

CITY OF
LAFAYETTE
PROPOSED BUDGET
&
WORKPLAN
FY2022-23



CITY OF LAFAYETTE

2022-23 PROPOSED BUDGET

TABLE OF CONTENTS

I.	City Manager’s Memo	1
II.	Summary Pages	
	A. Summary of Fund Balances and Changes	11
	B. Reserve Standard	12
	C. Five Year Budget Model	13
	D. Sinking Funds and Reserve Restrictions	14
	E. Schedule of Fund Transfers.....	16
	F. Summary of Capital Improvement Program	17
	G. Expenditure Summaries	18
	H. Investment Policy	22
	I. Salary Ranges.....	27
	J. Appropriation Limitation.....	28
	K. Organizational Charts	29
III.	Revenue	31
IV.	Rates and Fees.....	43
V.	Expenditure Detail – General Fund.....	50
VI.	Expenditure Detail – Capital Improvement Fund.....	112
VII.	Expenditure Detail – Enterprise Fund	122
VIII.	Expenditure Detail – Assessment District	134
IX.	Expenditure Detail – Governmental Fund	142
X.	Expenditure Detail –Successor Agency Fund	152



CITY MANAGER'S
MEMO





**City of Lafayette
Staff Report
City Council**

Date: June 13, 2022

Staff: Niroop K. Srivatsa, City Manager
Tracy Robinson, Administrative Services Director

Subject: **FY22-23 Proposed Budget and Workplan**

INTRODUCTION

The City of Lafayette faced the challenges of the pandemic very well and is now seeing signs that key revenues are rebounding faster than originally expected. The ending reserve for FY21-22 is estimated at \$14.9M or 86%. For FY22-23, the ending reserve is proposed to be \$13.2M, or 70%. This is particularly advantageous because the Council has adopted an ambitious agenda for the coming year with the following goals:

1. Wildfire prevention and preparedness, and utility safety
2. Improve pedestrian and traffic safety and multimodal mobility
3. Create a Downtown and Mt Diablo Corridor Specific Plan
4. Develop a fiscal sustainability plan for the short-term and long-term

Specifically, in this budget Council recognized that their robust goals combined with the demands of increased development and state mandates put pressures on staff and therefore approved staffing increases in early 2022. The cost of the additional approved staff is approximately \$675K per year, including the cost of additional office space, all of which comes out of the General Fund. **Not coincidentally, the 5-year model shows ongoing, structural deficits of \$780K+ each year going forward until FY25/26 when the reserve dips below the 60% threshold.**

Although the surplus of \$1.8M in FY22-23 is indicative of both a strengthening economy and fiscal responsibility, we must also acknowledge that there will be significant financial challenges in the upcoming years, that if not addressed, will result in service cuts. While staff has recommended mitigation measures in this report that can be applied in the short term, the budget presented herein shows fully the deficits and their effect on the reserve in the 5-year model without those modifications. This was done so that Council, and the community, can understand fully the cost of continuing current programs vis-à-vis projected ongoing revenue sources.

BUDGET HIGHLIGHTS

FY21-22 Expenses & Revenues

For FY21-22, General Fund expenses are expected to be \$1.9M less than budgeted:

FY 21-22 Expenses	Estimate vs Budget
ARPA	(\$685,000)
Projects Deferred	(450,000)
Contract Sheriff's Services	(330,000)
Prior Year Savings	(250,000)
Staff Vacancies / Misc	(60,000)
Maintenance	(125,000)
TOTAL	(\$1,900,000)

For FY21-22 revenue estimates are \$1.4M than budgeted:

FY 21-22 Revenue	Estimate vs Budget
Sales Tax	\$348,000
One-Time Grant	325,000
Property Tax/Transfer Tax	292,000
Fees for Service	230,000
Transient Occupancy Tax	100,000
Franchise Fees	80,000
Other	5,000
TOTAL	\$1,390,000

While the combination of lower expenses and higher revenue translates to a positive swing of over \$3M, most of the variances in expenses are attributable to timing and those funds were largely re-budgeted in FY22-23.

In the upcoming FY21-22 budgeted expenses will be \$1.3M less than the prior year budget:

FY 22-23 Expenses	Final FY22 vs Proposed FY23
ARPA	\$(1,900,000)
GPAC	(180,000)
Additional Staff	675,000
Misc	90,000
TOTAL	\$(1,315,000)

The primary difference between expense in FY21-22 and FY22-23 are that other than carryovers for prior ARPA approved expenditures, no expenditures for the 2nd tranche of ARPA have been budgeted. In addition, there are the additional expenditures for new staff and other related expenses.

Revenues have been budgeted conservatively, and net of one-time monies such as ARPA and the Palos Colorados settlement, revenues are expected to be only about \$320,000 more than the FY2-22 estimated actuals:

FY 22-23 Revenue	Estimated FY22 vs Proposed FY23
Sales Tax	\$180,000
Property Tax	185,000
Fees for Service	(100,000)
Misc	55,000
TOTAL	\$320,000

This budget does not include the second tranche of ARPA funds that will be received in July 2022 so as not to skew the underlying base financials.

HIGHLIGHTS OF GENERAL FUND CHANGES

- **Personnel**

- ✓ Budget reflects full year of expenses for all positions, including those additionally approved by Council, although it is unlikely that all positions will be filled by July 1. It is proving difficult to recruit for positions, at all levels due to a variety of factors ranging from salary expectations, the high cost of living in the Bay Area and competition for senior level personnel in PERS-cities.
- ✓ Upgraded Transportation Planner position to Transportation and Circulation Program Manager to attract higher quality candidate to support the Council’s stated goals.
- ✓ Reorganized Parks & Recreation positions to eliminate Senior Services part-time (75%) coordinator position in favor of a contract with Lamorinda Senior Village.
- ✓ Created new position – Recreation Manager – to facilitate reorganization of Parks & Recreation department. This position is set at 75% of the salary of the PTR Director and combined with other changes in the organization, does not represent any additional cost overall.
- ✓ Budgeted Code Enforcement position as a new “regular” position instead of a contract position, for a savings of approximately \$90K per year.

- **City Council**

- ✓ \$6K for Lafayette Historical Society to support their efforts to research, collect, archive, maintain, display, disseminate and interpret the history of the City of Lafayette which includes on-site history programs for every third-grade class in Lafayette three times each school year.
- ✓ \$50K for polling, surveys, and outreach to support Council’s goal of developing a fiscal sustainability plan
- ✓ \$50K for 2022 elections

- **Senior Services**
 Eliminated part-time coordinator position in favor of contract with Lamorinda Village and budgeted \$100K as the amount that would be equal to the fully loaded cost of a full-time Senior Services Coordinator position. Lamorinda village has asked for \$142K to provide additional services, as outlined in a separate staff report.
- **General Plan Advisory Committee**
 After completing the Housing Element of the General Plan, the Council pivoted their focus to updating and expanding the Downtown Specific Plan to prepare for anticipated housing growth and to include elements to improve pedestrian and traffic safety and multimodal mobility as per the Council’s stated goals. \$300K has been budgeted for consultants for the project.
- **Police Services**
 Costs for contract services have increased by \$306K (3.8%). In contrast to prior years, where our practice was to budget for all positions at the top step, we have opted this year to budget more realistically per position. In the past, budgeting at top step usually resulted in “returns” to the City at the end of the year of \$400K-\$500K. It also allowed the Chief a great deal of flexibility to buy equipment and implement safety programs nimbly and as conditions demanded without having to go through a more formal budget request process. However, given that police expenses account for over 40% of the General Fund budget, the prior practice was putting undue pressure on other funds and skewing the 5-year model. As a result, there is a one-time savings for this year in police costs (across all three programs) of about \$200K. This does not represent any decrease in police positions nor will it affect overall funding for necessary equipment, supplies and training.
- **Traffic & Street Maintenance**
 Costs for these programs (11-310 & 11-320) increased by \$200K year over year due to catching up on deferred maintenance, however, the overall budgeted amounts remain relatively constant. Crews were not able to complete all the deferred work from previous years due to absences related to Covid. The budget still concentrates particularly on sidewalk repairs, striping & stenciling, signal maintenance and sign installation & repairs. This comports with the Council’s stated goal of making roads and paths safer for pedestrians and bicyclists. There is also a one-time \$80K expense for a new crew-cab vehicle.
- **ARPA**
 ARPA related expenses are reflected in the Emergency Response budget (11-360). Almost all the first tranche funds were allocated to projects and programs. The FY22-23 budget includes only items that have carried over from the previous year. No funds from the second tranche have been allocated yet, although the revenue is recognized as being received in FY22-23, an equal amount has been reserved into a sinking fund.
- **Code Enforcement**
 Code Enforcement duties have been handled by a contract employee from 4Leaf. Staff recommends that this becomes a regular, full-time City position which will result in a net cost savings from the contract costs.
- **Legal Services**
 After several years of higher-than-average legal expenses, costs appear to be decreasing and the budget reflects a 13.5% reduction over the prior year budget and an 8% decrease over estimated FY22 expenses.

- **Rent & Expenses**

Costs for office space increased by \$136K to reflect additional space needed to accommodate the approved staffing increases. (Note that this cost is still under negotiation and may go higher.)

- **Insurance**

Insurance expenses for property, liability (general, excess and employment) increased a total of \$173K. This was due to 1) general market conditions and 2) no distribution of program dividends as there had been in prior years. There was however a decrease in the Workers Compensation insurance of about \$35K. For the past several years, there have been generous dividends that helped defray the overall insurance costs, however, the pandemic and general economic conditions have eliminated those benefits at least in the near term. The 5-year model reflects the ongoing higher costs as we are unsure if dividends will recommence.

HIGHLIGHTS OF OTHER FUND CHANGES

- **Capital Improvement Program (Fund 14)**

This year's CIP is ambitious and totals \$6.6M. Projects for FY22-23 include \$4M for Street Maintenance Projects, \$575K for pathway projects on Pleasant Hill Road and Reliez Valley Road and \$1.3M for safety improvements near schools. Note that all the \$2.5M received from the Palos Colorados settlement will be necessary to complete these projects. In addition to the \$1.3M for school safety, the street maintenance projects include about \$950K for "Vision Zero" related expenses such as roundabout configuration changes, dedicated bike paths, lane reconfiguration as well as landscaping and irrigation changes related to safety improvements. These projects will completely exhaust these funds with no additional money left over for other projects that may be proposed once the Downtown Master Plan is completed.

In addition to the Palos Colorados money, the CIP sources include SB1, Measure J, Gas Tax and Waste Management Mitigation funds as well as \$650K from the General Fund. It is well worth noting that to complete these projects, all these fund sources are being drawn down to almost zero, which is a break from past practice and other than the normal contingencies built in, leave little room for cost increases or overruns. If bids come in higher than expected due to inflation or other factors, the scope of projects will need to be reduced to accommodate the available budget.

Note that the 5-year CIP approved by the Council on 5/23/22 did not include any overhead figures. Overhead for FY22-23 totals \$732K and is funded by \$650K from the General Fund and \$82K from Fund 14 balances. In addition, while the 5-year CIP included the Buckeye Patio project (\$200K) and the School Street Design project (\$200K), no sources of funding for those was identified so they are not included in the budgeted CIP, however, additional funds for those projects are included in the "Unfunded Requests" section below for Council consideration.

- **Recreation Programs (Fund 31)**

Recreation Programs have weathered the pandemic extremely well. For FY21-22 estimated surplus is \$122K and for FY22-23, it is a very conservative \$30K which translates to “breakeven” after transfers to sinking funds for Community Center utilities as well as ballfield and community center maintenance (e.g. roof). Surpluses generated in this program are counted towards the General Fund reserve, and at the end of FY22-23 are estimated to be approximately \$950K, or about 7% of the total reserve amount.

- **Parking Programs (Fund 32)**

Even after repayment of the RDA loan, Parking Programs has a projected negative fund balance of \$148K in FY22-23. The pandemic has had a profound impact on parking revenues that has been very slow to rebound. In FY18-19, the last full “pre-pandemic” year, net parking revenue was \$158K. In FY21-22, there is a projected negative net revenue of \$123K. Although there has been a slight uptick, regular commuter parking has not yet fully recovered – even BART lots are no longer full – begging the question as to whether parking patterns have changed for good. In addition, the outdoor dining, while certainly helpful for recovering businesses in the downtown, has also affected parking revenue overall. At some point, the Council may wish to consider increasing the parking fee from the current \$1/hour to something that will allow the program to breakeven.

HIGHLIGHTS OF TRANSFERS & SINKING FUND & FEE CHANGES

General Fund Transfers

- Capital Improvement Projects (Fund 14) - \$400K from the General Fund. An additional \$250K towards the General Fund contribution will come from the Administrative Fee paid back from State to the Redevelopment Agency Successor Agency. In addition, all \$2.5M from Palos Colorados settlement will be released from the Sinking Funds set up in FY21-22.
- Supplemental Law Enforcement (Fund 73) - \$415K for additional officers. This represents a decrease of \$100K from the prior year due to new methodology for budgeting police costs.
- Library Operations (Fund 37) - \$12K for public meetings held in the Community Hall and \$152K for additional library hours.
- Insurance (Fund 76) - \$482K for insurance premiums.
- Senior Transportation (Fund 36) - \$55K which is \$40K from the General Fund, as per usual, and \$15K from ARPA funds for the downtown shuttle.
- Core Area Maintenance (Fund 52) - \$273K which is \$17K more than the prior year.
- Stormwater Pollution - \$229K which is approximately equal to the prior year with \$100K released from the sinking fund. Note that this will almost completely exhaust the Stormwater Pollution sinking fund thus putting additional pressure on the General Fund going forward.

- Park Facilities (Fund 12) & Parkland Acquisition (Fund 17) - \$80K for administrative costs. It has been the Council’s policy to transfer General Fund money to cover the cost of staff time spent working on these projects. While the City does receive a 1% administrative for Parks Facilities and Acquisition, the General Fund is subsidizing personnel expenses for Parks staff by about \$50K annually. This cost represents a \$20K increase over the prior year.

Sinking Funds

Part of the expense reduction strategy was to defer additions to several capital improvement sinking funds. In FY22-23 the additional “catch up” on the pandemic year deferrals continue. For FY22-23:

- Library Maintenance –\$225K
- Ballfield Rehab - \$45K
- Public Facilities (Community Center Roof) - \$125K

Sinking Fund balances have changed as follows:

- \$100K **released** from Stormwater Pollution to mitigate shortfall between revenue and expenditures
- \$40K **released** replacement fund for public works vehicles
- \$2.25M **released** from Palos Colorados Settlement for Vision Zero-related projects
- \$365K **released** for ARPA projects already approved
- \$3.1M **increased** for the 2nd tranche of ARPA funds.

Increases in Sinking Fund balances are basically “expenses”, releases from balances reduce associated expenses. For FY22-23, a net total of \$587K will be released from Sinking Fund balances.

Fees

Park -related development Fees have been updated and will become effective 7/1/22. A memo discussing the methodology for the calculations was submitted under separate cover to the Council for review with this budget document.

HIGHLIGHTS OF CHANGES IN THE RESERVE STANDARD & FIVE-YEAR MODEL

In FY22-23 the budget shows a \$13.1M reserve (70%), which is \$1.8m over the target. However, the Five-Year model -- even while anticipating faster than expected recovery in revenues that were affected by the pandemic -- shows ongoing structural deficits of between \$630K - \$775K per year. This means that without additional revenue, the City will not be able to maintain the 60% reserve standard beyond FY24-25.

UNFUNDED REQUESTS

There are several unfunded projects and requests that are not currently included in the budget:

- \$200K - The patio at Buckeye Fields needs to be upgraded as it is buckling and cracking. This project was initially scheduled to be done prior to Covid but put on hold. While this project was included in the 5-year CIP approved by Council on 5/23/22, there are no identified sources of funds for the project because Parks

& Recreation Fees cannot be used for maintenance purposes.

- \$200K – Pre-engineering for School Street project to make traffic safety improvements permanent.
- \$200K – Design for Community Center Roof and HVAC system. This is in addition to the approximate \$1M cost for the project.
- \$170K - The estimate cost to replace/upgrade the Community Center Roof and HVAC system is approximately \$1M. The City has contributed \$125K to the sinking fund for the last several years to accelerate the project, since the prior roof was defective and did not last as long as expected. In FY22-23 there will be a total of \$560K in this fund. The City also allocated \$270K from ARPA funds to this project, bringing the total available funding to \$830K. Note, however that if project construction is rolled to the next fiscal year, an additional \$125K is already budgeted for the sinking fund, thus the gap will only be \$45K.
- \$100K/year – Over the next 5 years, the parking lots at the Community Center, Buckeye Fields and Community Park will need to be repaved. The estimated cost for all is approximately \$500K and staff recommends that a sinking fund of \$100K per year be established to fund these projects.
- \$80K – The ARPA subcommittee recommends retaining the temporary Economic Development Manager for an additional six months to ensure that all previously approved ARPA projects are implemented. Funding would come out of the 2nd tranche of ARPA funds.
- \$42K – The Lamorinda Village has proposed to take over the functions previously provided by the Senior Services Coordinator as well as support additional programs for a total of \$142K per year, of which, \$100K has already been budgeted since it is equivalent to keeping the services in-house. The Senior Services liaisons have recommended that the funding be provided for a 2-year pilot program that includes specific benchmarks of success.
- \$6K – The Public Art Committee has requested that the hours for the liaison be increased from 8 to 10 hours per week.
- \$5K – Environmental Task Force requests funds to establish a “Library of Things” that can be checked out, such as electric leaf blowers and induction cooktops.
- \$5K – The Gold Coast Chamber Players has requested money to support their programs.

BOTTOM LINE

In addition to funding day to day operations and regular City functions, the FY22-23 Proposed Budget funds the Council's priorities and goals by providing direct funding and staffing for the following tasks:

1. Wildfire prevention and preparedness, and utility safety:
 - ✓ Promote Police Services Assistant to an Administrative Analyst to oversee emergency preparedness operations including "fire cameras", emergency drills and PSPS preparations
 - ✓ Maintain, promote, and increase Firewise neighborhoods
 - ✓ Prioritize developing and implementing a Community Education Plan
 - ✓ Update tree ordinance
 - ✓ Review and update the City's emergency operations plan
 - ✓ Participate in the design and practice of an EOC and WebEOC training and exercise
 - ✓ Provide funding for annual fire prevention weed abatement and tree maintenance on parklands and public property, through the Public Works and Parks & Trails Maintenance Programs.
 - ✓ Work with ConFire, MOFD, and CalFire to increase the number of shaded fire breaks
 - ✓ Funding for annual fire prevention, weed abatement and tree maintenance on parklands and public property, through the Public Works and Parks & Trails Maintenance Programs
2. Improve pedestrian and traffic safety and multimodal mobility
 - ✓ Allocate \$1.3M from Palos Colorados settlement towards safety improvements around schools
 - ✓ Allocate \$950K from Palos Colorados Settlement towards "Vision Zero" related expenses in the CIP such as roundabout configuration changes, dedicated bike paths, lane reconfiguration as well as landscaping and irrigation changes related to safety improvements.
 - ✓ Reclassify Transportation Planner position to attract qualified candidates to manage Vision Zero implementation and oversee the Lamorinda Regional Safety Plan.
 - ✓ Provide funding for sidewalk repairs, striping & stenciling, signal maintenance and sign installation & repairs via the Traffic and Street Maintenance budget
 - ✓ Prepare a Local Roadway Safety Plan
 - ✓ Design the Pleasant Hill Road pathway
3. Create a Downtown and Mt Diablo Corridor Specific Plan
 - ✓ Allocate \$300K towards consultants to assist in drafting a Mt. Diablo Corridor Specific Plan
 - ✓ Hire additional staff to ensure that there is capacity for this project
4. Develop a fiscal sustainability plan for the short-term and long-term
 - ✓ Allocate \$50K towards consultants for polling and outreach

While the current budget provides funding to addresses the major goals of the Council, there are structural and ongoing issues that continue to put pressure on the City's finances:

- The Core Area continues to run a shortfall between assessments and expenses. While we have reduced expenses in this area even before it was necessary due to the budget reductions, expenses will only increase over time. If the City wishes to continue to balance revenue and expenses in this area, there will be visible impacts to the maintenance of the downtown.

- Likewise, Stormwater Pollution also now runs a consistent shortfall between assessments and expenses. After this year, the reserve will be completely depleted, thus putting additional pressure on the General Fund.
- Recognizing that the Council’s goals and agenda could not be accomplished by existing staff, Council authorized four additional positions be added. The cost of the additional personnel, together with the additional office space necessary to accommodate them, adds **\$675K to the ongoing** deficit.
- The cost of insurance has increased given that this year there were no dividends returned, thus **increasing the deficit by \$178K** each year assuming no dividends in the future.
- Residents and the Council have made it clear that pedestrian and bicycle safety are of paramount importance to the community, especially around schools. Staff have programmed the CIP to include elements of pedestrian and bicycle safety, especially around schools; however, current projects will completely absorb the entirety of the \$2.25M Palos Colorados settlement and no money will remain to implement the upcoming Downtown and Mt. Diablo Corridor Specific Plan.
- Inflation remains an unknown factor. Note that the 5-year Budget Forecast anticipates only an average of 3% increases. However, at the current 8% rate-- costs will double every 9 years, instead of every 24 years at an average 3% rate. Ongoing and severe inflation may have a major impact on the ability of the City to complete projects and continue programs.

MITIGATION STRATEGIES

To mitigate the shortfalls each year, staff recommends that the Council use the ARPA funds that were allocated in the first tranche (\$880K) as well as some or all the funds that will be received in the 2nd tranche (\$3.1M).

- ✓ Spreading the \$880K already allocated as revenue loss over the next 4 years will reduce the deficit by \$220K per year and allow the City to meet the 60% General Fund reserve target by one more year to FY25-26.
- ✓ Using 2nd tranche ARPA funds to **balance the budget for the next 5 years as well as fund current requests** would cost approximately \$2.9M and allow the City time to identify additional sources of stable revenue.

Staff also notes however, that using one-time sources of money for ongoing expenses is not generally financially prudent as a long-term strategy. If Council is unsuccessful in securing additional sources of on-going revenue, significant reductions in City services will be necessary in the upcoming years.

However, it is also important to note that faster than expected recovery in sales and transient occupancy taxes, combined with other relatively stable tax categories and the fortuitous one-time revenue from Palos Colorados and ARPA will allow the City to tackle the issues and priorities that matter most to Lafayette residents for the next several years.

RECOMMENDATION

Approve Resolution 2022-40 with amendments as appropriate regarding unfunded requests.



SUMMARY **PAGES**



CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
SUMMARY OF FUND BALANCES AND CHANGES

FUND #	FUND	Estimated Fund Balance 7/1/2022	Estimated Revenue FY2021-22	Transfer In	Transfer Out	Estimated Expenditures, FY2022-23	Sinking Funds and Special Reserves	Estimated Fund Balance 6/30/2023	Change in Fund Balance	Loans (Assets) & Liabilities	Cash Position
11	General Fund	\$18,856,846	\$21,295,633	\$25,000	\$4,743,657	\$17,599,565	\$8,689,664	\$9,144,593	(\$9,712,254)	\$0	\$9,144,593
12	Parks Facilities	\$502,220	3,212,000	56,803	0	1,186,803	210,000	2,374,220	1,872,000	0	\$2,374,220
14	Capital Improvement Projects	\$2,263,205	1,294,708	5,034,842	0	6,613,451	1,885,499	93,805	(2,169,400)	0	\$93,805
16	Public Facilities	\$756,763	1,500	130,000	0	0	871,750	16,513	(740,250)	0	\$16,513
17	Parkland Acquisition	\$3,225,804	3,125,115	23,761	0	143,761	0	6,230,919	3,005,115	0	\$6,230,919
31	Recreation Programs	\$950,935	1,483,000	0	30,000	1,450,583	0	953,352	2,417	0	\$953,352
32	Parking Fund	\$278,953	364,500	0	0	466,071	326,743	(149,361)	(428,314)	0	(\$149,361)
34	Vehicle Abatement	\$65,407	11,650	0	0	9,197	0	67,859	2,453	0	\$67,859
36	Senior Transportation	\$281,587	152,500	55,000	0	216,023	71,683	201,380	(80,206)	0	\$201,380
37	Library Operations	\$20,537	1,067,667	164,114	0	1,221,771	0	20,537	0	0	\$20,537
51	Street Lighting	\$201,575	23,728	0	0	26,920	0	198,383	(3,192)	0	\$198,383
52	Core Area Maintenance	\$70,054	346,677	292,518	0	574,250	135,000	0	(70,054)	0	\$0
53	Stormwater Pollution	\$35,019	360,125	229,604	0	624,749	0	-	(35,019)	0	\$0
69	SB1 Gas Tax	\$242,340	510,250	0	700,000	0	0	52,590	(189,750)	0	\$52,590
71	Gas Tax	\$387,138	745,944	0	936,244	0	0	196,838	(190,300)	0	\$196,838
72	Mees.J Return-to-Source	\$324,727	556,000	0	498,598	126,443	252,778	2,907	(321,819)	0	\$2,907
73	Supp. Law Enf. Services	\$443	155,000	415,062	0	570,062	0	443	0	0	\$443
74	School Bus Program	\$1,538,887	2,654,257	0	0	2,511,605	200,000	1,481,539	(57,348)	0	\$1,481,539
75	City Office Development	\$5,226,900	15,000	0	0	0	0	5,241,900	15,000	0	\$5,241,900
76	Insurance	\$3,553,907	6,500	481,795	0	481,795	500,000	3,060,407	(493,500)	0	\$3,060,407
78	General Obligation Bond Payments	\$375,650	544,963	0	0	594,273	0	326,330	(49,320)	0	\$326,330
38	Housing Successor Agency	\$1,777,745	154,735	0	0	0	0	1,932,480	154,735	0	\$1,932,480
87	Successor Agency	\$311,384	2,565,888	0	0	331,342	0	2,545,930	2,234,546	0	\$2,545,930
90	Redevelopment Debt	(\$33,423,727)	0	0	0	2,565,888	0	(35,989,615)	(2,565,888)	31,797,005	(\$4,192,610)
	GRAND TOTAL	\$7,824,299	\$40,637,320	\$6,908,499	\$6,908,499	\$37,314,552	\$13,143,117	(\$1,996,050)	(\$9,820,349)		

Discretionary Funds Balances:	\$13,158,352
Discretionary Cash Balances:	\$13,158,352

CITY OF LAFAYETTE

2022-2023 PROPOSED BUDGET

RESERVE STANDARD & CASH POSITION

Effective Fiscal Year 2013-14, the City Council voted to maintain a targeted minimum reserve balance equivalent to 60% of total General Fund operations. This reserve signals the City Council's intention to maintain the City's strong fiscal position, ensures that a significant buffer exists to fund unforeseen events, and bolsters the City's creditworthiness.

CALCULATION OF TARGET RESERVE BALANCE	Actual for June 30, 2021	Estimated for June 30, 2022	Proposed for June 30, 2023
General Fund Expenditures	\$13,769,356	\$16,965,333	\$17,599,565
Ongoing General Fund Transfers			
<i>Pavement Management</i>	400,000	400,000	400,000
<i>Core Area Maintenance</i>	146,215	199,314	292,518
<i>Stormwater Pollution Fund</i>	205,228	256,827	229,604
<i>Supplementary Law Enforcement</i>	486,517	518,205	415,062
<i>Additional Library Hours</i>	12,000	123,848	164,114
<i>Insurance</i>	279,112	344,825	481,795
<i>One time adjustments</i>		(1,522,405)	(745,000)
Subtotal Transfers	1,529,072	\$320,614	1,238,093
TOTAL EXPENDITURES + TRANSFERS	15,298,428	17,285,947	18,837,659
Multiply total by goal:	60%	60%	60%
TARGET RESERVE:	\$9,179,057	\$10,371,568	\$11,302,595

ESTIMATED CASH POSITION		Actual for June 30, 2021	Estimated for June 30, 2022	Proposed for June 30, 2023
Fund #	Core Operations Funds (net of sinking funds)			
11	General Fund	10,630,465	\$10,909,868	\$9,144,593
31	Recreation Programs	859,646	950,935	953,352
76	Insurance	3,098,684	3,053,907	3,060,407
	Net Core Operations Fund Balance	14,588,795	14,914,710	13,158,352
	Less Accrued RDA Interest & Loans	-	-	-
	Total Core Cash Position	14,588,795	14,914,710	13,158,352
	% of General Fund Expenditures	95%	86%	70%
	Excess Total Cash Position Over GF Reserve Target:	5,409,738	4,543,142	1,855,757

Fund #	Project Funds	
32	Parking Programs	(149,361)
75	City Offices	5,241,900
	Total Cash Position of Project Funds	5,092,539

FINANCIAL DASHBOARD			
Days Cash Available	348	315	255
Budget to Actual Performance			
Expenses	92%	90%	N/A
Revenue	109%	106%	N/A
Working Capital	N/A	N/A	196%
Retirement Payments as % of General Fund Revenue	4.1%	3.3%	4.0%

5-YEAR BUDGET FORECAST

	Estimate 2021/22	Budget 2022/23	Projected 2023/24	Projected 2024/25	Projected 2025/26	Projected 2026/27
		Multiplier	Multiplier	Multiplier	Multiplier	Multiplier
Estimated Beginning Fund Balance	14,588,795	14,914,710	13,158,352	12,385,576	11,600,705	10,933,183
Sources						
Property Tax	6,151,577	6,366,882	6,589,723	6,820,363	7,059,076	7,306,144
Sales Tax	3,361,000	3,540,000	3,663,000	3,823,000	3,969,000	4,102,000
Revenue From State	3,866,415	3,613,538	3,703,876	3,796,473	3,891,385	3,988,669
Franchise Tax	1,560,152	1,550,000	1,581,000	1,612,620	1,644,872	1,677,770
Investments	185,000	185,000	188,700	192,474	196,323	200,250
Hotel Tax	700,000	725,000	739,500	754,290	769,376	784,763
Property Transfer Tax	513,000	450,000	463,500	477,405	491,727	506,479
Misc Fees, Fines, Revenue, COPS Grant	3,309,375	762,025	777,266	792,811	808,667	824,840
Planning Fees	1,060,000	1,000,000	1,025,000	1,050,625	1,076,891	1,103,813
CARES / ARPA	3,186,188	3,258,188				
Total Sources	23,892,707	21,450,633	18,731,565	19,320,061	19,907,317	20,494,729
Uses						
Police	6,970,347	7,484,975	7,596,950	7,862,843	8,138,042	8,422,874
Public Works	2,215,779	2,325,608	2,315,376	2,384,838	2,456,383	2,530,074
Administration	2,550,252	2,935,030	3,023,081	3,113,773	3,207,186	3,303,402
Council/Commissions	2,860,068	2,620,211	2,134,817	2,198,861	2,264,827	2,332,772
Planning & Engineering	1,859,185	2,213,909	2,280,326	2,348,736	2,319,198	2,388,774
Expenses	375,408	174,895	180,142	185,546	191,112	196,846
ARPA	807,500	365,000				
Potential Savings		(400,000)	(400,000)	(400,000)	(400,000)	(400,000)
Total Uses	17,638,538	17,719,627	17,130,691	17,694,597	18,176,749	18,774,741
General Fund Transfers to:						
Public Facilities	5,000	5,000	5,000	5,000	5,000	5,000
Parks Facilities/Acquisition	83,885	80,564	77,374	79,695	82,086	84,549
Capital Improvement Program	744,492	2,900,000	650,000	650,000	650,000	650,000
Library Operations	123,848	164,114	167,240	170,585	173,996	177,476
Core Area Maintenance	199,314	292,518	301,294	310,333	319,643	329,232
Senior Transportation	40,000	55,000	40,000	40,000	40,000	40,000
Insurance	284,332	481,795	496,249	511,136	526,470	542,265
Library Maintenance Sinking Fund	225,000	225,000	225,000	225,000	200,000	200,000
Stormwater Pollution	256,827	229,604	236,492	243,587	250,895	258,422
Community Center Roof Repair Sinking Fund	125,000	125,000	125,000	125,000	100,000	25,000
Sinking Funds + Transfer	3,026,513	517,686	50,000	50,000	50,000	50,000
Subtotal	5,114,211	5,076,281	2,373,649	2,410,336	2,398,090	2,361,943
Total Uses	22,752,749	22,795,908	19,504,340	20,104,933	20,574,839	21,136,685
Surplus or (Deficit)?:	1,139,958	(1,345,275)	(772,776)	(784,872)	(667,522)	(641,956)
Projected Ending Fund Balance	14,914,710	13,158,352	12,385,576	11,600,705	10,933,183	10,291,227
% of General Fund Expenditures	86%	70%	66%	60%	55%	51%

*Note that figures for revenue and transfers may differ due to adjustments made for accounting purposes (e.g. to net out capitalized interest and consolidate revenue from other sources such as COPS grants).

CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
SINKING FUNDS AND RESERVE RESTRICTIONS

Funds are reserved for specific purposes as follows:		<i>Actual for June 30, 2020</i>	<i>Actual for June 30, 2021</i>	<i>Estimated for June 30, 2022</i>	<i>Proposed for June 30, 2023</i>	<i>Fiscal Year Difference</i>
11 General Fund						
340.9	Public Art - City Council Allocation	\$75,000	\$75,000	\$75,000	\$75,000	\$0
	Public Art - GF Advance for BART Pathway Project	-	(61,956)	(61,956)	(61,956)	\$0
341.2	Youth Committee Fund Raising Efforts	20,022	21,149	20,522	21,022	\$500
341.3	Environmental Task Force	3,200	3,200	3,200	3,200	\$0
341.4	Bikeways Plan Update	14,000	14,000	14,000	14,000	\$0
341.5	Stormwater Pollution	327,000	239,000	139,000	39,000	(\$100,000)
341.8	CalRecycle Grant	20,909	24,813	28,650	28,650	\$0
342.1	Public Art	147,722	147,722	262,722	262,722	\$0
342.2	In Lieu Tree Payments	129,191	146,797	165,822	180,822	\$15,000
342.4	Library Maintenance	1,100,000	1,200,000	1,425,000	1,650,000	\$225,000
342.5	Accrued vacation liability	756,178	951,790	1,041,790	1,073,044	\$31,254
342.6	PEG Fees	307,866	392,055	484,577	504,577	\$20,000
342.9	Senior Services Bequest	10,558	6,958	3,358	(242)	(\$3,600)
343.2	Rehab of Medians	125,000	125,000	125,000	125,000	\$0
343.4	Traffic Calming Programs	101,101	101,101	107,646	107,646	\$0
343.5	EMBUD Pathway Woodbury Maintenance	25,000	25,000	25,000	25,000	\$0
343.8	General Plan Revision 2020	100,000	150,000	-	-	\$0
344.0	Replacement fund for public works vehicles	41,634	41,634	41,634	-	(\$41,634)
344.1	Replacement fund for Planning & Engineering vehicles	28,001	28,001	28,001	28,001	\$0
344.2	Unanticipated police equipment replacement	58,395	58,395	58,395	58,395	\$0
344.3	Computer Replacement	30,951	65,951	100,951	110,951	\$10,000
344.5	Retiree Medical Benefits (GASB45)	18,600	9,300	-	-	\$0
344.7	Ballfield Rehabilitation	50,000	50,000	80,000	95,000	\$15,000
	American Rescue Plan Funds Tranche 1			648,111	283,111	(\$365,000)
	American Rescue Plan Funds Tranche 2				3,186,166	\$3,186,166
	Vision Zero Capital Improvement Seed Fund			500,000	-	(\$500,000)
	Palos Colorados Settlement			1,750,000	-	(\$1,750,000)
	ARPA Funds to Replace GF Losses			880,555	880,555	\$0
	Subtotal	\$3,490,328	\$3,814,910	\$7,946,978	\$8,689,664	\$742,686
12 Parks Facilities						
384.0	Playground Equipment sinking fund	\$165,000	\$180,000	\$195,000	\$210,000	\$15,000
14 Capital Improvement Projects						
340.0	Drainage Impact Fees	181,078	238,511	237,707	287,707	\$50,000
340.1	Downtown Oak Hill Road Utility Underground District	30,000	30,000	30,000	30,000	\$0
340.2	Downtown & PHR Congestion Relief	578,263	578,263	167,602	167,602	\$0
340.5	Lafayette Park Terrace Development	345,000	325,281	-	-	\$0
343.7	Mt. Diablo Court Improvements	145,000	145,000	50,000	50,000	\$0
348.0	Reliez Valley Traffic Control Funding	37,440	37,440	37,440	37,440	\$0
348.1	EBMUD Fresh Connection Pathway Install	25,000	25,000	25,000	25,000	\$0
348.2	City Share LFFA Fee	861,556	932,245	990,245	1,045,245	\$55,000
348.3	EBMUD Pathway - Merrill Gardens	15,000	15,000	15,000	15,000	\$0
352.0	Walkway Development Fees	212,144	227,235	262,505	227,505	(\$35,000)
	Subtotal	\$2,430,481	\$2,553,975	\$1,815,499	\$1,885,499	\$70,000
16 Public Facilities						
351.1	Public Works Yard Sinking Maintenance Fund	60,000	65,000	70,000	75,000	\$5,000
351.3	Community Center Roof Replacement Fund	305,000	310,000	435,000	560,000	\$125,000

351.5	Police Offices Capital Maintenance Fund	236,750	236,750	236,750	236,750	\$0
	Subtotal	\$601,750	\$611,750	\$741,750	\$871,750	\$130,000

31 Recreation Programs

342.5	Vacation/Sick Liability	55,314	68,973	78,973	81,342	\$2,369
	Subtotal	\$55,314	\$68,973	\$78,973	\$81,342	\$2,369

32 Parking Fund

341.55	Plaza Way Parking Overlay	\$303,903	\$311,573	\$319,243	\$326,743	\$7,500
	Subtotal	\$303,903	\$311,573	\$319,243	\$326,743	\$7,500

36 Senior Transportation

342.70	Bequest	58,709	58,709	58,709	58,709	\$0
342.80	Taxi Program	17,474	17,474	12,974	12,974	\$0
	Subtotal	\$76,183	\$76,183	\$71,683	\$71,683	\$0

52 Core Area Maintenance

340	Street Light Replacement and Maintenance Fund	\$90,000	\$105,000	\$120,000	\$135,000	\$15,000
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72 Meas.J Return-to-Source

348.4	Program 28C	\$152,965	\$183,146	\$217,778	\$252,778	\$35,000
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74 School Bus Program

341.0	Emergency Reserve	\$200,000	\$200,000	\$200,000	\$200,000	\$0
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76 Insurance

341.0	Insurance Reserve	\$500,000	\$500,000	\$500,000	\$500,000	\$0
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TOTAL - RESTRICTED RESERVES		\$7,865,924	\$8,405,510	\$12,006,904	\$13,024,459	\$1,017,555
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**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
SCHEDULE OF FUND TRANSFERS**

FUND #	FUND	TRANSFER FROM:										TOTAL				
		11	16	31	69	71	72	87	SB1 Gas Tax	Gas Tax	Measure J- Return to Source		Tax Increment Debt			
11	General Fund			25,000												25,000
12	Parks Facilities	56,803														56,803
14	Capital Improvement Projects	2,900,000			700,000	936,244	498,598									5,034,842
16	Public Facilities	125,000		5,000												130,000
17	Parkland Acquisition	23,761														23,761
31	Recreation Programs															-
32	Parking Fund															-
34	Vehicle Abatement															-
36	Senior Transportation	55,000														55,000
37	Library Operations	164,114														164,114
51	Street Lighting															-
52	Core Area Maintenance	292,518														292,518
53	Stormwater Pollution	229,604														229,604
71	Gas Tax															-
72	Meas.J Return-to-Source															-
73	Supp. Law Enf. Services	415,062														415,062
74	School Bus Program															-
75	City Office Development															-
76	Insurance	481,795														481,795
78	General Obligation Bond Payments															-
87	Successor Agency															-
90	Redevelopment Debt															-
	TOTAL	4,743,657	-	30,000	700,000	936,244	498,598									9,474,387

* For details on transfers, see specific pages for each fund.

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
SUMMARY OF CAPITAL IMPROVEMENT PROGRAM**

06-10-22

CY	Project Name / Funding Source	State and Federal Grants & Measures	SB-1 RMRA	Measure J	Gas Tax	Palos Colorado Impact Fees	General Fund	Waste Management Mitigation	Walkway Development	Fund Balances	Total
	FUND 12 - PARKS FACILITIES										
	Overhead						41,803				\$41,803
	Subtotal	\$0	\$0	\$0	\$0		\$41,803	\$0	\$0	\$0	\$41,803

CY	Project Name / Funding Source	State and Federal Grants & Measures	SB-1 RMRA	Measure J	Gas Tax	Palos Colorado Impact Fees	General Fund	Waste Management Mitigation	Walkway Development	Fund Balances	Total
	FUND 14 - CAPITAL IMPROVEMENT PROJECTS										
	Pavement Management Projects		700,000		936,244	950,000		1,134,900	50,000	234,304	
	--Olympic Boulevard (Reliez Station to City Limits)										2,224,000
	--St. Mary's Road (Glenside to Woodview & Florence to S. Lucille)										1,103,200
	--Glenside Drive (Michael to St. Mary's)										678,200
	Pleasant Hill Pathway (Reliez to Springhill)			200,000						17,098	277,100
	Reliez Valley Road Pathway (Angelo to La Camanita)	60,000		298,598							298,600
	Safety Improvements Near Schools (Vision Zero)					1,300,000					1,300,000
	Overhead						650,000			82,342	732,351
	Subtotal	60,000	700,000	498,598	936,244	2,250,000	650,000	1,134,900	50,000	333,744	6,613,451

CY	Project Name / Funding Source	State and Federal Grants & Measures	SB-1 RMRA	Measure J	Gas Tax	Palos Colorado Impact Fees	General Fund	Waste Management Mitigation	Walkway Development	Fund Balances	GRAND TOTAL
	GRAND TOTAL:	\$60,000	\$700,000	\$498,598	\$936,244	\$2,250,000	\$691,803	\$1,134,900	\$50,000	\$333,744	\$6,655,254

CITY OF LAFAYETTE
 2022-2023 PROPOSED BUDGET
 EXPENDITURE SUMMARY - GENERAL FUND

44718

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$3,198,253	\$3,060,140	\$3,543,755	\$3,482,046	\$3,914,278	10.5%
705	Temporary Personnel	125,527	125,509	121,520	258,020	97,552	-19.7%
708	Overtime	20,414	45,189	47,527	47,527	26,500	-44.2%
711	Social Security	245,284	235,605	284,029	291,051	308,932	8.8%
714	Worker's Compensation	125,486	114,221	132,987	131,752	91,444	-31.2%
721	Fringe Benefits	945,457	963,844	1,066,158	1,049,058	1,255,173	17.7%
Subtotal PERSONNEL		\$4,660,420	\$4,544,508	\$5,195,976	\$5,259,453	\$5,693,879	9.6%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$25,700	\$23,765	\$24,650	\$24,830	\$24,700	0.2%
743	Postage	7,044	15,879	9,099	11,865	8,749	-3.8%
745	Printing & Binding	31,013	32,323	25,700	22,347	28,250	9.9%
746	Books & Software	17,270	28,692	20,950	23,668	28,660	36.8%
748	Special Departmental Supplies	103,384	96,375	118,300	118,300	122,800	3.8%
751	Maintenance of Vehicles	201,120	187,245	197,500	194,350	214,200	8.5%
761	Maintenance of Equipment	25,452	27,035	26,500	25,200	27,500	3.8%
771	Maintenance of Buildings	51,288	47,985	55,450	82,502	55,950	0.9%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	21,151	100,510	20,100	20,100	20,600	2.5%
801	Utilities-Water	109,319	119,143	119,500	128,021	129,500	8.4%
805	Utilities-Sewer	4,894	6,558	7,037	5,654	7,087	0.7%
811	Utilities-Gas & Electric	62,623	67,668	68,200	85,600	74,500	9.2%
821	Utilities-Telephones	82,209	88,394	80,100	86,893	82,124	2.5%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	15,921	17,059	16,295	15,562	22,295	36.8%
841	Rental Expense	365,365	364,348	361,246	358,280	439,218	21.6%
843	Training	76,688	55,675	106,225	109,625	127,525	20.1%
850	Contingency	0	0	150	150	150	0.0%
851	Advertising/Legal Notices	16,426	11,919	29,600	30,015	30,350	2.5%
853	Community Promotion	53,033	44,979	930,200	1,405,700	83,200	-91.1%
861	Contractual Services	2,424,232	3,174,623	3,796,726	3,565,796	3,820,278	0.6%
862	Reimbursable Emergency Response	61,046	104,381	1,500,428	167,873	440,000	-70.7%
862	Contract Sheriff Services	4,051,710	4,022,740	5,066,888	4,761,022	5,141,709	1.5%
866	Contractual-Recreation	1,471	595	1,500	1,500	1,500	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	5,541	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$7,813,899	\$8,637,895	\$12,582,344	\$11,244,853	\$10,930,846	-13.1%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	201,752	9,274	230,000	86,820	185,000	-19.6%
907	Equipment	334,539	577,679	570,500	374,207	552,521	-3.2%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$536,290	\$586,953	\$800,500	\$461,027	\$737,521	-7.9%

BASE PROGRAM COST	\$13,010,610	\$13,769,356	\$18,578,820	\$16,965,333	\$17,362,246	-6.5%
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999	Total Savings Carried Forward	\$0	\$0	\$262,074	\$0	\$237,320	-9.4%
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TOTAL G.F. EXPENDITURES	\$13,010,610	\$13,769,356	\$18,840,894	\$16,965,333	\$17,599,565	-6.6%
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CITY OF LAFAYETTE
 2022-2023 PROPOSED BUDGET
 EXPENDITURE SUMMARY - ALL FUNDS

06-Jun-22

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$4,604,829	\$4,449,730	\$5,021,294	\$4,953,734	\$5,538,476	10.3%
705	Temporary Personnel	458,625	441,180	523,660	640,952	507,580	-3.1%
708	Overtime	26,797	47,844	52,527	52,527	31,500	-40.0%
711	Social Security	380,521	366,724	428,207	431,766	464,933	8.6%
714	Worker's Compensation	190,766	174,559	201,188	198,501	137,620	-31.6%
721	Fringe Benefits	1,409,634	1,434,859	1,586,762	1,577,736	1,838,554	15.9%
	Subtotal PERSONNEL	\$7,071,172	\$6,914,898	\$7,813,638	\$7,855,215	\$8,518,663	9.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$33,068	\$26,987	\$35,745	\$33,690	\$35,585	-0.4%
743	Postage	25,265	17,618	28,353	26,773	27,531	-2.9%
745	Printing & Binding	66,096	46,405	64,550	51,947	66,900	3.6%
746	Books & Software	17,474	28,892	24,450	23,868	32,010	30.9%
748	Special Departmental Supplies	190,174	139,050	200,700	192,146	213,200	6.2%
751	Maintenance of Vehicles	231,880	214,707	247,600	241,629	269,200	8.7%
761	Maintenance of Equipment	28,315	29,937	36,700	32,900	38,700	5.4%
771	Maintenance of Buildings	141,599	123,801	188,350	202,102	193,000	2.5%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	21,240	111,983	20,900	20,926	21,400	2.4%
801	Utilities-Water	151,379	157,835	163,800	171,321	174,400	6.5%
805	Utilities-Sewer	10,650	11,429	14,837	11,954	15,237	2.7%
811	Utilities-Gas & Electric	164,941	159,035	204,200	211,600	217,000	6.3%
821	Utilities-Telephones	101,544	109,756	103,629	110,517	106,242	2.5%
825	Utilities-Garbage Disposal	0	0	60	60	60	0.0%
831	Utilities-Street Lighting	62,537	65,804	68,420	63,420	68,420	0.0%
835	Utilities-Traffic Signals	15,921	17,059	16,295	15,562	22,295	36.8%
841	Rental Expense	435,648	426,703	510,934	500,503	582,537	14.0%
843	Travel and Training	81,613	59,372	112,225	110,625	132,525	18.1%
850	Contingency	0	0	150	150	150	0.0%
851	Advertising/Legal Notices	16,426	11,919	31,150	31,715	31,900	2.4%
853	Community Promotion	157,486	102,369	1,095,776	1,568,176	248,950	-77.3%
861	Contractual Services	4,750,113	4,485,587	7,625,684	7,331,291	7,748,379	1.6%
861.5	Reimbursable Emergency Response	62,318	118,957	1,514,928	221,873	455,600	-69.9%
862	Contract Sheriff Services	4,659,373	4,665,204	5,740,093	5,434,227	5,711,771	-0.5%
866	Contractual-Recreation	467,227	446,994	451,500	616,500	451,500	0.0%
881	Premium Payment-Liability	233,708	241,760	292,796	337,350	469,795	60.5%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	24,612	26,745	15,000	23,713	25,000	66.7%
892	Debt Service	3,137,171	3,140,855	3,135,296	591,386	594,273	-81.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$15,287,776	\$14,986,764	\$21,944,121	\$18,177,925	\$17,953,560	-18.2%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$2	\$0	\$0	N/A
906	Improvements	3,201,875	4,115,328	8,374,847	8,064,849	7,439,100	-11.2%
907	Equipment	377,698	621,265	618,500	420,207	600,021	-3.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$3,579,573	\$4,736,593	\$8,993,349	\$8,485,056	\$8,039,121	-10.6%

BASE PROGRAM COST	\$25,938,521	\$26,638,254	\$38,751,107	\$34,518,196	\$34,511,344	-10.9%
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999	Total Savings Carried Forward	\$0	\$0	\$262,074	\$0	\$237,320	-9.4%
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TOTAL EXPENDITURES	\$25,938,521	\$26,638,254	\$39,013,182	\$34,518,196	\$34,748,664	-10.9%
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CITY OF LAFAYETTE
 2022-2023 PROPOSED BUDGET
 EXPENDITURE SUMMARY - GENERAL FUND

GENERAL FUND <i>Council, Commissions, and Community Support</i>		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
110	City Council	\$176,327	\$290,432	\$1,097,000	\$1,053,100	\$326,500	-70.2%
115	Public Art	39,378	17,352	143,628	13,478	145,837	1.5%
120	Trans/Circ Commission	84,808	74,704	207,811	161,082	323,136	55.5%
130	Crime Prevention Com.	89,372	102,789	112,556	94,556	122,195	8.6%
140	Parks, Trails & RecCommission	75,677	74,559	168,530	91,966	173,171	2.8%
141	Senior Services	137,982	146,487	172,884	89,578	175,495	1.5%
142	Youth Commission	38,647	30,074	42,285	31,946	35,249	-16.6%
150	Planning Commission	290,022	292,224	223,625	223,625	288,408	29.0%
151	Design Rev. Commission	293,527	289,576	220,541	220,541	320,545	45.3%
152	General Plan Advisory Committee (GPAC)	0	109,104	863,822	863,822	682,006	-21.0%
153	Environmental Task Force	15,448	8,585	16,374	16,374	27,668	69.0%
	Subtotal	\$1,241,189	\$1,435,886	\$3,269,055	\$2,860,068	\$2,620,211	-19.8%

Police Services

210	Police Services	\$4,838,661	\$4,913,917	\$5,778,997	\$5,448,131	\$6,037,132	4.5%
215	Traffic Enforcement	612,565	647,660	678,661	678,661	585,410	-13.7%
220	Emergency Prep. Comm.	21,019	83,567	286,350	60,350	202,371	-29.3%
230	Crossing Guards	68,398	0	90,000	110,000	90,000	0.0%
	Subtotal	\$5,540,644	\$5,645,144	\$6,834,008	\$6,297,142	\$6,914,913	1.2%

Public Works

310	Road & Drain Maintenance	\$717,179	\$712,625	\$918,019	\$881,235	\$1,000,863	9.0%
320	Traffic Maintenance	406,953	405,066	588,742	564,523	549,834	-6.6%
340	Parks & Trails Maint.	443,569	360,056	506,506	472,067	470,009	-7.2%
350	Comm. Ctr. Maint.	239,579	240,340	313,426	297,953	304,902	-2.7%
360	Emergency Response	76,090	163,685	1,492,928	807,500	415,000	-72.2%
	Subtotal	\$1,883,369	\$1,881,773	\$3,819,620	\$3,023,278	\$2,740,608	-28.2%

Planning and Engineering

410	Planning Services	\$609,462	\$666,329	\$782,436	\$757,436	\$958,144	22.5%
415	Code Enforcement	85,118	87,291	145,570	171,575	148,177	1.8%
420	Engineering Services	746,311	851,295	930,174	930,174	1,107,588	19.1%
	Subtotal	\$1,440,891	\$1,604,915	\$1,858,180	\$1,859,185	\$2,213,909	19.1%

Administration

510	City Manager	\$464,600	\$469,546	\$525,425	\$535,406	\$661,040	25.8%
520	Legal Services	668,207	1,059,058	502,440	472,440	434,376	-13.5%
530	City Clerk	223,620	219,079	248,864	219,030	248,830	0.0%
540	Administrative Services	858,071	886,081	991,253	966,253	1,092,387	10.2%
545	Communications	246,477	279,186	252,814	217,291	362,631	43.4%
560	Technology Services	106,429	83,539	164,833	139,833	135,765	-17.6%
	Subtotal	\$2,567,404	\$2,996,487	\$2,685,629	\$2,550,252	\$2,935,030	9.3%

Rent and Expenses

550	Rent and Expenses	\$337,113	\$205,151	\$374,402	\$375,408	\$174,895	-53.3%
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	Subtotal General Fund	\$13,010,610	\$13,769,356	\$18,840,894	\$16,965,333	\$17,599,565	-6.6%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE SUMMARY - ALL FUNDS

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
<i>CAPITAL IMPROVEMENT FUNDS</i>							
12	Parks Facilities	\$113,012	\$123,638	\$1,547,591	\$1,396,273	\$1,186,803	-23.3%
14	Capital Improvement Projects	3,142,645	4,380,365	7,135,989	7,137,902	6,613,451	-7.3%
16	Public Facilities	112,840	0	0	0	0	0.0%
17	Parkland Acquisition	0	24,165	172,644	122,818	143,761	-16.7%
	Subtotal	\$3,368,498	\$4,528,168	\$8,856,223	\$8,656,992	\$7,944,014	-10.3%

ENTERPRISE FUNDS

31	Recreation Programs	\$1,392,374	\$1,341,294	\$1,374,020	\$1,534,092	\$1,450,583	5.6%
32	Parking Fund	442,307	376,173	438,531	460,428	466,071	6.3%
34	Vehicle Abatement	6,997	7,240	8,809	8,809	9,197	4.4%
36	Senior Transportation	141,697	104,871	204,196	148,247	216,023	5.8%
37	Library Operations	812,827	770,468	1,074,300	1,026,600	1,221,771	13.7%
	Subtotal	\$2,796,201	\$2,600,047	\$3,099,855	\$3,178,177	\$3,363,645	8.5%

ASSESSMENT DISTRICT FUNDS

51	Street Lighting	\$12,296	\$12,513	\$26,920	\$26,920	\$26,920	0.0%
52	Core Area Maintenance	393,639	429,571	574,253	551,957	574,250	0.0%
53	Stormwater Pollution	507,620	489,128	612,427	589,968	624,749	2.0%
	Subtotal	\$913,555	\$931,212	\$1,213,600	\$1,168,845	\$1,225,918	1.0%

GOVERNMENTAL FUNDS

71	Gas Tax	\$0	\$0	\$0	\$0	\$0	0.0%
72	Meas.J Return-to-Source	65,963	56,556	114,394	164,210	126,443	10.5%
73	Supp. Law Enf. Services	607,663	642,464	673,205	673,205	570,062	-15.3%
74	School Bus Program	1,639,989	637,724	2,464,854	2,444,695	2,511,605	1.9%
75	City Office Development	0	10,083	0	10,000	0	0.0%
76	Insurance	237,284	255,828	284,332	344,825	481,795	69.4%
78	General Obligation Bond Payments	594,908	598,279	593,408	591,386	594,273	0.1%
	Subtotal	\$3,145,807	\$2,200,933	\$4,130,193	\$4,228,321	\$4,284,179	3.7%

REDEVELOPMENT AGENCY

87	Successor Agency	\$76,085	\$77,607	\$330,529	\$77,607	\$80,529	-75.6%
90	Redevelopment Debt	2,545,913	2,542,263	2,541,888	2,541,013	2,541,888	0.0%
	Subtotal	\$2,621,998	\$2,619,870	\$2,872,417	\$2,618,620	\$2,622,417	-8.7%

GRAND TOTAL OF ALL FUNDS		\$25,856,669	\$26,649,587	\$39,013,182	\$36,816,287	\$37,039,739	-5.1%
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City of Lafayette Investment Policy

I. Introduction

The purpose of this document is to identify various policies and procedures that control the investment of City funds.

The investment policies and practices of the City of Lafayette ("the City") are based on state law and prudent money management. All funds will be invested in accordance with this Policy, and California government Code Sections 53601, et seq. If the City issues bonds in the future, the investment of bond proceeds will be further restricted by the provisions of relevant bond documents.

II. Scope

This policy covers all funds (except retirement funds) and investment activities under the direction of the City.

III. Objectives

The primary objectives, in priority order, of the investment activities of the City shall be:

- 1) Safety. The first priority for the investment program shall be the safety of principal investment. Speculation or risky investment media will be avoided even though high interest rates might be offered.
- 2) Liquidity. Investments must be carefully coordinated with the City's periodic cash needs. It is urgent that current available cash not be assigned to an investment with a time commitment which will result in the shortage of cash for either operations or capital purposes at some future time.
- 3) Return on Investment. After exercising maximum safety in investment media and responsible spacing of maturity, every effort shall then be made to obtain the highest earnings from investments of City money within the limits prescribed by State law for local government investment.

IV. Delegation of Authority

The management responsibility for the investment program is hereby delegated to the City Manager or his/her designee who shall monitor and review all investments for consistency with this investment policy. No person may engage in an investment transaction except as provided under the limits of this policy. The City may delegate its investment decision making and execution authority to an investment advisor. The advisor shall follow the policy and such other written instructions as are provided.

V. Ethics and Conflict of Interest

City employees and officers involved in the investment process shall refrain from personal business activities that materially conflicts with proper execution of the investment program, or impairs their ability to make impartial decisions.

VI. Permitted Investment Instruments

1. Government obligations for which the full faith and credit of the United State are pledged for the payment of principal and interest.
2. Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
3. Commercial paper rated in the highest short-term rating category, as provided for by a nationally recognized statistical-rating organization (NRSRO). The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (1) or paragraph (2):
 - (1) The entity meets the following criteria:
 - (A) Is organized and operating in the United States as a general corporation.
 - (B) Has total assets in excess of five hundred million dollars (\$500,000,000).
 - (C) Has debt other than commercial paper, if any, that is rated "A" or higher by a NRSRO.
 - (2) The entity meets the following criteria:
 - (A) Is organized within the United States as a special purpose corporation, trust, or limited liability company.
 - (B) Has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond.
 - (C) Has commercial paper that is rated "A-1" or higher, or the equivalent, by a NRSRO. Eligible commercial paper shall have a maximum maturity of 270 days or less. Purchases of eligible commercial paper may not exceed 25 percent of the City's investment portfolio, nor may purchases represent more than 10 percent of the outstanding paper of an issuing corporation.
4. FDIC insured or fully collateralized time certificates of deposit in financial institutions located in California.
5. Negotiable certificates of deposit or deposit notes issued by a nationally or state-chartered bank or a state or federal savings and loan association or by a state-licensed branch of a foreign bank; provided that the senior debt obligations of the issuing institution are rated "AA" or better by Moody's or Standard & Poor's.

Purchase of negotiable certificates of deposit may not exceed 30 percent of the City's investment portfolio.

6. State of California's Local Agency Investment Fund.

7. Fully FDIC insured savings account or money market account.
8. Shares of beneficial interest issued by diversified management companies, as defined in Section 23701m of the Revenue and Taxation Code, investing in the securities and obligations authorized by sections a through m of Government Code section 53601. To be eligible for investment pursuant to this subdivision these companies shall either: (1) attain the highest ranking letter or numerical rating provided by not less than two of the three largest nationally recognized rating services or (2) have an investment advisor registered with the Securities and Exchange Commission with not less than five years experience investing in securities and obligations authorized by Government Code Section 53601 and with assets under management in excess of \$500,000,000.

The purchase price of shares shall not exceed 15 percent of the investment portfolio of the City.

9. Medium-term corporate notes with a maximum maturity of five years, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Securities eligible for investment shall be rated "AA" or better by a nationally recognized rating service. Purchases of medium term notes may not exceed 10% of the market value of the portfolio.
10. Bonds, notes, warrants, or other evidences of indebtedness of any local agency within this state. Eligible investments must be rated AA or better by a nationally recognized rating service.
11. Bankers Acceptances that are drawn on and accepted by a commercial bank. Purchases of bankers acceptances may not exceed 180 days' maturity nor exceed 20% of the market value of the City's portfolio.
12. Shares of beneficial interest issued by a joint powers authority organized pursuant to Section that invests in the securities and obligations authorized in subdivisions (a) to (n), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:
 - (1) The adviser is registered or exempt from registration with the Securities and Exchange Commission.
 - (2) The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (n), inclusive.
 - (3) The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).

Credit criteria listed in this section refers to the credit of the issuing organization at the time the security is purchased.

The following is a listing of the City's allowable investments relative to the investments permitted for California governmental entities under Government Code §53601.

Investment Type	City Minimum Quality Parameters	Code Minimum Quality Parameters	City Maximum % of Portfolio	Code Maximum % of Portfolio	City Maximum Maturity	Code Maximum Maturity
U.S. Treasury Obligations	None	None	None	None	5 Years	5 Years
Federal Agency Obligations	None	None	None	None	5 Years	5 Years
Commercial Paper	A1/P1	A1/P1	25%	25%	270 Days	270 Days
Collateralized Bank Deposits	None	None	None	None	5 Years	5 Years
Negotiable Certificates of Deposits	AA	None	30%	30%	5 Years	5 Years
Local Agency Investment Fund	None	None	\$40 million	\$40 million	N/A	N/A
Time Deposits	None	None	None	None	5 Years	5 Years
Money Market Mutual Funds	Multiple ¹	Multiple ¹	15%	20%	N/A	N/A
Medium-Term Notes	AA	A	10%	30%	5 Years	5 Years
CA Local Agency Obligations	AA	None	None	None	5 Years	5 Years
Bankers Acceptances	A1/P1	A1/P1	20%	40%	180 Days	180 Days

¹Must receive the highest rating by two of the three largest nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC and has not less than five years experience managing money market funds with assets under management in excess of \$500 million.

VII. Maximum Maturity

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the City to meet all projected obligations.

Unless otherwise noted within this investment policy, the City may not invest in a security that exceeds five (5) years from the date of purchase.

VIII. Reporting Requirements

Quarterly investment reports shall be submitted to the City Council as a Consent Calendar item. The reports shall include, at a minimum, the following information for individual investment:

- Description of investment instrument
- Issuer name

- Yield to maturity
- Purchase date
- Maturity date
- Purchase price
- Par value
- Current market value for securities with maturity greater than 12 months

The quarterly report shall also (i) state compliance of the portfolio to the statement of investment policy, or manner in which the portfolio is not in compliance, (ii) include a description of any of the City's funds, investments or programs that are under the management of contracted parties, including lending programs, and (iii) include a statement denoting the ability of the City to meet its expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.

This quarterly report shall be submitted within thirty days following the end of the quarter. The City shall not be required to submit a quarterly report to the Council if, during the entire reporting period, the City has maintained 100 percent of its investment portfolio in the Local Agency Investment Fund.

IX. Safekeeping and Custody

The assets of the City shall be secured through third-party custody and safekeeping procedures. Bearer instruments shall be held only through third-party institutions.

X. Annual Review of the Investment Policy

The City Manager and/or Administrative Services Director shall annually submit to the Council a statement of investment policy, which the Council shall consider at a public meeting. Any change in the policy shall also be reviewed by the Council at a public meeting.

CITY OF LAFAYETTE

2022-2023 PROPOSED BUDGET

MONTHLY SALARY RANGES FOR CITY POSITIONS

POSITION	NUMBER OF EMPLOYEES	MINIMUM	MAXIMUM
Accountant	1.00	6,710	8,827
Accounting Assistant	1.00	5,063	6,660
Administrative Analyst	5.00	7,312	9,618
Administrative Assistant	1.00	4,968	6,535
Administrative Services Director	1.00	13,806	18,161
Assistant Administrative Services Director	1.00	12,274	16,146
Assistant Engineer	1.00	7,794	10,253
Assistant Planning Director	1.00	10,245	13,476
Assistant Planner	2.00	6,127	8,060
Assistant Recreation Coordinator	1.00	4,414	5,807
Associate Engineer	1.00	8,660	11,392
Associate Planner	1.00	6,808	8,955
City Clerk	1.00	8,686	11,426
City Manager	1.00	16,071	21,140
Code Enforcement Officer	1.00	6,095	8,018
Communications Analyst	1.00	7,312	9,618
Construction Inspector	2.00	6,942	9,132
Department Assistant	2.50	5,713	7,516
Engineering Services Manager	1.00	11,295	14,857
Facilities Maintenance Worker I	1.00	4,405	5,794
Facilities Maintenance Worker II	1.00	4,845	6,374
Maintenance Supervisor	2.00	7,466	9,822
Parking Enforcement Officer	1.00	4,731	6,224
Parks and Recreation Director	1.00	11,303	14,869
Planning & Building Director	1.00	12,806	16,846
Planning Technician	2.00	5,367	7,060
Police Services Assistant	2.00	5,526	7,269
Public Works Director & City Engineer	1.00	13,189	17,349
Public Works Maintenance Manager	1.00	9,188	12,087
Recreation Coordinator	1.75	5,193	6,832
Recreation Manager	1.00	8,477	11,151
Recreation Supervisor	0.85	6,439	8,470
Senior Construction Inspector	1.00	7,983	10,501
Senior Engineer	1.00	9,959	13,101
Senior Planner	2.00	7,829	10,299
Transportation Program Manager	2.00	9,664	12,713
TOTAL:	49.10		

CITY OF LAFAYETTE

2022-2023 PROPOSED BUDGET

APPROPRIATION LIMITATION

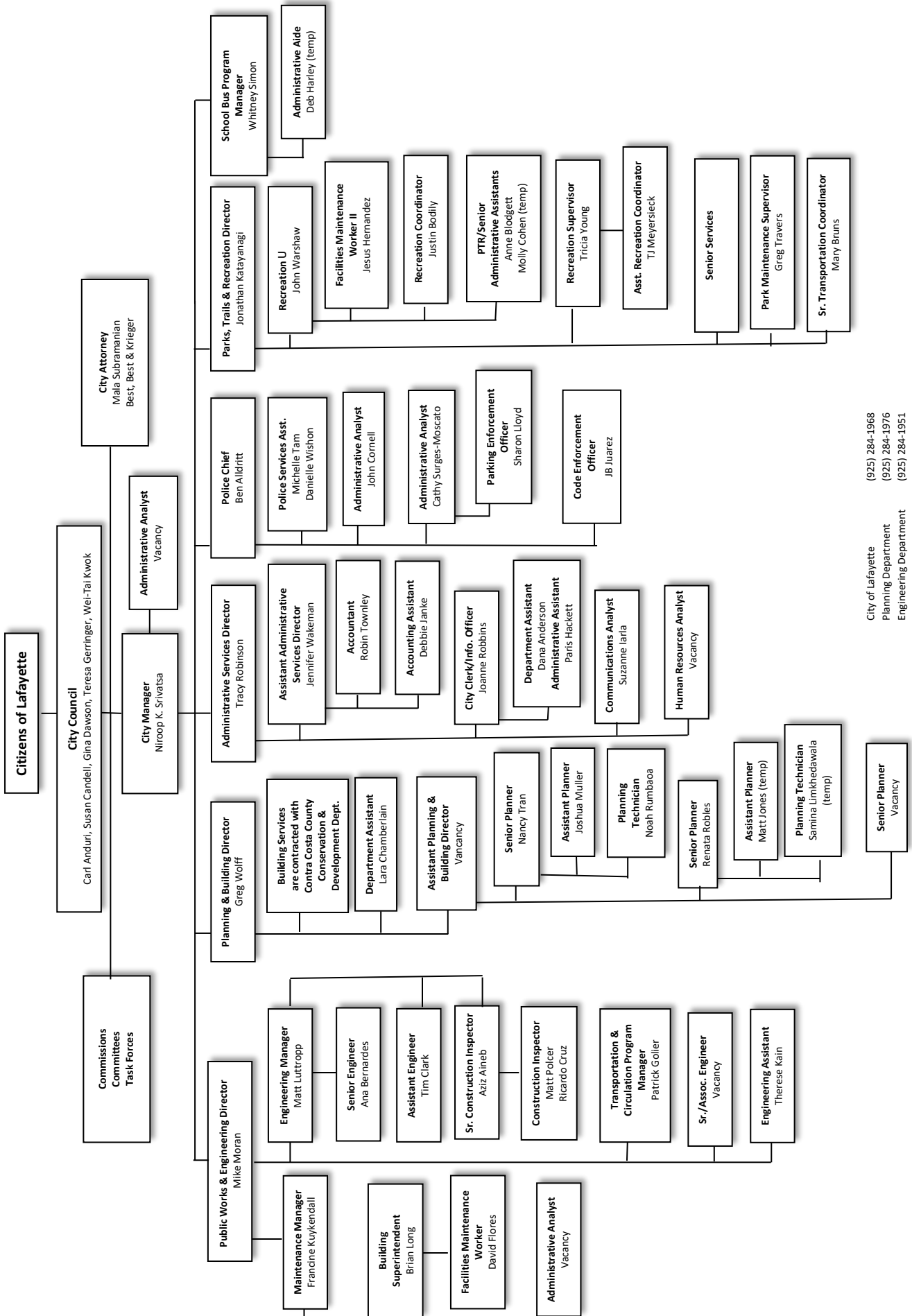
DESCRIPTION

The Appropriations Limitation imposed on cities by Propositions 4 and 111 creates restrictions on the amount of revenue that can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal year and is increased each year using the growth of population and inflation. Not all revenues are restricted by the limit, only those referred to as "proceeds of taxes."

In addition, proceeds of taxes can be spent on several types of appropriations that do not count against the limit. The law allows a city to spend tax proceeds on voter approved debt and the costs of complying with court orders and federal mandates, with certain restrictions. Proposition 111 expanded these exempt categories to include expenditures of "qualified capital outlay" beginning in 1990-91. Appropriations for these excludable categories do not count against the limit.

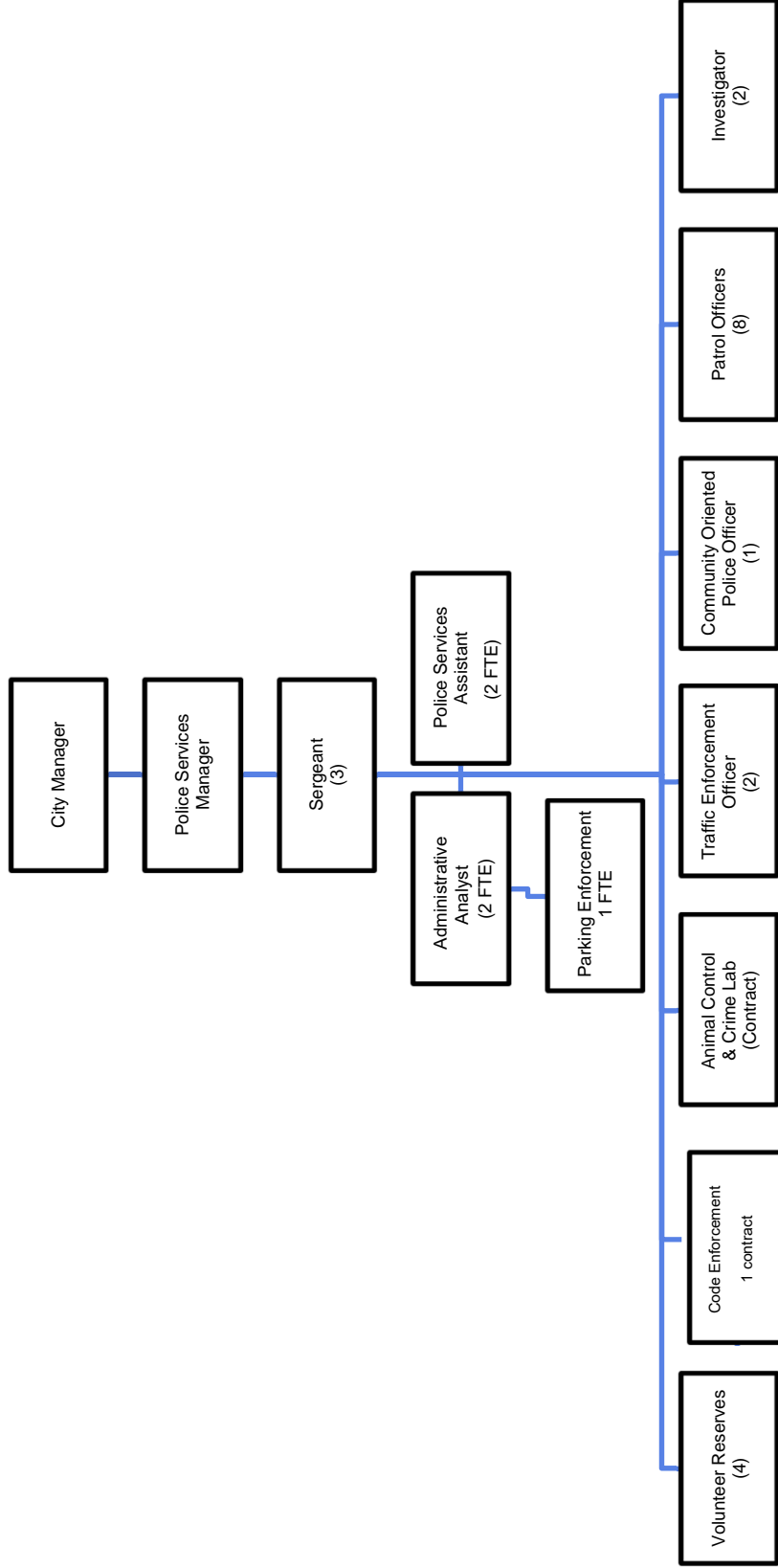
CALCULATION OF LIMIT						
Fiscal Year	City Change in Population	Change in Per Capita Personal Income	Total Increase	Annual Appropriations Limitation	Current Anticipated Revenue	Amount Under / (Over) Limit
1987-88	1.0190	1.0347	1.0544	4,875,328		
1988-89	1.0233	1.0466	1.0710	5,221,407		
1989-90	1.0274	1.0519	1.0807	5,642,890		
1990-91	1.0316	1.0421	1.0750	6,066,278		
1991-92	1.0269	1.0414	1.0694	6,487,360		
1992-93	1.0205	0.9936	1.0140	6,577,981		
1993-94	1.0210	1.0272	1.0488	6,898,797		
1994-95	1.0162	1.0071	1.0234	7,060,332		
1995-96	1.0179	1.0472	1.0659	7,525,925		
1996-97	1.0087	1.0467	1.0558	7,945,919		
1997-98	1.0086	1.0467	1.0557	8,388,519		
1998-99	1.0161	1.0415	1.0583	8,877,303		
1999-00	1.0114	1.0453	1.0572	9,385,231		
2000-01	1.0061	1.0491	1.0555	9,906,106		
2001-02	1.0171	1.0782	1.0966	10,863,405		
2002-03	1.0176	0.9873	1.0047	10,914,207		
2003-04	1.0430	1.0231	1.0671	11,646,477		
2004-05	1.0120	1.0328	1.0452	\$12,172,824		
2005-06	1.0180	1.0526	1.0715	\$13,043,750		
2006-07	1.0000	1.0396	1.0396	\$13,560,283		
2007-08	1.0113	1.0442	1.0560	\$14,319,651		
2008-09	1.0136	1.0429	1.0571	\$15,137,066		
2009-10	1.0116	1.0062	1.0179	\$15,407,595		
2010-11	1.0110	0.9746	0.9853	\$15,181,420		
2011-12	1.0077	1.0330	1.0410	\$15,803,162		
2012-13	1.0068	1.0377	1.0448	\$16,510,454		
2013-14	1.0747	1.0595	1.1386	\$18,799,575		
2014-15	1.0128	0.9977	1.0105	\$18,996,417		
2015-16	1.0188	1.0382	1.0577	\$20,092,855		
2016-17	1.0078	1.0537	1.0619	\$21,336,982		
2017-18	1.0063	1.0369	1.0434	\$22,263,700		
2018-19	1.0094	1.0367	1.0464	\$23,297,737		
2019-20	1.0096	1.0385	1.0485	\$24,426,969		
2020-21	0.9984	1.0373	1.0356	\$25,297,554		
2021-22	1.0015	1.0573	1.0589	\$26,787,224		
2021-22	0.9405	1.0723	1.0085	\$27,014,866	\$21,295,633	\$5,719,233

City of Lafayette Organization Chart



City of Lafayette (925) 284-1968
 Planning Department (925) 284-1976
 Engineering Department (925) 284-1951
 Public Works Department (925) 934-3908
 Parks & Recreation (925) 284-2232
 Email: FirstInitialLastName@lovelafayette.org

CITY OF LAFAYETTE
 2022-23 PROPOSED BUDGET
 ORGANIZATION CHART POLICE
 DIVISION DETAIL





REVENUE



CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
REVENUE ESTIMATE - General Fund

<i>GENERAL FUND REVENUES</i>		<i>Actual 2019-2020 Revenues</i>	<i>Actual 2020-2021 Revenues</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Revenues</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
400 TAXES							
401	Sales and Use Tax	2,860,285	2,849,976	3,013,000	3,361,000	3,540,000	17.5%
402	Property Taxes and Subventions	5,584,865	5,770,602	5,972,573	6,151,577	6,366,882	6.6%
411	State Motor Vehicle In-Lieu Tax	3,228,411	3,391,221	3,560,782	3,542,684	3,613,538	1.5%
403.1	Franchise Tax - PG&E	370,551	393,375	380,000	407,923	415,000	9.2%
403.2	Franchise Tax - Cable Television	575,607	550,754	530,000	571,552	550,000	3.8%
403.3	Franchise Tax - Waste Disposal	552,606	568,093	570,000	580,677	585,000	2.6%
403.31	Additional Fees - Solid Waste	0	0	0	0	0	0.0%
404	Real Property Transfer Tax	287,411	555,738	400,000	513,000	450,000	12.5%
405	Transient Occupancy Tax	551,187	263,680	600,000	700,000	725,000	20.8%
	TAXES	\$14,010,922	\$14,343,439	\$15,026,355	\$15,828,413	\$16,245,420	8.1%
410 REVENUE FROM OTHER GOVERNMENT AGENCIES							
418	Intergovernmental	0	0	0	323,731	72,000	N/A
419	Federal & State Grants	24,781	678,253	3,186,188	3,186,188	3,186,188	0.0%
	GOVERNMENT REVENUE	\$24,781	\$678,253	\$3,186,188	\$3,509,919	\$3,258,188	\$0
420 FEES FOR SERVICE							
421	Administrative Fees	196	61	250	25	25	-90.0%
422	Police Fees	9,160	4,914	15,000	6,700	5,000	-66.7%
423	Engineering Fees	463,488	371,365	250,000	440,000	400,000	60.0%
424	Planning Fees	1,584,645	1,029,034	1,000,000	1,060,000	1,000,000	0.0%
425	Public Works Fees	53,852	115,837	50,000	50,000	50,000	0.0%
426	Other Fees for Service	23,572	8,154	15,000	3,500	5,000	-66.7%
	FEES FOR SERVICE	\$2,134,912	\$1,529,366	\$1,330,250	\$1,560,225	\$1,460,025	9.8%
430 INVESTMENT REVENUE							
431	Investment Earnings	442,350	261,983	185,000	185,000	185,000	0.0%
430	RDA Earnings	157,165	0	0	0	0	0.0%
432	Rental of Property	77,836	62,122	56,250	15,000	50,000	-11.1%
	INVESTMENT REVENUE	\$677,351	\$324,105	\$241,250	\$200,000	\$235,000	-2.6%
440 FINES AND FORFEITURES							
441	Vehicle Code Fines	52,808	27,202	30,000	35,000	40,000	33.3%
	FINES AND FORFEITURES	\$52,808	\$27,202	\$30,000	\$35,000	\$40,000	33.3%
450 OTHER REVENUE							
451	Reimbursements	101,321	30,499	20,000	70,000	25,000	25.0%
453.5	Senior Services Revenue	4,582	2,467	3,000	14,900	3,000	0.0%
454	Revenue from Sale of Property	17,656	96	0	17,350	0	0.0%
458	Youth Activity Revenue	5,228	792	10,000	1,900	4,000	-60.0%
459	Other Revenue	62,910	52,408	2,500,000	2,500,000	25,000	-99.0%
	OTHER REVENUE	\$191,697	\$86,262	\$2,533,000	\$2,604,150	\$57,000	-97.7%
TOTAL GENERAL FUND REVENUE		\$17,092,471	\$16,988,627	\$22,347,043	\$23,737,707	\$21,295,633	-4.7%



CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET

REVENUE ESTIMATE - Capital Improvement Funds

	<i>Actual 2019-2020 Revenues</i>	<i>Actual 2020-2021 Revenues</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Revenues</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>	
12 Parks Facilities							
419	State and Federal Grants	0	0	291,000	233,000	194,000	-33.3%
426	Park Facilities Fees	712,729	219,676	3,042,000	150,000	3,014,000	-0.9%
431	Investment Earnings	16,971	5,021	15,000	2,000	4,000	-73.3%
453	Donations, Gifts, and Grants	0	0	0	0	0	0.0%
459	Other Revenue	0	0	0	0	0	0.0%
	Subtotal	\$729,700	\$224,697	\$3,348,000	\$385,000	\$3,212,000	-4.1%
14 Capital Improvement Projects							
410	Revenues from Government Agencies	0	0	0	0	60,000	N/A
419	State and Federal Grants	0	699,000	249,000	249,000	0	N/A
403.31	Additional Fees - Solid Waste	998,781	1,022,282	1,022,282	1,063,329	1,104,708	8.1%
420.1	Walkways Fee	82,792	14,730	68,062	8,000	15,000	-78.0%
420.3	Drainage Impact Fees	92,944	56,514	50,000	51,500	50,000	0.0%
424	Regional Fees	128,761	67,415	50,000	58,000	55,000	10.0%
429	Measure J	0	0	0	0	0	0.0%
431	Investment Earnings	40,357	16,820	12,000	10,000	10,000	-16.7%
451	Reimbursable Revenue	1,388,901	81,220	0	71,504	0	0.0%
459	Other Revenue	4,402	0	0	0	0	0.0%
	Subtotal	\$2,736,938	\$1,957,981	\$1,451,344	\$1,511,333	\$1,294,708	-10.8%
16 Public Facilities							
431	Investment Earnings	5,621	2,093	1,500	1,300	1,500	0.0%
459	Other Revenue	0	0	0	0	0	0.0%
432	Rental Income	0	0	0	0	0	0.0%
	Subtotal	\$5,621	\$2,093	\$1,500	\$1,300	\$1,500	0.0%
17 Parkland Aquisition							
426	Parkland Dedication Fees	703,095	225,643	3,125,109	162,000	3,115,115	-0.3%
419	State and Federal Grants	149,600	0	0	0	0	0.0%
431	Investment Earnings	25,672	10,119	40,000	4,500	10,000	-75.0%
	Subtotal	\$878,368	\$235,762	\$3,165,109	\$166,500	\$3,125,115	-1.3%
TOTAL CAPITAL IMPROVEMENT FUND REVENUE		\$4,350,625	\$2,420,533	\$7,965,953	\$2,064,133	\$7,633,323	-4.2%



CITY OF LAFAYETTE
 2022-2023 PROPOSED BUDGET
 REVENUE ESTIMATE - Enterprise Funds

	<i>Actual 2019-2020 Revenues</i>	<i>Actual 2020-2021 Revenues</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Revenues</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>	
31 Recreation Programs							
431	Investment Earnings	15,942	3,779	3,500	2,550	3,000	-14.3%
432	Rental of Buildings	94,377	39,168	46,500	50,000	70,000	50.5%
459	Other Revenue	500	0	0	0	0	0.0%
642.5	Tiny Tots	193,037	189,539	200,000	206,586	210,000	5.0%
649	Non-Summer Program Fees	722,725	797,070	750,000	850,000	750,000	0.0%
648	Summer Program Fees	435,760	413,550	420,000	586,245	450,000	7.1%
	Subtotal	\$1,462,341	\$1,443,105	\$1,420,000	\$1,695,381	\$1,483,000	4.4%
32 Parking Fund							
431	Investment Earnings	22,111	8	0	0	0	0.0%
441	Parking Citation Fines	115,929	54,690	50,000	85,000	100,000	100.0%
459	Other Revenue	119,011	2,686	0	5,500	5,500	N/A
631.1	Lockboxes	12,046	2,317	6,000	7,500	10,000	66.7%
631.2	Parking Meters	240,814	108,594	175,000	215,000	225,000	28.6%
631.3	Parking Permits -- City Lots	21,430	21,420	21,420	20,000	20,000	-6.6%
631.4	Parking Permits -- Residential	3,845	3,825	4,000	4,000	4,000	0.0%
	Subtotal	\$535,186	\$193,539	\$256,420	\$337,000	\$364,500	42.1%
34 Vehicle Abatement							
422	Abandoned Vehicle Fees	14,991	11,513	10,000	11,500	11,500	15.0%
431	Investment Earnings	689	189	200	100	150	-25.0%
	Subtotal	\$15,680	\$11,702	\$10,200	\$11,600	\$11,650	14.2%
36 Senior Transportation							
419	Revenues from Gov't Agency	79,158	69,491	103,000	141,500	110,000	6.8%
431	Investment Earnings	1,674	581	0	0	0	0.0%
433	Fares & Rental	12,775	2,591	15,000	10,000	12,500	-16.7%
434	Advertising	0	0	0	0	0	0.0%
451	Reimbursable Revenue	0	0	0	0	0	0.0%
459	Other Income	8	0	0	0	15,000	N/A
453	Gifts & Grants	5,603	2,529	18,000	33,000	15,000	-16.7%
	Subtotal	\$99,218	\$75,192	\$136,000	\$184,500	\$152,500	12.1%
37 Library Operations							
432	Lease Income	5,731	24,723	30,000	24,723	30,000	0.0%
453	Gifts & Grants (LLLC Foundation)	628,843	679,288	679,288	872,752	1,027,657	51.3%
459	Other Income	0	0	0	0	0	0.0%
	Subtotal	\$634,574	\$704,011	\$709,288	\$897,474	\$1,057,657	49.1%
TOTAL ENTERPRISE FUND REVENUE							
		\$2,746,999	\$2,427,549	\$2,531,908	\$3,125,955	\$3,069,307	21.2%



CITY OF LAFAYETTE
 2022-2023 PROPOSED BUDGET
 REVENUE ESTIMATE - Assessment District Funds

		<i>Actual 2019-2020 Revenues</i>	<i>Actual 2020-2021 Revenues</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Revenues</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
51 Street Lighting							
402	Property Taxes / Assessments	23,130	23,393	23,328	23,393	23,328	0.0%
431	Investment Earnings	1,846	667	500	400	400	-20.0%
	Subtotal	\$24,976	\$24,060	\$23,828	\$23,793	\$23,728	-0.4%
52 Core Area Maintenance							
402	Property Taxes / Assessments	354,276	346,577	346,577	346,577	346,577	0.0%
431	Investment Earnings	1,671	324	100	100	100	0.0%
459	Other Revenue	0	0	72,241	0	0	N/A
	Subtotal	\$355,947	\$346,901	\$418,918	\$346,677	\$346,677	-17.2%
53 Stormwater Pollution							
402	Property Taxes / Assessments	365,899	368,392	360,000	368,392	360,000	0.0%
451	Reimbursement for Emergency Response	0	0	0	0	0	0.0%
431	Investment Earnings	656	306	125	306	125	0.0%
459	Other Revenue	0	3,988	0	3,988	0	0.0%
	Subtotal	\$366,555	\$372,685	\$360,125	\$372,685	\$360,125	0.0%
TOTAL ASSESSMENT DISTRICT FUND REVENUE		\$747,478	\$743,645	\$802,871	\$743,155	\$730,530	-9.0%



CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
REVENUE ESTIMATE - Governmental Funds

		<i>Actual 2019-2020 Revenues</i>	<i>Actual 2020-2021 Revenues</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Revenues</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
69 SB1 - Gas Tax							
410	SB1	459,039	511,461	438,395	505,000	510,000	626.8%
431	Investment Earnings	1,886	1,139	1,600	250	250	-84.4%
	Subtotal	\$460,925	\$512,600	\$439,995	\$505,250	\$510,250	16.0%
71 Gas Tax							
410.1	State Gas Tax 2105	134,296	130,444	144,942	149,983	163,606	12.9%
410.2	State Gas Tax 2106	88,623	84,545	92,698	93,826	102,075	10.1%
410.3	State Gas Tax 2107 & 2107.5	175,575	182,512	190,339	210,394	229,512	20.6%
410.4	State Gas Tax 2103	181,534	170,823	197,306	215,038	249,751	26.6%
410.5	SB1 - TCRF Loan Repayment	29,597	0	0	0	0	0.0%
431	Investment Earnings	4,620	2,456	1,000	2,456	1,000	0.0%
	Subtotal	\$614,245	\$570,780	\$626,285	\$671,697	\$745,944	19.1%
72 Meas.J Return-to-Source							
410.6	Measure J Return-to-Source Funds	570,304	537,879	525,000	525,000	525,000	0.0%
410.65	Measure J Program 28C	31,194	30,181	30,000	30,181	30,000	0.0%
431	Investment Earnings	1,507	860	1,000	860	1,000	0.0%
	Subtotal	\$603,005	\$568,920	\$556,000	\$556,041	\$556,000	0.0%
73 Supp. Law Enforcement Services							
419	COPS Grant	155,948	156,727	155,000	155,000	155,000	0.0%
431	Investment Earnings	956	224	0	0	0	0.0%
	Subtotal	\$156,903	\$156,950	\$155,000	\$155,000	\$155,000	0.0%
74 Bus Program							
429.5	Measure J & C	1,358,186	1,416,083	1,390,000	1,280,695	1,613,817	16.1%
429.1	Contributions from Parents	789,530	17,517	924,440	904,000	924,440	0.0%
429.3	One Trip Passes	27,693	567	20,000	26,000	25,000	25.0%
431	Investment Earnings	12,268	4,495	4,262	1,000	1,000	-76.5%
	Measure J - SWAT	0	0	0	90,000	90,000	N/A
459	Other Revenue	18,948	32	0	32	0	0.0%
	Subtotal	\$2,206,625	\$1,438,694	\$2,338,702	\$2,301,727	\$2,654,257	13.5%
75 City Office Development							
431	Investment Earnings	50,914	17,529	16,000	10,000	15,000	-6.3%
454	Revenue from the Sale of Property	0	0	0	26,000	0	0.0%
	Subtotal	\$50,914	\$17,529	\$16,000	\$36,000	\$15,000	-6.3%
76 Insurance							
431	Investment Earnings	33,785	10,869	10,000	6,500	6,500	-35.0%
451	Reimbursable Revenue	17,165	4,283	7,600	9,200	9,200	21.1%
459	Other Revenue	0	16	0	16	0	0.0%
	Subtotal	\$50,949	\$15,168	\$17,600	\$15,716	\$15,700	-10.8%
78 General Obligation Bond Fund							
402	Taxes / Assessments	559,357	584,258	544,953	544,953	544,953	0.0%
431	Investment Earnings	0	0	0	0	0	0.0%
	Subtotal	\$559,357	\$584,258	\$544,953	\$544,953	\$544,953	0.0%
TOTAL GOVERNMENTAL FUND REVENUE		\$4,702,923	\$3,864,899	\$4,694,535	\$4,786,384	\$5,197,104	10.7%



CITY OF LAFAYETTE
 2022-2023 PROPOSED BUDGET
 REVENUE ESTIMATE - Successor Agency Funds

\$ 44,718.00

	<i>Actual 2019-2020 Revenues</i>	<i>Actual 2020-2021 Revenues</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Revenues</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>	
87 Successor Agency (formerly RDA)							
402	Tax Increment Revenue - General Account	2,892,792	3,659,930	2,899,667	2,569,138	2,565,888	-11.5%
431	Investment Earnings - General Account	0	0	250,000	0	0	N/A
459	Other Revenue	0	51,077	0	0	0	
	Subtotal	\$2,892,792	\$3,711,007	\$3,149,667	\$2,620,215	\$2,565,888	N/A
90 Redevelopment Debt Service							
431	Investment Earnings & Dividends	10,173	105	75	105	75	0.0%
	Subtotal	\$10,173	\$105	\$75	\$105	\$75	0.0%
TOTAL REDEVELOPMENT REVENUE		\$2,892,792	\$3,711,007	\$3,149,667	\$2,620,215	\$2,565,888	-18.5%
TOTAL ALL FUNDS REVENUE		\$32,533,288	\$30,156,259	\$41,491,978	\$37,077,550	\$40,491,785	(\$0)





RATES & **FEES**



**CITY OF LAFAYETTE
FEE SCHEDULE**

Revenue Code		Administrative Fees	Fee	Per Unit
11-42	1.000	Hourly Rate	100.00	Per Hour
11-42	1.010	Agenda Service - Mailed Out for One Year	50.00	Per Year
11-42		Bill Collection Service	Actual Cost	
11-42	1.020	Bingo License	50.00	Application Fee, \$10 Renewal Fee
11-42	1.030	Bingo License Renewal	10.00	Per Year
11-42	1.040	Copies of Printed Materials (up to 11" x 17" - large format copies = outside reproduction cost)	0.10	Per Copy
11-42	1.050	Dishonored/Returned Check Fee	50.00	Per check
11-42	1.060	Filing a Notice of Intent to Circulate an Initiative	200.00	Per Filing
11-42	1.070	Fortunetelling License	100.00	Application Fee, \$10 Renewal Fee
11-42	1.080	Gun Shop Permit	150.00	Per Permit
11-42	1.090	Lafayette Municipal Budget	25.00	Per Copy
11-42	1.100	Lafayette Municipal Code	100.00	Per Copy
11-42	1.110	Late Payment on City Invoices (after 30 days)	50.00	Per invoice, plus 9% annual interest
11-42	1.120	Permit to Use City Property for a Film Project	500.00	Plus All Hourly Fees Incurred Above Minimum Hours
Revenue Code		Police Fees	Fee	Per Unit
11-42	2.000	Hourly Rate	150.00	Per Hour
11-42	2.010	Abandoned Vehicle/Tow/Release	150.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	2.020	Bicycle License Fee	1.00	Per License
11-42	2.030	Copies of Printed Materials	0.10	Per Page
11-42	2.040	Copy of Speed Survey for City Street	37.50	Per Report
11-42	2.050	Crime Reports	75.00	Per Report
11-42	2.060	Driving-Under-Influence Charges	150.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	2.070	False Alarm Fee (After Second Annual Violation)	250.00	Flat Fee
11-42	2.080	False Alarm Fee (First Annual Violation)	50.00	Flat Fee
11-42	2.090	False Alarm Fee (Second Annual Violation)	100.00	Flat Fee
11-42	2.100	Fingerprinting-Resident	25.00	Flat Fee + \$5 per additional card
11-42	2.100	Fingerprinting Non-Resident	35.00	Flat Fee + \$5 per additional card
11-42	2.120	Interstate Truck Terminal Fee	250.00	Per Application
11-42	2.130	Off-Road Motor Vehicle Permit	150.00	Flat Fee
11-42	2.180	Police Authorization Letters (e.g., VISA letters)	75.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	2.190	Special Events Permit	75.00	Per Permit plus all other applicable fees
11-42	2.200	Traffic Collision Reports	75.00	Per Report
11-42		Private Parking Registration Processing Fee	250.00	Per Registration
Revenue Code		Engineering Fees	Fee	Per Unit
11-42	3.000	Hourly Rate	165.00	Per Hour
11-42	3.010	Certificate of Compliance	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.020	Creek Setback Conformance Review	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.030	Creek Setback Variance Request	660.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.040	Encroachment Permit - Inspection	165.00	Plus All Hourly Fees Incurred Above Minimum Hours

Revenue Code		Engineering Fees (cont'd.)	Fee	Per Unit
11-42	3.050	Encroachment Permit - Processing	247.50	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.052	Encroachment Permit - Parking Spaces	27.00	Per Day
11-42	3.053	Encroachment Permit - Sidewalk, Bike Lane, Other Public ROW		
		Public Improvements		
		Calendar Days 31-60	100.00	Per Day
		Calendar Days 61-90	200.00	Per Day
		After 90 Calendar Days	300.00	Per Day
		All Other Improvements		
		First 60 days	100.00	Per Day
		Calendar Days 61-90	200.00	Per Day
		After 90 Calendar Days	300.00	Per Day
11-42	3.054	Encroachment Permit - Vehicle Traffic Lanes		<i>Note: public improvements are exempt for the first 30 days</i>
		One Direction		
		First 2 hours	150.00	Per Day
		2-4 hours	300.00	Per Day
		Greater than 4 hours	600.00	Per Day
		Both Directions		
		First 2 hours	300.00	Per Day
		2-4 hours	600.00	Per Day
		Greater than 4 hours	1,200.00	Per Day
11-42	3.060	Engineering Review on Referral from Planning	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.070	Equipment Storage and Stagn in Right-of-Way	82.50	Processing Fee
11-42	3.080	Failure to Meet Repaving Deadline	107.00	Per Day
11-42	3.100	Final or Parcel Map Filing	1,650.00	Plus \$125 per lot
11-42	3.120	Inspection of Improvements	0.05	of Total Project Cost
11-42	3.130	Oversize/Overweight Loads	16.00	Per Move
11-42	3.160	Plan Check	0.03	of Total Project Cost
11-42	3.170	Reinspection Due to Delay	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.180	Replacem. of Curb, Gutter, Sidewalk by Prop. Owner	330.00	Flat Fee
11-42	3.190	Review by Outside Consultant	165.00	Plus Actual Fees Charged by Consultant
11-42	3.230	Storage or Staging of Materials / Equipment in ROW	27.00	Per Day per Parking Space plus \$250 Deposit
11-42	3.240	Work without Permit	165.00	Per Day, Plus All Hourly Fees Incurred Above Minimum Hours
Revenue Code		Planning Fees	Fee	Per Unit
11-424	0.000	Hourly Rate	\$175.00	per hour
11-424	0.550	Address Assignment/Change of Address	525.00	Flat Fee
11-424	0.510	Annexation	\$9,500 + \$100/acre	Flat Fee
11-424	0.520	Appeals or Reconsiderations	75%	of application fee
11-424	0.525	Appeal of Staff Determination	\$175.00	Flat Fee
11-424	0.528	Bee Keeping Permit	\$175.00	Flat Fee
11-424	0.530	Building & Grading Permit Surcharge (County)	50%	of application fee
11-424	0.540	Certificate of Compliance	3,650.00	Flat Fee
11-424	0.560	Change of Conditions	50%	of initial fee
11-424	0.565	Code Enforcement Appeal Fee	525.00	Flat Fee

Revenue Code		Planning Fees (cont'd)	Fee	Per Unit
11-424	0.570	Design Review: Major (new houses, houses > 6,000 sq.ft. and new commercial buildings)	5,700.00	Flat Fee
11-424	0.580	Design Review: Minor (all projects not classified as "Major")	3,800.00	Flat Fee
11-424	0.590	Design Review Commission Study Session***	700.00	Flat Fee
11-424	0.595	Development Agreement, Regulatory Agreement	175.00	per hour + attorneys fees
11-424	0.750	Environmental Review - Notice of Exemption /Notice of Determination	175.00	Flat Fee
11-424	0.600	Environmental Review - by consultant (IS, ND, MND, EIR)	15%	admin fee
11-424	0.660	Environmental Review - by staff (IS, ND, MND, EIR)	\$2,625	Amount is a deposit; billed at an hourly rate
11-424	0.601	Film Shoot (not subject to Land Use Permit)	525.00	Flat Fee
11-424	0.605	Final Inspection Failure / Follow Up	350.00	Flat Fee
11-424	0.620	General Plan Amendment/ Specific Plan Amendment	9,500.00	Flat Fee
11-424	0.630	Grading (Design Review Commission and/or Planning Commission)	3,800.00	Flat Fee
11-424	0.640	Hillside Development Permit: Major (within 100' of a ridgeline protected area: DRC & PC review)	5,700.00	Flat Fee
11-424	0.650	Hillside Development Permit: Minor (requiring review only by the DRC; siting determination by PC)	3,800.00	Flat Fee
11-424	0.675	Land Use Permit (recreation court)	2,250.00	Flat Fee
11-424	0.680	Land Use Permit (existing building or structure)	3,800.00	Flat Fee
11-424	0.690	Land Use Permit (new building or structure)	5,700.00	Flat Fee
11-424	0.710	Lot Line Adjustment (Planning Commission)	5,400.00	Flat Fee
11-424	0.720	Lot Line Adjustment (Zoning Administrator)	1,200.00	Flat Fee
11-424	0.751	Performance Bond Processing	350.00	Flat Fee
11-424	0.752	Plan Revisions (Construction Drawings)	175.00	Flat Fee
11-427	0.753	Pre-Application Meeting	175.00	Flat Fee (no charge for 1st meeting)
11-424	0.755	Public Art Permit	875.00	Flat Fee
11-424	0.757	Re-approval (PC or DRC) within one year of approval expiration	875.00	Flat Fee
11-424	0.758	Re-approval (ZA) within one year of approval expiration	525.00	Flat Fee
11-424	0.760	Rezoning	\$9,500 + \$100/acre	Flat Fee
11-424	0.770	Right-of-Way Abandonment	1,900.00	Flat Fee
11-424	0.790	Second Unit (Zoning Administrator)*	700.00	Flat Fee
11-424	0.800	Sign (Design Review Commission)*	525.00	Flat Fee
11-424	0.810	Sign (Planning Director)*	400.00	Flat Fee
11-425	0.811	Sign (Conformance with Master Sign Plan)	175.00	Flat Fee
11-424	0.815	Stormwater Quality Implementation	175.00	Flat Fee
11-424	0.816	Stormwater Quality Control Plan	625.00	Flat Fee
11-424	0.730	Subdivision - Major (Tract of 5 or more lots)	\$8,750 + \$200/lot	Flat Fee
11-424	0.735	Subdivision - Major (Tract in the Hillside Overlay District)	\$12,250 + \$200/lot	Flat Fee
11-424	0.740	Subdivision - Minor (2-4 lots)	\$5,250 + \$200/lot	Flat Fee
11-424	0.745	Subdivision - Minor (2-4 lots in Hillside Overlay District)	\$8,750 + \$200/lot	Flat Fee
11-424	0.820	Subdivision - Map extension	1,400.00	Flat Fee
11-424	0.830	Temporary Land Use Permits	600.00	Flat Fee
11-424	0.840	Tree Permit – Category I (not associated with development app)	350.00	Flat Fee
11-424	0.850	Tree Permit – Category II (associated with development app)	350.00	Flat Fee
11-424	0.855	Tree Permit Appeal	350.00	Flat Fee

Revenue Code		Planning Fees (cont'd)	Fee	Per Unit
11-424	0.860	Variance or Exception (Design Review, Planning Commission or City Council)	4,375.00	Flat Fee
11-424	0.870	Variance or Exception (Zoning Administrator)	1,750.00	Flat Fee
11-424	0.875	Waste Management Review	80.00	Flat Fee
11-424	0.874	Waste Management Non-Compliance Fine	1% of project cost	or \$1000 whichever is less
11-424	0.876	Wireless Communications Facility Permit - Major (Planning Commission Review)	5,700.00	Flat Fee
11-424	0.877	Wireless Communications Facility Permit - Minor (Planning Director Review)	3,800.00	Flat Fee
11-424	0.878	Wireless Communications Facility Permit - Modification (Major and Minor)	2,250.00	Flat Fee
11-424	0.879	Wireless Communications Facility Permit - Administrative Review (post-approval)	700.00	Flat Fee
11-424	0.880	Zoning Administrator Action – No Hearing (hillside development permits, design review, grading permits)	700.00	Flat Fee
11-424	0.885	Zoning Administrator Review and Determination	350.00	Flat Fee
11-424	0.890	Zoning Administrator Hearing (hillside development permits, design review, grading permits)	2,250.00	Flat Fee
11-424	0.910	Zoning Map	20.00	Per Copy
11-424	0.920	Zoning Text Amendment	5,250.00	Flat Fee
11-424	0.930	Zoning Verification	350.00	Flat Fee
Revenue Code		Public Works	Fee	Per Unit
11-42	5.000	Hourly Rate	150.00	Per Hour
11-42	5.010	Damage to City Property	150.00	Plus Materials; Plus Hours Incurred Above Minimum Hours
Revenue Code		Parking Fees	Fee	Per Unit
32-63	1.000	Parking Lockboxes-First Street	1.00	Per Day
		Parking Lockboxes-All Other City Locations	5.00	Per Day
32-63	1.010	Parking Meters	1.00	Per Hour
32-63	1.020	Parking Permits - City Lot (Pac Bell)	60.00	Per Month
	1.030	Parking Permits - City Lot (Gazebo)	40.00	Per Month
32-63	1.030	Parking Permits - Residential	51.00	Per Year
Revenue Code		Development Fees	Fee	Per Unit
17-42		Parkland Dedication Fees (revision effective 7/1/2022)		
17-42	0.074	Additions	2.31	Per Square Foot
17-42	0.075	Single Family Residence-	11,664.00	Per Unit
17-42	0.076	Duplex/Townhouse-	8,099.00	Per Unit
17-42	0.077	Apartments/Condominiums-	7,051.00	Per Unit
17-42	0.078	Mobile Homes-	6,888.00	Per Unit
17-42	0.079	Second Units-	6,888.00	Per Unit
12-42		Parkland Facilities Fees (revision effective 7/1/2022)		
12-42	0.080	Additions	2.12	Per Square Foot
12-42	0.081	Single Family Residence-	9,274.00	Per Unit
12-42	0.082	Duplex/Townhouse-	6,447.00	Per Unit
12-42	0.083	Apartments/Condominiums-	5,612.00	Per Unit
12-42	0.084	Mobile Homes-	5,077.00	Per Unit
11-426	0.090	Park Fees Program Administration Fee	1%	of Parkland Fee + Park Facilities Fee
11-42	0.940	Tree Removal Mitigation In-Lieu Fee	\$260/15 gal \$363/24" box	Flat Fee

Revenue Code		Development Fees (cont'd)	Fee	Per Unit
		Walkways Fee (revision effective 7/25/2009)		
14-42	0.101	Single Family Residence-	1,076.22	Per Unit
14-42	1.020	Duplex-	747.27	Per Unit
14-42	0.103	Apartments-	650.59	Per Unit
14-42	0.104	Mobile Homes-	635.56	Per Unit
14-42	0.105	Second Units-	385.19	Per Unit
		Walkways Fee Program Administration Fee		
11-428	0.000	Single Family Residence-	53.81	Per Unit
11-428	0.000	Duplex-	37.36	Per Unit
11-428	0.000	Apartments-	32.53	Per Unit
11-428	0.000	Mobile Homes-	31.78	Per Unit
11-428	0.000	Second Units-	19.26	Per Unit
		Lamorinda Regional Transportation Fee (effective 1/1/2022)		
	0.020	Single Fam. Residential Use: Individ. Unit, Duet Home With One Shared Wall, Townhouse-	8,848.70	Per dwelling unit
	0.030	Multiple Family Residential: Second Unit, Apartments, Condominium-	6,193.72	Per dwelling unit
	0.040	Multiple Family; Transit Oriented Development	3,283.10	Per dwelling unit
	0.050	Commercial, office, retail, or industrial use-	9.46	Per square foot of gross floor area
	0.060	Other	973.86	Per daily trip generated per traffic study
14-42	0.300	Drainage Impact Fee	0.52	Per sq. ft. of impervious surface added
11-427	0.000	Drainage Impact Program Administration Fee	0.03	Per sq. ft. of impervious surface added
32-42	0.010	Parking Development Payment (effective 1/15/2006)		
		Structured parking in downtown core (Mountain View Dr. to First St.) -	36,900.00	Per space
		Surface parking in East End (First St. to Pleasant Hill Rd.) and West End (Risa Rd. to Mountain View Dr.)	19,200.00	Per space
11-424756		Public Art (in lieu fee)	1%	of total project cost





GENERAL **FUND**





**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Council
FUND	11
PROGRAM	110

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$151	\$0	\$250	\$250	\$250	0.0%
743	Postage	0	144	100	100	100	0.0%
745	Printing & Binding	108	629	200	200	200	0.0%
746	Books & Software	110	110	0	0	0	0.0%
748	Special Departmental Supplies	0	0	50	50	50	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	2,117	613	3,000	3,000	3,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	4,725	12,486	20,900	10,000	22,900	9.6%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	5,830	2,975	6,000	6,000	6,000	0.0%
853	Community Promotion	40,000	40,736	904,000	891,000	58,000	-93.6%
861	Contractual Services	123,286	232,740	162,500	142,500	236,000	45.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$176,327	\$290,432	\$1,097,000	\$1,053,100	\$326,500	-70.2%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$176,327	\$290,432	\$1,097,000	\$1,053,100	\$326,500	-70.2%
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TOTAL PROGRAM COST	\$176,327	\$290,432	\$1,097,000	\$1,053,100	\$326,500	-70.2%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	City Council
FUND	11
PROGRAM	110

PROGRAM

The Lafayette City Council consists of five members, elected at large, who constitute the legislative body of the City. The City Council is responsible for formulating policies that govern the municipal corporation and for approving actions by which operating programs are implemented through the City Manager.

WORKPLAN

- Wildfire prevention and utility safety
- Improve pedestrian and traffic safety and multimodal mobility
- Create a Downtown and Mt. Diablo Corridor Specific Plan
- Develop a fiscal sustainability plan for the short-term and long-term

ACCOUNT DESCRIPTIONS

843	LOCC Annual Conference	\$2,500	861	Commissions Day	\$5,000
	Mayor's Conference Membership and Attendance	4,300		Council minutes	20,000
	Training	15,000		Employee Appreciation Event	1,000
	Miscellaneous Meetings	600		Legislative Advocacy Services	54,000
	Travel & Car Mileage Reimbursement	500		Grant Writing Services	18,000
		<u>\$22,900</u>		Polling / Surveys	50,000
				Elections	50,000
853	Ribbon cutting and other ceremonies	\$2,500		Annual Financial Audits / CAFR	<u>38,000</u>
	Support for:				\$236,000
	Dogtown Downtown	\$1,000			
	July 4th Celebration in Moraga	500			
	Chamber of Commerce Support	40,000			
	Lafayette Historical Society	6,000			
	Co-sponsored DEIB Events	8,000			
		<u>\$58,000</u>			

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Public Art
FUND	11
PROGRAM	115

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	6,872	8,294	10,000	10,000	15,000	50.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	526	635	765	765	1,148	50.0%
714	Worker's Compensation	261	296	363	363	340	-6.4%
721	Fringe Benefits	38	0	0	0	0	0.0%
	Subtotal PERSONNEL	\$7,697	\$9,224	\$11,128	\$11,128	\$16,487	48.2%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$100	\$100	\$100	0.0%
743	Postage	0	0	50	50	50	0.0%
745	Printing & Binding	0	0	1,000	50	50	-95.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	159	0	350	350	350	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	112	0	500	500	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	200	200	200	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	5,000	1,000	3,000	-40.0%
861	Contractual Services	0	0	300	100	100	-66.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$271	\$0	\$7,500	\$2,350	\$4,350	-42.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	31,410	546	125,000	0	125,000	0.0%
907	Equipment	0	7,582	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$31,410	\$8,128	\$125,000	\$0	\$125,000	0.0%

BASE PROGRAM COST	\$39,378	\$17,352	\$143,628	\$13,478	\$145,837	1.5%
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TOTAL PROGRAM COST	\$39,378	\$17,352	\$143,628	\$13,478	\$145,837	1.5%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Public Art
FUND	11
PROGRAM	115

PROGRAM

This Committee is composed of Lafayette residents that by experience, training, education, occupation or avocation, have demonstrated knowledge of and interest in the visual arts.

WORKPLAN

- Maintain a public art program and its administration
- Curate the City of Lafayette public art collection
- Contribute to the cultural enrichment of the community by adding public art that is of the highest quality, visually stimulating, and of enduring value
- Establish public art gift policies and procedures
- Advise the City Council in matters pertaining to public art acquisitions and gifts, artwork maintenance, and artwork deaccession
- Encourage the exhibition of local artists by soliciting, selecting, and installing exhibits for the Library Public Art Gallery and display case at the Lafayette Library and Learning Center, the Town Hall Theater Gallery and the Young Artist Virtual Gallery
- Support development project applicants with public art requirements to ensure that public art is incorporated into project planning at the earliest planning stage, and review proposals to ensure they meet the public art criteria and that the value of public art is proportional to the true value of a project
- Serve as stewards of the City's public art collection, including the art at the Lafayette Library and Learning Center
- Promote public art and arts programs that reflect the cultural life of the community and encourage the provision of public art in public places and parks
- Research mechanisms for funding public art
- Advise City Council on how the public art fund be expended to provide sites for public art; acquire or install public art; commission public art for a specific site; and/or maintain artworks in the City of Lafayette public art collection
- Review and update the Public Art Master Plan
- Develop a comprehensive

STAFFING REQUIREMENTS

705	Liaison 10 hours/week @ \$30/hr	\$15,000
906	Kinematics Lab	\$125,000

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Trans/Circ Commission
FUND	11
PROGRAM	120

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$52,226	\$46,516	\$76,421	\$76,421	85,415	11.8%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	4,048	3,287	5,846	5,846	6,534	11.8%
714	Worker's Compensation	1,962	1,646	2,773	2,773	1,934	-30.2%
721	Fringe Benefits	15,834	14,335	23,653	23,653	26,359	11.4%
	Subtotal PERSONNEL	\$74,070	\$65,784	\$108,693	\$108,693	\$120,242	10.6%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$324	\$119	\$390	\$390	\$305	-21.9%
743	Postage	140	113	192	192	153	-20.1%
745	Printing & Binding	0	0	300	300	300	0.0%
746	Books & Software	39	0	1,000	1,000	1,000	0.0%
748	Special Departmental Supplies	282	0	2,000	2,000	2,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	47	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	63	88	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	7,332	6,858	7,408	7,408	7,408	0.0%
843	Training & Memberships	474	60	1,000	1,000	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	50	0	100	100	100	0.0%
853	Community Promotion	0	0	10,000	0	10,000	0.0%
861	Contractual Services	1,987	1,682	76,729	40,000	180,628	135.4%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$10,739	\$8,920	\$99,118	\$52,389	\$202,894	104.7%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$84,808	\$74,704	\$207,811	\$161,082	\$323,136	55.5%
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TOTAL PROGRAM COST	\$84,808	\$74,704	\$207,811	\$161,082	\$323,136	55.5%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Trans/Circ Commission
FUND	11
PROGRAM	120

PROGRAM

The Circulation Commission reviews matters that affect the City's right-of-way, promote traffic safety in the City, and administer the the Circulation Element of the General Plan. The Commission advises the City Council on matters pertaining to traffic safety, on-street parking, walkways and bikeways. The Bicycle and Pedestrian Advisory Committee also conducts its business in coordination with the Circulation Commission by advising the Commission on issues and matters related to non-motorized modes of transportation. The Commission apportions a share of its staffing and other resource allocation to support BPAC activities.

WORKPLAN

- Facilitate communication between the community and police on matters of traffic and pedestrian safety.
- On a request basis, review school area traffic safety plans and land development proposals from the standpoint of traffic, pedestrian, and bicycle safety as well as parking impacts.
- Assist and review Local Roadway Safety Plan

STAFFING REQUIREMENTS

702	Position Title	Full-Time Equivalent
	Transportation & Circulation Program Manager	50%
	Department Assistant - A	10%
	Public Works & Engineering Director	5%
	Total Full Time Equivalent	0.65

ACCOUNT DESCRIPTIONS

853	Transportation Development Act grant expenditure (reimburseable)	\$10,000	
861	Contract Services for traffic counts & surveys	15,000	
	Consultant traffic engineer	75,000	
	Local Roadway Safety Plan	89,000	*\$72,000 state grant for LRSP
	Pro-rata share of City computer expenses	1,628	
		<u>\$180,628</u>	

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Crime Prevention Com.
FUND	11
PROGRAM	130

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$28,137	\$30,651	\$31,190	\$31,190	\$38,603	23.8%
705	Temporary Personnel	11,799	14,530	28,000	10,000	28,000	0.0%
708	Overtime	6,664	8,241	0	0		N/A
711	Social Security	3,882	4,245	4,528	4,528	5,095	12.5%
714	Worker's Compensation	1,768	1,899	2,148	2,148	1,508	458.2%
721	Fringe Benefits	8,562	8,993	9,690	9,690	11,988	23.7%
	Subtotal PERSONNEL	\$60,812	\$68,559	\$75,556	\$57,556	\$85,195	12.8%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	500	500	500	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	2,500	2,500	2,500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	341	0	1,000	1,000	1,000	0.0%
771	Maintenance of Buildings	787	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	1,000	1,000	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	1,406	2,000	2,000	2,000	0.0%
861	Contractual Services	0	0	5,000	5,000	5,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$1,128	\$1,406	\$12,000	\$12,000	\$12,000	0.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	N/A
907	Equipment	27,432	32,824	25,000	25,000	25,000	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$27,432	\$32,824	\$25,000	\$25,000	\$25,000	0.0%

BASE PROGRAM COST	\$89,372	\$102,789	\$112,556	\$94,556	\$122,195	8.6%
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TOTAL PROGRAM COST	\$89,372	\$102,789	\$112,556	\$94,556	\$122,195	8.6%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Crime Prevention Com.
FUND	11
PROGRAM	130

PROGRAM

The Crime Prevention Commission exists to educate the community regarding crime prevention measures.

WORKPLAN

- Coordinate community forums on general and specific crime prevention subject areas
- Engage at various community events to provide remarks and educational material on crime prevention best practices
- Liaise with public and private school groups to provide parents and students with crime prevention guidance
- Deliver crime prevention awareness material in commercial areas of downtown Lafayette (Chamber of Commerce, CPC booth, etc)
- Maintain the Community Camera Program
- Develop and coordinate neighborhood watch meetings and the neighborhood watch sign program.
- Coordinate a Community Safety Day and National Night Out with the Emergency Preparedness Commission.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Administrative Analyst - Police B	44%
	Total Full Time Equivalent	0.44

ACCOUNT DESCRIPTIONS

705	Surveillance Camera Technician	\$28,000
745	Flyers, brochures and educational pamphlets	\$500
761	Surveillance camera maintenance	\$1,000
843	Neighborhood Watch	\$1,000
853	Child I.D. program supplies	500
	Community Forums	1,500
		<u>\$2,000</u>
861	ALPR Subscription	\$5,000
907	Camera maintenance and additional equipment	\$25,000

CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Parks, Trails & Rec Commission
FUND	11
PROGRAM	140

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$50,519	\$49,788	\$52,987	\$52,987	\$52,823	-0.3%
705	Temporary Personnel	0	0	0	1,000	5,000	N/A
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	4,202	3,758	4,053	4,053	4,423	9.1%
714	Worker's Compensation	1,913	1,774	1,923	1,923	1,309	-31.9%
721	Fringe Benefits	15,959	16,258	16,903	16,903	17,139	1.4%
	Subtotal PERSONNEL	\$72,594	\$71,579	\$75,866	\$76,866	\$80,695	6.4%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$70	\$0	\$300	\$300	\$300	0.0%
743	Postage	163	101	200	200	200	0.0%
745	Printing & Binding	0	0	5,000	5,000	5,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	163	376	1,500	1,500	1,500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	807	946	900	900	900	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	622	439	700	700	700	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	1,259	1,118	84,064	6,500	83,877	-0.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$3,084	\$2,980	\$92,664	\$15,100	\$92,477	-0.2%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$75,677	\$74,559	\$168,530	\$91,966	\$173,171	2.8%
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TOTAL PROGRAM COST	\$75,677	\$74,559	\$168,530	\$91,966	\$173,171	2.8%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parks, Trails & Rec Commission
FUND	11
PROGRAM	140

PROGRAM

The Parks, Trails and Recreation Commission supports the acquisition and development of City parks, trails, and recreation areas and makes recommendations to the City Council and staff. This budget also supports non-revenue generating services, including

- Staff time to provide general recreation information to the public
- Staff time to write and administer park, trail, and open space grants
- Staff time to prepare agendas, minutes and attend PT&R Commission meetings
- Staff time to assist consultants and task forces on Master Plans, surveys and studies

WORKPLAN

The Commission is divided into the following 3 subcommittees with duties as indicated:

Parks

- Review and support effective management and operations of existing park facilities to maximize public enjoyment.
- Seek funding for acquisition and development of City parks.
- Participate in developing City policies that affect parks .
- Encourage public awareness and use of parks.

Trails

- Pursue easements, use permits and other access provisions for trails.
- Construct, maintain, and upgrade trails over easements already obtained.
- Increase public awareness of trails
- Work with EBMUD and EBRPD and neighboring communities to achieve trail connections
- Pursue outside sources of funding and secure volunteer efforts.

Community Center

- Support the self-sufficiency of recreation programs.
- Maintain and upgrade the Community Center facilities.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	30%
	Administrative Assistant - P&R	5%
	Total Full Time Equivalent	0.35

ACCOUNT DESCRIPTIONS

745	Trails pamphlets and park design plans	\$5,000
748	Community Service project supplies	\$1,500
861	Park related developers fees update w/appraisals	65,000
	Easements - surveys, appraisals and recording	18,000
	Computer Support	877
		\$83,877

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Senior Services
FUND	11
PROGRAM	141

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$65,819	\$71,534	\$68,812	\$10,000	\$16,284	-76.3%
705	Temporary Personnel	19,313	24,484	24,720	24,720	13,000	-47.4%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	5,885	6,640	7,155	2,656	2,240	-68.7%
714	Worker's Compensation	3,165	3,396	3,394	0	663	-80.5%
721	Fringe Benefits	24,603	26,250	21,100	4,000	5,307	-74.8%
	Subtotal PERSONNEL	\$118,786	\$132,305	\$125,182	\$41,376	\$37,495	-70.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$240	\$92	\$900	\$900	\$900	0.0%
743	Postage	2,006	0	2,100	2,100	2,100	0.0%
745	Printing & Binding	4,752	1,617	5,100	5,100	5,100	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	729	80	10,000	11,000	1,000	-90.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	35	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,344	1,718	1,900	1,900	1,900	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	1,795	867	1,800	1,800	1,800	0.0%
843	Training & Memberships	150	40	500	0	0	N/A
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	75	0	200	200	200	0.0%
861	Contractual Services	8,071	9,767	10,202	10,202	105,001	929.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$19,196	\$14,182	\$32,702	\$33,202	\$118,001	260.8%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	15,000	15,000	20,000	33.3%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$15,000	\$15,000	\$20,000	33.3%

BASE PROGRAM COST	\$137,982	\$146,487	\$172,884	\$89,578	\$175,495	1.5%
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TOTAL PROGRAM COST	\$137,982	\$146,487	\$172,884	\$89,578	\$175,495	1.5%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Senior Services
FUND	11
PROGRAM	141

PROGRAM

It is the mission of the Lafayette Senior Services Commission to enhance the well being of Lafayette's older adults by identifying their concerns, and needs; providing information about resources; and promoting community programs and services that enable them to live meaningful lives.

WORKPLAN

- Assist in the development, coordination, and promotion of the Lafayette Senior Services Center programs.
- Maintain representation on County Committees to monitor and advocate for County services for older adults.
- Continue promotion and support of accessible transportation for seniors.
- Oversee contract Senior Services provided by Lamorinda Village.
- Support Lafayette as an Age Friendly Community.
- Explore development of additional senior housing.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	10%
	Total Full Time Equivalent	0.10

ACCOUNT DESCRIPTIONS

705	Temporary Employees (19 hours per week)	\$13,000	
743	Rec Guide & Misc Mailing	\$2,100	
745	Recreation Guide	\$5,100	
861	Active Transaction & Credit Card Fees	\$150	
	One on one computer training	3,600	paid out of bequest sinking fund
	Program Facilitation (contract presenters)	1,000	
	Village Contract	100,000	
	Computer Support	251	
		<u>\$105,001</u>	
906	Age Friendly Banners	\$20,000	

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Youth Commission
FUND	11
PROGRAM	142

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$18,494	\$18,324	\$19,897	\$17,000	\$16,065	-19.3%
705	Temporary Personnel	2,362	273	6,000	1,000	6,000	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,610	1,433	1,981	1,377	1,688	-14.8%
714	Worker's Compensation	789	662	940	0	500	-46.8%
721	Fringe Benefits	7,150	7,138	7,419	7,419	4,983	-32.8%
	Subtotal PERSONNEL	\$30,407	\$27,830	\$36,236	\$26,796	\$29,235	-19.3%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$100	\$100	\$100	0.0%
743	Postage	0	0	50	50	50	0.0%
745	Printing & Binding	596	0	600	200	600	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	3,041	128	1,000	1,000	1,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	325	399	400	400	400	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	243	237	300	300	300	0.0%
843	Training & Memberships	624	292	1,000	200	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	1,204	0	0	0	0	0.0%
861	Contractual Services	738	594	1,098	1,400	1,064	-3.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	1,471	595	1,500	1,500	1,500	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$8,241	\$2,244	\$6,048	\$5,150	\$6,014	-0.6%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$38,647	\$30,074	\$42,285	\$31,946	\$35,249	-16.6%
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TOTAL PROGRAM COST	\$38,647	\$30,074	\$42,285	\$31,946	\$35,249	-16.6%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Youth Commission
FUND	11
PROGRAM	142

PROGRAM

The Youth Commission was formed to advise the City Council on issues pertaining to Youth in Lafayette. The Commission will coordinate activities for youth and become involved in community functions that benefit both the youth and the community-at-large.

GOALS

- Perform various community services.
- Promote and support community services for youth.
- Promote, implement, and support activities for youth.
- Consider involvement in other programs outside the City.
- Maintain and enhance cooperative activities with local schools.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Recreation Coordinator - B	20.0%
	Administrative Assistant - P&R	2.5%
	Total Full Time Equivalent	0.225

ACCOUNT DESCRIPTIONS

705	Teen Program meeting & event staff	\$6,000
843	Strategic planning & team building retreat	\$1,000
861	Credit card fees	\$500
	Computer Support	564
		<u>\$1,064</u>
866	Vendors for events	\$1,500

DESCRIPTION OF NET REVENUES

	Final 21/22	Estimated 21/22	Proposed 22/23
Revenue	\$2,500	\$1,900	\$4,000
Event Expenses	\$2,500	\$1,400	\$3,500
Net Revenue	\$0	\$500	\$500
Sinking Fund Beginning Balance	\$20,022	\$20,022	\$20,522
Add Net Revenue	0	500	500
Less Donations*	0	0	0
Less Release from Sinking Fund			
Sinking Fund Ending Balance	20,022	20,522	21,022

NOTES:

Youth activities are treated as an enterprise. Any surplus generated by youth activities, after deducting expenditures for the events, is placed in a General Fund reserve account (sinking fund) for Teen activities. This surplus will be used to make donations to various causes that benefit youth and the community.

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Planning Commission
FUND	11
PROGRAM	150

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$177,694	\$181,443	\$131,814	\$131,814	\$173,947	32.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	15	768	1,000	1,000	1,000	0.0%
711	Social Security	13,207	13,691	10,160	10,160	13,383	31.7%
714	Worker's Compensation	6,624	6,478	4,783	4,783	3,962	-17.2%
721	Fringe Benefits	56,286	58,874	45,018	45,018	57,533	27.8%
	Subtotal PERSONNEL	\$253,826	\$261,254	\$192,775	\$192,775	\$249,825	29.6%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$695	\$463	\$690	\$690	\$ 703	1.9%
743	Postage	351	439	339	339	353	4.2%
745	Printing & Binding	246	450	300	300	300	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	100	100	100	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	524	0	500	500	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	264	315	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	18,375	17,943	12,112	12,112	19,119	57.8%
843	Training & Memberships	85	475	3,750	3,750	3,750	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	15,655	10,884	13,058	13,058	13,758	5.4%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$36,196	\$30,970	\$30,849	\$30,849	\$38,583	25.1%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$290,022	\$292,224	\$223,625	\$223,625	\$288,408	29.0%
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TOTAL PROGRAM COST	\$290,022	\$292,224	\$223,625	\$223,625	\$288,408	29.0%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Planning Commission
FUND	11
PROGRAM	150

PROGRAM

The Planning Commission was established to implement the planning and zoning regulations of the City of Lafayette.

WORKPLAN

- Implement the General Plan and Downtown Specific Plan
- Update the General Plan, beginning with the 6th Cycle Housing Element
- Hear and decide land use permits, variances, design review, hillside permits, and subdivision approvals.
- Adopt a local ordinance implementing the provisions of SB 9
- Review and update, as necessary, the City's Tree Protection Ordinance

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Planning & Building Director	30%
	Assistant Planning Director	5%
	Senior Planner - A	5%
	Senior Planner - B	35%
	Associate Planner	30%
	Assistant Planner - A	10%
	Assistant Planner - B	5%
	Department Assistant - B	30%
	Total Full Time Equivalent	1.50

ACCOUNT DESCRIPTIONS

841	Prorated share of office rent	\$19,119
843	Workshops, conferences, seminars and other training (Center for Urban Planning, Cal APA, Planner Institute)	\$3,750
861	Planning Commission Minutes	\$10,000
	Computer Support	3,758
		<u>\$13,758</u>

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Design Rev. Commission
FUND	11
PROGRAM	151

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$180,687	\$176,061	\$131,161	\$131,161	\$ 190,589	45.3%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	68	789	500	500	500	0.0%
711	Social Security	13,989	13,749	10,072	10,072	14,618	45.1%
714	Worker's Compensation	6,776	6,284	4,759	4,759	4,327	-9.1%
721	Fringe Benefits	58,142	57,292	44,828	44,828	67,898	51.5%
	Subtotal PERSONNEL	\$259,663	\$254,176	\$191,320	\$191,320	\$277,932	45.3%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$821	\$573	\$840	\$840	\$ 914	8.8%
743	Postage	411	514	413	413	459	11.3%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	176	152	500	500	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	250	133	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	21,514	21,006	14,745	14,745	24,854	68.6%
843	Training & Memberships	85	0	1,000	1,000	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	10,608	13,023	11,723	11,723	14,885	27.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$33,865	\$35,400	\$29,221	\$29,221	\$42,612	45.8%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$293,527	\$289,576	\$220,541	\$220,541	\$320,545	45.3%
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TOTAL PROGRAM COST	\$293,527	\$289,576	\$220,541	\$220,541	\$320,545	45.3%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Design Rev. Commission
FUND	11
PROGRAM	151

PROGRAM

The Design Review Commission was established to advise the Planning Commission and City Council on matters relating to aesthetics and the physical appearance of the City of Lafayette, as well as on those matters for which it is the designated decision making body.

WORKPLAN

- Hear and decide applications for design review and hillside development permits.
- Serve as a referral body to the Planning Commission on land use, subdivision and variance applications
- Process and review applications in a timely and professional manner.
- Support the Downtown Street Improvement Master Plan Implementation Committee.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Planning & Building Director	10%
	Assistant Planning Director	5%
	Senior Planner - A	15%
	Senior Planner - B	30%
	Associate Planner	30%
	Assistant Planner - A	35%
	Assistant Planner - B	40%
	Department Assistant - B	30%
	Total Full Time Equivalent	1.95

ACCOUNT DESCRIPTIONS

861	Design Review Commission Minutes	\$10,000
	Pro-rata share of City computer expenses	4,885
		<u>\$14,885</u>

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	General Plan
FUND	11
PROGRAM	152

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$7,038	\$271,070	\$271,070	\$ 217,315	-19.8%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	6	0	0	0	0.0%
711	Social Security	0	535	20,737	20,737	16,625	-19.8%
714	Worker's Compensation	0	202	9,835	9,835	4,921	-50.0%
721	Fringe Benefits	0	0	84,828	84,828	67,940	-19.9%
	Subtotal PERSONNEL	\$0	\$7,780	\$386,469	\$386,469	\$306,800	-20.6%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$1,410	\$1,410	\$ 797	-43.5%
743	Postage	0	7,226	693	693	400	-42.2%
745	Printing & Binding	0	12,959	1,000	1,000	1,000	0.0%
746	Books & Software	0	0	2,000	2,000	2,000	0.0%
748	Special Departmental Supplies	0	202	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	15	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	1,281	15,000	15,000	15,750	5.0%
853	Community Promotion	0	0	1,000	1,000	1,000	0.0%
861	Contractual Services	0	79,641	456,250	456,250	354,259	-22.4%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$0	\$101,324	\$477,352	\$477,352	\$375,206	-21.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$0	\$109,104	\$863,822	\$863,822	\$682,006	-21.0%
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TOTAL PROGRAM COST	\$0	\$109,104	\$863,822	\$863,822	\$682,006	-21.0%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	General Plan
FUND	11
PROGRAM	152

PROGRAM

The General Plan Advisory Committee (GPAC) was established to review and provide recommendations to the Planning Commission and City Council regarding a comprehensive update to the Lafayette General Plan.

WORKPLAN

- Complete the Housing Element Update and Environmental Impact Report
- Community Outreach in accordance with City Council Strategic Objective #2 - Develop and define the City's core values and corresponding key elements that represent Lafayette's character.
- Provide Recommendations for the updating the General Plan and the City's Mission Statement
- Provide Recommendations for the updating the Downtown Specific Plan as may be directed by the City Council

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Planning & Building Director	25%
	Assistant Planning Director	75%
	Department Assistant - B	5%
	Senior Planner - A	65%
	Total Full Time Equivalent	1.70

ACCOUNT DESCRIPTIONS

861	Consultant services for HE update, meeting facilitation, technical support	\$50,000
	Downtown Specific Plan Update	\$300,000
	Pro-rata share of City computer expenses	4,259
		<u>\$354,259</u>

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Environmental Task Force
FUND	11
PROGRAM	153

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$9,341	\$4,526	\$10,018	\$10,018	\$ 17,364	73.3%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	11	5	0	0	0	0.0%
711	Social Security	716	357	766	766	1,328	73.3%
714	Worker's Compensation	347	157	363	363	393	8.2%
721	Fringe Benefits	2,943	1,363	3,113	3,113	5,392	73.2%
	Subtotal PERSONNEL	\$13,358	\$6,408	\$14,261	\$14,261	\$24,478	71.6%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$58	\$40	\$90	\$90	\$ 94	4.2%
743	Postage	30	37	44	44	47	6.5%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	1,581	1,543	1,580	1,580	2,549	61.3%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	420	557	399	399	500	25.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$2,089	\$2,176	\$2,113	\$2,113	\$3,190	51.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$15,448	\$8,585	\$16,374	\$16,374	\$27,668	69.0%
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TOTAL PROGRAM COST	\$15,448	\$8,585	\$16,374	\$16,374	\$27,668	69.0%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Environmental Task Force
FUND	11
PROGRAM	153

PROGRAM

The City is committed to developing and implementing environmental policies and programs that will enable the City and its residents to meet their present needs without sacrificing the ability of future generations to meet their needs. The Environmental Task Force advises the City Council on environmental programs and policies that help to fulfill that vision.

WORKPLAN

- Implement the Environmental Action Plan
- Prepare water efficient landscape regulations
- Recommend Council adopt EV Charging Ordinance for multifamily construction
- Finalize draft Building Electrification Ordinance for Council adoption
- Recommend Council adopt resolution addressing Gas Leaf Blowers use by the City
- Recommend Council adopt ordinance reducing single-use food ware
- Coordinate the Green Awards

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Senior Planner - B	5%
	Assistant Planner - A	15%
	Total Full Time Equivalent	0.20

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Police Services
FUND	11
PROGRAM	210

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$207,304	\$205,758	\$243,013	\$243,013	\$262,320	7.9%
705	Temporary Personnel	26,229	14,530	15,000	15,000	15,000	0.0%
708	Overtime	12,805	33,784	36,000	36,000	15,000	-58.3%
711	Social Security	20,126	20,096	22,492	22,492	22,362	-0.6%
714	Worker's Compensation	9,099	9,019	9,362	9,362	6,619	-29.3%
721	Fringe Benefits	62,201	61,478	76,488	76,488	83,027	8.5%
	Subtotal PERSONNEL	\$337,764	\$344,665	\$402,355	\$402,355	\$404,329	0.5%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$11,965	\$13,909	\$10,000	\$10,000	\$10,000	0.0%
743	Postage	66	246	200	200	200	0.0%
745	Printing & Binding	86	757	1,000	1,000	1,000	0.0%
746	Books & Software	4,777	15,460	8,000	8,000	8,000	0.0%
748	Special Departmental Supplies	35,680	33,811	32,400	32,400	40,000	23.5%
751	Maintenance of Vehicles	171,324	162,831	160,000	160,000	175,000	9.4%
761	Maintenance of Equipment	14,267	19,205	15,000	15,000	16,000	6.7%
771	Maintenance of Buildings	26,612	30,856	32,000	32,000	32,000	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	5,017	3,788	5,000	5,000	5,000	0.0%
801	Utilities-Water	6,121	5,944	6,000	6,000	6,000	0.0%
805	Utilities-Sewer	1,096	2,386	2,500	2,500	2,500	0.0%
811	Utilities-Gas & Electric	20,247	22,979	22,500	22,500	22,500	0.0%
821	Utilities-Telephones	41,587	49,533	45,000	45,000	45,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	133,585	139,725	141,113	141,113	141,113	0.0%
843	Training & Memberships	29,669	5,722	17,500	17,500	17,500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	1,563	0	3,000	3,000	3,000	0.0%
861	Contractual Services	306,553	351,496	315,703	315,703	340,192	7.8%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	3,439,145	3,375,080	4,388,227	4,082,361	4,556,299	3.8%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$4,249,360	\$4,233,728	\$5,205,143	\$4,899,277	\$5,421,304	4.2%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	251,538	335,524	146,500	146,500	186,500	27.3%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$251,538	\$335,524	\$146,500	\$146,500	\$186,500	27.3%

BASE PROGRAM COST	\$4,838,661	\$4,913,917	\$5,753,997	\$5,448,131	\$6,012,132	4.5%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000
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TOTAL PROGRAM COST	\$4,838,661	\$4,913,917	\$5,778,997	\$5,448,131	\$6,037,132	4.5%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Police Services
FUND	11
PROGRAM	210

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include crime suppression, investigation, traffic enforcement, youth services, and community education.

WORKPLAN

- Continue liaison with and participation in city commissions and community groups to ensure that community standards are enforced and an open line of communication is maintained between the Police Department and the public they serve.
- Increase driver safety and compliance with traffic laws through an aggressive enforcement policy, education, citations and warnings.
- Establish a team approach to criminal investigation so that our Youth Services Officer, Detective, beat officers and the community all work together to jointly solve crimes and aggressively prosecute lawbreakers.
- Ensure continuation of the neighborhood patrol plan so that all city streets are patrolled on a regular basis.
- Continue to use the Bicycle Patrol Officer to patrol the core downtown area and function as the primary liaison to the Lafayette business community.
- Encourage the use of volunteers to supplement and assist the department in its duties. Explore the feasibility of joining the Sheriff's Senior Volunteer
- Monitor and update fleet the management plan and ensure the cost effective and safe use of city owned patrol vehicles.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Administrative Analyst - Police A	60%
	Police Services Assistant - A	100%
	Administrative Analyst - Police B	44%
	Police Services Assistant - C	100%
	Total Full Time Equivalent	3.04

ACCOUNT DESCRIPTIONS

748	Uniforms, badges, logs, business cards, office supplies	\$40,000	861	Animal Control Services	\$202,000
				California ID Program	32,000
751	Police vehicle repairs & gas	\$175,000		Fingerprinting	5,000
				Booking fees	6,500
761	Maintenance of portable radios and MDT's	\$16,000		EBRCSA	25,000
				Aries	8,770
771	Janitorial Services	\$32,000		Nixle	4,500
				Starchase	6,000
841	Rent for 3471 Mt. Diablo Blvd (95%)	\$132,113		Cellebrite	3,700
	Copiers	9,000		Phone System / Maynard	13,104
		\$141,113		Satellite Backup	4,668
				City Panic Button	4,950
907	Police Vehicles (2)	\$130,000		Investigation Software	3,600
	Misc equipment upgrade	16,500		K9 Training / Supplies*	13,200
	Misc PD equipment	40,000		Emergency Repeater	7,200
		\$186,500		Pro-rata share of City computer equip	-
					\$340,192

*costs partially offset by Lafayette Police Foundation

POLICE CONTRACT DETAIL		Actual 2019-2020 Expenditures	Actual 2020-2021 Expenditures	Final 2021-2022 Budget	Estimated 2021-2022 Expenditures	Proposed 2022-2023 Budget	Percent Increase
862.1	Officers	\$3,285,818	\$3,184,374	\$4,118,567	\$3,805,245	\$4,312,051	4.7%
862.2	Overtime	-	-	25,000	0	0	N/A
862.4	Investigation	21,333	17,807	10,000	16,433	12,000	20.0%
862.6	Services/Supply	15,832	15,750	19,500	15,188	19,500	0.0%
862.7	Communications/EBRCS	130,716	85,873	125,000	113,884	117,648	-5.9%
862.8	Liability Insurance	34,800	26,246	30,160	31,612	35,100	16.4%
862.9	Crime Laboratory / Property	45,333	45,030	60,000	100,000	60,000	0.0%
	Subtotal	\$3,533,833	\$3,375,080	\$4,388,227	\$4,082,361	\$4,556,299	3.8%

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Traffic Enforcement
FUND	11
PROGRAM	215

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	612,565	647,660	678,661	678,661	585,410	-13.7%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$612,565	\$647,660	\$678,661	\$678,661	\$585,410	-13.7%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$612,565	\$647,660	\$678,661	\$678,661	\$585,410	-13.7%
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TOTAL PROGRAM COST	\$612,565	\$647,660	\$678,661	\$678,661	\$585,410	-13.7%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Traffic Enforcement
FUND	11
PROGRAM	215

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include traffic enforcement and accident investigation. While all officers have the responsibility to enforce traffic rules, this budget includes costs for two officers whose primary responsibility is ensuring roadway safety within the City of Lafayette. The traffic enforcement unit will utilize plice cars and police motorcycles in order to focus on traffic violations, hazards, collisions and unsafe conditions.

ACCOUNT DESCRIPTIONS

POLICE CONTRACT DETAIL		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Percent Increase</i>
862.1	Officers	\$584,925	\$620,020	\$651,021	\$651,021	\$557,402	-14.4%
862.2	Overtime	0	0	0	0	0	0.0%
862.4	Investigation	0	0	0	0	0	0.0%
862.6	Services/Supply	3,000	3,000	3,000	3,000	3,000	0.0%
862.7	Communications	20,000	20,000	20,000	20,000	19,608	-2.0%
862.8	Liability Insurance	4,640	4,640	4,640	4,640	5,400	16.4%
Subtotal		\$612,565	\$647,660	\$678,661	\$678,661	\$585,410	-13.7%

REVENUES

Vehicle Code Fines	\$72,248	\$54,300	\$60,000	\$60,000	\$35,000
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SURPLUS/(DEFICIT)	(\$540,317)	(\$593,360)	(\$618,661)	(\$618,661)	(\$550,410)
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**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Emergency Prep. Comm.
FUND	11
PROGRAM	220

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$250	\$250	\$250	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	101	0	1,500	1,500	10,000	566.7%
746	Books & Software	36	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	1,500	1,500	1,500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	2,000	2,000	2,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	114	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	987	1,100	1,000	1,000	1,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	500	500	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	167	1,837	1,000	1,000	1,000	0.0%
861	Contractual Services	18,621	18,652	18,600	18,600	600	-96.8%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$20,026	\$21,589	\$26,350	\$26,350	\$16,850	-36.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	994	61,978	260,000	34,000	185,521	-28.6%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$994	\$61,978	\$260,000	\$34,000	\$185,521	-28.6%

BASE PROGRAM COST	\$21,019	\$83,567	\$286,350	\$60,350	\$202,371	-29.3%
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TOTAL PROGRAM COST	\$21,019	\$83,567	\$286,350	\$60,350	\$202,371	-29.3%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Emergency Prep. Comm.
FUND	11
PROGRAM	220

PROGRAM

This activity describes expenses relating to preparation and planning to mitigate the effects of natural and man-made disasters.

WORKPLAN

- Monitor Firewise Neighborhood and increase the number of neighborhoods in program.
- Review Emergency Operations Plans
- Develop and execute Community Education Plan.
- Participate in design of an EOC and WebEOC training and exercise.
- Continue development of municipal code sections that support emergency preparedness in the community.

ACCOUNT DESCRIPTIONS

745	Flyers (earthquake safety, neighborhood watch, etc.)	\$10,000
861	Radio technician services	\$600
907	Emergency equipment	\$30,000
	Emergency Equipment (funded by CalOES)	155,521
		<u>\$185,521</u>

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Crossing Guards
FUND	11
PROGRAM	230

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	68,398	0	90,000	110,000	90,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$68,398	\$0	\$90,000	\$110,000	\$90,000	0.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$68,398	\$0	\$90,000	\$110,000	\$90,000	0.0%
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TOTAL PROGRAM COST	\$68,398	\$0	\$90,000	\$110,000	\$90,000	0.0%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Crossing Guards
FUND	11
PROGRAM	230

PROGRAM

The purpose of this program is to provide crossing guard services to Stanley and Lafayette Elementary.
The cost of the program is shared with the school district.
Prior to the 2002-2003 fiscal year, the cost of this program was included with Police Services (11-210)

ACCOUNT DESCRIPTIONS

861 School District Contract with All City Management Services \$90,000 Currently 1/2 of total cost

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Road & Drain Maintenance
FUND	11
PROGRAM	310

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$88,386	\$93,930	\$100,663	\$100,663	\$98,593	-2.1%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	68	27	0	0	0	0.0%
711	Social Security	7,184	7,481	7,701	7,701	7,542	-2.1%
714	Worker's Compensation	3,329	3,286	3,652	3,652	2,233	-38.9%
721	Fringe Benefits	26,898	28,236	30,915	30,915	29,916	-3.2%
Subtotal PERSONNEL		\$125,865	\$132,960	\$142,931	\$142,931	\$138,284	-3.3%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$931	\$359	\$120	\$300	\$234	95.3%
743	Postage	90	135	147	147	118	-20.1%
745	Printing & Binding	0	0	0	114	0	0.0%
746	Books & Software	0	100	0	0	0	0.0%
748	Special Departmental Supplies	15,423	17,904	22,000	22,000	24,000	9.1%
751	Maintenance of Vehicles	17,639	15,038	24,000	24,000	26,000	8.3%
761	Maintenance of Equipment	7,685	5,764	4,000	4,000	4,500	12.5%
771	Maintenance of Buildings	10,596	3,341	4,750	31,802	4,750	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	44,260	41,486	45,000	49,421	45,000	0.0%
805	Utilities-Sewer	566	804	800	850	850	6.3%
811	Utilities-Gas & Electric	4,394	4,710	6,200	12,400	12,000	93.5%
821	Utilities-Telephones	10,835	13,209	9,000	13,500	10,000	11.1%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	7,610	7,351	11,266	9,000	12,373	9.8%
843	Training & Memberships	62	110	1,500	500	3,500	133.3%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	458,297	438,997	591,304	523,028	579,254	-2.0%
861.5	Reimbursable Emergency Response	12,926	30,358	30,000	47,242	35,000	16.7%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$591,314	\$579,665	\$750,088	\$738,304	\$757,579	1.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	80,000	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$80,000	N/A

BASE PROGRAM COST	\$717,179	\$712,625	\$893,019	\$881,235	\$975,863	9.3%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000
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TOTAL PROGRAM COST	\$717,179	\$712,625	\$918,019	\$881,235	\$1,000,863	9.0%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Road & Drain Maintenance
FUND	11
PROGRAM	310

PROGRAM

This program is responsible for the supervision and delivery of minor street, curb, sidewalk, gutter, storm drain and shoulder maintenance services, tree and shrub pruning and weed abatement within the public right-of-way and on City property. Services include cleaning storm drains and roadside ditches, storm damage cleanup and minor mud slide control.

WORKPLAN

- Undertake pavement and guard rail repairs, large tree trimming and removal, street reconstruction, installation of berms and curbs, shrub clearing and landscape maintenance.
- Identify defective storm drain facilities and perform repairs and upgrades; Perform annual pre-rainy season inspection of drainage systems.
- Respond to storm drain failures during storms, using both internal resources and consultants / contractors.
- Implement repair projects (street, curb, gutter, sidewalk, slope and storm drains) not included in near term CIP.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works & Engineering Director	5%
	Assistant Engineer	5%
	Administrative Analyst - PW	30%
	Construction Inspector - A	5%
	Construction Inspector - A	5%
	Public Works Maintenance Manager	30%
	Total Full Time Equivalent	0.80

ACCOUNT DESCRIPTIONS

748	Equipment and materials for inventory	\$24,000
841	Allocated cost of office space rental	\$6,373
	Equipment rentals	6,000
		<u>\$12,373</u>
861	Computer support	\$2,004
907	Crew pickup truck	\$80,000

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
861.01	Contract Hourly	\$71,974	\$71,096	\$71,000	\$71,000	\$74,000	4.2%
861.02	Building Maintenance	12,468	12,071	7,500	8,500	8,000	6.7%
861.05	Catch Basin Repairs	0	0	5,000	2,000	5,000	0.0%
861.06	Community Events	3,320	3,009	2,200	2,200	2,300	4.5%
861.08	Curb and Gutter Repairs	5,355	2,667	5,250	2,250	5,500	4.8%
861.15	Fencing	0	0	5,000	2,500	5,000	0.0%
861.18	Irrigation Repairs/Maintenance	31,376	48,793	36,000	36,000	37,500	4.2%
861.19	Landscape Maintenance	93,832	82,239	89,000	89,000	93,000	4.5%
861.20	Machine Discing	1,500	1,625	3,000	3,000	3,000	0.0%
861.25	Road Repairs	125,766	56,046	130,000	120,000	135,000	3.8%
861.26	Retaining Walls	0	0	4,750	4,750	4,750	0.0%
861.27	Slope Repair/Stabilization	0	12,751	9,500	6,500	9,500	0.0%
861.28	Sidewalk Repairs	19,191	38,053	65,000	40,000	65,000	0.0%
861.34	Storm Drain Repairs	4,622	28,817	30,000	20,000	30,000	0.0%
861.42	Tree/Brush Maintenance	43,651	30,990	71,400	65,000	40,000	-44.0%
861.43	Weed Control (manual)	32,459	35,486	30,000	35,000	35,000	16.7%
861.44	Weed Control (spraying)	3,280	3,546	3,000	3,000	3,000	0.0%
861.45	Unanticipated Repairs/Maintenance	3,812	6,273	15,500	5,000	15,500	0.0%
861.46	Professional Services	1,620	1,704	3,000	3,000	3,000	0.0%
861.61	Safety Compliance	2,094	1,109	3,200	2,200	3,200	0.0%
	Subtotal	\$456,320	\$436,275	\$589,300	\$520,900	\$577,250	-2.0%

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Traffic Maintenance
FUND	11
PROGRAM	320

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$80,447	\$85,487	\$92,290	\$92,290	\$91,159	-1.2%
705	Temporary Personnel	0	0	10,000	10,000		N/A
708	Overtime	68	27	27	27	0	N/A
711	Social Security	6,289	6,555	7,827	\$7,827	6,974	-10.9%
714	Worker's Compensation	3,032	2,999	3,711	\$3,711	2,064	-44.4%
721	Fringe Benefits	24,490	25,770	28,434	\$28,434	28,336	-0.3%
Subtotal PERSONNEL		\$114,327	\$120,838	\$142,289	\$142,289	\$128,533	-9.7%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$77	\$53	\$150	\$150	\$211	40.6%
743	Postage	90	113	147	147	106	-28.1%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	N/A
748	Special Departmental Supplies	19,515	5,096	19,000	19,000	20,000	5.3%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	574	579	650	650	650	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	15,921	17,059	16,295	15,562	22,295	36.8%
841	Rental Expense	4,720	4,608	5,266	5,266	5,266	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	131,269	181,139	278,012	221,412	288,554	3.8%
861.5	Reimbursable Emergency Response	48,120	70,069	35,000	98,226	40,000	14.3%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$220,287	\$278,717	\$354,520	\$360,413	\$377,081	6.4%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	72,339	5,511	70,000	61,820	20,000	-71.4%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$72,339	\$5,511	\$70,000	\$61,820	\$20,000	-71.4%

BASE PROGRAM COST	\$406,953	\$405,066	\$566,810	\$564,523	\$525,614	-7.3%
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999	Prior Year Savings	\$0	\$0	\$21,932	0	\$24,219
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TOTAL PROGRAM COST	\$406,953	\$405,066	\$588,742	\$564,523	\$549,834	-6.6%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Traffic Maintenance
FUND	11
PROGRAM	320

PROGRAM

This program is responsible for the supervision and delivery of traffic signal maintenance, street and traffic sign installation and maintenance, traffic striping and pavement marking maintenance, and curb painting.

WORKPLAN

- Implement the City's traffic signal maintenance, sign installation and maintenance, and pavement marking deficiencies program, and continue a program of corrective action.
- Maintain striping and pavement markings maintenance inventory program.
- Implement actions recommended by the Circulation Commission and directed by the City Council.
- Encourage citizen involvement and input into matters concerning vehicle, bicycle and pedestrian safety and convenience.
- Perform ongoing inspection for vegetation encroachment on sight distances.
- Develop program and recommendations for new sign reflectivity standards.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works Maintenance Manager	25%
	Assistant Engineer	5%
	Administrative Analyst - PW	20%
	Public Works & Engineering Director	10%
	Construction Inspector - A	5%
	Construction Inspector - B	5%
	Total Full Time Equivalent	0.70

ACCOUNT DESCRIPTIONS

748	Sign posts, panels, hardware, power and small tools and city purchased materials; fuel	\$20,000
861	Computer support	\$1,754
906	Upgrade pedestrian Xing units (Moraga & Tanglewood)	\$20,000

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
861.01	Contract Hourly	\$8,342	\$7,560	\$7,500	\$7,500	\$8,000	6.7%
861.09	Curb Painting	948	3,595	5,150	5,150	5,300	2.9%
861.15	Fencing & Guardrails	3,151	2,311	5,000	2,500	5,000	0.0%
861.29	Sign Installation, Repairs, Repl.	24,023	29,397	40,000	35,000	40,000	0.0%
861.39	Striping & Stenciling	2,765	12,746	60,000	20,000	65,000	8.3%
861.4	Signal Maintenance (Cal Trans - 4 sig)	19,776	14,798	24,000	20,000	24,000	0.0%
861.41	Signal Maintenance (City - 19 + 2 ped)	69,091	89,611	125,000	120,000	130,000	4.0%
861.45	Unanticipated Repairs	1,100	8,924	3,500	1,200	3,500	0.0%
861.47	Street Light / Parking Light Maintenance	350	9,957	6,000	8,200	6,000	0.0%
	Subtotal	\$129,546	\$178,899	\$276,150	\$219,550	\$286,800	3.9%

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parks & Trails Maint.
FUND	11
PROGRAM	340

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$127,453	\$128,115	\$134,344	\$134,344	\$134,102	-0.2%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	10,364	10,343	10,277	10,277	10,259	-0.2%
714	Worker's Compensation	4,708	4,455	4,874	4,874	3,037	-37.7%
721	Fringe Benefits	38,226	38,601	40,872	40,872	40,819	-0.1%
	Subtotal PERSONNEL	\$180,751	\$181,514	\$190,367	\$190,367	\$188,216	-1.1%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$110	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	448	2,794	3,500	2,500	3,000	-14.3%
751	Maintenance of Vehicles	4,210	3,829	4,000	2,500	3,500	-12.5%
761	Maintenance of Equipment	604	452	2,500	1,200	2,000	-20.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	50,653	63,985	60,000	65,000	70,000	16.7%
805	Utilities-Sewer	1,132	1,132	1,500	1,500	1,500	0.0%
811	Utilities-Gas & Electric	5,549	5,442	7,000	7,000	7,500	7.1%
821	Utilities-Telephones	1,989	2,102	2,500	2,500	2,500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	847	1,655	2,000	1,000	1,500	-25.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	98,030	90,195	148,138	140,500	145,293	-1.9%
861.5	Reimbursable Emergency Response	0	3,954	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$163,462	\$175,650	\$231,138	\$223,700	\$236,793	2.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	98,003	2,893	20,000	10,000	20,000	0.0%
907	Equipment	1,354	0	40,000	48,000	0	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$99,357	\$2,893	\$60,000	\$58,000	\$20,000	-66.7%

BASE PROGRAM COST	\$443,569	\$360,056	\$481,506	\$472,067	\$445,009	-7.6%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000
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TOTAL PROGRAM COST	\$443,569	\$360,056	\$506,506	\$472,067	\$470,009	-7.2%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parks & Trails Maint.
FUND	11
PROGRAM	340

PROGRAM

This program is responsible for the maintenance of parks and trails. Emphasis is on appearance and user safety. Some maintenance of the Buckeye Fields and facilities at the Lafayette Community Park will be provided by contract and volunteer labor under the supervision of the Parks Maintenance Specialist.

WORKPLAN

- Implement maintenance requirements and track costs of the individual parks and trails for annual maintenance.
- Administer park maintenance contracts.
- Maintain ongoing communications between the public works department, Consolidated Fire District, and Park, Trails and Recreation Subcommittees, and the various park users for the purpose of developing realistic maintenance needs and costs.
- Maintain Brook Street park, Mildred Lane Observation park, Community Park, Leigh Creekside Park & Buckeye Fields.
- Monitor and repair erosion and slides at Community Park.
- Inspect and maintain the seven City trails and the network of trails in the Community Park.
- Annual tree maintenance and weed abatement at park facilities to support wildfire prevention.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	5.0%
	Parks Maintenance Supervisor	100%
	Administrative Assistant - P&R	6.5%
	Total Full Time Equivalent	1.12

861 Computer Support \$2,793

DESCRIPTION OF CAPITAL OUTLAY

906 Trail renovations \$20,000

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$0	75	\$2,000	\$0	\$0	N/A
861.02	Building Maintenance	635	25	2,000	1,000	1,500	-25.0%
861.03	Ballfield Maintenance	17,235	16,032	40,000	40,000	40,000	0.0%
861.15	Fencing	2,778	1,981	4,000	7,000	15,000	275.0%
861.16	Firebreak Maintenance	16,575	22,365	30,000	30,000	30,000	0.0%
861.18	Irrigation Repairs	5,575	1,966	3,000	10,000	8,000	166.7%
861.19	Landscape Maintenance	12,060	5,530	12,000	15,000	10,000	-16.7%
861.21	Park & Play Equipment & Furnishings	-	4,057	4,000	1,000	2,000	-50.0%
861.22	Parking Lot Maintenance	0	0	1,000	500	500	-50.0%
861.24	Restroom Maintenance	2,302	6,596	4,000	4,000	4,500	12.5%
861.25	Road Repairs	600	0	1,000	1,000	1,500	50.0%
861.27	Slope Repairs/Stabilization	0	2,491	3,000	1,500	3,000	0.0%
861.28	Sidewalk Repair	12,550	5,442	10,000	0	0	N/A
861.42	Tree Maintenance	1,850	17,200	20,000	20,000	20,000	0.0%
861.43	Weed Control (manual)	-	0	3,000	500	500	-83.3%
861.44	Weed Control (spraying)	897	0	-	0	-	0.0%
861.45	Unanticipated Repairs	21,098	6,034	6,000	9,000	6,000	0.0%
861.47	Streetlight / Parking Light Maint.	0	0	0	0	0	0.0%
861.48	Transaction Fees	1,106	348	0	0	0	0.0%
	Subtotal	\$95,261	\$90,142	\$145,000	\$140,500	\$142,500	-1.7%

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Comm. Ctr. Maint.
FUND	11
PROGRAM	350

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$69,321	\$71,980	\$72,100	\$72,100	\$75,600	4.9%
705	Temporary Personnel	2,473	0	2,800	2,800	0	N/A
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	5,325	5,370	5,730	5,730	5,783	0.9%
714	Worker's Compensation	2,708	2,526	2,718	2,718	1,712	-37.0%
721	Fringe Benefits	30,135	30,606	27,929	27,929	32,343	15.8%
	Subtotal PERSONNEL	\$109,962	\$110,482	\$111,276	\$111,276	\$115,438	3.7%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$50	\$50	\$50	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	15,727	14,190	16,000	16,000	17,500	9.4%
751	Maintenance of Vehicles	1,599	347	2,000	350	2,200	10.0%
761	Maintenance of Equipment	1,240	1,614	2,000	2,000	2,000	0.0%
771	Maintenance of Buildings	13,196	13,611	18,500	18,500	19,000	2.7%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	134	45	0	0	0	0.0%
801	Utilities-Water	8,285	7,729	8,500	7,600	8,500	0.0%
805	Utilities-Sewer	2,100	2,237	2,237	804	2,237	0.0%
811	Utilities-Gas & Electric	32,434	34,537	32,500	43,700	32,500	0.0%
821	Utilities-Telephones	924	1,112	1,000	1,373	1,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	1,352	216	3,000	3,300	3,000	0.0%
843	Training & Memberships	0	921	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	51,040	48,596	55,363	53,000	86,004	55.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$128,031	\$125,153	\$141,150	\$146,677	\$173,991	23.3%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	325	0	0	0	0.0%
907	Equipment	1,586	4,380	36,000	40,000	0	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$1,586	\$4,705	\$36,000	\$40,000	\$0	N/A

BASE PROGRAM COST	\$239,579	\$240,340	\$288,426	\$297,953	\$289,429	0.3%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$15,473
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TOTAL PROGRAM COST	\$239,579	\$240,340	\$313,426	\$297,953	\$304,902	-2.7%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Comm. Ctr. Maint.
FUND	11
PROGRAM	350

PROGRAM

This program is responsible for maintaining the Community Center.

WORKPLAN

- Maintain a clean, safe environment suitable for public access at the Lafayette Community Center.
- Deter vandalism and property damage through a combination of public awareness, adequate lighting and program supervision and police services.
- Inspect roof, electrical, heating, and plumbing systems and project long-term repairs and costs.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Parks, Trails and Recreation Director	10%
Recreation Coordinator - B	5%
Recreation Manager	15%
Facilities Maintenance Worker - A	50%
Total Full Time Equivalent	0.80

ACCOUNT DESCRIPTIONS

748	Cleaning and consumable items	\$17,500
761	Maintenance of kitchen equipment, fire extinguishers, HVAC, irrigation, lighting & playground	\$2,200
771	Maintenance of Buildings	\$19,000
861	Landscape maintenance	\$8,000
	Contract custodial	36,000
	Plumbing, electrical and painting	20,000
	Carpet & Flooring	20,000
	Computer support	2,004
		\$86,004

TRANSFERS:

Transfer to Community Center Sinking Maint. Fund 16	(\$125,000)
Transfer from Recreation Programs Fund 31	\$25,000

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Emergency Response
FUND	11
PROGRAM	360

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	15,681	0	133,500	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	1,213	0	10,213	0	0.0%
714	Worker's Compensation	0	540	0	4,005	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$17,434	\$0	\$147,718	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$164	\$189	\$0	\$0	\$0	0.0%
743	Postage	334	0	0	2,766	\$0	0.0%
745	Printing & Binding	3,711	854	5,000	2,883	\$0	N/A
746	Books & Software	0	0	0	2,718	\$0	0.0%
748	Special Departmental Supplies	6,403	20,781	0	0	\$0	0.0%
751	Maintenance of Vehicles	0	0	0	0	\$0	0.0%
761	Maintenance of Equipment	0	0	0	0	\$0	0.0%
771	Maintenance of Buildings	0	0	0	0	\$0	0.0%
781	Maintenance of Right of Way	0	0	0	0	\$0	0.0%
791	Miscellaneous Expenses Under \$500	164	10,554	0	0	\$0	0.0%
801	Utilities-Water	0	0	0	0	\$0	0.0%
805	Utilities-Sewer	0	0	0	0	\$0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	\$0	0.0%
821	Utilities-Telephones	0	173	0	915	\$0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	\$0	0.0%
831	Utilities-Street Lighting	0	0	0	0	\$0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	\$0	0.0%
841	Rental Expense	0	0	0	0	\$0	0.0%
843	Training & Memberships	0	0	0	0	\$0	0.0%
850	Contingency	0	0	0	0	\$0	0.0%
851	Advertising/Legal Notices	0	0	0	415	\$0	0.0%
853	Community Promotion	300	0	0	505,500	\$0	0.0%
861	Contractual Services	56,937	45,951	50,000	96,973	50,000	0.0%
861.5	Reimbursable Emergency Response	0	0	1,435,428	22,405	365,000	-74.6%
862	Contract Sheriff Services	0	0	0	0	\$0	0.0%
866	Contractual-Recreation	0	0	0	0	\$0	0.0%
881	Premium Payment-Liability	0	0	0	0	\$0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	\$0	0.0%
891	Claims Payments	5,541	0	0	0	\$0	0.0%
892	Debt Service	0	0	0	0	\$0	0.0%
896	Insurance Reserve	0	0	0	0	\$0	0.0%
Subtotal OP'S AND MAINTENANCE		\$73,554	\$78,502	\$1,490,428	\$634,575	\$415,000	-72.2%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	2,536	67,750	2,500	25,207	0	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$2,536	\$67,750	\$2,500	\$25,207	\$0	N/A

BASE PROGRAM COST	\$76,090	\$163,685	\$1,492,928	\$807,500	\$415,000	-72.2%
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TOTAL PROGRAM COST	\$76,090	\$163,685	\$1,492,928	\$807,500	\$415,000	-72.2%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Emergency Response
FUND	11
PROGRAM	360

PROGRAM

This program is used to track expenses incurred by the City while responding to natural and man-made emergency events.

FUNDS FROM THIS PROGRAM CAN ONLY BE SPENT WITH EXPLICIT APPROVAL FROM THE LAFAYETTE CITY COUNCIL.

WORKPLAN

- Keep the roadways clear.
- Track expenses to be reimbursed by the Federal Emergency Management Agency.
- Activate Emergency Operations Center during major emergency events.

ACCOUNT DESCRIPTIONS

861 Contingency for local emergencies \$50,000

	Budget FY22	Estimated FY22	Budget FY23	
861.5 ARPA Related:				
HdL contract for ARPA strategy	40,000	40,000		40,000.00
Townsend Business Assistance Program	45,000	55,000		55,000.00
Hybrid meeting technology	50,000	50,000		50,000.00
Community Gift Card Program	50,000	50,000		50,000.00
Non-Profit Assistance	100,000	100,000		100,000.00
Shopping Shuttle	15,000		15,000	15,000.00
Contract Econ Dev Mgr	158,928	148,633		148,632.75
Website for household assistance/recovery	1,000			-
Lafayette Partners in Education	215,500	215,500		215,500.00
Business District Marketing	100,000		100,000	100,000.00
Small Business Technical Assistance	100,000		100,000	100,000.00
Outdoor Dining	200,000	50,000	150,000	200,000.00
Lafayette Veterans Memorial Building	90,000	90,000		90,000.00
HVAC/Ventilation System Community Center	270,000			-
ARPA Surveys		5,649		5,649.00
Covid Supplies		2,718		2,718.00
	<u>\$1,435,428</u>	<u>807,500</u>	<u>\$365,000</u>	<u>\$1,164,133</u>

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Planning Services
FUND	11
PROGRAM	410

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$312,964	\$309,453	\$254,775	\$254,775	\$417,696	63.9%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	217	1,100	10,000	10,000	10,000	0.0%
711	Social Security	24,352	23,950	20,255	20,255	32,719	61.5%
714	Worker's Compensation	11,730	11,055	9,244	9,244	9,685	4.8%
721	Fringe Benefits	97,660	99,897	84,315	84,315	141,154	67.4%
Subtotal PERSONNEL		\$446,923	\$445,455	\$378,590	\$378,590	\$611,253	61.5%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$2,602	\$1,879	\$1,710	\$1,710	\$2,180	27.5%
743	Postage	742	928	840	840	1,095	30.3%
745	Printing & Binding	64	3,353	500	500	500	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	832	498	2,200	2,200	2,200	0.0%
751	Maintenance of Vehicles	858	914	1,500	1,500	1,500	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	4,717	562	1,500	1,500	1,500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	711	402	1,000	1,000	1,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	42,772	41,398	32,517	32,517	61,768	90.0%
843	Training & Memberships	3,239	1,866	7,000	7,000	7,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	2,076	0	1,000	1,000	1,000	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	103,445	136,960	329,080	329,080	242,149	-26.4%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$162,058	\$188,760	\$378,846	\$378,846	\$321,891	-15.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	480	32,114	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$480	\$32,114	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$609,462	\$666,329	\$757,436	\$757,436	\$933,144	23.2%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000
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TOTAL PROGRAM COST	\$609,462	\$666,329	\$782,436	\$757,436	\$958,144	22.5%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Planning Services
FUND	11
PROGRAM	410

PROGRAM

This program provides current and future physical planning for the community consistent with the General Plan and the policy direction of the City Council. Strong emphasis is placed on physical preservation of neighborhoods, revitalization and enhancement of the downtown commercial area with respect for the community's semi-rural residential character, and the overall service needs and vitality of the City's economic base.

WORKPLAN

- Staff and provide professional recommendations to the City Council, Planning Commission, Design Review Commission, GPAC, DSIMPIC, Environmental Task Force, and subcommittees.
- Provide quality assistance to the public in the areas of zoning, planning, building, and other related activities.
- Hear and decide discretionary approvals administered by the Zoning Administrator.
- Process and review applications in a timely and professional manner.
- Update the General Plan Housing, Land Use, and Safety Elements
- Begin the multi-year effort to update the Downtown Specific Plan to accommodate future growth projected by the State and ABAG
- Prepare standards for below-market-rate housing eligibility for Council adoption
- Retain and oversee a consultant to prepare a comprehensive fee analysis and nexus study
- Prepare TOD zoning standards for AB 2923 eligible parcels for Council adoption
- Update Inclusionary Housing ordinance to establish standards for below-market-rate housing units as compared to market rate units

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Planning & Building Director	35%
	Assistant Planning Director	15%
	Senior Planner - A	15%
	Senior Planner - B	30%
	Associate Planner	40%
	Planning Technician - B	100%
	Planning Technician - A	100%
	Assistant Planner - A	40%
	Assistant Planner - B	55%
	Department Assistant - B	35%
	Total Full-Time Equivalent:	4.65

ACCOUNT DESCRIPTIONS

841	2 Electric Vehicles for Planning Staff (Lease)	\$2,500		
	Allocated cost of office space rental	59,268		
		<u>\$61,768</u>		
843	Staff Training	\$5,000		
	American Planning Association Dues	2,000		
		<u>\$7,000</u>		
861	Landscape Architect Review Services	2,500	861.10	Contract Planners
	Housing Element Implementation	50,000		Green Halo
	Code Updates	20,000		<u>\$40,000</u>
	Comprehensive Fee Study	100,000		<u>18,000</u>
	Pro-rata share of City computer equipment	11,649		<u>\$58,000</u>
		<u>184,149</u>		

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Code Enforcement
FUND	11
PROGRAM	415

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$19,614	\$16,801	\$0	\$0	\$82,620	N/A
705	Temporary Personnel	44,588	47,716	25,000	50,000	0	N/A
708	Overtime	40	11	0	0	0	0.0%
711	Social Security	5,130	5,060	1,913	3,825	6,320	230.5%
714	Worker's Compensation	2,431	2,303	907	0	1,871	106.3%
721	Fringe Benefits	5,807	5,391	0	0	25,660	N/A
	Subtotal PERSONNEL	\$77,611	\$77,282	\$27,820	\$53,825	\$116,471	318.7%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$116	\$79	\$0	\$0	\$469	N/A
743	Postage	60	75	0	0	235	N/A
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	5,000	N/A
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	500	500	500	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	3,139	3,066	0	0	12,746	N/A
843	Training & Memberships	0	0	250	250	250	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	4,192	6,788	117,000	117,000	12,505	-89.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$7,507	\$10,009	\$117,750	\$117,750	\$31,705	-73.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$85,118	\$87,291	\$145,570	\$171,575	\$148,177	1.8%
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TOTAL PROGRAM COST	\$85,118	\$87,291	\$145,570	\$171,575	\$148,177	1.8%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Code Enforcement
FUND	11
PROGRAM	415

PROGRAM

This program provides funding to enforce codes and ordinances in downtown and the neighborhoods as well as ensure that conditions imposed on new construction are implemented.

WORKPLAN

- Enforce City codes and ordinances.
- Ensure that conditions imposed for new construction are being properly implemented.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Code Enforcement Officer	100%
	Total Full-Time Equivalent:	1.00

ACCOUNT DESCRIPTIONS

861	Abatement of nuisances*	\$10,000	<i>(*Upfront costs that may be reimbursed)</i>
	Pro-rata share of City computer equipment	<u>2,505</u>	
		\$12,505	

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Engineering Services
FUND	11
PROGRAM	420

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$423,457	\$428,520	\$510,132	\$510,132	\$580,489	13.8%
705	Temporary Personnel	3,441	0	0	0	0	0.0%
708	Overtime	457	133	0	0	0	0.0%
711	Social Security	32,187	31,703	39,025	39,025	44,407	13.8%
714	Worker's Compensation	16,106	15,139	18,509	18,509	13,145	-29.0%
721	Fringe Benefits	133,125	135,870	162,294	162,294	194,295	19.7%
	Subtotal PERSONNEL	\$608,774	\$611,365	\$729,961	\$729,961	\$832,336	14.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$1,867	\$1,565	\$2,520	\$2,520	\$2,203	-12.6%
743	Postage	715	918	1,238	1,238	989	-20.1%
745	Printing & Binding	533	43	500	500	500	0.0%
746	Books & Software	1,750	420	1,750	1,750	1,750	0.0%
748	Special Departmental Supplies	2,003	211	1,500	1,500	1,500	0.0%
751	Maintenance of Vehicles	5,490	4,286	5,500	5,500	5,500	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	73	45	500	500	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	3,149	3,012	3,150	3,150	3,150	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	35,696	35,095	44,235	44,235	44,235	0.0%
843	Training & Memberships	1,583	2,312	3,000	3,000	3,000	0.0%
850	Contingency	0	0	150	150	150	0.0%
851	Advertising/Legal Notices	85	891	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	84,593	191,133	136,170	136,170	211,774	55.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$137,537	\$239,931	\$200,213	\$200,213	\$275,251	37.5%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$746,311	\$851,295	\$930,174	\$930,174	\$1,107,588	19.1%
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999	Prior Year Savings	\$0	\$0	\$0	0	\$0
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TOTAL PROGRAM COST	\$746,311	\$851,295	\$930,174	\$930,174	\$1,107,588	19.1%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Engineering Services
FUND	11
PROGRAM	420

PROGRAM

City engineering services are provided by a professional staff. Design and major project work for engineering projects are provided through contracts with consultants. Services provided by in-house staff include:

- Administration of the Capital Improvement Program, including project development and contract administration.
- Facilitation of community involvement in project development.
- Engineering review of development proposals including incorporation of NPDES development regulations.
- Processing improvement plans and subdivision maps for private development.
- Providing input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Coordinating with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Representing the City's interests in regional transportation and funding issues.
- Administering encroachment permit program.

WORKPLAN

- Administer the Capital Improvement Program, from project development through final construction, including contract administration.
- Administer transportation planning functions.
- Perform engineering review of development proposals including conformance review of new NPDES regulations.
- In coordination with the Planning Division, process improvement plans and subdivision maps for private development.
- Perform special studies to facilitate long-range planning in the capital improvements, downtown redevelopment, and traffic / pedestrian circulation.
- Provide input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Provide customer service to the community by responding to questions and requests regarding infrastructure maintenance and improvements.
- Coordinate with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Represent the City's interests in regional transportation and funding issues.
- Administer the encroachment permit program including inspection of major public improvements by private developers.
- Staff the Capital Projects Assessment Committee and the Public Works Services subcommittee.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works & Engineering Director	35%
	Engineering Services Manager	50%
	Assistant Engineer	25%
	Associate Engineer	50%
	Senior Engineer	50%
	Senior Construction Inspector	70%
	Construction Inspector - A	80%
	Construction Inspector - B	80%
	Department Assistant - A	30%
	Total Full Time Equivalent	4.70

ACCOUNT DESCRIPTIONS

861	Misc. consultant services (survey/traffic/geotech/landscape)	\$140,000
	Construction testing services for public improvements by private developers	10,000
	Pre-engineering studies for construction year 2023 capital projects	50,000
	Computer support	11,774
		<u>\$211,774</u>

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Manager
FUND	11
PROGRAM	510

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$296,523	\$305,854	\$317,201	\$317,201	419,082	32.1%
705	Temporary Personnel	0	0	0	0	0	0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	18,052	16,646	24,266	24,266	32,060	32.1%
714	Worker's Compensation	11,193	11,062	11,509	11,509	9,490	-17.5%
721	Fringe Benefits	98,920	101,932	109,376	109,376	129,839	18.7%
	Subtotal PERSONNEL	\$424,688	\$435,493	\$462,352	\$462,352	\$590,471	27.7%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$1,055	\$688	\$1,200	\$1,200	1,406	17.2%
743	Postage	425	439	589	589	706	19.8%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	9	0	500	500	500	0.0%
748	Special Departmental Supplies	0	0	500	500	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	1,102	791	1,000	1,000	1,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	489	661	1,200	1,200	1,200	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	22,252	21,284	21,064	21,064	38,237	81.5%
843	Training & Memberships	6,806	3,509	6,700	25,000	21,700	223.9%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	7,773	6,680	5,319	22,000	5,319	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$39,912	\$34,053	\$38,073	\$73,054	\$70,569	85.4%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$464,600	\$469,546	\$500,425	\$535,406	\$661,040	32.1%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$0
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TOTAL PROGRAM COST	\$464,600	\$469,546	\$525,425	\$535,406	\$661,040	25.8%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	City Manager
FUND	11
PROGRAM	510

PROGRAM

The City Manager's office provides general administrative direction of City operations and program implementation as set forth by policy direction of the City Council. The City Manager is appointed by the City Council as chief executive officer of the municipal corporation and is charged with providing professional leadership.

WORKPLAN

- Provide sound and objective policy recommendations and responsive staff support to the City Council.
- Monitor and report the fiscal condition of the City government to the City Council and recommend programs and policies that ensure the City's stable and healthy fiscal condition at all times.
- Provide the direction, motivation, supervision, and training of City staff as needed to achieve program objectives.
- Be responsive to citizens in a timely fashion and develop user friendly procedures including prompt and efficient responses to citizen requests for services.
- Develop procedures and training that protect the City's resources through sound management of claims, suits, and litigation.
- Promote the Team Standards and Customer Service Standards to City staff.
- Track and analyze State legislation.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	City Manager	100%
	Administrative Analyst - CM	100%
	Department Assistant - C	50%
	Administrative Assistant - Admin	50%
	Total Full Time Equivalent	3.00

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$38,237
843	LOCC Annual Conference	\$2,000
	CCMF	400
	ICMA Membership & Conference	2,400
	Rotary Club Membership	1,200
	Management Retreat	15,000
	Lafayette Chamber	700
		\$21,700
861	Pro-rata share of City computer equipment	\$7,516

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Legal Services
FUND	11
PROGRAM	520

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	50	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	668,207	1,059,008	502,440	472,440	434,376	-13.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$668,207	\$1,059,058	\$502,440	\$472,440	\$434,376	-13.5%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$668,207	\$1,059,058	\$502,440	\$472,440	\$434,376	-13.5%
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TOTAL PROGRAM COST	\$668,207	\$1,059,058	\$502,440	\$472,440	\$434,376	-13.5%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Legal Services
FUND	11
PROGRAM	520

PROGRAM

This program represents various legal services provided by the City Attorney and special legal counsel.

The City Attorney, a contract employee, is legal advisor to the City Council, the administrative staff, and, upon authorization, City Commissions. Responsibilities of the City Attorney include drafting ordinances, resolutions, leases, contracts, agreements, and other documents; researching and preparing legal opinions on various legal issues; attending City Council and Planning Commission meetings for the purpose of giving legal advice; investigating and settling certain civil claims; appearing in court and in administrative proceedings on behalf of the City; prosecuting certain ordinance/code violations; recovering damages to public property; condemning property for public purposes and performing other legal services as requested. The City Attorney's focus is to practice preventative law and provide legal advice leading to the adoption of practices and policies which will prevent or minimize litigation.

Special counsel is engaged when the nature of legal matters requires unique or special expertise to represent the City. The City Council determines, in matters of civil litigation, who shall represent the City. The City Attorney supervises and coordinates with such outside counsel at the Council's request.

City Attorney services are provided by Best, Best & Krieger.

ACCOUNT DESCRIPTIONS

<i>LEGAL SERVICES DETAIL</i>		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
863.1	Legal Services Retainer	\$264,096	\$272,174	\$277,440	277,440	\$284,376	2.5%
863.2	Special Services (non-retainer)	38,359	37,400	50,000	25,000	50,000	0.0%
863.25	Special Litigation	32,479	418,282	25,000	120,000	50,000	100.0%
863.3	Outside Counsel	333,273	323,808	150,000	50,000	50,000	-66.7%
	Subtotal	\$668,207	\$1,051,664	\$502,440	\$472,440	\$434,376	-13.5%

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Clerk
FUND	11
PROGRAM	530

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$144,026	\$141,432	\$140,541	\$140,541	\$140,542	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	10,883	10,397	10,751	10,751	10,751	0.0%
714	Worker's Compensation	5,312	4,911	5,099	5,099	3,182	-37.6%
721	Fringe Benefits	42,983	42,187	42,553	42,553	42,553	0.0%
	Subtotal PERSONNEL	\$203,204	\$198,928	\$198,944	\$198,944	\$197,029	-1.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$387	\$1,193	\$640	\$640	\$469	-26.7%
743	Postage	201	293	314	314	235	-25.0%
745	Printing & Binding	0	18	200	200	200	0.0%
746	Books & Software	57	0	200	200	200	0.0%
748	Special Departmental Supplies	0	0	200	200	200	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	8	29	100	100	100	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	915	908	900	900	900	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	10,494	10,246	10,532	10,532	10,532	0.0%
843	Training & Memberships	455	915	2,700	1,000	2,700	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	7,899	6,550	9,135	6,000	11,265	23.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$20,416	\$20,152	\$24,920	\$20,086	\$26,802	7.5%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

	BASE PROGRAM COST	\$223,620	\$219,079	\$223,864	\$219,030	\$223,830	0.0%
999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000	
	TOTAL PROGRAM COST	\$223,620	\$219,079	\$248,864	\$219,030	\$248,830	0.0%

CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	City Clerk
FUND	11
PROGRAM	530

PROGRAM

The City Clerk is responsible for the maintenance and distribution of City Council records, rosters, activities, and transactions; i.e., agendas, minutes, resolutions, ordinances, recordation with the County Recorder's Office; providing for Administration of City elections in accordance with State law; preparing, posting, and publishing all City Council official notices; administering Political Reform Act filing. The Clerk also maintains the Lafayette Municipal Code and is custodian of the City Seal.

WORKPLAN

- Continue timely preparation of agendas and minute transcriptions, and distribution of certified resolutions and ordinances.
- Provide for records management of City documents including safe and secure storage, as well as off-site back-up. Keep current the optical disk scanning of all City historical and legal documents.
- Continue timely advertising, legal publishing, and updates of Municipal Code.
- Continue administration of oaths, economic interest, and campaign statements consistent with State laws.
- Continue with educational training.
- Continue to handle the processing of claims filed against the City.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	City Clerk & Municipal Information Officer	100%
	Total Full Time Equivalent	1.00

ACCOUNT DESCRIPTIONS

791	Notary Errors and Omissions insurance	\$100
843	Bimonthly No. Cal. City Clerks Association Meetings	\$250
	CMC Training - New Laws & Elections	1,500
	Annual CCAC Conference	350
	Mileage Reimbursement	600
		<u>\$2,700</u>
861	CCAC dues	\$125
	IIMC dues	250
	National Notary Assn. dues	100
	Municode Annual Update	5,000
	Muni codes on-line	1,000
	E-disclosure (Granicus)	2,285
	Pro-rata share of City computer equipment	2,505
		<u>\$11,265</u>

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Administrative Services
FUND	11
PROGRAM	540

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$529,570	\$553,856	\$561,080	\$561,080	\$680,556	21.3%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	298	0	0	0	0.0%
711	Social Security	35,709	37,139	42,923	42,923	52,063	21.3%
714	Worker's Compensation	19,911	19,493	20,358	20,358	15,411	-24.3%
721	Fringe Benefits	160,761	163,582	170,240	170,240	204,559	20.2%
	Subtotal PERSONNEL	\$745,951	\$774,369	\$794,600	\$794,600	\$952,588	19.9%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$3,678	\$2,176	\$2,310	\$2,310	\$2,273	-1.6%
743	Postage	773	966	1,135	1,135	906	-20.1%
745	Printing & Binding	1,918	809	2,000	2,000	2,000	0.0%
746	Books & Software	298	69	500	500	500	0.0%
748	Special Departmental Supplies	191	216	500	500	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	349	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	121	103	500	500	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,755	1,569	1,500	1,500	1,500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	40,416	39,465	40,549	40,549	40,549	0.0%
843	Training & Memberships	2,484	880	3,500	3,500	3,500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	8,386	6,772	7,500	7,500	7,500	0.0%
853	Community Promotion	1,190	0	0	0	0	0.0%
861	Contractual Services	50,561	58,686	111,159	111,159	54,570	-50.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$112,120	\$111,711	\$171,153	\$171,153	\$114,299	-33.2%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	500	500	500	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$500	\$500	\$500	0.0%

BASE PROGRAM COST	\$858,071	\$886,081	\$966,253	\$966,253	\$1,067,387	10.5%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000
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TOTAL PROGRAM COST	\$858,071	\$886,081	\$991,253	\$966,253	\$1,092,387	10.2%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Administrative Services
FUND	11
PROGRAM	540

PROGRAM

The Administrative Services program is responsible for the administration of the City's fiscal and human resource operations, office technology and facilities, risk management, TCI and PG&E franchise oversight, Vistas newsletter publication, and the webpage. Finance is comprised of six principal areas of responsibility: financial administration, accounting, payroll, capital projects, treasury, and purchasing. Human Resources is responsible for recruiting, training, and retaining employees of the highest caliber. The Administrative Services Director functions as the Finance Director and the Human Resources Director.

WORKPLAN

Finance, Purchasing, and Treasury

- Maintain financial integrity of City and assure that adequate internal controls are in place.
- Maintain the accounting system and financial management practices in conformance with generally accepted accounting practices.
- Maximize interest earnings by investing 99% of all available funds daily.
- Implement Purchasing Ordinance and policy.
- Oversee parking lot leases and income, Transient Occupancy Tax audits, and TCI and PG&E franchise payments.
- Review and adjust user rates and fees to reflect the cost of providing services.
- Continue to pursue federal and state reimbursement for the cost of mandated programs.

Personnel

- Continue to recruit the highest quality personnel to fill vacancies as they occur or are created.
- Continue to implement City training programs.
- Manage worker's compensation claims, grievances, disciplinary matters and employee benefits.
- Maintain personnel database.

Office Technology, Real and Personal Property, Risk Management, and Franchises

- Manage office facilities and office technologies; telephone, voice mail, copiers, faxes, and computer systems.
- Implement an efficient system of City fixed assets inventory and disposal of surplus fixed assets.
- Continue to serve as the JPA Risk Management Board representative. Review all City property for proper insurance coverage.

Vistas and Web Page

- Continue to edit and coordinate the publication and distribution of Vistas newsletter.
- Design and implement changes to the City webpage as an on-going, work-in-progress.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Administrative Services Director	95%
	Assistant Administrative Services Director	100%
	Administrative Analyst - HR	100%
	Accounting Assistant	100%
	Accountant	90%
	Total Full Time Equivalent	4.85

ACCOUNT DESCRIPTIONS

745	Checks, forms, budgets, HR manuals	\$2,000	861	Accounting Software Support	\$11,220
				State Reporting	5,000
843	CSMFO	\$1,000		Fingerprinting	1,000
	Leadership Training	1,000		Bond Compliance	13,000
	LOCC Financial Mgmt Seminar	1,000		Digital Assurance	2,500
	LOCC Annual Conference	500		Actuarial	1,500
		<u>\$3,500</u>		Pro-rata share of City computer equip	12,150
				Property Tax Data	1,000
				Sales Tax Services	2,200
				Acctg Fees & Services	<u>5,000</u>
					\$54,570

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Communications
FUND	11
PROGRAM	545

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$102,866	\$122,406	\$105,948	\$105,948	\$111,946	5.7%
705	Temporary Personnel	0	0	0	0	15,552	N/A
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	9,036	10,724	8,105	8,105	9,754	20.3%
714	Worker's Compensation	3,903	4,270	3,844	3,844	2,887	-24.9%
721	Fringe Benefits	31,615	36,621	32,892	32,892	34,751	5.7%
	Subtotal PERSONNEL	\$147,420	\$174,021	\$150,789	\$150,789	\$174,889	16.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$479	\$265	\$600	\$600	\$469	-21.9%
743	Postage	436	3,130	295	295	235	-20.1%
745	Printing & Binding	18,834	10,834	1,000	1,000	1,000	0.0%
746	Books & Software	5,738	1,000	500	500	2,400	380.0%
748	Special Departmental Supplies	0	(1,550)	500	500	2,400	380.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	1,598	500	500	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	915	908	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	10,494	10,246	10,532	10,532	10,532	0.0%
843	Training & Memberships	1,820	500	2,575	2,575	3,575	38.8%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	8,335	0	3,000	0	3,000	0.0%
861	Contractual Services	45,123	45,792	62,382	50,000	88,630	42.1%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$92,173	\$72,723	\$81,883	\$66,502	\$112,742	37.7%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	6,884	32,442	5,000	0	50,000	900.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$6,884	\$32,442	\$5,000	\$0	\$50,000	900.0%

BASE PROGRAM COST	\$246,477	\$279,186	\$237,672	\$217,291	\$337,631	42.1%
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999	Prior Year Savings	\$0	\$0	\$15,142	0	\$25,000
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TOTAL PROGRAM COST	\$246,477	\$279,186	\$252,814	\$217,291	\$362,631	43.4%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Communications
FUND	11
PROGRAM	545

PROGRAM

The communications program is responsible for engaging residents, disseminating important information to constituents and increasing transparency for City activities. Responsibilities include: creating and maintaining the City's social media resources (Facebook, Twitter and Nextdoor); updating the City website; issuing news releases; editing the City's newsletters and other media; producing, filming and editing video; providing photographic services; and assisting with various outreach efforts as assigned in an effort to inform and engage the community.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Communications Analyst	100%
	Total Full Time Equivalent	1.00

ACCOUNT DESCRIPTIONS

705	Camera operator for public meetings	\$15,552	
748	Hootsuite, Canva, Smugmug, Shutterstock, etc.	\$2,400	
843	Rotary Membership	\$1,350	
	CAPIO Membership / conference	1,225	
	Misc Chamber	1,000	
		\$3,575	
861	Lafayette Vistas Newsletter	\$28,000	
	Website & hosting	9,200	
	Website QA Tool	3,250	
	OpenGov	10,725	
	Gov Transparency	15,500	PEG Funds
	Meeting Timer	250	
	Captioning	19,200	PEG funds
	Computer Support	2,505	
		\$88,630	
907	Microphones, projectors, monitors	\$50,000	PEG funds

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Rent and Expenses
FUND	11
PROGRAM	550

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$202,950	\$0	\$207,400	\$207,400	\$0	N/A
705	Temporary Personnel	\$8,450	0	0	0	0	0.0%
708	Overtime	\$0	0	0	0	0	0.0%
711	Social Security	\$11,984	0	15,866	15,866	0	N/A
714	Worker's Compensation	\$8,033	0	7,525	7,525	0	N/A
721	Fringe Benefits	\$0	0	0	0	0	0.0%
	Subtotal PERSONNEL	\$231,418	\$0	\$230,791	\$230,791	\$0	N/A

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	64	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	2,788	1,639	500	500	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	350	0	0	0	0	0.0%
771	Maintenance of Buildings	96	177	200	200	200	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	6,691	82,231	6,500	6,500	7,000	7.7%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	10,015	5,007	5,500	6,505	6,500	18.2%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	24,427	25,588	31,650	31,650	33,450	5.7%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	199	1,000	1,000	1,000	2,000	100.0%
861	Contractual Services	61,955	89,508	98,261	98,261	125,245	27.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$106,585	\$205,151	\$143,611	\$144,616	\$174,895	21.8%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	(890)	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	(\$890)	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$337,113	\$205,151	\$374,402	\$375,408	\$174,895	-53.3%
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TOTAL PROGRAM COST	\$337,113	\$205,151	\$374,402	\$375,408	\$174,895	-53.3%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Rent and Expenses
FUND	11
PROGRAM	550

PROGRAM

This program includes those expenses which are not attributable to any specific department(s) and which are general in nature, such as rent for City offices, general office equipment and maintenance, community promotion, and membership fees.

ACCOUNT DESCRIPTIONS

791	Employee Recognition	\$6,000	
	Misc office expenses	1,000	
		<u>\$7,000</u>	
841	Rent of City Offices at Desco Plaza	\$368,400	does not include police services
	Phone System	4,284	
	Coffee machine and supplies	2,400	
	Lease of postage machine	3,448	
	Lease of Copy Machines (2)	29,333	
		<u>\$407,865</u>	allocated back to departments
843	Tuition Reimbursement	\$6,000	
	LAFCO Membership	5,500	
	ABAG Membership	6,700	
	East Bay Economic Development	4,250	
	League of California Cities Membership	11,000	
		<u>\$33,450</u>	
853	City of Lafayette Commute Alternative Program	\$2,000	
861	Credit Card Fees	15,000	
	Phone System Support	23,100	
	Trust Administrators (Benefits Administration)	1,545	
	Basic Pacific	900	
	MidAmerica	2,700	
	Contribution to OPEB Trust (GASB 45)	82,000	
		<u>\$125,245</u>	

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Technology Services
FUND	11
PROGRAM	560

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$10,453	\$10,666	\$10,897	\$10,897	\$11,168	2.5%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	596	597	834	834	854	2.5%
714	Worker's Compensation	385	370	395	395	253	-36.0%
721	Fringe Benefits	3,116	3,170	3,298	3,298	3,380	2.5%
	Subtotal PERSONNEL	\$14,550	\$14,804	\$15,424	\$15,424	\$15,656	1.5%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$20	\$13	\$30	\$30	\$23	-21.9%
743	Postage	10	12	15	15	12	-20.1%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	4,455	11,534	6,500	6,500	7,310	12.5%
748	Special Departmental Supplies	0	0	500	500	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	616	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	4,311	4,506	4,500	4,500	4,524	0.5%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	527	1,099	527	527	637	21.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	39,313	48,487	57,338	57,338	59,475	3.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$49,253	\$65,651	\$69,409	\$69,409	\$72,482	4.4%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	42,626	3,084	55,000	55,000	25,000	-54.5%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$42,626	\$3,084	\$55,000	\$55,000	\$25,000	-54.5%

BASE PROGRAM COST	\$106,429	\$83,539	\$139,833	\$139,833	\$113,138	-19.1%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$22,628
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TOTAL PROGRAM COST	\$106,429	\$83,539	\$164,833	\$139,833	\$135,765	-17.6%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Technology Services
FUND	11
PROGRAM	560

PROGRAM

The City contracts for most Technology Services including server maintenance, repair and upgrades.

WORKPLAN

- Maintain and operate a local area network at the City offices including individual workstations and software.
- Maintain City website.
- Improve transparency and public access to City documents, information and resources.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Administrative Services Director	5%
		0.05

ACCOUNT DESCRIPTIONS

746	Engineering Computer Assisted (CAD) Software - OpenRoad	2,635	
	iCityWork	575	
	Acrobat	1,100	
	Misc Software	3,000	
		<u>\$7,310</u>	
821	ATT Connections between locations	\$4,524	
861	Computer Support	\$117,744	allocated back to departments
861	CoStar	5,000	
	PeopleTrak	1,000	
	KnowBe4 Security Training	3,600	
	Questys	2,250	
	City (GIS) GovClarity	15,000	
	IDT	15,000	
	Consulting	2,500	
	Projects	15,000	
	Pro-rata share of City computer equipment	125	
		<u>\$59,475</u>	

DESCRIPTION OF CAPITAL OUTLAY

907	Laptop Replacements	\$25,000
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CAPITAL
IMPROVEMENT
FUNDS





**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parks Facilities
FUND	12
PROGRAM	600

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$29,196	\$29,627	\$30,821	\$30,821	\$27,351	-11.3%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	2,139	2,194	2,358	2,358	2,092	-11.3%
714	Worker's Compensation	1,108	1,056	1,118	1,118	619	-44.6%
721	Fringe Benefits	9,554	9,679	9,880	9,880	9,739	-1.4%
	Subtotal PERSONNEL	\$41,996	\$42,557	\$44,177	\$44,177	\$39,801	-9.9%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$250	\$250	\$250	0.0%
743	Postage	0	0	200	200	200	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	2,556	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	183	182	100	100	100	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	982	982	951	-3.1%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	442	559	532	532	501	-5.8%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$625	\$3,297	\$2,064	\$2,064	\$2,002	-3.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	70,391	77,785	1,501,350	1,350,032	1,145,000	-23.7%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$70,391	\$77,785	\$1,501,350	\$1,350,032	\$1,145,000	-23.7%

BASE PROGRAM COST	\$113,012	\$123,638	\$1,547,591	\$1,396,273	\$1,186,803	-23.3%
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TOTAL PROGRAM COST	\$113,012	\$123,638	\$1,547,591	\$1,396,273	\$1,186,803	-23%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parks Facilities
FUND	12
PROGRAM	600

PROGRAM

This program tracks costs associated with parks, trails and recreation capital projects. The Parks, Trails and Recreation Commission submits a 6-year CIP that reflects fund activity by fiscal year.

WORKPLAN

See account descriptions below and PTR CIP Summary for specific projects.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Parks, Trails and Recreation Director	10%
Recreation Manager	10%
Total Full Time Equivalent	0.20

ACCOUNT DESCRIPTIONS

841 Share of office equipment leases	\$951
861 Computer Support	\$501

906 Projects (subject to Council approval unless otherwise noted):	Final 21/22	Estimate 21/22	Proposed 22/23
Brook Street Park	350,000	577,243	Completed
Community Center Restrooms	505,000	538,629	Completed
Leigh Creekside Park	250,000	25,000	35,000
Community Center Play Area	100,000	100,000	900,000
Rose Lane Trail	45,000	9,160	20,000
Rain Garden (transfer to Fund 14)	100,000	100,000	Completed
Field & Turf Lights	300,000	-	150,000
Gazebo			40,000
	1,650,000	1,350,032	1,145,000

REVENUES

Estimated Multi-Unit & SFR Fees	3,042,000	\$150,000	\$3,014,000
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TRANSFERS

From General Fund for overhead expenses	\$41,803
From General Fund for playground equipment replacement	15,000
	\$56,803

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parkland Acquisition
FUND	17
PROGRAM	650

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$14,598	\$14,814	\$15,411	\$15,411	\$16,284	5.7%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,070	1,097	1,179	1,179	1,246	5.7%
714	Worker's Compensation	554	528	559	559	369	-34.1%
721	Fringe Benefits	4,777	4,839	4,940	4,940	5,307	7.4%
	Subtotal PERSONNEL	\$20,998	\$21,279	\$22,089	\$22,089	\$23,206	5.1%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	2,521	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	92	91	180	180	180	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	375	375	375	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	217	274	50,000	174	20,000	-60.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$308	\$2,886	\$50,555	\$729	\$20,555	-59.3%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	64,196	0	100,000	100,000	100,000	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$64,196	\$0	\$100,000	\$100,000	\$100,000	0.0%

BASE PROGRAM COST	\$85,502	\$24,165	\$172,644	\$122,818	\$143,761	-16.7%
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TOTAL PROGRAM COST	\$85,502	\$24,165	\$172,644	\$122,818	\$143,761	-16.73%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parkland Acquisition
FUND	17
PROGRAM	650

PROGRAM

This program tracks costs associated with purchasing parkland. Note that revenues to this fund are primarily collected via the Quimby Act. Other revenue will be reserved in a restricted sinking fund as they are received.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	10%
	Total Full Time Equivalent	0.10

ACCOUNT DESCRIPTIONS

861 Appraisals \$20,000

906 Improvements (landslide remediation) \$100,000

TRANSFERS

From General Fund for overhead expenses \$23,761

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Capital Improvement Projects
FUND	14
PROGRAM	620

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$256,625	\$278,280	\$293,047	\$293,047	\$350,267	19.5%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	455	213	0	0	0	0.0%
711	Social Security	18,961	20,171	22,418	22,418	26,795	19.5%
714	Worker's Compensation	9,628	9,786	10,633	10,633	7,931	-25.4%
721	Fringe Benefits	80,375	86,140	91,604	91,604	109,752	19.8%
Subtotal PERSONNEL		\$366,044	\$394,590	\$417,702	\$417,702	\$494,745	18.4%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$851	\$582	\$1,320	\$1,320	\$1,266	-4.1%
743	Postage	441	552	648	648	518	-20.1%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	123	2,929	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,082	1,147	1,300	1,300	1,300	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	23,095	22,551	23,171	23,171	23,171	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	9,157	8,202	211,351	213,264	211,351	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$34,749	\$35,964	\$237,790	\$239,703	\$237,605	-0.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	2,741,852	3,949,811	6,480,497	6,480,497	5,881,100	-9.2%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$2,741,852	\$3,949,811	\$6,480,497	\$6,480,497	\$5,881,100	-9.2%

BASE PROGRAM COST	\$3,142,645	\$4,380,365	\$7,135,989	\$7,137,902	\$6,613,451	-7.3%
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TOTAL PROGRAM COST	\$ 3,142,645	\$ 4,380,365	\$ 7,135,989	\$ 7,137,902	\$ 6,613,451	-7.3%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Capital Improvement Projects
FUND	14
PROGRAM	620

PROGRAM

This program tracks costs associated with the capital improvements.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works & Engineering Director	20%
	Engineering Services Manager	30%
	Associate Engineer	50%
	Assistant Engineer	40%
	Senior Construction Inspector	30%
	Senior Engineer	50%
	Department Assistant - A	50%
	Total Full Time Equivalent	2.70

ACCOUNT DESCRIPTIONS

861	Contractual design and construction inspection services	\$200,000
	Computer support	6,764
	Single Audit for fed funds over \$500K	5,500
		<u>\$212,264</u>

DESCRIPTION OF CAPITAL OUTLAY

906	Olympic Boulevard (Reliez Station to City Limits)	2,224,000
	St. Mary's Road (Glenside to Woodview & Florence to S. Lucille)	1,103,200
	Glenside Drive (Michael to St. Mary's)	678,200
	Pleasant Hill Pathway (Reliez to Springhill)	277,100
	Reliez Valley Road Pathway (Angelo to La Camanita)	298,600
	Safety Improvements Near Schools (Vision Zero)	1,300,000
		<u>5,881,100</u>

REVENUE

	SB-1 Gas Tax	700,000
	Measure J	498,598
	Gas Tax	936,244
	General Fund	400,000
	Waste Management Mitigation Fee	1,134,900
	RDA Admin Fee	250,000
	Vision Zero (Palos Colorados)	1,750,000
	TDA	60,000
	Vision Zero (Quick Builds)	500,000
	Walkways Fees (sinking funds)	50,000
	Fund 14 Balances	333,744
		<u>\$6,613,486</u>

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Public Facilities
FUND	16
PROGRAM	640

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$0	\$0	\$0	\$0	\$0	0.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	100,250	0	0	0	0	0.0%
907	Equipment	12,590	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$112,840	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$112,840	\$0	\$0	\$0	\$0	\$0	0.0%
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TOTAL PROGRAM COST	\$112,840	\$0	\$0	\$0	\$0	\$0	0.0%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Public Facilities
FUND	16
PROGRAM	640

PROGRAM

This program tracks costs associated with the purchase and repair of public buildings and construction of landscaping projects.





ENTERPRISE **FUNDS**





**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Recreation Programs
FUND	31
PROGRAM	700

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$358,916	\$325,803	\$309,231	\$312,799	\$368,296	19.1%
705	Temporary Personnel	181,477	239,977	230,692	220,000	242,500	5.1%
708	Overtime	328	0	0	0	0	0.0%
711	Social Security	41,663	43,382	41,304	40,759	46,726	13.1%
714	Worker's Compensation	20,394	20,078	19,590	19,800	13,831	-29.4%
721	Fringe Benefits	138,045	132,082	139,631	140,760	146,200	4.7%
	Subtotal PERSONNEL	\$740,823	\$761,322	\$740,449	\$734,118	\$817,553	10.4%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$3,198	\$1,120	\$3,500	\$3,500	\$3,500	0.0%
743	Postage	14,656	101	14,600	11,068	14,600	0.0%
745	Printing & Binding	33,265	10,444	33,250	26,000	33,250	0.0%
746	Books & Software	204	200	200	200	200	0.0%
748	Special Departmental Supplies	27,220	13,762	25,000	25,000	26,500	6.0%
751	Maintenance of Vehicles	11	0	100	100	0	N/A
761	Maintenance of Equipment	0	0	200	200	200	0.0%
771	Maintenance of Buildings	0	1,870	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	(109)	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	4,566	5,824	5,811	5,906	6,000	3.3%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	7,288	2,888	8,000	2,500	8,000	0.0%
843	Training & Memberships	1,970	682	2,000	0	0	N/A
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	968	1,260	1,100	0	1,250	13.6%
861	Contractual Services	86,901	95,981	89,530	110,500	89,530	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	465,756	446,399	450,000	615,000	450,000	0.0%
881	Premium Payment-Liability	233	(558)	280	0	0	N/A
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$646,127	\$579,972	\$633,571	\$799,974	\$633,030	-0.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	5,424	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$5,424	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$1,392,374	\$1,341,294	\$1,374,020	\$1,534,092	\$1,450,583	5.6%
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TOTAL PROGRAM COST	\$1,392,374	\$1,341,294	\$1,374,020	\$1,534,092	\$1,450,583	5.6%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Recreation Programs
FUND	31
PROGRAM	700

PROGRAMS

The Recreation Department provides a variety of recreation activities that enhance the quality of life for all Lafayette citizens. Pending availability of space, the Department also administers rentals at the Lafayette Community Center and the Buckeye Fields building. The Lafayette Community Center is the primary facility used by these activities, but schools and other public and private facilities also are used. A Community Center Foundation assists the department with fundraising activities which go toward building and landscaping improvements. The City Council expects the programs to be self-supporting which has prompted the development of the goals below. The Parks and Recreation Director has full profit and loss responsibility for this budget program.

WORKPLAN

- Limit Community Center activities to those that are revenue neutral or otherwise subsidized from the general fund.
- Provide high quality recreation programs to the residents of Lafayette.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	25%
	Recreation Manager	75%
	Recreation Supervisor	85%
	Recreation Coordinator - B	75%
	Assistant Recreation Coordinator	100%
	Administrative Assistant - P&R	36%
	Facilities Maintenance Worker - A	50%
	Total Full Time Equivalent	4.46

705 Temporary recreation teachers and leaders \$242,500

ACCOUNT DESCRIPTIONS

743	Postage for mailing brochures	\$14,600	
745	Printing P&R brochures	\$33,250	
748	Class materials for City run recreation classes	\$26,500	(reimbursed via class fees)
821	Telephone & Internet	\$6,000	
841	Rental of school district facilities, copier & postage lease	\$8,000	
861	Credit card fees, transaction fees, Summer entertainers, computer support	\$89,530	
866	Payments to recreation teachers and specialized program related personnel	\$450,000	

DESCRIPTION OF REVENUES

	Final 21/22	Estimated 21/22	Proposed 22/23
Investment Earnings & Building Rental	\$50,000	\$50,000	\$70,000
Non-Summer Program Fees	750,000	850,000	750,000
Summer Program Fees	420,000	586,245	450,000
Tiny Tots	200,000	206,586	210,000
	\$1,420,000	\$1,692,831	\$1,480,000

PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	\$45,980	\$158,739	\$29,417
Transfer to Community Center Sinking Fund			(\$5,000)
Transfer to General Fund for Field Use			(\$5,000)
Transfer to Com. Ctr. Main. Fund for Utilities			(\$20,000)
Contribution from Prior Year's Recreation Fund Balance			\$950,935
Projected Ending Fund Balance			\$950,352

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parking Fund
FUND	32
PROGRAM	710

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$126,829	\$128,718	\$130,939	\$130,939	\$137,104	4.7%
705	Temporary Personnel	85,743	46,418	75,000	95,219	75,000	0.0%
708	Overtime	5,295	2,309	5,000	5,000	5,000	0.0%
711	Social Security	16,868	13,741	16,137	16,137	16,608	2.9%
714	Worker's Compensation	8,178	6,253	7,472	7,472	4,916	-34.2%
721	Fringe Benefits	39,458	38,279	40,975	40,975	53,540	30.7%
	Subtotal PERSONNEL	\$282,371	\$235,717	\$275,524	\$295,742	\$292,169	6.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$577	\$45	\$1,000	\$1,000	\$1,000	0.0%
743	Postage	20	25	31	31	31	0.0%
745	Printing & Binding	0	0	1,000	1,000	1,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	28,887	4,217	5,000	5,000	5,000	0.0%
751	Maintenance of Vehicles	15,654	22,184	20,000	27,179	25,000	25.0%
761	Maintenance of Equipment	111	180	5,000	1,000	5,000	0.0%
771	Maintenance of Buildings	1,094	1,000	1,000	1,000	1,000	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	75	0	0	0	0	0.0%
801	Utilities-Water	322	313	300	300	300	0.0%
805	Utilities-Sewer	566	566	800	800	800	0.0%
811	Utilities-Gas & Electric	3,677	3,888	4,000	4,000	4,000	0.0%
821	Utilities-Telephones	310	315	300	300	300	0.0%
825	Utilities-Garbage Disposal	0	0	60	60	60	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	7,511	7,606	7,599	7,599	7,821	2.9%
843	Training & Memberships	1,827	545	2,000	500	2,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	200	200	200	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	74,158	55,985	69,717	69,717	75,391	8.1%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$134,791	\$96,870	\$118,007	\$119,686	\$128,902	9.2%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	25,145	43,586	45,000	45,000	45,000	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$25,145	\$43,586	\$45,000	\$45,000	\$45,000	0.0%

BASE PROGRAM COST	\$442,307	\$376,173	\$438,531	\$460,428	\$466,071	6.3%
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TOTAL PROGRAM COST	\$442,307	\$376,173	\$438,531	\$460,428	\$466,071	6.3%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parking Fund
FUND	32
PROGRAM	710

PROGRAM

This enterprise program is responsible for all aspects of the City's parking program, including installation, enforcement and collection. In addition, to enforce city codes and ordinances in the downtown and in neighborhoods as well as ensure that conditions imposed on new construction are implemented.

WORKPLAN

- Enforce parking regulations in Lafayette
- Collect revenue from parking meters and lockboxes
- Make best efforts to develop off street parking in downtown Lafayette
- Provide backup for crossing guard program.
- Enforce City codes and ordinances in the downtown and in neighborhoods.
- Ensure that conditions imposed for new construction are being properly implemented.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Accountant	10%
Parking Enforcement Officer	100%
Administrative Analyst - Police A	35.0%
Administrative Analyst - Police B	12%
Total Full Time Equivalent	1.57

ACCOUNT DESCRIPTIONS

705	Meter collector / Parking Enforcement Officers	\$75,000
745	Printing of parking citations	\$1,000
748	Badges, uniforms, other special supplies	\$5,000
751	Maintenance of two parking and one code enforcement vehicles	\$25,000
761	Meter vandalism and maintenance	\$5,000
841	Pro-rata share of Police Offices Lease	6,546
	Allocated cost of office space rental	1,275
		<u>\$7,821</u>
861	IPS Meter costs	\$32,400
	Passport Contract	6,420
	Phone Service	720
	Misc	251
	Meter Installs (Terracare)	20,000
	Courthouse Fees	15,600
		<u>\$75,391</u>

DESCRIPTION OF CAPITAL OUTLAY

907	Misc Equip	20,000
	Meter Replacement Project	25,000
		<u>\$45,000</u>

REVENUES

	Actual 19/20	Actual 20/21	Final 21/22	Est 21/22	Final 21/22
Investment Earnings		-	-	-	-
Parking Citation Fines	115,929	85,000	50,000	85,000	100,000
Other Revenue	119,011	5,500	-	5,500	5,500
Lockboxes	12,046	7,500	6,000	7,500	10,000
Parking Meters	240,814	215,000	175,000	215,000	225,000
Parking Permits -- City Lots	21,430	20,000	21,420	20,000	20,000
Parking Permits -- Residential	3,845	4,000	4,000	4,000	4,000
TOTAL Revenue	513,075	337,000	256,420	337,000	364,500
Expenses	442,307	376,173	438,531	460,428	466,071
Net Revenue	70,767	(39,173)	(182,111)	(123,428)	(101,571)

CITY OF LAFAYETTE
 2022-2023 PROPOSED BUDGET
 EXPENDITURE DETAIL

DEPARTMENT	Vehicle Abatement
FUND	34
PROGRAM	730

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$4,873	\$5,044	\$5,298	\$5,298	\$5,597	5.7%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0		0.0%
711	Social Security	369	382	405	405	428	5.7%
714	Worker's Compensation	185	180	192	192	127	-34.1%
721	Fringe Benefits	1,462	1,492	1,781	1,781	1,920	7.8%
	Subtotal PERSONNEL	\$6,889	\$7,098	\$7,676	\$7,676	\$8,072	5.2%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	108	142	1,133	1,133	1,125	-0.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$108	\$142	\$1,133	\$1,133	\$1,125	-0.7%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$6,997	\$7,240	\$8,809	\$8,809	\$9,197	4.4%
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TOTAL PROGRAM COST	\$ 6,997	\$ 7,240	\$ 8,809	\$ 8,809	\$ 9,197	4.4%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Vehicle Abatement
FUND	34
PROGRAM	730

PROGRAM

This program tracks the expenditures of the program to remove and dispose of abandoned vehicles.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Administrative Analyst - Police A	5%
	Total Full Time Equivalent	0.05

ACCOUNT DESCRIPTIONS

861	Vehicle Towing Charges	\$1,000
	Computer Support	-
		<u>\$1,000</u>

DESCRIPTION OF REVENUES

Abandoned Vehicle Fees	\$10,000
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PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	\$803
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Contribution from Prior Year's Fund Balance	65,407
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Projected Ending Fund Balance	\$66,209
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**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$53,560	\$51,320	\$60,927	\$51,509	\$62,448	2.5%
705	Temporary Personnel	44,811	21,893	60,528	40,000	60,528	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	7,525	5,601	9,291	7,000	9,408	1.3%
714	Worker's Compensation	3,680	2,563	4,407	2,745	2,785	-36.8%
721	Fringe Benefits	8,301	7,879	9,633	9,633	19,095	98.2%
Subtotal PERSONNEL		\$117,877	\$89,257	\$144,786	\$110,888	\$154,263	6.5%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$1,148	\$144	\$2,400	\$1,200	\$2,400	0.0%
743	Postage	1,206	531	1,500	1,500	1,500	0.0%
745	Printing & Binding	199	1,687	3,000	1,000	3,000	0.0%
746	Books & Software	0	0	3,000	0	3,000	0.0%
748	Special Departmental Supplies	520	168	2,000	500	2,000	0.0%
751	Maintenance of Vehicles	15,095	5,278	30,000	20,000	30,000	0.0%
761	Maintenance of Equipment	0	0	500	0	500	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,298	1,673	1,800	1,800	1,800	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	1,195	777	1,000	1,000	1,000	0.0%
843	Training & Memberships	155	2,470	500	500	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	850	1,000	850	0.0%
853	Community Promotion	811	16	2,000	0	2,000	0.0%
861	Contractual Services	2,192	2,870	8,860	8,860	11,210	26.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$23,819	\$15,614	\$57,410	\$37,360	\$59,760	4.1%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	2,000	0	2,000	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$2,000	\$0	\$2,000	0.0%

BASE PROGRAM COST	\$141,697	\$104,871	\$204,196	\$148,247	\$216,023	5.8%
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TOTAL PROGRAM COST	\$141,697	\$104,871	\$204,196	\$148,247	\$216,023	5.8%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

PROGRAM

Provide transportation options for senior and the disabled in Lafayette, Moraga and Orinda.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Recreation Coordinator - C	75%
Total Full Time Equivalent	0.75

ACCOUNT DESCRIPTIONS

705 Clerk/Dispatcher (5hrs/wk, \$21/hr)	\$5,460	861 Computer Support	\$5,010
Program Assistant (19.5/wk, \$22/hr)	22,308	Contract Drivers	600
Van Driver (30 hrs/wk, \$21/hr)	32,760	Taxi Service	5,600
	<u>\$60,528</u>		<u>\$11,210</u>

REVENUES	Actual FY 19-20	Actual FY 20-21	Final FY 21-22	Estimated FY 21-22	Proposed FY 22-23
Van Maintenance Reimbursement					-
Fares @ \$5 per ride / Rentals	12,776	2,591	15,000	10,000	12,500
Advertising & Other Income	-	-	-	-	-
New Freedom Funds/5310 Funds	79,158	66,491	93,000	134,000	100,000
CDBG Grant or Alternative	-	3,000	10,000	7,500	10,000
Gifts, Grants & Donations	5,603	2,529	10,000	10,000	10,000
Moraga Town Contribution	-	-	5,000	-	-
Lafayette Community Foundation	-	-	3,000	23,000	5,000
Lafayette Contribution (transfer from GF)	40,000	40,000	40,000	40,000	40,000
Other	1,674	581	-	-	15,000
Insurance from van accident					
Taxi Program Sinking Fund	-	-	5,600	-	-
TOTAL	139,211	115,192	181,600	224,500	192,500
ENTERPRISE SURPLUS/(DEFICIT)	(2,486)	10,321	(22,596)	76,253	(23,523)
Prior Year Fund Balance	195,663	195,013	205,334	205,334	281,587
Sinking Fund Balance	76,183	76,183	76,183	71,683	71,683
Cash Balance	116,994	129,151	106,555	209,904	186,380

	Actual FY 19-20	Actual FY 20-21	Final FY 21-22	Estimated FY 21-22	Proposed FY 22-23
Discrete Passengers	216	120	140	140	140
Total Rides	2,966	2,528	4,000	4,000	4,000
Total Miles	20,813	20,000	36,000	36,000	36,000
Total Cost per Passenger	\$656.00	\$873.92	\$1,458.54	\$1,058.91	\$1,543.02
Total Cost per Ride	\$47.77	\$41.48	\$51.05	\$37.06	\$54.01
Total Cost per Mile	\$6.81	\$5.24	\$5.67	\$4.12	\$6.00
General Fund Cost per Passenger	\$185.19	\$333.33	\$285.71	\$285.71	\$285.71
General Fund Cost per Ride	\$13.49	\$15.82	\$10.00	\$10.00	\$10.00
General Fund Cost per Mile	\$1.20	\$1.25	\$0.69	\$0.69	\$0.69

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Library Operations
FUND	37
PROGRAM	770

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$170,000	\$175,459	\$181,693	\$181,693	188,232	3.6%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	13,497	13,930	13,899	13,899	14,400	3.6%
714	Worker's Compensation	6,328	6,144	6,592	6,592	4,262	-35.3%
721	Fringe Benefits	52,075	53,266	55,529	55,529	57,766	4.0%
	Subtotal PERSONNEL	\$241,899	\$248,799	\$257,714	\$257,714	\$264,660	2.7%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$627	\$437	\$1,000	\$100	\$1,000	0.0%
743	Postage	590	128	500	0	500	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	18,339	17,259	30,000	20,000	33,000	10.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	2,610	1,332	3,000	5,000	4,000	33.3%
771	Maintenance of Buildings	89,217	72,947	131,900	118,600	136,050	3.1%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	8,745	8,865	12,000	11,000	12,600	5.0%
805	Utilities-Sewer	5,190	4,305	7,000	5,500	7,350	5.0%
811	Utilities-Gas & Electric	98,063	86,893	130,000	120,000	136,500	5.0%
821	Utilities-Telephones	9,569	9,838	11,600	11,600	12,000	3.4%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	915	763	2,000	2,000	2,500	25.0%
843	Training & Memberships	0	0	500	0	2,000	300.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	81,907	42,672	124,976	124,976	125,000	0.0%
861	Contractual Services	204,084	160,750	257,110	257,110	314,610	22.4%
861.5	Reimbursable Emergency Response	0	0	2,000	0	2,000	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	27,640	35,459	48,000	48,000	48,000	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	1,563	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$547,494	\$443,211	\$761,586	\$723,886	\$837,110	9.9%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	23,434	78,457	55,000	45,000	120,000	118.2%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$23,434	\$78,457	\$55,000	\$45,000	\$120,000	118.2%

BASE PROGRAM COST	\$812,827	\$770,468	\$1,074,300	\$1,026,600	\$1,221,771	13.7%
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TOTAL PROGRAM COST	\$812,827	\$770,468	\$1,074,300	\$1,026,600	\$1,221,771	13.7%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Library Operations
FUND	37
PROGRAM	770

PROGRAM

Operate the new Lafayette Library & Learning Center for 56 hours per week.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Building Maintenance Supervisor	100%
Facilities Maintenance Worker - B	100%
Total Full Time Equivalent	2.00

ACCOUNT DESCRIPTIONS

748	Equipment/Tools/Supplies/Janitorial	\$33,000	861.18	Irrigation Repairs & Maintenance	2,500
			861.19	Landscape Maintenance	5,500
861	Computer support	\$5,010	861.45	Unanticipated Repairs	4,250
			861.61	Safety Requirements/Compliance	2,200
906	Lighting Survey, light replacements	\$100,000		HKA Contract	295,150
	Street door for Foundation Office Plan	20,000			\$309,600
		<u>\$120,000</u>			

BUILDING MAINTENANCE DETAIL		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
771.01	Maintenance of Buildings	2,439	0	0	0	0	
771.01	Audio Visual	12,001	1,968	16,000	16,000	16,000	0.0%
771.02	Book Sorter Maintenance	128	0	500	0	500	0.0%
771.07	Electrical	0	369	5,000	5,000	5,000	0.0%
771.08	Elevators	12,954	10,152	17,000	17,000	17,850	5.0%
771.09	Emergency Generator	4,115	5,195	6,000	6,000	6,000	0.0%
771.10	Exterior	12,665	14,017	15,000	15,000	15,000	0.0%
771.11	Floors	2,058	75	1,500	1,500	1,500	0.0%
771.13	HVAC	18,687	2,458	16,000	12,000	16,000	0.0%
771.14	Lighting (Interior)	2,450	4,438	4,000	4,000	4,000	0.0%
771.15	Lighting (Exterior)	902	1,580	2,000	1,000	2,000	0.0%
771.16	Parking Garage (sweeping)	0	0	1,000	0	1,000	0.0%
771.17	Pest Control	881	990	1,200	1,100	1,300	8.3%
771.18	Photovoltaic	0	364	500	0	500	0.0%
771.19	Plumbing	712	4,545	2,000	3,000	2,000	0.0%
771.20	Security & Fire Alarm	11,173	14,889	22,000	22,000	24,200	10.0%
771.21	Plaza, Stairways	0	0	1,000	0	1,000	0.0%
771.22	Telephone	8,051	10,981	11,000	11,000	12,000	9.1%
771.24	Window Cleaning	0	0	3,000	1,000	3,000	0.0%
771.25	Vandalism	0	0	2,000	0	2,000	0.0%
771.26	Restroom Maintenance	0	926	2,000	2,000	2,000	0.0%
771.27	Restroom Maintenance (City Events)	0	0	100	0	100	0.0%
771.28	Restroom Maintenance (Community Events)	0	0	100	0	100	0.0%
771.29	Parking/Garage Maintenance	0	0	3,000	1,000	3,000	0.0%
	TOTAL	86,777	72,947	131,900	118,600	136,050	3.1%

SOURCES OF REVENUE

City	\$164,114	includes \$12K for City meetings
Building Leases	\$30,000	
LL&LC Foundation	\$1,027,657	
TOTAL	<u>\$1,221,771</u>	





ASSESSMENT
DISTRICT **FUNDS**





**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Street Lighting
FUND	51
PROGRAM	800

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	11,655	11,918	14,420	14,420	14,420	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	640	596	12,500	12,500	12,500	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$12,296	\$12,513	\$26,920	\$26,920	\$26,920	0.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$12,296	\$12,513	\$26,920	\$26,920	\$26,920	0.0%
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TOTAL PROGRAM COST	\$12,296	\$12,513	\$26,920	\$26,920	\$26,920	0.0%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Street Lighting
FUND	51
PROGRAM	800

PROGRAM

This budget provides funds through a maintenance district assessment process to maintain 82 street lights in eleven zones. The budget expense for street lights is not distributed by zone, since the assessments are not based on this budget but rather on the rates charged by PG&E. Property assessments are collected and distributed to the City by the County.

ACCOUNT DESCRIPTIONS

831 There are eleven street lighting zones. They are grouped onto equal benefits for assessment purposes only.

- Zones 1,2,3,5,6,8 and 10 have 45 lights and are billed at the same monthly rate of \$10.00
- Zone 4 has four lights at \$10.00 per month
- Zone 7 has one light at \$10.00 per month
- Zone 9 has twenty lights at \$10.00 per month
- Zone 11 has eleven lights at \$10.00 per month
- Zone 12 has one light at \$10.00 per month

ACCOUNT DESCRIPTIONS

861	Professional Services for annual assessment district	2,500
	Streetlight Replacement / Repairs	10,000
		\$12,500

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Core Area Maintenance
FUND	52
PROGRAM	810

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$70,677	\$73,991	\$80,188	\$80,188	\$79,626	-0.7%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	11	0	0	0	0	0.0%
711	Social Security	5,496	5,656	6,134	6,134	6,091	-0.7%
714	Worker's Compensation	2,664	2,595	2,909	2,909	1,803	-38.0%
721	Fringe Benefits	21,540	22,311	24,733	24,733	24,812	0.3%
Subtotal PERSONNEL		\$100,387	\$104,554	\$113,965	\$113,965	\$112,333	-1.4%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$58	\$40	\$120	\$120	\$47	-60.9%
743	Postage	70	88	118	118	24	-80.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	6,335	4,670	11,000	11,000	11,500	4.5%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	141	1,389	1,500	1,500	1,500	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	32,993	29,515	32,000	32,000	32,000	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	578	585	2,000	2,000	2,000	0.0%
821	Utilities-Telephones	501	489	750	750	750	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	50,882	53,886	54,000	49,000	54,000	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	3,666	3,579	76,454	76,454	69,393	-9.2%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	500	500	500	0.0%
853	Community Promotion	19,166	12,009	35,000	35,000	35,000	0.0%
861	Contractual Services	177,590	208,181	231,346	193,550	239,103	3.4%
861.5	Reimbursable Emergency Response	1,272	10,588	7,500	33,500	8,100	8.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$293,252	\$325,017	\$452,287	\$435,492	\$453,917	0.4%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	0	\$0	0.0%
906	Improvements	0	0	8,000	2,500	8,000	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$8,000	\$2,500	\$8,000	0.0%

BASE PROGRAM COST	\$393,639	\$429,571	\$574,253	\$551,957	\$574,250	0.0%
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TOTAL PROGRAM COST	\$393,639	\$429,571	\$574,253	\$551,957	\$574,250	0.0%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Core Area Maintenance
FUND	52
PROGRAM	810

PROGRAM

The Core Area Maintenance District was formed to provide landscaping, street lighting, and general maintenance improvements. An assessment based on a benefit formula is levied against each parcel within the District for the maintenance provided.

WORKPLAN

- Accomplish maintenance, repairs, and improvements within the District in accordance with the guidelines of the Master Plan.
- Maintain park facilities within the Core Area.
- Develop and systematically implement a program to upgrade landscape and irrigation systems in the Core Area.
- Implement rotational tree pruning program.
- Maintain newly landscaped medians.
- Repair decorative brick pavers and repair sidewalk, curb, and gutter as needed.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Public Works & Engineering Director	10%
Administrative Analyst - PW	20%
Construction Inspector - A	5%
Construction Inspector - B	5%
Public Works Maintenance Manager	20%
Total Full Time Equivalent	0.60

ACCOUNT DESCRIPTIONS

853 Downtown Banners	\$35,000
841 Recycle equipment + Lease (paid for by RecycleSmart)	\$64,295
Office rent	5,098
	\$69,393
861 Pro-rata share of City computer equipment	\$1,503
906 Plant restoration	\$8,000

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
861.01	Contract Hourly	\$35,963	\$36,325	\$38,000	\$38,000	\$40,000	5.3%
861.06	Community Events	1,957	5,432	8,000	2,000	6,000	-25.0%
861.12	Holiday Twinkle Lights	0	3,492	2,500	1,500	2,500	0.0%
861.18	Irrigation Repairs	21,221	15,594	21,250	21,250	22,000	3.5%
861.19	Landscape Maintenance	72,984	59,584	87,000	70,000	87,000	0.0%
861.28	Sidewalk Repairs	5,480	19,701	18,000	8,000	20,000	11.1%
861.42	Tree Maintenance	4,674	10,002	10,000	10,000	12,000	20.0%
861.43	Weed Control (manual)	14,259	16,052	15,000	18,000	18,000	20.0%
861.44	Weed Control (spraying)	450	0	500	600	600	20.0%
861.45	Unanticipated Repairs	964	9,869	3,000	3,000	3,000	0.0%
861.46	Professional Services	1,455	1,102	2,000	1,200	2,000	0.0%
861.47	Street Light / Parking Light Repair	16,761	29,167	24,500	20,000	24,500	0.0%
	Subtotal	\$176,168	\$206,320	\$229,750	\$193,550	\$237,600	3.4%

ESTIMATED YEAR END FUND BALANCE

Contribution from Prior Year's Fund Balance	\$70,054
Revenue from Assessments and Interest Earnings	346,677
Expenditures	(574,250)
Transfer from General Fund	292,518
Streetlight Sinking Fund	(135,000)
ESTIMATED YEAR END BALANCE	\$0

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Stormwater Pollution
FUND	53
PROGRAM	820

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$142,369	\$156,057	\$166,758	\$166,758	\$169,281	1.5%
705	Temporary Personnel	0	0	10,000	10,000	10,000	0.0%
708	Overtime	295	133	0	0	0	0.0%
711	Social Security	11,081	11,917	13,522	13,522	13,715	1.4%
714	Worker's Compensation	5,381	5,502	6,413	6,413	4,060	-36.7%
721	Fringe Benefits	43,370	47,223	51,480	51,480	52,147	1.3%
	Subtotal PERSONNEL	\$202,496	\$220,832	\$248,173	\$248,173	\$249,203	0.4%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$271	\$186	\$450	\$450	\$492	9.4%
743	Postage	190	239	295	295	247	-16.1%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	5,479	2,590	9,000	12,000	12,000	33.3%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	774	852	750	750	750	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	9,967	9,733	11,500	11,500	11,500	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	1,600	1,433	2,500	2,500	2,500	0.0%
861	Contractual Services	286,844	249,275	334,757	293,800	342,557	2.3%
861.5	Reimbursable Emergency Response	0	3,988	5,000	20,500	5,500	10.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$305,124	\$268,296	\$364,252	\$341,795	\$375,546	3.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$2	\$0	\$0	N/A
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$2	\$0	\$0	N/A

BASE PROGRAM COST	\$507,620	\$489,128	\$612,427	\$589,968	\$624,749	2.0%
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TOTAL PROGRAM COST	\$507,620	\$489,128	\$612,427	\$589,968	\$624,749	2.0%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Stormwater Pollution
FUND	53
PROGRAM	820

PROGRAM

This program tracks costs associated with stormwater pollution control programs.

WORKPLAN

- Comply with Federal and State mandated program requirements. Administer the stormwater pollution ordinance.
- Administer and upgrade program to meet requirements for storm water run-off quality and pollutant elimination.
- Implement the creek abatement ordinance.
- Provide appropriate staff assistance to the Creeks Committee.
- Maintain storm drains, inlets and open ditches within public right of way

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works & Engineering Director	10%
	Public Works Maintenance Manager	25%
	Engineering Services Manager	20%
	Assistant Engineer	25%
	Administrative Analyst - PW	30%
	Construction Inspector - A	5%
	Construction Inspector - B	5%
	Department Assistant - A	10%
	Total Full Time Equivalent	1.30

ACCOUNT DESCRIPTIONS

853	Creeks Committee operations	\$2,500
861	Computer support	\$3,257

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
861.01	Contract Hourly	\$21,925	\$16,619	\$21,000	\$18,000	\$22,000	4.8%
861.04	Catch Basin Cleaning & Inspection	39,595	40,931	36,000	36,000	37,500	4.2%
861.1	Detention Pond Cleaning	13,924	0	5,300	5,300	5,300	0.0%
861.11	Litter Removal	22,622	17,688	22,000	24,000	24,000	9.1%
861.3	Storm Patrol & Cleanup	36,282	31,485	40,000	45,000	42,000	5.0%
861.32	Storm Drain Inspection (visual)	156	250	500	500	500	0.0%
861.33	Storm Drain Inspection (video)	0	0	3,500	2,500	3,500	0.0%
861.37	Storm Drain Cleaning (mechanical)	13,097	6,480	20,000	20,000	21,500	7.5%
861.38	Street Sweeping	115,732	115,732	145,000	125,000	145,000	0.0%
861.45	Unanticipated Repairs & Maintenance	8,144	446	7,000	1,500	7,000	0.0%
861.46	Professional Services	12,658	14,181	30,000	15,000	30,000	0.0%
861.61	Safety Requirements / Compliance	0	886	1,000	1,000	1,000	0.0%
	Subtotal	\$284,135	\$244,698	\$331,300	\$293,800	\$339,300	2.4%

ESTIMATED YEAR END FUND BALANCE

Contribution from Prior Year's Fund Balance	\$35,019
Revenue from Assessments and Interest Earnings	360,125
Transfer from General Fund	229,604
Expenditures	(624,749)
ESTIMATED YEAR END BALANCE	\$0





GOVERNMENTAL
FUNDS





**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Meas.J Return-to-Source
FUND	72
PROGRAM	910

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$35,570	\$29,369	\$67,402	\$67,402	\$76,170	13.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	2,878	2,077	5,156	5,156	5,827	13.0%
714	Worker's Compensation	1,349	1,041	2,446	2,446	1,725	-29.5%
721	Fringe Benefits	11,015	9,067	20,921	20,921	23,559	12.6%
	Subtotal PERSONNEL	\$50,811	\$41,555	\$95,925	\$95,925	\$107,281	11.8%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$213	\$79	\$330	\$330	\$330	0.0%
743	Postage	110	75	162	162	162	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	46	45	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	5,774	5,338	5,793	5,793	5,793	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	9,009	9,463	12,184	62,000	12,878	5.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$15,152	\$15,001	\$18,469	\$68,285	\$19,163	3.8%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$65,963	\$56,556	\$114,394	\$164,210	\$126,443	10.5%
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TOTAL PROGRAM COST	\$65,963	\$56,556	\$114,394	\$164,210	\$126,443	10.5%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Meas.J Return-to-Source
FUND	72
PROGRAM	910

PROGRAM

This program is used to track and analyze Measure J transportation issues and compliance with requirements to receive funding from the County sales tax measure

STAFFING REQUIREMENTS

<u>Position Title</u>	<u>Full-Time Equivalent</u>
702 Public Works & Engineering Director	5%
Transportation & Circulation Program Manager	50%
Total Full Time Equivalent	0.55

ACCOUNT DESCRIPTIONS

861 Consulting services for Measure J checklist monitoring	\$3,500
Administrative & staffing consultant for SWAT (City share)	8,000
Computer support	1,378
	\$12,878

REVENUE

Measure J Return-to-Source	\$556,000
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**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Supp. Law Enf. Services
FUND	73
PROGRAM	920

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	607,663	642,464	673,205	673,205	570,062	-15.3%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$607,663	\$642,464	\$673,205	\$673,205	\$570,062	-15.3%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$607,663	\$642,464	\$673,205	\$673,205	\$570,062	-15.3%
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TOTAL PROGRAM COST	\$ 607,663	\$ 642,464	\$ 673,205	\$ 673,205	\$ 570,062	-15.3%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Supp. Law Enf. Services
FUND	73
PROGRAM	920

PROGRAM

This program provides supplemental law enforcement services to the City through funding provided by A.B. 3229. This bill was enacted in 1995-96 and appropriates \$100 million from the State's general fund. The city is required to use the revenue to provide front line municipal police services. The funds shall be appropriated only after the City Council has held a public hearing to consider options for disbursing the funds. Funding must be considered separate and apart from the general fund budget process.

WORKPLAN

- This program funds two officers. Approximately 25% of the funding is provided by the state via AB3229.

ACCOUNT DESCRIPTIONS

POLICE CONTRACT DETAIL		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Percent Increase</i>
862.1	Officers	\$580,023	\$614,824	\$645,565	\$645,565	\$542,054	-16.0%
862.6	Services/Supply	\$3,000	\$3,000	3,000	\$3,000	3,000	0.0%
862.7	Communications	\$20,000	\$20,000	20,000	\$20,000	19,608	-2.0%
862.8	Liability Insurance	\$4,640	\$4,640	4,640	\$4,640	5,400	16.4%
Subtotal		\$607,663	\$642,464	\$673,205	\$673,205	\$570,062	-15.3%

REVENUE

COPS AB3229	\$155,000
Transfer from General Fund	415,062
TOTAL	<u>\$570,062</u>

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	School Bus Program
FUND	74
PROGRAM	930

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$143,365	\$121,107	135,824	135,824	143,541	5.7%
705	Temporary Personnel	21,067	7,384	25,920	17,713	22,000	-15.1%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	13,690	10,971	12,373	11,746	12,664	2.3%
714	Worker's Compensation	5,832	4,610	5,869	5,869	3,749	-36.1%
721	Fringe Benefits	41,841	39,414	44,680	44,680	44,546	-0.3%
Subtotal PERSONNEL		\$225,794	\$183,487	\$224,666	\$215,831	\$226,499	0.8%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$426	\$588	\$725	\$591	\$600	-17.2%
743	Postage	937	0	1,200	886	1,000	-16.7%
745	Printing & Binding	1,619	1,951	1,600	1,600	1,400	-12.5%
746	Books & Software	0	0	300	0	150	-50.0%
748	Special Departmental Supplies	0	0	400	346	400	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	594	800	826	800	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	915	908	938	938	938	0.1%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	10,872	9,120	12,815	10,850	12,815	0.0%
843	Training & Memberships	973	0	1,000	0	500	-50.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	1,398,454	441,077	2,219,410	2,211,827	2,266,003	2.1%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$1,414,195	\$454,237	\$2,239,188	\$2,227,864	\$2,284,606	2.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	1,000	1,000	500	-50.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$1,000	\$1,000	\$500	-50.0%

BASE PROGRAM COST	\$1,639,989	\$637,724	\$2,464,854	\$2,444,695	\$2,511,605	1.9%
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TOTAL PROGRAM COST	\$1,639,989	\$637,724	\$2,464,854	\$2,444,695	\$2,511,605	1.9%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	School Bus Program
FUND	74
PROGRAM	930

PROGRAM

This program is used to track costs associated with the Lamorinda School Bus program.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	LSBTA Manager	100%
	Total Full Time Equivalent	1.00

DESCRIPTION OF ACCOUNTS

705	Administrative Aide (.5FTE)	\$22,000	
841	Office Lease & Shared Costs	\$12,815	
		Estimated 21-22	Proposed 22-23
861	First Student - Lamorinda	\$2,120,666	\$2,202,309
	Driver Sign-On bonus	42,000	11,000
	Audit	3,914	4,031
	Insurance	9,867	10,163
	Transfer Charges to City	6,000	6,000
	VISA	20,000	20,000
	Website	4,380	4,500
	Legal counsel	2,000	5,000
	Computer Support	3,000	3,000
		<u>\$2,211,827</u>	<u>\$2,266,003</u>

DESCRIPTION OF REVENUES

	Estimated 21-22	Proposed 22-23
Parent Contributions	\$904,000	\$924,440
One Trip Passes	26,000	25,000
Interest Earnings	1,000	1,000
Other	32	-
Measure J - SWAT	90,000	90,000
Measure J	1,280,695	1,613,817
	<u>\$2,301,727</u>	<u>\$2,654,257</u>

ESTIMATED YEAR END FUND BALANCE

Contribution from Prior Year's Fund Balance	\$1,538,887
Net income / (loss)	142,652
Reserve	(200,000)
ESTIMATED YEAR END CASH BALANCE	\$1,481,539

NOTES

This budget was approved by the Lamorinda School Bus Transportation Agency Board

**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Insurance
FUND	76
PROGRAM	950

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	12,366	19,343	24,816	31,762	35,000	41.0%
	Subtotal PERSONNEL	\$12,366	\$19,343	\$24,816	\$31,762	\$35,000	41.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	11	9	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	2,872	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	205,835	206,859	244,516	289,350	421,795	72.5%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	19,071	26,745	15,000	23,713	25,000	66.7%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$224,917	\$236,485	\$259,516	\$313,063	\$446,795	72.2%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$237,284	\$255,828	\$284,332	\$344,825	\$481,795	69.4%
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TOTAL PROGRAM COST	\$237,284	\$255,828	\$284,332	\$344,825	\$481,795	69.4%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Insurance
FUND	76
PROGRAM	950

PROGRAM

The City of Lafayette is a member of the Contra Costa County Municipal Pooling Authority which provides a self-insurance program for general liability and property insurance. This fund has been established to ensure that the City is protected for deductible claim costs and certain legal and administrative expenses.

Premiums for blanket bonds and unemployment insurance are also included in this budget.

881	Property	43,821	
	Active Shooter	622	
	Vehicle	6,904	
	Liability	210,624	
	Excess Liability Insurance (CARMA)	118,526	
	Crime	1,418	
	Employment Risk Management Authority (ERMA)	22,529	
	Drone	5,500	
	Cyber	7,352	
	Wellness Program	2,699	
	EAP	1,800	
		<u>421,795</u>	
		\$421,795	
	Workers Comp	\$0.023	per \$1 payroll charged to departments
	Retiree Health Insurance Premiums	25,000	
	Retiree Reimbursements	<u>(13,464)</u>	
		\$11,536	





SUCCESSOR
AGENCY **FUNDS**





**CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Lafayette Successor Agency
FUND	87
PROGRAM	961

		<i>Actual 2019-2020 Expenditures</i>	<i>Actual 2020-2021 Expenditures</i>	<i>Final 2021-2022 Budget</i>	<i>Estimated 2021-2022 Expenditures</i>	<i>Proposed 2022-2023 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	76,085	77,607	330,529	330,529	331,342	0.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$76,085	\$77,607	\$330,529	\$330,529	\$331,342	0.2%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$76,085	\$77,607	\$330,529	\$330,529	\$331,342	0.2%
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TOTAL PROGRAM COST	\$76,085	\$77,607	\$330,529	\$330,529	\$331,342	0.2%
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CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Lafayette Successor Agency
FUND	87
PROGRAM	961

PROGRAM

The Lafayette City Council, acting as the Lafayette Successor Agency for the dissolved Redevelopment Agency.

ACCOUNT DESCRIPTIONS

861	Mercantile OPA Payment	\$81,342
	Admin Fee to General Fund	<u>250,000</u>
		\$331,342

CITY OF LAFAYETTE
2022-2023 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Tax Increment Bonds
FUND	90
PROGRAM	995

PROGRAM

This is fund is used to track all outstanding debt obligations for tax increment bonds.

Lafayette Redevelopment Agency Obligations

BONDS	Original Debt	Payment Due
Series 2014 (Refinance of 2002 & 2008)	\$13,880,000	
Principal Expense		465,000
Interest Expense		614,025
TOTAL		<u>\$1,079,025</u>

Series 2015 (Refinance of 2005 & Library	\$23,727,306	
Principal Expense		700,000
Interest Expense		760,988
TOTAL		<u>\$1,460,988</u>

Payments for Calendar Year

	Series 2014	Series 2015
Feb 1 2023	301,200	371,744
Aug 1 2023	791,200	1,101,744
TOTAL	<u>\$1,092,400</u>	<u>\$1,473,488</u>
Transfer from Fund 87	\$2,565,888	