



## Water Efficient Landscaping Triggers Checklist

This document outlines the triggers for Water Efficient Landscaping Ordinance (WELO) compliance ([LMC Ch. 6-24.5](#)). More information regarding WELO requirements can be found at: [www.lovelafayette.com/welo](http://www.lovelafayette.com/welo)

### START HERE:

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

1. Does your project require City permitting review or approval (planning entitlement, zoning clearance for a building permit)?

If you answered NO, your project is not subject to the Water Efficient Landscape Ordinance (WELO).

If you answered YES, read below for additional project triggers.

### Do any of the following apply to your project?:

YES	NO	PROJECT SCOPE
<input type="checkbox"/>	<input type="checkbox"/>	2. A new building with an aggregate <b>landscape area</b> $\geq$ 500 sq. ft (e.g., irrigated planting area, <b>turf</b> /mowed grass, <b>water feature</b> , ponds, fountains, spas, swimming pools)
<input type="checkbox"/>	<input type="checkbox"/>	3. New landscape $\geq$ 500 sq. ft such as a park, playground, or greenbelt without an associated building
<input type="checkbox"/>	<input type="checkbox"/>	4. <b>Rehabilitated landscape</b> with an aggregate landscape area $\geq$ 2,500 sq. ft.
<input type="checkbox"/>	<input type="checkbox"/>	5. Existing landscapes installed before 12/1/15 and over one acre in size <ul style="list-style-type: none"> <li>• (DWR, Title 23, §493, 493.1, and 493.2)</li> </ul>
<input type="checkbox"/>	<input type="checkbox"/>	6. Cemetery <ul style="list-style-type: none"> <li>• New/rehabilitated - (DWR, Title 23, §492.4, 492.11, 492.12)</li> <li>• Existing - (DWR, Title 23, §493, 493.1, and 493.2)</li> </ul>

**WELO is required if “yes” is marked for items #1 AND any items #2-6 above**

#### DEFINITIONS:

- **Landscape area:** All planting areas, **turf** areas, and **water features** in a landscape design plan subject to the Maximum Applied Water Allowance calculation. Does not include footprints of buildings or structures, sidewalks, driveways, parking lots, decks, patios, gravel or stone walks, other pervious or non-pervious hardscapes, and other non-irrigated areas designated for non-development (e.g., open spaces and existing native vegetation).
- **Rehabilitated landscape:** Existing landscape area being modified.
- **Turf** : Ground cover surface of mowed grass ( WELO does not apply to artificial turf).
- **Water feature:** A design element where open water performs an aesthetic or recreational function. Includes ponds, lakes, waterfalls, fountains, artificial streams, spas, and swimming pools (where water is artificially supplied). The surface area of water features is included in the high water use hydrozone of the landscape area. Constructed wetlands used for on-site wastewater treatment or stormwater best management practices that are not irrigated and used solely for water treatment or stormwater retention are not water features and, therefore, are not subject to the water budget calculation.

#### EXCLUSIONS – WELO DOES NOT APPLY TO:

- Registered local, state or federal historical sites
- Ecological restoration projects that do not require a permanent irrigation system
- Mined-land reclamation projects that do not require a permanent irrigation system
- Existing plant collections, as part of botanical gardens and arboretums open to the public

*See the next page for process overview*



## Planning & Building Department

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## PROCESS OVERVIEW

### STEP 1: LAFAYETTE PLANNING DEPARTMENT – ZONING PLAN CHECK FOR BUILDING PERMIT REVIEW

#### COMPLIANCE:

The landscape scope determines what information is required for staff review:

**Prescriptive** (Required for zoning plan set with 500-2,500 sq. ft. landscape area)

→ [Prescriptive Compliance Pathway Landscape Documentation Package Submittal Checklist](#):

- 1. [Water Efficient Landscape Worksheet](#) – must be incorporated into construction plan set
- 2. Landscape and Irrigation Design Plan - incorporated into construction plan set
- 3. Appendix D Checklist

**Performance** (Required for zoning plan set with 2,501 sq. ft. or greater landscape area) → [Performance Compliance Pathway Landscape Documentation Package Submittal Checklist](#):

- 1. [Water Efficient Landscape Worksheet](#) – must be incorporated into construction plan set
- 2. Landscape Design Plan – incorporated into construction plan set
- 3. Irrigation Design Plan – incorporated into construction plan set
- 4. Grading Design Plan – incorporated into construction plan set
- 5. Soil Management Report

### STEP 2: INSTALLATION OF LANDSCAPING

After obtaining a building permit, install the landscaping according to the approved landscape and irrigation plans

### STEP 3: FINAL INSPECTION

Prior to contacting the Lafayette Planning & Building Department to schedule an inspection, the applicant/property owner shall submit a completed [Certificate of Completion Package](#). Documents in the package will verify that installed landscaping is in substantial conformance with the approved Landscape Documentation Package and complies with the requirements of the Water Efficient Landscape Ordinance.

The Certificate of Completion shall confirm that the species, size, quantity, and location of approved trees, shrubs, and groundcover comply with the approved landscape, irrigation, and grading plans as applicable. The Certification form and letter shall also verify landscape lighting, fencing, irrigation, and other details as applicable. Once the form and letter has been submitted, the project planner will also confirm the installation of the landscaping during the scheduled final inspection.

The Certificate of Completion shall verify the following are completed and attached:

- Part 1. Project Information Sheet
- Part 2. Certification of Installation According to the Landscape Documentation Package
- Part 3. Irrigation Scheduling
- Part 4. Schedule of Landscape and Irrigation Maintenance
- Part 5. Landscape Irrigation Audit Report (Not required for Prescriptive Pathway)
- Part 6. Soil Management Report (Not required for Prescriptive Pathway)
- Other: Additional Modifications