000	0%	650,000	0%	650,000
Library Operations	164,114	367,156	2%	174,499	2%	177,989	2%	181,549	2%	185,180
Core Area Maintenance	569,943	119,586	3%	123,173	3%	126,868	3%	261,349	3%	269,189
Senior Transportation	40,000	40,000	3%	40,000	0%	40,000	0%	40,000	0%	40,000
Insurance	473,824	578,279	3%	595,627	3%	613,496	3%	631,901	3%	650,858
Library Maintenance Sinking Fund	225,000	25,000	0%	225,000	0%	200,000	0%	200,000	0%	200,000
Stormwater Pollution	568,850	137,916	3%	142,053	3%	146,315	3%	301,409	3%	310,451
Community Center Roof Repair Sinking Fund	125,000	125,000	0%	125,000	-20%	100,000	0%	25,000	0%	25,000
Affordable Housing Contribution	-	215,000	0%	215,000	0%	215,000	0%	215,000	0%	215,000
Additional Road Repair Funds Needed	-	-	0%	1,000,000	0%	1,000,000	0%	1,000,000	0%	1,000,000
Sinking Funds + Transfer	1,910,439	(385,364)	0%	295,000	0%	295,000	0%	295,000	0%	295,000
Subtotal	6,680,433	650,767	476%	3,747,439	0%	3,731,467	6%	3,937,860	1%	3,981,281
Total Uses	23,342,938	20,053,859	10%	22,016,591	3%	22,600,431	3%	23,326,021	3%	24,005,654
Surplus or (Deficit)?:	(700,440)	(355,777)		(1,738,366)		(1,763,543)		(1,920,488)		(2,021,018)
Projected Ending Fund Balance	15,514,727	14,154,611	-12%	12,416,245	-14%	10,652,702	-18%	8,732,214	-23%	6,711,196
% of General Fund Expenditures	93%	69%		58%		49%		39%		29%

*Note that figures for revenue and transfers may differ due to adjustments made for accounting purposes (e.g. to net out capitalized interest and consolidate revenue from other sources such as COPS grants).

5-YEAR BUDGET FORECAST

	Actual 2022/23	Budget 2023/24	Multiplier	Projected 2024/25	Multiplier	Projected 2025/26	Multiplier	Projected 2026/27	Multiplier	Projected 2027/28
Estimated Beginning Fund Balance	16,266,898	15,514,727		14,154,611		12,416,245		10,652,702		8,732,214
Sources										
Property Tax	6,703,593	6,971,737	3.5%	7,215,748	3.5%	7,468,299	3.5%	7,729,690	3.5%	8,000,229
Sales Tax	3,452,232	3,506,000	3.1%	3,613,000	2.0%	3,684,000	1.8%	3,750,000	1.6%	3,811,000
Revenue From State	3,819,688	3,972,476	3.0%	4,091,650	3.0%	4,214,399	3.0%	4,340,831	3.0%	4,471,056
Franchise Tax	1,637,052	1,645,998	2.0%	1,678,918	2.0%	1,712,496	2%	1,746,746	2.0%	1,781,681
Investments	467,134	400,000	1.0%	404,000	1.0%	408,040	1%	412,120	1.0%	416,242
Hotel Tax	816,536	850,000	2.0%	867,000	2.0%	884,340	2%	902,027	2.0%	920,067
Property Transfer Tax	389,152	425,000	3.0%	437,750	3.0%	450,883	3%	464,409	3.0%	478,341
Misc Fees, Fines, Revenue, COPS Grant	1,097,996	976,871	2.0%	996,408	2.0%	1,016,337	2%	1,036,663	2.0%	1,057,397
Planning Fees	1,092,928	950,000	2.5%	973,750	2.5%	998,094	3%	1,023,046	2.5%	1,048,622
CARES / ARPA	3,166,188	-		-		-		-		-
Total Sources	22,642,498	19,698,082	2.9%	20,278,224	2.8%	20,836,888	2.7%	21,405,533	2.7%	21,984,635
Uses										
Police	6,893,604	7,842,982	3.5%	7,947,486	3.5%	8,225,648	3.5%	8,513,546	3.5%	8,811,520
Public Works	2,112,539	2,518,819	3%	2,594,384	3%	2,672,216	3%	2,752,382	3%	2,834,953
Administration	2,748,015	3,258,213	3%	3,058,459	3%	3,150,213	3%	3,244,719	3%	3,342,061
Council /Commissions	1,892,096	2,503,223	3%	2,238,319	3%	2,305,469	3%	2,374,633	3%	2,445,872
Planning & Engineering	2,046,212	3,021,045	3%	2,403,677	3%	2,475,787	3%	2,450,061	3%	2,523,562
Expenses	575,166	414,394	3%	426,826	3%	439,631	3%	452,820	3%	466,404
ARPA	394,872	244,415		-		-		-		-
Potential Savings	-	(400,000)		(400,000)		(400,000)		(400,000)		(400,000)
Total Uses	16,662,505	19,403,092	-6%	18,269,151	3.3%	18,868,963	2.8%	19,388,161	3.3%	20,024,373
General Fund Transfers to:										
Public Facilities	1,830,000	(1,820,000)		5,000	0%	5,000	0%	5,000	0%	5,000
Parks Facilities/Acquisition	80,564	148,195	6%	157,086	3%	161,799	3%	131,653	3%	135,603
Capital Improvement Program	692,700	1,100,000	-40.9%	650,000	0%	650,000	0%	650,000	0%	650,000
Library Operations	164,114	367,156	2%	174,499	2%	177,989	2%	181,549	2%	185,180
Core Area Maintenance	569,943	119,586	3%	123,173	3%	126,868	3%	261,349	3%	269,189
Senior Transportation	40,000	40,000	3%	40,000	0%	40,000	0%	40,000	0%	40,000
Insurance	473,824	578,279	3%	595,627	3%	613,496	3%	631,901	3%	650,858
Library Maintenance Sinking Fund	225,000	25,000	0%	225,000	0%	200,000	0%	200,000	0%	200,000
Stormwater Pollution	568,850	137,916	3%	142,053	3%	146,315	3%	301,409	3%	310,451
Community Center Roof Repair Sinking Fund	125,000	125,000	0%	125,000	-20%	100,000	0%	25,000	0%	25,000
Affordable Housing Contribution	-	215,000	0%	215,000	0%	215,000	0%	215,000	0%	215,000
Additional Road Repair Funds Needed	-	-	0%	1,000,000	0%	1,000,000	0%	1,000,000	0%	1,000,000
Sinking Funds + Transfer	1,910,439	(385,364)	0%	295,000	0%	295,000	0%	295,000	0%	295,000
Subtotal	6,680,433	650,767	476%	3,747,439	0%	3,731,467	6%	3,937,860	1%	3,981,281
Total Uses	23,342,938	20,053,859	10%	22,016,591	3%	22,600,431	3%	23,326,021	3%	24,005,654
Surplus or (Deficit)?:	(700,440)	(355,777)		(1,738,366)		(1,763,543)		(1,920,488)		(2,021,018)
Projected Ending Fund Balance	15,514,727	14,154,611	-12%	12,416,245	-14%	10,652,702	-18%	8,732,214	-23%	6,711,196
% of General Fund Expenditures	93%	69%		58%		49%		39%		29%
ADD ARPA FUNDS				2,955,000						
Surplus or (Deficit)?:				1,216,634		(1,763,543)		(1,920,488)		(2,021,018)
Projected Ending Fund Balance				15,371,245		13,607,702		11,687,214		9,666,196
% of General Fund Expenditures				72%		64%		55%		46%

CITY OF LAFAYETTE

2023-2024 FINAL BUDGET

SINKING FUNDS AND RESERVE RESTRICTIONS

Funds are reserved for specific purposes as follows:		<i>Actual for June 30, 2021</i>	<i>Actual for June 30, 2022</i>	<i>Actual for June 30, 2023</i>	<i>Final for June 30, 2024</i>	<i>Fiscal Year Difference</i>
11 General Fund						
340.9	Public Art - City Council Allocation	\$75,000	\$75,000	\$75,000	\$75,000	\$0
	Public Art - GF Advance for BART Pathway Project	(61,956)	(61,956)	(61,956)	(61,956)	\$0
341.2	Youth Committee Fund Raising Efforts	21,149	21,022	27,081	28,443	\$1,362
341.3	Environmental Task Force	3,200	3,200	3,200	3,200	\$0
341.4	Bikeways Plan Update	14,000	14,000	14,000	14,000	\$0
341.5	Stormwater Pollution	239,000	139,000	39,000	-	(\$39,000)
341.8	CalRecycle Grant	24,813	28,650	15,243	15,243	\$0
342.1	Public Art	147,722	262,722	244,427	244,427	\$0
342.2	In Lieu Tree Payments	146,797	166,342	186,563	201,563	\$15,000
342.4	Library Maintenance	1,200,000	1,425,000	1,650,000	1,675,000	\$25,000
342.5	Accrued vacation liability	951,790	800,371	822,903	847,590	\$24,687
342.6	PEG Fees	392,055	465,701	546,864	605,114	\$58,250
342.9	Senior Services Bequest	6,958	3,358	-	-	\$0
343.2	Rehab of Medians	125,000	125,000	125,000	125,000	\$0
343.4	Traffic Calming Programs	101,101	100,000	100,000	100,000	\$0
343.5	EMBUD Pathway Woodbury Maintenance	25,000	25,000	25,000	25,000	\$0
343.8	General Plan Revision	150,000	-	-	25,000	\$25,000
344.0	Replacement fund for public works vehicles	41,634	41,634	-	-	\$0
344.1	Replacement fund for Planning & Engineering vehicles	28,001	28,001	28,001	10,000	(\$18,001)
344.2	Unanticipated police equipment replacement	58,395	58,395	58,395	58,395	\$0
344.3	Computer Replacement	65,951	81,386	102,209	67,209	(\$35,000)
344.5	Retiree Medical Benefits (GASB45)	9,300	-	-	-	\$0
344.7	Ballfield Rehabilitation	50,000	80,000	95,000	110,000	\$15,000
340.6	American Rescue Plan Funds Tranche 1		645,876	479,748	-	(\$479,748)
340.6	American Rescue Plan Funds Tranche 2			2,968,018	2,940,104	(\$27,914)
	Police Building Maintenance				50,000	\$50,000
	City Parking Lot Repaving				25,000	\$25,000
	ARPA Funds to Replace GF Losses		880,555	-	-	\$0
	Subtotal	\$3,814,910	\$5,408,257	\$7,543,696	\$7,183,332	(\$360,364)
12 Parks Facilities						
350	Matching Funds for All Ages Recreation Downtown				\$35,000	\$35,000
384.0	Playground Equipment sinking fund	180,000	195,000	210,000	-	\$15,000
	Subtotal	\$180,000	\$195,000	\$210,000	\$35,000	\$50,000
14 Capital Improvement Projects						
340.0	Drainage Impact Fees	238,511	189,254	261,167	329,649	\$68,482
340.1	Downtown Oak Hill Road Utility Underground District	30,000	30,000	30,000	30,000	\$0
340.2	Downtown & PHR Congestion Relief	578,263	167,602	167,602	167,602	\$0
340.5	Lafayette Park Terrace Development	325,281	255,404	-	-	\$0
340.7	Vision Zero Capital Improvement Seed Fund		500,000	500,000	-	(\$500,000)
340.8	Palos Colorados Settlement		1,750,000	985,032	-	(\$985,032)
343.7	Mt. Diablo Court Improvements	145,000	145,000	-	-	\$0
348.0	Reliez Valley Traffic Control Funding	37,440	37,440	37,440	37,440	\$0
348.1	EBMUD Fresh Connection Pathway Install	25,000	25,000	25,000	25,000	\$0
348.2	City Share LFFA Fee	932,245	967,000	1,047,747	704,726	(\$343,021)
348.3	EBMUD Pathway - Merrill Gardens	15,000	15,000	15,000	15,000	\$0
352.0	Walkway Development Fees	227,235	234,163	249,568	43,948	(\$205,620)
	Subtotal	\$2,553,975	\$4,315,863	\$3,318,556	\$1,353,365	(\$1,965,191)

Funds are reserved for specific purposes as follows:

		<i>Actual for June 30, 2021</i>	<i>Actual for June 30, 2022</i>	<i>Actual for June 30, 2023</i>	<i>Final for June 30, 2024</i>	<i>Fiscal Year Difference</i>
16 Public Facilities						
351.1	Public Works Yard Sinking Maintenance Fund	65,000	70,000	75,000	80,000	\$5,000
351.3	Community Center Roof Replacement Fund	310,000	435,000	560,000	685,000	\$125,000
351.5	Police Offices Capital Maintenance Fund	236,750	236,750	236,750	236,750	\$0
	Subtotal	\$611,750	\$741,750	\$871,750	\$1,001,750	\$130,000
31 Recreation Programs						
342.5	Vacation/Sick Liability	68,973	57,801	62,493	65,618	\$3,125
	Subtotal	\$68,973	\$57,801	\$62,493	\$65,618	\$3,125
32 Parking Fund						
341.55	Plaza Way Parking Overlay	\$311,573	\$322,612	\$336,916	\$344,416	\$7,500
	Subtotal	\$311,573	\$322,612	\$336,916	\$344,416	\$7,500
36 Senior Transportation						
342.70	Bequest	58,709	58,709	58,709	58,709	\$0
342.80	Taxi Program	17,474	12,974	12,974	12,974	\$0
	Subtotal	\$76,183	\$71,683	\$71,683	\$71,683	\$0
52 Core Area Maintenance						
340	Street Light Replacement and Maintenance Fund	\$105,000	\$120,000	\$135,000	\$120,000	(\$15,000)
72 Meas.J Return-to-Source						
348.4	Program 28C	\$183,146	\$217,778	\$256,623	\$2,319	(\$254,304)
74 School Bus Program						
341.0	Emergency Reserve	\$200,000	\$200,000	\$200,000	\$200,000	\$0
76 Insurance						
341.0	Insurance Reserve	\$500,000	\$500,000	\$500,000	\$500,000	\$0
TOTAL - RESTRICTED RESERVES		\$8,405,510	\$12,111,206	\$13,306,717	\$10,642,483	(\$2,664,234)

CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
SCHEDULE OF FUND TRANSFERS

		TRANSFER FROM:							
TRANSFER TO:		11	16	31	69	71	72	87	
FUND #	FUND	General Fund	Public Facilities	Recreation Programs	SB1 Gas Tax	Gas Tax	Measure J-Return to Source	Tax Increment Debt	TOTAL
11	General Fund		1,825,000	25,000					1,850,000
12	Parks Facilities	128,436		155,000					283,436
14	Capital Improvement Projects	1,100,000			1,387,768	1,136,244	1,055,905		4,679,917
16	Public Facilities	125,000		5,000					130,000
17	Parkland Acquisition	19,759							19,759
31	Recreation Programs								-
32	Parking Fund								-
34	Vehicle Abatement								-
36	Senior Transportation	40,000							40,000
37	Library Operations	367,156							367,156
38	Housing Successor Agency	215,000							215,000
51	Street Lighting								-
52	Core Area Maintenance	119,586							119,586
53	Stormwater Pollution	137,916							137,916
71	Gas Tax								-
72	Meas.J Return-to-Source								-
73	Supp. Law Enf. Services	367,835							367,835
74	School Bus Program								-
75	City Office Development		1,545,479						1,545,479
76	Insurance	578,279							578,279
78	General Obligation Bond Payments								-
87	Successor Agency								-
90	Redevelopment Debt							2,569,888	2,569,888
	TOTAL	3,198,966	3,370,479	185,000	1,387,768	1,136,244	1,055,905	2,569,888	12,904,250

* For details on transfers, see specific pages for each fund.

CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
SUMMARY OF CAPITAL IMPROVEMENT PROGRAM

03-Jan-24

CY	Project Name / Funding Source	State and Federal Grants & Measures	SB-1 RMRA	Gas Tax	Measure J	Measure J 28C	LFFA	General Fund	Waste Management Mitigation	Walkway Development	Fund Balances	Total
FUND 12 - PARKS FACILITIES												
	Buckeye Patio Design										112,000	\$112,000
	Community Center Playground										1,216,681	\$1,216,681
	Overhead							113,436				\$113,436
	Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$113,436	\$0	\$0	1,328,681	\$1,442,117

FUND 14 - CAPITAL IMPROVEMENT PROJECTS												
	2022 Surface Seal										58,449	58,449
9737	2023 Pathway Paving	60,000			302,601					217,804		580,405
9730	Traffic Calming & Safety Improvements										36,114	36,114
9722	Rain Garden										72,049	72,049
9736	2023 Paving Project		367,768	936,244		228,304			1,134,900		238,239	2,905,455
9735	Safety Improvements Near Schools										533,661	533,661
9734	PH Road Safe Routes	143,927										143,927
9723	Mt. Diablo Traffic Court Signal										125,000	125,000
	2024 Surface Seal and Pavement Repair		1,020,000		361,000	64,000		250,000	1,120,000		800,000	3,615,000
	Pathway Paving PHR (EBRPD Parking Lot to Springhill)	100,000			100,000							200,000
	Smart Signals Project	3,370,000					688,000					4,058,000
	Bridge Maintenance Design (Deck Treatment / Scour Erosion Mitigation)			200,000								200,000
	Pathway Design & Construction (Around Stanley School)	3,850,000					400,000	200,000				4,450,000
	Overhead							650,000			139,405	789,405
	Subtotal	7,523,927	1,387,768	1,136,244	763,601	292,304	1,088,000	1,100,000	2,254,900	217,804	2,002,917	17,767,465

	State and Federal Grants & Measures	SB-1 RMRA	Gas Tax	Measure J	Measure J 28C	LFFA	General Fund	Waste Management Mitigation	Walkway Development	Fund Balances	GRAND TOTAL
GRAND TOTAL:	\$7,523,927	\$1,387,768	\$1,136,244	\$763,601	\$292,304	\$1,088,000	\$1,213,436	\$2,254,900	\$217,804	\$3,331,598	\$19,209,582

CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
EXPENDITURE SUMMARY - GENERAL FUND

45294

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$3,060,140	\$3,404,775	\$4,145,155	\$3,615,771	\$4,554,416	9.9%
705	Temporary Personnel	125,509	286,520	155,754	286,716	216,860	39.2%
708	Overtime	45,189	27,857	26,500	12,985	10,289	-61.2%
711	Social Security	235,605	265,751	309,267	281,768	362,214	17.1%
714	Worker's Compensation	114,221	105,277	91,543	90,626	119,150	30.2%
721	Fringe Benefits	963,844	992,175	1,255,602	1,070,669	1,390,212	10.7%
Subtotal PERSONNEL		\$4,544,508	\$5,082,354	\$5,983,821	\$5,358,537	\$6,653,141	11.2%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$23,765	\$27,355	\$24,700	\$46,940	\$34,038	37.8%
743	Postage	15,879	20,942	8,749	21,798	19,170	119.1%
745	Printing & Binding	32,323	38,091	32,678	26,307	46,309	41.7%
746	Books & Software	28,692	25,906	32,370	40,454	129,139	299.0%
748	Special Departmental Supplies	96,375	115,911	121,776	109,431	126,439	3.8%
751	Maintenance of Vehicles	187,245	209,985	212,872	248,161	212,627	-0.1%
761	Maintenance of Equipment	27,035	36,269	27,500	36,096	28,700	4.4%
771	Maintenance of Buildings	47,985	80,264	55,950	64,641	57,834	3.4%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	100,510	16,730	19,765	16,879	19,246	-2.6%
801	Utilities-Water	119,143	114,010	135,500	92,559	113,625	-16.1%
805	Utilities-Sewer	6,558	5,970	7,087	5,412	6,650	-6.2%
811	Utilities-Gas & Electric	67,668	91,154	74,500	110,311	112,964	51.6%
821	Utilities-Telephones	88,394	97,388	83,632	99,867	100,585	20.3%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	17,059	15,431	22,295	17,038	25,416	14.0%
841	Rental Expense	364,348	366,758	415,500	419,947	386,433	-7.0%
843	Training	55,675	112,937	129,525	114,803	171,120	32.1%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	11,919	21,197	29,743	19,352	27,178	-8.6%
853	Community Promotion	44,979	1,401,478	115,720	125,541	162,285	40.2%
861	Contractual Services	3,174,623	3,774,929	4,216,339	3,896,400	4,797,535	13.8%
862	Reimbursable Emergency Response	104,381	118,828	669,290	76,033	75,000	-88.8%
862	Contract Sheriff Services	4,022,740	4,389,713	5,141,709	4,450,094	5,325,042	3.6%
866	Contractual-Recreation	595	1,335	1,500	2,799	3,000	100.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	240	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$8,637,895	\$11,082,819	\$11,578,699	\$10,040,861	\$11,980,334	3.5%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	9,274	94,856	199,000	53,273	322,000	61.8%
907	Equipment	577,679	455,439	719,257	666,201	620,945	-13.7%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$586,953	\$550,294	\$918,257	\$719,474	\$942,945	2.7%

BASE PROGRAM COST	\$13,769,356	\$16,715,467	\$18,480,777	\$16,118,871	\$19,576,419	5.9%
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999	Total Savings Carried Forward	\$0	\$0	\$224,793	\$0	\$275,430	22.5%
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TOTAL G.F. EXPENDITURES	\$13,769,356	\$16,715,467	\$18,705,570	\$16,118,871	\$19,851,850	6.1%
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CITY OF LAFAYETTE

2023-2024 FINAL BUDGET

EXPENDITURE SUMMARY - ALL FUNDS

03-Jan-24

		Actual 2020-2021 Expenditures	Actual 2021-2022 Expenditures	Final 2022-2023 Budget	Actual 2022-2023 Expenditures	Final 2023-2024 Budget	Increase Over Budget
PERSONNEL SERVICES							
702	Regular Personnel	\$4,449,730	\$4,911,608	\$5,755,389	\$5,181,597	\$6,352,402	10.4%
705	Temporary Personnel	441,180	674,827	565,782	672,668	620,602	9.7%
708	Overtime	47,844	39,122	31,500	21,966	38,189	21.2%
711	Social Security	366,724	413,023	464,200	431,155	536,795	15.6%
714	Worker's Compensation	174,559	159,863	137,403	136,540	252,184	83.5%
721	Fringe Benefits	1,434,859	1,441,153	1,834,977	1,615,767	2,287,561	24.7%
Subtotal PERSONNEL		\$6,914,898	\$7,639,595	\$8,789,251	\$8,059,692	\$10,087,734	14.8%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$26,987	\$33,233	\$35,585	\$55,282	\$44,835	26.0%
743	Postage	17,618	34,631	27,531	36,407	36,199	31.5%
745	Printing & Binding	46,405	65,203	71,328	61,606	85,009	19.2%
746	Books & Software	28,892	25,906	35,720	41,792	132,639	271.3%
748	Special Departmental Supplies	139,050	180,316	233,050	211,137	217,350	-6.7%
751	Maintenance of Vehicles	214,707	259,218	267,872	305,866	277,827	3.7%
761	Maintenance of Equipment	29,937	45,640	38,700	43,053	39,700	2.6%
771	Maintenance of Buildings	123,801	147,143	193,000	189,226	215,784	11.8%
781	Maintenance of Right of Way	0	0	0	906	125,000	N/A
791	Miscellaneous Expenses Under \$500	111,983	19,079	20,565	18,869	107,487	422.7%
801	Utilities-Water	157,835	148,434	180,400	124,909	161,525	-10.5%
805	Utilities-Sewer	11,429	10,057	15,237	11,392	21,939	44.0%
811	Utilities-Gas & Electric	159,035	200,598	217,000	247,155	271,944	25.3%
821	Utilities-Telephones	109,756	119,609	109,950	122,571	152,490	38.7%
825	Utilities-Garbage Disposal	0	0	60	865	489	714.3%
831	Utilities-Street Lighting	65,804	57,197	68,420	72,072	78,152	14.2%
835	Utilities-Traffic Signals	17,059	15,431	22,670	17,783	26,091	15.1%
841	Rental Expense	426,703	480,909	541,428	572,022	545,848	0.8%
843	Travel and Training	59,372	117,671	134,525	123,787	180,620	34.3%
850	Contingency	0	0	0	791	0	0.0%
851	Advertising/Legal Notices	11,919	22,575	31,293	22,061	29,377	-6.1%
853	Community Promotion	102,369	1,552,581	281,470	323,095	332,238	18.0%
861	Contractual Services	4,485,587	7,142,776	8,435,407	7,361,701	8,931,670	5.9%
861.5	Reimbursable Emergency Response	118,957	182,368	684,890	85,607	102,700	-85.0%
862	Contract Sheriff Services	4,665,204	5,062,918	5,711,771	5,021,009	5,868,148	2.7%
866	Contractual-Recreation	446,994	680,430	974,745	905,833	988,628	1.4%
881	Premium Payment-Liability	241,760	307,928	461,824	425,093	625,128	35.4%
885	Insurance and Surety Bonds	0	0	0	705	28,000	N/A
891	Claims Payments	26,745	21,547	25,000	12,341	25,000	0.0%
892	Debt Service	3,137,484	3,140,167	3,159,296	3,157,985	3,165,256	0.2%
896	Insurance Reserve	0	0	0	714	1,508	N/A
Subtotal OP'S AND MAINTENANCE		\$14,983,393	\$20,073,565	\$21,978,735	\$19,573,634	\$22,818,580	3.8%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$6,910,000	\$3,002,388	\$1,000	-100.0%
906	Improvements	4,115,328	5,998,779	9,965,185	4,425,341	19,838,246	99.1%
907	Equipment	621,265	513,707	774,257	714,242	673,945	-13.0%
908	Depreciation-Capital Equipment	0	0	0	853	2,000	N/A
Subtotal CAPITAL OUTLAY		\$4,736,593	\$6,512,486	\$17,649,442	\$8,142,824	\$20,515,191	16.2%

BASE PROGRAM COST	\$26,634,883	\$34,225,646	\$48,417,428	\$35,776,150	\$53,421,505	10.3%
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999	Total Savings Carried Forward	\$0	\$0	\$224,793	\$711	\$279,853	24.5%
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TOTAL EXPENDITURES	\$26,634,883	\$34,225,646	\$48,642,221	\$35,776,861	\$53,701,358	10.4%
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CITY OF LAFAYETTE

2023-2024 FINAL BUDGET

EXPENDITURE SUMMARY - GENERAL FUND

GENERAL FUND		Actual	Actual	Final	Actual	Final	Increase
<i>Council, Commissions, and Community Support</i>		2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	Over
		Expenditures	Expenditures	Budget	Expenditures	Budget	Budget
110	City Council	\$290,432	\$1,035,863	\$346,500	\$242,565	\$301,785	-12.9%
115	Public Art	17,352	26,323	147,486	21,018	176,919	20.0%
120	Trans/Circ Commission	74,704	178,030	323,212	298,809	243,023	-24.8%
130	Crime Prevention Com.	102,789	116,779	150,074	147,873	106,939	-28.7%
140	Parks, Trails & RecCommission	74,559	89,473	173,171	112,738	180,925	4.5%
141	Senior Services	146,487	83,463	90,796	73,200	148,784	63.9%
142	Youth Commission	30,074	33,364	35,999	30,330	37,975	5.5%
150	Planning Commission	292,224	234,805	290,218	235,138	332,486	14.6%
151	Design Rev. Commission	289,576	218,309	317,584	206,421	321,652	1.3%
152	General Plan Advisory Committee (GPAC)	101,324	901,674	818,302	499,619	609,455	-25.5%
153	Environmental Task Force	8,585	23,507	38,770	24,385	43,281	11.6%
Subtotal		\$1,428,106	\$2,941,589	\$2,732,112	\$1,892,096	\$2,503,223	-8.4%

Police Services

210	Police Services	\$4,913,917	\$5,216,841	\$6,037,133	\$5,491,698	\$6,426,068	6.4%
215	Traffic Enforcement	647,660	678,661	585,410	585,410	617,665	5.5%
220	Emergency Prep. Comm.	83,567	82,314	202,371	156,433	126,143	-37.7%
230	Crossing Guards	0	111,602	90,000	90,000	140,000	55.6%
Subtotal		\$5,645,144	\$6,089,418	\$6,914,914	\$6,323,542	\$7,309,876	5.7%

Public Works

310	Road & Drain Maintenance	\$712,625	\$854,204	\$987,824	\$881,071	\$980,603	-0.7%
320	Traffic Maintenance	405,066	500,070	541,022	472,598	552,433	2.1%
340	Parks & Trails Maint.	360,056	471,566	602,009	434,871	656,179	9.0%
350	Comm. Ctr. Maint.	240,340	295,213	324,429	323,999	329,604	1.6%
360	Emergency Response	163,685	772,754	646,080	421,301	826,279	27.9%
Subtotal		\$1,881,773	\$2,893,808	\$3,101,365	\$2,533,840	\$3,345,099	7.9%

Planning and Engineering

410	Planning Services	\$666,329	\$660,593	\$956,564	\$815,840	\$1,540,931	61.1%
415	Code Enforcement	87,291	171,885	255,609	255,608	226,663	-11.3%
420	Engineering Services	851,295	964,599	1,113,994	974,765	1,253,451	12.5%
Subtotal		\$1,604,915	\$1,797,077	\$2,326,167	\$2,046,212	\$3,021,045	29.9%

Administration

510	City Manager	\$469,546	\$561,574	\$655,330	\$591,570	\$772,606	17.9%
520	Legal Services	1,059,058	459,777	592,832	592,832	522,352	-11.9%
530	City Clerk	219,079	217,686	244,850	218,206	262,883	7.4%
540	Administrative Services	886,081	972,489	1,070,821	991,810	1,182,902	10.5%
545	Communications	279,186	242,933	347,655	251,739	323,574	-6.9%
560	Technology Services	83,539	143,686	141,630	101,857	193,897	36.9%
Subtotal		\$2,996,487	\$2,598,145	\$3,053,117	\$2,748,015	\$3,258,213	6.7%

Rent and Expenses

550	Rent and Expenses	\$205,151	\$395,429	\$577,895	\$575,166	\$414,394	-28.3%
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Subtotal General Fund		\$13,761,576	\$16,715,467	\$18,705,570	\$16,118,871	\$19,851,850	6.1%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
EXPENDITURE SUMMARY - ALL FUNDS

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
<i>CAPITAL IMPROVEMENT FUNDS</i>							
12	Parks Facilities	\$123,638	\$1,194,735	\$1,086,352	\$312,331	\$1,373,746	26.5%
14	Capital Improvement Projects	4,380,365	5,111,258	9,216,276	4,007,150	18,556,870	101.3%
16	Public Facilities	0	0	7,110,000	3,551,713	51,344	-99.3%
17	Parkland Acquisition	0	39,514	143,761	33,989	145,566	1.3%
	Subtotal	\$4,504,003	\$6,345,507	\$17,556,389	\$7,905,183	\$20,127,525	14.6%

ENTERPRISE FUNDS

31	Recreation Programs	\$1,341,294	\$1,569,519	\$1,980,624	\$1,975,933	\$2,033,976	2.7%
32	Parking Fund	376,173	459,996	486,637	486,636	486,720	0.0%
34	Vehicle Abatement	7,240	7,832	9,197	8,232	9,722	5.7%
36	Senior Transportation	104,871	148,157	216,223	165,691	202,949	-6.1%
37	Library Operations	770,468	920,343	1,221,771	1,060,192	1,474,446	20.7%
	Subtotal	\$2,600,047	\$3,105,847	\$3,914,452	\$3,696,684	\$4,207,812	7.5%

ASSESSMENT DISTRICT FUNDS

51	Street Lighting	\$12,513	\$11,357	\$26,920	\$15,462	\$29,587	9.9%
52	Core Area Maintenance	429,571	488,635	565,421	475,660	632,120	11.8%
53	Stormwater Pollution	489,128	619,364	700,231	700,232	635,957	-9.2%
	Subtotal	\$931,212	\$1,119,356	\$1,292,572	\$1,191,354	\$1,297,664	0.4%

GOVERNMENTAL FUNDS

71	Gas Tax	\$0	\$0	\$0	\$0	\$0	0.0%
72	Meas.J Return-to-Source	56,556	58,781	127,109	126,033	140,577	10.6%
73	Supp. Law Enf. Services	642,464	673,205	570,062	570,062	533,106	-6.5%
74	School Bus Program	637,724	2,425,630	2,511,605	2,487,357	2,591,276	3.2%
75	City Office Development	10,083	0	1,665,883	10,000	0	N/A
76	Insurance	255,828	311,940	473,824	409,836	578,279	22.0%
78	General Obligation Bond Payments	594,908	598,279	593,408	591,386	594,273	0.1%
	Subtotal	\$2,197,562	\$4,067,835	\$5,941,891	\$4,194,674	\$4,437,510	-25.3%

REDEVELOPMENT AGENCY

87	Successor Agency	\$77,607	\$329,747	\$331,342	\$77,607	\$332,969	0.5%
90	Redevelopment Debt	2,545,913	2,542,263	2,565,888	2,541,013	2,541,888	-0.9%
	Subtotal	\$2,623,520	\$2,872,010	\$2,897,230	\$2,618,620	\$2,874,857	-0.8%

GRAND TOTAL OF ALL FUNDS		\$26,617,921	\$34,226,021	\$50,308,104	\$35,725,387	\$52,797,218	4.9%
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City of Lafayette Investment Policy

I. Introduction

The purpose of this document is to identify various policies and procedures that control the investment of City funds.

The investment policies and practices of the City of Lafayette ("the City") are based on state law and prudent money management. All funds will be invested in accordance with this Policy, and California government Code Sections 53601, et seq. If the City issues bonds in the future, the investment of bond proceeds will be further restricted by the provisions of relevant bond documents.

II. Scope

This policy covers all funds (except retirement funds) and investment activities under the direction of the City.

III. Objectives

The primary objectives, in priority order, of the investment activities of the City shall be:

- 1) Safety. The first priority for the investment program shall be the safety of principal investment. Speculation or risky investment media will be avoided even though high interest rates might be offered.
- 2) Liquidity. Investments must be carefully coordinated with the City's periodic cash needs. It is urgent that current available cash not be assigned to an investment with a time commitment which will result in the shortage of cash for either operations or capital purposes at some future time.
- 3) Return on Investment. After exercising maximum safety in investment media and responsible spacing of maturity, every effort shall then be made to obtain the highest earnings from investments of City money within the limits prescribed by State law for local government investment.

IV. Delegation of Authority

The management responsibility for the investment program is hereby delegated to the City Manager or his/her designee who shall monitor and review all investments for consistency with this investment policy. No person may engage in an investment transaction except as provided under the limits of this policy. The City may delegate its investment decision making and execution authority to an investment advisor. The advisor shall follow the policy and such other written instructions as are provided.

V. Ethics and Conflict of Interest

City employees and officers involved in the investment process shall refrain from personal business activities that materially conflicts with proper execution of the investment program, or impairs their ability to make impartial decisions.

VI. Permitted Investment Instruments

1. Government obligations for which the full faith and credit of the United State are pledged for the payment of principal and interest.
2. Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
3. Commercial paper rated in the highest short-term rating category, as provided for by a nationally recognized statistical-rating organization (NRSRO). The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (1) or paragraph (2):
 - (1) The entity meets the following criteria:
 - (A) Is organized and operating in the United States as a general corporation.
 - (B) Has total assets in excess of five hundred million dollars (\$500,000,000).
 - (C) Has debt other than commercial paper, if any, that is rated "A" or higher by a NRSRO.
 - (2) The entity meets the following criteria:
 - (A) Is organized within the United States as a special purpose corporation, trust, or limited liability company.
 - (B) Has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond.
 - (C) Has commercial paper that is rated "A-1" or higher, or the equivalent, by a NRSRO. Eligible commercial paper shall have a maximum maturity of 270 days or less. Purchases of eligible commercial paper may not exceed 25 percent of the City's investment portfolio, nor may purchases represent more than 10 percent of the outstanding paper of an issuing corporation.
4. FDIC insured or fully collateralized time certificates of deposit in financial institutions located in California.
5. Negotiable certificates of deposit or deposit notes issued by a nationally or state-chartered bank or a state or federal savings and loan association or by a state-licensed branch of a foreign bank; provided that the senior debt obligations of the issuing institution are rated "AA" or better by Moody's or Standard & Poor's.

Purchase of negotiable certificates of deposit may not exceed 30 percent of the City's investment portfolio.

6. State of California's Local Agency Investment Fund.

7. Fully FDIC insured savings account or money market account.
8. Shares of beneficial interest issued by diversified management companies, as defined in Section 23701m of the Revenue and Taxation Code, investing in the securities and obligations authorized by sections a through m of Government Code section 53601. To be eligible for investment pursuant to this subdivision these companies shall either: (1) attain the highest ranking letter or numerical rating provided by not less than two of the three largest nationally recognized rating services or (2) have an investment advisor registered with the Securities and Exchange Commission with not less than five years experience investing in securities and obligations authorized by Government Code Section 53601 and with assets under management in excess of \$500,000,000.

The purchase price of shares shall not exceed 15 percent of the investment portfolio of the City.

9. Medium-term corporate notes with a maximum maturity of five years, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Securities eligible for investment shall be rated "AA" or better by a nationally recognized rating service. Purchases of medium term notes may not exceed 10% of the market value of the portfolio.
10. Bonds, notes, warrants, or other evidences of indebtedness of any local agency within this state. Eligible investments must be rated AA or better by a nationally recognized rating service.
11. Bankers Acceptances that are drawn on and accepted by a commercial bank. Purchases of bankers acceptances may not exceed 180 days' maturity nor exceed 20% of the market value of the City's portfolio.
12. Shares of beneficial interest issued by a joint powers authority organized pursuant to Section that invests in the securities and obligations authorized in subdivisions (a) to (n), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:
 - (1) The adviser is registered or exempt from registration with the Securities and Exchange Commission.
 - (2) The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (n), inclusive.
 - (3) The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).

Credit criteria listed in this section refers to the credit of the issuing organization at the time the security is purchased.

The following is a listing of the City's allowable investments relative to the investments permitted for California governmental entities under Government Code §53601.

Investment Type	City Minimum Quality Parameters	Code Minimum Quality Parameters	City Maximum % of Portfolio	Code Maximum % of Portfolio	City Maximum Maturity	Code Maximum Maturity
U.S. Treasury Obligations	None	None	None	None	5 Years	5 Years
Federal Agency Obligations	None	None	None	None	5 Years	5 Years
Commercial Paper	A1/P1	A1/P1	25%	25%	270 Days	270 Days
Collateralized Bank Deposits	None	None	None	None	5 Years	5 Years
Negotiable Certificates of Deposits	AA	None	30%	30%	5 Years	5 Years
Local Agency Investment Fund	None	None	\$40 million	\$40 million	N/A	N/A
Time Deposits	None	None	None	None	5 Years	5 Years
Money Market Mutual Funds	Multiple ¹	Multiple ¹	15%	20%	N/A	N/A
Medium-Term Notes	AA	A	10%	30%	5 Years	5 Years
CA Local Agency Obligations	AA	None	None	None	5 Years	5 Years
Bankers Acceptances	A1/P1	A1/P1	20%	40%	180 Days	180 Days

¹Must receive the highest rating by two of the three largest nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC and has not less than five years experience managing money market funds with assets under management in excess of \$500 million.

VII. Maximum Maturity

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the City to meet all projected obligations.

Unless otherwise noted within this investment policy, the City may not invest in a security that exceeds five (5) years from the date of purchase.

VIII. Reporting Requirements

Quarterly investment reports shall be submitted to the City Council as a Consent Calendar item. The reports shall include, at a minimum, the following information for individual investment:

- Description of investment instrument
- Issuer name

- Yield to maturity
- Purchase date
- Maturity date
- Purchase price
- Par value
- Current market value for securities with maturity greater than 12 months

The quarterly report shall also (i) state compliance of the portfolio to the statement of investment policy, or manner in which the portfolio is not in compliance, (ii) include a description of any of the City's funds, investments or programs that are under the management of contracted parties, including lending programs, and (iii) include a statement denoting the ability of the City to meet its expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.

This quarterly report shall be submitted within thirty days following the end of the quarter. The City shall not be required to submit a quarterly report to the Council if, during the entire reporting period, the City has maintained 100 percent of its investment portfolio in the Local Agency Investment Fund.

IX. Safekeeping and Custody

The assets of the City shall be secured through third-party custody and safekeeping procedures. Bearer instruments shall be held only through third-party institutions.

X. Annual Review of the Investment Policy

The City Manager and/or Administrative Services Director shall annually submit to the Council a statement of investment policy, which the Council shall consider at a public meeting. Any change in the policy shall also be reviewed by the Council at a public meeting.

CITY OF LAFAYETTE

2023-2024 FINAL BUDGET

MONTHLY SALARY RANGES FOR CITY POSITIONS

POSITION	NUMBER OF EMPLOYEES	MINIMUM	MAXIMUM
Accountant	1.00	7,082	9,901
Accounting Assistant	1.00	5,329	7,450
Administrative Analyst	5.00	7,841	10,962
Administrative Assistant	1.00	4,948	6,918
Administrative Services Director	1.00	15,011	20,986
Assistant Administrative Services Director	1.00	13,099	18,312
Assistant Engineer	0.00	8,088	11,307
Assistant Planning Director	1.00	11,726	16,393
Assistant Planner	2.00	6,779	9,477
Assistant Recreation Coordinator	1.00	4,511	6,306
Associate Engineer	1.00	8,986	12,563
Associate Planner	0.00	7,532	10,530
City Clerk	1.00	10,727	14,996
City Manager	1.00	15,122	21,140
Code Enforcement Officer	1.75	6,491	9,075
Communications Analyst	1.00	7,841	10,962
Construction Inspector	2.00	6,908	9,657
Department Assistant	2.50	5,690	7,955
Engineering Services Manager	1.00	11,998	16,773
Facilities Maintenance Worker I	1.00	4,980	6,962
Facilities Maintenance Worker II	1.00	5,478	7,659
Maintenance Supervisor	2.00	8,250	11,534
Parking Enforcement Officer	1.00	4,750	6,641
Parks and Recreation Director	1.00	13,684	19,130
Planning & Building Director	1.00	14,657	20,491
Planning Technician	2.00	5,431	7,593
Police Services Assistant	2.00	5,917	8,272
Public Works Director & City Engineer	1.00	14,320	20,020
Public Works Maintenance Manager	1.00	10,355	14,476
Recreation Coordinator	3.25	5,307	7,419
Recreation Manager	1.00	10,355	14,476
Recreation Supervisor	0.85	7,501	10,486
Senior Construction Inspector	1.00	7,944	11,106
Senior Engineer	2.00	10,335	14,448
Senior Planner	3.00	8,662	12,110
Transportation Program Manager	2.00	10,508	14,690

TOTAL: 51.35

CITY OF LAFAYETTE

2023-2024 FINAL BUDGET

APPROPRIATION LIMITATION

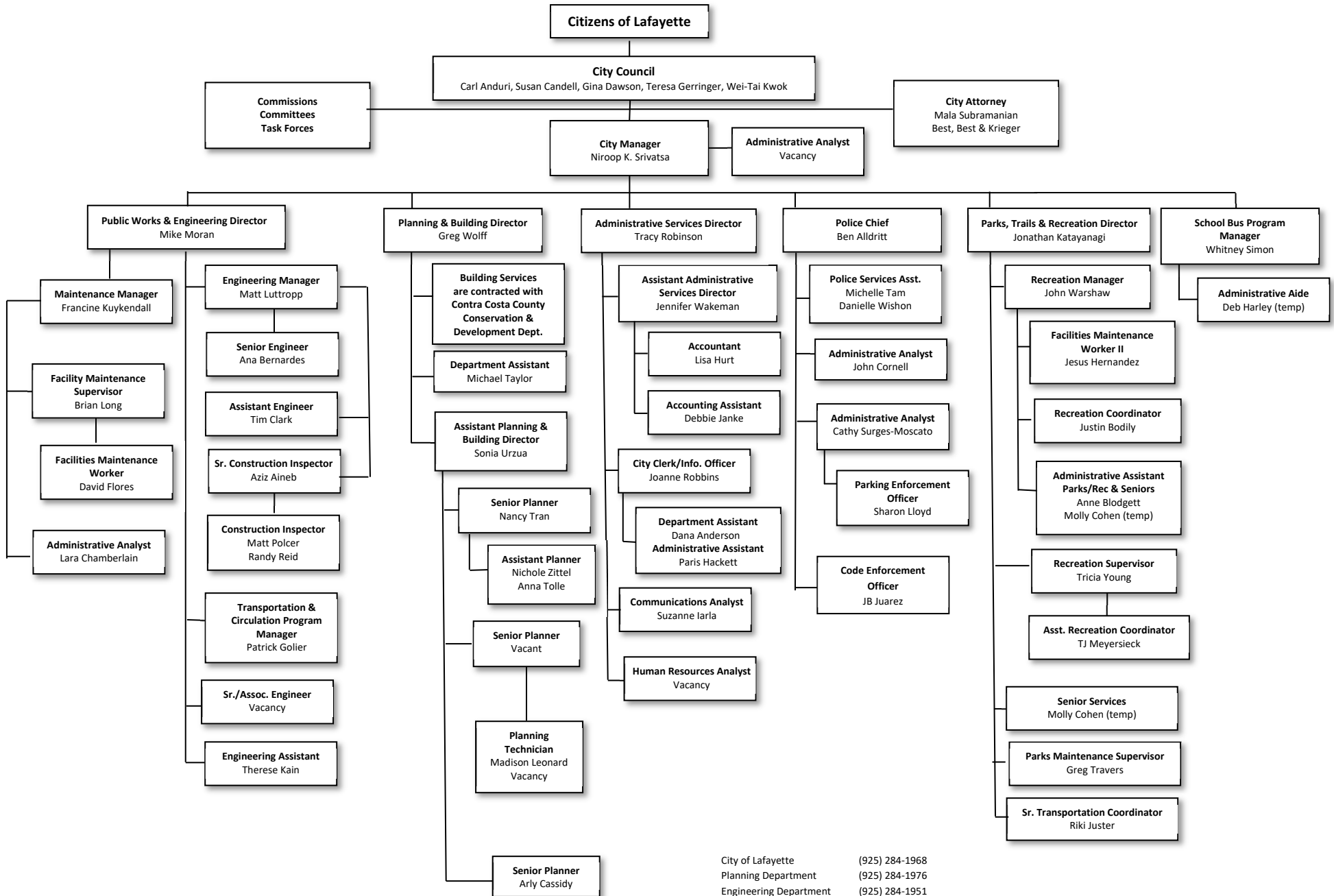
DESCRIPTION

The Appropriations Limitation imposed on cities by Propositions 4 and 111 creates restrictions on the amount of revenue that can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal year and is increased each year using the growth of population and inflation. Not all revenues are restricted by the limit, only those referred to as "proceeds of taxes."

In addition, proceeds of taxes can be spent on several types of appropriations that do not count against the limit. The law allows a city to spend tax proceeds on voter approved debt and the costs of complying with court orders and federal mandates, with certain restrictions. Proposition 111 expanded these exempt categories to include expenditures of "qualified capital outlay" beginning in 1990-91. Appropriations for these excludable categories do not count against the limit.

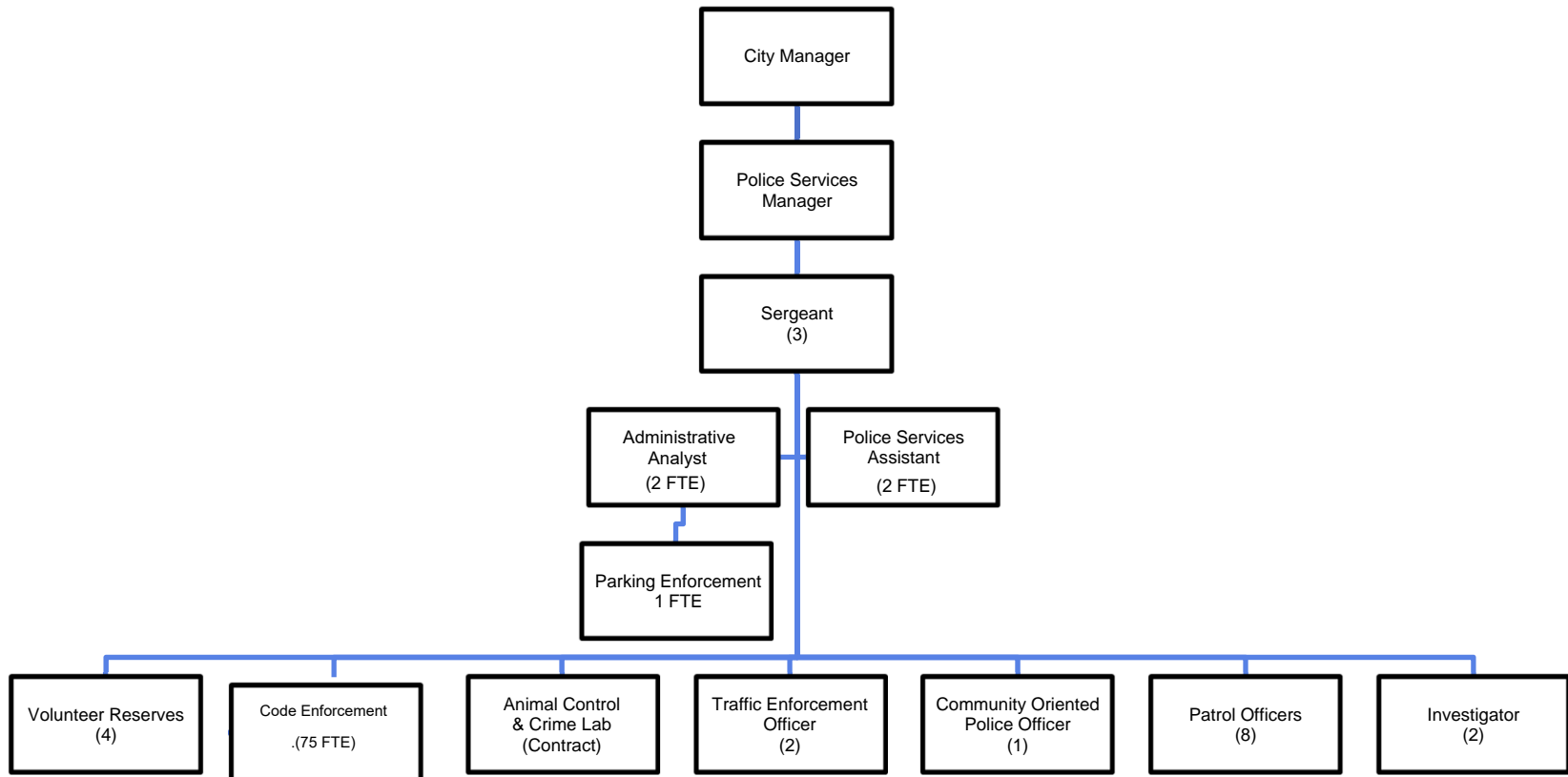
CALCULATION OF LIMIT						
Fiscal Year	City Change in Population	Change in Per Capita Personal Income	Total Increase	Annual Appropriations Limitation	Current Anticipated Revenue	Amount Under / (Over) Limit
1987-88	1.0190	1.0347	1.0544	4,875,328		
1988-89	1.0233	1.0466	1.0710	5,221,407		
1989-90	1.0274	1.0519	1.0807	5,642,890		
1990-91	1.0316	1.0421	1.0750	6,066,278		
1991-92	1.0269	1.0414	1.0694	6,487,360		
1992-93	1.0205	0.9936	1.0140	6,577,981		
1993-94	1.0210	1.0272	1.0488	6,898,797		
1994-95	1.0162	1.0071	1.0234	7,060,332		
1995-96	1.0179	1.0472	1.0659	7,525,925		
1996-97	1.0087	1.0467	1.0558	7,945,919		
1997-98	1.0086	1.0467	1.0557	8,388,519		
1998-99	1.0161	1.0415	1.0583	8,877,303		
1999-00	1.0114	1.0453	1.0572	9,385,231		
2000-01	1.0061	1.0491	1.0555	9,906,106		
2001-02	1.0171	1.0782	1.0966	10,863,405		
2002-03	1.0176	0.9873	1.0047	10,914,207		
2003-04	1.0430	1.0231	1.0671	11,646,477		
2004-05	1.0120	1.0328	1.0452	\$12,172,824		
2005-06	1.0180	1.0526	1.0715	\$13,043,750		
2006-07	1.0000	1.0396	1.0396	\$13,560,283		
2007-08	1.0113	1.0442	1.0560	\$14,319,651		
2008-09	1.0136	1.0429	1.0571	\$15,137,066		
2009-10	1.0116	1.0062	1.0179	\$15,407,595		
2010-11	1.0110	0.9746	0.9853	\$15,181,420		
2011-12	1.0077	1.0330	1.0410	\$15,803,162		
2012-13	1.0068	1.0377	1.0448	\$16,510,454		
2013-14	1.0747	1.0595	1.1386	\$18,799,575		
2014-15	1.0128	0.9977	1.0105	\$18,996,417		
2015-16	1.0188	1.0382	1.0577	\$20,092,855		
2016-17	1.0078	1.0537	1.0619	\$21,336,982		
2017-18	1.0063	1.0369	1.0434	\$22,263,700		
2018-19	1.0094	1.0367	1.0464	\$23,297,737		
2019-20	1.0096	1.0385	1.0485	\$24,426,969		
2020-21	0.9984	1.0373	1.0356	\$25,297,554		
2021-22	1.0015	1.0573	1.0589	\$26,787,224		
2022-23	0.9939	1.0755	1.0689	\$28,633,921		
2023-24	0.9954	1.0444	1.0396	\$29,767,703	\$19,532,811	\$10,234,892

City of Lafayette Organization Chart



City of Lafayette (925) 284-1968
 Planning Department (925) 284-1976
 Engineering Department (925) 284-1951
 Public Works Department (925) 934-3908
 Parks & Recreation (925) 284-2232
 Email: FirstInitialLastName@lovelafayette.org

CITY OF LAFAYETTE
2023-24 FINAL BUDGET
ORGANIZATION CHART POLICE
DIVISION DETAIL



CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
REVENUE ESTIMATE - General Fund

GENERAL FUND REVENUES		Actual 2020-2021 Revenues	Actual 2021-2022 Revenues	Final 2022-2023 Budget	Actual 2022-2023 Revenues	Final 2023-2024 Budget	Increase Over Budget
400 TAXES							
401	Sales and Use Tax	2,849,976	3,373,804	3,495,000	\$3,452,232	3,506,000	0.3%
402	Property Taxes and Subventions	5,770,602	6,142,556	6,357,546	6,703,593	6,971,737	9.7%
411	State Motor Vehicle In-Lieu Tax	3,391,221	3,542,984	3,613,843	3,819,688	3,972,476	9.9%
403.1	Franchise Tax - PG&E	393,375	407,924	415,000	471,217	470,000	13.3%
403.2	Franchise Tax - Cable Television	550,754	570,993	550,000	558,070	550,000	0.0%
403.3	Franchise Tax - Waste Disposal	568,093	583,884	585,000	607,765	625,998	7.0%
403.31	Additional Fees - Solid Waste	0	0	0	0	0	0.0%
404	Real Property Transfer Tax	555,738	613,648	450,000	389,152	425,000	-5.6%
405	Transient Occupancy Tax	263,680	703,833	725,000	816,536	850,000	17.2%
	TAXES	\$14,343,439	\$15,939,624	\$16,191,389	\$16,818,253	\$17,371,211	7.3%
410 REVENUE FROM OTHER GOVERNMENT AGENCIES							
418	Intergovernmental	0	42,557	72,000	0	0	N/A
419	Federal & State Grants	678,253	3,186,188	3,186,188	3,166,188	0	N/A
	GOVERNMENT REVENUE	\$678,253	\$3,228,745	\$3,258,188	\$3,166,188	\$0	\$0
420 FEES FOR SERVICE							
421	Administrative Fees	61	15	25	1,199	100	300.0%
422	Police Fees	4,914	7,064	5,000	6,587	6,000	20.0%
423	Engineering Fees	371,365	466,215	400,000	344,739	375,000	-6.3%
424	Planning Fees	1,029,034	1,163,502	1,000,000	1,092,928	950,000	-5.0%
425	Public Works Fees	115,837	111,253	50,000	58,081	25,000	-50.0%
426	Other Fees for Service	8,154	3,156	5,000	5,790	3,500	-30.0%
	FEES FOR SERVICE	\$1,529,366	\$1,751,204	\$1,460,025	\$1,509,325	\$1,359,600	-6.9%
430 INVESTMENT REVENUE							
431	Investment Earnings	261,983	238,255	263,000	467,134	400,000	52.1%
430	RDA Earnings	0	0	0	0	0	0.0%
432	Rental of Property	62,122	58,450	50,000	44,486	50,000	0.0%
	INVESTMENT REVENUE	\$324,105	\$296,705	\$313,000	\$511,619	\$450,000	43.8%
440 FINES AND FORFEITURES							
441	Vehicle Code Fines	27,202	41,037	40,000	32,814	40,000	0.0%
	FINES AND FORFEITURES	\$27,202	\$41,037	\$40,000	\$32,814	\$40,000	0.0%
450 OTHER REVENUE							
451	Reimbursements	30,499	101,587	25,000	113,819	25,000	0.0%
453.5	Senior Services Revenue	2,467	4,334	3,000	6,608	5,000	66.7%
454	Revenue from Sale of Property	96	17,342	0	0	0	0.0%
458	Youth Activity Revenue	792	0	4,000	6,631	7,000	75.0%
459	Other Revenue	52,408	2,565,844	275,000	311,970	275,000	0.0%
	OTHER REVENUE	\$86,262	\$2,689,108	\$307,000	\$439,028	\$312,000	1.6%
TOTAL GENERAL FUND REVENUE		\$16,988,627	\$23,946,423	\$21,569,602	\$22,477,226	\$19,532,811	-9.4%

**CITY OF LAFAYETTE
2023-2024 FINAL BUDGET**

REVENUE ESTIMATE - Capital Improvement Funds

		<i>Actual 2020-2021 Revenues</i>	<i>Actual 2021-2022 Revenues</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Revenues</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
12 Parks Facilities							
419	State and Federal Grants	0	291,000	194,000	194,112	0	N/A
426	Park Facilities Fees	219,676	152,269	3,014,000	215,897	150,000	-95.0%
431	Investment Earnings	5,021	2,581	4,000	12,045	0	N/A
453	Donations, Gifts, and Grants	0	0	0	0	0	0.0%
459	Other Revenue	0	0	0	0	0	0.0%
	Subtotal	\$224,697	\$445,850	\$3,212,000	\$422,054	\$150,000	-95.3%
14 Capital Improvement Projects							
410	Revenues from Government Agencies	0	0	60,000	0	6,470,000	10683.3%
419	State and Federal Grants	699,000	0	487,000	0	1,242,000	155.0%
403.31	Additional Fees - Solid Waste	1,022,282	1,073,677	1,104,708	1,122,391	1,157,736	4.8%
420.1	Walkways Fee	14,730	6,327	15,000	12,184	12,184	-18.8%
420.3	Drainage Impact Fees	56,514	53,635	50,000	68,482	68,482	37.0%
424	Regional Fees	67,415	32,270	55,000	56,979	56,979	3.6%
429	Measure J	0	0	0	0	0	0.0%
431	Investment Earnings	16,820	14,796	10,000	105,990	10,000	0.0%
451	Reimbursable Revenue	81,220	79,185	0	418,132	0	0.0%
459	Other Revenue	0	1,875	0	0	688,000	N/A
	Subtotal	\$1,957,981	\$1,261,765	\$1,781,708	\$1,784,159	\$9,705,381	444.7%
16 Public Facilities							
431	Investment Earnings	2,093	1,814	1,500	38,571	15,000	900.0%
459	Other Revenue	0	0	0	0	47,040	0.0%
432	Rental Income	0	0	0	19,600	0	0.0%
	Subtotal	\$2,093	\$1,814	\$1,500	\$58,171	\$62,040	4036.0%
17 Parkland Aquisition							
426	Parkland Dedication Fees	225,643	168,965	3,115,115	251,414	15,000	-99.5%
419	State and Federal Grants	0	0	0	0	0	0.0%
431	Investment Earnings	10,119	8,341	10,000	45,820	10,000	0.0%
	Subtotal	\$235,762	\$177,307	\$3,125,115	\$297,234	\$25,000	-99.2%
TOTAL CAPITAL IMPROVEMENT FUND REVENUE		\$2,420,533	\$1,886,735	\$8,120,323	\$2,561,618	\$9,942,421	22.4%

CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
REVENUE ESTIMATE - Enterprise Funds

		<i>Actual 2020-2021 Revenues</i>	<i>Actual 2021-2022 Revenues</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Revenues</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
31 Recreation Programs							
431	Investment Earnings	3,779	4,181	3,000	26,373	15,000	400.0%
432	Rental of Buildings	39,168	62,304	40,000	78,619	75,000	87.5%
642.5	Tiny Tots	189,539	209,990	210,000	222,636	212,000	1.0%
649	Non-Summer Program Fees	797,070	870,557	875,000	1,223,564	1,208,000	38.1%
648	Summer Program Fees	413,550	663,081	660,000	731,841	650,000	-1.5%
	Subtotal	\$1,443,105	\$1,810,114	\$1,788,000	\$2,283,032	\$2,160,000	20.8%
32 Parking Fund							
431	Investment Earnings	8	684	0	1,487	0	0.0%
441	Parking Citation Fines	54,690	105,104	100,000	156,666	140,000	40.0%
459	Other Revenue	2,686	38,400	0	0	0	N/A
631.1	Lockboxes	2,317	6,245	6,200	3,346	6,200	0.0%
631.2	Parking Meters	108,594	184,649	200,000	198,914	283,000	41.5%
631.3	Parking Permits -- City Lots	21,420	21,420	21,420	21,420	21,420	0.0%
631.4	Parking Permits -- Residential	3,825	3,774	4,000	3,784	4,000	0.0%
631.5	EV Charging Station Rebates	0	5,574	38,400	8,811	10,000	-74.0%
	Subtotal	\$193,539	\$365,851	\$370,020	\$394,428	\$464,620	25.6%
34 Vehicle Abatement							
422	Abandoned Vehicle Fees	11,513	146	11,500	8,776	11,500	0.0%
431	Investment Earnings	189	148	150	721	150	0.0%
	Subtotal	\$11,702	\$294	\$11,650	\$9,497	\$11,650	0.0%
36 Senior Transportation							
419	Revenues from Gov't Agency	69,491	130,416	110,000	207,595	100,000	-9.1%
431	Investment Earnings	581	405	0	2,631	0	0.0%
433	Fares & Rental	2,591	10,122	12,500	12,673	12,500	0.0%
434	Advertising	0	0	0	0	0	0.0%
451	Reimbursable Revenue	0	0	0	0	0	0.0%
459	Other Income	0	0	15,000	0	0	N/A
453	Gifts & Grants	2,529	9,225	15,000	8,993	23,000	53.3%
	Subtotal	\$75,192	\$150,168	\$152,500	\$231,891	\$135,500	-11.1%
37 Library Operations							
432	Lease Income	24,723	35,263	30,000	42,830	30,000	0.0%
453	Gifts & Grants (LLLC Foundation)	679,288	610,791	1,235,893	1,304,114	1,077,289	-12.8%
459	Other Income	0	113,443	0	0	0	0.0%
	Subtotal	\$704,011	\$759,497	\$1,265,893	\$1,346,944	\$1,107,289	-12.5%
TOTAL ENTERPRISE FUND REVENUE		\$2,427,549	\$3,085,924	\$3,588,063	\$4,265,794	\$3,879,059	8.1%

CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
REVENUE ESTIMATE - Assessment District Funds

		<i>Actual 2020-2021 Revenues</i>	<i>Actual 2021-2022 Revenues</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Revenues</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
51 Street Lighting							
402	Property Taxes / Assessments	23,393	24,130	23,328	25,701	23,328	0.0%
431	Investment Earnings	667	543	400	2,975	400	0.0%
	Subtotal	\$24,060	\$24,673	\$23,728	\$28,675	\$23,728	0.0%
52 Core Area Maintenance							
402	Property Taxes / Assessments	346,577	371,772	371,772	392,848	392,848	5.7%
431	Investment Earnings	324	503	100	6,479	100	0.0%
459	Other Revenue	0	0	0	0	0	0.0%
	Subtotal	\$346,901	\$372,275	\$371,872	\$399,327	\$392,948	5.7%
53 Stormwater Pollution							
402	Property Taxes / Assessments	368,392	369,401	360,000	367,981	360,000	0.0%
451	Reimbursement for Emergency Response	0	0	0	0	0	0.0%
431	Investment Earnings	306	106	125	3,482	125	0.0%
459	Other Revenue	3,988	4,918	0	2,500	0	0.0%
	Subtotal	\$372,685	\$374,425	\$360,125	\$373,963	\$360,125	0.0%
TOTAL ASSESSMENT DISTRICT FUND REVENUE		\$743,645	\$771,373	\$755,725	\$801,965	\$776,801	2.8%

CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
REVENUE ESTIMATE - Governmental Funds

		<i>Actual 2020-2021 Revenues</i>	<i>Actual 2021-2022 Revenues</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Revenues</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
69 SB1 - Gas Tax							
410	SB1	511,461	511,111	510,000	567,378	628,463	N/A
431	Investment Earnings	1,139	330	250	1,677	500	100.0%
	Subtotal	\$512,600	\$511,441	\$510,250	\$569,055	\$628,963	23.3%
71 Gas Tax							
410.1	State Gas Tax 2105	130,444	140,714	163,606	144,718	166,825	2.0%
410.2	State Gas Tax 2106	84,545	90,891	102,075	92,222	104,012	1.9%
410.3	State Gas Tax 2107 & 2107.5	182,512	174,244	229,512	203,227	206,380	-10.1%
410.4	State Gas Tax 2103	170,823	200,471	249,751	207,200	251,925	0.9%
410.5	SB1 - TCRF Loan Repayment	0	0	0	0	0	0.0%
431	Investment Earnings	2,456	919	1,000	2,957	0	N/A
	Subtotal	\$570,780	\$607,240	\$745,944	\$650,325	\$729,142	-2.3%
72 Meas.J Return-to-Source							
410.6	Measure J Return-to-Source Funds	537,879	546,798	525,000	618,112	1,189,312	126.5%
410.65	Measure J Program 28C	30,181	34,632	30,000	38,845	35,000	0.0%
431	Investment Earnings	860	324	1,000	2,201	3,200	220.0%
	Subtotal	\$568,920	\$581,754	\$556,000	\$659,158	\$1,227,512	120.8%
73 Supp. Law Enforcement Services							
419	COPS Grant	156,727	161,285	155,000	165,271	165,271	6.6%
431	Investment Earnings	224	354	0	1,446	0	0.0%
	Subtotal	\$156,950	\$161,639	\$155,000	\$166,717	\$165,271	6.6%
74 Bus Program							
429.5	Measure J & C	1,416,083	1,405,703	1,613,817	1,703,817	1,544,437	-4.3%
429.1	Contributions from Parents	17,517	908,765	924,440	1,032,308	1,007,568	9.0%
429.3	One Trip Passes	567	31,026	25,000	35,730	25,000	0.0%
431	Investment Earnings	4,495	6,292	1,000	35,970	1,000	0.0%
429.5	Measure J - SWAT	0	0	90,000	0	90,000	0.0%
459	Other Revenue	32	23,627	0	85	0	0.0%
	Subtotal	\$1,438,694	\$2,375,413	\$2,654,257	\$2,807,910	\$2,668,005	0.5%
75 City Office Development							
431	Investment Earnings	17,529	13,304	15,000	26,828	30,000	100.0%
454	Revenue from the Sale of Property	0	26,000	0	0	0	0.0%
	Subtotal	\$17,529	\$39,304	\$15,000	\$26,828	\$30,000	100.0%
76 Insurance							
431	Investment Earnings	10,869	8,804	6,500	45,603	6,500	0.0%
451	Reimbursable Revenue	4,283	8,667	9,200	8,214	9,200	0.0%
459	Other Revenue	16	429	0	0	0	0.0%
	Subtotal	\$15,168	\$17,900	\$15,700	\$53,817	\$15,700	0.0%
78 General Obligation Bond Fund							
402	Taxes / Assessments	584,258	521,853	544,953	566,585	550,000	0.9%
431	Investment Earnings	0	0	0	0	0	0.0%
	Subtotal	\$584,258	\$521,853	\$544,953	\$566,585	\$550,000	0.9%
TOTAL GOVERNMENTAL FUND REVENUE		\$3,864,899	\$4,816,544	\$5,197,104	\$5,500,395	\$6,014,593	15.7%

CITY OF LAFAYETTE

2023-2024 FINAL BUDGET

REVENUE ESTIMATE - Successor Agency Funds

\$ 45,294.00

	<i>Actual 2020-2021 Revenues</i>	<i>Actual 2021-2022 Revenues</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Revenues</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>	
87 Successor Agency (formerly RDA)							
402	Tax Increment Revenue - General Account	3,659,930	2,879,185	2,565,888	2,897,320	2,569,888	0.2%
431	Investment Earnings - General Account	0	0	0	0	0	0.0%
459	Other Revenue	51,077		0	0	0	0.0%
459	Other Revenue	51,077	0	0	0	0	
	Subtotal	\$3,711,007	\$2,879,185	\$2,565,888	\$2,897,320	\$2,569,888	N/A
90 Redevelopment Debt Service							
431	Investment Earnings & Dividends	105	352	75	30,230	75	0.0%
	Subtotal	\$105	\$352	\$75	\$30,230	\$75	0.0%
TOTAL REDEVELOPMENT REVENUE		\$3,711,111	\$2,879,537	\$2,565,963	\$2,927,550	\$2,569,963	0.2%
TOTAL ALL FUNDS REVENUE		\$30,156,364	\$37,386,537	\$41,796,780	\$38,534,548	\$42,715,649	\$0

CITY OF LAFAYETTE
FEE SCHEDULE

Revenue Code		Administrative Fees	Fee	Per Unit
11-42	1.000	Hourly Rate	100.00	Per Hour
11-42	1.010	Agenda Service - Mailed Out for One Year	50.00	Per Year
11-42		Bill Collection Service	Actual Cost	
11-42	1.020	Bingo License	50.00	Application Fee, \$10 Renewal Fee
11-42	1.030	Bingo License Renewal	10.00	Per Year
11-42	1.040	Copies of Printed Materials (up to 11" x 17" - large format copies = outside reproduction cost)	0.10	Per Copy
11-42	1.050	Dishonored/Returned Check Fee	50.00	Per check
11-42	1.060	Filing a Notice of Intent to Circulate an Initiative	200.00	Per Filing
11-42	1.070	Fortunetelling License	100.00	Application Fee, \$10 Renewal Fee
11-42	1.080	Gun Shop Permit	150.00	Per Permit
11-42	1.090	Lafayette Municipal Budget	25.00	Per Copy
11-42	1.100	Lafayette Municipal Code	100.00	Per Copy
11-42	1.110	Late Payment on City Invoices (after 30 days)	50.00	Per invoice, plus 9% annual interest
11-42	1.120	Permit to Use City Property for a Film Project	500.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42		Online Convenience Fee	variable as charged by Square	Of Total (Online Transactions Only)
Revenue Code		Police Fees	Fee	Per Unit
11-42	2.000	Hourly Rate	150.00	Per Hour
11-42	2.010	Abandoned Vehicle/Tow/Release	150.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	2.020	Bicycle License Fee	1.00	Per License
11-42	2.030	Copies of Printed Materials	0.10	Per Page
11-42	2.040	Copy of Speed Survey for City Street	37.50	Per Report
11-42	2.050	Crime Reports	75.00	Per Report
11-42	2.060	Driving-Under-Influence Charges	150.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	2.070	False Alarm Fee (After Second Annual Violation)	250.00	Flat Fee
11-42	2.080	False Alarm Fee (First Annual Violation)	50.00	Flat Fee
11-42	2.090	False Alarm Fee (Second Annual Violation)	100.00	Flat Fee
11-42	2.100	Fingerprinting-Resident	25.00	Flat Fee + \$5 per additional card
11-42	2.100	Fingerprinting Non-Resident	35.00	Flat Fee + \$5 per additional card
11-42	2.120	Interstate Truck Terminal Fee	250.00	Per Application
11-42	2.130	Off-Road Motor Vehicle Permit	150.00	Flat Fee
11-42	2.180	Police Authorization Letters (e.g., VISA letters)	75.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	2.190	Special Events Permit	75.00	Per Permit plus all other applicable fees
11-42	2.200	Traffic Collision Reports	75.00	Per Report
11-42		Private Parking Registration Processing Fee	250.00	Per Registration
Revenue Code		Engineering Fees	Fee	Per Unit
11-42	3.000	Hourly Rate	165.00	Per Hour
11-42	3.010	Certificate of Compliance	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.020	Creek Setback Conformance Review	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.030	Creek Setback Variance Request	660.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.040	Encroachment Permit - Inspection	165.00	Plus All Hourly Fees Incurred Above Minimum Hours

Revenue Code		Engineering Fees (cont'd.)	Fee	Per Unit
11-42	3.050	Encroachment Permit - Processing	247.50	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.052	Encroachment Permit - Parking Spaces	27.00	Per Day
11-42	3.053	Encroachment Permit - Sidewalk, Bike Lane, Other Public ROW		
		Public Improvements		
		Calendar Days 31-60	100.00	Per Day
		Calendar Days 61-90	200.00	Per Day
		After 90 Calendar Days	300.00	Per Day
		All Other Improvements		
		First 60 days	100.00	Per Day
		Calendar Days 61-90	200.00	Per Day
		After 90 Calendar Days	300.00	Per Day
11-42	3.054	Encroachment Permit - Vehicle Traffic Lanes	<i>Note: public improvements are exempt for the first 30 days</i>	
		One Direction		
		First 2 hours	150.00	Per Day
		2-4 hours	300.00	Per Day
		Greater than 4 hours	600.00	Per Day
		Both Directions		
		First 2 hours	300.00	Per Day
		2-4 hours	600.00	Per Day
		Greater than 4 hours	1,200.00	Per Day
11-42	3.060	Engineering Review on Referral from Planning	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.070	Equipment Storage and Stagn in Right-of-Way	82.50	Processing Fee
11-42	3.080	Failure to Meet Repaving Deadline	107.00	Per Day
11-42	3.100	Final or Parcel Map Filing	1,650.00	Plus \$125 per lot
11-42	3.120	Inspection of Improvements	0.05	of Total Project Cost
11-42	3.130	Oversize/Overweight Loads	16.00	Per Move
11-42	3.160	Plan Check	0.03	of Total Project Cost
11-42	3.170	Reinspection Due to Delay	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.180	Replacem. of Curb, Gutter, Sidewalk by Prop. Owner	330.00	Flat Fee
11-42	3.190	Review by Outside Consultant	165.00	Plus Actual Fees Charged by Consultant
11-42	3.230	Storage or Staging of Materials / Equipment in ROW	27.00	Per Day per Parking Space plus \$250 Deposit
11-42	3.240	Work without Permit	165.00	Per Day, Plus All Hourly Fees Incurred Above Minimum Hours
Revenue Code		Planning Fees	Fee	Per Unit
11-424	0.000	Hourly Rate	\$175.00	per hour
11-424	0.550	Address Assignment/Change of Address	525.00	Flat Fee
11-424	0.510	Annexation	\$9,500 + \$100/acre	Flat Fee
11-424	0.520	Appeals or Reconsiderations	75%	of application fee
11-424	0.525	Appeal of Staff Determination	\$175.00	Flat Fee
11-424	0.528	Bee Keeping Permit	\$175.00	Flat Fee
11-424	0.530	Building & Grading Permit Surcharge (County)	50%	of application fee
11-424	0.540	Certificate of Compliance	3,650.00	Flat Fee
11-424	0.560	Change of Conditions	50%	of initial fee
11-424	0.565	Code Enforcement Appeal Fee	525.00	Flat Fee

Revenue Code		Planning Fees (cont'd)	Fee	Per Unit
11-424	0.570	Design Review: Major (new houses, houses > 6,000 sq.ft. and new commercial buildings)	5,700.00	Flat Fee
11-424	0.580	Design Review: Minor (all projects not classified as "Major")	3,800.00	Flat Fee
11-424	0.590	Design Review Commission Study Session***	700.00	Flat Fee
11-424	0.595	Development Agreement, Regulatory Agreement	175.00	per hour + attorneys fees
11-424	0.750	Environmental Review - Notice of Exemption /Notice of Determination	175.00	Flat Fee
11-424	0.600	Environmental Review - by consultant (IS, ND, MND, EIR)	15%	admin fee
11-424	0.660	Environmental Review - by staff (IS, ND, MND, EIR)	\$2,625	Amount is a deposit; billed at an hourly rate
11-424	0.601	Film Shoot (not subject to Land Use Permit)	525.00	Flat Fee
11-424	0.605	Final Inspection Failure / Follow Up	350.00	Flat Fee
11-424	0.620	General Plan Amendment/ Specific Plan Amendment	9,500.00	Flat Fee
11-424	0.630	Grading (Design Review Commission and/or Planning Commission)	3,800.00	Flat Fee
11-424	0.640	Hillside Development Permit: Major (within 100' of a ridgeline protected area: DRC & PC review)	5,700.00	Flat Fee
11-424	0.650	Hillside Development Permit: Minor (requiring review only by the DRC; siting determination by PC)	3,800.00	Flat Fee
11-424	0.675	Land Use Permit (recreation court)	2,250.00	Flat Fee
11-424	0.680	Land Use Permit (existing building or structure)	3,800.00	Flat Fee
11-424	0.690	Land Use Permit (new building or structure)	5,700.00	Flat Fee
11-424	0.710	Lot Line Adjustment (Planning Commission)	5,400.00	Flat Fee
11-424	0.720	Lot Line Adjustment (Zoning Administrator)	1,200.00	Flat Fee
11-424	0.751	Performance Bond Processing	350.00	Flat Fee
11-424	0.752	Plan Revisions (Construction Drawings)	175.00	Flat Fee
11-427	0.753	Pre-Application Meeting	175.00	Flat Fee (no charge for 1st meeting)
11-424	0.755	Public Art Permit	875.00	Flat Fee
11-424	0.757	Re-approval (PC or DRC) within one year of approval expiration	875.00	Flat Fee
11-424	0.758	Re-approval (ZA) within one year of approval expiration	525.00	Flat Fee
11-424	0.760	Rezoning	\$9,500 + \$100/acre	Flat Fee
11-424	0.770	Right-of-Way Abandonment	1,900.00	Flat Fee
11-424	0.790	Second Unit (Zoning Administrator)*	700.00	Flat Fee
11-424	0.800	Sign (Design Review Commission)*	525.00	Flat Fee
11-424	0.810	Sign (Planning Director)*	400.00	Flat Fee
11-425	0.811	Sign (Conformance with Master Sign Plan)	175.00	Flat Fee
11-424	0.815	Stormwater Quality Implementation	175.00	Flat Fee
11-424	0.816	Stormwater Quality Control Plan	625.00	Flat Fee
11-424	0.730	Subdivision - Major (Tract of 5 or more lots)	\$8,750 + \$200/lot	Flat Fee
11-424	0.735	Subdivision - Major (Tract in the Hillside Overlay District)	\$12,250 + \$200/lot	Flat Fee
11-424	0.740	Subdivision - Minor (2-4 lots)	\$5,250 + \$200/lot	Flat Fee
11-424	0.745	Subdivision - Minor (2-4 lots in Hillside Overlay District)	\$8,750 + \$200/lot	Flat Fee
11-424	0.820	Subdivision - Map extension	1,400.00	Flat Fee
11-424	0.830	Temporary Land Use Permits	600.00	Flat Fee
11-424	0.840	Tree Permit – Category I (not associated with development app)	350.00	Flat Fee
11-424	0.850	Tree Permit – Category II (associated with development app)	350.00	Flat Fee
11-424	0.855	Tree Permit Appeal	350.00	Flat Fee

Revenue Code		Planning Fees (cont'd)	Fee	Per Unit
11-424	0.860	Variance or Exception (Design Review, Planning Commission or City Council)	4,375.00	Flat Fee
11-424	0.870	Variance or Exception (Zoning Administrator)	1,750.00	Flat Fee
11-424	0.875	Waste Management Review	80.00	Flat Fee
11-424	0.874	Waste Management Non-Compliance Fine	1% of project cost	or \$1000 whichever is less
11-424	0.876	Wireless Communications Facility Permit - Major (Planning Commission Review)	5,700.00	Flat Fee
11-424	0.877	Wireless Communications Facility Permit - Minor (Planning Director Review)	3,800.00	Flat Fee
11-424	0.878	Wireless Communications Facility Permit - Modification (Major and Minor)	2,250.00	Flat Fee
11-424	0.879	Wireless Communications Facility Permit - Administrative Review (post-approval)	700.00	Flat Fee
11-424	0.880	Zoning Administrator Action – No Hearing (hillside development permits, design review, grading permits)	700.00	Flat Fee
11-424	0.885	Zoning Administrator Review and Determination	350.00	Flat Fee
11-424	0.890	Zoning Administrator Hearing (hillside development permits, design review, grading permits)	2,250.00	Flat Fee
11-424	0.910	Zoning Map	20.00	Per Copy
11-424	0.920	Zoning Text Amendment	5,250.00	Flat Fee
11-424	0.930	Zoning Verification	350.00	Flat Fee
Revenue Code		Public Works	Fee	Per Unit
11-42	5.000	Hourly Rate	150.00	Per Hour
11-42	5.010	Damage to City Property	150.00	Plus Materials; Plus Hours Incurred Above Minimum Hours
Revenue Code		Parking Fees	Fee	Per Unit
32-63	1.000	Parking Lockboxes-First Street	1.00	Per Day
		Parking Lockboxes-All Other City Locations	5.00	Per Day
32-63	1.010	Parking Meters	1.00	Per Hour
32-63	1.020	Parking Permits - City Lot (Pac Bell)	60.00	Per Month
	1.030	Parking Permits - City Lot (Gazebo)	40.00	Per Month
32-63	1.030	Parking Permits - Residential	51.00	Per Year
Revenue Code		Development Fees	Fee	Per Unit
17-42		Parkland Dedication Fees (revision effective 7/1/2021)		
17-42	0.074	Additions	2.31	Per Square Foot
17-42	0.075	Single Family Residence-	11,664.00	Per Unit
17-42	0.076	Duplex/Townhouse-	8,099.00	Per Unit
17-42	0.077	Apartments/Condominiums-	7,051.00	Per Unit
17-42	0.078	Mobile Homes-	6,888.00	Per Unit
17-42	0.079	Accessory Dwelling Unit (ADU)-	*	*No fees for ADU <750 sqft. Fee on ADU >750 sqft proportional to primary unit size
12-42		Parkland Facilities Fees (revision effective 7/1/2021)		
12-42	0.080	Additions	2.12	Per Square Foot
12-42	0.081	Single Family Residence-	9,724.00	Per Unit
12-42	0.082	Duplex/Townhouse-	6,447.00	Per Unit
12-42	0.083	Apartments/Condominiums-	5,612.00	Per Unit
12-42	0.084	Mobile Homes-	5,483.00	Per Unit
12-42	0.085	Accessory Dwelling Unit (ADU)-	*	*No fees for ADU <750 sqft. Fee on ADU >750 sqft proportional to primary unit size
11-426	0.090	Park Fees Program Administration Fee	1%	of Parkland Fee + Park Facilities Fee
11-42	0.940	Tree Removal Mitigation In-Lieu Fee	\$260/15 gal \$363/24" box	Flat Fee

Revenue Code		Development Fees (cont'd)	Fee	Per Unit
		Walkways Fee (revision effective 7/25/2009)		
14-42	0.101	Single Family Residence-	1,076.22	Per Unit
14-42	1.020	Duplex-	747.27	Per Unit
14-42	0.103	Apartments-	650.59	Per Unit
14-42	0.104	Mobile Homes-	635.56	Per Unit
14-42	0.105	Second Units-	385.19	Per Unit
		Walkways Fee Program Administration Fee		
11-428	0.000	Single Family Residence-	53.81	Per Unit
11-428	0.000	Duplex-	37.36	Per Unit
11-428	0.000	Apartments-	32.53	Per Unit
11-428	0.000	Mobile Homes-	31.78	Per Unit
11-428	0.000	Second Units-	19.26	Per Unit
		Lamorinda Regional Transportation Fee (effective 1/1/2024)		
	0.020	Single Fam. Residential Use: Individ. Unit, Duet Home With One Shared Wall, Townhouse-	10,090.22	Per dwelling unit
	0.030	Multiple Family Residential: Second Unit, Apartments, Condominium-	7,062.74	Per dwelling unit
	0.040	Multiple Family; Transit Oriented Development	3,743.74	Per dwelling unit
	0.050	Commercial, office, retail, or industrial use-	10.78	Per square foot of gross floor area
	0.060	Other	1,110.50	Per daily trip generated per traffic study
14-42	0.300	Drainage Impact Fee	0.52	Per sq. ft. of impervious surface added
11-427	0.000	Drainage Impact Program Administration Fee	0.03	Per sq. ft. of impervious surface added
32-42	0.010	Parking Development Payment (effective 1/15/2006)		
		Structured parking in downtown core (Mountain View Dr. to First St.) -	36,900.00	Per space
		Surface parking in East End (First St. to Pleasant Hill Rd.) and West End (Risa Rd. to Mountain View Dr.)	19,200.00	Per space
11-424756		Public Art (in lieu fee)	1%	of total project cost

**CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Council
FUND	11
PROGRAM	110

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	330	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	25	0	0.0%
714	Worker's Compensation	0	0	0	8	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	\$0	\$0	\$0	\$363	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$38	\$250	\$79	\$250	0.0%
743	Postage	144	0	100	0	100	0.0%
745	Printing & Binding	629	258	200	55	200	0.0%
746	Books & Software	110	140	0	120	50	N/A
748	Special Departmental Supplies	0	0	50	0	0	N/A
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	613	1,573	3,000	1,391	1,200	-60.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	12,486	16,476	22,900	14,688	22,900	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	2,975	7,335	6,000	4,896	5,000	-16.7%
853	Community Promotion	40,736	890,916	78,000	67,344	87,085	11.6%
861	Contractual Services	232,740	119,127	236,000	153,628	185,000	-21.6%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$290,432	\$1,035,863	\$346,500	\$242,202	\$301,785	-12.9%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$290,432	\$1,035,863	\$346,500	\$242,565	\$301,785	-12.9%
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TOTAL PROGRAM COST	\$290,432	\$1,035,863	\$346,500	\$242,565	\$301,785	-12.9%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	City Council
FUND	11
PROGRAM	110

PROGRAM

The Lafayette City Council consists of five members, elected at large, who constitute the legislative body of the City. The City Council is responsible for formulating policies that govern the municipal corporation and for approving actions by which operating programs are implemented through the City Manager.

WORKPLAN

- Wildfire Prevention, Preparedness/Responsiveness and Utility Safety
- Improve pedestrian and traffic safety and multimodal mobility
- Work on tasks related to the Mt. Diablo Corridor and Downtown
- Develop a fiscal sustainability plan for short-term and long-term needs

ACCOUNT DESCRIPTIONS

843	LOCC Annual Conference	\$2,500	861	Commissions Day	\$5,000
	Mayor's Conference Membership and Attendance	4,300		Council minutes	20,000
	Training & Goal Setting	15,000		Legislative Advocacy Services	54,000
	Miscellaneous Meetings	600		Grant Writing Services	18,000
	Travel & Car Mileage Reimbursement	500		Polling / Surveys	50,000
		<u>\$22,900</u>		Annual Financial Audits / CAFR	38,000
					<u>\$185,000</u>
853	Ribbon cutting and other ceremonies	\$2,500			
	Support for:				
	Community Day	\$2,000			
	July 4th Celebration in Moraga	500			
	Chamber of Commerce Support	60,000			
	Lafayette Historical Society	6,000			
	175+ Celebration	10,000			
	Co-sponsored DEIB Events	6,085			
		<u>\$87,085</u>			

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Public Art
FUND	11
PROGRAM	115

		Actual 2020-2021 Expenditures	Actual 2021-2022 Expenditures	Final 2022-2023 Budget	Actual 2022-2023 Expenditures	Final 2023-2024 Budget	Increase Over Budget
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	8,294	11,885	16,500	13,838	16,500	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	635	909	1,262	1,059	1,262	0.0%
714	Worker's Compensation	296	345	374	320	413	10.5%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$9,224	\$13,139	\$18,136	\$15,217	\$18,175	0.2%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$100	\$0	\$100	0.0%
743	Postage	0	0	50	0	50	0.0%
745	Printing & Binding	0	0	50	0	50	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	350	0	350	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	94	500	107	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	200	0	0	N/A
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	3,000	0	0	N/A
861	Contractual Services	0	3,190	100	5,694	32,694	32593.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$0	\$3,284	\$4,350	\$5,801	\$33,744	675.7%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	546	9,900	125,000	0	125,000	0.0%
907	Equipment	7582	-	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$8,128	\$9,900	\$125,000	\$0	\$125,000	0.0%

BASE PROGRAM COST	\$17,352	\$26,323	\$147,486	\$21,018	\$176,919	20.0%
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TOTAL PROGRAM COST	\$17,352	\$26,323	\$147,486	\$21,018	\$176,919	20.0%
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CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Public Art
FUND	11
PROGRAM	115

PROGRAM

This Committee is composed of Lafayette residents that by experience, training, education, occupation or avocation, have demonstrated knowledge of and interest in the visual arts.

WORKPLAN

- Maintain a public art program and its administration
- Curate the City of Lafayette public art collection
- Contribute to the cultural enrichment of the community by adding public art that is of the highest quality, visually stimulating, and of enduring value
- Establish public art gift policies and procedures
- Advise the City Council in matters pertaining to public art acquisitions and gifts, artwork maintenance, and artwork deaccession
- Encourage the exhibition of local artists by soliciting, selecting, and installing exhibits for the Library Public Art Gallery and display case at the Lafayette Library and Learning Center, the Town Hall Theater Gallery and the Young Artist Virtual Gallery
- Support development project applicants with public art requirements to ensure that public art is incorporated into project planning at the earliest planning stage, and review proposals to ensure they meet the public art criteria and that the value of public art is proportional to the true value of a project
- Serve as stewards of the City's public art collection, including the art at the Lafayette Library and Learning Center
- Promote public art and arts programs that reflect the cultural life of the community and encourage the provision of public art in public places and parks
- Research mechanisms for funding public art
- Advise City Council on how the public art fund be expended to provide sites for public art; acquire or install public art; commission public art for a specific site; and/or maintain artworks in the City of Lafayette public art collection
- Review and update the Public Art Master Plan
- Develop a comprehensive

STAFFING REQUIREMENTS

705	Liaison 10 hours/week @ \$30/hr	\$16,500
861	Mural Project	\$27,000
906	Kinematics Lab	\$125,000

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Trans/Circ Commission
FUND	11
PROGRAM	120

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$46,516	\$33,505	\$87,441	\$86,973	94,500	8.1%
705	Temporary Personnel	0	95	0	1,405	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	3,287	2,346	6,689	7,343	7,229	8.1%
714	Worker's Compensation	1,646	960	1,980	2,035	2,365	19.5%
721	Fringe Benefits	14,335	10,270	26,987	26,400	29,252	8.4%
Subtotal PERSONNEL		\$65,784	\$47,176	\$123,098	\$124,156	\$133,347	8.3%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$119	\$250	\$305	\$358	\$406	33.3%
743	Postage	113	142	153	165	184	19.9%
745	Printing & Binding	0	0	300	15	300	0.0%
746	Books & Software	0	0	1,000	0	1,000	0.0%
748	Special Departmental Supplies	0	0	2,000	0	2,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	96	0	24	24	N/A
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	88	45	0	45	45	N/A
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	6,858	6,986	4,628	8,854	8,706	88.1%
843	Training & Memberships	60	0	1,000	0	0	N/A
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	50	100	562	100	0.0%
853	Community Promotion	0	0	10,000	0	10,000	0.0%
861	Contractual Services	1,682	123,284	180,628	164,629	86,910	-51.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$8,920	\$130,854	\$200,114	\$174,653	\$109,676	-45.2%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$74,704	\$178,030	\$323,212	\$298,809	\$243,023	-24.8%
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TOTAL PROGRAM COST	\$74,704	\$178,030	\$323,212	\$298,809	\$243,023	-24.8%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Trans/Circ Commission
FUND	11
PROGRAM	120

PROGRAM

The Circulation Commission reviews matters that affect the City's right-of-way, promote traffic safety in the City, and administer the the Circulation Element of the General Plan. The Commission advises the City Council on matters pertaining to traffic safety, on-street parking, walkways and bikeways. The Bicycle and Pedestrian Advisory Committee also conducts its business in coordination with the Circulation Commission by advising the Commission on issues and matters related to non-motorized modes of transportation. The Commission apportions a share of its staffing and other resource allocation to support BPAC activities.

WORKPLAN

- Facilitate communication between the community and police on matters of traffic and pedestrian safety.
- On a request basis, review school area traffic safety plans and land development proposals from the standpoint of traffic, pedestrian, and bicycle safety as well as parking impacts.
- Assist and review Local Roadway Safety Plan

STAFFING REQUIREMENTS

702	Position Title	Full-Time Equivalent
	Transportation & Circulation Program Manager	50%
	Department Assistant - A	10%
	Public Works & Engineering Director	5%
	Total Full Time Equivalent	0.65

ACCOUNT DESCRIPTIONS

853	Transportation Development Act grant expenditure (reimubursable)	\$10,000
861	Contract Services for traffic counts & surveys, streetlight contract consulting	70,000
	Local Roadway Safety Plan	15,000
	Pro-rata share of City computer expenses	1,910
		<u>\$86,910</u>

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Crime Prevention Com.
FUND	11
PROGRAM	130

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$30,651	\$32,798	\$38,603	\$39,485	\$19,402	-49.7%
705	Temporary Personnel	14,530	28,647	28,000	26,161	28,000	0.0%
708	Overtime	8,241	7,761	0	407	0	N/A
711	Social Security	4,245	3,944	5,095	5,021	3,626	-28.8%
714	Worker's Compensation	1,899	1,497	1,508	1,490	1,187	299.4%
721	Fringe Benefits	8,993	9,519	11,988	11,743	6,024	-49.7%
Subtotal PERSONNEL		\$68,559	\$84,165	\$85,195	\$84,307	\$58,239	-31.6%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	500	0	500	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	341	2,500	0	2,500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	58	1,000	1,275	2,000	100.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0			0	0.0%
841	Rental Expense	0	0			2,500	N/A
843	Training & Memberships	0	0	1,000	0	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	1,406	2,150	2,000	2,820	2,000	0.0%
861	Contractual Services	0	2,831	15,093	15,093	13,200	-12.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$1,406	\$5,380	\$22,093	\$19,187	\$23,700	7.3%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	N/A
907	Equipment	32,824	27,234	42,786	44,380	25,000	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$32,824	\$27,234	\$42,786	\$44,380	\$25,000	-41.6%

BASE PROGRAM COST	\$102,789	\$116,779	\$150,074	\$147,873	\$106,939	-28.7%
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TOTAL PROGRAM COST	\$102,789	\$116,779	\$150,074	\$147,873	\$106,939	-28.7%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Crime Prevention Com.
FUND	11
PROGRAM	130

PROGRAM

The Crime Prevention Commission exists to educate the community regarding crime prevention measures.

WORKPLAN

- Coordinate community forums on general and specific crime prevention subject areas
- Engage at various community events to provide remarks and educational material on crime prevention best practices
- Liaise with public and private school groups to provide parents and students with crime prevention guidance
- Deliver crime prevention awareness material in commercial areas of downtown Lafayette (Chamber of Commerce, CPC booth, etc)
- Maintain the Community Camera Program
- Develop and coordinate neighborhood watch meetings and the neighborhood watch sign program.
- Coordinate a Community Safety Day and National Night Out with the Emergency Preparedness Commission.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Administrative Analyst - Police B	20%
	Total Full Time Equivalent	0.20

ACCOUNT DESCRIPTIONS

705	Surveillance Camera Technician	\$28,000
745	Flyers, brochures and educational pamphlets	\$500
761	Surveillance camera maintenance	\$2,000
843	Neighborhood Watch	\$1,000
853	Child I.D. program supplies	500
	Community Forums	1,500
		<u>\$2,000</u>
861	ALPR Subscription	\$13,200
907	Camera maintenance and additional equipment	\$25,000

CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Parks, Trails & Rec Commission
FUND	11
PROGRAM	140

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$49,788	\$53,605	\$52,823	\$55,557	\$56,556	7.1%
705	Temporary Personnel	0	971	5,000	1,463	5,000	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	3,758	3,954	4,423	3,958	4,709	6.5%
714	Worker's Compensation	1,774	1,579	1,309	1,315	1,541	17.7%
721	Fringe Benefits	16,258	16,791	17,139	17,551	17,770	3.7%
	Subtotal PERSONNEL	\$71,579	\$76,901	\$80,695	\$79,844	\$85,576	6.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$300	\$683	\$300	0.0%
743	Postage	101	37	200	0	100	-50.0%
745	Printing & Binding	0	2,232	5,000	0	5,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	376	2,197	1,500	5,380	1,500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	20	20	N/A
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	946	959	900	861	900	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	439	418	700	443	500	-28.6%
843	Training & Memberships	0	10	0	35	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	1,118	6,719	83,877	4,104	84,029	0.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$2,980	\$12,572	\$92,477	\$11,526	\$92,349	-0.1%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	21,368	3,000	N/A
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$21,368	\$3,000	N/A

BASE PROGRAM COST	\$74,559	\$89,473	\$173,171	\$112,738	\$180,925	4.5%
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TOTAL PROGRAM COST	\$74,559	\$89,473	\$173,171	\$112,738	\$180,925	4.5%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Parks, Trails & Rec Commission
FUND	11
PROGRAM	140

PROGRAM

The Parks, Trails and Recreation Commission supports the acquisition and development of City parks, trails, and recreation areas and makes recommendations to the City Council and staff. This budget also supports non-revenue generating services, including

- Staff time to provide general recreation information to the public
- Staff time to write and administer park, trail, and open space grants
- Staff time to prepare agendas, minutes and attend PT&R Commission meetings
- Staff time to assist consultants and task forces on Master Plans, surveys and studies

WORKPLAN

The Commission is divided into the following 3 subcommittees with duties as indicated:

Parks

- Review and support effective management and operations of existing park facilities to maximize public enjoyment.
- Seek funding for acquisition and development of City parks.
- Participate in developing City policies that affect parks .
- Encourage public awareness and use of parks.

Trails

- Pursue easements, use permits and other access provisions for trails.
- Construct, maintain, and upgrade trails over easements already obtained.
- Increase public awareness of trails
- Work with EBMUD and EBRPD and neighboring communities to achieve trail connections
- Pursue outside sources of funding and secure volunteer efforts.

Community Center

- Support the self-sufficiency of recreation programs.
- Maintain and upgrade the Community Center facilities.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	30%
	Administrative Assistant - P&R	5%
	Total Full Time Equivalent	0.35

ACCOUNT DESCRIPTIONS

745	Trails pamphlets and park design plans	\$5,000
748	Community Service project supplies	\$1,500
861	Park related developers fees update w/appraisals	65,000
	Easements - surveys, appraisals and recording	18,000
	Computer Support	1,029
		<u>\$84,029</u>

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Senior Services
FUND	11
PROGRAM	141

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$71,534	\$8,572	\$16,284	\$17,163	\$50,274	208.7%
705	Temporary Personnel	24,484	23,663	13,000	28,450	0	N/A
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	6,640	2,422	2,240	3,340	3,846	71.7%
714	Worker's Compensation	3,396	934	663	1,054	1,258	89.8%
721	Fringe Benefits	26,250	2,566	5,307	5,447	15,693	195.7%
Subtotal PERSONNEL		\$132,305	\$38,157	\$37,495	\$55,453	\$71,071	89.5%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$92	\$99	\$900	\$963	\$900	0.0%
743	Postage	0	1,983	2,100	2,509	2,100	0.0%
745	Printing & Binding	1,617	1,731	5,100	4,606	5,100	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	80	10,973	1,000	1,274	1,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,718	1,745	2,500	1,611	1,900	-24.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	867	925	1,800	1,431	0	N/A
843	Training & Memberships	40	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	13,700	0	200	-98.5%
861	Contractual Services	9,767	10,051	5,001	4,313	66,513	1230.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$14,182	\$27,507	\$32,101	\$16,708	\$77,713	142.1%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	16,000	20,000	0	0	N/A
907	Equipment	0	1,800	1,200	1,040	0	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$17,800	\$21,200	\$1,040	\$0	N/A

BASE PROGRAM COST	\$146,487	\$83,463	\$90,796	\$73,200	\$148,784	63.9%
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TOTAL PROGRAM COST	\$146,487	\$83,463	\$90,796	\$73,200	\$148,784	63.9%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Senior Services
FUND	11
PROGRAM	141

PROGRAM

It is the mission of the Lafayette Senior Services Commission to enhance the well being of Lafayette's older adults by identifying their concerns, and needs; providing information about resources; and promoting community programs and services that enable them to live meaningful lives.

WORKPLAN

- Assist in the development, coordination, and promotion of the Lafayette Senior Services Center programs.
- Maintain representation on County Committees to monitor and advocate for County services for older adults.
- Continue promotion and support of accessible transportation for seniors.
- Oversee contract Senior Services provided by Lamorinda Village.
- Support Lafayette as an Age Friendly Community.
- Explore development of additional senior housing.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	10%
	Recreation Coordinator - D	50%
	Total Full Time Equivalent	0.10

ACCOUNT DESCRIPTIONS

743	Rec Guide & Misc Mailing	\$2,100	
745	Recreation Guide	\$5,100	
861	Active Transaction & Credit Card Fees	\$150	
	One on one computer training	3,600	paid out of bequest sinking fund
	Program Facilitation (contract presenters)	1,000	
	Village Contract	60,000	
	Computer Support	1,763	
		<u>\$66,513</u>	

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Youth Commission
FUND	11
PROGRAM	142

		Actual 2020-2021 Expenditures	Actual 2021-2022 Expenditures	Final 2022-2023 Budget	Actual 2022-2023 Expenditures	Final 2023-2024 Budget	Increase Over Budget
PERSONNEL SERVICES							
702	Regular Personnel	\$18,324	\$18,129	\$16,065	\$16,215	\$17,393	8.3%
705	Temporary Personnel	273	1,628	6,000	1,586	6,000	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,433	1,519	1,688	1,375	1,790	6.0%
714	Worker's Compensation	662	571	500	410	586	17.2%
721	Fringe Benefits	7,138	6,255	4,983	4,957	5,395	8.3%
Subtotal PERSONNEL		\$27,830	\$28,102	\$29,235	\$24,544	\$31,163	6.6%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$100	\$0	\$100	0.0%
743	Postage	0	0	50	0	50	0.0%
745	Printing & Binding	0	159	600	0	600	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	128	1,249	1,000	86	250	-75.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	399	410	400	326	400	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	237	258	300	250	250	-16.7%
843	Training & Memberships	292	180	1,000	196	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	594	1,670	1,064	1,609	1,161	9.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	595	1,335	1,500	2,799	3,000	100.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$2,244	\$5,262	\$6,014	\$5,266	\$6,811	13.3%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	750	520	0	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$750	\$520	\$0	N/A

BASE PROGRAM COST	\$30,074	\$33,364	\$35,999	\$30,330	\$37,975	5.5%
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TOTAL PROGRAM COST	\$30,074	\$33,364	\$35,999	\$30,330	\$37,975	5.5%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Youth Commission
FUND	11
PROGRAM	142

PROGRAM

The Youth Commission was formed to advise the City Council on issues pertaining to Youth in Lafayette. The Commission will coordinate activities for youth and become involved in community functions that benefit both the youth and the community-at-large.

GOALS

- Perform various community services.
- Promote and support community services for youth.
- Promote, implement, and support activities for youth.
- Consider involvement in other programs outside the City.
- Maintain and enhance cooperative activities with local schools.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Recreation Coordinator - B	20.0%
	Administrative Assistant - P&R	2.5%
	Total Full Time Equivalent	0.225

ACCOUNT DESCRIPTIONS

705	Teen Program meeting & event staff	\$6,000
843	Strategic planning & team building retreat	\$1,000
861	Credit card fees	\$500
	Computer Support	661
		<u>\$1,161</u>
866	Vendors for events	\$3,000

DESCRIPTION OF NET REVENUES

	Final 22/23	Actual 22/23	Final 23/24
Revenue	\$4,000	\$6,631	\$6,000
Event Expenses	\$3,500	\$2,799	\$3,000
Net Revenue	\$500	\$3,832	\$3,000
Sinking Fund Beginning Balance	\$20,522	\$21,022	\$25,443
Add Net Revenue	500	3,832	3,000
Less Donations*	0	0	0
Less Release from Sinking Fund	0	0	0
Sinking Fund Ending Balance	21,022	24,854	28,443

NOTES:

Youth activities are treated as an enterprise. Any surplus generated by youth activities, after deducting expenditures for the events, is placed in a General Fund reserve account (sinking fund) for Teen activities. This surplus will be used to make donations to various causes that benefit youth and the community.

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Planning Commission
FUND	11
PROGRAM	150

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$181,443	\$138,217	\$179,659	\$143,765	\$202,930	13.0%
705	Temporary Personnel	0	2,162	0	0	0	0.0%
708	Overtime	768	101	1,000	21	1,000	0.0%
711	Social Security	13,691	10,390	13,820	10,711	15,601	12.9%
714	Worker's Compensation	6,478	3,954	4,091	3,312	5,079	24.2%
721	Fringe Benefits	58,874	42,855	59,165	43,655	67,012	13.3%
Subtotal PERSONNEL		\$261,254	\$197,680	\$257,735	\$201,465	\$291,622	13.1%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$463	\$759	\$703	\$853	\$969	37.8%
743	Postage	439	553	353	380	438	23.9%
745	Printing & Binding	450	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	120	120	120	120	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	14	14	0	0	N/A
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	315	272	272	272	272	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	17,943	18,272	13,513	22,078	20,760	53.6%
843	Training & Memberships	475	625	3,750	0	3,750	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	10,884	16,509	13,758	9,970	14,555	5.8%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$30,970	\$37,125	\$32,483	\$33,674	\$40,864	25.8%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$292,224	\$234,805	\$290,218	\$235,138	\$332,486	14.6%
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TOTAL PROGRAM COST	\$292,224	\$234,805	\$290,218	\$235,138	\$332,486	14.6%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Planning Commission
FUND	11
PROGRAM	150

PROGRAM

The Planning Commission was established to implement the planning and zoning regulations of the City of Lafayette.

WORKPLAN

- Implement the General Plan and Downtown Specific Plan
- Update the General Plan, beginning with the 6th Cycle Housing Element
- Hear and decide land use permits, variances, design review, hillside permits, and subdivision approvals.
- Adopt a local ordinance implementing the provisions of SB 9
- Review and update, as necessary, the City's Tree Protection Ordinance

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Planning & Building Director	30%
	Assistant Planning Director	20%
	Senior Planner - A	5%
	Senior Planner - B	25%
	Senior Planner - C	25%
	Assistant Planner - A	10%
	Assistant Planner - B	10%
	Department Assistant - B	30%
	Total Full Time Equivalent	1.55

ACCOUNT DESCRIPTIONS

841	Prorated share of office rent	\$20,760
843	Workshops, conferences, seminars and other training (Center for Urban Planning, Cal APA, Planner Institute)	\$3,750
861	Planning Commission Minutes	\$10,000
	Computer Support	4,555
		<u>\$14,555</u>

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Design Rev. Commission
FUND	11
PROGRAM	151

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$176,061	\$127,476	\$193,147	\$117,643	\$191,763	-0.7%
705	Temporary Personnel	0	2,162	0	0	0	0.0%
708	Overtime	789	174	500	69	69	-86.2%
711	Social Security	13,749	10,154	14,814	9,275	14,675	-0.9%
714	Worker's Compensation	6,284	3,652	4,385	2,709	4,800	9.5%
721	Fringe Benefits	57,292	40,186	68,577	36,418	66,292	-3.3%
Subtotal PERSONNEL		\$254,176	\$183,804	\$281,422	\$166,113	\$277,599	-1.4%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$573	\$889	\$914	\$1,150	\$1,219	33.3%
743	Postage	514	647	459	494	551	19.9%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	225	225	0	225	0.0%
748	Special Departmental Supplies	0	120	120	120	120	0.1%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	152	0	0	173	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	133	91	91	87	91	0.3%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	21,006	21,391	18,468	26,030	26,117	41.4%
843	Training & Memberships	0	0	1,000	0	0	N/A
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	13,023	11,141	14,885	12,254	15,731	5.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$35,400	\$34,504	\$36,162	\$40,308	\$44,053	21.8%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$289,576	\$218,309	\$317,584	\$206,421	\$321,652	1.3%
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TOTAL PROGRAM COST	\$289,576	\$218,309	\$317,584	\$206,421	\$321,652	1.3%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Design Rev. Commission
FUND	11
PROGRAM	151

PROGRAM

The Design Review Commission was established to advise the Planning Commission and City Council on matters relating to aesthetics and the physical appearance of the City of Lafayette, as well as on those matters for which it is the designated decision making body.

WORKPLAN

- Hear and decide applications for design review and hillside development permits.
- Serve as a referral body to the Planning Commission on land use, subdivision and variance applications
- Process and review applications in a timely and professional manner.
- Support the Downtown Street Improvement Master Plan Implementation Committee.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Planning & Building Director	5%
	Assistant Planning Director	15%
	Senior Planner - B	30%
	Senior Planner - C	15%
	Assistant Planner - A	30%
	Assistant Planner - B	30%
	Planning Technician - A	20%
	Planning Technician - B	20%
	Department Assistant - B	30%
	Total Full Time Equivalent	1.95

ACCOUNT DESCRIPTIONS

861	Design Review Commission Minutes	\$10,000
	Pro-rata share of City computer expenses	5,731
		<u>\$15,731</u>

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	General Plan
FUND	11
PROGRAM	152

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$7,038	\$233,638	\$218,032	\$178,612	\$219,170	0.5%
705	Temporary Personnel	0	360	0	0	0	0.0%
708	Overtime	6	27	0	0	0	N/A
711	Social Security	535	18,324	16,679	12,949	16,766	0.5%
714	Worker's Compensation	202	6,412	4,937	4,126	5,486	11.1%
721	Fringe Benefits	0	71,869	68,114	54,650	68,462	0.5%
	Subtotal PERSONNEL	\$7,780	\$330,630	\$307,763	\$250,337	\$309,884	0.7%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$797	\$937	\$969	21.6%
743	Postage	7,226	2,667	400	3,292	438	9.4%
745	Printing & Binding	12,959	6,158	6,158	5,304	6,158	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	202	714	714	0	714	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	15	227	227	231	227	0.1%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	280	23,214	2,919	20,760	-10.6%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	1,281	2,303	15,750	7,650	15,750	0.0%
853	Community Promotion	0	20	20	0	0	N/A
861	Contractual Services	79,641	558,675	463,259	228,948	254,555	-45.1%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$101,324	\$571,043	\$510,539	\$249,282	\$299,571	-41.3%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$109,104	\$901,674	\$818,302	\$499,619	\$609,455	-25.5%
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TOTAL PROGRAM COST	\$109,104	\$901,674	\$818,302	\$499,619	\$609,455	-25.5%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	General Plan
FUND	11
PROGRAM	152

PROGRAM

The General Plan Advisory Committee (GPAC) was established to review and provide recommendations to the Planning Commission and City Council regarding a comprehensive update to the Lafayette General Plan.

WORKPLAN

- Complete the Housing Element Update and Environmental Impact Report
- Community Outreach in accordance with City Council Strategic Objective #2 - Develop and define the City's core values and corresponding key elements that represent Lafayette's character.
- Provide Recommendations for the updating the General Plan and the City's Mission Statement
- Provide Recommendations for the updating the Downtown Specific Plan as may be directed by the City Council

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Planning & Building Director	30%
	Assistant Planning Director	25%
	Senior Planner - A	75%
	Senior Planner - C	20%
	Department Assistant - B	5%
	Total Full Time Equivalent	1.55

ACCOUNT DESCRIPTIONS

861	Consultant services for HE update, meeting facilitation, technical support	\$50,000
	Land Use Element	200,000
	Pro-rata share of City computer expenses	4,555
		<u>\$254,555</u>

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Environmental Task Force
FUND	11
PROGRAM	153

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$4,526	\$15,022	\$17,023	\$12,974	\$ 22,641	33.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	5	36	0	29	0	0.0%
711	Social Security	357	1,217	1,302	1,095	1,732	33.0%
714	Worker's Compensation	157	436	385	301	567	47.0%
721	Fringe Benefits	1,363	4,573	5,287	3,787	7,031	33.0%
Subtotal PERSONNEL		\$6,408	\$21,284	\$23,997	\$18,185	\$31,971	33.2%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$40	\$65	\$94	\$111	\$ 156	66.7%
743	Postage	37	47	47	51	71	49.9%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	1,543	1,571	2,131	1,969	3,348	57.1%
843	Training & Memberships	0	0	2,000	2,000	2,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	2,000	N/A
861	Contractual Services	557	539	501	670	735	46.6%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$2,176	\$2,223	\$4,773	\$4,801	\$8,310	74.1%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	10,000	1,399	3,000	-70.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$10,000	\$1,399	\$3,000	-70.0%

BASE PROGRAM COST	\$8,585	\$23,507	\$38,770	\$24,385	\$43,281	11.6%
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TOTAL PROGRAM COST	\$8,585	\$23,507	\$38,770	\$24,385	\$43,281	11.6%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Environmental Task Force
FUND	11
PROGRAM	153

PROGRAM

The City is committed to developing and implementing environmental policies and programs that will enable the City and its residents to meet their present needs without sacrificing the ability of future generations to meet their needs. The Environmental Task Force advises the City Council on environmental programs and policies that help to fulfill that vision.

WORKPLAN

- Implement the Environmental Action Plan
- Prepare water efficient landscape regulations
- Recommend Council adopt EV Charging Ordinance for multifamily construction
- Finalize draft Building Electrification Ordinance for Council adoption
- Recommend Council adopt resolution addressing Gas Leaf Blowers use by the City
- Recommend Council adopt ordinance reducing single-use food ware
- Coordinate the Green Awards

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Senior Planner - B	10%
	Planning Technician - A	15%
	Total Full Time Equivalent	0.25

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Police Services
FUND	11
PROGRAM	210

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$205,758	\$243,343	\$262,320	\$260,447	\$312,435	19.1%
705	Temporary Personnel	14,530	2,122	15,000	0	0	N/A
708	Overtime	33,784	15,979	15,000	9,126	9,126	-39.2%
711	Social Security	20,096	20,045	22,362	20,389	24,599	10.0%
714	Worker's Compensation	9,019	7,582	6,619	6,220	7,820	18.1%
721	Fringe Benefits	61,478	72,707	83,027	78,865	98,477	18.6%
	Subtotal PERSONNEL	\$344,665	\$361,778	\$404,329	\$375,047	\$452,458	11.9%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$13,909	\$14,472	\$10,000	\$19,959	\$15,000	50.0%
743	Postage	246	1,358	200	1,220	250	25.0%
745	Printing & Binding	757	0	1,000	216	1,000	0.0%
746	Books & Software	15,460	8,666	8,000	21,080	105,000	1212.5%
748	Special Departmental Supplies	33,811	38,513	40,000	38,898	40,000	0.0%
751	Maintenance of Vehicles	162,831	171,793	175,000	204,273	175,000	0.0%
761	Maintenance of Equipment	19,205	27,446	16,000	17,043	16,000	0.0%
771	Maintenance of Buildings	30,856	32,965	32,000	37,094	32,000	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	3,788	1,995	5,000	5,890	6,000	20.0%
801	Utilities-Water	5,944	6,574	6,000	6,925	6,300	5.0%
805	Utilities-Sewer	2,386	3,078	2,500	2,606	3,500	40.0%
811	Utilities-Gas & Electric	22,979	25,320	22,500	29,329	30,000	33.3%
821	Utilities-Telephones	49,533	55,998	45,000	56,624	55,000	22.2%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	139,725	136,479	141,113	135,623	9,000	-93.6%
843	Training & Memberships	5,722	31,194	17,500	32,557	40,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	1,015	3,000	2,250	3,000	0.0%
861	Contractual Services	351,496	353,976	340,192	353,028	375,483	10.4%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	3,375,080	3,711,052	4,556,299	3,864,684	4,707,377	3.3%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$4,233,728	\$4,621,895	\$5,421,304	\$4,829,299	\$5,619,910	3.7%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	335,524	233,168	186,500	287,352	328,700	76.2%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$335,524	\$233,168	\$186,500	\$287,352	\$328,700	76.2%

BASE PROGRAM COST	\$4,913,917	\$5,216,841	\$6,012,133	\$5,491,698	\$6,401,068	6.5%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000
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TOTAL PROGRAM COST	\$4,913,917	\$5,216,841	\$6,037,133	\$5,491,698	\$6,426,068	6.4%
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CITY OF LAFAYETTE

2023-2024 FINAL BUDGET

DESCRIPTION

DEPARTMENT	Police Services
FUND	11
PROGRAM	210

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include crime suppression, investigation, traffic enforcement, youth services, and community education.

WORKPLAN

- Continue liaison with and participation in city commissions and community groups to ensure that community standards are enforced and an open line of communication is maintained between the Police Department and the public they serve.
- Increase driver safety and compliance with traffic laws through an aggressive enforcement policy, education, citations and warnings.
- Establish a team approach to criminal investigation so that our Youth Services Officer, Detective, beat officers and the community all work together to jointly solve crimes and aggressively prosecute lawbreakers.
- Ensure continuation of the neighborhood patrol plan so that all city streets are patrolled on a regular basis.
- Encourage the use of volunteers to supplement and assist the department in its duties. Explore the feasibility of joining the Sheriff's Senior Volunteer
- Monitor and update fleet the management plan and ensure the cost effective and safe use of city owned patrol vehicles.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Administrative Analyst - Police A	60%
	Police Services Assistant - A	100%
	Administrative Analyst - Police B	40%
	Code Enforcement Officer - B	38%
	Police Services Assistant - B	100%
	Total Full Time Equivalent	3.38

ACCOUNT DESCRIPTIONS

746	Radio Encryption (\$90K) + Misc	\$105,000	861	Animal Control Services	\$228,333
				California ID Program	32,000
748	Uniforms, badges, logs, business cards, office supplies	\$40,000		Fingerprinting	5,000
				Booking fees	6,500
751	Police vehicle repairs & gas	\$175,000		EBRCSA	25,000
				Aries	9,640
761	Maintenance of portable radios and MDT's	\$16,000		Nixle	4,500
				StarChase	6,000
771	Janitorial Services	\$32,000		Cellebrite	3,700
				Phone System / Maynard	13,104
841	Rent for 3471 Mt. Diablo Blvd (95%)	\$0		Satellite Backup	7,668
	Copiers	9,000		City Panic Button	4,950
		\$9,000		Investigation Software	6,000
				K9 Training / Supplies*	9,600
907	Police Vehicles (3)	\$245,000		Emergency Repeater	7,200
	Slow Down Lafayette Campaign	27,200		Drone Streaming/Mapping	6,288
	Misc equipment upgrade	16,500			\$375,483
	Misc PD equipment	40,000			
		\$328,700			

*costs partially offset by Lafayette Police Foundation

POLICE CONTRACT DETAIL		Actual 2020-2021 Expenditures	Actual 2021-2022 Expenditures	Final 2022-2023 Budget	Actual 2022-2023 Expenditures	Final 2023-2024 Budget	Percent Increase
862.1	Officers	\$3,184,374	\$3,805,245	\$4,312,051	\$3,607,503	\$4,412,281	2.3%
862.4	Investigation	17,807	16,433	12,000	5,786	12,000	0.0%
862.6	Services/Supply	15,750	15,188	19,500	16,875	19,500	0.0%
862.7	Communications/EBRCS	85,873	113,884	117,648	103,572	116,500	-1.0%
862.8	Liability Insurance	26,246	31,612	35,100	28,696	57,096	62.7%
862.9	Crime Laboratory / Property	45,030	100,000	60,000	102,250	90,000	50.0%
	Subtotal	\$3,375,080	\$4,082,361	\$4,556,299	\$3,864,682	\$4,707,377	3.3%

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Traffic Enforcement
FUND	11
PROGRAM	215

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	647,660	678,661	585,410	585,410	617,665	5.5%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$647,660	\$678,661	\$585,410	\$585,410	\$617,665	5.5%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$647,660	\$678,661	\$585,410	\$585,410	\$617,665	5.5%
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TOTAL PROGRAM COST	\$647,660	\$678,661	\$585,410	\$585,410	\$617,665	5.5%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Traffic Enforcement
FUND	11
PROGRAM	215

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include traffic enforcement and accident investigation. While all officers have the responsibility to enforce traffic rules, this budget includes costs for two officers whose primary responsibility is ensuring roadway safety within the City of Lafayette. The traffic enforcement unit will utilize police cars and police motorcycles in order to focus on traffic violations, hazards, collisions and unsafe conditions.

ACCOUNT DESCRIPTIONS

POLICE CONTRACT DETAIL		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Percent Increase</i>
862.1	Officers	\$620,020	\$651,021	\$557,402	\$557,402	\$586,465	5.2%
862.2	Overtime	0	0	0	0	0	0.0%
862.4	Investigation	0	0	0	0	0	0.0%
862.6	Services/Supply	3,000	3,000	3,000	3,000	3,000	0.0%
862.7	Communications	20,000	20,000	19,608	19,608	19,416	-1.0%
862.8	Liability Insurance	4,640	4,640	5,400	5,400	8,784	62.7%
	Subtotal	\$647,660	\$678,661	\$585,410	\$585,410	\$617,665	5.5%

REVENUES

Vehicle Code Fines \$54,300 \$60,000 \$35,000 \$50,000 \$60,000

SURPLUS/(DEFICIT)	(\$593,360)	(\$618,661)	(\$550,410)	(\$535,410)	(\$557,665)
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**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Emergency Prep. Comm.
FUND	11
PROGRAM	220

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$1,492	\$38,804	N/A
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	114	2,969	N/A
714	Worker's Compensation	0	0	0	37	971	N/A
721	Fringe Benefits	0	0	0	0	12,049	N/A
Subtotal PERSONNEL		\$0	\$0	\$0	\$1,644	\$54,793	N/A

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$250	\$0	\$250	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	15,523	10,000	69	10,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	1,468	1,500	383	1,500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	58	2,000	979	2,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,100	1,218	1,000	1,710	1,500	50.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	2,666	0	1,915	2,000	N/A
843	Training & Memberships	0	0	500	0	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	405	0	0.0%
853	Community Promotion	1,837	0	1,000	1,197	3,000	200.0%
861	Contractual Services	18,652	19,242	600	752	600	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$21,589	\$40,176	\$16,850	\$7,409	\$21,350	26.7%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	61,978	42,138	185,521	147,380	50,000	-73.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$61,978	\$42,138	\$185,521	\$147,380	\$50,000	-73.0%

BASE PROGRAM COST	\$83,567	\$82,314	\$202,371	\$156,433	\$126,143	-37.7%
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TOTAL PROGRAM COST	\$83,567	\$82,314	\$202,371	\$156,433	\$126,143	-37.7%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Emergency Prep. Comm.
FUND	11
PROGRAM	220

PROGRAM

This activity describes expenses relating to preparation and planning to mitigate the effects of natural and man-made disasters.

WORKPLAN

- Monitor Firewise Neighborhood and increase the number of neighborhoods in program.
- Review Emergency Operations Plans
- Develop and execute Community Education Plan.
- Participate in design of an EOC and WebEOC training and exercise.
- Continue development of municipal code sections that support emergency preparedness in the community.

ACCOUNT DESCRIPTIONS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Administrative Analyst - Police B	40%
	Total Full Time Equivalent	0.40
745	Flyers (earthquake safety, neighborhood watch, etc.)	\$10,000
861	Radio technician services	\$600
907	Emergency equipment	\$50,000

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Crossing Guards
FUND	11
PROGRAM	230

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	111,602	90,000	90,000	140,000	55.6%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$0	\$111,602	\$90,000	\$90,000	\$140,000	55.6%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$0	\$111,602	\$90,000	\$90,000	\$140,000	55.6%
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TOTAL PROGRAM COST	\$0	\$111,602	\$90,000	\$90,000	\$140,000	55.6%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Crossing Guards
FUND	11
PROGRAM	230

PROGRAM

The purpose of this program is to provide crossing guard services to Stanley and Lafayette Elementary.
The cost of the program is shared with the school district.
Prior to the 2002-2003 fiscal year, the cost of this program was included with Police Services (11-210)

ACCOUNT DESCRIPTIONS

861 School District Contract with All City Management Services \$100,000 Currently 1/2 of total cost

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Road & Drain Maintenance
FUND	11
PROGRAM	310

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$93,930	\$105,277	\$90,287	\$89,936	\$98,075	8.6%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	27	330	0	94	94	N/A
711	Social Security	7,481	8,528	6,907	7,136	7,510	8.7%
714	Worker's Compensation	3,286	2,834	2,044	2,079	2,455	20.1%
721	Fringe Benefits	28,236	32,440	27,341	30,099	30,442	11.3%
	Subtotal PERSONNEL	\$132,960	\$149,409	\$126,580	\$129,343	\$138,575	9.5%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$359	\$317	\$234	\$1,010	\$400	70.7%
743	Postage	135	147	118	127	141	19.9%
745	Printing & Binding	0	146	0	0	0	0.0%
746	Books & Software	100	0	0	159	0	0.0%
748	Special Departmental Supplies	17,904	20,428	24,000	19,324	24,000	0.0%
751	Maintenance of Vehicles	15,038	22,565	26,000	27,962	26,000	0.0%
761	Maintenance of Equipment	5,764	3,730	4,500	14,610	4,500	0.0%
771	Maintenance of Buildings	3,341	31,731	4,750	7,211	5,134	8.1%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	17	0	0	0	0.0%
801	Utilities-Water	41,486	40,308	45,000	24,539	48,825	8.5%
805	Utilities-Sewer	804	838	850	698	850	0.0%
811	Utilities-Gas & Electric	4,710	13,457	12,000	14,205	13,680	14.0%
821	Utilities-Telephones	13,209	13,365	10,000	13,549	14,500	45.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	7,351	7,634	12,828	8,746	12,697	-1.0%
843	Training & Memberships	110	149	3,500	746	3,500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	438,997	508,055	579,254	525,783	602,801	4.1%
861.5	Reimbursable Emergency Response	30,358	40,245	33,210	26,453	35,000	5.4%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	240	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$579,665	\$703,373	\$756,244	\$685,122	\$792,028	4.7%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	1,422	80,000	66,605	25,000	-68.8%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$1,422	\$80,000	\$66,605	\$25,000	-68.8%

BASE PROGRAM COST	\$712,625	\$854,204	\$962,824	\$881,071	\$955,603	-0.8%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000
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TOTAL PROGRAM COST	\$712,625	\$854,204	\$987,824	\$881,071	\$980,603	-0.7%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Road & Drain Maintenance
FUND	11
PROGRAM	310

PROGRAM

This program is responsible for the supervision and delivery of minor street, curb, sidewalk, gutter, storm drain and shoulder maintenance services, tree and shrub pruning and weed abatement within the public right-of-way and on City property. Services include cleaning storm drains and roadside ditches, storm damage cleanup and minor mud slide control.

WORKPLAN

- Undertake pavement and guard rail repairs, large tree trimming and removal, street reconstruction, installation of berms and curbs, shrub clearing and landscape maintenance.
- Identify defective storm drain facilities and perform repairs and upgrades; Perform annual pre-rainy season inspection of drainage systems.
- Respond to storm drain failures during storms, using both internal resources and consultants / contractors.
- Implement repair projects (street, curb, gutter, sidewalk, slope and storm drains) not included in near term CIP.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works & Engineering Director	5%
	Associate Engineer	5%
	Administrative Analyst - PW	30%
	Construction Inspector - A	5%
	Construction Inspector - A	5%
	Public Works Maintenance Manager	30%
	Total Full Time Equivalent	0.80

ACCOUNT DESCRIPTIONS

748	Equipment and materials for inventory	\$24,000
841	Allocated cost of office space rental	\$6,697
	Equipment rentals	6,000
		<u>\$12,697</u>
861	Computer support	\$2,351
907	Loader	\$25,000

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
861.01	Contract Hourly	\$71,096	\$75,411	\$74,000	\$74,140	\$81,400	10.0%
861.02	Building Maintenance	12,071	12,013	8,000	10,760	8,800	10.0%
861.05	Catch Basin Repairs	0	0	5,000	0	5,000	0.0%
861.06	Community Events	3,009	1,491	2,300	1,778	2,300	0.0%
861.08	Curb and Gutter Repairs	2,667	0	5,500	1,534	5,500	0.0%
861.15	Fencing	0	1,024	5,000	0	5,000	0.0%
861.18	Irrigation Repairs/Maintenance	48,793	25,063	37,500	41,275	37,500	0.0%
861.19	Landscape Maintenance	82,239	69,503	93,000	37,150	93,000	0.0%
861.20	Machine Discing	1,625	1,670	3,000	1,840	3,000	0.0%
861.25	Road Repairs	56,046	103,792	135,000	107,269	135,000	0.0%
861.26	Retaining Walls	0	2,687	4,750	0	4,750	0.0%
861.27	Slope Repair/Stabilization	12,751	6,265	9,500	0	9,500	0.0%
861.28	Sidewalk Repairs	38,053	28,237	65,000	44,880	65,000	0.0%
861.34	Storm Drain Repairs	28,817	14,652	30,000	20,590	30,000	0.0%
861.42	Tree/Brush Maintenance	30,990	96,023	40,000	44,632	40,000	0.0%
861.43	Weed Control (manual)	35,486	53,844	35,000	51,144	50,000	42.9%
861.44	Weed Control (spraying)	3,546	4,127	3,000	2,766	3,000	0.0%
861.45	Unanticipated Repairs/Maintenance	6,273	6,574	15,500	76,439	15,500	0.0%
861.46	Professional Services	1,704	1,788	3,000	4,472	3,000	0.0%
861.61	Safety Compliance	1,109	1,466	3,200	2,416	3,200	0.0%
	Subtotal	\$436,275	\$505,630	\$577,250	\$523,085	\$600,450	4.0%

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Traffic Maintenance
FUND	11
PROGRAM	320

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$85,487	\$96,818	\$85,622	\$85,160	\$92,807	8.4%
705	Temporary Personnel	0	0		0	0	0.0%
708	Overtime	27	330	0	94	0	0.0%
711	Social Security	6,555	7,564	6,550	\$6,509	7,100	8.4%
714	Worker's Compensation	2,999	2,620	1,939	\$1,968	2,323	19.8%
721	Fringe Benefits	25,770	29,700	26,619	\$27,891	29,406	10.5%
Subtotal PERSONNEL		\$120,838	\$137,032	\$120,731	\$121,622	\$131,636	9.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$53	\$86	\$211	\$325	\$281	33.3%
743	Postage	113	142	106	114	127	19.9%
745	Printing & Binding	0	0	0	0		0.0%
746	Books & Software	0	0	0	0		N/A
748	Special Departmental Supplies	5,096	16,818	20,000	20,728	20,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	579	561	650	649	650	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	17,059	15,431	22,295	17,038	25,416	14.0%
841	Rental Expense	4,608	4,693	3,476	5,732	5,266	51.5%
843	Training & Memberships	0	0	0	162	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	181,139	184,904	288,554	227,733	304,057	5.4%
861.5	Reimbursable Emergency Response	70,069	78,583	40,000	49,580	40,000	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$278,717	\$301,218	\$375,291	\$322,061	\$395,797	5.5%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	5,511	61,821	20,000	28,915	0	N/A
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$5,511	\$61,821	\$20,000	\$28,915	\$0	N/A

BASE PROGRAM COST	\$405,066	\$500,070	\$516,022	\$472,598	\$527,433	2.2%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000
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TOTAL PROGRAM COST	\$405,066	\$500,070	\$541,022	\$472,598	\$552,433	2.1%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Traffic Maintenance
FUND	11
PROGRAM	320

PROGRAM

This program is responsible for the supervision and delivery of traffic signal maintenance, street and traffic sign installation and maintenance, traffic striping and pavement marking maintenance, and curb painting.

WORKPLAN

- Implement the City's traffic signal maintenance, sign installation and maintenance, and pavement marking deficiencies program, and continue a program of corrective action.
- Maintain striping and pavement markings maintenance inventory program.
- Implement actions recommended by the Circulation Commission and directed by the City Council.
- Encourage citizen involvement and input into matters concerning vehicle, bicycle and pedestrian safety and convenience.
- Perform ongoing inspection for vegetation encroachment on sight distances.
- Develop program and recommendations for new sign reflectivity standards.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works Maintenance Manager	25%
	Associate Engineer	5%
	Administrative Analyst - PW	20%
	Public Works & Engineering Director	10%
	Construction Inspector - A	5%
	Construction Inspector - B	5%
	Total Full Time Equivalent	0.70

ACCOUNT DESCRIPTIONS

748	Sign posts, panels, hardware, power and small tools and city purchased materials; fuel	\$20,000
861	Computer support	\$2,057

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
861.01	Contract Hourly	\$7,560	\$9,575	\$8,000	\$2,871	8,000	0.0%
861.09	Curb Painting	3,595	10,589	5,300	326	5,300	0.0%
861.15	Fencing & Guardrails	2,311	788	5,000	421	5,000	0.0%
861.29	Sign Installation, Repairs, Repl.	29,397	33,845	40,000	17,068	30,000	-25.0%
861.39	Striping & Stenciling	12,746	15,853	65,000	32,410	65,000	0.0%
861.4	Signal Maintenance (Cal Trans - 4 sig)	14,798	16,355	24,000	20,049	25,200	5.0%
861.41	Signal Maintenance (City - 19 + 2 ped)	89,611	84,080	130,000	143,887	155,000	19.2%
861.45	Unanticipated Repairs	8,924	1,548	3,500	5,455	3,500	0.0%
861.46	Professional Services	0	1,540	6,000	3,080	5,000	-16.7%
861.47	Street Light / Parking Light Maintenance	9,957	8,568	0	0	0	0.0%
	Subtotal	\$178,899	\$182,741	\$286,800	\$225,567	\$302,000	5.3%

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parks & Trails Maint.
FUND	11
PROGRAM	340

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$128,115	\$132,139	\$134,102	\$132,800	\$140,507	4.8%
705	Temporary Personnel	0	93	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	10,343	10,633	10,259	10,636	10,749	4.8%
714	Worker's Compensation	4,455	3,738	3,037	3,058	3,517	15.8%
721	Fringe Benefits	38,601	39,393	40,819	40,469	43,629	6.9%
Subtotal PERSONNEL		\$181,514	\$185,996	\$188,216	\$186,963	\$198,402	5.4%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$110	\$43	\$0	\$65	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	2,794	2,017	3,000	1,031	3,000	0.0%
751	Maintenance of Vehicles	3,829	3,322	3,500	3,280	3,500	0.0%
761	Maintenance of Equipment	452	2,414	2,000	7	2,000	0.0%
771	Maintenance of Buildings	0	0	0	251	1,500	N/A
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	63,985	58,881	76,000	52,657	50,000	-34.2%
805	Utilities-Sewer	1,132	1,250	1,500	1,308	1,500	0.0%
811	Utilities-Gas & Electric	5,442	8,086	7,500	8,996	8,000	6.7%
821	Utilities-Telephones	2,102	2,163	2,500	2,178	2,500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	1,655	391	1,500	1,011	1,500	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	90,195	159,347	145,293	174,134	165,277	13.8%
861.5	Reimbursable Emergency Response	3,954	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$175,650	\$237,913	\$242,793	\$244,918	\$238,777	-1.7%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	2,893	7,135	34,000	2,990	194,000	470.6%
907	Equipment	0	40,522	112,000	0	0	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$2,893	\$47,657	\$146,000	\$2,990	\$194,000	32.9%

BASE PROGRAM COST	\$360,056	\$471,566	\$577,009	\$434,871	\$631,179	9.4%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000
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TOTAL PROGRAM COST	\$360,056	\$471,566	\$602,009	\$434,871	\$656,179	9.0%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Parks & Trails Maint.
FUND	11
PROGRAM	340

PROGRAM

This program is responsible for the maintenance of parks and trails. Emphasis is on appearance and user safety. Some maintenance of the Buckeye Fields and facilities at the Lafayette Community Park will be provided by contract and volunteer labor under the supervision of the Parks Maintenance Specialist.

WORKPLAN

- Implement maintenance requirements and track costs of the individual parks and trails for annual maintenance.
- Administer park maintenance contracts.
- Maintain ongoing communications between the public works department, Consolidated Fire District, and Park, Trails and Recreation Subcommittees, and the various park users for the purpose of developing realistic maintenance needs and costs.
- Maintain Brook Street park, Mildred Lane Observation park, Community Park, Leigh Creekside Park & Buckeye Fields.
- Monitor and repair erosion and slides at Community Park.
- Inspect and maintain the seven City trails and the network of trails in the Community Park.
- Annual tree maintenance and weed abatement at park facilities to support wildfire prevention.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	5.0%
	Parks Maintenance Supervisor	100%
	Administrative Assistant - P&R	6.5%
	Total Full Time Equivalent	1.12

861 Computer Support \$3,277

DESCRIPTION OF CAPITAL OUTLAY

906	Trail renovations	\$10,000
	Parking Lot Repaving	170,000
	Field Improvements	14,000
		<u>\$194,000</u>

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$75	0	\$0	\$0	\$2,000	N/A
861.02	Building Maintenance	25	0	1,500	2,185	0	N/A
861.03	Ballfield Maintenance	16,032	45,963	40,000	43,169	40,000	0.0%
861.15	Fencing	1,981	6,972	15,000	19,494	5,000	-66.7%
861.16	Firebreak Maintenance	22,365	25,866	30,000	14,234	30,000	0.0%
861.18	Irrigation Repairs	1,966	15,368	8,000	14,447	8,000	0.0%
861.19	Landscape Maintenance	5,530	13,719	10,000	9,757	10,000	0.0%
861.21	Park & Play Equipment & Furnishings	4,057	1,772	2,000	7,940	3,000	50.0%
861.22	Parking Lot Maintenance	0	0	500	0	500	0.0%
861.24	Restroom Maintenance	6,596	10,511	4,500	4,661	4,500	0.0%
861.25	Road Repairs	-	887	1,500	4,967	1,500	0.0%
861.27	Slope Repairs/Stabilization	2,491	1,396	3,000	3,427	4,000	33.3%
861.28	Trail Maintenance (Sidewalk Repair)	5,442	8,819	-	7,508	10,000	N/A
861.42	Tree Maintenance	17,200	12,750	20,000	22,971	25,000	25.0%
861.43	Weed Control (manual)	-	0	500	0	500	0.0%
861.44	Weed Control (spraying)	0	0	0	1,300	12,000	N/A
861.45	Unanticipated Repairs	6,034	8,638	6,000	13,535	6,000	0.0%
861.47	Streetlight / Parking Light Maint.	0	0	0	764	0	0.0%
861.48	Transaction Fees	348	1,059	0	839	0	0.0%
	Subtotal	\$90,142	\$153,720	\$142,500	\$171,198	\$162,000	13.7%

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Comm. Ctr. Maint.
FUND	11
PROGRAM	350

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$71,980	\$74,491	\$75,600	\$76,187	\$81,004	7.1%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	5,370	5,532	5,783	5,598	6,197	7.1%
714	Worker's Compensation	2,526	2,118	1,712	1,757	2,028	18.4%
721	Fringe Benefits	30,606	31,615	32,343	32,906	33,466	3.5%
	Subtotal PERSONNEL	\$110,482	\$113,756	\$115,438	\$116,449	\$122,694	6.3%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$50	\$0	\$50	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	43	0	0	0	0.0%
748	Special Departmental Supplies	14,190	15,780	17,500	14,691	17,500	0.0%
751	Maintenance of Vehicles	347	1,565	2,200	1,530	2,000	-9.1%
761	Maintenance of Equipment	1,614	2,562	2,000	2,182	2,200	10.0%
771	Maintenance of Buildings	13,611	13,565	19,000	20,013	19,000	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	45	0	0	0	0	0.0%
801	Utilities-Water	7,729	8,247	8,500	8,438	8,500	0.0%
805	Utilities-Sewer	2,237	804	2,237	799	800	-64.2%
811	Utilities-Gas & Electric	34,537	44,291	32,500	57,780	61,284	88.6%
821	Utilities-Telephones	1,112	1,152	1,000	2,648	2,600	160.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	216	3,462	3,000	223	3,000	0.0%
843	Training & Memberships	921	0	0	195	195	N/A
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	48,596	47,302	96,004	91,897	84,351	-12.1%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$125,153	\$138,773	\$183,991	\$200,396	\$201,480	9.5%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	325	0	0	0	0	0.0%
907	Equipment	4,380	42,683	0	7,154	5,000	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$4,705	\$42,683	\$0	\$7,154	\$5,000	N/A

BASE PROGRAM COST	\$240,340	\$295,213	\$299,429	\$323,999	\$329,174	9.9%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$430
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TOTAL PROGRAM COST	\$240,340	\$295,213	\$324,429	\$323,999	\$329,604	1.6%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Comm. Ctr. Maint.
FUND	11
PROGRAM	350

PROGRAM

This program is responsible for maintaining the Community Center.

WORKPLAN

- Maintain a clean, safe environment suitable for public access at the Lafayette Community Center.
- Deter vandalism and property damage through a combination of public awareness, adequate lighting and program supervision and police services.
- Inspect roof, electrical, heating, and plumbing systems and project long-term repairs and costs.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Parks, Trails and Recreation Director	10%
	Recreation Coordinator - B	5%
	Recreation Manager	15%
	Facilities Maintenance Worker - A	50%
	Total Full Time Equivalent	0.80

ACCOUNT DESCRIPTIONS

748	Cleaning and consumable items	\$17,500
761	Maintenance of kitchen equipment, fire extinguishers, HVAC, irrigation, lighting & playground	\$2,200
771	Maintenance of Buildings	\$19,000
861	Landscape maintenance	\$8,000
	Contract custodial	46,000
	Plumbing, electrical and painting	20,000
	Carpet & Flooring	8,000
	Computer support	2,351
		\$84,351
907	Tables	5,000

TRANSFERS:

Transfer to Community Center Sinking Maint. Fund 16	(\$125,000)
Transfer from Recreation Programs Fund 31	\$25,000

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Emergency Response
FUND	11
PROGRAM	360

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	15,681	138,045	0	140,058	140,058	N/A
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,213	10,630	0	10,784	10,784	N/A
714	Worker's Compensation	540	4,003	0	3,235	3,235	N/A
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$17,434	\$152,678	\$0	\$154,077	\$154,077	N/A

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$189	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	2,766	0	14	14	N/A
745	Printing & Binding	854	2,883	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	20,781	2,718	0	4,785	4,785	N/A
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	10,554	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	173	908	0	908	908	N/A
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	414	0	0	0	0.0%
853	Community Promotion	0	505,500	0	50,000	50,000	N/A
861	Contractual Services	45,951	94,686	50,000	176,885	581,864	1063.7%
861.5	Reimbursable Emergency Response	0	0	596,080	0	0	N/A
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$78,502	\$609,874	\$646,080	\$232,591	\$637,570	-1.3%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	67,750	10,202	0	34,633	34,633	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$67,750	\$10,202	\$0	\$34,633	\$34,633	N/A

BASE PROGRAM COST	\$163,685	\$772,754	\$646,080	\$421,301	\$826,279	27.9%
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TOTAL PROGRAM COST	\$163,685	\$772,754	\$646,080	\$421,301	\$826,279	27.9%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Emergency Response
FUND	11
PROGRAM	360

PROGRAM

This program is used to track expenses incurred by the City while responding to natural and man-made emergency events.
FUNDS FROM THIS PROGRAM CAN ONLY BE SPENT WITH EXPLICIT APPROVAL FROM THE LAFAYETTE CITY COUNCIL.

WORKPLAN

- Keep the roadways clear.
- Track expenses to be reimbursed by the Federal Emergency Management Agency.
- Activate Emergency Operations Center during major emergency events.

ACCOUNT DESCRIPTIONS

861 Contingency for local emergencies \$50,000

861.5 ARPA Related:	Budget	Budget	Actual	Budget	Budget
	FY23	FY23		FY24	FY24
	1st Tranche	2nd Tranche		1st Tranche	2nd Tranche
HdL contract for ARPA strategy			12,840		
Hybrid meeting technology			28,746	16,259	
Community Gift Card Program		50,000	100,000		
Shopping Shuttle	15,000		494	13,320	
Contract Econ Dev Mgr		181,080	153,166		27,914
Website for household assistance/recovery				1,000	
Business District Marketing	100,000		45,079	54,921	
Small Business Technical Assistance	100,000			10,000	
Outdoor Dining	150,000		48,647	144,350	
HVAC/Ventilation System Community Center			5,900	264,100	
	\$365,000	\$231,080	\$394,872	\$503,950	\$27,914

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Planning Services
FUND	11
PROGRAM	410

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$309,453	\$209,794	\$423,743	\$254,670	\$478,572	12.9%
705	Temporary Personnel	0	6,493	0	560	0	0.0%
708	Overtime	1,100	201	10,000	79	0	N/A
711	Social Security	23,950	16,332	33,181	19,039	36,611	10.3%
714	Worker's Compensation	11,055	6,096	9,822	5,893	11,979	22.0%
721	Fringe Benefits	99,897	64,355	142,867	77,744	159,863	11.9%
Subtotal PERSONNEL		\$445,455	\$303,269	\$619,613	\$357,985	\$687,025	10.9%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$1,879	\$2,773	\$2,180	\$6,915	\$2,938	34.8%
743	Postage	928	1,215	1,095	1,178	1,327	21.2%
745	Printing & Binding	3,353	70	70	201	201	187.6%
746	Books & Software	0	5,485	5,485	854	854	-84.4%
748	Special Departmental Supplies	498	322	322	0	0	N/A
751	Maintenance of Vehicles	914	172	172	127	127	-26.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	562	1,651	1,651	1,702	1,702	3.1%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	402	318	318	318	318	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	41,398	38,615	51,268	48,062	63,950	24.7%
843	Training & Memberships	1,866	1,945	7,000	2,331	12,000	71.4%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	243	243	1,178	1,178	384.6%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	136,960	304,516	242,149	394,989	744,312	207.4%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$188,760	\$357,324	\$311,951	\$457,855	\$828,906	165.7%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	32,114	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$32,114	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$666,329	\$660,593	\$931,564	\$815,840	\$1,515,931	62.7%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000
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TOTAL PROGRAM COST	\$666,329	\$660,593	\$956,564	\$815,840	\$1,540,931	61.1%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Planning Services
FUND	11
PROGRAM	410

PROGRAM

This program provides current and future physical planning for the community consistent with the General Plan and the policy direction of the City Council. Strong emphasis is placed on physical preservation of neighborhoods, revitalization and enhancement of the downtown commercial area with respect for the community's semi-rural residential character, and the overall service needs and vitality of the City's economic base.

WORKPLAN

- Staff and provide professional recommendations to the City Council, Planning Commission, Design Review Commission, GPAC, DSIMPIC, Environmental Task Force, and subcommittees.
- Provide quality assistance to the public in the areas of zoning, planning, building, and other related activities.
- Hear and decide discretionary approvals administered by the Zoning Administrator.
- Process and review applications in a timely and professional manner.
- Update the General Plan Housing, Land Use, and Safety Elements
- Begin the multi-year effort to update the Downtown Specific Plan to accommodate future growth projected by the State and ABAG
- Prepare standards for below-market-rate housing eligibility for Council adoption
- Retain and oversee a consultant to prepare a comprehensive fee analysis and nexus study
- Prepare TOD zoning standards for AB 2923 eligible parcels for Council adoption
- Update Inclusionary Housing ordinance to establish standards for below-market-rate housing units as compared to market rate units

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Planning & Building Director	35%
	Assistant Planning Director	40%
	Senior Planner - A	20%
	Senior Planner - B	35%
	Senior Planner - C	40%
	Planning Technician - B	80%
	Planning Technician - A	65%
	Assistant Planner - A	60%
	Assistant Planner - B	60%
	Department Assistant - B	35%
	Total Full-Time Equivalent:	4.70

ACCOUNT DESCRIPTIONS

841	2 Electric Vehicles for Planning Staff	\$1,000		
	Allocated cost of office space rental	62,950		
		<u>\$63,950</u>		
843	Staff Training	\$10,000		
	American Planning Association Dues	2,000		
		<u>\$12,000</u>		
861	Landscape Architect Review Services	2,500	861.002	Contract Planners
	Housing Element Implementation	50,000		Green Halo
	Code Updates	20,000		
	Comprehensive Fee Study (all fees)	100,000		
	Objective Design Standards Consultant	50,000		
	Permit Ready ADU Plans	50,000		
	Emergency Evacuation Study	100,000		
	Downtown Specific Plan	300,000		
	Pro-rata share of City computer equipment	13,812		
		<u>686,312</u>		<u>\$58,000</u>

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Code Enforcement
FUND	11
PROGRAM	415

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$16,801	\$0	\$82,620	\$90,301	\$138,614	67.8%
705	Temporary Personnel	47,716	57,417	56,702	51,347	0	N/A
708	Overtime	11	793	0	2,599	0	0.0%
711	Social Security	5,060	4,453	6,320	12,863	10,604	67.8%
714	Worker's Compensation	2,303	1,688	1,871	3,335	3,470	85.5%
721	Fringe Benefits	5,391	0	25,660	25,657	43,036	67.7%
Subtotal PERSONNEL		\$77,282	\$64,351	\$173,173	\$186,102	\$195,724	13.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$79	\$130	\$469	\$568	\$625	33.3%
743	Postage	75	95	235	253	282	19.9%
745	Printing & Binding	0	29	0	0	0	0.0%
746	Books & Software	0	0	5,000	4	500	-90.0%
748	Special Departmental Supplies	0	0	0	143	500	N/A
751	Maintenance of Vehicles	0	0	500	220	500	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	23	200	N/A
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	364	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	3,066	3,122	12,465	4,478	13,394	7.4%
843	Training & Memberships	0	0	250	0	1,000	300.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	6,788	103,794	63,516	63,517	12,939	-79.6%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$10,009	\$107,534	\$82,435	\$69,204	\$29,940	-63.7%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	301	1,000	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$301	\$1,000	N/A

BASE PROGRAM COST	\$87,291	\$171,885	\$255,609	\$255,608	\$226,663	-11.3%
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TOTAL PROGRAM COST	\$87,291	\$171,885	\$255,609	\$255,608	\$226,663	-11.3%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Code Enforcement
FUND	11
PROGRAM	415

PROGRAM

This program provides funding to enforce codes and ordinances in downtown and the neighborhoods as well as ensure that conditions imposed on new construction are implemented.

WORKPLAN

- Enforce City codes and ordinances.
- Ensure that conditions imposed for new construction are being properly implemented.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Code Enforcement Officer - A	100%
	Code Enforcement Officer - B	38%
	Total Full-Time Equivalent:	1.00

ACCOUNT DESCRIPTIONS

861	Abatement of nuisances*	\$10,000	(*Upfront costs that may be reimbursed)
	Pro-rata share of City computer equipment	<u>2,939</u>	
		\$12,939	

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Engineering Services
FUND	11
PROGRAM	420

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$428,520	\$501,861	\$580,489	\$529,506	\$638,676	10.0%
705	Temporary Personnel	0	4,277	0	7,521	0	0.0%
708	Overtime	133	2,124	0	469	0	0.0%
711	Social Security	31,703	37,712	44,407	38,780	48,859	10.0%
714	Worker's Compensation	15,139	14,179	13,145	12,338	15,986	21.6%
721	Fringe Benefits	135,870	155,634	194,295	172,902	211,995	9.1%
Subtotal PERSONNEL		\$611,365	\$715,787	\$832,336	\$761,516	\$915,516	10.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$1,565	\$2,205	\$2,203	\$3,875	\$2,938	33.3%
743	Postage	918	1,137	989	1,064	1,186	19.9%
745	Printing & Binding	43	126	500	22	500	0.0%
746	Books & Software	420	2,200	1,750	1,935	1,750	0.0%
748	Special Departmental Supplies	211	1,317	1,500	1,965	1,500	0.0%
751	Maintenance of Vehicles	4,286	10,569	5,500	10,739	5,500	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	45	114	500	265	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	3,012	3,183	3,150	3,610	3,150	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	35,095	35,736	50,641	44,885	62,950	24.3%
843	Training & Memberships	2,312	5,518	3,000	5,087	3,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	891	2,699	150	53	150	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	191,133	184,009	211,774	137,763	173,812	-17.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$239,931	\$248,813	\$281,657	\$211,262	\$256,935	-8.8%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	1,987	56,000	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$1,987	\$56,000	N/A

BASE PROGRAM COST	\$851,295	\$964,599	\$1,113,994	\$974,765	\$1,228,451	10.3%
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999	Prior Year Savings	\$0	\$0	\$1	0	\$25,000
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TOTAL PROGRAM COST	\$851,295	\$964,599	\$1,113,994	\$974,765	\$1,253,451	12.5%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Engineering Services
FUND	11
PROGRAM	420

PROGRAM

City engineering services are provided by a professional staff. Design and major project work for engineering projects are provided through contracts with consultants. Services provided by in-house staff include:

- Administration of the Capital Improvement Program, including project development and contract administration.
- Facilitation of community involvement in project development.
- Engineering review of development proposals including incorporation of NPDES development regulations.
- Processing improvement plans and subdivision maps for private development.
- Providing input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Coordinating with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Representing the City's interests in regional transportation and funding issues.
- Administering encroachment permit program.

WORKPLAN

- Administer the Capital Improvement Program, from project development through final construction, including contract administration.
- Administer transportation planning functions.
- Perform engineering review of development proposals including conformance review of new NPDES regulations.
- In coordination with the Planning Division, process improvement plans and subdivision maps for private development.
- Perform special studies to facilitate long-range planning in the capital improvements, downtown redevelopment, and traffic / pedestrian circulation.
- Provide input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Provide customer service to the community by responding to questions and requests regarding infrastructure maintenance and improvements.
- Coordinate with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Represent the City's interests in regional transportation and funding issues.
- Administer the encroachment permit program including inspection of major public improvements by private developers.
- Staff the Capital Projects Assessment Committee and the Public Works Services subcommittee.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works & Engineering Director	35%
	Engineering Services Manager	50%
	Associate Engineer	25%
	Senior Engineer - B	50%
	Senior Engineer - A	50%
	Senior Construction Inspector	70%
	Construction Inspector - A	80%
	Construction Inspector - B	80%
	Department Assistant - A	30%
	Total Full Time Equivalent	4.70

ACCOUNT DESCRIPTIONS

861	Misc. consultant services (survey/traffic/geotech/landscape)	\$100,000
	Construction testing services for public improvements by private developers	10,000
	Pre-engineering studies for construction year 2024 capital projects	50,000
	Computer support	13,812
		<u>\$173,812</u>

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Manager
FUND	11
PROGRAM	510

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$305,854	\$345,578	\$419,082	\$368,219	465,905	11.2%
705	Temporary Personnel	0	0	0	0	0	0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	16,646	19,098	32,060	21,082	35,642	11.2%
714	Worker's Compensation	11,062	10,213	9,490	8,793	11,662	22.9%
721	Fringe Benefits	101,932	113,260	129,839	123,580	144,366	11.2%
	Subtotal PERSONNEL	\$435,493	\$488,148	\$590,471	\$521,674	\$657,575	11.4%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$688	\$805	\$1,406	\$2,098	1,875	33.3%
743	Postage	439	553	706	760	847	19.9%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	500	0	500	0.0%
748	Special Departmental Supplies	0	0	500	0	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	791	200	1,000	860	1,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	661	650	1,200	780	1,200	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	21,284	21,678	32,526	28,899	40,181	23.5%
843	Training & Memberships	3,509	24,816	21,700	25,833	34,500	59.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	6,680	24,724	5,319	10,055	8,816	65.8%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$34,053	\$73,426	\$64,857	\$69,284	\$89,419	37.9%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	612	612	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$612	\$612	N/A

BASE PROGRAM COST	\$469,546	\$561,574	\$655,329	\$591,570	\$747,606	14.1%
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999	Prior Year Savings	\$0	\$0	\$1	0	\$25,000
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TOTAL PROGRAM COST	\$469,546	\$561,574	\$655,330	\$591,570	\$772,606	17.9%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	City Manager
FUND	11
PROGRAM	510

PROGRAM

The City Manager's office provides general administrative direction of City operations and program implementation as set forth by policy direction of the City Council. The City Manager is appointed by the City Council as chief executive officer of the municipal corporation and is charged with providing professional leadership.

WORKPLAN

- Provide sound and objective policy recommendations and responsive staff support to the City Council.
- Monitor and report the fiscal condition of the City government to the City Council and recommend programs and policies that ensure the City's stable and healthy fiscal condition at all times.
- Provide the direction, motivation, supervision, and training of City staff as needed to achieve program objectives.
- Be responsive to citizens in a timely fashion and develop user friendly procedures including prompt and efficient responses to citizen requests for services.
- Develop procedures and training that protect the City's resources through sound management of claims, suits, and litigation.
- Promote the Team Standards and Customer Service Standards to City staff.
- Track and analyze State legislation.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	City Manager	100%
	Administrative Analyst - CM	100%
	Department Assistant - C	50%
	Administrative Assistant - Admin	50%
	Total Full Time Equivalent	3.00

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$40,181
843	LOCC Annual Conference	\$3,000
	CCMF	400
	ICMA Membership & Conference	2,400
	Rotary Club Membership	1,200
	Management Retreat	26,000
	Lafayette Chamber	1,500
		<u>\$34,500</u>
861	Pro-rata share of City computer equipment	\$8,816

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Legal Services
FUND	11
PROGRAM	520

		Actual 2020-2021 Expenditures	Actual 2021-2022 Expenditures	Final 2022-2023 Budget	Actual 2022-2023 Expenditures	Final 2023-2024 Budget	Increase Over Budget
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	50	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	1,059,008	459,777	592,832	592,832	522,352	-11.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$1,059,058	\$459,777	\$592,832	\$592,832	\$522,352	-11.9%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$1,059,058	\$459,777	\$592,832	\$592,832	\$522,352	-11.9%
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TOTAL PROGRAM COST	\$1,059,058	\$459,777	\$592,832	\$592,832	\$522,352	-11.9%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Legal Services
FUND	11
PROGRAM	520

PROGRAM

This program represents various legal services provided by the City Attorney and special legal counsel.

The City Attorney, a contract employee, is legal advisor to the City Council, the administrative staff, and, upon authorization, City Commissions. Responsibilities of the City Attorney include drafting ordinances, resolutions, leases, contracts, agreements, and other documents; researching and preparing legal opinions on various legal issues; attending City Council and Planning Commission meetings for the purpose of giving legal advice; investigating and settling certain civil claims; appearing in court and in administrative proceedings on behalf of the City; prosecuting certain ordinance/code violations; recovering damages to public property; condemning property for public purposes and performing other legal services as requested. The City Attorney's focus is to practice preventative law and provide legal advice leading to the adoption of practices and policies which will prevent or minimize litigation.

Special counsel is engaged when the nature of legal matters requires unique or special expertise to represent the City. The City Council determines, in matters of civil litigation, who shall represent the City. The City Attorney supervises and coordinates with such outside counsel at the Council's request.

City Attorney services are provided by Best, Best & Krieger.

ACCOUNT DESCRIPTIONS

<i>LEGAL SERVICES DETAIL</i>		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
863.1	Legal Services Retainer	\$272,174	277,440	\$284,376	286,320	\$302,352	6.3%
863.2	Special Services (non-retainer)	37,400	23,710	150,524	150,524	100,000	-33.6%
863.25	Special Litigation	418,282	117,205	107,932	145,279	100,000	-7.3%
863.3	Outside Counsel	323,808	41,422	50,000	10,709	20,000	-60.0%
	Subtotal	\$1,051,664	\$459,777	\$592,832	\$592,832	\$522,352	-11.9%

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Clerk
FUND	11
PROGRAM	530

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$141,432	\$141,407	\$140,542	\$138,487	\$149,906	6.7%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	10,397	10,560	10,751	10,462	11,468	6.7%
714	Worker's Compensation	4,911	3,992	3,182	3,192	3,752	17.9%
721	Fringe Benefits	42,187	41,480	42,553	41,661	46,519	9.3%
	Subtotal PERSONNEL	\$198,928	\$197,439	\$197,029	\$193,803	\$211,644	7.4%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$1,193	\$433	\$469	\$721	\$625	33.3%
743	Postage	293	316	235	253	282	19.9%
745	Printing & Binding	18	0	200	0	200	0.0%
746	Books & Software	0	65	200	2,398	2,285	1042.5%
748	Special Departmental Supplies	0	0	200	178	200	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	29	0	100	0	100	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	908	908	900	908	900	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	10,246	10,434	6,552	12,744	10,532	60.7%
843	Training & Memberships	915	840	2,700	360	2,700	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	6,550	7,251	11,265	6,842	8,414	-25.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$20,152	\$20,247	\$22,821	\$24,404	\$26,238	15.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

	BASE PROGRAM COST	\$219,079	\$217,686	\$219,850	\$218,206	\$237,883	8.2%
999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000	
	TOTAL PROGRAM COST	\$219,079	\$217,686	\$244,850	\$218,206	\$262,883	7.4%

CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	City Clerk
FUND	11
PROGRAM	530

PROGRAM

The City Clerk is responsible for the maintenance and distribution of City Council records, rosters, activities, and transactions; i.e., agendas, minutes, resolutions, ordinances, recordation with the County Recorder's Office; providing for Administration of City elections in accordance with State law; preparing, posting, and publishing all City Council official notices; administering Political Reform Act filing. The Clerk also maintains the Lafayette Municipal Code and is custodian of the City Seal.

WORKPLAN

- Continue timely preparation of agendas and minute transcriptions, and distribution of certified resolutions and ordinances.
- Provide for records management of City documents including safe and secure storage, as well as off-site back-up. Keep current the optical disk scanning of all City historical and legal documents.
- Continue timely advertising, legal publishing, and updates of Municipal Code.
- Continue administration of oaths, economic interest, and campaign statements consistent with State laws.
- Continue with educational training.
- Continue to handle the processing of claims filed against the City.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	City Clerk & Municipal Information Officer	100%
	Total Full Time Equivalent	1.00

ACCOUNT DESCRIPTIONS

746	E-disclosure (Granicus)	\$2,285
791	Notary Errors and Omissions insurance	\$100
843	Bimonthly No. Cal. City Clerks Association Meetings	\$250
	CMC Training - New Laws & Elections	1,500
	Annual CCAC Conference	350
	Mileage Reimbursement	600
		<u>\$2,700</u>
861	CCAC dues	\$125
	IIMC dues	250
	National Notary Assn. dues	100
	Municode Hosting & Subscriptions	5,000
	Pro-rata share of City computer equipment	2,939
		<u>\$8,414</u>

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Administrative Services
FUND	11
PROGRAM	540

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$553,856	\$575,979	\$680,556	\$592,281	\$701,877	3.1%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	298	0	0	0	0	0.0%
711	Social Security	37,139	38,554	52,063	38,811	53,694	3.1%
714	Worker's Compensation	19,493	16,483	15,411	13,767	17,568	14.0%
721	Fringe Benefits	163,582	171,359	204,559	176,573	213,092	4.2%
Subtotal PERSONNEL		\$774,369	\$802,375	\$952,588	\$821,432	\$986,231	3.5%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$2,176	\$3,333	\$2,273	\$5,650	\$3,031	33.3%
743	Postage	966	1,217	906	976	1,087	19.9%
745	Printing & Binding	809	1,405	2,000	1,834	2,000	0.0%
746	Books & Software	69	592	500	524	500	0.0%
748	Special Departmental Supplies	216	161	500	0	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	103	273	500	319	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,569	1,630	1,500	1,687	1,500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	39,465	40,189	25,219	50,015	64,959	157.6%
843	Training & Memberships	880	2,166	3,500	5,494	10,000	185.7%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	6,772	8,152	7,500	4,608	5,000	-33.3%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	58,686	110,996	54,570	99,272	77,593	42.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$111,711	\$170,114	\$98,969	\$170,378	\$166,670	68.4%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	500	0	5,000	900.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$500	\$0	\$5,000	900.0%

BASE PROGRAM COST	\$886,081	\$972,489	\$1,052,057	\$991,810	\$1,157,902	10.1%
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999	Prior Year Savings	\$0	\$0	\$18,763	0	\$25,000
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TOTAL PROGRAM COST	\$886,081	\$972,489	\$1,070,821	\$991,810	\$1,182,902	10.5%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Administrative Services
FUND	11
PROGRAM	540

PROGRAM

The Administrative Services program is responsible for the administration of the City's fiscal and human resource operations, office technology and facilities, risk management, TCI and PG&E franchise oversight, Vistas newsletter publication, and the webpage. Finance is comprised of six principal areas of responsibility: financial administration, accounting, payroll, capital projects, treasury, and purchasing. Human Resources is responsible for recruiting, training, and retaining employees of the highest caliber. The Administrative Services Director functions as the Finance Director and the Human Resources Director.

WORKPLAN

Finance, Purchasing, and Treasury

- Maintain financial integrity of City and assure that adequate internal controls are in place.
- Maintain the accounting system and financial management practices in conformance with generally accepted accounting practices.
- Maximize interest earnings by investing 99% of all available funds daily.
- Implement Purchasing Ordinance and policy.
- Oversee parking lot leases and income, Transient Occupancy Tax audits, and TCI and PG&E franchise payments.
- Review and adjust user rates and fees to reflect the cost of providing services.
- Continue to pursue federal and state reimbursement for the cost of mandated programs.

Personnel

- Continue to recruit the highest quality personnel to fill vacancies as they occur or are created.
- Continue to implement City training programs.
- Manage worker's compensation claims, grievances, disciplinary matters and employee benefits.
- Maintain personnel database.

Office Technology, Real and Personal Property, Risk Management, and Franchises

- Manage office facilities and office technologies; telephone, voice mail, copiers, faxes, and computer systems.
- Implement an efficient system of City fixed assets inventory and disposal of surplus fixed assets.
- Continue to serve as the JPA Risk Management Board representative. Review all City property for proper insurance coverage.

Vistas and Web Page

- Continue to edit and coordinate the publication and distribution of Vistas newsletter.
- Design and implement changes to the City webpage as an on-going, work-in-progress.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Administrative Services Director	95%
	Assistant Administrative Services Director	100%
	Administrative Analyst - HR	100%
	Accounting Assistant	100%
	Accountant	90%
	Total Full Time Equivalent	4.85

ACCOUNT DESCRIPTIONS

745	Checks, forms, budgets, HR manuals	\$2,000	861	Accounting Software Support	\$17,000
				State Reporting	5,000
843	CSMFO	\$1,500		Fingerprinting	1,000
	Leadership Training	2,000		Bond Compliance	13,000
	LOCC Financial Mgmt Seminar	1,000		Digital Assurance	2,500
	Training / Leadership	5,000		Actuarial	3,000
	LOCC Annual Conference	500		Pro-rata share of City computer equip	14,253
		<u>\$10,000</u>		Linked In	14,640
				Sales Tax Services	2,200
				Acctg Fees & Services	<u>5,000</u>
					\$77,593

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Communications
FUND	11
PROGRAM	545

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$122,406	\$104,933	\$111,946	\$112,697	\$120,058	7.2%
705	Temporary Personnel	0	0	15,552	3,497	15,552	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	10,724	9,294	9,754	10,174	10,374	6.4%
714	Worker's Compensation	4,270	3,043	2,887	2,685	3,394	17.6%
721	Fringe Benefits	36,621	32,009	34,751	34,356	37,266	7.2%
	Subtotal PERSONNEL	\$174,021	\$149,278	\$174,889	\$163,409	\$186,644	6.7%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$265	\$457	\$469	\$591	\$625	33.3%
743	Postage	3,130	5,904	235	8,937	9,532	3949.6%
745	Printing & Binding	10,834	7,284	1,000	13,436	14,500	1350.0%
746	Books & Software	1,000	1,277	2,400	933	2,400	0.0%
748	Special Departmental Supplies	(1,550)	44	2,400	0	2,400	0.0%
751	Maintenance of Vehicles	0	0	0	30	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	1,598	2,783	500	450	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	908	908	1,000	1,334	1,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	10,246	10,434	9,675	12,744	13,394	38.4%
843	Training & Memberships	500	3,509	3,575	1,474	3,575	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	51	3,000	1,288	3,000	0.0%
861	Contractual Services	45,792	42,306	88,630	46,758	59,004	-33.4%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$72,723	\$74,957	\$112,884	\$87,974	\$109,930	-2.6%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	32,442	18,698	50,000	357	2,000	-96.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$32,442	\$18,698	\$50,000	\$357	\$2,000	-96.0%

BASE PROGRAM COST	\$279,186	\$242,933	\$337,774	\$251,739	\$298,574	-11.6%
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999	Prior Year Savings	\$0	\$0	\$9,881	0	\$25,000
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TOTAL PROGRAM COST	\$279,186	\$242,933	\$347,655	\$251,739	\$323,574	-6.9%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Communications
FUND	11
PROGRAM	545

PROGRAM

The communications program is responsible for engaging residents, disseminating important information to constituents and increasing transparency for City activities. Responsibilities include: creating and maintaining the City's social media resources (Facebook, Twitter and Nextdoor); updating the City website; issuing news releases; editing the City's newsletters and other media; producing, filming and editing video; providing photographic services; and assisting with various outreach efforts as assigned in an effort to inform and engage the community.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Communications Analyst	100%
	Total Full Time Equivalent	1.00

ACCOUNT DESCRIPTIONS

705	Camera operator for public meetings	\$15,552	
743	Vistas Postage	\$9,532	
745	Vistas Printing	\$14,500	
748	Hootsuite, Canva, Smugmug, Shutterstock, etc.	\$2,400	
843	Rotary Membership	\$1,350	
	CAPIO Membership / conference	1,225	
	Misc Chamber	1,000	
		<u>\$3,575</u>	
861	Newsletter Design (3 Issues)	\$6,250	
	Website & hosting	9,700	
	Website QA Tool	3,540	
	OpenGov	10,725	
	Gov Transparency	10,000	PEG Funds
	Media Subscriptions	600	
	Zoom Subscription, Meeting Timer	1,750	PEG funds
	Captioning	5,000	PEG funds
	Translation Services	2,500	
	Computer Support	2,939	
	Communications Survey	6,000	
		<u>\$59,004</u>	
907	Lectern Timer	\$2,000	PEG funds

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Rent and Expenses
FUND	11
PROGRAM	550

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$200,900	\$228,000	\$204,100	\$210,700	-7.6%
705	Temporary Personnel	\$0	6,500	0	10,500	5,750	N/A
708	Overtime	\$0	0	0	0	0	0.0%
711	Social Security	\$0	10,990	0	12,647	12,913	N/A
714	Worker's Compensation	\$0	6,029	0	4,936	5,411	N/A
721	Fringe Benefits	\$0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$224,419	\$228,000	\$232,183	\$234,774	3.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$178	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	87	0	549	0	0.0%
746	Books & Software	0	0	0	1,080	0	0.0%
748	Special Departmental Supplies	1,639	613	500	325	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	177	2,003	200	72	200	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	82,231	7,919	7,000	5,655	7,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	5,007	5,784	6,500	7,259	6,500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	25,588	25,508	33,450	23,645	29,500	-11.8%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	1,000	1,826	2,000	643	2,000	0.0%
861	Contractual Services	89,508	127,092	275,245	252,135	118,920	-56.8%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$205,151	\$171,010	\$324,895	\$291,363	\$164,620	-49.3%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	25,000	51,619	15,000	-40.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$25,000	\$51,619	\$15,000	-40.0%

BASE PROGRAM COST	\$205,151	\$395,429	\$577,895	\$575,166	\$414,394	-28.3%
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TOTAL PROGRAM COST	\$205,151	\$395,429	\$577,895	\$575,166	\$414,394	-28.3%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Rent and Expenses
FUND	11
PROGRAM	550

PROGRAM

This program includes those expenses which are not attributable to any specific department(s) and which are general in nature, such as rent for City offices, general office equipment and maintenance, community promotion, and membership fees.

ACCOUNT DESCRIPTIONS

791	Employee Recognition	\$6,000	
	Misc office expenses	1,000	
		<u>\$7,000</u>	
841	Rent of City Offices at Desco Plaza	\$391,796	does not include police services
	Phone System	4,284	
	Coffee machine and supplies	2,400	
	Lease of postage machine	3,448	
	Lease of Copy Machines (2)	26,667	
		<u>\$428,595</u>	allocated back to departments
843	Tuition Reimbursement	\$6,000	-
	LAFCO Membership	4,500	
	ABAG Membership	7,000	
	East Bay Economic Development	500	
	League of California Cities Membership	11,500	
		<u>\$29,500</u>	
853	City of Lafayette Commute Alternative Program	\$2,000	
861	Credit Card Fees	8,000	
	Phone System Support	23,100	
	Trust Administrators (Benefits Administration)	1,545	
	Basic Pacific	1,575	
	MidAmerica	2,700	
	Contribution to OPEB Trust (GASB 45)	82,000	
		<u>\$118,920</u>	
907	Office furniture/Ergonomics	\$15,000	

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Technology Services
FUND	11
PROGRAM	560

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$10,666	\$11,294	\$11,168	\$11,099	\$11,848	6.1%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	597	647	854	593	906	6.1%
714	Worker's Compensation	370	319	253	256	297	17.3%
721	Fringe Benefits	3,170	3,341	3,380	3,358	3,675	8.7%
	Subtotal PERSONNEL	\$14,804	\$15,600	\$15,656	\$15,307	\$16,726	6.8%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$13	\$21	\$23	\$28	\$31	33.3%
743	Postage	12	15	12	13	14	19.9%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	11,534	7,213	7,310	11,367	14,075	92.5%
748	Special Departmental Supplies	0	0	500	0	1,000	100.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	4,506	4,530	4,524	2,273	4,524	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	1,099	1,122	483	895	670	38.6%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	48,487	77,613	66,975	51,113	61,857	-7.6%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$65,651	\$90,515	\$79,827	\$65,689	\$82,171	2.9%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	3,084	37,571	25,000	20,861	70,000	180.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$3,084	\$37,571	\$25,000	\$20,861	\$70,000	180.0%

BASE PROGRAM COST	\$83,539	\$143,686	\$120,483	\$101,857	\$168,897	40.2%
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999	Prior Year Savings	\$0	\$0	\$21,147	0	\$25,000
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TOTAL PROGRAM COST	\$83,539	\$143,686	\$141,630	\$101,857	\$193,897	36.9%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Technology Services
FUND	11
PROGRAM	560

PROGRAM

The City contracts for most Technology Services including server maintenance, repair and upgrades.

WORKPLAN

- Maintain and operate a local area network at the City offices including individual workstations and software.
- Maintain City website.
- Improve transparency and public access to City documents, information and resources.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Administrative Services Director	5%
		0.05

ACCOUNT DESCRIPTIONS

746	Engineering Computer Assisted (CAD) Software - OpenRoad	2,800	
	iCityWork	575	
	Acrobat	4,000	
	Sophos	1,800	
	ARC GIS	3,400	
	Misc Software	1,500	
		<u>\$14,075</u>	
821	ATT Connections between locations	\$4,524	
861	Computer Support	\$144,000	allocated back to departments
861	KnowBe4 Security Training	\$3,600	
	Sophos MDR Security	\$6,360	
	Questys	2,250	
	City (GIS) GovClarity	15,500	
	IDT	14,000	
	Consulting	5,000	
	Projects	15,000	
	Pro-rata share of City computer equipment	147	
		<u>\$61,857</u>	

DESCRIPTION OF CAPITAL OUTLAY

907	Laptop Replacements	\$70,000	from sinking fund
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**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parks Facilities
FUND	12
PROGRAM	600

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$29,627	\$33,113	\$27,351	\$28,431	\$30,148	10.2%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	2,194	2,357	2,092	2,014	2,306	10.2%
714	Worker's Compensation	1,056	954	619	656	755	21.8%
721	Fringe Benefits	9,679	10,409	9,739	9,967	10,227	5.0%
Subtotal PERSONNEL		\$42,557	\$46,833	\$39,801	\$41,069	\$43,435	9.1%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$250	\$0	\$0	N/A
743	Postage	0	0	200	0	0	N/A
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	2,556	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	182	175	100	91	91	-9.3%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	951	N/A
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	559	535	501	523	588	17.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$3,297	\$709	\$1,051	\$614	\$1,630	55.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	77,785	1,147,193	1,045,500	270,648	1,328,681	27.1%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$77,785	\$1,147,193	\$1,045,500	\$270,648	\$1,328,681	27.1%

BASE PROGRAM COST	\$123,638	\$1,194,735	\$1,086,352	\$312,331	\$1,373,746	26.5%
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TOTAL PROGRAM COST	\$123,638	\$1,194,735	\$1,086,352	\$312,331	\$1,373,746	26%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Parks Facilities
FUND	12
PROGRAM	600

PROGRAM

This program tracks costs associated with parks, trails and recreation capital projects. The PTR Commission will bring forward recommendations for additional projects as funds become available. Projects listed in the PTR CIP include fields facility improvements, synthetic turf and lights at city fields and trail projects.

WORKPLAN

See account descriptions below and PTR CIP Summary for specific projects.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Parks, Trails and Recreation Director	10%
Recreation Manager	10%
Total Full Time Equivalent	0.20

ACCOUNT DESCRIPTIONS

841 Share of office equipment leases	\$951		
861 Computer Support	\$588		
906 Projects (subject to Council approval unless otherwise noted):	Final 22/23	Actual 22/23	Final 23/24
Brook Street Park	Completed		
Buckeye Patio Design	-	17,949	112,000
Community Center Restrooms	Completed		
Leigh Creekside Park	35,000		
Community Center Play Area	900,000	247,938	1,216,681
Rose Lane Trail	20,000		
Rain Garden (transfer to Fund 14)	Completed		
Field & Turf Lights	150,000		
Gazebo	40,000	4,761	
	1,145,000	270,648	1,328,681

REVENUES

Estimated Multi-Unit & SFR Fees	3,212,000	\$422,054	\$150,000
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TRANSFERS

From General Fund for overhead expenses	\$43,436
From General Fund for playground equipment replacement	15,000
	\$58,436

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parkland Acquisition
FUND	17
PROGRAM	650

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$14,814	\$16,548	\$16,284	\$17,163	\$17,451	7.2%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,097	1,178	1,246	1,163	1,335	7.2%
714	Worker's Compensation	528	480	369	396	437	18.5%
721	Fringe Benefits	4,839	5,205	5,307	5,447	5,494	3.5%
Subtotal PERSONNEL		\$21,279	\$23,411	\$23,206	\$24,169	\$24,717	6.5%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	2,521	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	91	91	180	91	180	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	375	0	375	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	274	262	20,000	705	20,294	1.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$2,886	\$353	\$20,555	\$796	\$20,849	1.4%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	15,750	100,000	9,024	100,000	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$15,750	\$100,000	\$9,024	\$100,000	0.0%

BASE PROGRAM COST	\$24,165	\$39,514	\$143,761	\$33,989	\$145,566	1.3%
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TOTAL PROGRAM COST	\$24,165	\$39,514	\$143,761	\$33,989	\$145,566	1.26%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Parkland Acquisition
FUND	17
PROGRAM	650

PROGRAM

This program tracks costs associated with purchasing parkland. Note that revenues to this fund are primarily collected via the Quimby Act. Other revenue will be reserved in a restricted sinking fund as they are received.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	10%
	Total Full Time Equivalent	0.10

ACCOUNT DESCRIPTIONS

861	Appraisals	\$20,000
	Computer Support	293.88
		\$20,294

906	Improvements (landslide remediation)	\$100,000
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TRANSFERS

	From General Fund for overhead expenses	\$19,759
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**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Capital Improvement Projects
FUND	14
PROGRAM	620

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$278,280	\$325,067	\$350,267	\$298,791	\$392,870	12.2%
705	Temporary Personnel	0	473	0	7,023	0	0.0%
708	Overtime	213	2,297	0	750	0	0.0%
711	Social Security	20,171	24,137	26,795	21,839	30,055	12.2%
714	Worker's Compensation	9,786	9,016	7,931	7,022	9,834	24.0%
721	Fringe Benefits	86,140	100,622	109,752	93,662	123,126	12.2%
	Subtotal PERSONNEL	\$394,590	\$461,612	\$494,745	\$429,087	\$555,885	12.4%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$582	\$954	\$1,266	\$1,490	\$1,688	33.3%
743	Postage	552	695	518	557	621	19.9%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	2,929	1,020	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,147	1,429	1,300	1,614	1,614	24.2%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	22,551	22,965	14,411	28,522	36,163	150.9%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	8,202	7,947	211,351	9,057	193,435	-8.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$35,964	\$35,011	\$228,845	\$41,240	\$233,520	2.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	3,949,811	4,614,635	8,492,685	3,536,823	17,767,465	109.2%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$3,949,811	\$4,614,635	\$8,492,685	\$3,536,823	\$17,767,465	109.2%

BASE PROGRAM COST	\$4,380,365	\$5,111,258	\$9,216,276	\$4,007,150	\$18,556,870	101.3%
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TOTAL PROGRAM COST	\$4,380,365	\$5,111,258	\$9,216,276	\$4,007,150	\$18,556,870	101.3%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Capital Improvement Projects
FUND	14
PROGRAM	620

PROGRAM

This program tracks costs associated with the capital improvements.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Public Works & Engineering Director	20%
	Engineering Services Manager	30%
	Senior Engineer - B	50%
	Associate Engineer	40%
	Senior Construction Inspector	30%
	Senior Engineer - A	50%
	Department Assistant - A	50%
	Total Full Time Equivalent	2.70

ACCOUNT DESCRIPTIONS

861	Contractual design and construction inspection services	\$180,000
	Computer support	7,935
	Single Audit for fed funds over \$500K	5,500
		<u>\$193,435</u>

DESCRIPTION OF CAPITAL OUTLAY

906	2022 Surface Seal	58,449
	2023 Pathway Paving	580,405
	Traffic Calming & Safety Improvements	36,114
	Rain Garden	72,049
	2023 Paving Project	2,905,455
	Safety Improvements Near Schools	533,661
	PH Road Safe Routes	143,927
	Mt. Diablo Traffic Court Signal	125,000
	2024 Surface Seal and Pavement Repair	3,615,000
	Pathway Paving PHR (EBRPD Parking Lot to Springhill)	200,000
	Smart Signals Project	4,058,000
	Bridge Maintenance Design (Deck Treatment / Scour Erosion Mitigation)	200,000
	Pathway Design & Construction (Around Stanley School)	4,450,000
	Overhead	789,405
		<u>17,767,465</u>

REVENUE

	SB-1 Gas Tax	560,000
	Measure J	550,000
	Gas Tax	635,000
	General Fund	850,000
	Waste Management Mitigation Fee	1,120,000
	RDA Admin Fee	250,000
	TDA	100,000
	Earmark	7,190,000
	LFFA Development Fees	1,088,000
	Fund Balance	931,170
		<u>\$13,274,170</u>

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Public Facilities
FUND	16
PROGRAM	640

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0		0.0%
705	Temporary Personnel	0	0	0	0		0.0%
708	Overtime	0	0	0	0		0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0		0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	286	500	N/A
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	265	720	N/A
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	124	124	N/A
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	200,000	49,412	50,000	-75.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$0	\$0	\$200,000	\$50,086	\$51,344	-74.3%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$6,910,000	\$3,001,627	\$0	N/A
906	Improvements	0	0	0	500,000	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$6,910,000	\$3,501,627	\$0	N/A

BASE PROGRAM COST	\$0	\$0	\$7,110,000	\$3,551,713	\$51,344	-99.3%
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TOTAL PROGRAM COST	\$0	\$0	\$7,110,000	\$3,551,713	\$51,344	-99.3%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Public Facilities
FUND	16
PROGRAM	640

PROGRAM

This program tracks costs associated with the purchase and repair of public buildings and construction of landscaping projects.

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Recreation Programs
FUND	31
PROGRAM	700

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$325,803	\$335,690	\$366,149	\$375,821	\$469,197	28.1%
705	Temporary Personnel	239,977	226,322	242,500	244,666	242,500	0.0%
708	Overtime	0	437	0	95	0	0.0%
711	Social Security	43,382	42,917	46,562	47,047	54,445	16.9%
714	Worker's Compensation	20,078	16,200	13,782	14,324	17,814	29.3%
721	Fringe Benefits	132,082	70,617	145,856	146,312	201,024	37.8%
Subtotal PERSONNEL		\$761,322	\$692,184	\$814,849	\$828,266	\$984,980	20.9%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$1,120	\$2,414	\$3,500	\$3,172	\$3,700	5.7%
743	Postage	101	11,068	14,600	10,449	12,500	-14.4%
745	Printing & Binding	10,444	25,892	33,250	32,443	33,250	0.0%
746	Books & Software	200	0	200	325	0	N/A
748	Special Departmental Supplies	13,762	24,684	26,500	23,882	26,500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	46	200	0	0	N/A
771	Maintenance of Buildings	1,870	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	298	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	5,824	5,908	8,000	5,341	6,000	-25.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	2,888	3,051	8,000	12,830	8,000	0.0%
843	Training & Memberships	682	1,630	0	2,227	2,000	N/A
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	1,260	885	1,250	100	1,000	-20.0%
861	Contractual Services	95,981	118,180	89,530	141,523	146,046	63.1%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	446,399	679,095	973,245	902,173	805,000	-17.3%
881	Premium Payment-Liability	(558)	523	0	(50)	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$579,972	\$873,676	\$1,158,275	\$1,134,414	\$1,043,996	-9.9%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	3,660	7,500	13,253	5,000	-33.3%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$3,660	\$7,500	\$13,253	\$5,000	-33.3%

BASE PROGRAM COST	\$1,341,294	\$1,569,519	\$1,980,624	\$1,975,933	\$2,033,976	2.7%
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TOTAL PROGRAM COST	\$1,341,294	\$1,569,519	\$1,980,624	\$1,975,933	\$2,033,976	2.7%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Recreation Programs
FUND	31
PROGRAM	700

PROGRAMS

The Recreation Department provides a variety of recreation activities that enhance the quality of life for all Lafayette citizens. Pending availability of space, the Department also administers rentals at the Lafayette Community Center and the Buckeye Fields building. The Lafayette Community Center is the primary facility used by these activities, but schools and other public and private facilities also are used. A Community Center Foundation assists the department with fundraising activities which go toward building and landscaping improvements. The City Council expects the programs to be self-supporting which has prompted the development of the goals below. The Parks and Recreation Director has full profit and loss responsibility for this budget program.

WORKPLAN

- Limit Community Center activities to those that are revenue neutral or otherwise subsidized from the general fund.
- Provide high quality recreation programs to the residents of Lafayette.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	25%
	Recreation Manager	75%
	Recreation Supervisor	85%
	Recreation Coordinator - B	75%
	Recreation Coordinator - A	100%
	Assistant Recreation Coordinator	100%
	Administrative Assistant - P&R	36%
	Facilities Maintenance Worker - A	50%
	Total Full Time Equivalent	5.46

705 Temporary recreation teachers and leaders \$242,500

ACCOUNT DESCRIPTIONS

743	Postage for mailing brochures	\$12,500	
745	Printing P&R brochures	\$33,250	
748	Class materials for City run recreation classes	\$26,500	(reimbursed via class fees)
821	Telephone & Internet	\$6,000	
841	Rental of school district facilities, copier & postage lease	\$8,000	
861	Credit card fees, transaction fees, Summer entertainers, computer support	\$146,046	
866	Payments to recreation teachers and specialized program related personnel	\$805,000	
907	Tables	\$5,000	

DESCRIPTION OF REVENUES

	Final 22/23	Actual 22/23	Final 23/24
Investment Earnings & Building Rental	\$40,000	\$104,991	\$75,000
Non-Summer Program Fees	875,000	1,223,564	1,208,000
Summer Program Fees	660,000	731,841	650,000
Tiny Tots	210,000	222,636	212,000
	\$1,785,000	\$2,283,032	\$2,145,000

PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	(\$195,624)	\$307,099	\$111,024
Transfer to Community Center Sinking Fund			(\$5,000)
Transfer to General Fund for Field Use			(\$5,000)
Transfer to Com. Ctr. Main. Fund (11-350) for Utilities			(\$20,000)
Contribution from Prior Year's Recreation Fund Balance			\$1,192,640
Projected Ending Fund Balance			\$1,273,664

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parking Fund
FUND	32
PROGRAM	710

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$128,718	\$135,093	\$137,104	\$137,979	\$130,738	-4.6%
705	Temporary Personnel	46,418	71,384	75,000	55,666	75,000	0.0%
708	Overtime	2,309	5,476	5,000	3,336	5,000	0.0%
711	Social Security	13,741	17,657	16,608	15,151	16,121	-2.9%
714	Worker's Compensation	6,253	6,589	4,916	4,543	5,150	4.8%
721	Fringe Benefits	38,279	39,468	53,540	41,103	51,796	-3.3%
Subtotal PERSONNEL		\$235,717	\$275,668	\$292,169	\$257,777	\$283,806	-2.9%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$45	\$259	\$1,000	\$270	\$1,000	0.0%
743	Postage	25	32	31	25	30	-3.2%
745	Printing & Binding	0	806	1,000	565	1,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	4,217	5,475	25,874	33,922	5,000	-80.7%
751	Maintenance of Vehicles	22,184	30,654	25,000	35,299	35,000	40.0%
761	Maintenance of Equipment	180	1,917	5,000	0	2,000	-60.0%
771	Maintenance of Buildings	1,000	1,276	1,000	1,650	1,000	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	313	346	300	364	300	0.0%
805	Utilities-Sewer	566	625	800	654	800	0.0%
811	Utilities-Gas & Electric	3,888	6,319	4,000	8,980	4,000	0.0%
821	Utilities-Telephones	315	358	300	395	300	0.0%
825	Utilities-Garbage Disposal	0	0	60	0	60	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	7,606	7,826	7,512	7,911	1,339	-82.2%
843	Training & Memberships	545	492	2,000	1,627	2,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	200	0	200	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	55,985	74,757	75,391	104,255	103,885	37.8%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$96,870	\$131,142	\$149,468	\$195,918	\$157,914	5.7%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	43,586	53,187	45,000	32,942	45,000	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$43,586	\$53,187	\$45,000	\$32,942	\$45,000	0.0%

BASE PROGRAM COST	\$376,173	\$459,996	\$486,637	\$486,636	\$486,720	0.0%
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TOTAL PROGRAM COST	\$376,173	\$459,996	\$486,637	\$486,636	\$486,720	0.0%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Parking Fund
FUND	32
PROGRAM	710

PROGRAM

This enterprise program is responsible for all aspects of the City's parking program, including installation, enforcement and collection. In addition, to enforce city codes and ordinances in the downtown and in neighborhoods as well as ensure that conditions imposed on new construction are implemented.

WORKPLAN

- Enforce parking regulations in Lafayette
- Collect revenue from parking meters and lockboxes
- Make best efforts to develop off street parking in downtown Lafayette
- Enforce City codes and ordinances in the downtown and in neighborhoods.
- Ensure that conditions imposed for new construction are being properly implemented.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Accountant	10%
Parking Enforcement Officer	100%
Administrative Analyst - Police A	35.0%
Administrative Analyst - Police B	0%
Total Full Time Equivalent	1.45

ACCOUNT DESCRIPTIONS

705	Meter collector / Parking Enforcement Officers	\$75,000
745	Printing of parking citations	\$1,000
748	Badges, uniforms, other special supplies	\$5,000
751	Maintenance of two parking and one code enforcement vehicles	\$35,000
761	Meter vandalism and maintenance	\$2,000
841	Pro-rata share of Police Offices Lease	-
	Allocated cost of office space rental	1,339
		<u>\$1,339</u>
861	IPS Meter costs	\$35,000
	Passport Contract	10,200
	Phone Service	720
	Misc	294
	Meter Installs (Terracare)	20,000
	Courthouse Fees	37,671
		<u>\$103,885</u>

DESCRIPTION OF CAPITAL OUTLAY

907	Misc Equip	20,000
	Meter Replacement Project	25,000
		<u>\$45,000</u>

REVENUES

	Actual 20/21	Actual 21/22	Final 22/23	Actual 22/23	Final 23/24
Investment Earnings	8	684	-	1,487	-
Parking Citation Fines	54,690	105,104	100,000	156,666	140,000
Other Revenue	2,686	38,400	-	-	-
Lockboxes	2,317	6,245	6,200	3,346	6,200
Parking Meters	108,594	184,649	200,000	198,914	283,000
Parking Permits -- City Lots	21,420	21,420	21,420	21,420	21,420
Parking Permits -- Residential	3,825	3,774	4,000	3,784	4,000
EV Charging Station Rebates	-	5,574	38,400	8,811	10,000
TOTAL	193,539	365,851	370,020	394,428	464,620
Expenses	376,173	459,996	486,637	486,636	486,720
Net Revenue	(182,634)	(94,146)	(116,617)	(92,208)	(22,100)

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Vehicle Abatement
FUND	34
PROGRAM	730

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$5,044	\$5,532	\$5,597	\$5,958	\$6,003	7.2%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	382	419	428	452	459	7.2%
714	Worker's Compensation	180	160	127	138	150	18.5%
721	Fringe Benefits	1,492	1,584	1,920	1,685	1,985	3.4%
Subtotal PERSONNEL		\$7,098	\$7,696	\$8,072	\$8,232	\$8,597	6.5%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	142	136	1,125	0	1,125	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$142	\$136	\$1,125	\$0	\$1,125	0.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$7,240	\$7,832	\$9,197	\$8,232	\$9,722	5.7%
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TOTAL PROGRAM COST	\$7,240	\$7,832	\$9,197	\$8,232	\$9,722	5.7%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Vehicle Abatement
FUND	34
PROGRAM	730

PROGRAM

This program tracks the expenditures of the program to remove and dispose of abandoned vehicles.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Administrative Analyst - Police A	5%
	Total Full Time Equivalent	0.05

ACCOUNT DESCRIPTIONS

861 Vehicle Towing Charges \$1,125

DESCRIPTION OF REVENUES

Abandoned Vehicle Fees \$11,650

PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	\$1,928
Contribution from Prior Year's Fund Balance	55,890
Projected Ending Fund Balance	\$57,818

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$51,320	\$52,980	\$62,448	\$51,733	\$52,338	-16.2%
705	Temporary Personnel	21,893	42,337	60,528	51,637	60,242	-0.5%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	5,601	7,292	9,408	7,633	8,612	-8.5%
714	Worker's Compensation	2,563	2,723	2,785	2,307	2,818	1.2%
721	Fringe Benefits	7,879	8,039	19,095	13,404	16,261	-14.8%
	Subtotal PERSONNEL	\$89,257	\$113,371	\$154,263	\$126,714	\$140,271	-9.1%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$144	\$1,335	\$2,400	\$1,178	\$1,500	-37.5%
743	Postage	531	809	1,500	1,504	1,750	16.7%
745	Printing & Binding	1,687	415	3,000	711	3,000	0.0%
746	Books & Software	0	0	3,000	0	3,000	0.0%
748	Special Departmental Supplies	168	251	2,000	1,275	2,000	0.0%
751	Maintenance of Vehicles	5,278	18,579	30,000	21,563	30,000	0.0%
761	Maintenance of Equipment	0	134	500	0	500	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	46	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,673	1,696	2,000	1,520	2,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	777	1,548	1,000	755	1,000	0.0%
843	Training & Memberships	2,470	2,600	500	4,383	1,000	100.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	1,378	850	585	850	0.0%
853	Community Promotion	16	(233)	2,000	212	2,000	0.0%
861	Contractual Services	2,870	6,275	11,210	5,245	12,078	7.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$15,614	\$34,786	\$59,960	\$38,977	\$60,678	1.2%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	2,000	0	2,000	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$2,000	\$0	\$2,000	0.0%

BASE PROGRAM COST	\$104,871	\$148,157	\$216,223	\$165,691	\$202,949	-6.1%
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TOTAL PROGRAM COST	\$104,871	\$148,157	\$216,223	\$165,691	\$202,949	-6.1%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

PROGRAM

Provide transportation options for senior and the disabled in Lafayette, Moraga and Orinda.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Recreation Coordinator - C	75%
Total Full Time Equivalent	0.75

ACCOUNT DESCRIPTIONS

705 Clerk/Dispatcher (5hrs/wk, \$21/hr)	\$6,006	861 Computer Support	\$5,878
Program Assistant (19.5/wk, \$22/hr)	24,336	Contract Drivers	600
Van Driver (30 hrs/wk, \$21/hr)	29,900	Ride Service	5,600
	<u>\$60,242</u>		<u>\$12,078</u>

REVENUES	Actual FY 20-21	Actual FY 21-22	Final FY 22-23	Actual FY 22-23	Final FY 23-24
Van Maintenance Reimbursement			-		-
Fares @ \$5 per ride / Rentals	2,591	10,122	12,500	12,673	12,500
Advertising & Other Income	-	-	-	-	-
New Freedom Funds/5310 Funds	66,491	110,416	100,000	203,538	100,000
CDBG Grant or Alternative	3,000		10,000	4,057	10,000
Gifts, Grants & Donations	2,529	9,225	10,000	8,993	10,000
Moraga Town Contribution	-	-	-	-	-
Lafayette Community Foundation	-	20,000	5,000	-	3,000
Lafayette Contribution (transfer from GF)	40,000	40,000	40,000	40,000	40,000
Other	581	405	15,000	2,631	-
TOTAL	115,192	190,168	192,500	271,892	175,500
ENTERPRISE SURPLUS/(DEFICIT)	10,321	42,011	(23,723)	106,200	(27,449)
Prior Year Fund Balance	195,013	205,334	245,806	245,806	352,006
Sinking Fund Balance	76,183	76,183	76,183	71,683	71,683
Cash Balance	129,151	171,162	145,900	280,323	252,875

	Actual FY 20-21	Actual FY 21-22	Final FY 22-23	Actual FY 22-23	Proposed FY 23-24
Discrete Passengers	120	140	140	130	140
Total Rides	2,528	4,000	4,000	3,000	3,500
Total Miles	20,000	36,000	36,000	30,000	36,000
Total Cost per Passenger	\$873.92	\$1,058.27	\$1,544.45	\$1,274.55	\$1,449.63
Total Cost per Ride	\$41.48	\$37.04	\$54.06	\$55.23	\$57.99
Total Cost per Mile	\$5.24	\$4.12	\$6.01	\$5.52	\$5.64
General Fund Cost per Passenger	\$333.33	\$285.71	\$285.71	\$307.69	\$285.71
General Fund Cost per Ride	\$15.82	\$10.00	\$10.00	\$13.33	\$11.43
General Fund Cost per Mile	\$1.25	\$0.69	\$0.69	\$0.83	\$0.69

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Library Operations
FUND	37
PROGRAM	770

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$175,459	\$183,173	\$188,232	\$187,444	198,058	5.2%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	1,533	0	3,488	0	0.0%
711	Social Security	13,930	14,655	14,400	15,113	15,151	5.2%
714	Worker's Compensation	6,144	5,263	4,262	4,405	4,957	16.3%
721	Fringe Benefits	53,266	55,417	57,766	57,462	61,494	6.5%
	Subtotal PERSONNEL	\$248,799	\$260,041	\$264,660	\$267,912	\$279,660	5.7%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$437	\$0	\$1,000	\$27	\$1,000	0.0%
743	Postage	128	0	500	38	500	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	17,259	12,823	33,000	25,722	33,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	1,332	6,255	4,000	5,847	4,000	0.0%
771	Maintenance of Buildings	72,947	65,603	136,050	122,074	156,850	15.3%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	8,865	10,077	12,600	9,344	13,500	7.1%
805	Utilities-Sewer	4,305	3,462	7,350	4,615	7,800	6.1%
811	Utilities-Gas & Electric	86,893	102,534	136,500	126,703	150,000	9.9%
821	Utilities-Telephones	9,838	10,179	12,000	10,311	12,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	763	381	2,500	415	2,500	0.0%
843	Training & Memberships	0	0	2,000	0	2,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	42,672	119,493	125,000	183,236	125,000	0.0%
861	Contractual Services	160,750	155,798	314,610	200,791	322,278	2.4%
861.5	Reimbursable Emergency Response	0	0	2,000	0	2,000	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	35,459	47,904	48,000	58,411	80,258	67.2%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	1,563	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$443,211	\$534,509	\$837,110	\$747,535	\$912,685	9.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	78,457	125,792	120,000	43,741	282,100	135.1%
907	Equipment	0	0	0	1,004	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$78,457	\$125,792	\$120,000	\$44,745	\$282,100	135.1%

BASE PROGRAM COST	\$770,468	\$920,343	\$1,221,771	\$1,060,192	\$1,474,446	20.7%
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TOTAL PROGRAM COST	\$770,468	\$920,343	\$1,221,771	\$1,060,192	\$1,474,446	20.7%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Library Operations
FUND	37
PROGRAM	770

PROGRAM

Operate the new Lafayette Library & Learning Center for 56 hours per week.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Building Maintenance Supervisor	100%
Facilities Maintenance Worker - B	100%
Total Full Time Equivalent	2.00

ACCOUNT DESCRIPTIONS

748	Equipment/Tools/Supplies/Janitorial	\$33,000	861.18	Irrigation Repairs & Maintenance	3,000
			861.19	Landscape Maintenance	6,600
861	Computer support	\$5,878	861.45	Unanticipated Repairs	5,100
			861.61	Safety Requirements/Compliance	2,500
906	Waterproofing Westside & Seaborg	\$200,000		HKA Contract	299,200
	HVAC Controllers Upgrade	56,100			\$316,400
	Community Hall Accordion Door Replace	11,000			
	Elevator Emergency Lowering Devices	15,000			
	Total	\$282,100			

BUILDING MAINTENANCE DETAIL		Actual 2020-2021 Expenditures	Actual 2021-2022 Expenditures	Final 2022-2023 Budget	Actual 2022-2023 Expenditures	Final 2023-2024 Budget	Increase Over Budget
771.01	Maintenance of Buildings	0	286	0	5,847	0	0.0%
771.01	Audio Visual	1,968	3,726	16,000	5,864	16,000	0.0%
771.02	Book Sorter Maintenance	0	0	500	0	500	0.0%
771.07	Electrical	369	16	5,000	2,906	5,000	0.0%
771.08	Elevators	10,152	12,012	17,850	7,608	17,850	0.0%
771.09	Emergency Generator	5,195	4,451	6,000	7,081	7,000	16.7%
771.10	Exterior	14,017	0	15,000	36,642	30,000	100.0%
771.11	Floors	75	401	1,500	185	1,500	0.0%
771.13	HVAC	2,458	7,234	16,000	20,189	16,000	0.0%
771.14	Lighting (Interior)	4,438	4,194	4,000	5,773	5,000	25.0%
771.15	Lighting (Exterior)	1,580	0	2,000	1,219	3,000	50.0%
771.16	Parking Garage (sweeping)	0	0	1,000	0	1,000	0.0%
771.17	Pest Control	990	1,050	1,300	1,134	1,300	0.0%
771.18	Photovoltaic	364	0	500	60	500	0.0%
771.19	Plumbing	4,545	4,641	2,000	2,741	2,000	0.0%
771.20	Security & Fire Alarm	14,889	16,628	24,200	18,428	26,000	7.4%
771.21	Plaza, Stairways	0	0	1,000	0	1,000	0.0%
771.22	Telephone	10,981	10,961	12,000	12,244	13,000	8.3%
771.24	Window Cleaning	0	0	3,000	0	3,000	0.0%
771.25	Vandalism	0	0	2,000	0	2,000	0.0%
771.26	Restroom Maintenance	926	0	2,000	0	2,000	0.0%
771.27	Restroom Maintenance (City Events)	0	0	100	0	100	0.0%
771.28	Restroom Maintenance (Community Events)	0	0	100	0	100	0.0%
771.29	Parking/Garage Maintenance	0	0	3,000	0	3,000	0.0%
	TOTAL	72,947	65,314	136,050	127,921	156,850	15.3%

SOURCES OF REVENUE

City	\$167,156	includes \$12K for City meetings
Building Leases	\$30,000	
General Fund Transfer	\$200,000	
LL&LC Foundation	\$1,077,289	
TOTAL	\$1,474,446	

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Street Lighting
FUND	51
PROGRAM	800

		Actual 2020-2021 Expenditures	Actual 2021-2022 Expenditures	Final 2022-2023 Budget	Actual 2022-2023 Expenditures	Final 2023-2024 Budget	Increase Over Budget
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	11,918	10,630	14,420	14,281	16,439	14.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	648	648	N/A
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	596	727	12,500	532	12,500	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$12,513	\$11,357	\$26,920	\$15,462	\$29,587	9.9%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$12,513	\$11,357	\$26,920	\$15,462	\$29,587	9.9%
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TOTAL PROGRAM COST	\$12,513	\$11,357	\$26,920	\$15,462	\$29,587	9.9%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Street Lighting
FUND	51
PROGRAM	800

PROGRAM

This budget provides funds through a maintenance district assessment process to maintain 82 street lights in eleven zones. The budget expense for street lights is not distributed by zone, since the assessments are not based on this budget but rather on the rates charged by PG&E. Property assessments are collected and distributed to the City by the County.

ACCOUNT DESCRIPTIONS

831 There are eleven street lighting zones. They are grouped onto equal benefits for assessment purposes only.

- Zones 1,2,3,5,6,8 and 10 have 45 lights and are billed at the same monthly rate of \$10.00
- Zone 4 has four lights at \$10.00 per month
- Zone 7 has one light at \$10.00 per month
- Zone 9 has twenty lights at \$10.00 per month
- Zone 11 has eleven lights at \$10.00 per month
- Zone 12 has one light at \$10.00 per month

ACCOUNT DESCRIPTIONS

861	Professional Services for annual assessment district	2,500
	Streetlight Replacement / Repairs	10,000
		\$12,500

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Core Area Maintenance
FUND	52
PROGRAM	810

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$73,991	\$82,729	\$74,089	\$73,514	\$79,881	7.8%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	43	0	0	0	0.0%
711	Social Security	5,656	6,406	5,668	5,520	6,111	7.8%
714	Worker's Compensation	2,595	2,239	1,678	1,696	1,999	19.2%
721	Fringe Benefits	22,311	25,324	23,095	24,350	25,394	10.0%
Subtotal PERSONNEL		\$104,554	\$116,741	\$104,530	\$105,080	\$113,386	8.5%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$40	\$96	\$47	\$342	\$250	433.3%
743	Postage	88	110	24	101	113	379.8%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	4,670	9,203	11,500	7,779	11,500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	1,389	1,020	1,500	257	1,500	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	29,515	24,001	32,000	21,650	33,600	5.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	585	592	2,000	183	2,280	14.0%
821	Utilities-Telephones	489	474	750	558	750	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	53,886	46,567	54,000	57,048	61,560	14.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	3,579	51,559	68,367	68,794	74,217	8.6%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	500	655	500	0.0%
853	Community Promotion	12,009	30,067	35,000	10,840	35,000	0.0%
861	Contractual Services	208,181	162,811	239,103	184,824	251,363	5.1%
861.5	Reimbursable Emergency Response	10,588	43,419	8,100	6,558	8,100	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$325,017	\$369,919	\$452,891	\$359,590	\$480,734	6.1%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	0	\$0	0.0%
906	Improvements	0	553	8,000	10,991	38,000	375.0%
907	Equipment	0	1,422	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$1,975	\$8,000	\$10,991	\$38,000	375.0%

BASE PROGRAM COST	\$429,571	\$488,635	\$565,421	\$475,660	\$632,120	11.8%
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TOTAL PROGRAM COST	\$429,571	\$488,635	\$565,421	\$475,660	\$632,120	11.8%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Core Area Maintenance
FUND	52
PROGRAM	810

PROGRAM

The Core Area Maintenance District was formed to provide landscaping, street lighting, and general maintenance improvements. An assessment based on a benefit formula is levied against each parcel within the District for the maintenance provided.

WORKPLAN

- Accomplish maintenance, repairs, and improvements within the District in accordance with the guidelines of the Master Plan.
- Maintain park facilities within the Core Area.
- Develop and systematically implement a program to upgrade landscape and irrigation systems in the Core Area.
- Implement rotational tree pruning program.
- Maintain newly landscaped medians.
- Repair decorative brick pavers and repair sidewalk, curb, and gutter as needed.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Public Works & Engineering Director	10%
Administrative Analyst - PW	20%
Construction Inspector - A	5%
Construction Inspector - B	5%
Public Works Maintenance Manager	20%
Total Full Time Equivalent	0.60

ACCOUNT DESCRIPTIONS

841 Recycle equipment + Lease (paid for by RecycleSmart)	\$68,860
Office rent	5,357
	<u>\$74,217</u>
853 Downtown Banners	\$35,000
861 Pro-rata share of City computer equipment	\$1,763
906 Plant restoration	\$8,000
Streetlight Replacement (from sinking fund)	30,000
	<u>\$38,000</u>

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
861.01	Contract Hourly	\$36,325	\$33,070	\$40,000	\$39,459	\$40,000	0.0%
861.06	Community Events	5,432	2,300	6,000	1,839	\$6,000	0.0%
861.12	Holiday Twinkle Lights	3,492	1,386	2,500	1,555	2,500	0.0%
861.18	Irrigation Repairs	15,594	7,997	22,000	22,782	22,000	0.0%
861.19	Landscape Maintenance	59,584	58,851	87,000	40,995	87,000	0.0%
861.28	Sidewalk Paver Repairs	19,701	4,344	20,000	20,587	20,000	0.0%
861.42	Tree Maintenance	10,002	7,471	12,000	4,878	12,000	0.0%
861.43	Weed Control (manual)	16,052	29,987	18,000	34,462	30,000	66.7%
861.44	Weed Control (spraying)	0	580	600	290	600	0.0%
861.45	Unanticipated Repairs	9,869	1,405	3,000	6,877	3,000	0.0%
861.46	Professional Services	1,102	1,448	2,000	1,830	2,000	0.0%
861.47	Street Light / Parking Light Repair	29,167	12,175	24,500	7,410	24,500	0.0%
	Subtotal	\$206,320	\$161,014	\$237,600	\$182,964	\$249,600	5.1%

ESTIMATED YEAR END FUND BALANCE

Contribution from Prior Year's Fund Balance	\$579,662
Revenue from Assessments and Interest Earnings	392,948
Expenditures	(632,120)
Transfer from General Fund	119,586
Streetlight Sinking Fund	(120,000)

ESTIMATED YEAR END BALANCE	\$340,076
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**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Stormwater Pollution
FUND	53
PROGRAM	820

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$156,057	\$170,867	\$160,976	\$160,037	\$174,973	8.7%
705	Temporary Personnel	0	31,545	10,000	11,055		N/A
708	Overtime	133	1,478	0	469		0.0%
711	Social Security	11,917	15,684	13,080	12,840	13,385	2.3%
714	Worker's Compensation	5,502	5,683	3,872	3,953	4,380	13.1%
721	Fringe Benefits	47,223	51,962	49,572	51,305	54,832	10.6%
Subtotal PERSONNEL		\$220,832	\$277,219	\$237,499	\$239,658	\$247,570	4.2%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$186	\$393	\$492	\$652	\$656	33.3%
743	Postage	239	301	247	266	296	19.9%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	2,590	11,958	12,000	8,324	12,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	852	960	750	1,109	1,000	33.3%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	9,733	12,266	7,720	12,197	14,063	82.2%
843	Training & Memberships	0	12	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	1,433	891	2,500	2,325	2,325	-7.0%
861	Contractual Services	249,275	295,244	433,523	433,535	352,545	-18.7%
861.5	Reimbursable Emergency Response	3,988	20,121	5,500	2,165	5,500	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$268,296	\$342,145	\$462,732	\$460,574	\$388,386	-16.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$489,128	\$619,364	\$700,231	\$700,232	\$635,957	-9.2%
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TOTAL PROGRAM COST	\$489,128	\$619,364	\$700,231	\$700,232	\$635,957	-9.2%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Stormwater Pollution
FUND	53
PROGRAM	820

PROGRAM

This program tracks costs associated with stormwater pollution control programs.

WORKPLAN

- Comply with Federal and State mandated program requirements. Administer the stormwater pollution ordinance.
- Administer and upgrade program to meet requirements for storm water run-off quality and pollutant elimination.
- Implement the creek abatement ordinance.
- Provide appropriate staff assistance to the Creeks Committee.
- Maintain storm drains, inlets and open ditches within public right of way

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works & Engineering Director	10%
	Public Works Maintenance Manager	25%
	Engineering Services Manager	20%
	Associate Engineer	25%
	Administrative Analyst - PW	30%
	Construction Inspector - A	5%
	Construction Inspector - B	5%
	Department Assistant - A	10%
	Total Full Time Equivalent	1.30

ACCOUNT DESCRIPTIONS

853	Creeks Committee operations	\$2,500
861	Computer support	\$3,820

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
861.01	Contract Hourly	\$16,619	\$15,359	\$22,000	\$22,546	\$22,000	0.0%
861.04	Catch Basin Cleaning & Inspection	40,931	41,047	56,196	82,702	37,500	-33.3%
861.1	Detention Pond Cleaning	0	0	5,300	6,956	5,300	0.0%
861.11	Litter Removal	17,688	25,894	24,000	17,923	24,000	0.0%
861.3	Storm Patrol & Cleanup	31,485	45,072	42,000	4,695	42,000	0.0%
861.32	Storm Drain Inspection (visual)	250	0	500	0	500	0.0%
861.33	Storm Drain Inspection (video)	0	2,288	3,500	0	3,500	0.0%
861.37	Storm Drain Cleaning (mechanical)	6,480	18,685	21,500	32,230	21,500	0.0%
861.38	Street Sweeping	115,732	115,732	145,000	116,058	154,425	6.5%
861.45	Unanticipated Repairs & Maintenance	446	4,982	79,270	79,269	7,000	-91.2%
861.46	Professional Services	14,181	21,953	30,000	29,624	30,000	0.0%
861.61	Safety Requirements / Compliance	886	0	1,000	361	1,000	0.0%
	Subtotal	\$244,698	\$291,012	\$430,266	\$392,364	\$348,725	-19.0%

ESTIMATED YEAR END FUND BALANCE

Contribution from Prior Year's Fund Balance	\$270,397
Revenue from Assessments and Interest Earnings	360,125
Transfer from General Fund	137,916
Expenditures	(635,957)
ESTIMATED YEAR END BALANCE	\$132,481

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Meas.J Return-to-Source
FUND	72
PROGRAM	910

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$29,369	\$24,417	\$78,197	\$77,637	\$84,716	8.3%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	2,077	1,635	5,982	6,505	6,481	8.3%
714	Worker's Compensation	1,041	701	1,771	1,793	2,120	19.8%
721	Fringe Benefits	9,067	7,574	24,187	23,635	26,288	8.7%
Subtotal PERSONNEL		\$41,555	\$34,327	\$110,136	\$109,571	\$119,606	8.6%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$79	\$130	\$330	\$304	\$304	-8.0%
743	Postage	75	95	162	139	139	-14.2%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	45	45	0	45	45	N/A
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	5,338	5,439	3,603	7,012	7,366	104.5%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	9,463	18,745	12,878	8,963	13,116	1.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$15,001	\$24,454	\$16,973	\$16,463	\$20,971	23.6%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$56,556	\$58,781	\$127,109	\$126,033	\$140,577	10.6%
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TOTAL PROGRAM COST	\$56,556	\$58,781	\$127,109	\$126,033	\$140,577	10.6%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Meas.J Return-to-Source
FUND	72
PROGRAM	910

PROGRAM

This program is used to track and analyze Measure J transportation issues and compliance with requirements to receive funding from the County sales tax measure

STAFFING REQUIREMENTS

<u>Position Title</u>	<u>Full-Time Equivalent</u>
702 Public Works & Engineering Director	5%
Transportation & Circulation Program Manager	50%
Total Full Time Equivalent	0.55

ACCOUNT DESCRIPTIONS

861 Consulting services for Measure J checklist monitoring	\$3,500
Administrative & staffing consultant for SWAT (City share)	8,000
Computer support	1,616
	<u>\$13,116</u>

REVENUE

Measure J Return-to-Source	\$1,227,512
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**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Supp. Law Enf. Services
FUND	73
PROGRAM	920

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	642,464	673,205	570,062	570,062	533,106	-6.5%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$642,464	\$673,205	\$570,062	\$570,062	\$533,106	-6.5%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$642,464	\$673,205	\$570,062	\$570,062	\$533,106	-6.5%
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TOTAL PROGRAM COST	\$642,464	\$673,205	\$570,062	\$570,062	\$533,106	-6.5%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Supp. Law Enf. Services
FUND	73
PROGRAM	920

PROGRAM

This program provides supplemental law enforcement services to the City through funding provided by A.B. 3229. This bill was enacted in 1995-96 and appropriates \$100 million from the State's general fund. The city is required to use the revenue to provide front line municipal police services. The funds shall be appropriated only after the City Council has held a public hearing to consider options for disbursing the funds. Funding must be considered separate and apart from the general fund budget process.

WORKPLAN

- This program funds two officers. Approximately 25% of the funding is provided by the state via AB3229.

ACCOUNT DESCRIPTIONS

POLICE CONTRACT DETAIL		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Percent Increase</i>
862.1	Officers	\$614,824	\$645,565	\$542,054	\$542,054	\$501,906	-7.4%
862.6	Services/Supply	\$3,000	\$3,000	3,000	\$3,000	3,000	0.0%
862.7	Communications	\$20,000	\$20,000	19,608	\$19,608	19,416	-1.0%
862.8	Liability Insurance	\$4,640	\$4,640	5,400	\$5,400	8,784	62.7%
	Subtotal	\$642,464	\$673,205	\$570,062	\$570,062	\$533,106	-6.5%

REVENUE

COPS AB3229	\$165,271
Transfer from General Fund	367,835
TOTAL	<u>\$533,106</u>

#REF!

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	School Bus Program
FUND	74
PROGRAM	930

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$121,107	\$141,623	143,541	150,570	161,562	12.6%
705	Temporary Personnel	7,384	16,246	22,000	15,114	23,000	4.5%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	10,971	12,936	12,664	13,258	14,119	11.5%
714	Worker's Compensation	4,610	4,578	3,749	3,827	4,620	23.2%
721	Fringe Benefits	39,414	41,636	44,546	43,743	48,427	8.7%
Subtotal PERSONNEL		\$183,487	\$217,019	\$226,499	\$226,512	\$251,728	11.1%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$588	\$295	\$600	\$165	\$600	0.0%
743	Postage	0	579	1,000	787	1,030	3.0%
745	Printing & Binding	1,951	0	1,400	835	1,400	0.0%
746	Books & Software	0	0	150	265	150	0.0%
748	Special Departmental Supplies	0	0	400	0	400	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	594	1,030	800	1,242	800	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	908	908	938	908	938	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	9,120	9,115	12,815	12,894	12,815	0.0%
843	Training & Memberships	0	0	500	0	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	441,077	2,196,683	2,266,003	2,243,749	2,320,914	2.4%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$454,237	\$2,208,610	\$2,284,606	\$2,260,845	\$2,339,547	2.4%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	500	0	0	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$500	\$0	\$0	N/A

BASE PROGRAM COST	\$637,724	\$2,425,630	\$2,511,605	\$2,487,357	\$2,591,276	3.2%
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TOTAL PROGRAM COST	\$637,724	\$2,425,630	\$2,511,605	\$2,487,357	\$2,591,276	3.2%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	School Bus Program
FUND	74
PROGRAM	930

PROGRAM

This program is used to track costs associated with the Lamorinda School Bus program.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	LSBTA Manager	100%
	Total Full Time Equivalent	1.00

DESCRIPTION OF ACCOUNTS

705	Administrative Aide (.5FTE)	\$22,000		
841	Office Lease & Shared Costs	\$12,815		
		Final 22-23	Actual 22-23	Final 23-24
861	First Student - Lamorinda	\$2,202,309	\$2,193,813	\$2,268,383
	Driver Sign-On bonus	11,000		10,500
	Audit	4,031		4,031
	Insurance	10,163		0
	Transfer Charges to City	6,000		6,000
	VISA	20,000		24,000
	Website	4,500		2,500
	Legal counsel	5,000		2,500
	Computer Support	3,000		3,000
		\$2,266,003	\$2,243,749	\$2,320,914

DESCRIPTION OF REVENUES

		Final 22-23	Actual 22-23	Final 23-24
	Parent Contributions	\$924,440	\$1,032,308	\$1,007,568
	One Trip Passes	25,000	35,730	25,000
	Interest Earnings	1,000	31,428	1,000
	Measure J - SWAT	90,000	-	90,000
	Measure J	1,613,817	1,703,817	1,544,437
		\$2,654,257	\$2,803,283	\$2,668,005

ESTIMATED YEAR END FUND BALANCE

	Contribution from Prior Year's Fund Balance	\$1,919,763
	Net income / (loss)	76,729
	Reserve	(200,000)
	ESTIMATED YEAR END CASH BALANCE	\$1,796,492

NOTES

This budget was approved by the Lamorinda School Bus Transportation Agency Board

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Insurance
FUND	76
PROGRAM	950

		<i>Actual 2020-2021 Expenditures</i>	<i>Actual 2021-2022 Expenditures</i>	<i>Final 2022-2023 Budget</i>	<i>Actual 2022-2023 Expenditures</i>	<i>Final 2023-2024 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	19,343	31,121	35,000	32,162	35,000	0.0%
	Subtotal PERSONNEL	\$19,343	\$31,121	\$35,000	\$32,162	\$35,000	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	9	11	0	11	11	N/A
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	2,872	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	12,000	N/A
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	206,859	259,501	413,824	366,030	506,267	22.3%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	26,745	21,307	25,000	11,633	25,000	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$236,485	\$280,819	\$438,824	\$377,674	\$543,279	23.8%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$255,828	\$311,940	\$473,824	\$409,836	\$578,279	22.0%
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TOTAL PROGRAM COST	\$255,828	\$311,940	\$473,824	\$409,836	\$578,279	22.0%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Insurance
FUND	76
PROGRAM	950

PROGRAM

The City of Lafayette is a member of the Contra Costa County Municipal Pooling Authority which provides a self-insurance program for general liability and property insurance. This fund has been established to ensure that the City is protected for deductible claim costs and certain legal and administrative expenses.

Premiums for blanket bonds and unemployment insurance are also included in this budget.

861.5	Repairs for Ursus	\$12,000	
881	Property	47,135	
	Active Shooter	689	
	Vehicle	12,870	
	Liability	219,310	
	Excess Liability Insurance (CARMA)	177,553	396,863
	Crime	1,446	
	Employment Risk Managment Authority (ERMA)	26,882	
	Drone	5,500	
	Cyber	8,742	
	Wellness Program	4,340	
	EAP	1,800	
		<u>\$506,267</u>	
	Workers Comp	\$0.025	per \$1 payroll charged to departments
	Retiree Health Insurance Premiums	25,000	
	Retiree Reimbursements	<u>(13,464)</u>	
		\$11,536	

**CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Lafayette Successor Agency
FUND	87
PROGRAM	961

		Actual 2020-2021 Expenditures	Actual 2021-2022 Expenditures	Final 2022-2023 Budget	Estimated 2022-2023 Expenditures	Final 2023-2024 Budget	Increase Over Budget
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	77,607	329,747	331,342	81,342	332,969	0.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$77,607	\$329,747	\$331,342	\$81,342	\$332,969	0.5%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$77,607	\$329,747	\$331,342	\$81,342	\$332,969	0.5%
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TOTAL PROGRAM COST	\$77,607	\$329,747	\$331,342	\$81,342	\$332,969	0.5%
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CITY OF LAFAYETTE
2023-2024 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Lafayette Successor Agency
FUND	87
PROGRAM	961

PROGRAM

The Lafayette City Council, acting as the Lafayette Successor Agency for the dissolved Redevelopment Agency.

ACCOUNT DESCRIPTIONS

861	Mercantile OPA Payment	\$82,969
	Admin Fee to General Fund	<u>250,000</u>
		\$332,969

CITY OF LAFAYETTE
2023-2024 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Tax Increment Bonds
FUND	90
PROGRAM	995

PROGRAM

This is fund is used to track all outstanding debt obligations for tax increment bonds.

Lafayette Redevelopment Agency Obligations

BONDS	Original Debt	Payment Due
Series 2014 (Refinance of 2002 & 2008)	\$13,880,000	
Principal Expense		490,000
Interest Expense		590,150
TOTAL		<u>\$1,080,150</u>
Series 2015 (Refinance of 2005 & Library	\$23,727,306	
Principal Expense		730,000
Interest Expense		725,238
TOTAL		<u>\$1,455,238</u>

Payments for Calendar Year 2024

	Series 2014	Series 2015
Feb 1 2024	288,950	353,494
Aug 1 2024	803,950	1,123,494
TOTAL	<u>\$1,092,900</u>	<u>\$1,476,988</u>
Transfer from Fund 87	\$2,569,888	