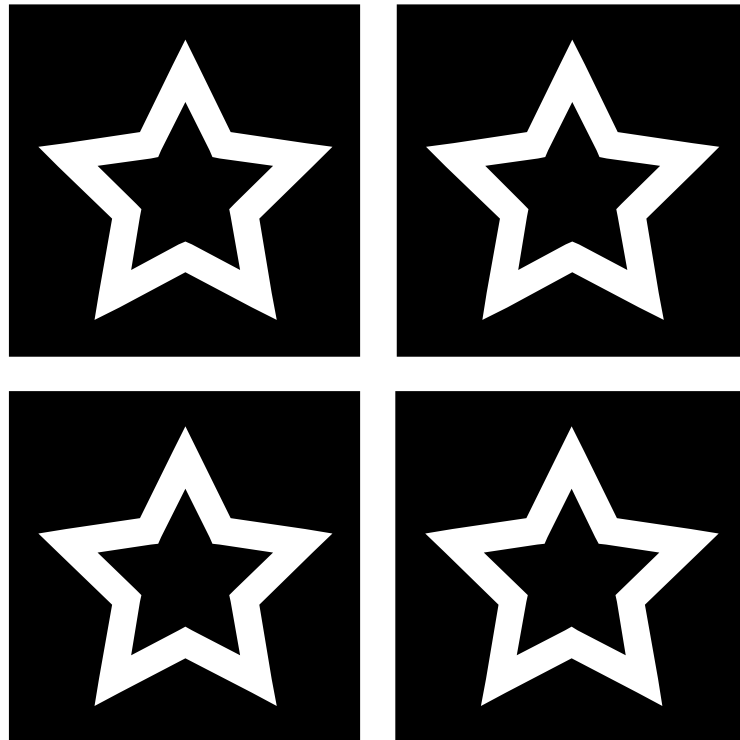
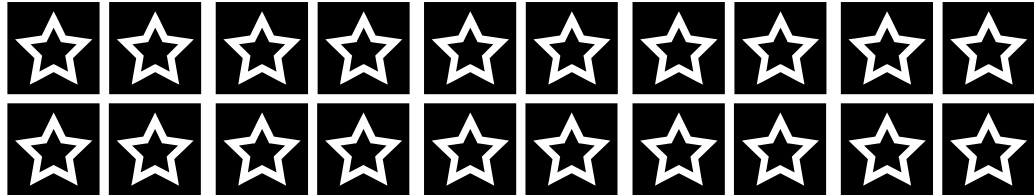
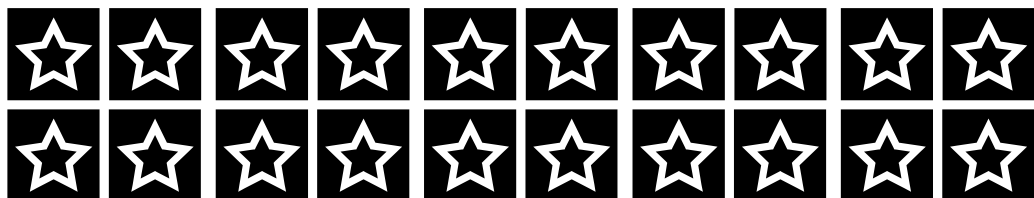


**City of Lafayette
Proposed Budget
& Workplan
FY21-22**





City Manager's Memo





**City of Lafayette
Staff Report
City Council**

Meeting Date: June 14, 2021

**Staff: Niroop Srivatsa, City Manager
Tracy Robinson, City of Lafayette, Administrative Services Director**

Subject: FY20-21 Proposed Budget and Workplan

INTRODUCTION

The City of Lafayette faced some significant challenges due to the unprecedented economic impact of the Countywide shutdown due to Covid-19. The City's robust General Fund reserve which was built up over many years of fiscal restraint allowed the City to weather this emergency better than many others, however, the City Council also moved swiftly to cut \$950K from the budget to potentially mitigate larger cuts that may have been necessary later.

As a result of these actions, the ending reserve for FY20-21 is estimated at \$13.4M or 88%. For FY21-22, while the General Fund expenditures increase by \$2.5M – due in large part to “catching up” from pandemic related cuts” – the ending reserve is proposed to be \$11.7M, or 68%.

This iteration of the budget does not include any revenue, nor any spending, related to the \$6.2M in American Rescue Plan Act (ARPA) funds that the City is slated to receive. Given that the Council has not yet had an opportunity to make policy decisions related to how those funds will be distributed, we have left them out of the budget so as not to artificially inflate expenses or revenues. Once Council has established priorities and guidelines for use of the funds, the Final budget – released in December – will include more specific details.

There is one large change to the budget this year: after many years of carrying the Redevelopment Agency (RDA) debt in what has proven to be an unrealistic hope that it would eventually be repaid, the City will write off these debts and clear them from the financials. The State has denied the City's requests for repayment through the Recognized Obligations Payment Schedule (ROPS) process many times. Staff has met repeatedly with the Department of Finance and has been told that these debts are not eligible for repayment under the Dissolution agreement. Our legal counsel has also opined that any lawsuit the City might bring to recover these funds is extremely unlikely to be successful based on the experience of myriad other cities who have brought similar action. The City has never included these debts – or the associated interest – which total \$5.4M in the calculation of the City's reserve. Nor has the City relied on repayment of these funds for any specific project. While disappointing, writing off these loans will not affect the City's operations in any way. The good news, however, is that the City was able to negotiate a repayment of the Parking Fund RDA loan (\$744K) which will be discussed in more detail below.

Overall, the City came through the pandemic well. Quick action by the Council allowed the City to make cuts that were not “fatal” to overall operations. As we see businesses begin to open and revenues start to rebound, the City can restore services to a more normal level and even catch up on tasks and reserves that were suspended during the shutdown. The 5-year forecast shows that going forward, the City should be able to maintain a 60% reserve for the next three years, however, the forecast does not include any additional initiatives that the Council may want to undertake. Furthermore, the City Manager and the Department Heads believe that to meet the Council’s objectives, keep up with increased development demand and respond to an increasing number of state mandates, staffing may have to be increased, which will put additional pressure on expenses without a concomitant increase in revenue.

BUDGET HIGHLIGHTS

FY19-20 Expenses & Revenues

For FY19-20, the General Fund is expected to come in \$950K less than budget:

FY 20-21 Expenses	Estimate vs Budget
Contract Sheriff's Services	(\$726,963)
Projects Deferred / Staff Vacancies	(504,067)
Prior Year Savings	(300,000)
Legal	341,771
Equipment	238,000
TOTAL	(\$951,259)

The variance is due primarily to the way that police personnel are budgeted. All positions are budgeted at top step, however not all currently assigned officers are at that level. In addition, certain positions are vacant and staffed via overtime or per diem officers. The overage in equipment is due to purchases made by the police department for emergency operations equipment such as generators. Legal expenses were impacted by settlement payments (\$113K) as well as having to write off some costs for expenses related to the Terraces litigation (\$185K).

Revenue estimates for FY20-21 are basically on budget:

FY 20-21 Revenue	Estimate vs Budget
Sales Tax	\$208,117
Fees for Service	197,474
Property Tax	135,958
Transient Occupancy Tax	(97,665)
Other	(158,298)
TOTAL	(\$285,859)

In the upcoming FY21-22 budgeted expenses will be \$1.4M more than the prior year budget:

FY 21-22 Expenses	Final FY21 vs Proposed FY22
Projects	\$589,366
Staff	285,731
Police	232,123
Equipment	233,500
Misc	18,361
TOTAL	\$1,359,081

The majority of additional expense for projects is due to the General Plan (\$400K) and catching up on maintenance that was deferred as part of the cost cutting instituted last year during the pandemic (\$150K). Staff expenses reflect that the hiring freeze was lifted, and all positions are expected to be filled.

Revenues are expected to be about \$800,000 more than budgeted for the prior fiscal year as the economy continues to open up:

FY 21-22 Revenue	Final FY21 vs Proposed FY22
Sales Tax	\$502,315
Property Tax	441,225
Investments	(175,000)
Transient Occupancy Tax	(35,000)
Misc	76,277
TOTAL	\$809,817

Sales tax has rebounded slightly more quickly than originally anticipated and property tax revenue, which was largely untouched by the pandemic, continues to be strong particularly with the housing market being very active. The decrease in investments is primarily due to no longer accruing interest on the RDA debt. Given that this interest was never actually received or included in the General Fund reserve figures, it will have no impact on operations. Transient Occupancy Taxes, which in FY18-19 was over \$770K, is expected to recover very slowly since the City’s only hotel caters primarily to business travelers and that activity has been almost non-existent during COVID. It is unclear at this time whether business travel will ever recover to pre-pandemic levels and the proposed budget anticipates only about 25% of what the “normal” TOT would be.

As previously mentioned, the budget does not yet include any revenue from the ARPA. Those funds will be included in the Final Budget in December once the related policy decisions have been made for their use.

HIGHLIGHTS OF GENERAL FUND CHANGES

- **Personnel** – Staff expense increases of 6.3% (\$286K) reflect all positions being filled, increases due to the bi-annual salary survey and two promotions. In addition, \$50K has been added to the Administrative Services budget (11-540) to conduct a comprehensive review of staffing needs. The City Manager and the Department Heads believe that to meet the Council’s objectives, keep up with development demand and respond to an increasing number of state mandates, staffing may have to be increased. To keep up with the workload in the meantime, some departments have added money to their budgets to hire contract

employees.

- **General Plan Advisory Committee** - A new program specifically for General Plan-related expenses has been added (11-152). The total budget for this program is \$850K which includes \$380K in staff time. Concurrently, regular staff expenses in Planning Commission (11-150), Design Review (11-151), and Planning Admin (11-410) have been reduced as staff have been reassigned to this project. In addition, \$150K for a contract planner is budgeted to backfill for staff time that is devoted to General Plan-related activities.
- **Police Services** – Costs for contract services have increased by \$263K including the transfer made to Supplementary Law Enforcement (Fund 73) due to increases from the recent contract negotiations in the County Sheriff's Department. In addition, full expenses for Crossing Guards (\$90K) have been budgeted with the expectation that schools will be back to in-person instruction in the Fall.
- **Emergency Preparedness** - The budget reflects an increase of \$250K for the purchase of equipment designed to help the City respond to disasters and emergencies. This cost will be covered entirely by a grant from CalOES.
- **Traffic & Street Maintenance** – Costs for these programs (11-310 & 11-320) increased by \$143K due to catching up on deferred maintenance particularly for sidewalk repairs, striping & stenciling, signal maintenance and sign installation & repairs. This comports with the Council's stated goal of making roads and paths safer for pedestrians and bicyclists.

HIGHLIGHTS OF CAPITAL IMPROVEMENT FUND CHANGES

- **Capital Improvement Program (Fund 14)**

This year's CIP totals \$3.4M and projects for FY21-22 include \$2.6M for Street Maintenance Projects and \$86K for pathway paving along Pleasant Hill Road and \$148K for traffic calming and safety improvement programs throughout the City in accordance with the Council's stated priorities. Note that \$93K for traffic calming projects comes from the sinking fund set-aside for these types of projects in the General Fund. This amount represents the total of funds in that account. Council may want to consider a process for adding to this sinking fund each year to continue to build up the balance for larger projects as it does for other long-term priorities (e.g., library maintenance, roof replacements, etc).
- **Parks Facilities (Fund 12)**

The Parks, Trails & Recreation Commission has outlined an ambitious capital improvement program totaling \$1.6M that includes the following projects (both new and continuing):

 - ✓ Leigh Creekside Park (\$250K)
 - ✓ Brook Street Park (\$350K)
 - ✓ Community Center Restrooms (\$505K)
 - ✓ Community Center Play Area (\$100K)
 - ✓ Rose Lane Trail (\$45K)
 - ✓ Rain Garden (\$100K) – transfer to Fund 14
 - ✓ Field & Turf Lights (\$300K)

These projects will be funded by Park Facilities Fees and are subject to approval by the Council before they are spent. Note that most of these projects are carried forward from the prior year.

HIGHLIGHTS OF ENTERPRISE FUND CHANGES

- **Recreation Programs (Fund 31)**

Recreation Programs is on track to be close to normal operations in the next several months. In the FY20-21 budget, this program was expected to *lose* about \$100K in total. However, estimated revenues were better than expected therefore, the program will likely show that revenue *exceeded* expenses by \$70K. Going forward as the program ramps back up to more normal operations, conservative estimates are that the program will generate \$30K in net revenue for FY21-22.

- **Parking Programs (Fund 32)**

For the past several years, the Parking Program has had a debt owed from the RDA, stemming from when the Fund loaned money to purchase a property for the Library parking area. Debt repayment of \$744K was finally approved by the Department of Finance in FY20-21. As part of the Dissolution Agreement, RDA debts repaid to cities are required to deposit 20% of that repayment to the Housing Successor Agency. Therefore, \$589K was repaid to Fund 32 and \$155K was deposited in Fund 87. Unfortunately, the pandemic affected parking revenue greatly. As compared to the “baseline” year of FY18-19, parking revenues are expected to be down by \$432K and \$327K in FY20-21 and FY21-22 respectively. This total decrease of \$760K in revenue over the two-year period has left the Parking Fund with a *negative* balance of \$310K.

HIGHLIGHTS OF TRANSFERS & SINKING FUND CHANGES

General Fund Transfers

- Capital Improvement Projects (Fund 14) - \$400K from the General Fund. An additional \$250K towards the General Fund contribution will come from the Administrative Fee paid back from State to the Redevelopment Agency Successor Agency. Finally, \$94K from the Traffic Calming Sinking Fund will be transferred for specific safety projects.
- Supplemental Law Enforcement (Fund 73) - \$518K for additional officers. This represents an increase of \$32K from the prior year.
- Library Operations (Fund 37) - \$12K for public meetings held in the Community Hall and (\$111K). Note that the transfer for additional library hours has been resumed. To ease the budget during the pandemic, extra library hours were paid for out of the fund that was established by the County from the proceeds of the sale of the old library. Due to a billing error by the County, only three of the four quarters in FY20-21 were funded by the County. To make up for it, one quarter in FY21-22 will be funded by the County.
- Insurance (Fund 76) - \$284K for insurance premiums.
- Core Area Maintenance (Fund 52) - \$126K which is \$20K less than the prior year transfer.
- Stormwater Pollution - \$216K which is approximately equal to the prior year with \$100K released from the sinking fund.

- Park Facilities (Fund 12) & Parkland Acquisition (Fund 17) - \$61K for administrative costs. It has been the Council's policy to transfer General Fund money to cover the cost of staff time spent working on these projects. While the City does receive a 1% administrative for Parks Facilities and Acquisition, the General Fund is subsidizing personnel expenses for Parks staff by about \$50K annually. This cost represents a \$12K increase over the prior year.

Sinking Funds

Part of the expense reduction strategy was to defer additions to several capital improvement sinking funds. In FY21-22 additions to those sinking funds will resume at the normal pace with an additional "catch up" on the pandemic year deferrals over the next four years. For FY20-21:

- Library Maintenance – **increased** \$225K
- Ballfield Rehab - **increased** \$45K
- Public Facilities (Community Center Roof) - **increased** \$125K

Other Sinking Fund balances have changed as follows:

- \$100K **released** from Stormwater Pollution to mitigate shortfall between revenue and expenditures
- \$150K **released** from General Plan Updates
- \$94K **released** from Traffic Calming Programs
- \$66K **increased** for various accounts to reflect restricted revenues and policy-related savings to smooth expenses (e.g. in-lieu tree payments, PEG fees, vehicle and equipment replacements)
- \$40K **increased** for accrued vacation liability due to staff salary increases and reduced utilization of vacation

Increases in Sinking Fund balances are basically "expenses", releases from balances reduce associated expenses. For FY20-21, a total of \$192K will be released from Sinking Fund balances.

HIGHLIGHTS OF CHANGES IN THE RESERVE STANDARD & FIVE-YEAR MODEL

The reserve at the end of FY20-21 is estimated at \$13.4M or 88%. In FY21-22 the budget shows a \$11.7 reserve (68%). As mentioned, in FY21-22 the City will write off all the accrued RDA debt (\$5.4M). This will have no effect on reserves, as this debt has never been included in that calculation.

The Five-Year model anticipates conservative increases for most revenues, averaging between 2% and 3.5%. The model also anticipates a growth rate of 3% for most expenses and 3.5% for police, which of course can be adjusted as needed. Given this mismatch, it appears that General Fund Reserves will continue to decrease over time, however, this model shows the City being able to maintain the 60% reserve for at least the next three years.

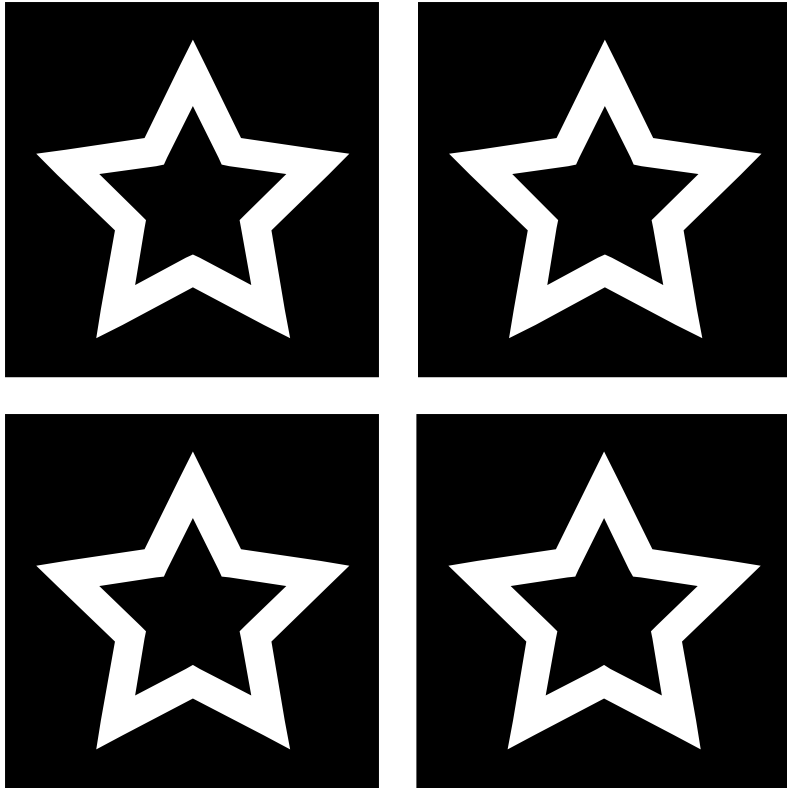
BOTTOM LINE

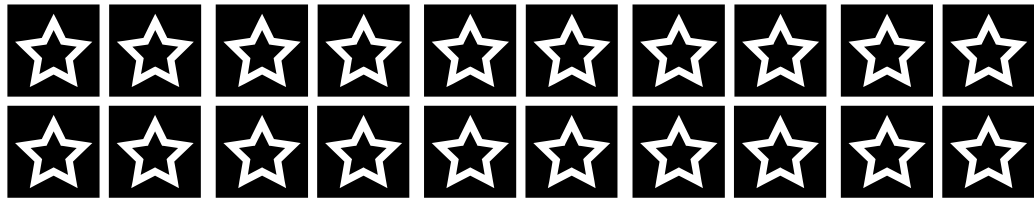
There is no doubt that the unprecedented events precipitated by Covid-19 will have ongoing effects on the City's budget. Swift action by the Council to immediately trim almost \$1M from the budget allowed the City weather the storm very well. However, the same pressure points that existed for the budget pre-Covid still remain:

- The Core Area continues to run a shortfall between assessments and expenses. While we have reduced expenses in this area even before it was necessary due to the budget reductions, expenses will only increase over time. If the City wishes to continue to balance revenue and expenses in this area, there will be visible impacts to the downtown.
- Likewise, Stormwater Pollution also now runs a consistent shortfall between assessments and expenses. There is a total of \$139K left in the Sinking Fund to mitigate these expenses going forward. This will leave the sinking fund depleted in a little more than a year.
- Senior Transportation continues to run at a deficit. The deficit for FY21-22 is projected to be \$28K. At this run rate the fund balance -- which includes \$70K remaining from the \$100K bequest given by a former client -- will last only another three years.
- Residents and the Council have made it clear that pedestrian and bicycle safety are of paramount importance to the community, especially around schools. To meet these demands, the Council will need to increase funding for traffic calming projects, and likely should consider contributing a fixed amount each year to the sinking fund, which is now depleted.
- The City Manager and the Department Heads believe that to meet the Council's objectives as well as an increasing number of state mandates and an increase in development projects, staffing may have to be increased. The City will undertake a comprehensive review of staffing needs and return to Council in December with a staffing plan and cost estimates.

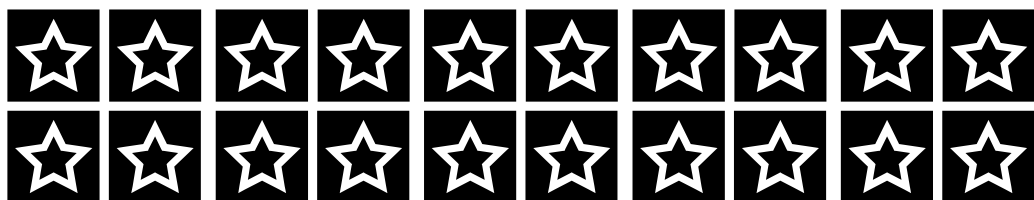
RECOMMENDATION

Receive the Proposed FY2021-22 Municipal Budget and Workplan and adopt Resolution 2021-20.





Summary Pages



CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
SUMMARY OF FUND BALANCES AND CHANGES

<i>FUND #</i>	<i>FUND</i>	<i>Estimated Fund Balance 7/1/2021</i>	<i>Estimated Revenue FY2021-22</i>	<i>Transfer In</i>	<i>Transfer Out</i>	<i>Estimated Expenditures, FY2021-22</i>	<i>Sinking Funds and Special Reserves</i>	<i>Estimated Fund Balance 6/30/2022</i>	<i>Change in Fund Balance</i>	<i>Loans (Assets) & Liabilities</i>	<i>Cash Position</i>
11	General Fund	\$13,050,322	\$16,435,487	\$275,000	\$2,262,963	\$16,172,605	\$3,610,572	\$7,714,668	(\$5,335,654)		\$7,714,668
12	Parks Facilities	\$1,134,827	3,348,000	61,241	100,000	1,696,241	180,000	2,567,827	1,433,000	0	\$2,567,827
14	Capital Improvement Projects	\$2,189,255	1,231,282	2,373,556	0	3,520,556	1,442,820	830,717	(1,358,538)	0	\$830,717
16	Public Facilities	\$627,492	1,500	130,000	0	0	611,750	147,242	(480,250)	0	\$147,242
17	Parkland Acquisition	\$3,158,601	3,165,109	22,644	0	172,644	0	6,173,710	3,015,109	0	\$6,173,710
31	Recreation Programs	\$849,054	1,498,500	0	30,000	1,463,580	0	853,974	4,920	0	\$853,974
32	Parking Fund	\$175,016	256,420	0	0	438,531	303,903	(310,998)	(486,014)	0	(\$310,998)
34	Vehicle Abatement	\$56,720	10,200	0	0	8,809	0	58,111	1,391	0	\$58,111
36	Senior Transportation	\$182,014	136,000	40,000	0	204,196	70,583	83,235	(98,779)	0	\$83,235
37	Library Operations	\$80,271	930,451	123,848	0	1,054,300	0	80,271	0	0	\$80,271
51	Street Lighting	\$190,893	23,828	0	0	26,920	0	187,801	(3,092)	0	\$187,801
52	Core Area Maintenance	\$115,282	431,878	126,140	0	568,299	105,000	-	(115,282)	0	\$0
53	Stormwater Pollution	\$29,894	360,125	216,998	0	607,017	0	-	(29,894)	0	\$0
69	SB1 Gas Tax	\$165,560	447,989	0	439,000	0	0	174,549	8,989	0	\$174,549
71	Gas Tax	\$20,203	626,285	0	590,000	0	0	56,488	36,285	0	\$56,488
72	Meas.J Return-to-Source	\$409,983	556,000	0	500,000	114,410	183,146	168,427	(241,556)	0	\$168,427
73	Supp. Law Enf. Services	\$1,222	155,000	518,205	0	673,205	0	1,222	0	0	\$1,222
74	School Bus Program	\$1,737,593	2,338,702	0	0	2,464,854	200,000	1,411,441	(326,152)	0	\$1,411,441
75	City Office Development	\$5,218,855	16,000	0	0	0	0	5,234,855	16,000	0	\$5,234,855
76	Insurance	\$3,629,651	10,000	284,332	0	284,332	500,000	3,139,651	(490,000)	0	\$3,139,651
78	General Obligation Bond Payments	\$368,532	544,953	0	0	594,273	0	319,212	(49,320)	0	\$319,212
38	Housing Successor Agency	\$1,583,472	154,735	0	0	0	0	1,738,207	154,735	0	\$1,738,207
87	Successor Agency	(\$8,833,136)	2,899,667	0	0	80,529	0	(6,013,998)	2,819,138	6,273,008	\$259,010
90	Redevelopment Debt	(\$32,074,402)	0	0	0	2,569,138	0	(34,643,540)	(2,569,138)	31,797,005	(\$2,846,535)
	GRAND TOTAL	(\$5,932,829)	\$35,578,111	\$4,171,963	\$3,921,963	\$32,714,439	\$7,207,774	(\$10,026,930)	(\$4,094,101)		

CITY OF LAFAYETTE

2021-2022 PROPOSED BUDGET

RESERVE STANDARD & CASH POSITION

Effective Fiscal Year 2013-14, the City Council voted to maintain a targeted minimum reserve balance equivalent to 60% of total General Fund operations. This reserve signals the City Council's intention to maintain the City's strong fiscal position, ensures that a significant buffer exists to fund unforeseen events, and bolsters the City's creditworthiness.

CALCULATION OF TARGET RESERVE BALANCE	Actual for June 30, 2020	Estimated for June 30, 2021	Proposed for June 30, 2022
General Fund Expenditures	\$13,010,610	\$13,796,573	\$16,172,605
Ongoing General Fund Transfers			
<i>Pavement Management</i>	400,000	400,000	400,000
<i>Core Area Maintenance</i>	203,012	146,215	126,140
<i>Stormwater Pollution Fund</i>	100,000	205,228	216,998
<i>Supplementary Law Enforcement</i>	433,479	486,517	518,205
<i>Additional Library Hours</i>	155,340	12,000	123,848
<i>Insurance</i>	237,284	279,112	284,332
<i>One time adjustments</i>			(650,000)
Subtotal Transfers	1,529,115	\$1,529,072	1,019,523
TOTAL EXPENDITURES + TRANSFERS	14,539,724	15,325,645	17,192,128
Multiply total by goal:	60%	60%	60%
TARGET RESERVE:	\$8,723,835	\$9,195,387	\$10,315,277

ESTIMATED CASH POSITION	Actual for June 30, 2020	Estimated for June 30, 2021	Proposed for June 30, 2022
Fund # Core Operations Funds (net of sinking funds)			
11 General Fund	14,568,028	\$9,439,750	\$7,714,668
31 Recreation Programs	804,935	849,054	853,974
76 Insurance	3,098,684	3,129,651	3,139,651
Net Core Operations Fund Balance	18,471,647	13,418,455	11,708,294
Less Accrued RDA Interest & Loans	(5,337,401)	-	-
Total Core Cash Position	13,134,246	13,418,455	11,708,294
% of General Fund Expenditures	90%	88%	68%
Excess Total Cash Position Over GF Reserve Target:	4,410,411	4,223,069	1,393,017

Fund # Project Funds			
32 Parking Programs			(310,998)
75 City Offices			5,234,855
Net Project Fund Balance			4,923,857
Less Loans from Parking Programs			-
Total Cash Position of Project Funds			4,923,857

FINANCIAL DASHBOARD			
Days Cash Available	330	320	249
Budget to Actual Performance			
Expenses	92%	94%	N/A
Revenue	109%	102%	N/A
Working Capital	N/A	N/A	215%
Retirement Payments as % of General Fund Revenue	4.2%	4.4%	4.6%

5-YEAR BUDGET FORECAST

	Estimated 2020/21	Proposed 2021/22	Multiplier	Projected 2022/23	Multiplier	Projected 2023/24	Multiplier	Projected 2024/25	Multiplier	Projected 2025/26
Estimated Beginning Fund Balance	13,134,246	13,418,455		11,708,294		10,995,098		10,207,968		9,524,326
Sources										
Property Tax	5,699,511	6,018,636	3.5%	6,229,288	3.5%	6,447,313	3.5%	6,672,969	3.5%	6,906,523
Sales Tax	2,743,017	3,037,215	5.7%	3,211,271	2.7%	3,297,975	2.1%	3,368,532	2.0%	3,436,183
Revenue From State	3,391,221	3,791,064	3%	3,885,841	3%	3,982,987	3%	4,082,561	3%	4,184,625
Franchise Tax	1,452,372	1,459,072	2%	1,488,253	2%	1,518,019	2%	1,548,379	2%	1,579,346
Investments	260,929	185,000	2%	188,700	2%	192,474	2%	196,323	2%	200,250
Hotel Tax	187,335	250,000	2%	500,000	2%	510,000	2%	520,200	2%	530,604
Property Transfer Tax	438,858	425,000	3%	437,750	3%	450,883	3%	464,409	3%	478,341
Misc Fees, Fines, Revenue, COPS Grant	1,076,682	574,500	2%	585,990	2%	597,710	2%	609,664	2%	621,857
Planning Fees	818,330	850,000	3%	871,250	3%	893,031	3%	915,357	3%	938,241
CARES Act Money	300,000									
Total Sources	16,068,255	16,590,487	5%	17,398,343	3%	17,890,391	3%	18,378,395	3%	18,875,971
Uses										
Police	6,397,993	7,258,513	3.5%	7,512,561	3.5%	7,775,501	3.5%	8,047,643	3.5%	8,329,311
Public Works	1,949,134	2,218,269	3%	2,284,817	3%	2,353,362	3%	2,423,962	3%	2,496,681
Administration	2,949,887	2,948,722	3%	3,037,184	3%	3,128,299	3%	3,222,148	3%	3,318,813
Council /Commissions	1,478,350	2,351,115	3%	1,880,898	3%	1,937,325	3%	1,895,445	3%	1,952,308
Planning & Engineering	1,521,359	1,675,580	3%	1,725,847	3%	1,777,623	3%	1,730,952	3%	1,782,880
Expenses	142,314	143,611	3%	147,919	3%	152,357	3%	156,928	3%	161,635
Potential Savings		(400,000)		(400,000)		(400,000)		(400,000)		(400,000)
Total Uses	14,439,037	16,195,810	0%	16,189,227	3%	16,724,467	2%	17,077,078	3%	17,641,629
General Fund Transfers to:										
Public Facilities	5,000	5,000	0%	5,000	0%	5,000	0%	5,000	0%	5,000
Parks Facilities/Acquisition	81,327	83,885	3%	86,523	3%	89,244	3%	92,050	3%	94,945
Capital Improvement Program	400,000	744,556	0%	650,000	0%	650,000	0%	650,000	0%	650,000
Library Operations	12,000	123,848	2%	167,240	2%	170,585	2%	173,996	2%	177,476
Core Area Maintenance	146,214	126,140	2%	150,000	2%	153,000	2%	156,060	2%	159,181
Senior Transportation	40,000	40,000	3%	40,000	0%	40,000	0%	40,000	0%	40,000
Insurance	279,112	284,332	5%	298,549	5%	313,476	5%	329,150	5%	345,607
Library Maintenance Sinking Fund	100,000	225,000	0%	225,000	0%	225,000	0%	225,000	0%	200,000
Stormwater Pollution	205,228	216,998	4%	225,000	3%	231,750	3%	238,703	3%	245,864
Community Center Roof Repair Sinking Fund	-	125,000		25,000	0%	25,000	0%	25,000	0%	
General Plan Revise 2020	50,000									-
Sinking Funds	20,288	(192,542)	0%	50,000	0%	50,000	0%	50,000	0%	50,000
Subtotal	1,339,169	1,782,217	8%	1,922,311	2%	1,953,055	2%	1,984,959	-1%	1,968,074
Total Uses	15,778,206	17,978,027	1%	18,111,539	3%	18,677,521	2%	19,062,037	3%	19,609,703
Surplus or (Deficit)?:	290,050	(1,387,540)		(713,195)		(787,130)		(683,643)		(733,731)
Projected Ending Fund Balance	13,418,455	11,708,294	-6%	10,995,098	-7%	10,207,968	-7%	9,524,326	-8%	8,790,594
% of General Fund Expenditures	88%	68%		63%		57%		52%		46%

*Note that figures for revenue and transfers may differ due to adjustments made for accounting purposes (e.g. to net out capitalized interest and consolidate revenue from other sources such as COPS grants).

CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
SINKING FUNDS AND RESERVE RESTRICTIONS

Funds are reserved for specific purposes as follows:		<i>Actual for June 30, 2019</i>	<i>Actual for June 30, 2020</i>	<i>Estimated for June 30, 2021</i>	<i>Proposed for June 30, 2022</i>	<i>Fiscal Year Difference</i>
11 General Fund						
340.9	Public Art - City Council Allocation	\$75,000	\$75,000	\$75,000	\$75,000	\$0
	Public Art - GF Advance for BART Pathway Project	(30,000)	-	(61,956)	(75,000)	(\$13,044)
341.2	Youth Committee Fund Raising Efforts	20,441	19,978	19,978	19,978	\$0
341.3	Environmental Task Force	3,200	3,200	3,200	3,200	\$0
341.4	Bikeways Plan Update	14,000	14,000	14,000	14,000	\$0
341.5	Stormwater Pollution	450,000	327,000	239,000	139,000	(\$100,000)
341.7	BART Pathway Project	-	-	-	-	\$0
341.8	CalRecycle Grant	17,975	20,909	24,687	20,840	(\$3,847)
342.1	Public Art	7,018	147,722	147,722	147,722	\$0
342.2	In Lieu Tree Payments	108,067	129,191	144,197	159,202	\$15,005
342.4	Library Maintenance	900,000	1,100,000	1,200,000	1,425,000	\$225,000
342.5	Accrued vacation liability	558,156	756,178	793,987	833,686	\$39,699
342.6	PEG Fees	220,215	307,866	349,417	395,417	\$46,000
342.9	Senior Services Bequest	13,709	10,558	6,958	3,358	(\$3,600)
343.2	Rehab of Medians	125,000	125,000	125,000	125,000	\$0
343.4	Traffic Calming Programs	101,100	101,101	101,101	7,646	(\$93,455)
343.5	EMBUD Pathway Woodbury Maintenance	25,000	25,000	25,000	25,000	\$0
343.8	General Plan Revision 2020	200,000	100,000	150,000	-	(\$150,000)
344.0	Replacement fund for public works vehicles	41,634	41,634	41,634	41,634	\$0
344.1	Replacement fund for Planning & Engineering vehicles	28,001	28,001	28,001	28,001	\$0
344.2	Unanticipated police equipment replacement	58,395	58,395	58,395	58,395	\$0
344.3	Computer Replacement	30,951	30,951	65,951	100,951	\$35,000
344.5	Retiree Medical Benefits (GASB45)	18,600	18,600	9,300	-	(\$9,300)
344.7	Ballfield Rehabilitation	120,000	50,000	50,000	95,000	\$45,000
344.9	PG & E Trees (Litigation Pending)	-	-	-	-	\$0
	Subtotal	\$3,106,462	\$3,490,284	\$3,610,572	\$3,643,030	\$32,458
12 Parks Facilities						
384.0	Playground Equipment sinking fund	\$150,000	\$165,000	\$180,000	\$195,000	\$15,000
14 Capital Improvement Projects						
340.0	Drainage Impact Fees	86,243	181,078	231,078	281,078	\$50,000
340.1	Downtown Oak Hill Road Utility Underground District	30,000	30,000	30,000	30,000	\$0
340.2	Downtown & PHR Congestion Relief	578,263	578,263	167,602	167,602	\$0
340.5	Lafayette Park Terrace Development	-	345,000	-	-	\$0
343.7	Mt. Diablo Court Improvements	145,000	145,000	50,000	50,000	\$0
348.0	Reliez Valley Traffic Control Funding	37,440	37,440	37,440	37,440	\$0
348.1	EBMUD Fresh Connection Pathway Install	25,000	25,000	25,000	25,000	\$0
348.2	City Share LFFA Fee	722,268	861,556	661,556	711,556	\$50,000
348.3	EBMUD Pathway - Merrill Gardens	15,000	15,000	15,000	15,000	\$0
352.0	Walkway Development Fees	126,926	212,144	225,144	262,144	\$37,000
XXX	Rain Garden	-	-	-	100,000	\$100,000
	Subtotal	\$1,766,140	\$1,445,479	\$1,442,820	\$1,679,820	\$237,000
16 Public Facilities						
351.1	Public Works Yard Sinking Maintenance Fund	55,000	60,000	65,000	70,000	\$5,000
351.3	Community Center Roof Replacement Fund	195,000	305,000	310,000	435,000	\$125,000
351.5	Police Offices Capital Maintenance Fund	236,750	236,750	236,750	236,750	\$0
	Subtotal	\$486,750	\$601,750	\$611,750	\$741,750	\$130,000

31 Recreation Programs						
342.5	Vacation/Sick Liability	41,047	55,314	58,080	60,984	\$2,904
	Subtotal	\$41,047	\$43,099	\$58,080	\$60,984	\$2,904
32 Parking Fund						
341.55	Plaza Way Parking Overlay	\$296,235	\$303,903	\$303,903	\$303,903	\$0
36 Senior Transportation						
342.70	Bequest	58,709	58,709	58,709	58,709	\$0
342.80	Taxi Program	17,474	17,474	11,874	11,874	\$0
	Subtotal	\$76,183	\$76,183	\$70,583	\$70,583	\$0
52 Core Area Maintenance						
340	Street Light Replacement and Maintenance Fund	\$75,000	\$90,000	\$105,000	\$120,000	\$15,000
72 Meas.J Return-to-Source						
348.4	Program 28C	\$121,771	\$152,965	\$183,146	\$213,327	\$30,181
74 School Bus Program						
341.0	Emergency Reserve	\$0	\$200,000	\$200,000	\$200,000	\$0
76 Insurance						
341.0	Insurance Reserve	\$500,000	\$500,000	\$500,000	\$500,000	\$0
TOTAL - RESTRICTED RESERVES		\$6,569,588	\$6,251,076	\$7,065,854	\$7,528,397	\$462,543

CITY OF LAFAYETTE
 2021-2022 PROPOSED BUDGET
 SCHEDULE OF FUND TRANSFERS

FUND #	TRANSFER TO: FUND	TRANSFER FROM:							TOTAL
		11 General Fund	12 Parks Facilities	31 Recreation Programs	69 SB1 Gas Tax	71 Gas Tax	72 Measure J-Return to Source	87 Tax Increment Debt	
11	General Fund			25,000				250,000	275,000
12	Parks Facilities	61,241							61,241
14	Capital Improvement Projects	744,556	100,000		439,000	590,000	500,000		2,373,556
16	Public Facilities	125,000		5,000					130,000
17	Parkland Acquisition	22,644							22,644
31	Recreation Programs								-
32	Parking Fund								-
34	Vehicle Abatement								-
36	Senior Transportation	40,000							40,000
37	Library Operations	123,848							123,848
51	Street Lighting								-
52	Core Area Maintenance	126,140							126,140
53	Stormwater Pollution	216,998							216,998
71	Gas Tax								-
72	Meas.J Return-to-Source								-
73	Supp. Law Enf. Services	518,205							518,205
74	School Bus Program								-
75	City Office Development								-
76	Insurance	284,332							284,332
78	General Obligation Bond Payments								-
87	Successor Agency								-
90	Redevelopment Debt							2,569,138	2,569,138
	TOTAL	2,262,963	100,000	30,000	439,000	590,000	500,000	2,819,138	6,741,101

* For details on transfers, see specific pages for each fund.

CITY OF LAFAYETTE
 2021-2022 PROPOSED BUDGET
 SUMMARY OF CAPITAL IMPROVEMENT PROGRAM

07-Jun-21

CY	Project Name / Funding Source	State and Federal Grants & Measures	SB-1 RMRA	Measure J	Gas Tax	General Fund	Waste Management Mitigation	Fund Balances	Total
FUND 12 - PARKS FACILITIES									
	Overhead					46,241			\$46,241
	Subtotal	\$0	\$0	\$0	\$0	\$46,241	\$0	\$0	\$46,241

FUND 14 - CAPITAL IMPROVEMENT PROJECTS									
	2022 Surface Seal Project		439,000		298,000		1,017,000		1,754,000
	2022 Street Rehabilitation Project			474,000	292,000	111,000			877,000
	Pathway Paving Pleasant Hill Road	60,000		26,000					86,000
	Traffic Calming and Safety Improvements-Citywide					148,000			148,000
	Overhead					485,556		170,000	655,556
	Subtotal	60,000	439,000	500,000	590,000	744,556	1,017,000	170,000	3,520,556

	State and Federal Grants & Measures	SB-1 RMRA	Measure J	Gas Tax	General Fund	Waste Management Mitigation	Fund Balances	GRAND TOTAL
GRAND TOTAL:	\$60,000	\$439,000	\$500,000	\$590,000	\$790,797	\$1,017,000	\$170,000	\$3,566,797

CITY OF LAFAYETTE
 2021-2022 PROPOSED BUDGET
 EXPENDITURE SUMMARY - GENERAL FUND

44354

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$3,229,583	\$3,198,253	\$3,122,229	\$3,122,229	\$3,288,416	5.3%
705	Temporary Personnel	127,893	125,527	98,640	108,671	141,520	43.5%
708	Overtime	11,015	20,414	20,000	38,000	38,500	92.5%
711	Social Security	235,025	245,284	247,926	247,926	265,335	7.0%
714	Worker's Compensation	128,812	125,486	115,956	115,956	124,449	7.3%
721	Fringe Benefits	982,925	945,457	1,002,733	1,002,733	1,046,123	4.3%
Subtotal PERSONNEL		\$4,715,254	\$4,660,420	\$4,607,485	\$4,635,515	\$4,904,343	6.4%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$30,771	\$25,700	\$25,074	\$24,087	\$24,490	-2.3%
743	Postage	7,631	7,044	7,940	7,210	9,022	13.6%
745	Printing & Binding	15,598	31,013	16,500	11,960	20,700	25.5%
746	Books & Software	26,256	17,270	13,200	35,250	20,950	58.7%
748	Special Departmental Supplies	117,334	103,384	110,450	96,750	113,800	3.0%
751	Maintenance of Vehicles	206,632	201,120	203,000	184,000	197,500	-2.7%
761	Maintenance of Equipment	6,315	25,452	16,550	29,750	26,500	60.1%
771	Maintenance of Buildings	47,463	51,288	48,145	47,200	55,450	15.2%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	29,626	21,151	21,287	14,615	20,100	-5.6%
801	Utilities-Water	99,446	109,319	115,200	119,000	119,500	3.7%
805	Utilities-Sewer	4,166	4,894	5,300	7,341	7,037	32.8%
811	Utilities-Gas & Electric	62,382	62,623	68,000	63,500	68,200	0.3%
821	Utilities-Telephones	79,212	82,209	85,962	82,411	80,100	-6.8%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	15,223	15,921	16,295	16,295	16,295	0.0%
841	Rental Expense	345,053	365,365	359,485	361,470	351,767	-2.1%
843	Training	153,562	76,688	98,165	67,185	106,225	8.2%
850	Contingency	0	0	150	150	150	0.0%
851	Advertising/Legal Notices	17,251	16,426	17,100	28,600	29,600	73.1%
853	Community Promotion	52,914	53,033	63,575	48,850	74,200	16.7%
861	Contractual Services	2,568,321	2,424,232	3,186,704	3,148,806	3,830,635	20.2%
862	Reimbursable Emergency Response	59,016	61,046	60,000	75,000	65,000	8.3%
862	Contract Sheriff Services	3,963,968	4,051,710	4,834,765	4,107,802	5,066,888	4.8%
866	Contractual-Recreation	12,915	1,471	1,500	575	1,500	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	2,906	5,541	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$7,923,963	\$7,813,899	\$9,374,347	\$8,577,807	\$10,305,609	9.9%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	91,007	201,752	165,000	44,000	165,000	0.0%
907	Equipment	364,090	334,539	301,000	539,250	534,500	77.6%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$455,097	\$536,290	\$466,000	\$583,250	\$699,500	50.1%

BASE PROGRAM COST	\$13,094,314	\$13,010,610	\$14,447,831	\$13,796,573	\$15,909,452	10.1%
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999	Total Savings Carried Forward	\$0	\$0	\$300,000	\$0	\$263,153	-12.3%
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TOTAL G.F. EXPENDITURES	\$13,094,314	\$13,010,610	\$14,747,831	\$13,796,573	\$16,172,605	9.7%
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CITY OF LAFAYETTE
 2021-2022 PROPOSED BUDGET
 EXPENDITURE SUMMARY - ALL FUNDS

07-Jun-21

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$4,475,234	\$4,604,829	\$4,514,019	\$4,513,476	\$4,828,663	7.0%
705	Temporary Personnel	492,179	458,625	481,469	420,819	543,660	12.9%
708	Overtime	17,288	26,797	25,000	43,000	43,500	74.0%
711	Social Security	358,056	380,521	384,067	380,531	414,310	7.9%
714	Worker's Compensation	193,117	190,766	180,344	173,852	194,924	8.1%
721	Fringe Benefits	1,396,144	1,409,634	1,472,739	1,466,849	1,545,997	5.0%
Subtotal PERSONNEL		\$6,932,017	\$7,071,172	\$7,057,638	\$6,998,527	\$7,571,054	7.3%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$41,309	\$33,068	\$36,214	\$32,702	\$35,597	-1.7%
743	Postage	23,946	25,265	16,591	14,361	28,285	70.5%
745	Printing & Binding	50,981	66,096	30,700	27,160	59,550	94.0%
746	Books & Software	26,341	17,474	16,650	35,600	24,450	46.8%
748	Special Departmental Supplies	188,496	190,174	190,850	151,950	196,200	2.8%
751	Maintenance of Vehicles	245,824	231,880	250,600	224,100	247,600	-1.2%
761	Maintenance of Equipment	12,472	28,315	26,250	36,450	36,700	39.8%
771	Maintenance of Buildings	126,310	141,599	177,145	134,300	188,350	6.3%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	30,116	21,240	22,087	15,365	20,900	-5.4%
801	Utilities-Water	140,324	151,379	155,500	161,800	163,800	5.3%
805	Utilities-Sewer	8,193	10,650	12,400	14,441	14,837	19.7%
811	Utilities-Gas & Electric	166,467	164,941	199,000	169,100	204,200	2.6%
821	Utilities-Telephones	96,650	101,544	128,228	123,191	103,629	-19.2%
825	Utilities-Garbage Disposal	0	0	60	60	60	0.0%
831	Utilities-Street Lighting	65,411	62,537	68,420	68,420	68,420	0.0%
835	Utilities-Traffic Signals	15,223	15,921	16,295	16,295	16,295	0.0%
841	Rental Expense	413,690	435,648	434,232	435,417	500,929	15.4%
843	Travel and Training	161,514	81,613	101,965	68,785	112,225	10.1%
850	Contingency	0	0	150	150	150	0.0%
851	Advertising/Legal Notices	18,359	16,426	18,650	29,300	31,150	67.0%
853	Community Promotion	241,128	157,486	246,575	125,350	239,776	-2.8%
861	Contractual Services	5,447,921	4,750,113	4,973,087	4,553,945	7,409,327	49.0%
861.5	Reimbursable Emergency Response	67,735	62,318	74,500	82,500	79,500	6.7%
862	Contract Sheriff Services	4,549,322	4,659,373	5,477,229	4,750,266	5,740,093	4.8%
866	Contractual-Recreation	552,518	467,227	296,813	295,888	451,500	52.1%
881	Premium Payment-Liability	219,936	233,708	239,496	239,496	244,796	2.2%
885	Insurance and Surety Bonds	0	0	28,000	28,000	28,000	0.0%
891	Claims Payments	4,886	24,612	15,000	7,500	15,000	0.0%
892	Debt Service	3,140,821	3,140,542	3,163,046	3,132,399	3,136,161	-0.8%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$16,055,892	\$15,291,147	\$16,415,733	\$14,974,291	\$19,397,479	18.2%

CAPITAL OUTLAY

902	Land	\$1,100,000	\$0	\$0	\$0	\$2	N/A
906	Improvements	2,468,588	3,201,875	11,833,723	10,786,373	4,843,000	-59.1%
907	Equipment	455,700	377,698	349,000	585,250	612,500	75.5%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$4,024,289	\$3,579,573	\$12,182,723	\$11,371,623	\$5,455,502	-55.2%

BASE PROGRAM COST	\$27,012,198	\$25,941,892	\$35,656,094	\$33,344,441	\$32,424,036	-9.1%
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999	Total Savings Carried Forward	\$0	\$0	\$300,000	\$0	\$263,153	-12.3%
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TOTAL EXPENDITURES	\$27,012,198	\$25,941,892	\$35,956,094	\$33,344,441	\$32,687,189	-9.1%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE SUMMARY - GENERAL FUND

GENERAL FUND		<i>Actual</i> 2018-2019	<i>Actual</i> 2019-2020	<i>Final</i> 2020-2021	<i>Estimated</i> 2020-2021	<i>Proposed</i> 2021-2022	<i>Increase</i> <i>Over</i> <i>Budget</i>	<i>Proposed</i> <i>vs</i> <i>Estimated</i>	<i>Proposed</i> <i>vs</i> <i>Final</i>
<i>Council, Commissions, and Community Support</i>		<i>Expenditures</i>	<i>Expenditures</i>	<i>Budget</i>	<i>Expenditures</i>	<i>Budget</i>			
110	City Council	\$255,650	\$176,327	\$323,965	\$260,665	\$237,000	-26.8%	(23,665)	(86,965)
115	Public Art	59,138	39,378	138,628	19,578	143,628	3.6%	124,050	5,000
120	Trans/Circ Commission	93,663	84,808	110,242	86,217	157,830	43.2%	71,614	47,588
130	Crime Prevention Com.	87,983	89,372	110,678	91,329	112,556	1.7%	21,227	1,878
140	Parks, Trails & RecCommission	108,648	75,677	167,061	101,771	168,530	0.9%	66,759	1,469
141	Senior Services	143,401	137,982	143,188	132,764	149,884	4.7%	17,119	6,696
142	Youth Commission	43,543	38,647	38,981	33,402	49,785	27.7%	16,383	10,803
150	Planning Commission	332,638	290,022	515,698	311,659	230,433	-55.3%	(81,226)	(285,265)
151	Design Rev. Commission	328,426	293,527	316,099	314,599	227,358	-28.1%	(87,241)	(88,741)
152	General Plan Advisory Committee (GPAC)	0	0	0	111,500	857,733	N/A	746,233	857,733
153	Environmental Task Force	15,932	15,448	14,866	14,866	16,379	10.2%	1,513	1,513
	Subtotal	\$1,469,022	\$1,241,189	\$1,879,407	\$1,478,350	\$2,351,115	25.1%	872,765	471,708
<i>Police Services</i>									
210	Police Services	\$4,743,448	\$4,838,661	\$5,427,284	\$5,082,269	\$5,780,297	6.5%	698,029	353,013
215	Traffic Enforcement	590,068	612,565	647,660	647,660	678,661	4.8%	31,001	31,001
220	Emergency Prep. Comm.	27,860	21,019	25,950	25,600	286,350	1003.5%	260,750	260,400
230	Crossing Guards	50,000	68,398	45,000	0	90,000	100.0%	90,000	45,000
	Subtotal	\$5,411,376	\$5,540,644	\$6,145,894	\$5,755,529	\$6,835,308	11.2%	1,079,780	689,414
<i>Public Works</i>									
310	Road & Drain Maintenance	\$684,630	\$717,179	\$804,399	\$769,556	\$877,855	9.1%	108,299	73,456
320	Traffic Maintenance	328,645	406,953	426,998	413,845	523,982	22.7%	110,137	96,984
340	Parks & Trails Maint.	416,482	443,569	429,540	380,710	486,506	13.3%	105,795	56,966
350	Comm. Ctr. Maint.	291,244	239,579	270,588	235,273	277,426	2.5%	42,154	6,838
360	Emergency Response	0	76,090	170,000	149,750	52,500	-69.1%	(97,250)	(117,500)
	Subtotal	\$1,721,001	\$1,883,369	\$2,101,525	\$1,949,134	\$2,218,269	5.6%	269,135	116,744
<i>Planning and Engineering</i>									
410	Planning Services	\$703,638	\$609,462	\$750,324	\$639,090	\$779,836	3.9%	140,746	29,512
415	Code Enforcement	80,788	85,118	74,213	86,593	60,825	-18.0%	(25,768)	(13,388)
420	Engineering Services	656,677	746,311	782,882	795,676	834,919	6.6%	39,243	52,038
	Subtotal	\$1,441,103	\$1,440,891	\$1,607,418	\$1,521,359	\$1,675,580	4.2%	154,221	68,162
<i>Administration</i>									
510	City Manager	\$633,669	\$464,600	\$490,664	\$457,164	\$529,681	8.0%	72,516	39,016
520	Legal Services	781,234	668,207	692,019	1,033,790	752,440	8.7%	(281,350)	60,421
530	City Clerk	207,325	223,620	247,885	218,930	248,864	0.4%	29,934	980
540	Administrative Services	792,239	858,071	923,403	889,527	987,646	7.0%	98,118	64,243
545	Communications	231,003	246,477	294,327	262,927	265,257	-9.9%	2,330	(29,070)
560	Technology Services	63,759	106,429	215,155	87,548	164,834	-23.4%	77,286	(50,321)
	Subtotal	\$2,709,229	\$2,567,404	\$2,863,453	\$2,949,887	\$2,948,722	3.0%	(1,165)	85,269
<i>Rent and Expenses</i>									
550	Rent and Expenses	\$342,584	\$337,113	\$150,135	\$142,314	\$143,611	-4.3%	1,297	(6,524)
	Subtotal General Fund	\$13,094,314	\$13,010,610	\$14,747,831	\$13,796,573	\$16,172,605	9.7%	2,376,033	1,424,774

CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE SUMMARY - ALL FUNDS

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>	
<i>CAPITAL IMPROVEMENT FUNDS</i>								
12	Parks Facilities	\$23,031	\$113,012	\$1,445,702	\$554,352	\$1,696,241	17.3%	(250,539)
14	Capital Improvement Projects	2,740,047	3,142,645	10,610,849	10,610,849	3,520,556	-66.8%	7,090,293
16	Public Facilities	31,772	112,840	0	0	0	0.0%	-
17	Parkland Acquisition	0	85,502	121,975	30,775	172,644	41.5%	(50,668)
	Subtotal	\$2,794,850	\$3,454,000	\$12,178,526	\$11,195,976	\$5,389,441	-55.7%	6,789,086
<i>ENTERPRISE FUNDS</i>								
31	Recreation Programs	\$1,422,938	\$1,392,374	\$1,176,039	\$1,179,528	\$1,463,580	24.4%	(287,541)
32	Parking Fund	425,644	442,307	450,024	383,947	438,531	-2.6%	11,493
34	Vehicle Abatement	6,790	6,997	8,306	8,306	8,809	6.1%	(503)
36	Senior Transportation	196,611	141,697	189,193	134,649	204,196	7.9%	(15,003)
37	Library Operations	866,746	812,827	984,870	800,441	1,054,300	7.0%	(69,429)
	Subtotal	\$2,918,728	\$2,796,201	\$2,808,432	\$2,506,872	\$3,169,415	12.9%	(360,984)
<i>ASSESSMENT DISTRICT FUNDS</i>								
51	Street Lighting	\$12,911	\$12,296	\$26,920	\$26,920	\$26,920	0.0%	-
52	Core Area Maintenance	372,581	393,639	472,009	466,594	568,299	20.4%	(96,290)
53	Stormwater Pollution	457,770	507,620	567,258	529,483	607,017	7.0%	(39,759)
	Subtotal	\$843,261	\$913,555	\$1,066,187	\$1,022,997	\$1,202,236	12.8%	(136,049)
<i>GOVERNMENTAL FUNDS</i>								
71	Gas Tax	\$0	\$0	\$0	\$0	\$0	0.0%	-
72	Meas. J Return-to-Source	61,819	65,963	65,801	63,617	114,410	73.9%	(48,609)
73	Supp. Law Enf. Services	585,354	607,663	642,464	642,464	673,205	4.8%	-
74	School Bus Program	2,041,379	1,639,989	677,087	642,340	2,464,854	264.0%	-
75	City Office Development	0	0	0	10,000	0	0.0%	-
76	Insurance	215,575	237,284	279,112	263,596	284,332	1.9%	-
78	General Obligation Bond Payments	594,908	598,279	593,408	591,386	594,273	0.1%	-
	Subtotal	\$3,499,035	\$3,149,178	\$2,257,872	\$2,213,403	\$4,131,074	83.0%	-
<i>REDEVELOPMENT AGENCY</i>								
87	Successor Agency	\$78,084	\$76,085	\$327,607	\$77,607	\$80,529	-75.4%	-
90	Redevelopment Debt	2,545,913	2,542,263	2,569,638	2,541,013	2,541,888	-1.1%	-
	Subtotal	\$2,623,997	\$2,618,348	\$2,897,245	\$2,618,620	\$2,622,417	-9.5%	-
GRAND TOTAL OF ALL FUNDS		\$25,774,186	\$25,941,892	\$35,956,094	\$33,354,441	\$32,687,189	-9.1%	

City of Lafayette Investment Policy

I. Introduction

The purpose of this document is to identify various policies and procedures that control the investment of City funds.

The investment policies and practices of the City of Lafayette ("the City") are based on state law and prudent money management. All funds will be invested in accordance with this Policy, and California government Code Sections 53601, et seq. If the City issues bonds in the future, the investment of bond proceeds will be further restricted by the provisions of relevant bond documents.

II. Scope

This policy covers all funds (except retirement funds) and investment activities under the direction of the City.

III. Objectives

The primary objectives, in priority order, of the investment activities of the City shall be:

- 1) Safety. The first priority for the investment program shall be the safety of principal investment. Speculation or risky investment media will be avoided even though high interest rates might be offered.
- 2) Liquidity. Investments must be carefully coordinated with the City's periodic cash needs. It is urgent that current available cash not be assigned to an investment with a time commitment which will result in the shortage of cash for either operations or capital purposes at some future time.
- 3) Return on Investment. After exercising maximum safety in investment media and responsible spacing of maturity, every effort shall then be made to obtain the highest earnings from investments of City money within the limits prescribed by State law for local government investment.

IV. Delegation of Authority

The management responsibility for the investment program is hereby delegated to the City Manager or his/her designee who shall monitor and review all investments for consistency with this investment policy. No person may engage in an investment transaction except as provided under the limits of this policy. The City may delegate its investment decision making and execution authority to an investment advisor. The advisor shall follow the policy and such other written instructions as are provided.

V. Ethics and Conflict of Interest

City employees and officers involved in the investment process shall refrain from personal business activities that materially conflicts with proper execution of the investment program, or impairs their ability to make impartial decisions.

VI. Permitted Investment Instruments

1. Government obligations for which the full faith and credit of the United State are pledged for the payment of principal and interest.
2. Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
3. Commercial paper rated in the highest short-term rating category, as provided for by a nationally recognized statistical-rating organization (NRSRO). The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (1) or paragraph (2):
 - (1) The entity meets the following criteria:
 - (A) Is organized and operating in the United States as a general corporation.
 - (B) Has total assets in excess of five hundred million dollars (\$500,000,000).
 - (C) Has debt other than commercial paper, if any, that is rated "A" or higher by a NRSRO.
 - (2) The entity meets the following criteria:
 - (A) Is organized within the United States as a special purpose corporation, trust, or limited liability company.
 - (B) Has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond.
 - (C) Has commercial paper that is rated "A-1" or higher, or the equivalent, by a NRSRO. Eligible commercial paper shall have a maximum maturity of 270 days or less. Purchases of eligible commercial paper may not exceed 25 percent of the City's investment portfolio, nor may purchases represent more than 10 percent of the outstanding paper of an issuing corporation.
4. FDIC insured or fully collateralized time certificates of deposit in financial institutions located in California.
5. Negotiable certificates of deposit or deposit notes issued by a nationally or state-chartered bank or a state or federal savings and loan association or by a state-licensed branch of a foreign bank; provided that the senior debt obligations of the issuing institution are rated "AA" or better by Moody's or Standard & Poor's.

Purchase of negotiable certificates of deposit may not exceed 30 percent of the City's investment portfolio.

6. State of California's Local Agency Investment Fund.

7. Fully FDIC insured savings account or money market account.
8. Shares of beneficial interest issued by diversified management companies, as defined in Section 23701m of the Revenue and Taxation Code, investing in the securities and obligations authorized by sections a through m of Government Code section 53601. To be eligible for investment pursuant to this subdivision these companies shall either: (1) attain the highest ranking letter or numerical rating provided by not less than two of the three largest nationally recognized rating services or (2) have an investment advisor registered with the Securities and Exchange Commission with not less than five years experience investing in securities and obligations authorized by Government Code Section 53601 and with assets under management in excess of \$500,000,000.

The purchase price of shares shall not exceed 15 percent of the investment portfolio of the City.

9. Medium-term corporate notes with a maximum maturity of five years, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Securities eligible for investment shall be rated "AA" or better by a nationally recognized rating service. Purchases of medium term notes may not exceed 10% of the market value of the portfolio.
10. Bonds, notes, warrants, or other evidences of indebtedness of any local agency within this state. Eligible investments must be rated AA or better by a nationally recognized rating service.
11. Bankers Acceptances that are drawn on and accepted by a commercial bank. Purchases of bankers acceptances may not exceed 180 days' maturity nor exceed 20% of the market value of the City's portfolio.
12. Shares of beneficial interest issued by a joint powers authority organized pursuant to Section that invests in the securities and obligations authorized in subdivisions (a) to (n), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:
 - (1) The adviser is registered or exempt from registration with the Securities and Exchange Commission.
 - (2) The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (n), inclusive.
 - (3) The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).

Credit criteria listed in this section refers to the credit of the issuing organization at the time the security is purchased.

The following is a listing of the City's allowable investments relative to the investments permitted for California governmental entities under Government Code §53601.

Investment Type	City Minimum Quality Parameters	Code Minimum Quality Parameters	City Maximum % of Portfolio	Code Maximum % of Portfolio	City Maximum Maturity	Code Maximum Maturity
U.S. Treasury Obligations	None	None	None	None	5 Years	5 Years
Federal Agency Obligations	None	None	None	None	5 Years	5 Years
Commercial Paper	A1/P1	A1/P1	25%	25%	270 Days	270 Days
Collateralized Bank Deposits	None	None	None	None	5 Years	5 Years
Negotiable Certificates of Deposits	AA	None	30%	30%	5 Years	5 Years
Local Agency Investment Fund	None	None	\$40 million	\$40 million	N/A	N/A
Time Deposits	None	None	None	None	5 Years	5 Years
Money Market Mutual Funds	Multiple ¹	Multiple ¹	15%	20%	N/A	N/A
Medium-Term Notes	AA	A	10%	30%	5 Years	5 Years
CA Local Agency Obligations	AA	None	None	None	5 Years	5 Years
Bankers Acceptances	A1/P1	A1/P1	20%	40%	180 Days	180 Days

¹Must receive the highest rating by two of the three largest nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC and has not less than five years experience managing money market funds with assets under management in excess of \$500 million.

VII. Maximum Maturity

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the City to meet all projected obligations.

Unless otherwise noted within this investment policy, the City may not invest in a security that exceeds five (5) years from the date of purchase.

VIII. Reporting Requirements

Quarterly investment reports shall be submitted to the City Council as a Consent Calendar item. The reports shall include, at a minimum, the following information for individual investment:

- Description of investment instrument
- Issuer name

- Yield to maturity
- Purchase date
- Maturity date
- Purchase price
- Par value
- Current market value for securities with maturity greater than 12 months

The quarterly report shall also (i) state compliance of the portfolio to the statement of investment policy, or manner in which the portfolio is not in compliance, (ii) include a description of any of the City's funds, investments or programs that are under the management of contracted parties, including lending programs, and (iii) include a statement denoting the ability of the City to meet its expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.

This quarterly report shall be submitted within thirty days following the end of the quarter. The City shall not be required to submit a quarterly report to the Council if, during the entire reporting period, the City has maintained 100 percent of its investment portfolio in the Local Agency Investment Fund.

IX. Safekeeping and Custody

The assets of the City shall be secured through third-party custody and safekeeping procedures. Bearer instruments shall be held only through third-party institutions.

X. Annual Review of the Investment Policy

The City Manager and/or Administrative Services Director shall annually submit to the Council a statement of investment policy, which the Council shall consider at a public meeting. Any change in the policy shall also be reviewed by the Council at a public meeting.

CITY OF LAFAYETTE

2021-2022 PROPOSED BUDGET

MONTHLY SALARY RANGES FOR CITY POSITIONS

POSITION	NUMBER OF EMPLOYEES	MINIMUM	MAXIMUM
Accountant	1.00	6,546	8,611
Accounting Assistant	1.00	4,940	6,498
Administrative Analyst	2.00	7,134	9,384
Administrative Assistant	1.50	4,847	6,376
Administrative Services Director	1.00	13,469	17,718
Assistant Administrative Services Director	1.00	11,975	15,752
Assistant Engineer	1.00	7,604	10,003
Assistant Planner	1.00	5,978	7,863
Assistant Planning Director	0.00	9,995	13,148
Associate Engineer	1.00	8,449	11,114
Associate Planner	1.00	6,642	8,737
City Clerk	1.00	8,474	11,147
City Manager	1.00	16,071	21,140
Communications Analyst	1.00	7,134	9,384
Construction Inspector	1.00	6,773	8,909
Department Assistant	2.50	5,574	7,332
Engineering Services Manager	1.00	11,019	14,495
Facilities Maintenance Worker I	1.00	4,297	5,653
Facilities Maintenance Worker II	1.00	4,727	6,218
Maintenance Supervisor	2.00	7,284	9,582
Parking Enforcement Officer	1.00	4,616	6,072
Parks and Recreation Director	1.00	11,027	14,506
Planning & Building Director	1.00	12,494	16,435
Planning Technician	2.00	5,236	6,888
Police Services Assistant	3.00	5,391	7,092
Public Works Director & City Engineer	1.00	12,867	16,926
Public Works Maintenance Manager	1.00	8,964	11,792
Recreation Coordinator	2.35	5,067	6,665
Recreation Supervisor	2.00	6,282	8,263
Senior Construction Inspector	1.00	7,789	10,245
Senior Engineer	1.00	9,716	12,781
Senior Planner	2.00	7,638	10,048
Transportation Program Manager	1.00	9,428	12,403
TOTAL:	42.35		

CITY OF LAFAYETTE

2021-2022 PROPOSED BUDGET

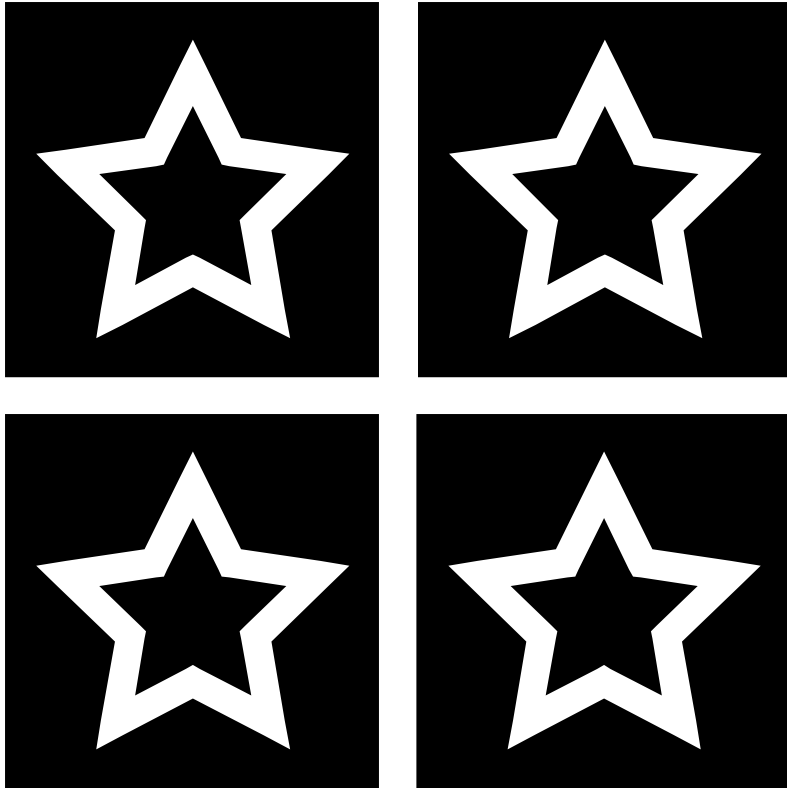
APPROPRIATION LIMITATION

DESCRIPTION

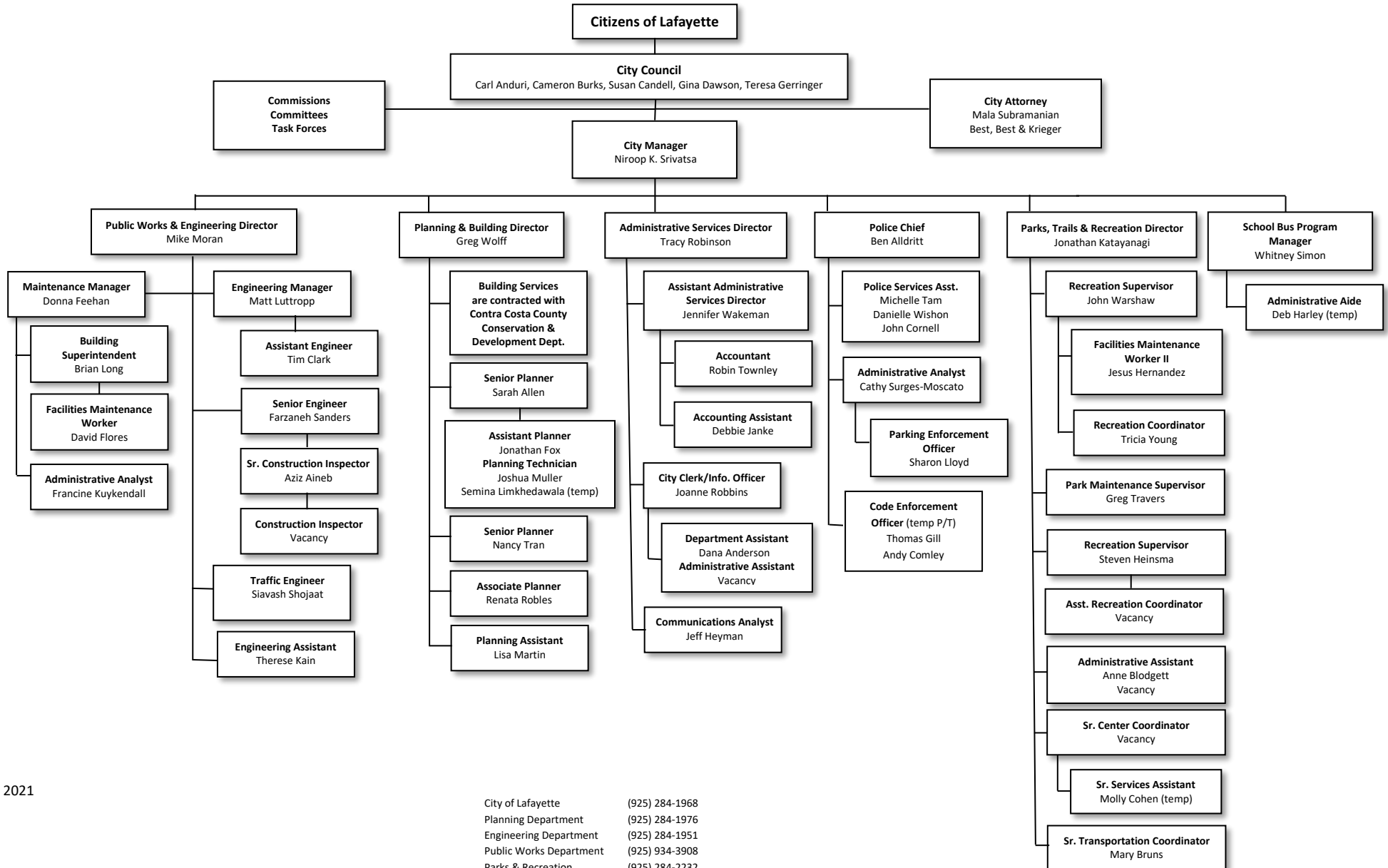
The Appropriations Limitation imposed on cities by Propositions 4 and 111 creates restrictions on the amount of revenue that can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal year and is increased each year using the growth of population and inflation. Not all revenues are restricted by the limit, only those referred to as "proceeds of taxes."

In addition, proceeds of taxes can be spent on several types of appropriations that do not count against the limit. The law allows a city to spend tax proceeds on voter approved debt and the costs of complying with court orders and federal mandates, with certain restrictions. Proposition 111 expanded these exempt categories to include expenditures of "qualified capital outlay" beginning in 1990-91. Appropriations for these excludable categories do not count against the limit.

CALCULATION OF LIMIT						
Fiscal Year	City Change in Population	Change in Per Capita Personal Income	Total Increase	Annual Appropriations Limitation	Current Anticipated Revenue	Amount Under / (Over) Limit
1978-79				\$2,678,911		
1979-80				3,027,206		
1980-81				3,367,050		
1981-82				3,677,799		
1982-83				3,927,753		
1983-84				4,064,276		
1984-85				4,346,318		
1985-86				4,494,093		
1986-87				4,623,972		
1987-88	1.0190	1.0347	1.0544	4,875,328		
1988-89	1.0233	1.0466	1.0710	5,221,407		
1989-90	1.0274	1.0519	1.0807	5,642,890		
1990-91	1.0316	1.0421	1.0750	6,066,278		
1991-92	1.0269	1.0414	1.0694	6,487,360		
1992-93	1.0205	0.9936	1.0140	6,577,981		
1993-94	1.0210	1.0272	1.0488	6,898,797		
1994-95	1.0162	1.0071	1.0234	7,060,332		
1995-96	1.0179	1.0472	1.0659	7,525,925		
1996-97	1.0087	1.0467	1.0558	7,945,919		
1997-98	1.0086	1.0467	1.0557	8,388,519		
1998-99	1.0161	1.0415	1.0583	8,877,303		
1999-00	1.0114	1.0453	1.0572	9,385,231		
2000-01	1.0061	1.0491	1.0555	9,906,106		
2001-02	1.0171	1.0782	1.0966	10,863,405		
2002-03	1.0176	0.9873	1.0047	10,914,207		
2003-04	1.0430	1.0231	1.0671	11,646,477		
2004-05	1.0120	1.0328	1.0452	\$12,172,824		
2005-06	1.0180	1.0526	1.0715	\$13,043,750		
2006-07	1.0000	1.0396	1.0396	\$13,560,283		
2007-08	1.0113	1.0442	1.0560	\$14,319,651		
2008-09	1.0136	1.0429	1.0571	\$15,137,066		
2009-10	1.0116	1.0062	1.0179	\$15,407,595		
2010-11	1.0110	0.9746	0.9853	\$15,181,420		
2011-12	1.0077	1.0330	1.0410	\$15,803,162		
2012-13	1.0068	1.0377	1.0448	\$16,510,454		
2013-14	1.0747	1.0595	1.1386	\$18,799,575		
2014-15	1.0128	0.9977	1.0105	\$18,996,417		
2015-16	1.0188	1.0382	1.0577	\$20,092,855		
2016-17	1.0078	1.0537	1.0619	\$21,336,982		
2017-18	1.0063	1.0369	1.0434	\$22,263,700		
2018-19	1.0094	1.0367	1.0464	\$23,297,737		
2019-20	1.0096	1.0385	1.0485	\$24,426,969		
2020-21	0.9984	1.0373	1.0356	\$25,297,554		
2021-22	1.0015	1.0573	1.0589	\$26,787,224	\$16,435,487	\$10,351,737



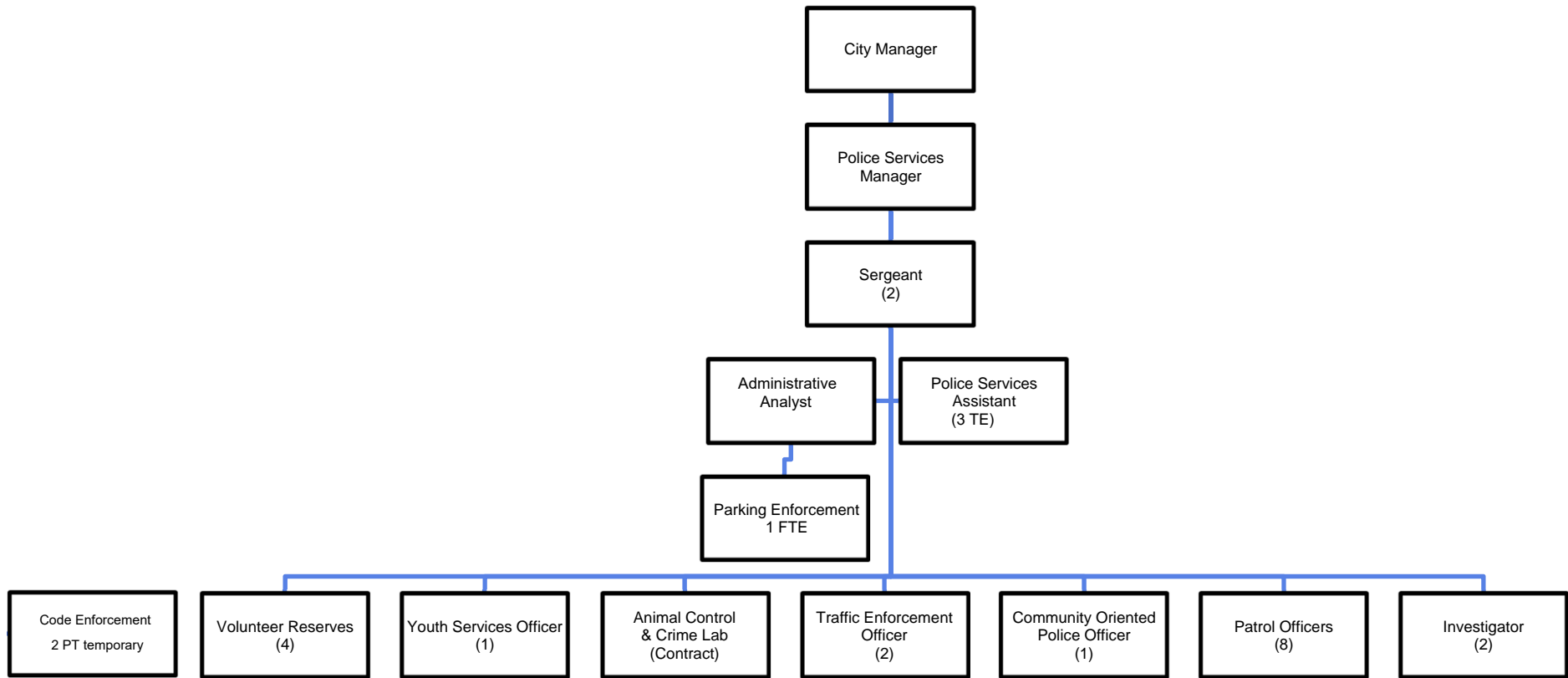
City of Lafayette Organization Chart

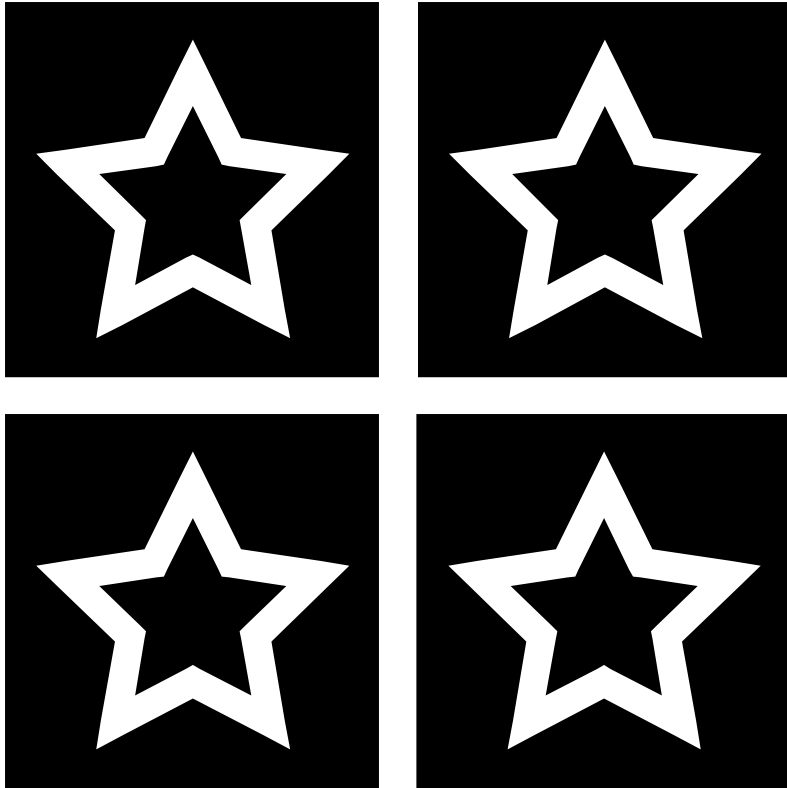


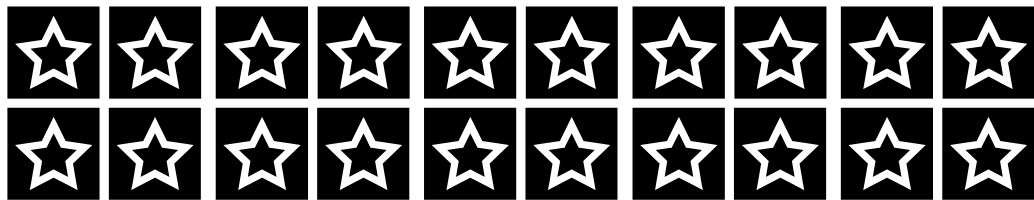
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City of Lafayette (925) 284-1968
 Planning Department (925) 284-1976
 Engineering Department (925) 284-1951
 Public Works Department (925) 934-3908
 Parks & Recreation (925) 284-2232
 Email: FirstInitialLastName@lovelafayette.org

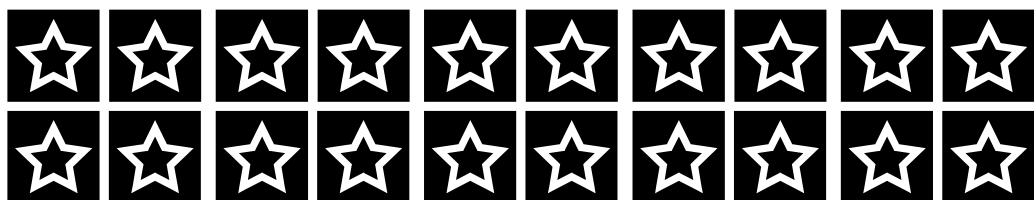
CITY OF LAFAYETTE
2021-22 FINAL BUDGET
ORGANIZATION CHART POLICE
DIVISION DETAIL





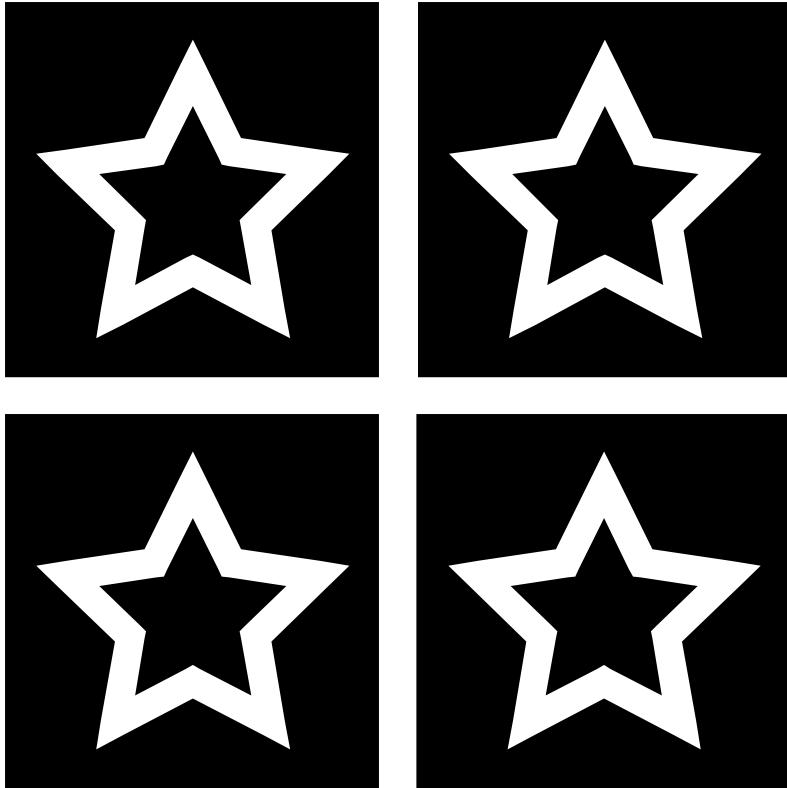


Revenues



CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
REVENUE ESTIMATE - General Fund

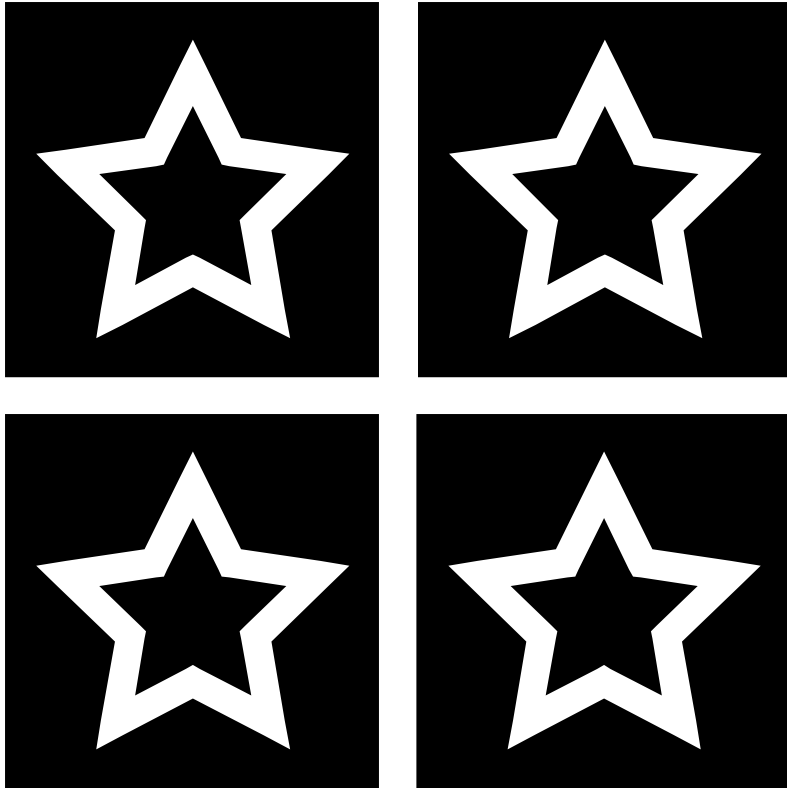
<i>GENERAL FUND REVENUES</i>		<i>Actual 2018-19 Revenues</i>	<i>Actual 2019-2020 Revenues</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Revenues</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
400 TAXES							
401	Sales and Use Tax	3,184,917	2,860,285	2,534,900	2,743,017	3,037,215	19.8%
402	Property Taxes and Subventions	5,257,039	5,584,865	5,752,411	5,699,511	6,018,636	4.6%
411	State Motor Vehicle In-Lieu Tax	3,031,410	3,228,411	3,325,263	3,391,221	3,541,064	6.5%
403.1	Franchise Tax - PG&E	342,373	370,551	350,000	350,000	350,000	0.0%
403.2	Franchise Tax - Cable Television	588,541	575,607	565,000	534,279	530,000	-6.2%
403.3	Franchise Tax - Waste Disposal	538,499	552,606	562,596	568,093	579,072	2.9%
403.31	Additional Fees - Solid Waste	915,838	0	0	0	0	0.0%
404	Real Property Transfer Tax	386,626	287,411	250,000	438,858	425,000	70.0%
405	Transient Occupancy Tax	777,788	551,187	285,000	187,335	250,000	-12.3%
	TAXES	\$15,023,030	\$14,010,922	\$13,625,170	\$13,912,314	\$14,730,987	8.1%
410 REVENUE FROM OTHER GOVERNMENT AGENCIES							
415	Reimbursement for Emergency Response	0	0	0	0	0	0.0%
419	Federal & State Grants	23,226	24,781	0	0	250,000	N/A
	GOVERNMENT REVENUE	\$23,226	\$24,781	\$0	\$0	\$250,000	\$0
420 FEES FOR SERVICE							
421	Administrative Fees	402	196	250	70	250	0.0%
422	Police Fees	21,606	9,160	15,000	3,645	15,000	0.0%
423	Engineering Fees	211,916	463,488	200,000	363,542	200,000	0.0%
424	Planning Fees	1,038,693	1,584,645	850,000	818,330	850,000	0.0%
425	Public Works Fees	55,407	53,852	15,000	99,100	50,000	233.3%
426	Other Fees for Service	25,000	23,572	15,000	8,310	15,000	0.0%
	FEES FOR SERVICE	\$1,353,025	\$2,134,912	\$1,095,250	\$1,292,997	\$1,130,250	3.2%
430 INVESTMENT REVENUE							
431	Investment Earnings	506,243	442,350	215,000	260,929	185,000	-14.0%
430	RDA Earnings	0	157,165	145,000	0	0	N/A
432	Rental of Property	76,528	77,836	56,250	34,119	56,250	0.0%
	INVESTMENT REVENUE	\$582,771	\$677,351	\$416,250	\$295,048	\$241,250	-42.0%
440 FINES AND FORFEITURES							
441	Vehicle Code Fines	51,867	52,808	50,000	28,996	30,000	-40.0%
	FINES AND FORFEITURES	\$51,867	\$52,808	\$50,000	\$28,996	\$30,000	-40.0%
450 OTHER REVENUE							
451	Reimbursements	95,687	101,321	80,000	20,000	20,000	-75.0%
453.5	Senior Services Revenue	6,500	4,582	5,000	2,150	3,000	-40.0%
454	Revenue from Sale of Property	0	17,656	0	96	0	0.0%
458	Youth Activity Revenue	13,160	5,228	4,000	0	10,000	150.0%
459	Other Revenue	88,754	62,910	50,000	43,792	20,000	-60.0%
	CARES Act			300,000	316,136	0	
	OTHER REVENUE	\$204,101	\$191,697	\$439,000	\$382,174	\$53,000	-87.9%
TOTAL GENERAL FUND REVENUE		\$17,238,020	\$17,092,471	\$15,625,670	\$15,911,529	\$16,435,487	5.2%



CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET

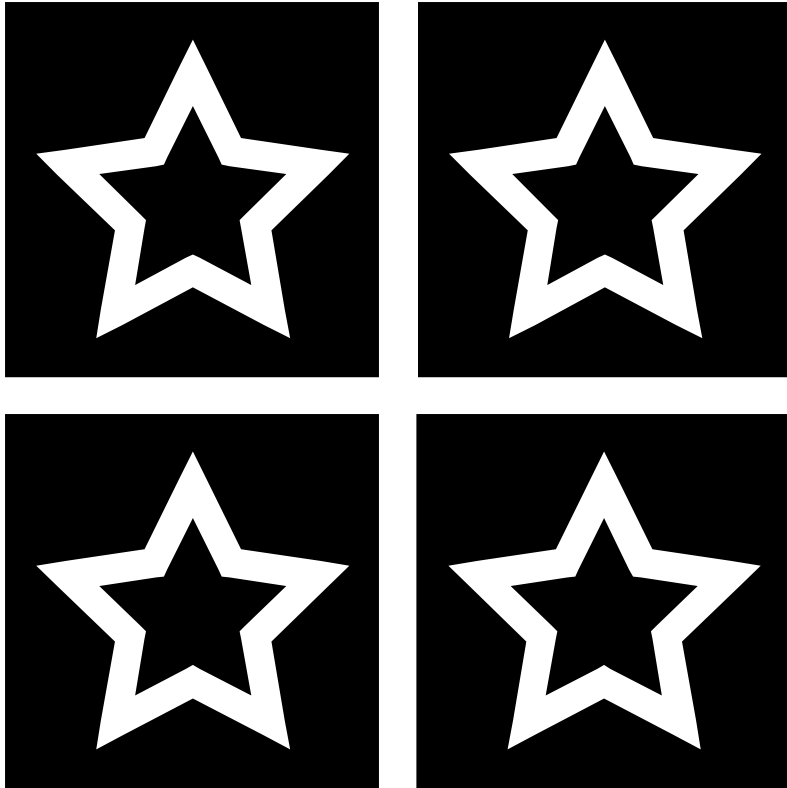
REVENUE ESTIMATE - Capital Improvement Funds

		<i>Actual 2018-19 Revenues</i>	<i>Actual 2019-2020 Revenues</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Revenues</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
12 Parks Facilities							
419	State and Federal Grants	0	0	291,000	0	291,000	0.0%
426	Park Facilities Fees	642,763	712,729	445,697	212,000	3,042,000	582.5%
431	Investment Earnings	3,076	16,971	3,000	10,000	15,000	400.0%
453	Donations, Gifts, and Grants	0	0	0	0	0	0.0%
459	Other Revenue	0	0	0	0	0	0.0%
	Subtotal	\$645,839	\$729,700	\$739,697	\$222,000	\$3,348,000	352.6%
14 Capital Improvement Projects							
410	Revenues from Government Agencies	0	0	0	0	0	0.0%
419	State and Federal Grants	0	0	2,885,100	2,885,100	60,000	-97.9%
403.31	Additional Fees - Solid Waste		998,781	1,004,340	1,022,282	1,022,282	1.8%
420.1	Walkways Fee	77,130	82,792	50,000	13,000	37,000	-26.0%
420.3	Drainage Impact Fees	54,656	92,944	50,000	50,000	50,000	0.0%
424	Regional Fees	331,640	128,761	0	54,068	50,000	N/A
429	Measure J	0	0	0	0	0	0.0%
431	Investment Earnings	16,308	40,357	0	13,145	12,000	N/A
451	Reimbursable Revenue	38,913	1,388,901	440,000	477,773		N/A
459	Other Revenue	11,585	4,402	0	0	0	0.0%
	Subtotal	\$530,232	\$2,736,938	\$4,429,440	\$4,515,368	\$1,231,282	-72.2%
16 Public Facilities							
431	Investment Earnings	2,623	5,621	750	2,129	1,500	100.0%
459	Other Revenue	0	0	0	0	0	0.0%
432	Rental Income	0	0	0	0	0	0.0%
	Subtotal	\$2,623	\$5,621	\$750	\$2,129	\$1,500	100.0%
17 Parkland Aquisition							
426	Parkland Dedication Fees	630,760	703,095	454,040	219,051	3,125,109	588.3%
419	State and Federal Grants	0	149,600	0	0	0	0.0%
431	Investment Earnings	12,556	25,672	3,000	25,000	40,000	1233.3%
	Subtotal	\$643,316	\$878,368	\$457,040	\$244,051	\$3,165,109	592.5%
TOTAL CAPITAL IMPROVEMENT FUND REVENUE		\$1,822,009	\$4,350,625	\$5,626,927	\$4,983,548	\$7,745,891	37.7%



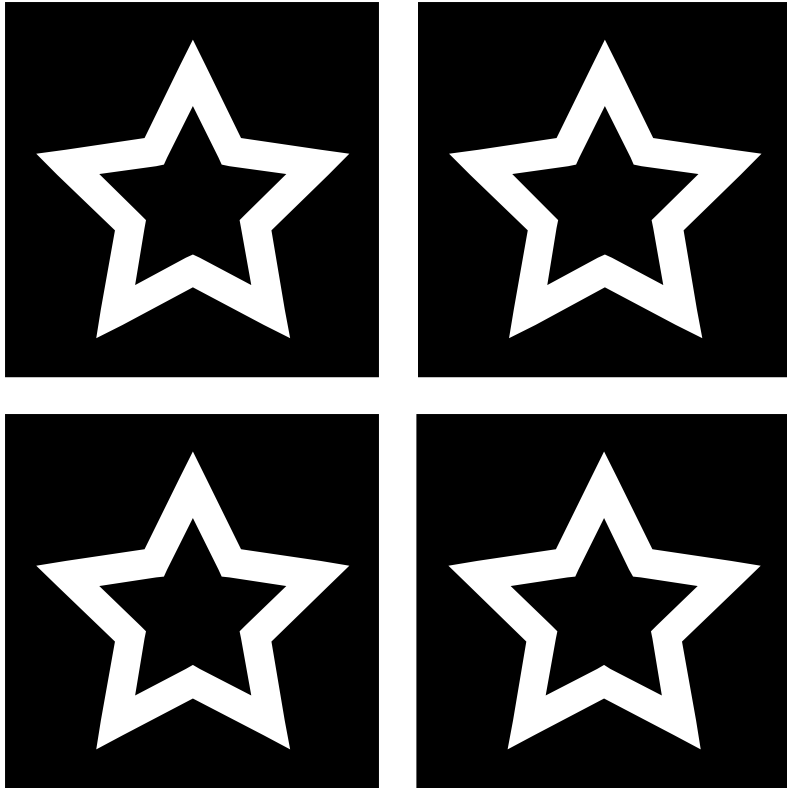
CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
REVENUE ESTIMATE - Enterprise Funds

	<i>Actual 2018-19 Revenues</i>	<i>Actual 2019-2020 Revenues</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Revenues</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>	
31 Recreation Programs							
431	Investment Earnings	5,493	15,942	5,000	3,475	3,500	-30.0%
432	Rental of Buildings	129,342	94,377	5,000	35,000	110,000	2100.0%
459	Other Revenue	100	500	0	0	0	0.0%
642.5	Tiny Tots	207,536	193,037	175,000	182,959	215,000	22.9%
649	Non-Summer Program Fees	830,760	722,725	621,690	739,790	750,000	20.6%
648	Summer Program Fees	476,707	435,760	269,000	292,424	420,000	56.1%
	Subtotal	\$1,649,938	\$1,462,341	\$1,075,690	\$1,253,648	\$1,498,500	39.3%
32 Parking Fund							
431	Investment Earnings	41	22,111	75	8	0	N/A
441	Parking Citation Fines	207,051	115,929	150,000	40,000	50,000	-66.7%
459	Other Revenue	3,832	119,011	0	0	0	0.0%
631.1	Lockboxes	15,918	12,046	12,000	1,500	6,000	-50.0%
631.2	Parking Meters	330,778	240,814	240,000	85,000	175,000	-27.1%
631.3	Parking Permits -- City Lots	21,430	21,430	25,000	21,420	21,420	-14.3%
631.4	Parking Permits -- Residential	4,896	3,845	5,000	3,500	4,000	-20.0%
	Subtotal	\$583,946	\$535,186	\$432,075	\$151,428	\$256,420	-40.7%
34 Vehicle Abatement							
422	Abandoned Vehicle Fees	12,668	14,991	14,991	6,500	10,000	-33.3%
431	Investment Earnings	220	689	60	198	200	233.3%
	Subtotal	\$12,888	\$15,680	\$15,051	\$6,698	\$10,200	-32.2%
36 Senior Transportation							
419	Revenues from Gov't Agency	130,496	79,158	92,500	73,000	103,000	11.4%
431	Investment Earnings	629	1,674	1,000	0	0	N/A
433	Fares & Rental	16,523	12,775	10,000	2,500	15,000	50.0%
434	Advertising	53	0	0	0	0	0.0%
451	Reimbursable Revenue	0	0	0	0	0	0.0%
459	Other Income	31,161	8	3,000	1,000	0	N/A
453	Gifts & Grants	10,097	5,603	10,000	4,500	18,000	80.0%
	Subtotal	\$188,960	\$99,218	\$116,500	\$81,000	\$136,000	16.7%
37 Library Operations							
432	Lease Income	5,855	5,731	5,731	30,000	30,000	423.5%
453	Gifts & Grants (LLLC Foundation)	708,461	628,843	938,015	671,120	900,451	-4.0%
459	Other Income	0	0	0	87,321	0	0.0%
	Subtotal	\$714,316	\$634,574	\$943,746	\$788,441	\$930,451	-1.4%
TOTAL ENTERPRISE FUND REVENUE							
		\$3,150,048	\$2,746,999	\$2,583,062	\$2,281,215	\$2,831,571	9.6%



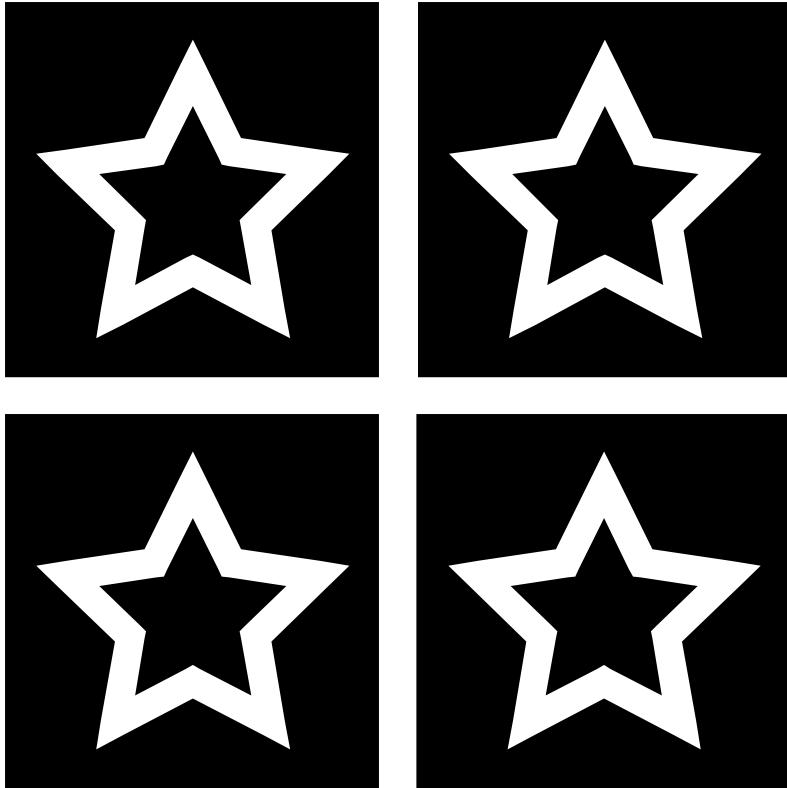
CITY OF LAFAYETTE
 2021-2022 PROPOSED BUDGET
 REVENUE ESTIMATE - Assessment District Funds

		<i>Actual 2018-19 Revenues</i>	<i>Actual 2019-2020 Revenues</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Revenues</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
51 Street Lighting							
402	Property Taxes / Assessments	22,417	23,130	21,500	23,328	23,328	8.5%
431	Investment Earnings	840	1,846	200	692	500	150.0%
	Subtotal	\$23,257	\$24,976	\$21,700	\$24,020	\$23,828	9.8%
52 Core Area Maintenance							
402	Property Taxes / Assessments	297,734	354,276	354,276	359,537	359,537	1.5%
431	Investment Earnings	868	1,671	500	105	100	-80.0%
459	Other Revenue	0	0	0	0	72,241	N/A
	Subtotal	\$298,602	\$355,947	\$354,776	\$359,642	\$431,878	21.7%
53 Stormwater Pollution							
402	Property Taxes / Assessments	352,120	365,899	365,899	358,549	360,000	-1.6%
451	Reimbursement for Emergency Response	0	0	0	0	0	0.0%
431	Investment Earnings	122	656	656	125	125	-81.0%
459	Other Revenue	0	0	0	0	0	0.0%
	Subtotal	\$352,242	\$366,555	\$366,555	\$358,674	\$360,125	-1.8%
TOTAL ASSESSMENT DISTRICT FUND REVENUE		\$674,101	\$747,478	\$743,031	\$742,336	\$815,831	9.8%



CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
REVENUE ESTIMATE - Governmental Funds

		<i>Actual 2018-19 Revenues</i>	<i>Actual 2019-2020 Revenues</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Revenues</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
69 SB1 - Gas Tax							
410	SB1	430,608	459,039	457,473	520,787	446,389	-45.4%
431	Investment Earnings	137	1,886	0	1,819	1,600	N/A
	Subtotal	\$430,745	\$460,925	\$457,473	\$522,606	\$447,989	-2.1%
71 Gas Tax							
410.1	State Gas Tax 2105	140,759	134,296	139,548	133,274	144,942	3.9%
410.2	State Gas Tax 2106	96,686	88,623	94,867	85,476	92,698	-2.3%
410.3	State Gas Tax 2107 & 2107.5	183,020	175,575	173,877	175,009	190,339	9.5%
410.4	State Gas Tax 2103	85,707	181,534	222,443	165,045	197,306	-11.3%
410.5	SB1 - TCRF Loan Repayment	28,931	29,597	0	0	0	0.0%
431	Investment Earnings	1,108	4,620	500	1,000	1,000	100.0%
	Subtotal	\$536,212	\$614,245	\$631,235	\$559,804	\$626,285	-0.8%
72 Meas.J Return-to-Source							
410.6	Measure J Return-to-Source Funds	555,709	570,304	449,032	500,000	525,000	16.9%
410.65	Measure J Program 28C	29,339	31,194	22,500	30,181	30,000	0.0%
431	Investment Earnings	939	1,507	0	1,310	1,000	N/A
	Subtotal	\$585,987	\$603,005	\$471,532	\$531,491	\$556,000	17.9%
73 Supp. Law Enforcement Services							
419	COPS Grant	148,747	155,948	155,947	156,727	155,000	-0.6%
431	Investment Earnings	696	956	0	0	0	0.0%
	Subtotal	\$149,442	\$156,903	\$155,947	\$156,727	\$155,000	-0.6%
74 Bus Program							
429.5	Measure J & C	1,277,606	1,358,186	1,078,632	1,488,136	1,390,000	28.9%
429.1	Contributions from Parents	637,887	789,530	0	0	924,440	N/A
429.2	State DOE	0	0	0	0	0	0.0%
429.3	One Trip Passes	18,398	27,693	0	567	20,000	N/A
431	Investment Earnings	5,828	12,268	1,500	3,293	4,262	184.1%
459	Other Revenue	0	18,948	0	32	0	0.0%
	Subtotal	\$1,939,719	\$2,206,625	\$1,080,132	\$1,492,028	\$2,338,702	116.5%
75 City Office Development							
431	Investment Earnings	24,351	50,914	25,000	18,662	16,000	-36.0%
454	Revenue from the Sale of Property	0	0	0	0	0	0.0%
	Subtotal	\$24,351	\$50,914	\$25,000	\$18,662	\$16,000	-36.0%
76 Insurance							
431	Investment Earnings	16,092	33,785	15,000	11,693	10,000	-33.3%
451	Reimbursable Revenue	0	17,165	7,600	3,758	7,600	0.0%
459	Other Revenue	20,289	0	0	0	0	0.0%
	Subtotal	\$36,381	\$50,949	\$22,600	\$15,451	\$17,600	-22.1%
78 General Obligation Bond Fund							
402	Taxes / Assessments	613,191	559,357	559,357	544,953	544,953	-2.6%
431	Investment Earnings	0	0	0	0	0	0.0%
	Subtotal	\$613,191	\$559,357	\$559,357	\$544,953	\$544,953	-2.6%
TOTAL GOVERNMENTAL FUND REVENUE		\$4,316,029	\$4,702,923	\$3,403,276	\$3,841,721	\$4,702,529	38.2%



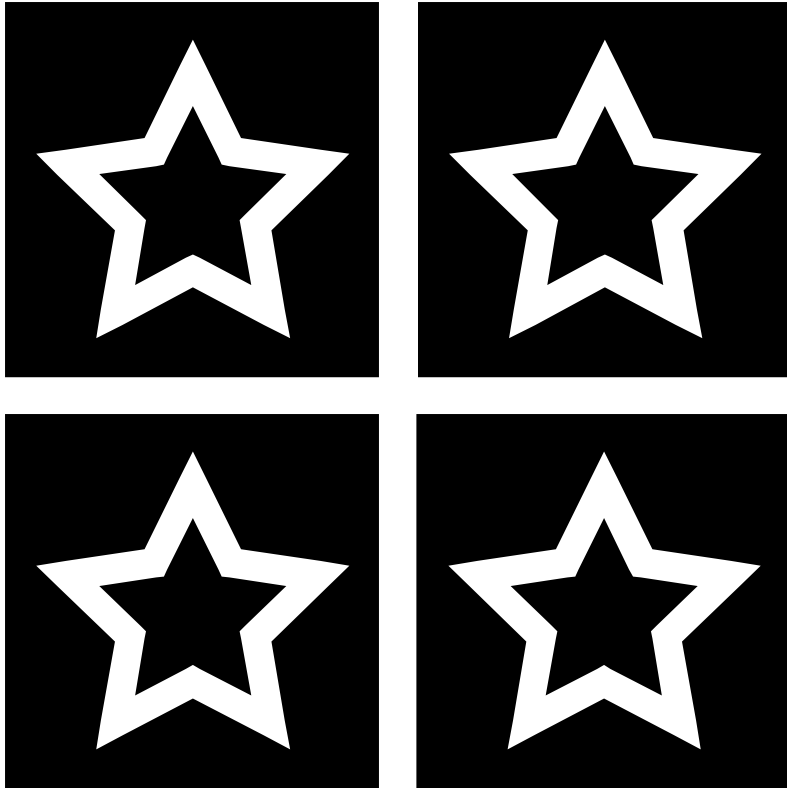
CITY OF LAFAYETTE

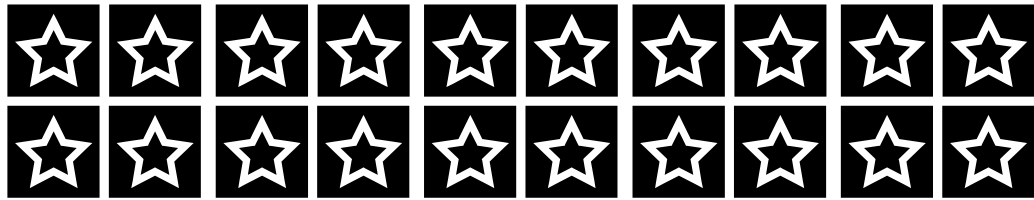
2021-2022 PROPOSED BUDGET

REVENUE ESTIMATE - Successor Agency Funds

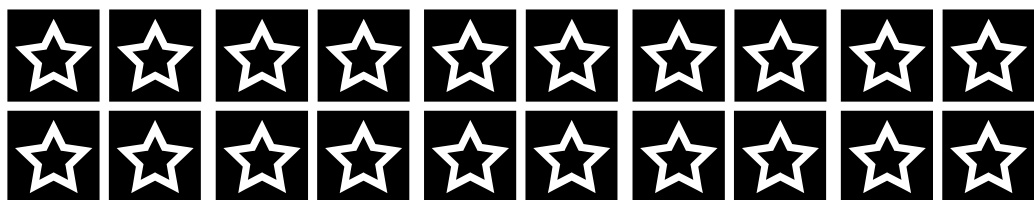
\$ 44,354.00

		<i>Actual 2018-19 Revenues</i>	<i>Actual 2019-2020 Revenues</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Revenues</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
87 Successor Agency (formerly RDA)							
402	Tax Increment Revenue - General Account	2,894,311	2,892,792	2,647,245	3,659,930	2,899,667	9.5%
431	Investment Earnings - General Account	0	0	0	250,000	250,000	N/A
459	Other Revenue	0	0	0	51,077	0	
	Subtotal	\$2,894,311	\$2,892,792	\$2,647,245	\$3,909,930	\$3,149,667	N/A
90 Redevelopment Debt Service							
431	Investment Earnings & Dividends	18,848	10,173	0	100	75	N/A
	Subtotal	\$18,848	\$10,173	\$0	\$100	\$75	N/A
TOTAL REDEVELOPMENT REVENUE		\$2,894,311	\$2,892,792	\$2,647,245	\$3,909,930	\$3,149,667	19.0%
TOTAL ALL FUNDS REVENUE		\$30,094,517	\$32,533,288	\$30,629,211	\$31,670,278	\$35,680,976	\$1





Rates & Fees



CITY OF LAFAYETTE
FEE SCHEDULE

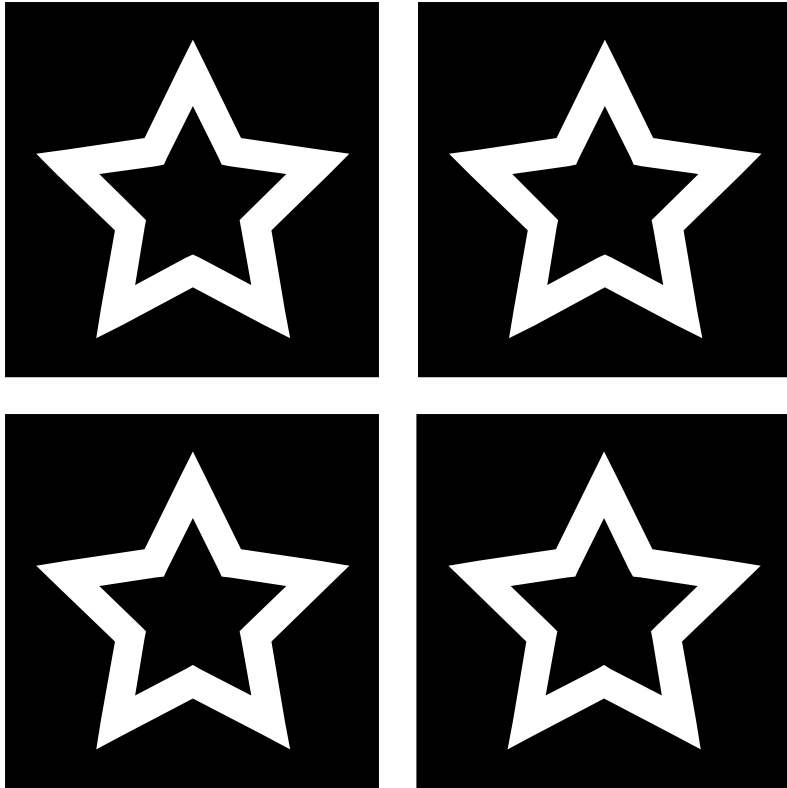
Revenue Code		Administrative Fees	Fee	Per Unit
11-42	1.000	Hourly Rate	100.00	Per Hour
11-42	1.010	Agenda Service - Mailed Out for One Year	50.00	Per Year
11-42		Bill Collection Service	Actual Cost	
11-42	1.020	Bingo License	50.00	Application Fee, \$10 Renewal Fee
11-42	1.030	Bingo License Renewal	10.00	Per Year
11-42	1.040	Copies of Printed Materials (up to 11" x 17" - large format copies = outside reproduction cost)	0.10	Per Copy
11-42	1.050	Dishonored/Returned Check Fee	50.00	Per check
11-42	1.060	Filing a Notice of Intent to Circulate an Initiative	200.00	Per Filing
11-42	1.070	Fortunetelling License	100.00	Application Fee, \$10 Renewal Fee
11-42	1.080	Gun Shop Permit	150.00	Per Permit
11-42	1.090	Lafayette Municipal Budget	25.00	Per Copy
11-42	1.100	Lafayette Municipal Code	100.00	Per Copy
11-42	1.110	Late Payment on City Invoices (after 30 days)	50.00	Per invoice, plus 9% annual interest
11-42	1.120	Permit to Use City Property for a Film Project	500.00	Plus All Hourly Fees Incurred Above Minimum Hours
Revenue Code		Police Fees	Fee	Per Unit
11-42	2.000	Hourly Rate	150.00	Per Hour
11-42	2.010	Abandoned Vehicle/Tow/Release	150.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	2.020	Bicycle License Fee	1.00	Per License
11-42	2.030	Copies of Printed Materials	0.10	Per Page
11-42	2.040	Copy of Speed Survey for City Street	37.50	Per Report
11-42	2.050	Crime Reports	75.00	Per Report
11-42	2.060	Driving-Under-Influence Charges	150.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	2.070	False Alarm Fee (After Second Annual Violation)	250.00	Flat Fee
11-42	2.080	False Alarm Fee (First Annual Violation)	50.00	Flat Fee
11-42	2.090	False Alarm Fee (Second Annual Violation)	100.00	Flat Fee
11-42	2.100	Fingerprinting-Resident	25.00	Flat Fee + \$5 per additional card
11-42	2.100	Fingerprinting Non-Resident	35.00	Flat Fee + \$5 per additional card
11-42	2.120	Interstate Truck Terminal Fee	250.00	Per Application
11-42	2.130	Off-Road Motor Vehicle Permit	150.00	Flat Fee
11-42	2.180	Police Authorization Letters (e.g., VISA letters)	75.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	2.190	Special Events Permit	75.00	Per Permit plus all other applicable fees
11-42	2.200	Traffic Collision Reports	75.00	Per Report
11-42		Private Parking Registration Processing Fee	250.00	Per Registration
Revenue Code		Engineering Fees	Fee	Per Unit
11-42	3.000	Hourly Rate	165.00	Per Hour
11-42	3.010	Certificate of Compliance	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.020	Creek Setback Conformance Review	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.030	Creek Setback Variance Request	660.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.040	Encroachment Permit - Inspection	165.00	Plus All Hourly Fees Incurred Above Minimum Hours

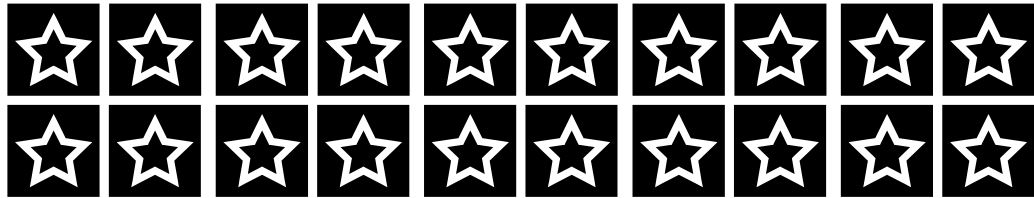
Revenue Code		Engineering Fees (cont'd.)	Fee	Per Unit
11-42	3.050	Encroachment Permit - Processing	247.50	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.052	Encroachment Permit - Parking Spaces	27.00	Per Day
11-42	3.053	Encroachment Permit - Sidewalk, Bike Lane, Other Public ROW		
		Public Improvements		
		Calendar Days 31-60	100.00	Per Day
		Calendar Days 61-90	200.00	Per Day
		After 90 Calendar Days	300.00	Per Day
		All Other Improvements		
		First 60 days	100.00	Per Day
		Calendar Days 61-90	200.00	Per Day
		After 90 Calendar Days	300.00	Per Day
11-42	3.054	Encroachment Permit - Vehicle Traffic Lanes		<i>Note: public improvements are exempt for the first 30 days</i>
		One Direction		
		First 2 hours	150.00	Per Day
		2-4 hours	300.00	Per Day
		Greater than 4 hours	600.00	Per Day
		Both Directions		
		First 2 hours	300.00	Per Day
		2-4 hours	600.00	Per Day
		Greater than 4 hours	1,200.00	Per Day
11-42	3.060	Engineering Review on Referral from Planning	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.070	Equipment Storage and Staging in Right-of-Way	82.50	Processing Fee
11-42	3.080	Failure to Meet Repaving Deadline	107.00	Per Day
11-42	3.100	Final or Parcel Map Filing	1,650.00	Plus \$125 per lot
11-42	3.120	Inspection of Improvements	0.05	of Total Project Cost
11-42	3.130	Oversize/Overweight Loads	16.00	Per Move
11-42	3.160	Plan Check	0.03	of Total Project Cost
11-42	3.170	Reinspection Due to Delay	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.180	Replacem. of Curb, Gutter, Sidewalk by Prop. Owner	330.00	Flat Fee
11-42	3.190	Review by Outside Consultant	165.00	Plus Actual Fees Charged by Consultant
11-42	3.230	Storage or Staging of Materials / Equipment in ROW	27.00	Per Day per Parking Space plus \$250 Deposit
11-42	3.240	Work without Permit	165.00	Per Day, Plus All Hourly Fees Incurred Above Minimum Hours
Revenue Code		Planning Fees	Fee	Per Unit
11-424	0.000	Hourly Rate	\$175.00	per hour
11-424	0.550	Address Assignment/Change of Address	525.00	Flat Fee
11-424	0.510	Annexation	\$9,500 + \$100/acre	Flat Fee
11-424	0.520	Appeals or Reconsiderations	50%	of initial fee
11-424	0.525	Appeal of Staff Determination	\$175.00	Flat Fee
11-424	0.528	Bee Keeping Permit	\$175.00	Flat Fee
11-424	0.530	Building & Grading Permit Surcharge (County)	50%	of permit fee
11-424	0.540	Certificate of Compliance	3,650.00	Flat Fee
11-424	0.560	Change of Conditions	50%	of initial fee
11-424	0.565	Code Enforcement Appeal Fee	525.00	Flat Fee

Revenue Code		Planning Fees (cont'd)	Fee	Per Unit
11-424	0.570	Design Review: Major (new houses, houses > 6,000 sq.ft. and new commercial buildings)	5,700.00	Flat Fee
11-424	0.580	Design Review: Minor (all projects not classified as "Major")	3,800.00	Flat Fee
11-424	0.590	Design Review Commission Study Session***	700.00	Flat Fee
11-424	0.595	Development Agreement, Regulatory Agreement	175.00	per hour + attorneys fees
11-424	0.750	Environmental Review - Notice of Exemption /Notice of Determination	175.00	Flat Fee
11-424	0.600	Environmental Review - by consultant (IS, ND, MND, EIR)	15%	admin fee
11-424	0.660	Environmental Review - by staff (IS, ND, MND, EIR)	\$2,625	Amount is a deposit; billed at an hourly rate
11-424	0.601	Film Shoot (not subject to Land Use Permit)	525.00	Flat Fee
11-424	0.605	Final Inspection Failure / Follow Up	350.00	Flat Fee
11-424	0.620	General Plan Amendment/ Specific Plan Amendment	9,500.00	Flat Fee
11-424	0.630	Grading (Design Review Commission and/or Planning Commission)	3,800.00	Flat Fee
11-424	0.640	Hillside Development Permit: Major (within 100' of a ridgeline protected area: DRC & PC review)	5,700.00	Flat Fee
11-424	0.650	Hillside Development Permit: Minor (requiring review only by the DRC; siting determination by PC)	3,800.00	Flat Fee
11-424	0.675	Land Use Permit (recreation court)	2,250.00	Flat Fee
11-424	0.680	Land Use Permit (existing building or structure)	3,800.00	Flat Fee
11-424	0.690	Land Use Permit (new building or structure)	5,700.00	Flat Fee
11-424	0.710	Lot Line Adjustment (Planning Commission)	5,400.00	Flat Fee
11-424	0.720	Lot Line Adjustment (Zoning Administrator)	1,200.00	Flat Fee
11-424	0.751	Performance Bond Processing	350.00	Flat Fee
11-424	0.752	Plan Revisions (Construction Drawings)	175.00	Flat Fee
11-427	0.753	Pre-Application Meeting	175.00	Flat Fee (no charge for 1st meeting)
11-424	0.755	Public Art Permit	875.00	Flat Fee
11-424	0.757	Re-approval (PC or DRC) within one year of approval expiration	875.00	Flat Fee
11-424	0.758	Re-approval (ZA) within one year of approval expiration	525.00	Flat Fee
11-424	0.760	Rezoning	\$9,500 + \$100/acre	Flat Fee
11-424	0.770	Right-of-Way Abandonment	1,900.00	Flat Fee
11-424	0.790	Second Unit (Zoning Administrator)*	700.00	Flat Fee
11-424	0.800	Sign (Design Review Commission)*	525.00	Flat Fee
11-424	0.810	Sign (Planning Director)*	400.00	Flat Fee
11-425	0.811	Sign (Conformance with Master Sign Plan)	175.00	Flat Fee
11-424	0.815	Stormwater Quality Implementation	175.00	Flat Fee
11-424	0.816	Stormwater Quality Control Plan	625.00	Flat Fee
11-424	0.730	Subdivision - Major (Tract of 5 or more lots)	\$8,750 + \$200/lot	Flat Fee
11-424	0.735	Subdivision - Major (Tract in the Hillside Overlay District)	\$12,250 + \$200/lot	Flat Fee
11-424	0.740	Subdivision - Minor (2-4 lots)	\$5,250 + \$200/lot	Flat Fee
11-424	0.745	Subdivision - Minor (2-4 lots in Hillside Overlay District)	\$8,750 + \$200/lot	Flat Fee
11-424	0.820	Subdivision - Map extension	1,400.00	Flat Fee
11-424	0.830	Temporary Land Use Permits	600.00	Flat Fee
11-424	0.840	Tree Permit – Category I (not associated with development app)	350.00	Flat Fee
11-424	0.850	Tree Permit – Category II (associated with development app)	350.00	Flat Fee
11-424	0.855	Tree Permit Appeal	350.00	Flat Fee

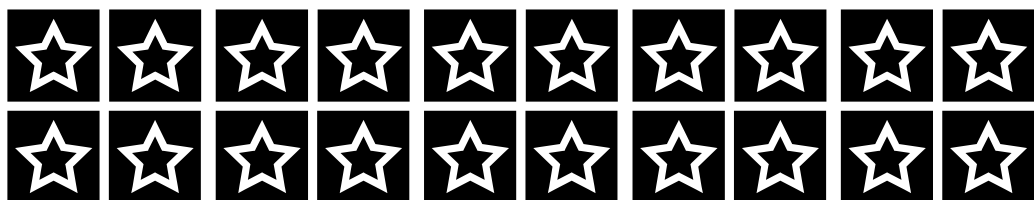
Revenue Code		Planning Fees (cont'd)	Fee	Per Unit
11-424	0.860	Variance or Exception (Design Review, Planning Commission or City Council)	4,375.00	Flat Fee
11-424	0.870	Variance or Exception (Zoning Administrator)	1,750.00	Flat Fee
11-424	0.875	Waste Management Review	80.00	Flat Fee
11-424	0.874	Waste Management Non-Compliance Fine	1% of project cost	or \$1000 whichever is less
11-424	0.876	Wireless Communications Facility Permit - Major (Planning Commission Review)	5,700.00	Flat Fee
11-424	0.877	Wireless Communications Facility Permit - Minor (Planning Director Review)	3,800.00	Flat Fee
11-424	0.878	Wireless Communications Facility Permit - Modification (Major and Minor)	2,250.00	Flat Fee
11-424	0.879	Wireless Communications Facility Permit - Administrative Review (post-approval)	700.00	Flat Fee
11-424	0.880	Zoning Administrator Action – No Hearing (hillside development permits, design review, grading permits)	700.00	Flat Fee
11-424	0.885	Zoning Administrator Review and Determination	350.00	Flat Fee
11-424	0.890	Zoning Administrator Hearing (hillside development permits, design review, grading permits)	2,250.00	Flat Fee
11-424	0.910	Zoning Map	20.00	Per Copy
11-424	0.920	Zoning Text Amendment	5,250.00	Flat Fee
11-424	0.930	Zoning Verification	350.00	Flat Fee
Revenue Code		Public Works	Fee	Per Unit
11-42	5.000	Hourly Rate	150.00	Per Hour
11-42	5.010	Damage to City Property	150.00	Plus Materials; Plus Hours Incurred Above Minimum Hours
Revenue Code		Parking Fees	Fee	Per Unit
32-63	1.000	Parking Lockboxes-First Street	1.00	Per Day
		Parking Lockboxes-All Other City Locations	5.00	Per Day
32-63	1.010	Parking Meters	1.00	Per Hour
32-63	1.020	Parking Permits - City Lot (Pac Bell)	60.00	Per Month
	1.030	Parking Permits - City Lot (Gazebo)	40.00	Per Month
32-63	1.030	Parking Permits - Residential	51.00	Per Year
Revenue Code		Development Fees	Fee	Per Unit
17-42		Parkland Dedication Fees (revision effective 7/1/2021)		
17-42	0.074	Additions	1.95	Per Square Foot
17-42	0.075	Single Family Residence-	9,327.00	Per Unit
17-42	0.076	Duplex/Townhouse-	6,476.00	Per Unit
17-42	0.077	Apartments/Condominiums-	5,638.00	Per Unit
17-42	0.078	Mobile Homes-	5,508.00	Per Unit
17-42	0.079	Second Units-	3,338.00	Per Unit
12-42		Parkland Facilities Fees (revision effective 7/1/2021)		
12-42	0.080	Additions	1.96	Per Square Foot
12-42	0.081	Single Family Residence-	8,597.00	Per Unit
12-42	0.082	Duplex/Townhouse-	5,969.00	Per Unit
12-42	0.083	Apartments/Condominiums-	5,196.00	Per Unit
12-42	0.084	Mobile Homes-	5,077.00	Per Unit
12-42	0.085	Second Units-	3,020.00	Per Unit
11-426	0.090	Park Fees Program Administration Fee	1%	of Parkland Fee + Park Facilities Fee
11-42	0.940	Tree Removal Mitigation In-Lieu Fee	\$260/15 gal \$363/24" box	Flat Fee

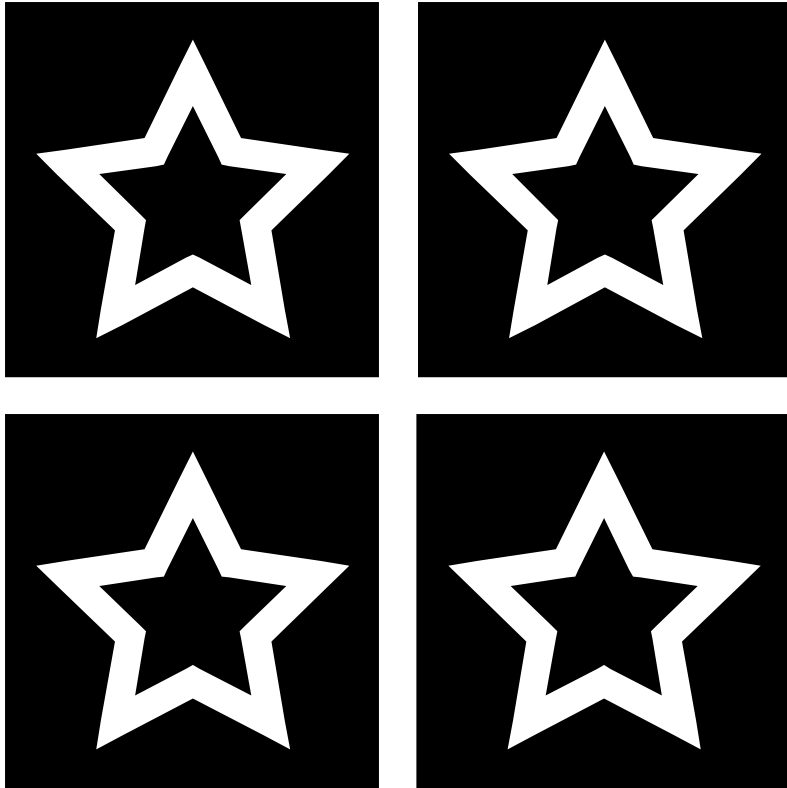
Revenue Code		Development Fees (cont'd)	Fee	Per Unit
		Walkways Fee (revision effective 7/25/2009)		
14-42	0.101	Single Family Residence-	1,076.22	Per Unit
14-42	1.020	Duplex-	747.27	Per Unit
14-42	0.103	Apartments-	650.59	Per Unit
14-42	0.104	Mobile Homes-	635.56	Per Unit
14-42	0.105	Second Units-	385.19	Per Unit
		Walkways Fee Program Administration Fee		
11-428	0.000	Single Family Residence-	53.81	Per Unit
11-428	0.000	Duplex-	37.36	Per Unit
11-428	0.000	Apartments-	32.53	Per Unit
11-428	0.000	Mobile Homes-	31.78	Per Unit
11-428	0.000	Second Units-	19.26	Per Unit
		Lamorinda Regional Transportation Fee (effective 1/1/2021)		
	0.020	Single Fam. Residential Use: Individ. Unit, Duet Home With One Shared Wall, Townhouse-	8,472.08	Per dwelling unit
	0.030	Multiple Family Residential: Second Unit, Apartments, Condominium-	5,930.10	Per dwelling unit
	0.040	Multiple Family: Transit Oriented Development	3,143.36	Per dwelling unit
	0.050	Commercial, office, retail, or industrial use-	9.06	Per square foot of gross floor area
	0.060	Other	932.42	Per daily trip generated per traffic study
14-42	0.300	Drainage Impact Fee	0.52	Per sq. ft. of impervious surface added
11-427	0.000	Drainage Impact Program Administration Fee	0.03	Per sq. ft. of impervious surface added
32-42	0.010	Parking Development Payment (effective 1/15/2006)		
		Structured parking in downtown core (Mountain View Dr. to First St.) -	36,900.00	Per space
		Surface parking in East End (First St. to Pleasant Hill Rd.) and West End (Risa Rd. to Mountain View Dr.)	19,200.00	Per space
11-424756		Public Art (in lieu fee)	1%	of total project cost





General Fund Expenditures





**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Council
FUND	11
PROGRAM	110

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$502	\$151	\$250	\$250	\$250	0.0%
743	Postage	92	0	100	100	100	0.0%
745	Printing & Binding	112	108	200	200	200	0.0%
746	Books & Software	38	110	0	0	0	0.0%
748	Special Departmental Supplies	505	0	50	50	50	0.0%
751	Maintenance of Vehicles	(1)	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	5,223	2,117	3,000	3,000	3,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	220	0	0	0	0	0.0%
843	Training & Memberships	29,450	4,725	15,800	12,500	20,900	32.3%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	7,702	5,830	6,000	6,000	6,000	0.0%
853	Community Promotion	41,450	40,000	44,000	44,000	44,000	0.0%
861	Contractual Services	161,488	123,286	254,565	194,565	162,500	-36.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$246,782	\$176,327	\$323,965	\$260,665	\$237,000	-26.8%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	8,868	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$8,868	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$255,650	\$176,327	\$323,965	\$260,665	\$237,000	-26.8%
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TOTAL PROGRAM COST	\$255,650	\$176,327	\$323,965	\$260,665	\$237,000	-26.8%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	City Council
FUND	11
PROGRAM	110

PROGRAM

The Lafayette City Council consists of five members, elected at large, who constitute the legislative body of the City. The City Council is responsible for formulating policies that govern the municipal corporation and for approving actions by which operating programs are implemented through the City Manager.

WORKPLAN

- Public Safety (pedestrian safety) and examine public safety near schools
- Wildfire prevention and utility safety (add Firewise in collaboration with the County)
- Create a vibrant downtown and support the business community
- Reduce traffic congestion and improve multi-modal mobility

ACCOUNT DESCRIPTIONS

843	LOCC Annual Conference	\$500	861	Commissions Day	\$1,500
	Mayor's Conference Membership and Attendance	4,300		Council minutes	20,000
	Training	15,000		Employee Appreciation Event	1,000
	Miscellaneous Meetings	600		Legislative Advocacy Services	54,000
	Travel & Car Mileage Reimbursement	500		Demographic Study with School Dist	20,000
		<u>\$20,900</u>		Business Assistance Program	10,000
				Grant Writing Services	18,000
853	Ribbon cutting and other ceremonies	\$2,500		Annual Financial Audits / CAFR	<u>38,000</u>
	Support for:				<u>\$162,500</u>
	Dogtown Downtown	\$1,000			
	July 4th Celebration in Moraga	500			
	Chamber of Commerce Support	40,000			
		<u>\$44,000</u>			

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Public Art
FUND	11
PROGRAM	115

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$19,711	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	6,872	10,000	10,000	10,000	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,408	526	765	765	765	0.0%
714	Worker's Compensation	784	261	363	363	363	0.0%
721	Fringe Benefits	5,998	38	0	0	0	0.0%
	Subtotal PERSONNEL	\$27,901	\$7,697	\$11,128	\$11,128	\$11,128	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$100	\$0	\$100	0.0%
743	Postage	0	0	50	50	50	0.0%
745	Printing & Binding	0	0	1,000	50	1,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	159	350	100	350	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	924	112	500	250	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	11	0	200	0	200	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	5,000	N/A
861	Contractual Services	302	0	300	0	300	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$1,237	\$271	\$2,500	\$450	\$7,500	200.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	30,000	31,410	125,000	8,000	125,000	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$30,000	\$31,410	\$125,000	\$8,000	\$125,000	0.0%

BASE PROGRAM COST	\$59,138	\$39,378	\$138,628	\$19,578	\$143,628	3.6%
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TOTAL PROGRAM COST	\$59,138	\$39,378	\$138,628	\$19,578	\$143,628	3.6%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Public Art
FUND	11
PROGRAM	115

PROGRAM

This Committee is composed of Lafayette residents that by experience, training, education, occupation or avocation, have demonstrated knowledge of and interest in the visual arts.

WORKPLAN

- Establish a public art program and its administration
- Establish the City of Lafayette public art collection
- Contribute to the cultural enrichment of the community by adding public art that is of the highest quality, visually stimulating, and of enduring value
- Ensure that public art is incorporated into project planning at the earliest planning stage
- Establish public art gift policies and procedures
- Advise the City Council on art acquisitions and gifts
- Review public art proposals in development project
- Select exhibits for the Library Gallery at the Lafayette Library and Learning Center and other public locations in the community
- Serve as stewards of the City's art collection, including the art at the Lafayette Library and Learning Center
- Advise the City Council on maintenance of the City's collection, and, when necessary, artwork de-accession

STAFFING REQUIREMENTS

705	Intern 10 hours/week @ \$20/hr	\$10,000
906	Kinematics Lab	\$125,000

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Trans/Circ Commission
FUND	11
PROGRAM	120

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$51,505	\$52,226	\$50,474	\$50,474	76,421	51.4%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	3,735	4,048	3,861	3,861	5,846	51.4%
714	Worker's Compensation	2,069	1,962	1,831	1,831	2,773	51.4%
721	Fringe Benefits	15,979	15,834	15,604	15,604	23,653	51.6%
	Subtotal PERSONNEL	\$73,288	\$74,070	\$71,771	\$71,771	\$108,693	51.4%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$399	\$324	\$426	\$426	\$403	-5.5%
743	Postage	459	140	211	211	198	-6.5%
745	Printing & Binding	39	0	300	300	300	0.0%
746	Books & Software	718	39	1,000	1,000	1,000	0.0%
748	Special Departmental Supplies	1,143	282	2,000	2,000	2,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	47	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	45	63	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	6,961	7,332	7,408	7,408	7,408	0.0%
843	Training & Memberships	1,611	474	1,000	1,000	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	50	100	100	100	0.0%
853	Community Promotion	0	0	10,000	0	10,000	0.0%
861	Contractual Services	8,998	1,987	16,026	2,000	26,729	66.8%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$20,374	\$10,739	\$38,471	\$14,446	\$49,137	27.7%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$93,663	\$84,808	\$110,242	\$86,217	\$157,830	43.2%
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TOTAL PROGRAM COST	\$93,663	\$84,808	\$110,242	\$86,217	\$157,830	43.2%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Trans/Circ Commission
FUND	11
PROGRAM	120

PROGRAM

The Circulation Commission reviews matters that affect the City's right-of-way, promote traffic safety in the City, and administer the the Circulation Element of the General Plan. The Commission advises the City Council on matters pertaining to traffic safety, on-street parking, walkways and bikeways. The Bicycle and Pedestrian Advisory Committee also conducts its business in coordination with the Circulation Commission by advising the Commission on issues and matters related to non-motorized modes of transportation. The Commission apportions a share of its staffing and other resource allocation to support BPAC activities.

WORKPLAN

- Implement the Downtown Congestion Reduction Plan
- Facilitate communication between the community and police on matters of traffic and pedestrian safety.
- Work with BPAC on bicycle and pedestrian issues.
- On a request basis, review school area traffic safety plans and land development proposals from the standpoint of traffic, pedestrian, and bicycle safety as well as parking impacts.

STAFFING REQUIREMENTS

702	Position Title	Full-Time Equivalent
	Transportation Planner	50%
	Department Assistant - A	10%
	Public Works & Engineering Director	5%
	Planning & Building Director	0%
	Total Full Time Equivalent	0.65

ACCOUNT DESCRIPTIONS

853	Transportation Development Act grant expenditure (reimbursable)	\$10,000
861	Contract Services for traffic counts & surveys	15,000
	Consultant traffic engineer	10,000
	Pro-rata share of City computer expenses	1,729
		\$26,729

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Crime Prevention Com.
FUND	11
PROGRAM	130

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$20,588	\$28,137	\$29,167	\$29,167	\$31,190	6.9%
705	Temporary Personnel	10,519	11,799	28,000	15,651	28,000	0.0%
708	Overtime	1,300	6,664	0	0	0	N/A
711	Social Security	2,699	3,882	4,373	4,373	4,528	3.5%
714	Worker's Compensation	1,305	1,768	2,074	2,074	2,148	367.2%
721	Fringe Benefits	6,123	8,562	9,063	9,063	9,690	6.9%
	Subtotal PERSONNEL	\$42,534	\$60,812	\$72,678	\$60,329	\$75,556	4.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	500	0	500	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	2,457	0	2,500	0	2,500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	341	1,000	0	1,000	0.0%
771	Maintenance of Buildings	0	787	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	254	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	240	0	1,000	0	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	4,408	0	1,000	1,000	2,000	100.0%
861	Contractual Services	180	0	2,000	0	5,000	150.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$7,538	\$1,128	\$8,000	\$1,000	\$12,000	50.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	N/A
907	Equipment	37,911	27,432	30,000	30,000	25,000	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$37,911	\$27,432	\$30,000	\$30,000	\$25,000	-16.7%

BASE PROGRAM COST	\$87,983	\$89,372	\$110,678	\$91,329	\$112,556	1.7%
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TOTAL PROGRAM COST	\$87,983	\$89,372	\$110,678	\$91,329	\$112,556	1.7%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Crime Prevention Com.
FUND	11
PROGRAM	130

PROGRAM

The Crime Prevention Commission exists to educate the community regarding crime prevention measures.

WORKPLAN

- Develop and coordinate neighborhood watch meetings and the neighborhood watch sign program.
- Coordinate community forums on general and specific crime prevention subject areas
- Implement neighborhood crime prevention adoption program targeting the reduction of specific crime trends
- Continue to support and coordinate Child I.D. Program in conjunction with the Chamber of Commerce.
- Coordinate a Community Safety Day in coordination with the Emergency Preparedness Commission.
- Provide crime prevention education material to local media - general and seasonal/theme-specific
- Organize National Night Out
- Engage at various community events to provide remarks and educational material on crime prevention best practices
- Liaise with public and private school groups to provide parents and students with crime prevention guidance
- Deliver crime prevention awareness material in commercial areas of downtown Lafayette (CPC booth, etc)
- Implement the Community Camera Program

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Police Services Assistant - B	44%
	Total Full Time Equivalent	0.44

ACCOUNT DESCRIPTIONS

705	Surveillance Camera Technician	\$28,000
745	Flyers, brochures and educational pamphlets	\$500
761	Surveillance camera maintenance	\$1,000
843	Neighborhood Watch	\$1,000
853	Child I.D. program supplies	500
	Community Forums	1,500
		<u>\$2,000</u>
861	ALPR Subscription	\$5,000
907	Camera maintenance and additional equipment	\$25,000

CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Parks, Trails & Rec Commission
FUND	11
PROGRAM	140

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$59,566	\$50,519	\$50,938	\$50,938	\$52,987	4.0%
705	Temporary Personnel	913	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	4,508	4,202	3,897	3,897	4,053	4.0%
714	Worker's Compensation	2,432	1,913	1,848	1,848	1,923	4.0%
721	Fringe Benefits	20,397	15,959	16,576	16,576	16,903	2.0%
	Subtotal PERSONNEL	\$87,816	\$72,594	\$73,258	\$73,258	\$75,866	3.6%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$256	\$70	\$300	\$300	\$300	0.0%
743	Postage	0	163	200	200	200	0.0%
745	Printing & Binding	655	0	5,000	5,000	5,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	2,315	163	1,500	1,500	1,500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	243	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	721	807	891	891	900	1.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	769	622	0	622	700	N/A
843	Training & Memberships	489	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	15,384	1,259	85,912	20,000	84,064	-2.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$20,832	\$3,084	\$93,803	\$28,513	\$92,664	-1.2%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$108,648	\$75,677	\$167,061	\$101,771	\$168,530	0.9%
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TOTAL PROGRAM COST	\$108,648	\$75,677	\$167,061	\$101,771	\$168,530	0.9%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parks, Trails & Rec Commission
FUND	11
PROGRAM	140

PROGRAM

The Parks, Trails and Recreation Commission supports the acquisition and development of City parks, trails, and recreation areas and makes recommendations to the City Council and staff. This budget also supports non-revenue generating services, including

- Staff time to provide general recreation information to the public
- Staff time to write and administer park, trail, and open space grants
- Staff time to prepare agendas, minutes and attend PT&R Commission meetings
- Staff time to assist consultants and task forces on Master Plans, surveys and studies

WORKPLAN

The Commission is divided into the following 3 subcommittees with duties as indicated:

Parks

- Review and support effective management and operations of existing park facilities to maximize public enjoyment.
- Seek funding for acquisition and development of City parks.
- Participate in developing City policies that affect parks .
- Encourage public awareness and use of parks.

Trails

- Pursue easements, use permits and other access provisions for trails.
- Construct, maintain, and upgrade trails over easements already obtained.
- Increase public awareness of trails
- Work with EBMUD and EBRPD and neighboring communities to achieve trail connections
- Pursue outside sources of funding and secure volunteer efforts.

Community Center

- Support the self-sufficiency of recreation programs.
- Maintain and upgrade the Community Center facilities.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	30%
	Administrative Assistant - P&R - A	5%
	Administrative Assistant - P&R - B	5%
	Total Full Time Equivalent	0.40

ACCOUNT DESCRIPTIONS

745	Trails pamphlets and park design plans	\$5,000
748	Community Service project supplies	\$1,500
861	Park related developers fees update w/appraisals	65,000
	Easements - surveys, appraisals and recording	18,000
	Computer Support	1,064
		<u>\$84,064</u>

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Senior Services
FUND	11
PROGRAM	141

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$62,937	\$65,819	\$67,027	\$67,027	\$68,812	2.7%
705	Temporary Personnel	23,816	19,313	24,720	24,720	24,720	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	6,089	5,885	7,019	7,019	7,155	1.9%
714	Worker's Compensation	3,464	3,165	3,329	3,329	3,394	1.9%
721	Fringe Benefits	24,523	24,603	20,611	20,611	21,100	2.4%
	Subtotal PERSONNEL	\$120,829	\$118,786	\$122,705	\$122,705	\$125,182	2.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$782	\$240	\$900	\$150	\$900	0.0%
743	Postage	1,892	2,006	800	150	2,100	162.5%
745	Printing & Binding	5,164	4,752	3,000	1,600	5,100	70.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	1,840	729	2,000	0	2,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	250	0	0	N/A
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	292	35	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	883	1,344	1,610	1,858	1,900	18.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	1,919	1,795	1,800	503	1,800	0.0%
843	Training & Memberships	1,622	150	500	40	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	109	75	200	0	200	0.0%
861	Contractual Services	8,069	8,071	9,423	5,758	10,202	8.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$22,572	\$19,196	\$20,483	\$10,059	\$24,702	20.6%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$143,401	\$137,982	\$143,188	\$132,764	\$149,884	4.7%
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TOTAL PROGRAM COST	\$143,401	\$137,982	\$143,188	\$132,764	\$149,884	4.7%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Senior Services
FUND	11
PROGRAM	141

PROGRAM

It is the mission of the Lafayette Senior Services Commission to enhance the well being of Lafayette's older adults by identifying their concerns, and needs; providing information about resources; and promoting community programs and services that enable them to live meaningful lives.

WORKPLAN

- Assist in the development, coordination, and promotion of the Lafayette Senior Services Center programs.
- Maintain representation on County Committees to monitor and advocate for County services for older adults.
- Continue promotion and support of accessible transportation for seniors.
- Explore development of additional senior housing.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	5%
	Recreation Coordinator - D	75%
	Total Full Time Equivalent	0.80

ACCOUNT DESCRIPTIONS

705	Temporary Employees (19 hours per week)	\$24,720	
743	Rec Guide & Misc Mailing	\$2,100	
745	Recreation Guide	\$5,100	
861	Active Transaction & Credit Card Fees	\$150	
	One on one computer training	3,600	paid out of bequest sinking fund
	Program Facilitation (contract presenters)	1,000	
	Computer Support	5,452	
		<u>\$10,202</u>	

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Youth Commission
FUND	11
PROGRAM	142

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$15,055	\$18,494	\$18,930	\$18,930	\$19,897	5.1%
705	Temporary Personnel	5,441	2,362	2,500	2,500	6,000	140.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,588	1,610	1,639	1,639	1,981	20.8%
714	Worker's Compensation	823	789	778	778	940	20.8%
721	Fringe Benefits	5,115	7,150	7,264	7,264	7,419	2.1%
	Subtotal PERSONNEL	\$28,023	\$30,407	\$31,112	\$31,112	\$36,236	16.5%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$100	\$100	\$100	0.0%
743	Postage	42	0	50	0	50	0.0%
745	Printing & Binding	193	596	600	0	600	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	3,041	3,500	100	4,500	28.6%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	241	325	357	400	400	12.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	216	243	300	300	300	0.0%
843	Training & Memberships	1,085	624	500	255	1,000	100.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	1,204	0	0	4,000	N/A
861	Contractual Services	828	738	963	560	1,098	14.1%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	12,915	1,471	1,500	575	1,500	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$15,520	\$8,241	\$7,870	\$2,290	\$13,548	72.2%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$43,543	\$38,647	\$38,981	\$33,402	\$49,785	27.7%
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TOTAL PROGRAM COST	\$43,543	\$38,647	\$38,981	\$33,402	\$49,785	27.7%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Youth Commission
FUND	11
PROGRAM	142

PROGRAM

The Youth Commission was formed to advise the City Council on issues pertaining to Youth in Lafayette. The Commission will coordinate activities for youth and become involved in community functions that benefit both the youth and the community-at-large.

GOALS

- Perform various community services.
- Promote and support community services for youth.
- Promote, implement, and support activities for youth.
- Consider involvement in other programs outside the City.
- Maintain and enhance cooperative activities with local schools.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Recreation Supervisor - B	20.0%
	Administrative Assistant - P&R - A	2.5%
	Administrative Assistant - P&R - B	2.5%
	Total Full Time Equivalent	0.25

ACCOUNT DESCRIPTIONS

705	Teen Program meeting & event staff	\$6,000
843	Strategic planning & team building retreat	\$1,000
853	Donations	4,000
861	Credit card fees	\$500
	Computer Support	598
		<u>\$1,098</u>
866	Vendors for events	\$1,500

DESCRIPTION OF NET REVENUES

	Final 20/21	Estimated 20/21	Proposed 21/22
Revenue	\$4,000	\$700	\$10,000
Event Expenses	\$3,500	\$675	\$6,000
Net Revenue	\$500	\$25	\$4,000
Sinking Fund Beginning Balance	\$19,953	\$19,953	\$19,978
Add Net Revenue	500	25	4,000
Less Donations*	0	0	(4,000)
Less Release from Sinking Fund			
Sinking Fund Ending Balance	20,453	19,978	19,978

NOTES:

Youth activities are treated as an enterprise. Any surplus generated by youth activities, after deducting expenditures for the events, is placed in a General Fund reserve account (sinking fund) for Teen activities. This surplus will be used to make donations to various causes that benefit youth and the community.

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Planning Commission
FUND	11
PROGRAM	150

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$207,446	\$177,694	\$191,443	\$191,443	\$ 137,179	-28.3%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	15	2,000	500	1,000	-50.0%
711	Social Security	14,791	13,207	14,798	14,798	10,571	-28.6%
714	Worker's Compensation	8,310	6,624	6,946	6,946	4,977	-28.3%
721	Fringe Benefits	69,540	56,286	62,942	62,942	45,825	-27.2%
Subtotal PERSONNEL		\$300,086	\$253,826	\$278,129	\$276,629	\$199,551	-28.3%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$1,147	\$695	\$1,119	\$1,119	\$ 713	-36.3%
743	Postage	401	351	549	549	350	-36.3%
745	Printing & Binding	83	246	100	100	300	200.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	100	100	100	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	1,122	524	500	200	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	225	264	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	17,441	18,375	17,462	17,462	12,112	-30.6%
843	Training & Memberships	1,596	85	3,750	500	3,750	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	10,537	15,655	213,989	15,000	13,057	-93.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$32,552	\$36,196	\$237,569	\$35,031	\$30,882	-87.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$332,638	\$290,022	\$515,698	\$311,659	\$230,433	-55.3%
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TOTAL PROGRAM COST	\$332,638	\$290,022	\$515,698	\$311,659	\$230,433	-55.3%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Planning Commission
FUND	11
PROGRAM	150

PROGRAM

The Planning Commission was established to implement the planning and zoning regulations of the City of Lafayette.

WORKPLAN

- Implement the General Plan and Downtown Specific Plan
- Exercise the powers and duties prescribed by statute and ordinance and as assigned by the City Council.
- Hear and decide land use permits, variances, design review, hillside permits, and subdivision approvals.
- Advise the City Council on administration of the laws governing approval of rezonings, planned developments, and ordinance changes.
- Evaluate planning procedures to provide services in the most expeditious fashion without sacrificing quality of review.
- Evaluate the existing level of review for new development and where necessary to implement General Plan goals, recommend changes to the City Council.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Planning & Building Director	30%
	Associate Planner	5%
	Senior Planner - B	35%
	Senior Planner - A	5%
	Planning Technician - C	0%
	Planning Technician - B	5%
	Associate Planner	5%
	Department Assistant - B	30%
	<u>Total Full Time Equivalent</u>	<u>1.15</u>

ACCOUNT DESCRIPTIONS

841	Prorated share of office rent	\$12,112
843	Workshops, conferences, seminars and other training (Center for Urban Planning, Cal APA, Planner Institute)	\$3,750
861	Planning Commission Minutes	\$10,000
	General Plan Update	(\$1)
	Computer Support	3,058
		<u>\$13,057</u>

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Design Rev. Commission
FUND	11
PROGRAM	151

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$201,290	\$180,687	\$192,081	\$192,081	\$ 136,526	-28.9%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	113	68	2,000	500	500	-75.0%
711	Social Security	14,888	13,989	14,847	14,847	10,482	-29.4%
714	Worker's Compensation	8,068	6,776	6,969	6,969	4,954	-28.9%
721	Fringe Benefits	69,297	58,142	63,219	63,219	45,634	-27.8%
	Subtotal PERSONNEL	\$293,655	\$259,663	\$279,116	\$277,616	\$198,096	-29.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$1,306	\$821	\$1,311	\$1,311	\$ 868	-33.8%
743	Postage	470	411	643	643	426	-33.8%
745	Printing & Binding	21	0	0	0	0	0.0%
746	Books & Software	32	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	296	176	500	500	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	315	250	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	20,414	21,514	20,456	20,456	14,745	-27.9%
843	Training & Memberships	0	85	1,000	1,000	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	11,917	10,608	13,073	13,073	11,723	-10.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$34,771	\$33,865	\$36,983	\$36,983	\$29,262	-20.9%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$328,426	\$293,527	\$316,099	\$314,599	\$227,358	-28.1%
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TOTAL PROGRAM COST	\$328,426	\$293,527	\$316,099	\$314,599	\$227,358	-28.1%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Design Rev. Commission
FUND	11
PROGRAM	151

PROGRAM

The Design Review Commission was established to advise the Planning Commission and City Council on matters relating to aesthetics and the physical appearance of the City of Lafayette, as well as on those matters for which it is the designated decision making body.

WORKPLAN

- Hear and decide applications for design review and hillside development permits.
- Serve as a referral body to the Planning Commission on land use, subdivision and variance applications
- Process and review applications in a timely and professional manner.
- Support the Downtown Street Improvement Master Plan Implementation Committee.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Planning & Building Director	10%
	Associate Planner	15%
	Senior Planner - B	30%
	Planning Technician - B	35%
	Senior Planner - A	5%
	Planning Technician - C	0%
	Associate Planner	15%
	Department Assistant - B	30%
	Total Full Time Equivalent	1.40

ACCOUNT DESCRIPTIONS

861	Design Review Commission Minutes	\$8,000
	Pro-rata share of City computer expenses	3,723
		<u>\$11,723</u>

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	General Plan Advisory Com
FUND	11
PROGRAM	152

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$ 266,842	N/A
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	20,413	N/A
714	Worker's Compensation	0	0	0	0	9,682	N/A
721	Fringe Benefits	0	0	0	0	83,374	N/A
	Subtotal PERSONNEL	\$0	\$0	\$0	\$0	\$380,312	N/A

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$ 1,457	N/A
743	Postage	0	0	0	0	715	N/A
745	Printing & Binding	0	0	0	0	1,000	N/A
746	Books & Software	0	0	0	14,500	2,000	N/A
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	17,000	15,000	N/A
853	Community Promotion	0	0	0	0	1,000	N/A
861	Contractual Services	0	0	0	80,000	456,250	N/A
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$0	\$0	\$0	\$111,500	\$477,421	N/A

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$0	\$0	\$0	\$111,500	\$857,733	N/A
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TOTAL PROGRAM COST	\$0	\$0	\$0	\$111,500	\$857,733	N/A
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	General Plan Advisory Com
FUND	11
PROGRAM	152

PROGRAM

The General Plan Advisory Committee (GPAC) was established to review and provide recommendations to the Planning Commission and City Council regarding a comprehensive update to the Lafayette General Plan.

WORKPLAN

- Complete the Housing Element Update and Environmental Impact Report
- Provide recommendations to Planning Commission and Council on rezoning BART per AB 2923
- Community Outreach in accordance with City Council Strategic Objective #2 - Develop and define the City's core values and corresponding key elements
- Provide Recommendations for the updating the General Plan and the City's Mission Statement

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Planning & Building Director	25%
	Associate Planner	65%
	Senior Planner - A	75%
	Planning Technician - C	0%
	Associate Planner	65%
	Department Assistant - B	5%
	Total Full Time Equivalent	2.35

ACCOUNT DESCRIPTIONS

861	Consultant services for HE update, meeting facilitation, technical support	\$50,000
	Housing Element EIR	\$400,000
	Pro-rata share of City computer expenses	6,250

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Environmental Task Force
FUND	11
PROGRAM	153

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$9,114	\$9,341	\$9,048	\$9,048	\$10,018	10.7%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	11	0	0	0	0.0%
711	Social Security	683	716	692	692	766	10.7%
714	Worker's Compensation	367	347	328	328	363	10.7%
721	Fringe Benefits	3,831	2,943	2,874	2,874	3,113	8.3%
	Subtotal PERSONNEL	\$13,996	\$13,358	\$12,943	\$12,943	\$14,261	10.2%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$86	\$58	\$96	\$96	\$93	-3.1%
743	Postage	34	30	47	47	46	-3.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	1,486	1,581	1,497	1,497	1,580	5.6%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	330	420	283	283	399	40.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$1,936	\$2,089	\$1,923	\$1,923	\$2,118	10.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$15,932	\$15,448	\$14,866	\$14,866	\$16,379	10.2%
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TOTAL PROGRAM COST	\$15,932	\$15,448	\$14,866	\$14,866	\$16,379	10.2%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Environmental Task Force
FUND	11
PROGRAM	153

PROGRAM

The City is committed to developing and implementing environmental policies and programs that will enable the City and its residents to meet their present needs without sacrificing the ability of future generations to meet their needs. The Environmental Task Force advises the City Council on environmental programs and policies that help to fulfill that vision.

WORKPLAN

- Implement the Environmental Action Plan
- Prepare water efficient landscape regulations

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Senior Planner - B	5%
	Planning Technician - B	15%
	Total Full Time Equivalent	0.15

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Police Services
FUND	11
PROGRAM	210

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$214,565	\$207,304	\$243,869	\$243,869	\$243,013	-0.4%
705	Temporary Personnel	190	26,229	5,000	15,000	15,000	200.0%
708	Overtime	8,557	12,805	15,000	36,000	36,000	140.0%
711	Social Security	18,792	20,126	20,186	20,186	22,492	11.4%
714	Worker's Compensation	8,884	9,099	9,030	9,030	9,362	3.7%
721	Fringe Benefits	66,429	62,201	77,439	77,439	76,488	-1.2%
	Subtotal PERSONNEL	\$317,416	\$337,764	\$370,524	\$401,524	\$402,355	8.6%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$14,434	\$11,965	\$10,000	\$10,000	\$10,000	0.0%
743	Postage	255	66	200	200	200	0.0%
745	Printing & Binding	0	86	0	1,010	1,000	N/A
746	Books & Software	17,404	4,777	3,500	7,800	8,000	128.6%
748	Special Departmental Supplies	46,710	35,680	36,000	36,000	32,400	-10.0%
751	Maintenance of Vehicles	174,239	171,324	160,000	160,000	160,000	0.0%
761	Maintenance of Equipment	1,570	14,267	7,000	18,800	15,000	114.3%
771	Maintenance of Buildings	26,736	26,612	25,000	27,000	32,000	28.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	6,764	5,017	5,000	3,500	5,000	0.0%
801	Utilities-Water	5,071	6,121	6,000	6,000	6,000	0.0%
805	Utilities-Sewer	566	1,096	1,100	3,100	2,500	127.3%
811	Utilities-Gas & Electric	17,185	20,247	22,500	22,500	22,500	0.0%
821	Utilities-Telephones	41,615	41,587	45,000	45,000	45,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	127,112	133,585	136,638	141,848	141,113	3.3%
843	Training & Memberships	55,518	29,669	17,500	8,000	17,500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	3,663	1,563	3,000	3,000	3,000	0.0%
861	Contractual Services	259,539	306,553	284,717	326,845	317,003	11.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	3,373,900	3,439,145	4,187,105	3,460,142	4,388,227	4.8%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	2,906	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$4,175,188	\$4,249,360	\$4,950,260	\$4,280,745	\$5,206,443	5.2%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	250,844	251,538	81,500	400,000	146,500	79.8%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$250,844	\$251,538	\$81,500	\$400,000	\$146,500	79.8%

BASE PROGRAM COST	\$4,743,448	\$4,838,661	\$5,402,284	\$5,082,269	\$5,755,297	6.5%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000
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TOTAL PROGRAM COST	\$4,743,448	\$4,838,661	\$5,427,284	\$5,082,269	\$5,780,297	6.5%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Police Services
FUND	11
PROGRAM	210

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include crime suppression, investigation, traffic enforcement, youth services, and community education.

WORKPLAN

- Continue liaison with and participation in city commissions and community groups to ensure that community standards are enforced and an open line of communication is maintained between the Police Department and the public they serve.
- Increase driver safety and compliance with traffic laws through an aggressive enforcement policy, education, citations and warnings.
- Establish a team approach to criminal investigation so that our Youth Services Officer, Detective, beat officers and the community all work together to jointly solve crimes and aggressively prosecute lawbreakers.
- Ensure continuation of the neighborhood patrol plan so that all city streets are patrolled on a regular basis.
- Continue to use the Bicycle Patrol Officer to patrol the core downtown area and function as the primary liaison to the Lafayette business community.
- Encourage the use of volunteers to supplement and assist the department in its duties. Explore the feasibility of joining the Sheriff's Senior Volunteer
- Monitor and update fleet the management plan and ensure the cost effective and safe use of city owned patrol vehicles.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Administrative Analyst - Police	60%
	Police Services Assistant - A	100%
	Police Services Assistant - B	44%
	Police Services Assistant - C	100%
	Total Full Time Equivalent	3.04

ACCOUNT DESCRIPTIONS

748	Uniforms, badges, logs, business cards, office supplies	\$32,400	861	Animal Control Services	\$180,915
				California ID Program	32,000
751	Police vehicle repairs & gas	\$160,000		Fingerprinting	5,000
				Booking fees	6,500
761	Maintenance of portable radios and MDT's	\$15,000		EBRCSA	20,000
				Aries	8,770
771	Janitorial Services	\$32,000		Nixle	4,500
				Starbase / Tracker	7,300
841	Rent for 3471 Mt. Diablo Blvd (95%)	\$132,113		Cellebrite	3,700
	Copiers	9,000		Phone System / Maynard	13,104
		\$141,113		Satellite Backup	4,668
				City Panic Button	4,950
907	Police Vehicles (2)	\$130,000		Investigation Software	3,600
	Misc equipment upgrade	16,500		K9 Training / Supplies*	13,200
		\$146,500		Emergency Repeater	7,200
				Pro-rata share of City computer equi	1,596
					\$317,003

*costs partially offset by Lafayette Police Foundation

POLICE CONTRACT DETAIL		Actual 2018-2019 Expenditures	Actual 2019-2020 Expenditures	Final 2020-2021 Budget	Estimated 2020-2021 Expenditures	Proposed 2021-2022 Budget	Percent Increase
862.1	Officers	\$2,674,269	\$3,285,818	\$3,922,445	\$3,243,096	\$4,118,567	5.0%
862.2	Overtime	520,839	-	25,000	0	25,000	0.0%
862.4	Investigation	11,298	21,333	5,000	16,886	10,000	100.0%
862.6	Services/Supply	16,000	15,832	19,500	15,000	19,500	0.0%
862.7	Communications/EBRCS	90,465	130,716	125,000	125,000	125,000	0.0%
862.8	Liability Insurance	24,746	34,800	30,160	30,160	30,160	0.0%
862.9	Crime Laboratory / Property	36,283	45,333	60,000	30,000	60,000	0.0%
	Subtotal	\$3,373,900	\$3,533,833	\$4,187,105	\$3,460,142	\$4,388,227	4.8%

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Traffic Enforcement
FUND	11
PROGRAM	215

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	590,068	612,565	647,660	647,660	678,661	4.8%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$590,068	\$612,565	\$647,660	\$647,660	\$678,661	4.8%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$590,068	\$612,565	\$647,660	\$647,660	\$678,661	4.8%
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TOTAL PROGRAM COST	\$590,068	\$612,565	\$647,660	\$647,660	\$678,661	4.8%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Traffic Enforcement
FUND	11
PROGRAM	215

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include traffic enforcement and accident investigation. While all officers have the responsibility to enforce traffic rules, this budget includes costs for two officers whose primary responsibility is ensuring roadway safety within the City of Lafayette. The traffic enforcement unit will utilize police cars and police motorcycles in order to focus on traffic violations, hazards, collisions and unsafe conditions.

ACCOUNT DESCRIPTIONS

POLICE CONTRACT DETAIL		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Percent Increase</i>
862.1	Officers	\$562,428	\$584,925	\$620,020	\$620,020	\$651,021	5.0%
862.2	Overtime	0	0	0	0	0	0.0%
862.4	Investigation	0	0	0	0	0	0.0%
862.6	Services/Supply	3,000	3,000	3,000	3,000	3,000	0.0%
862.7	Communications	20,000	20,000	20,000	20,000	20,000	0.0%
862.8	Liability Insurance	4,640	4,640	4,640	4,640	4,640	0.0%
Subtotal		\$590,068	\$612,565	\$647,660	\$647,660	\$678,661	4.8%

REVENUES

Vehicle Code Fines	\$72,248	\$54,300	\$60,000	\$60,000	\$30,000
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SURPLUS/(DEFICIT)	(\$517,820)	(\$558,265)	(\$587,660)	(\$587,660)	(\$648,661)
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**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Emergency Prep. Comm.
FUND	11
PROGRAM	220

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$250	\$250	\$250	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	5,518	101	1,500	1,500	1,500	0.0%
746	Books & Software	0	36	0	0	0	0.0%
748	Special Departmental Supplies	1,132	0	1,500	1,500	1,500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	100	500	2,000	1900.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	388	114	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	929	987	1,000	1,000	1,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	125	0	0	0	0	0.0%
843	Training & Memberships	179	0	500	0	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	167	500	250	1,000	100.0%
861	Contractual Services	18,621	18,621	18,600	18,600	18,600	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$26,892	\$20,026	\$23,950	\$23,600	\$26,350	10.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	968	994	2,000	2,000	260,000	12900.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$968	\$994	\$2,000	\$2,000	\$260,000	12900.0%

BASE PROGRAM COST	\$27,860	\$21,019	\$25,950	\$25,600	\$286,350	1003.5%
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TOTAL PROGRAM COST	\$27,860	\$21,019	\$25,950	\$25,600	\$286,350	1003.5%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Emergency Prep. Comm.
FUND	11
PROGRAM	220

PROGRAM

This activity describes expenses relating to preparation and planning to mitigate the effects of natural and man-made disasters.

WORKPLAN

- Increase outreach to neighborhoods, businesses and vulnerable populations regarding need to be personally prepared
- Increase the amount of materials available to residents regarding disaster preparation
- Continue development of municipal codes sections that support emergency preparedness in the community
- Conduct emergency drill using EOC at the Lafayette Library & Learning Center.
- Develop annexes for emergency operations plan (EOP)
- Test EOP annually

ACCOUNT DESCRIPTIONS

745	Flyers (earthquake safety, neighborhood watch, etc.)	\$1,500	
861	Radio technician services	\$600	
	Contract services for emergency services coordinator	18,000	(shared with Orinda and Moraga offset by \$16K EMPG grant)
		<u>\$18,600</u>	
907	Emergency equipment	\$10,000	
	Emergency Equipment (funded by CalOES)	250,000	
		<u>\$260,000</u>	

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Crossing Guards
FUND	11
PROGRAM	230

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	50,000	68,398	45,000	0	90,000	100.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$50,000	\$68,398	\$45,000	\$0	\$90,000	100.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$50,000	\$68,398	\$45,000	\$0	\$90,000	100.0%
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TOTAL PROGRAM COST	\$50,000	\$68,398	\$45,000	\$0	\$90,000	100.0%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Crossing Guards
FUND	11
PROGRAM	230

PROGRAM

The purpose of this program is to provide crossing guard services to Stanley and Lafayette Elementary.
The cost of the program is shared with the school district.
Prior to the 2002-2003 fiscal year, the cost of this program was included with Police Services (11-210)

ACCOUNT DESCRIPTIONS

861 School District Contract with All City Management Services \$90,000 Currently 1/2 of total cost

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Road & Drain Maintenance
FUND	11
PROGRAM	310

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$56,337	\$88,386	\$93,129	\$93,129	\$97,017	4.2%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	2	68	0	0	0	0.0%
711	Social Security	4,550	7,184	7,124	7,124	7,422	4.2%
714	Worker's Compensation	2,200	3,329	3,379	3,379	3,520	4.2%
721	Fringe Benefits	17,294	26,898	28,589	28,589	29,782	4.2%
Subtotal PERSONNEL		\$80,382	\$125,865	\$132,222	\$132,222	\$137,741	4.2%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$209	\$931	\$96	\$159	\$93	-3.1%
743	Postage	87	90	136	136	137	0.7%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	21,781	15,423	18,000	16,000	22,000	22.2%
751	Maintenance of Vehicles	18,643	17,639	24,000	12,500	24,000	0.0%
761	Maintenance of Equipment	3,325	7,685	3,700	6,450	4,000	8.1%
771	Maintenance of Buildings	4,055	10,596	4,545	5,000	4,750	4.5%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	37,505	44,260	41,200	45,000	45,000	9.2%
805	Utilities-Sewer	566	566	600	804	800	33.3%
811	Utilities-Gas & Electric	4,072	4,394	6,000	6,000	6,200	3.3%
821	Utilities-Telephones	7,580	10,835	8,000	12,000	9,000	12.5%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	7,253	7,610	10,490	10,490	10,739	2.4%
843	Training & Memberships	96	62	1,500	550	1,500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	422,826	458,297	503,909	482,245	556,895	10.5%
861.5	Reimbursable Emergency Response	50,061	12,926	25,000	40,000	30,000	20.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$578,060	\$591,314	\$647,177	\$637,334	\$715,114	10.5%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	26,187	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$26,187	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$684,630	\$717,179	\$779,399	\$769,556	\$852,855	9.4%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000
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TOTAL PROGRAM COST	\$684,630	\$717,179	\$804,399	\$769,556	\$877,855	9.1%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Road & Drain Maintenance
FUND	11
PROGRAM	310

PROGRAM

This program is responsible for the supervision and delivery of minor street, curb, sidewalk, gutter, storm drain and shoulder maintenance services, tree and shrub pruning and weed abatement within the public right-of-way and on City property. Services include cleaning storm drains and roadside ditches, storm damage cleanup and minor mud slide control.

WORKPLAN

- Undertake pavement and guard rail repairs, large tree trimming and removal, street reconstruction, installation of berms and curbs, shrub clearing and landscape maintenance.
- Identify defective storm drain facilities and perform repairs and upgrades; Perform annual pre-rainy season inspection of drainage systems.
- Respond to storm drain failures during storms, using both internal resources and consultants / contractors.
- Implement repair projects (street, curb, gutter, sidewalk, slope and storm drains) not included in near term CIP.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works & Engineering Director	5%
	Assistant Engineer	5%
	Administrative Analyst - PW	30%
	Construction Inspector	5%
	Public Works Maintenance Manager	30%
	Total Full Time Equivalent	0.75

ACCOUNT DESCRIPTIONS

748	Equipment and materials for inventory	\$22,000
841	Allocated cost of office space rental	\$4,739
	Equipment rentals	6,000
		<u>\$10,739</u>
861	Computer support	\$1,995

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
861.01	Contract Hourly	\$47,916	\$71,974	\$68,000	\$72,000	\$71,000	4.4%
861.02	Building Maintenance	11,610	12,468	7,000	9,000	7,500	7.1%
861.05	Catch Basin Repairs	0	0	5,000	0	5,000	0.0%
861.06	Community Events	287	3,320	2,000	4,000	2,200	10.0%
861.08	Curb and Gutter Repairs	0	5,355	5,250	3,000	5,250	0.0%
861.15	Fencing	3,721	0	5,000	0	5,000	0.0%
861.18	Irrigation Repairs/Maintenance	9,348	31,376	34,000	40,000	36,000	5.9%
861.19	Landscape Maintenance	76,921	93,832	87,000	87,000	89,000	2.3%
861.20	Machine Discing	1,480	1,500	3,000	3,000	3,000	0.0%
861.25	Road Repairs	195,442	125,766	130,000	130,000	130,000	0.0%
861.26	Retaining Walls	0	0	4,750	0	4,750	0.0%
861.27	Slope Repair/Stabilization	0	0	9,500	0	9,500	0.0%
861.28	Sidewalk Repairs	9,022	19,191	24,000	32,000	65,000	170.8%
861.34	Storm Drain Repairs	14,134	4,622	30,000	25,000	30,000	0.0%
861.42	Tree/Brush Maintenance	11,595	43,651	37,000	25,000	37,000	0.0%
861.43	Weed Control (manual)	30,380	32,459	26,000	36,000	30,000	15.4%
861.44	Weed Control (spraying)	527	3,280	3,000	3,000	3,000	0.0%
861.45	Unanticipated Repairs/Maintenance	4,762	3,812	15,500	8,000	15,500	0.0%
861.46	Professional Services	1,500	1,620	3,000	1,750	3,000	0.0%
861.61	Safety Compliance	3,014	2,094	3,200	1,500	3,200	0.0%
	Subtotal	\$421,659	\$456,320	\$502,200	\$480,250	\$554,900	10.5%

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Traffic Maintenance
FUND	11
PROGRAM	320

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$60,313	\$80,447	\$84,976	\$84,976	\$88,644	4.3%
705	Temporary Personnel	0	0	0	0	10,000	N/A
708	Overtime	2	68	0	0	0	0.0%
711	Social Security	4,675	6,289	6,501	\$6,501	7,546	16.1%
714	Worker's Compensation	2,360	3,032	3,083	\$3,083	3,579	16.1%
721	Fringe Benefits	18,627	24,490	26,110	\$26,110	27,237	4.3%
Subtotal PERSONNEL		\$85,977	\$114,327	\$120,670	\$120,670	\$137,006	13.5%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$114	\$77	\$128	\$128	\$124	-3.1%
743	Postage	92	90	141	141	137	-3.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	N/A
748	Special Departmental Supplies	12,856	19,515	19,000	14,000	19,000	0.0%
751	Maintenance of Vehicles	12	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	456	574	500	650	650	30.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	15,223	15,921	16,295	16,295	16,295	0.0%
841	Rental Expense	3,989	4,720	4,233	4,233	4,739	12.0%
843	Training & Memberships	523	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	172,011	131,269	186,032	206,729	277,879	49.4%
861.5	Reimbursable Emergency Response	8,955	48,120	35,000	35,000	35,000	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$214,229	\$220,287	\$261,329	\$277,176	\$353,824	35.4%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	20,619	72,339	20,000	16,000	20,000	0.0%
907	Equipment	7,820	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$28,439	\$72,339	\$20,000	\$16,000	\$20,000	0.0%

BASE PROGRAM COST	\$328,645	\$406,953	\$401,998	\$413,845	\$510,830	27.1%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$13,153
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TOTAL PROGRAM COST	\$328,645	\$406,953	\$426,998	\$413,845	\$523,982	22.7%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Traffic Maintenance
FUND	11
PROGRAM	320

PROGRAM

This program is responsible for the supervision and delivery of traffic signal maintenance, street and traffic sign installation and maintenance, traffic striping and pavement marking maintenance, and curb painting.

WORKPLAN

- Implement the City's traffic signal maintenance, sign installation and maintenance, and pavement marking deficiencies program, and continue a program of corrective action.
- Maintain striping and pavement markings maintenance inventory program.
- Implement actions recommended by the Circulation Commission and directed by the City Council.
- Encourage citizen involvement and input into matters concerning vehicle, bicycle and pedestrian safety and convenience.
- Perform ongoing inspection for vegetation encroachment on sight distances and the administration of appropriate trim notices.
- Develop program and recommendations for new sign reflectivity standards.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works Maintenance Manager	25%
	Assistant Engineer	5%
	Administrative Analyst - PW	20%
	Public Works & Engineering Director	10%
	Construction Inspector	5%
	Total Full Time Equivalent	0.65

ACCOUNT DESCRIPTIONS

748	Sign posts, panels, hardware, power and small tools and city purchased materials; fuel	\$19,000
861	Computer support	\$1,729
906	Upgrade pedestrian Xing units (Moraga & Tanglewood)	\$20,000
		\$20,000

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
861.01	Contract Hourly	\$11,605	\$8,342	\$6,800	\$8,000	\$7,500	10.3%
861.09	Curb Painting	158	948	5,150	5,000	5,150	0.0%
861.15	Fencing & Guardrails	7,445	3,151	5,000	4,000	5,000	0.0%
861.29	Sign Installation, Repairs, Repl.	26,967	24,023	22,600	33,000	40,000	77.0%
861.39	Striping & Stenciling	13,412	2,765	18,000	18,000	60,000	233.3%
861.4	Signal Maintenance (Cal Trans - 4 sig)	24,883	19,776	24,000	22,000	24,000	0.0%
861.41	Signal Maintenance (City - 19 + 2 ped)	77,650	69,091	95,000	95,000	125,000	31.6%
861.45	Unanticipated Repairs	4,213	1,100	3,500	10,000	3,500	0.0%
861.46	Professional Services	0	0	0	0	0	0.0%
861.47	Street Light / Parking Light Maintenance	4,434	350	4,500	10,000	6,000	33.3%
861.61	Safety Compliance	0	0	0	0	0	0.0%
	Subtotal	\$170,767	\$129,546	\$184,550	\$205,000	\$276,150	49.6%

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parks & Trails Maint.
FUND	11
PROGRAM	340

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$137,399	\$127,453	\$128,828	\$128,828	\$134,344	4.3%
705	Temporary Personnel	994	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	11,300	10,364	9,855	9,855	10,277	4.3%
714	Worker's Compensation	5,513	4,708	4,674	4,674	4,874	4.3%
721	Fringe Benefits	42,223	38,226	39,263	39,263	40,872	4.1%
	Subtotal PERSONNEL	\$197,428	\$180,751	\$182,620	\$182,620	\$190,367	4.2%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$322	\$0	\$200	\$0	\$0	N/A
743	Postage	23	0	30	0	0	N/A
745	Printing & Binding	19	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	2,863	448	3,500	3,500	3,500	0.0%
751	Maintenance of Vehicles	4,236	4,210	4,000	3,500	4,000	0.0%
761	Maintenance of Equipment	61	604	2,500	2,000	2,500	0.0%
771	Maintenance of Buildings	18	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	48,547	50,653	60,000	60,000	60,000	0.0%
805	Utilities-Sewer	1,132	1,132	1,500	1,200	1,500	0.0%
811	Utilities-Gas & Electric	6,691	5,549	7,000	6,000	7,000	0.0%
821	Utilities-Telephones	1,577	1,989	2,000	2,500	2,500	25.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	2,154	847	1,500	1,700	2,000	33.3%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	119,663	98,030	117,690	95,690	128,138	8.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$187,306	\$163,462	\$199,920	\$176,090	\$211,138	5.6%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	31,748	98,003	20,000	20,000	20,000	0.0%
907	Equipment	0	1,354	2,000	2,000	40,000	1900.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$31,748	\$99,357	\$22,000	\$22,000	\$60,000	172.7%

BASE PROGRAM COST	\$416,482	\$443,569	\$404,540	\$380,710	\$461,506	14.1%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000
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TOTAL PROGRAM COST	\$416,482	\$443,569	\$429,540	\$380,710	\$486,506	13.3%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parks & Trails Maint.
FUND	11
PROGRAM	340

PROGRAM

This program is responsible for the maintenance of parks and trails. Emphasis is on appearance and user safety. Some maintenance of the Buckeye Fields and facilities at the Lafayette Community Park will be provided by contract and volunteer labor under the supervision of the Parks Maintenance Specialist.

WORKPLAN

- Implement maintenance requirements and track costs of the individual parks and trails for annual maintenance.
- Administer park maintenance contracts.
- Maintain ongoing communications between the public works department, Consolidated Fire District, and Park, Trails and Recreation Subcommittees, and the various park users for the purpose of developing realistic maintenance needs and costs.
- Maintain Brook Street park, Mildred Lane Observation park, Community Park, Leigh Creekside Park & Buckeye Fields.
- Monitor and repair erosion and slides at Community Park.
- Inspect and maintain the seven City trails and the network of trails in the Community Park.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	5%
	Parks Maintenance Supervisor	100%
	Administrative Assistant - P&R - A	6.5%
	Administrative Assistant - P&R - B	6.5%
Total Full Time Equivalent		1.18

861 Computer Support \$3,138

DESCRIPTION OF CAPITAL OUTLAY

906 Trail renovations \$20,000
 907 4-wheel drive vehicle \$40,000

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$770	0	\$2,000	\$0	\$2,000	0.0%
861.02	Building Maintenance	-	635	2,000	1,000	2,000	0.0%
861.03	Ballfield Maintenance	23,712	17,235	25,000	20,000	25,000	0.0%
861.10	Downtown Litter Removal	0	0	0	0	0	0.0%
861.15	Fencing	3,233	2,778	4,000	4,000	4,000	0.0%
861.16	Firebreak Maintenance	9,676	16,575	22,000	17,000	25,000	13.6%
861.18	Irrigation Repairs	4,585	5,575	3,000	2,000	3,000	0.0%
861.19	Landscape Maintenance	11,659	12,060	14,000	10,000	12,000	-14.3%
861.21	Park & Play Equipment & Furnishings	15,867	0	4,000	3,000	4,000	0.0%
861.22	Parking Lot Maintenance	0	0	2,000	1,000	1,000	-50.0%
861.24	Restroom Maintenance	6,696	2,302	5,000	1,000	4,000	-20.0%
861.25	Road Repairs	376	600	1,000	1,000	1,000	0.0%
861.27	Slope Repairs/Stabilization	214	0	3,000	2,500	3,000	0.0%
861.28	Trail Maintenance & Repair	6,601	12,550	10,000	10,000	10,000	0.0%
861.42	Tree Maintenance	18,481	1,850	8,000	13,000	20,000	150.0%
861.43	Weed Control (manual)	1,889	0	2,000	2,000	3,000	50.0%
861.44	Weed Control (spraying)	814	897	1,500	-	-	N/A
861.45	Unanticipated Repairs	320	21,098	5,000	5,500	6,000	20.0%
861.47	Streetlight / Parking Light Maint.	1,660	0	1,500	0	0	N/A
861.48	Transaction Fees	702	1,106	0	0	0	0.0%
Subtotal		\$107,255	\$95,261	\$115,000	\$93,000	\$125,000	8.7%

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Comm. Ctr. Maint.
FUND	11
PROGRAM	350

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$62,898	\$69,321	\$70,849	\$70,849	\$72,100	1.8%
705	Temporary Personnel	3,705	2,473	2,800	2,800	2,800	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	4,951	5,325	5,634	5,634	5,730	1.7%
714	Worker's Compensation	2,650	2,708	2,672	2,672	2,718	1.7%
721	Fringe Benefits	26,083	30,135	27,730	27,730	27,929	0.7%
	Subtotal PERSONNEL	\$100,287	\$109,962	\$109,686	\$109,686	\$111,276	1.5%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$50	\$50	\$50	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	16,121	15,727	15,500	15,550	16,000	3.2%
751	Maintenance of Vehicles	791	1,599	2,000	1,500	2,000	0.0%
761	Maintenance of Equipment	1,359	1,240	2,000	2,000	2,000	0.0%
771	Maintenance of Buildings	16,315	13,196	18,500	15,000	18,500	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	134	0	0	0	0.0%
801	Utilities-Water	8,322	8,285	8,000	8,000	8,500	6.3%
805	Utilities-Sewer	1,902	2,100	2,100	2,237	2,237	6.5%
811	Utilities-Gas & Electric	34,434	32,434	32,500	29,000	32,500	0.0%
821	Utilities-Telephones	712	924	1,004	1,000	1,000	-0.4%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	182	1,352	3,000	250	3,000	0.0%
843	Training & Memberships	245	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	85,480	51,040	51,249	51,000	55,363	8.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$165,861	\$128,031	\$135,903	\$125,587	\$141,150	3.9%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	8,641	0	0	0	0	0.0%
907	Equipment	16,456	1,586	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$25,097	\$1,586	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$291,244	\$239,579	\$245,588	\$235,273	\$252,426	2.8%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000
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TOTAL PROGRAM COST	\$291,244	\$239,579	\$270,588	\$235,273	\$277,426	2.5%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Comm. Ctr. Maint.
FUND	11
PROGRAM	350

PROGRAM

This program is responsible for maintaining the Community Center.

WORKPLAN

- Maintain a clean, safe environment suitable for public access at the Lafayette Community Center.
- Deter vandalism and property damage through a combination of public awareness, adequate lighting and program supervision and police services.
- Inspect roof, electrical, heating, and plumbing systems and project long-term repairs and costs.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Parks, Trails and Recreation Director	10%
	Recreation Supervisor - B	5%
	Recreation Supervisor - A	15%
	Facilities Maintenance Worker - A	50%
	Total Full Time Equivalent	0.80

ACCOUNT DESCRIPTIONS

748	Cleaning and consumable items	\$16,000
761	Maintenance of kitchen equipment, fire extinguishers, HVAC, irrigation, lighting & playground	\$2,000
771	Maintenance of Buildings	\$18,500
861	Landscape maintenance	\$8,000
	Contract custodial	36,565
	Plumbing, electrical and painting	10,000
	Computer support	798
		<u>\$55,363</u>

TRANSFERS:

Transfer to Community Center Sinking Maint. Fund 16	(\$125,000)
Transfer from Recreation Programs Fund 31	\$25,000

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Emergency Response
FUND	11
PROGRAM	360

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$164	\$0	\$0	\$0	0.0%
743	Postage	0	334	0	0	0	0.0%
745	Printing & Binding	0	3,711	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	6,403	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	164	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	300	0	0	0	0.0%
861	Contractual Services	0	56,937	150,000	82,000	50,000	-66.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	5,541	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$0	\$73,554	\$150,000	\$82,000	\$50,000	-66.7%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	2,536	20,000	67,750	2,500	-87.5%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$2,536	\$20,000	\$67,750	\$2,500	-87.5%

BASE PROGRAM COST	\$0	\$76,090	\$170,000	\$149,750	\$52,500	-69.1%
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TOTAL PROGRAM COST	\$0	\$76,090	\$170,000	\$149,750	\$52,500	-69.1%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Emergency Response
FUND	11
PROGRAM	360

PROGRAM

This program is used to track expenses incurred by the City while responding to natural and man-made emergency events.
FUNDS FROM THIS PROGRAM CAN ONLY BE SPENT WITH EXPLICIT APPROVAL FROM THE LAFAYETTE CITY COUNCIL.

WORKPLAN

- Keep the roadways clear.
- Track expenses to be reimbursed by the Federal Emergency Management Agency.
- Activate Emergency Operations Center during major emergency events.

ACCOUNT DESCRIPTIONS

861 Contingency for local emergencies	\$50,000
	\$50,000

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Planning Services
FUND	11
PROGRAM	410

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$334,160	\$312,964	\$339,463	\$339,463	\$260,401	-23.3%
705	Temporary Personnel	27,058	0	0	0	0	0.0%
708	Overtime	848	217	1,000	1,000	1,000	0.0%
711	Social Security	26,994	24,352	26,045	26,045	19,997	-23.2%
714	Worker's Compensation	14,513	11,730	12,317	12,317	9,448	-23.3%
721	Fringe Benefits	111,029	97,660	110,118	110,118	85,060	-22.8%
	Subtotal PERSONNEL	\$514,601	\$446,923	\$488,942	\$488,942	\$375,906	-23.1%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$3,128	\$2,602	\$2,367	\$2,367	\$1,767	-25.4%
743	Postage	867	742	1,161	1,161	867	-25.3%
745	Printing & Binding	262	64	500	500	500	0.0%
746	Books & Software	225	0	0	0	0	0.0%
748	Special Departmental Supplies	227	832	500	2,200	2,200	340.0%
751	Maintenance of Vehicles	439	858	1,500	1,000	1,500	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	1,139	4,717	1,500	500	1,500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	950	711	1,500	500	1,000	-33.3%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	41,252	42,772	39,420	39,420	32,517	-17.5%
843	Training & Memberships	5,643	3,239	5,000	2,000	7,000	40.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	577	2,076	1,000	500	1,000	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	132,145	103,445	181,933	100,000	329,080	80.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$186,854	\$162,058	\$236,381	\$150,148	\$378,930	60.3%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	2,182	480	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$2,182	\$480	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$703,638	\$609,462	\$725,324	\$639,090	\$754,836	4.1%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000
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TOTAL PROGRAM COST	\$703,638	\$609,462	\$750,324	\$639,090	\$779,836	3.9%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Planning Services
FUND	11
PROGRAM	410

PROGRAM

This program provides current and future physical planning for the community consistent with the General Plan and the policy direction of the City Council. Strong emphasis is placed on physical preservation of neighborhoods, revitalization and enhancement of the downtown commercial area with respect for the community's semi-rural residential character, and the overall service needs and vitality of the City's economic base.

WORKPLAN

- Staff and provide professional recommendations to the City Council, Planning Commission, Design Review Commission, DSIMPIC, Public Art Committee, Environmental Task Force, Senior Housing Task Force and subcommittees.
- Provide quality assistance to the public in the areas of zoning, planning, building, and other related activities.
- Hear and decide discretionary approvals administered by the Zoning Administrator.
- Process and review applications in a timely and professional manner.
- Complete the tasks in the approved work plan.
- Implement the goals of the General Plan and the Downtown Specific Plan.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Planning & Building Director	35%
	Associate Planner	15%
	Senior Planner - B	30%
	Planning Technician - B	40%
	Senior Planner - A	15%
	Planning Technician - C	100%
	Associate Planner	15%
	Department Assistant - B	35%
	Total Full-Time Equivalent:	2.85

ACCOUNT DESCRIPTIONS

841	2 Electric Vehicles for Planning Staff (Lease)	\$2,500	
	Allocated cost of office space rental	<u>30,017</u>	
		\$32,517	
843	Staff Training	\$5,000	
	American Planning Association Dues	<u>\$2,000</u>	
		\$7,000	
861	Landscape Architect Review Services	2,500	861.10 Contract Planners \$40,000
	Housing Element Implementation	40,000	Green Halo <u>18,000</u>
	Traffic Consultation Services	1,000	\$58,000
	Downtown Specific Plan Implementation	20,000	
	Downtown Objectives Standards Phase 2	50,000	
	Contract Planner to backfill for GPAC	150,000	
	Pro-rata share of City computer equipment	<u>7,580</u>	
		271,080	

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Code Enforcement
FUND	11
PROGRAM	415

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$15,962	\$19,614	\$21,769	\$21,769	\$0	N/A
705	Temporary Personnel	39,580	44,588	25,620	38,000	45,000	75.6%
708	Overtime	106	40	0	0	0	0.0%
711	Social Security	4,380	5,130	3,625	3,625	3,443	-5.0%
714	Worker's Compensation	2,231	2,431	1,719	1,719	1,633	-5.0%
721	Fringe Benefits	4,993	5,807	6,766	6,766	0	N/A
	Subtotal PERSONNEL	\$67,253	\$77,611	\$59,500	\$71,880	\$50,075	-15.8%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$172	\$116	\$192	\$192	\$0	N/A
743	Postage	69	60	94	94	0	N/A
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	500	500	500	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	2,998	3,139	2,994	2,994	0	N/A
843	Training & Memberships	63	0	250	250	250	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	10,234	4,192	10,684	10,684	10,000	-6.4%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$13,536	\$7,507	\$14,713	\$14,713	\$10,750	-26.9%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$80,788	\$85,118	\$74,213	\$86,593	\$60,825	-18.0%
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TOTAL PROGRAM COST	\$80,788	\$85,118	\$74,213	\$86,593	\$60,825	-18.0%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Code Enforcement
FUND	11
PROGRAM	415

PROGRAM

This program provides funding to enforce codes and ordinances in downtown and the neighborhoods as well as ensure that conditions imposed on new construction are implemented.

WORKPLAN

- Enforce City codes and ordinances.
- Ensure that conditions imposed for new construction are being properly implemented.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Planning Technician - B	0%
	Senior Planner - B	0%
	Associate Planner	0%
	Total Full-Time Equivalent:	0.00

ACCOUNT DESCRIPTIONS

705	Temporary Code Enforcement	\$45,000	
861	Abatement of nuisances*	\$10,000	(*Upfront costs that may be reimbursed)
	Pro-rata share of City computer equipment	-	
		\$10,000	

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Engineering Services
FUND	11
PROGRAM	420

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$359,778	\$423,457	\$423,192	\$423,192	\$451,793	6.8%
705	Temporary Personnel	6,768	3,441	0	0	0	0.0%
708	Overtime	57	457	0	0	0	0.0%
711	Social Security	26,466	32,187	32,374	32,374	34,562	6.8%
714	Worker's Compensation	14,365	16,106	15,355	15,355	16,392	6.8%
721	Fringe Benefits	120,299	133,125	135,565	135,565	143,128	5.6%
	Subtotal PERSONNEL	\$527,733	\$608,774	\$606,485	\$606,485	\$645,876	6.5%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$2,633	\$1,867	\$2,303	\$2,303	\$2,107	-8.5%
743	Postage	779	715	1,129	1,129	1,034	-8.4%
745	Printing & Binding	161	533	500	500	500	0.0%
746	Books & Software	926	1,750	500	500	1,750	250.0%
748	Special Departmental Supplies	668	2,003	1,500	1,500	1,500	0.0%
751	Maintenance of Vehicles	5,494	5,490	5,000	5,000	5,500	10.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	7,729	73	187	187	500	167.9%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	2,730	3,149	3,000	3,000	3,150	5.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	32,875	35,696	35,922	35,922	35,809	-0.3%
843	Training & Memberships	1,570	1,583	3,000	3,000	3,000	0.0%
850	Contingency	0	0	150	150	150	0.0%
851	Advertising/Legal Notices	0	85	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	73,378	84,593	98,205	136,000	134,042	36.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$128,944	\$137,537	\$151,397	\$189,191	\$189,044	24.9%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$656,677	\$746,311	\$757,882	\$795,676	\$834,919	10.2%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$0
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TOTAL PROGRAM COST	\$656,677	\$746,311	\$782,882	\$795,676	\$834,919	6.6%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Engineering Services
FUND	11
PROGRAM	420

PROGRAM

City engineering services are provided by a professional staff. Design and major project work for engineering projects are provided through contracts with consultants. Services provided by in-house staff include:

- Administration of the Capital Improvement Program, including project development and contract administration.
- Facilitation of community involvement in project development.
- Engineering review of development proposals including incorporation of NPDES development regulations.
- Processing improvement plans and subdivision maps for private development.
- Providing input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Coordinating with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Representing the City's interests in regional transportation and funding issues.
- Administering encroachment permit program.

WORKPLAN

- Administer the Capital Improvement Program, from project development through final construction, including contract administration.
- Administer transportation planning functions.
- Perform engineering review of development proposals including conformance review of new NPDES regulations.
- In coordination with the Planning Division, process improvement plans and subdivision maps for private development.
- Perform special studies to facilitate long-range planning in the capital improvements, downtown redevelopment, and traffic / pedestrian circulation.
- Provide input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Provide customer service to the community by responding to questions and requests regarding infrastructure maintenance and improvements.
- Coordinate with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Represent the City's interests in regional transportation and funding issues.
- Administer the encroachment permit program including inspection of major public improvements by private developers.
- Staff the Capital Projects Assessment Committee and the Public Works Services subcommittee.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works & Engineering Director	35%
	Engineering Services Manager	50%
	Assistant Engineer	25%
	Senior Engineer	50%
	Senior Construction Inspector	70%
	Construction Inspector	80%
	Department Assistant - A	30%
	Total Full Time Equivalent	3.40

ACCOUNT DESCRIPTIONS

861	Misc. consultant services (survey/traffic/geotech/landscape)	\$45,000	
	Contract inspection services (PG&E)	\$50,000	(offset by fees)
	Construction testing services for public improvements by private developers	10,000	
	Pre-engineering studies for construction year 2022 capital projects	20,000	
	Computer support	9,042	
		<u>\$134,042</u>	

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Manager
FUND	11
PROGRAM	510

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$428,661	\$296,523	\$285,742	\$285,742	320,973	12.3%
705	Temporary Personnel	0	0	0	0	0	0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	19,460	18,052	21,859	21,859	24,554	12.3%
714	Worker's Compensation	11,914	11,193	10,368	10,368	11,646	12.3%
721	Fringe Benefits	135,147	98,920	109,376	109,376	109,376	0.0%
	Subtotal PERSONNEL	\$595,182	\$424,688	\$427,345	\$427,345	\$466,549	9.2%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$1,210	\$1,055	\$1,119	\$1,119	1,240	10.7%
743	Postage	486	425	549	549	608	10.8%
745	Printing & Binding	0	0				0.0%
746	Books & Software	0	9	500	500	500	0.0%
748	Special Departmental Supplies	30	0	500	500	500	0.0%
751	Maintenance of Vehicles	2,781	0	6,000	0	0	N/A
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	304	1,102	500	1,000	1,000	100.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	246	489	1,200	1,200	1,200	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	21,107	22,252	17,462	17,462	21,064	20.6%
843	Training & Memberships	7,077	6,806	4,800	3,500	6,700	39.6%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	1,700	0	0	N/A
861	Contractual Services	5,245	7,773	3,989	3,989	5,319	33.4%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$38,486	\$39,912	\$38,319	\$29,819	\$38,132	-0.5%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$633,669	\$464,600	\$465,664	\$457,164	\$504,681	8.4%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000
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TOTAL PROGRAM COST	\$633,669	\$464,600	\$490,664	\$457,164	\$529,681	8.0%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	City Manager
FUND	11
PROGRAM	510

PROGRAM

The City Manager's office provides general administrative direction of City operations and program implementation as set forth by policy direction of the City Council. The City Manager is appointed by the City Council as chief executive officer of the municipal corporation and is charged with providing professional leadership.

WORKPLAN

- Provide sound and objective policy recommendations and responsive staff support to the City Council.
- Monitor and report the fiscal condition of the City government to the City Council and recommend programs and policies that ensure the City's stable and healthy fiscal condition at all times.
- Provide the direction, motivation, supervision, and training of City staff as needed to achieve program objectives.
- Be responsive to citizens in a timely fashion and develop user friendly procedures including prompt and efficient responses to citizen requests for services.
- Develop procedures and training that protect the City's resources through sound management of claims, suits, and litigation.
- Promote the Team Standards and Customer Service Standards to City staff.
- Track and analyze State legislation.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	City Manager	100%
	Department Assistant - C	50%
	Administrative Assistant - Admin	50%
	Total Full Time Equivalent	2.00

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$21,064
843	LOCC Annual Conference	\$2,000
	CCMF	\$400
	ICMA Membership & Conference	2,400
	Rotary Club Membership	\$1,200
	Lafayette Chamber	700
		\$6,700
861	Pro-rata share of City computer equipment	\$5,319

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Legal Services
FUND	11
PROGRAM	520

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	62	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	781,172	668,207	692,019	1,033,790	752,440	8.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$781,234	\$668,207	\$692,019	\$1,033,790	\$752,440	8.7%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$781,234	\$668,207	\$692,019	\$1,033,790	\$752,440	8.7%
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TOTAL PROGRAM COST	\$781,234	\$668,207	\$692,019	\$1,033,790	\$752,440	8.7%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Legal Services
FUND	11
PROGRAM	520

PROGRAM

This program represents various legal services provided by the City Attorney and special legal counsel.

The City Attorney, a contract employee, is legal advisor to the City Council, the administrative staff, and, upon authorization, City Commissions. Responsibilities of the City Attorney include drafting ordinances, resolutions, leases, contracts, agreements, and other documents; researching and preparing legal opinions on various legal issues; attending City Council and Planning Commission meetings for the purpose of giving legal advice; investigating and settling certain civil claims; appearing in court and in administrative proceedings on behalf of the City; prosecuting certain ordinance/code violations; recovering damages to public property; condemning property for public purposes and performing other legal services as requested. The City Attorney's focus is to practice preventative law and provide legal advice leading to the adoption of practices and policies which will prevent or minimize litigation.

Special counsel is engaged when the nature of legal matters requires unique or special expertise to represent the City. The City Council determines, in matters of civil litigation, who shall represent the City. The City Attorney supervises and coordinates with such outside counsel at the Council's request.

City Attorney services are provided by Best, Best & Krieger.

ACCOUNT DESCRIPTIONS

863.1 The City expects pays a retainer of \$22,688 per month for general legal services. Special litigation by the City Attorney is billed at \$322/hour for partners and of counsel, associates \$283/hour, and paralegal/clerks \$177/hour.

<i>LEGAL SERVICES DETAIL</i>		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
863.1	Legal Services Retainer	\$254,184	\$264,096	\$272,019	272,019	\$277,440	2.0%
863.2	Special Services (non-retainer)	69,899	38,359	50,000	38,359	50,000	0.0%
863.25	Special Litigation	21,012	32,479	20,000	390,139	75,000	275.0%
863.3	Outside Counsel	457,089	333,273	350,000	333,273	350,000	0.0%
	Subtotal	\$802,183	\$668,207	\$692,019	\$1,033,790	\$752,440	8.7%

**\$185K of Special Litigation for FY21 is due to bad debt, \$113K due to settlement*

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Clerk
FUND	11
PROGRAM	530

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$133,419	\$144,026	\$140,499	\$140,499	\$140,541	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	9,828	10,883	10,748	10,748	10,751	0.0%
714	Worker's Compensation	5,240	5,312	5,098	5,098	5,099	0.0%
721	Fringe Benefits	39,979	42,983	42,553	42,553	42,553	0.0%
	Subtotal PERSONNEL	\$188,466	\$203,204	\$198,899	\$198,899	\$198,944	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$571	\$387	\$640	\$640	\$640	0.0%
743	Postage	229	201	314	314	314	0.0%
745	Printing & Binding	0	0	200	200	200	0.0%
746	Books & Software	0	57	200	200	200	0.0%
748	Special Departmental Supplies	0	0	200	200	200	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	8	100	100	100	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	900	915	900	900	900	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	9,959	10,494	9,978	9,978	10,532	5.5%
843	Training & Memberships	960	455	2,700	1,000	2,700	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	6,240	7,899	8,754	6,500	9,135	4.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$18,859	\$20,416	\$23,986	\$20,032	\$24,920	3.9%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

	BASE PROGRAM COST	\$207,325	\$223,620	\$222,885	\$218,930	\$223,864	0.4%
999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000	
	TOTAL PROGRAM COST	\$207,325	\$223,620	\$247,885	\$218,930	\$248,864	0.4%

CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	City Clerk
FUND	11
PROGRAM	530

PROGRAM

The City Clerk is responsible for the maintenance and distribution of City Council records, rosters, activities, and transactions; i.e., agendas, minutes, resolutions, ordinances, recordation with the County Recorder's Office; providing for Administration of City elections in accordance with State law; preparing, posting, and publishing all City Council official notices; administering Political Reform Act filing. The Clerk also maintains the Lafayette Municipal Code and is custodian of the City Seal.

WORKPLAN

- Continue timely preparation of agendas and minute transcriptions, and distribution of certified resolutions and ordinances.
- Provide for records management of City documents including safe and secure storage, as well as off-site back-up. Keep current the optical disk scanning of all City historical and legal documents.
- Continue timely advertising, legal publishing, and updates of Municipal Code.
- Continue administration of oaths, economic interest, and campaign statements consistent with State laws.
- Continue with educational training.
- Continue to handle the processing of claims filed against the City.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	City Clerk & Municipal Information Officer	100%
	Total Full Time Equivalent	1.00

ACCOUNT DESCRIPTIONS

791	Notary Errors and Omissions insurance	\$100
843	Bimonthly No. Cal. City Clerks Association Meetings	\$250
	CMC Training - New Laws & Elections	1,500
	Annual CCAC Conference	350
	Mileage Reimbursement	600
		<u>\$2,700</u>
861	CCAC dues	\$125
	IIMC dues	250
	National Notary Assn. dues	100
	Municode Annual Update	5,000
	Muni codes on-line	1,000
	Pro-rata share of City computer equipment	2,660
		<u>\$9,135</u>

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Administrative Services
FUND	11
PROGRAM	540

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$471,824	\$529,570	\$562,485	\$562,485	\$561,080	-0.2%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	32	0	0	0	0	0.0%
711	Social Security	32,362	35,709	43,030	43,030	42,923	-0.2%
714	Worker's Compensation	18,601	19,911	19,502	19,502	20,358	4.4%
721	Fringe Benefits	148,681	160,761	164,423	164,423	170,240	3.5%
Subtotal PERSONNEL		\$671,499	\$745,951	\$789,440	\$789,440	\$794,600	0.7%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$2,886	\$3,678	\$2,463	\$2,463	\$2,386	-3.1%
743	Postage	825	773	1,208	1,208	1,171	-3.0%
745	Printing & Binding	3,327	1,918	2,000	0	2,000	0.0%
746	Books & Software	288	298	500	250	500	0.0%
748	Special Departmental Supplies	0	191	500	250	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	349	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	67	121	1,000	0	500	-50.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,490	1,755	2,000	1,500	1,500	-25.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	36,168	40,416	38,417	38,417	40,549	5.5%
843	Training & Memberships	3,886	2,484	3,500	1,000	3,500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	8,972	8,386	10,000	5,000	7,500	-25.0%
853	Community Promotion	0	1,190	0	0	0	0.0%
861	Contractual Services	62,831	50,561	46,875	50,000	107,439	129.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$120,740	\$112,120	\$108,463	\$100,088	\$167,546	54.5%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	500	0	500	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$500	\$0	\$500	0.0%

BASE PROGRAM COST	\$792,239	\$858,071	\$898,403	\$889,527	\$962,646	7.2%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000
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TOTAL PROGRAM COST	\$792,239	\$858,071	\$923,403	\$889,527	\$987,646	7.0%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Administrative Services
FUND	11
PROGRAM	540

PROGRAM

The Administrative Services program is responsible for the administration of the City's fiscal and human resource operations, office technology and facilities, risk management, TCI and PG&E franchise oversight, Vistas newsletter publication, and the webpage. Finance is comprised of six principal areas of responsibility: financial administration, accounting, payroll, capital projects, treasury, and purchasing. Human Resources is responsible for recruiting, training, and retaining employees of the highest caliber. The Administrative Services Director functions as the Finance Director and the Human Resources Director.

WORKPLAN

Finance, Purchasing, and Treasury

- Maintain financial integrity of City and assure that adequate internal controls are in place.
- Maintain the accounting system and financial management practices in conformance with generally accepted accounting practices.
- Maximize interest earnings by investing 99% of all available funds daily.
- Implement Purchasing Ordinance and policy.
- Oversee parking lot leases and income, Transient Occupancy Tax audits, and TCI and PG&E franchise payments.
- Review and adjust user rates and fees to reflect the cost of providing services.
- Continue to pursue federal and state reimbursement for the cost of mandated programs.

Personnel

- Continue to recruit the highest quality personnel to fill vacancies as they occur or are created.
- Continue to implement City training programs.
- Manage worker's compensation claims, grievances, disciplinary matters and employee benefits.
- Maintain personnel database.

Office Technology, Real and Personal Property, Risk Management, and Franchises

- Manage office facilities and office technologies; telephone, voice mail, copiers, faxes, and computer systems.
- Implement an efficient system of City fixed assets inventory and disposal of surplus fixed assets.
- Continue to serve as the JPA Risk Management Board representative. Review all City property for proper insurance coverage.

Vistas and Web Page

- Continue to edit and coordinate the publication and distribution of Vistas newsletter.
- Design and implement changes to the City webpage as an on-going, work-in-progress.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Administrative Services Director	95%
	Assistant Administrative Services Director	100%
	Accounting Assistant	100%
	Accountant	90%
	Total Full Time Equivalent	3.85

ACCOUNT DESCRIPTIONS

745	Checks, forms, budgets, HR manuals	\$2,000	861	Accounting Software Support	\$7,500
				State Reporting	5,000
843	CSMFO	\$1,000		Fingerprinting	1,000
	Leadership Training	1,000		Bond Compliance	13,000
	LOCC Financial Mgmt Seminar	1,000		Actuarial	1,500
	LOCC Annual Conference	500		Pro-rata share of City computer equip	10,239
		<u>\$3,500</u>		Property Tax Services	12,000
				Sales Tax Services	2,200
				Acctg Fees & Services	5,000
				Organizational Study	<u>50,000</u>
					\$107,439

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Communications
FUND	11
PROGRAM	545

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$92,027	\$102,866	\$107,744	\$107,744	\$107,744	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	8,106	9,036	8,242	8,242	8,242	0.0%
714	Worker's Compensation	3,704	3,903	3,909	3,909	3,909	0.0%
721	Fringe Benefits	28,397	31,615	33,449	33,449	33,449	0.0%
	Subtotal PERSONNEL	\$132,234	\$147,420	\$153,344	\$153,344	\$153,344	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$483	\$479	\$640	\$640	\$620	-3.1%
743	Postage	454	436	314	314	304	-3.0%
745	Printing & Binding	0	18,834	1,000	1,000	1,000	0.0%
746	Books & Software	0	5,738	500	500	500	0.0%
748	Special Departmental Supplies	6,686	0	750	0	500	-33.3%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	387	0	1,000	0	500	-50.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	900	915	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	9,959	10,494	9,978	9,978	10,532	5.5%
843	Training & Memberships	3,865	1,820	2,575	500	2,575	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	2,681	8,335	2,575	0	3,000	16.5%
861	Contractual Services	65,805	45,123	61,651	61,651	62,382	1.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$91,220	\$92,173	\$80,983	\$74,583	\$81,913	1.1%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	7,549	6,884	35,000	35,000	5,000	-85.7%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$7,549	\$6,884	\$35,000	\$35,000	\$5,000	-85.7%

BASE PROGRAM COST	\$231,003	\$246,477	\$269,327	\$262,927	\$240,257	-10.8%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000
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TOTAL PROGRAM COST	\$231,003	\$246,477	\$294,327	\$262,927	\$265,257	-9.9%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Communications
FUND	11
PROGRAM	545

PROGRAM

The communications program is responsible for engaging residents, disseminating important information to constituents and increasing transparency for City activities. Responsibilities include: creating and maintaining the City's social media resources (Facebook, Twitter and Nextdoor); updating the City website; overseeing Lafayette Listens; issuing news releases; editing the City's newsletters and other media; producing, filming and editing video; providing photographic services; and assisting with various outreach efforts as assigned in an effort to inform and engage the community.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Communications Analyst	100%
	Total Full Time Equivalent	1.00

ACCOUNT DESCRIPTIONS

843	Rotary Membership	\$1,350
	CAPIO Membership	225
	Misc Chamber	1,000
		<u>\$2,575</u>
861	Lafayette Vistas Newsletter	\$25,000
	Website & hosting	8,632
	Website QA Tool	3,250
	OpenGov	10,725
	Gov Transparency	12,115
	Computer Support	2,660
		<u>\$62,382</u>
907	Video editing equipment (reimburse thru PEG fees)	\$5,000

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Rent and Expenses
FUND	11
PROGRAM	550

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$205,295	\$202,950	\$0	\$0	\$0	0.0%
705	Temporary Personnel	8,910	\$8,450	0	0	0	0.0%
708	Overtime	0	\$0	0	0	0	0.0%
711	Social Security	12,221	\$11,984	0	0	0	0.0%
714	Worker's Compensation	8,632	\$8,033	0	0	0	0.0%
721	Fringe Benefits	0	\$0	0	0	0	0.0%
	Subtotal PERSONNEL	\$235,058	\$231,418	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	43	64	0	0	0	0.0%
746	Books & Software	1,646	0	1,000	0	0	N/A
748	Special Departmental Supplies	0	2,788	500	1,700	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	350	0	0	0	0.0%
771	Maintenance of Buildings	96	96	100	200	200	100.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	4,737	6,691	6,500	5,379	6,500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	12,213	10,015	12,500	5,500	5,500	-56.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	37,835	24,427	32,090	32,090	31,650	-1.4%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	603	199	600	600	1,000	66.7%
861	Contractual Services	50,352	61,955	96,845	96,845	98,261	1.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$107,526	\$106,585	\$150,135	\$142,314	\$143,611	-4.3%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	(890)	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	(\$890)	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$342,584	\$337,113	\$150,135	\$142,314	\$143,611	-4.3%
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TOTAL PROGRAM COST	\$342,584	\$337,113	\$150,135	\$142,314	\$143,611	-4.3%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Rent and Expenses
FUND	11
PROGRAM	550

PROGRAM

This program includes those expenses which are not attributable to any specific department(s) and which are general in nature, such as rent for City offices, general office equipment and maintenance, community promotion, and membership fees.

ACCOUNT DESCRIPTIONS

791	Employee Recognition	\$5,500	
	Misc office expenses	<u>1,000</u>	
		\$6,500	
841	Rent of City Offices at Desco Plaza	\$231,737	does not include police services
	Phone System	4,284	
	Coffee machine and supplies	2,400	
	Lease of postage machine	3,280	
	Lease of Copy Machines (2)	<u>30,767</u>	
		\$272,467	allocated back to departments
843	Lafayette University Employee Enrichment Program	\$2,000	
	LAFCO Membership	5,500	
	ABAG Membership	6,700	
	East Bay Economic Development	4,250	
	Contract Cities Association Membership	2,500	
	League of California Cities Membership	<u>10,700</u>	
		\$31,650	
853	City of Lafayette Commute Alternative Program	\$1,000	
861	Credit Card Fees	15,000	
	Phone System Support	23,016	
	Trust Administrators (Benefits Administration)	1,545	
	MidAmerica	900	
	Contribution to OPEB Trust (GASB 45)	<u>57,800</u>	
		\$98,261	

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Technology Services
FUND	11
PROGRAM	560

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$9,733	\$10,453	\$10,575	\$10,575	\$10,897	3.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	551	596	809	809	834	3.0%
714	Worker's Compensation	382	385	384	384	395	3.0%
721	Fringe Benefits	2,942	3,116	3,202	3,202	3,298	3.0%
	Subtotal PERSONNEL	\$13,608	\$14,550	\$14,969	\$14,969	\$15,424	3.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$131	\$20	\$24	\$24	\$31	27.0%
743	Postage	11	10	13	13	15	13.8%
745	Printing & Binding	0	0	100	0	0	N/A
746	Books & Software	4,979	4,455	5,500	10,000	6,500	18.2%
748	Special Departmental Supplies	0	0	500	0	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	616	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	1,000	0	0	N/A
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	4,483	4,311	4,500	4,512	4,500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	495	527	529	529	527	-0.5%
843	Training & Memberships	0	0	1,000	0	0	N/A
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	34,746	39,313	32,019	55,000	57,338	79.1%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$44,846	\$49,253	\$45,186	\$70,079	\$69,411	53.6%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	5,305	42,626	130,000	2,500	55,000	-57.7%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$5,305	\$42,626	\$130,000	\$2,500	\$55,000	-57.7%

BASE PROGRAM COST	\$63,759	\$106,429	\$190,155	\$87,548	\$139,834	-26.5%
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999	Prior Year Savings	\$0	\$0	\$25,000	0	\$25,000
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TOTAL PROGRAM COST	\$63,759	\$106,429	\$215,155	\$87,548	\$164,834	-23.4%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Technology Services
FUND	11
PROGRAM	560

PROGRAM

The City contracts for most Technology Services including server maintenance, repair and upgrades.

WORKPLAN

- Maintain and operate a local area network at the City offices including individual workstations and software.
- Maintain City website.
- Improve transparency and public access to City documents, information and resources.

STAFFING REQUIREMENTS

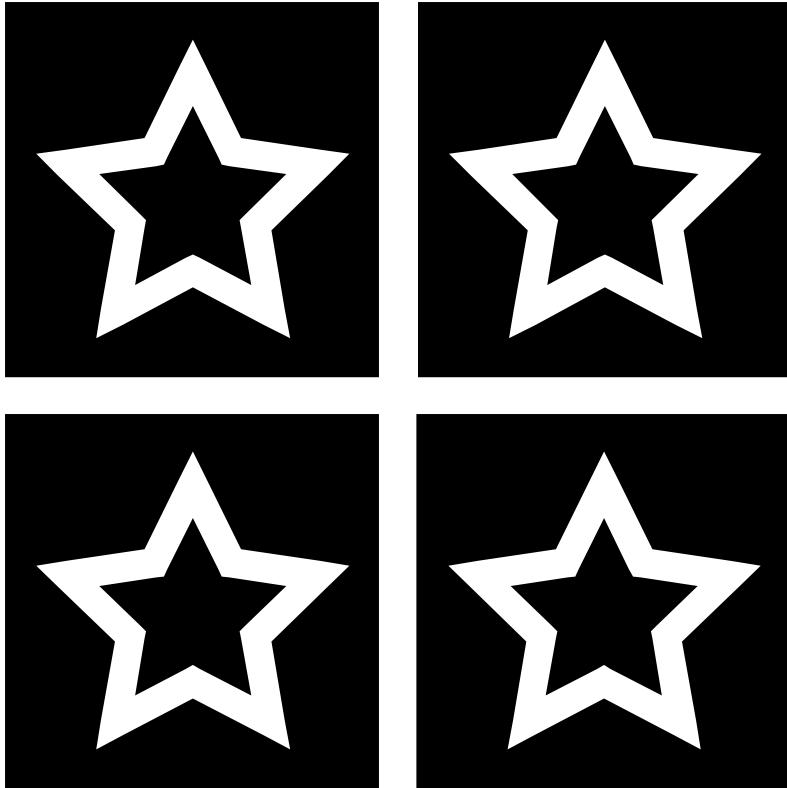
	Position Title	Full-Time Equivalent
702	Administrative Services Director	5%
		0.05

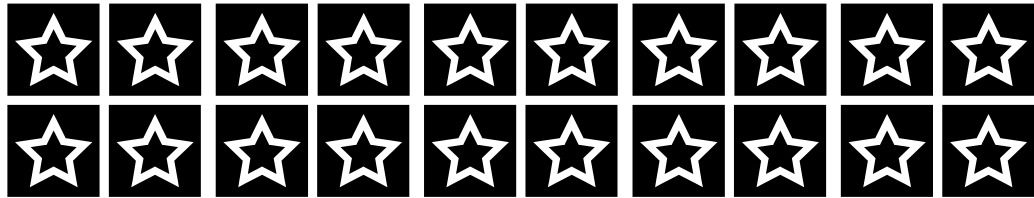
ACCOUNT DESCRIPTIONS

746	Engineering Computer Assisted (CAD) Software	2,500	
	Acrobat	1,000	
	Misc Software	3,000	
		<u>\$6,500</u>	
821	ATT Connections between locations	\$4,500	
861	Computer Support	\$109,200	allocated back to departments
861	E-disclosure System	4,150	
	PeopleTrak	1,000	
	KnowBe4 Security Training	2,305	
	Questys	2,250	
	City Geographical Information System (GIS)	15,000	
	IDT	15,000	
	Consulting	2,500	
	Projects	15,000	
	Pro-rata share of City computer equipment	133	
		<u>\$57,338</u>	

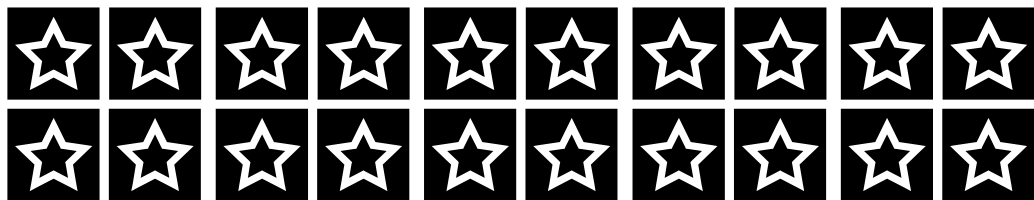
DESCRIPTION OF CAPITAL OUTLAY

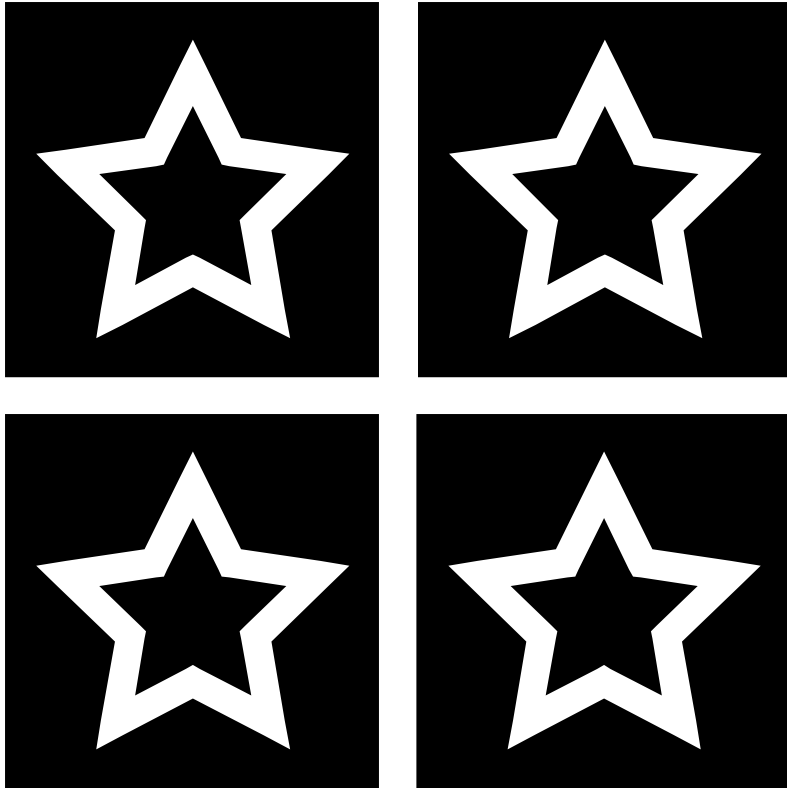
907	Server Replacement	55,000
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Capital Improvement Funds





**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parks Facilities
FUND	12
PROGRAM	600

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$7,119	\$29,196	\$29,457	\$29,457	\$30,821	4.6%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	522	2,139	2,253	2,253	2,358	4.6%
714	Worker's Compensation	286	1,108	1,069	1,069	1,118	4.6%
721	Fringe Benefits	2,317	9,554	9,661	9,661	9,880	2.3%
	Subtotal PERSONNEL	\$10,243	\$41,996	\$42,441	\$42,441	\$44,177	4.1%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$250	\$250	\$250	0.0%
743	Postage	0	0	200	200	200	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	51	183	100	100	100	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	906	906	982	8.4%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	8,208	442	456	456	532	16.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$8,258	\$625	\$1,912	\$1,912	\$2,064	8.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	4,530	70,391	1,401,350	510,000	1,650,000	17.7%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$4,530	\$70,391	\$1,401,350	\$510,000	\$1,650,000	17.7%

BASE PROGRAM COST	\$23,031	\$113,012	\$1,445,702	\$554,352	\$1,696,241	17.3%
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TOTAL PROGRAM COST	\$23,031	\$113,012	\$1,445,702	\$554,352	\$1,696,241	17%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parks Facilities
FUND	12
PROGRAM	600

PROGRAM

This program tracks costs associated with parks, trails and recreation capital projects. The Parks, Trails and Recreation Commission submits a 6-year CIP that reflects fund activity by fiscal year.

WORKPLAN

See account descriptions below and PTR CIP Summary for specific projects.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Parks, Trails and Recreation Director	20%
Total Full Time Equivalent	0.20

ACCOUNT DESCRIPTIONS

841 Share of office equipment leases		\$982		
861 Computer Support		\$532		
906 Projects (subject to Council approval unless otherwise noted):	Final 20/21	Estimated 20/21	Proposed 21/22	
Brook Street Park	397,000	200,000	350,000	
Community Center Restrooms	754,350	260,000	505,000	
Leigh Creekside Park	25,000	25,000	250,000	
Community Center Play Area	50,000	25,000	100,000	
Rohrer Drive Trail Weatherization	80,000		removed	
Rose Lane Trail	45,000		45,000	
Buckeye Field Improvements	50,000		removed	
Rain Garden (transfer to Fund 14)			100,000	
Field & Turf Lights			300,000	
	1,401,350	510,000	1,650,000	

REVENUES

Lafayette Lane (Corporate Terraces)	approved	835,810
Vicinity (950 Hough)	approved	100,700
The Terraces (Deer Hill Road)	approved	1,568,025
Madison Park (Golden Gate Way)	approved	120,840
Valley View (1059 Aileen St)	approved	200,634
West End (3271 Mt. Diablo Blvd)	approved	60,420
Samantha Townhomes (Stuart St)	DRC in progress	60,420
Schaek (3456 Mt. Diablo Blvd)	Application filed	51,960
Single Family Fees + Other		46,191
		<u>\$3,045,000</u>

TRANSFERS

From General Fund for overhead expenses	\$46,241
From General Fund for playground equipment replacement	15,000
	<u>\$61,241</u>

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parkland Acquisition
FUND	17
PROGRAM	650

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$26,598	\$14,598	\$14,728	\$14,728	\$15,411	4.6%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,946	1,070	1,127	1,127	1,179	4.6%
714	Worker's Compensation	1,071	554	534	534	559	4.6%
721	Fringe Benefits	9,268	4,777	4,831	4,831	4,940	2.3%
	Subtotal PERSONNEL	\$38,883	\$20,998	\$21,220	\$21,220	\$22,089	4.1%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	176	92	180	180	180	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	375	375	375	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	85,453	217	200	9,000	50,000	24900.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$85,630	\$308	\$755	\$9,555	\$50,555	6596.0%

CAPITAL OUTLAY

902	Land	\$1,100,000	\$0	\$0	\$0	\$0	0.0%
906	Improvements	13,500	64,196	100,000	0	100,000	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$1,113,500	\$64,196	\$100,000	\$0	\$100,000	0.0%

BASE PROGRAM COST	\$1,238,012	\$85,502	\$121,975	\$30,775	\$172,644	41.5%
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TOTAL PROGRAM COST	\$1,238,012	\$85,502	\$121,975	\$30,775	\$172,644	41.54%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parkland Acquisition
FUND	17
PROGRAM	650

PROGRAM

This program tracks costs associated with purchasing parkland. Note that revenues to this fund are primarily collected via the Quimby Act. Other revenue will be reserved in a restricted sinking fund as they are received.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	10%
	Total Full Time Equivalent	0.10

ACCOUNT DESCRIPTIONS

906 Improvements (landslide remediation) \$100,000

TRANSFERS

From General Fund for overhead expenses \$22,644

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Capital Improvement Projects
FUND	14
PROGRAM	620

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$249,796	\$256,625	\$273,961	\$273,961	\$293,047	7.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	126	455	0	0	0	0.0%
711	Social Security	18,186	18,961	20,958	20,958	22,418	7.0%
714	Worker's Compensation	9,951	9,628	9,940	9,940	10,633	7.0%
721	Fringe Benefits	83,617	80,375	86,286	86,286	91,604	6.2%
	Subtotal PERSONNEL	\$361,676	\$366,044	\$391,145	\$391,145	\$417,702	6.8%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$1,341	\$851	\$1,407	\$1,407	\$1,364	-3.1%
743	Postage	539	441	157	157	669	326.7%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	17	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	123	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	981	1,082	1,300	1,300	1,300	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	23,411	23,095	21,953	21,953	23,171	5.5%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	17,305	9,157	40,514	40,514	211,351	421.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$43,595	\$34,749	\$65,331	\$65,331	\$237,855	264.1%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	2,334,776	2,741,852	10,154,373	10,154,373	2,865,000	-71.8%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$2,334,776	\$2,741,852	\$10,154,373	\$10,154,373	\$2,865,000	-71.8%

BASE PROGRAM COST	\$2,740,047	\$3,142,645	\$10,610,849	\$10,610,849	\$3,520,556	-66.8%
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TOTAL PROGRAM COST	\$ 2,740,047	\$ 3,142,645	\$ 10,610,849	\$ 10,610,849	\$ 3,520,556	-66.8%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Capital Improvement Projects
FUND	14
PROGRAM	620

PROGRAM

This program tracks costs associated with the capital improvements.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Public Works & Engineering Director	20%
	Engineering Services Manager	30%
	Assistant Engineer	40%
	Senior Construction Inspector	30%
	Senior Engineer	50%
	Department Assistant - A	50%
	Total Full Time Equivalent	2.20

ACCOUNT DESCRIPTIONS

861	Contractual design and construction inspection services	\$200,000
	Computer support	5,851
	Single Audit for fed funds over \$500K	5,500
		<u>\$211,351</u>

DESCRIPTION OF CAPITAL OUTLAY

906	2022 Surface Seal Project	1,754,000
	2022 Street Rehabilitation Project	877,000
	Pathway Paving Pleasant Hill Road	86,000
	Traffic Calming and Safety Improvements-Citywide	148,000
		<u>\$2,865,000</u>

REVENUE

	SB-1 Gas Tax	439,000
	Measure J	500,000
	Gas Tax	590,000
	General Fund	491,000
	Waste Management Mitigation Fee	1,017,000
	RDA Admin Fee	250,000
	TDA Grant	60,000
	Traffic Calming Sinking Fund	93,000
	Fund 14 Balances	80,556
		<u>\$3,520,556</u>

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Public Facilities
FUND	16
PROGRAM	640

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$0	\$0	\$0	\$0	\$0	0.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	5,847	100,250	0	0	0	0.0%
907	Equipment	25,925	12,590	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$31,772	\$112,840	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$31,772	\$112,840	\$0	\$0	\$0	0.0%
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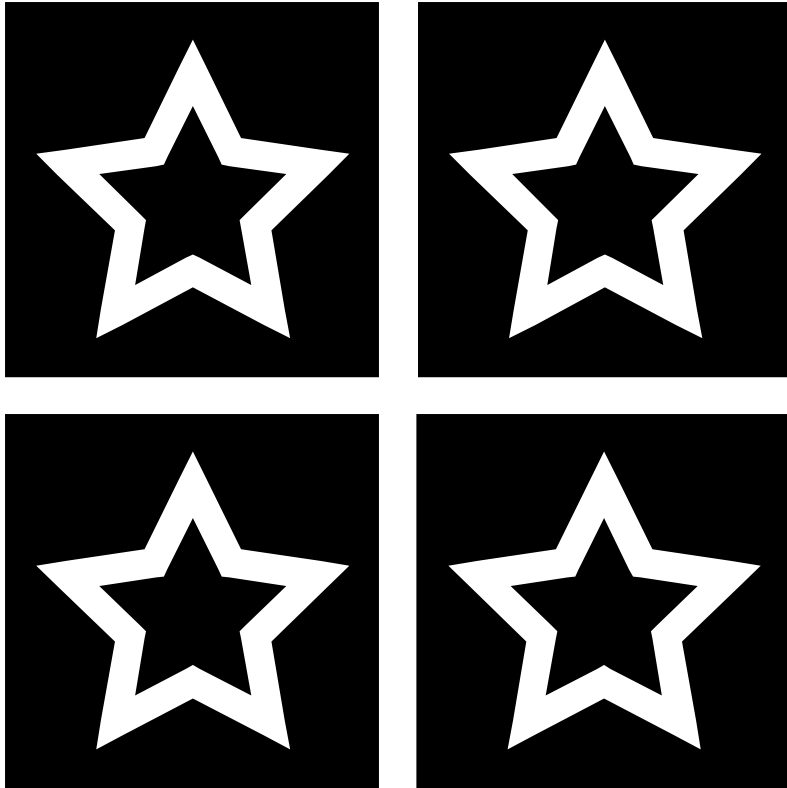
TOTAL PROGRAM COST	\$31,772	\$112,840	\$0	\$0	\$0	0.0%
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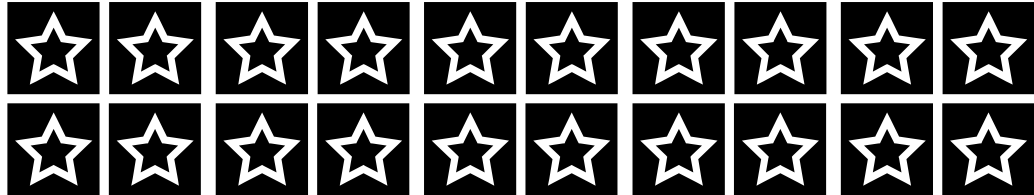
CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Public Facilities
FUND	16
PROGRAM	640

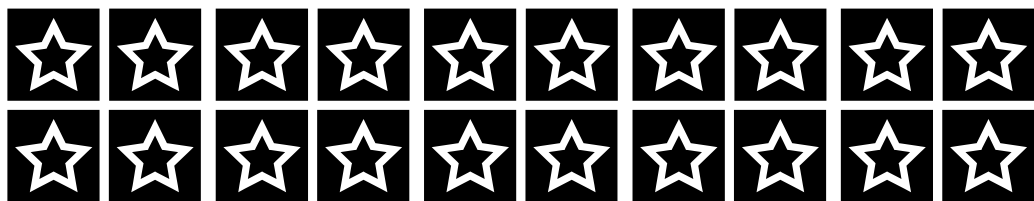
PROGRAM

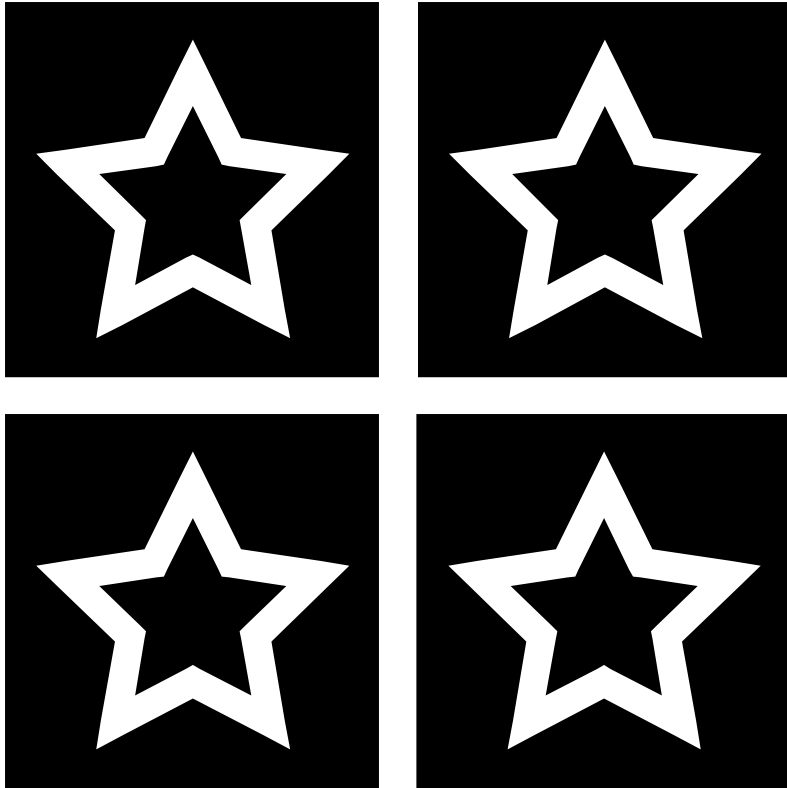
This program tracks costs associated with the purchase and repair of public buildings and construction of landscaping projects.





Enterprise Funds





**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Recreation Programs
FUND	31
PROGRAM	700

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$282,972	\$358,916	\$318,586	\$325,711	\$379,231	19.0%
705	Temporary Personnel	226,359	181,477	241,899	234,000	230,692	-4.6%
708	Overtime	0	328	0	0	0	0.0%
711	Social Security	39,621	41,663	42,877	42,818	46,659	8.8%
714	Worker's Compensation	20,375	20,394	20,336	20,150	22,130	8.8%
721	Fringe Benefits	102,398	138,045	119,261	123,770	121,297	1.7%
	Subtotal PERSONNEL	\$671,725	\$740,823	\$742,959	\$746,448	\$800,009	7.7%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$3,858	\$3,198	\$3,500	\$3,500	\$3,500	0.0%
743	Postage	14,423	14,656	4,500	4,500	14,600	224.4%
745	Printing & Binding	33,843	33,265	10,600	10,600	33,250	213.7%
746	Books & Software	21	204	150	150	200	33.3%
748	Special Departmental Supplies	34,410	27,220	25,000	25,000	25,000	0.0%
751	Maintenance of Vehicles	73	11	100	100	100	0.0%
761	Maintenance of Equipment	0	0	200	200	200	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	40	(109)	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	3,071	4,566	25,000	25,000	5,811	-76.8%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	6,993	7,288	8,000	8,000	8,000	0.0%
843	Training & Memberships	5,106	1,970	1,000	1,000	2,000	100.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	135	968	1,000	1,000	1,100	10.0%
861	Contractual Services	103,094	86,901	58,517	58,517	89,530	53.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	539,603	465,756	295,313	295,313	450,000	52.4%
881	Premium Payment-Liability	285	233	200	200	280	40.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$744,955	\$646,127	\$433,080	\$433,080	\$633,571	46.3%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	6,257	5,424	0	0	30,000	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$6,257	\$5,424	\$0	\$0	\$30,000	N/A

BASE PROGRAM COST	\$1,422,938	\$1,392,374	\$1,176,039	\$1,179,528	\$1,463,580	24.4%
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TOTAL PROGRAM COST	\$1,422,938	\$1,392,374	\$1,176,039	\$1,179,528	\$1,463,580	24.4%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Recreation Programs
FUND	31
PROGRAM	700

PROGRAMS

The Recreation Department provides a variety of recreation activities that enhance the quality of life for all Lafayette citizens. Pending availability of space, the Department also administers rentals at the Lafayette Community Center and the Buckeye Fields building. The Lafayette Community Center is the primary facility used by these activities, but schools and other public and private facilities also are used. A Community Center Foundation assists the department with fundraising activities which go toward building and landscaping improvements. The City Council expects the programs to be self-supporting which has prompted the development of the goals below. The Parks and Recreation Director has full profit and loss responsibility for this budget program.

WORKPLAN

- Limit Community Center activities to those that are revenue neutral or otherwise subsidized from the general fund.
- Provide high quality recreation programs to the residents of Lafayette.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	20%
	Recreation Supervisor - B	75%
	Recreation Supervisor - A	85%
	Recreation Coordinator - A	85%
	Assistant Recreation Coordinator	100%
	Administrative Assistant - P&R - A	36%
	Administrative Assistant - P&R - B	36%
	Facilities Maintenance Worker - A	50%
	Total Full Time Equivalent	4.87

705 Temporary recreation teachers and leaders \$230,692

ACCOUNT DESCRIPTIONS

743	Postage for mailing brochures	\$14,600
745	Printing P&R brochures	\$33,250
748	Class materials for City run recreation classes	\$25,000 (reimbursed via class fees)
821	Telephone & Internet	\$5,811
841	Rental of school district facilities, copier & postage lease	\$8,000
843	Training	\$2,000
861	Credit card fees, transaction fees, Summer entertainers, computer support	\$89,530
866	Payments to recreation teachers and specialized program related personnel	\$450,000
907	Vehicle	\$30,000

DESCRIPTION OF REVENUES

	Final 20/21	Est 20/21	Proposed 21/22
Investment Earnings & Building Rental	\$10,000	\$35,000	\$110,000
Non-Summer Program Fees	621,690	739,964	750,000
Summer Program Fees	269,000	292,424	420,000
Tiny Tots	175,000	182,959	215,000
	\$1,075,690	\$1,250,347	\$1,495,000

PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	(\$100,349)	\$70,819	\$31,420
Transfer to Community Center Sinking Fund			(\$5,000)
Transfer to General Fund for Field Use			(\$5,000)
Transfer to Com. Ctr. Main. Fund for Utilities			(\$20,000)
Contribution from Prior Year's Recreation Fund Balance			\$849,054
Projected Ending Fund Balance			\$850,474

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parking Fund
FUND	32
PROGRAM	710

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$118,698	\$126,829	\$126,845	\$126,845	\$130,939	3.2%
705	Temporary Personnel	72,904	85,743	75,000	50,000	75,000	0.0%
708	Overtime	5,825	5,295	5,000	5,000	5,000	0.0%
711	Social Security	15,250	16,868	15,824	15,824	16,137	2.0%
714	Worker's Compensation	7,844	8,178	7,324	7,324	7,472	2.0%
721	Fringe Benefits	36,349	39,458	40,120	40,120	40,975	2.1%
	Subtotal PERSONNEL	\$256,871	\$282,371	\$270,112	\$245,112	\$275,524	2.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$1,026	\$577	\$1,000	\$1,000	\$1,000	0.0%
743	Postage	23	20	31	31	31	-1.2%
745	Printing & Binding	0	0	1,000	1,000	1,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	6,390	28,887	5,000	5,000	5,000	0.0%
751	Maintenance of Vehicles	19,258	15,654	20,000	20,000	20,000	0.0%
761	Maintenance of Equipment	3,526	111	5,000	2,500	5,000	0.0%
771	Maintenance of Buildings	1,108	1,094	1,000	1,000	1,000	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	75	0	0	0	0.0%
801	Utilities-Water	260	322	300	300	300	0.0%
805	Utilities-Sewer	566	566	800	800	800	0.0%
811	Utilities-Gas & Electric	3,360	3,677	4,000	4,000	4,000	0.0%
821	Utilities-Telephones	656	310	300	300	300	0.0%
825	Utilities-Garbage Disposal	0	0	60	60	60	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	7,271	7,511	7,544	7,544	7,599	0.7%
843	Training & Memberships	1,785	1,827	2,000	100	2,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	200	200	200	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	116,206	74,158	86,676	50,000	69,717	-19.6%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$161,435	\$134,791	\$134,912	\$93,835	\$118,007	-12.5%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	7,339	25,145	45,000	45,000	45,000	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$7,339	\$25,145	\$45,000	\$45,000	\$45,000	0.0%

BASE PROGRAM COST	\$425,644	\$442,307	\$450,024	\$383,947	\$438,531	-2.6%
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TOTAL PROGRAM COST	\$ 425,644	\$ 442,307	\$ 450,024	\$ 383,947	\$ 438,531	-2.6%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parking Fund
FUND	32
PROGRAM	710

PROGRAM

This enterprise program is responsible for all aspects of the City's parking program, including installation, enforcement and collection. In addition, to enforce city codes and ordinances in the downtown and in neighborhoods as well as ensure that conditions imposed on new construction are implemented.

WORKPLAN

- Enforce parking regulations in Lafayette
- Collect revenue from parking meters and lockboxes
- Make best efforts to develop off street parking in downtown Lafayette
- Provide backup for crossing guard program.
- Enforce City codes and ordinances in the downtown and in neighborhoods.
- Ensure that conditions imposed for new construction are being properly implemented.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Accountant	10%
Parking Enforcement Officer	100%
Police Services Assistant - B	12.0%
Administrative Analyst - Police	35%
Total Full Time Equivalent	1.57

ACCOUNT DESCRIPTIONS

705	Meter collector / Parking Enforcement Officers	\$75,000
745	Printing of parking citations	\$1,000
748	Badges, uniforms, other special supplies	\$5,000
751	Maintenance of two parking and one code enforcement vehicles	\$20,000
761	Meter vandalism and maintenance	\$5,000
841	Pro-rata share of Police Offices Lease	6,546
	Allocated cost of office space rental	1,053
		<u>\$7,599</u>
861	IPS Meter costs	\$28,800
	Passport Contract	9,000
	Phone Service	720
	Misc	1,197
	Meter Installs (Terracare)	20,000
	Courthouse Fees	10,000
		<u>\$69,717</u>

DESCRIPTION OF CAPITAL OUTLAY

907	Misc Equip	20,000
	Meter Replacement Project	25,000
		<u>\$45,000</u>

REVENUES

	Actual FY18/19	Actual 19/20	Final 20/21	Estimated 20/21	Proposed 21/22
Investment Earnings			75	8	-
Parking Citation Fines	207,051	115,929	150,000	40,000	50,000
Other Revenue	3,832	119,011	-	-	-
Lockboxes	15,918	12,046	12,000	1,500	6,000
Parking Meters	330,778	240,814	240,000	85,000	175,000
Parking Permits -- City Lots	21,430	21,430	25,000	21,420	21,420
Parking Permits -- Residential	4,896	3,845	5,000	3,500	4,000
TOTAL Revenue	583,905	513,075	432,075	151,428	256,420
Expenses	425,644	442,307	450,024	383,947	438,531
Net Revenue	158,261	70,767	(17,949)	(232,519)	(182,111)

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Vehicle Abatement
FUND	34
PROGRAM	730

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$4,414	\$4,873	\$4,917	\$4,917	\$5,298	7.7%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	313	0	0	0	0	0.0%
711	Social Security	358	369	376	376	405	7.7%
714	Worker's Compensation	188	185	178	178	192	7.7%
721	Fringe Benefits	1,417	1,462	1,720	1,720	1,781	3.5%
	Subtotal PERSONNEL	\$6,689	\$6,889	\$7,192	\$7,192	\$7,676	6.7%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	101	108	1,114	1,114	1,133	1.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$101	\$108	\$1,114	\$1,114	\$1,133	1.7%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$6,790	\$6,997	\$8,306	\$8,306	\$8,809	6.1%
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TOTAL PROGRAM COST	\$ 6,790	\$ 6,997	\$ 8,306	\$ 8,306	\$ 8,809	6.1%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Vehicle Abatement
FUND	34
PROGRAM	730

PROGRAM

This program tracks the expenditures of the program to remove and dispose of abandoned vehicles.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Administrative Analyst - Police	5%
	Total Full Time Equivalent	0.05

ACCOUNT DESCRIPTIONS

861	Vehicle Towing Charges	\$1,000
	Computer Support	133
		\$1,133

DESCRIPTION OF REVENUES

Abandoned Vehicle Fees	\$10,000
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PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	\$1,191
Contribution from Prior Year's Fund Balance	56,720
Projected Ending Fund Balance	\$57,911

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$50,105	\$53,560	\$59,489	\$59,489	\$60,927	2.4%
705	Temporary Personnel	43,188	44,811	53,430	20,648	60,528	13.3%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	7,137	7,525	8,638	6,131	9,291	7.6%
714	Worker's Compensation	3,707	3,680	4,097	2,885	4,407	7.6%
721	Fringe Benefits	7,891	8,301	9,408	9,408	9,633	2.4%
	Subtotal PERSONNEL	\$112,027	\$117,877	\$135,063	\$98,561	\$144,786	7.2%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$2,335	\$1,148	\$2,400	\$500	\$2,400	0.0%
743	Postage	0	1,206	1,500	1,000	1,500	0.0%
745	Printing & Binding	0	199	1,000	2,000	3,000	200.0%
746	Books & Software	0	0	3,000	0	3,000	0.0%
748	Special Departmental Supplies	933	520	2,000	200	2,000	0.0%
751	Maintenance of Vehicles	19,843	15,095	27,500	20,000	30,000	9.1%
761	Maintenance of Equipment	0	0	500	500	500	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	133	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	838	1,298	1,300	1,800	1,800	38.5%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	804	1,195	800	1,000	1,000	25.0%
843	Training & Memberships	5	155	300	0	500	66.7%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	850	0	850	0.0%
853	Community Promotion	1,466	811	2,500	1,000	2,000	-20.0%
861	Contractual Services	6,494	2,192	8,479	8,088	8,860	4.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$32,850	\$23,819	\$52,129	\$36,088	\$57,410	10.1%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	51,733	0	2,000	0	2,000	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$51,733	\$0	\$2,000	\$0	\$2,000	0.0%

BASE PROGRAM COST	\$196,611	\$141,697	\$189,193	\$134,649	\$204,196	7.9%
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TOTAL PROGRAM COST	\$ 196,611	\$ 141,697	\$ 189,193	\$ 134,649	\$ 204,196	7.9%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

PROGRAM

Provide transportation options for senior and the disabled in Lafayette, Moraga and Orinda.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Recreation Coordinator - C	75%
Total Full Time Equivalent	0.75

ACCOUNT DESCRIPTIONS

705 Clerk/Dispatcher (5hrs/wk, \$21/hr)	\$5,460	861 Computer Support	\$2,660
Program Assistant (19.5/wk, \$22/hr)	22,308	Contract Drivers	600
Van Driver (30 hrs/wk, \$21/hr)	32,760	Taxi Service	5,600
	<u>\$60,528</u>		<u>\$8,860</u>

REVENUES	Actual FY 18-19	Actual FY 19-20	Final FY 20-21	Estimated FY 20-21	Proposed FY 21-22
Van Maintenance Reimbursement			-		-
Fares @ \$5 per ride / Rentals	16,523	12,776	10,000	2,500	15,000
Advertising & Other Income	681	-	-	-	-
New Freedom Funds/5310 Funds	126,996	79,158	85,000	72,000	93,000
CDBG Grant or Alternative	3,500	-	7,500	1,000	10,000
Gifts, Grants & Donations	10,096	5,603	10,000	1,500	10,000
Moraga Town Contribution	-	-	-	-	5,000
Lafayette Community Foundation	-	-	3,000	3,000	3,000
Lafayette Contribution (transfer from GF)	40,000	40,000	40,000	40,000	40,000
Other	-	1,674	1,000	1,000	-
Insurance from van accident	31,161	-	-	-	-
Taxi Program Sinking Fund	2,500	-	5,600	-	-
TOTAL	231,457	139,211	162,100	121,000	176,000
ENTERPRISE SURPLUS/(DEFICIT)	34,846	(2,486)	(27,093)	(13,649)	(28,196)
Prior Year Fund Balance	17,665	195,663	119,481	119,481	111,514
Sinking Fund Balance	76,183	76,183	70,583	70,500	70,500
Cash Balance	52,511	116,994	21,805	35,332	12,818

	Actual FY 18-19	Actual FY 19-20	Final FY 20-21	Estimated FY 20-21	Proposed FY 21-22
Discrete Passengers	105	216	110	120	140
Total Rides	3,813	2,966	3,500	2,528	4,000
Total Miles	31,348	20,813	30,000	20,000	36,000
Total Cost per Passenger	\$1,872.48	\$656.00	\$1,719.93	\$1,122.08	\$1,458.54
Total Cost per Ride	\$51.56	\$47.77	\$54.06	\$53.26	\$51.05
Total Cost per Mile	\$6.27	\$6.81	\$6.31	\$6.73	\$5.67
General Fund Cost per Passenger	\$380.95	\$185.19	\$363.64	\$333.33	\$285.71
General Fund Cost per Ride	\$10.49	\$13.49	\$11.43	\$15.82	\$10.00
General Fund Cost per Mile	\$0.80	\$1.20	\$0.83	\$1.25	\$0.69

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Library Operations
FUND	37
PROGRAM	770

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$158,141	\$170,000	\$174,046	\$174,046	181,693	4.4%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	12,217	13,497	13,314	13,314	13,899	4.4%
714	Worker's Compensation	6,312	6,328	6,315	6,315	6,592	4.4%
721	Fringe Benefits	49,811	52,075	53,466	53,466	55,529	3.9%
	Subtotal PERSONNEL	\$226,481	\$241,899	\$247,141	\$247,141	\$257,714	4.3%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$297	\$627	\$1,000	\$500	\$1,000	0.0%
743	Postage	62	590	500	200	500	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	21,955	18,339	28,000	12,000	30,000	7.1%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	2,516	2,610	3,000	1,000	3,000	0.0%
771	Maintenance of Buildings	77,739	89,217	128,000	86,100	131,900	3.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	9,877	8,745	11,000	9,000	12,000	9.1%
805	Utilities-Sewer	3,461	5,190	6,300	6,300	7,000	11.1%
811	Utilities-Gas & Electric	99,056	98,063	125,000	100,000	130,000	4.0%
821	Utilities-Telephones	9,385	9,569	11,600	9,700	11,600	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	868	915	2,000	1,000	2,000	0.0%
843	Training & Memberships	0	0	500	500	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	165,919	81,907	150,000	45,000	124,976	-16.7%
861	Contractual Services	204,347	204,084	235,829	180,000	257,110	9.0%
861.5	Reimbursable Emergency Response	0	0	2,000	0	2,000	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	26,749	27,640	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	28,000	28,000	28,000	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$622,231	\$547,494	\$732,729	\$479,300	\$741,586	1.2%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	18,034	23,434	5,000	74,000	55,000	1000.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$18,034	\$23,434	\$5,000	\$74,000	\$55,000	1000.0%

BASE PROGRAM COST	\$866,746	\$812,827	\$984,870	\$800,441	\$1,054,300	7.0%
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TOTAL PROGRAM COST	\$866,746	\$812,827	\$984,870	\$800,441	\$1,054,300	7.0%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Library Operations
FUND	37
PROGRAM	770

PROGRAM

Operate the new Lafayette Library & Learning Center for 56 hours per week.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Building Maintenance Supervisor	100%
	Facilities Maintenance Worker - B	100%
	Total Full Time Equivalent	2.00

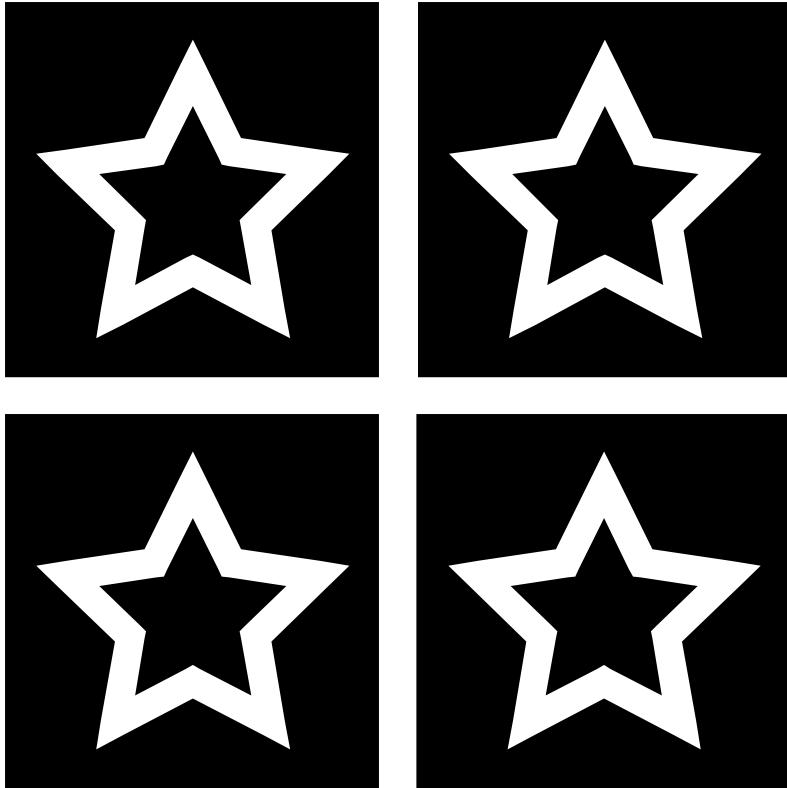
ACCOUNT DESCRIPTIONS

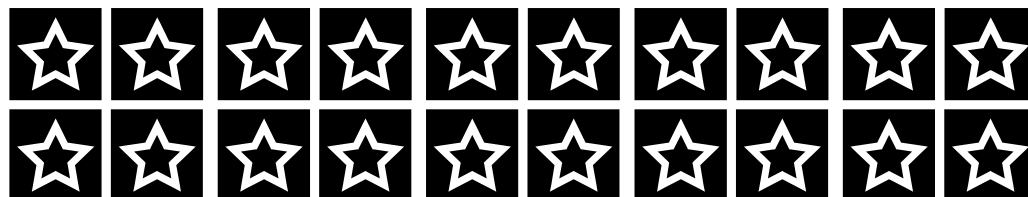
748	Equipment/Tools/Supplies/Janitorial	\$30,000	861.18	Irrigation Repairs & Maintenance	2,500
			861.19	Landscape Maintenance	5,500
861	Computer support	\$2,660	861.45	Unanticipated Repairs	4,250
			861.61	Safety Requirements/Compliance	2,200
906	Security System Upgrade	\$55,000		HKA Contract	240,000
					<u>\$254,450</u>

BUILDING MAINTENANCE DETAIL		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
771.01	Maintenance of Buildings	333	2,439	0	0	0	
771.01	Audio Visual	17,013	12,001	16,000	6,000	16,000	0.0%
771.02	Book Sorter Maintenance	0	128	500	0	500	0.0%
771.07	Electrical	1,509	0	5,000	1,000	5,000	0.0%
771.08	Elevators	7,551	12,954	17,000	12,000	17,000	0.0%
771.09	Emergency Generator	4,946	4,115	6,000	6,000	6,000	0.0%
771.10	Exterior	12,161	12,665	14,000	14,000	15,000	7.1%
771.11	Floors	958	2,058	1,500	200	1,500	0.0%
771.13	HVAC	6,984	18,687	16,000	8,000	16,000	0.0%
771.14	Lighting (Interior)	7,157	2,450	3,500	4,000	4,000	14.3%
771.15	Lighting (Exterior)	1,923	902	2,000	1,200	2,000	0.0%
771.16	Parking Garage (sweeping)	0	0	1,000	0	1,000	0.0%
771.17	Pest Control	834	881	1,000	1,000	1,200	20.0%
771.18	Photovoltaic	0	0	500	400	500	0.0%
771.19	Plumbing	935	712	2,000	500	2,000	0.0%
771.20	Security & Fire Alarm	11,594	11,173	20,000	20,000	22,000	10.0%
771.21	Plaza, Stairways	1,010	0	1,000	0	1,000	0.0%
771.22	Telephone	3,036	8,051	10,800	10,800	11,000	1.9%
771.24	Window Cleaning	128	0	3,000	0	3,000	0.0%
771.25	Vandalism	0	0	2,000	0	2,000	0.0%
771.26	Restroom Maintenance	0	0	2,000	1,000	2,000	0.0%
771.27	Restroom Maintenance (City Events)	0	0	100	0	100	0.0%
771.28	Restroom Maintenance (Community Events)	0	0	100	0	100	0.0%
771.29	Parking/Garage Maintenance	0	0	3,000	0	3,000	0.0%
	TOTAL	77,739	86,777	128,000	86,100	131,900	3.0%

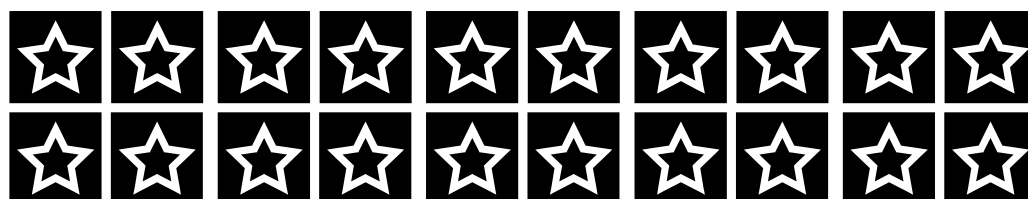
SOURCES OF REVENUE

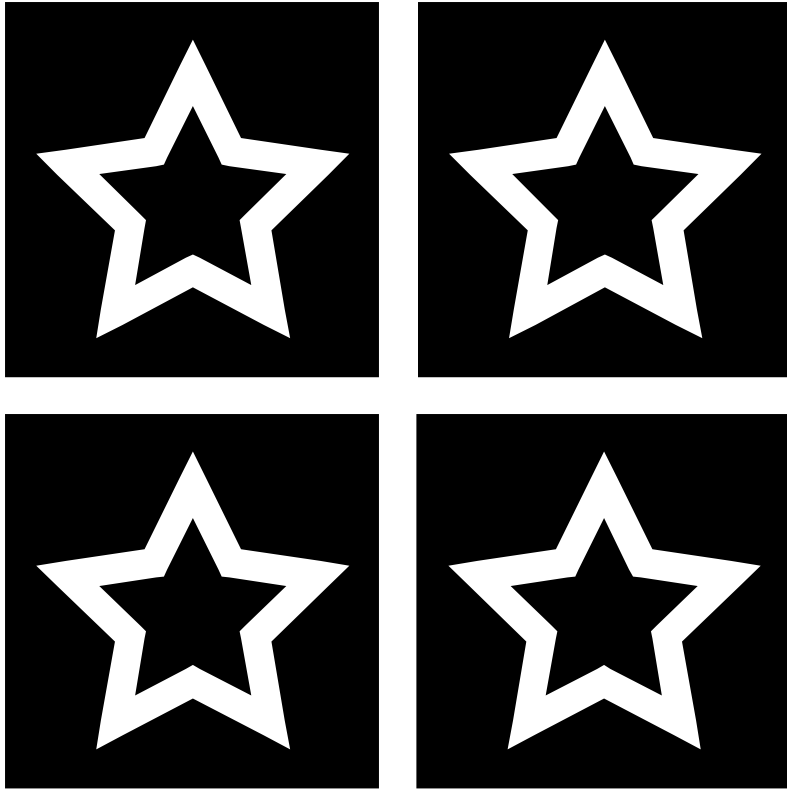
City	\$123,848	includes \$12K for City meetings
Building Leases	\$30,000	
LL&LC Foundation	\$900,451	
TOTAL	\$1,054,300	





Assessment Districts





**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Street Lighting
FUND	51
PROGRAM	800

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	12,335	11,655	14,420	14,420	14,420	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	575	640	12,500	12,500	12,500	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$12,911	\$12,296	\$26,920	\$26,920	\$26,920	0.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$12,911	\$12,296	\$26,920	\$26,920	\$26,920	0.0%
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TOTAL PROGRAM COST	\$12,911	\$12,296	\$26,920	\$26,920	\$26,920	0.0%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Street Lighting
FUND	51
PROGRAM	800

PROGRAM

This budget provides funds through a maintenance district assessment process to maintain 82 street lights in eleven zones. The budget expense for street lights is not distributed by zone, since the assessments are not based on this budget but rather on the rates charged by PG&E. Property assessments are collected and distributed to the City by the County.

ACCOUNT DESCRIPTIONS

831 There are eleven street lighting zones. They are grouped onto equal benefits for assessment purposes only.

- Zones 1,2,3,5,6,8 and 10 have 45 lights and are billed at the same monthly rate of \$10.00
- Zone 4 has four lights at \$10.00 per month
- Zone 7 has one light at \$10.00 per month
- Zone 9 has twenty lights at \$10.00 per month
- Zone 11 has eleven lights at \$10.00 per month
- Zone 12 has one light at \$10.00 per month

ACCOUNT DESCRIPTIONS

861	Professional Services for annual assessment district	2,500
	Streetlight Replacement / Repairs	10,000
		\$12,500

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Core Area Maintenance
FUND	52
PROGRAM	810

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$62,290	\$70,677	\$73,575	\$73,575	\$76,542	4.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	11	0	0	0	0.0%
711	Social Security	4,870	5,496	5,628	5,628	5,855	4.0%
714	Worker's Compensation	2,474	2,664	2,670	2,670	2,777	4.0%
721	Fringe Benefits	19,209	21,540	22,623	22,623	23,535	4.0%
Subtotal PERSONNEL		\$88,843	\$100,387	\$104,496	\$104,496	\$108,710	4.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$86	\$58	\$96	\$96	\$93	-3.1%
743	Postage	80	70	110	110	106	-3.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	4,037	6,335	11,000	8,000	11,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	115	141	1,000	2,500	1,500	50.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	30,742	32,993	29,000	33,500	32,000	10.3%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	1,669	578	2,000	1,600	2,000	0.0%
821	Utilities-Telephones	472	501	500	750	750	50.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	53,075	50,882	54,000	54,000	54,000	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	3,493	3,666	3,704	3,704	75,927	1950.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	500	500	500	0.0%
853	Community Promotion	20,400	19,166	27,000	27,000	35,000	29.6%
861	Contractual Services	167,778	177,590	223,104	222,838	231,213	3.6%
861.5	Reimbursable Emergency Response	894	1,272	7,500	3,500	7,500	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$282,843	\$293,252	\$359,513	\$358,098	\$451,589	25.6%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	895	0	8,000	4,000	8,000	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$895	\$0	\$8,000	\$4,000	\$8,000	0.0%

BASE PROGRAM COST	\$372,581	\$393,639	\$472,009	\$466,594	\$568,299	20.4%
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TOTAL PROGRAM COST	\$372,581	\$393,639	\$472,009	\$466,594	\$568,299	20.4%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Core Area Maintenance
FUND	52
PROGRAM	810

PROGRAM

The Core Area Maintenance District was formed to provide landscaping, street lighting, and general maintenance improvements. An assessment based on a benefit formula is levied against each parcel within the District for the maintenance provided.

WORKPLAN

- Accomplish maintenance, repairs, and improvements within the District in accordance with the guidelines of the Master Plan.
- Maintain park facilities within the Core Area.
- Develop and systematically implement a program to upgrade landscape and irrigation systems in the Core Area.
- Implement rotational tree pruning program.
- Maintain newly landscaped medians.
- Repair decorative brick pavers and repair sidewalk, curb, and gutter as needed.
- Implement final phases of Master Landscaping Plan as developed.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Public Works & Engineering Director	10%
Administrative Analyst - PW	20%
Construction Inspector	5%
Public Works Maintenance Manager	20%
Total Full Time Equivalent	0.55

ACCOUNT DESCRIPTIONS

853 Downtown Banners	\$35,000
841 Recycle equipment + Lease (paid for by RecycleSmart)	\$72,241
Office rent	3,686
	<u>\$75,927</u>
861 Pro-rata share of City computer equipment	\$1,463
906 Plant restoration	\$8,000

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
861.01	Contract Hourly	\$32,694	\$35,963	\$37,100	\$37,100	\$38,000	2.4%
861.06	Community Events	4,520	1,957	8,000	6,000	8,000	0.0%
861.12	Holiday Twinkle Lights	2,369	0	2,500	3,500	2,500	0.0%
861.18	Irrigation Repairs	15,225	21,221	21,250	17,000	21,250	0.0%
861.19	Landscape Maintenance	55,237	72,984	87,000	70,000	87,000	0.0%
861.28	Sidewalk Repairs	12,342	5,480	15,000	20,000	18,000	20.0%
861.42	Tree Maintenance	12,079	4,674	10,000	10,000	10,000	0.0%
861.43	Weed Control (manual)	13,750	14,259	12,500	15,000	15,000	20.0%
861.44	Weed Control (spraying)	0	450	500	500	500	0.0%
861.45	Unanticipated Repairs	6,916	964	3,000	12,500	3,000	0.0%
861.46	Professional Services	1,360	1,455	2,000	2,000	2,000	0.0%
861.47	Street Light / Parking Light Repair	10,008	16,761	23,000	28,000	24,500	6.5%
	Subtotal	\$166,500	\$176,168	\$221,850	\$221,600	\$229,750	3.6%

ESTIMATED YEAR END FUND BALANCE

Contribution from Prior Year's Fund Balance	\$115,282
Revenue from Assessments and Interest Earnings	431,878
Expenditures	(568,299)
Transfer from General Fund	126,140
Streetlight Sinking Fund	(105,000)
ESTIMATED YEAR END BALANCE	\$0

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Stormwater Pollution
FUND	53
PROGRAM	820

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$125,636	\$142,369	\$154,847	\$154,847	\$163,111	5.3%
705	Temporary Personnel	0	0	0	0	10,000	N/A
708	Overtime	8	295	0	0	0	0.0%
711	Social Security	9,879	11,081	11,846	11,846	13,243	11.8%
714	Worker's Compensation	4,848	5,381	5,618	5,618	6,281	11.8%
721	Fringe Benefits	35,496	43,370	47,734	47,734	50,282	5.3%
Subtotal PERSONNEL		\$175,868	\$202,496	\$220,046	\$220,046	\$242,917	10.4%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$371	\$271	\$426	\$426	\$434	1.7%
743	Postage	218	190	287	287	289	0.7%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	3,437	5,479	9,000	5,000	9,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	773	774	750	750	750	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	11,443	9,967	11,500	11,500	11,500	0.0%
843	Training & Memberships	93	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	293	1,600	2,500	2,500	2,500	0.0%
861	Contractual Services	257,450	286,844	317,749	284,974	334,624	5.3%
861.5	Reimbursable Emergency Response	7,825	0	5,000	4,000	5,000	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$281,902	\$305,124	\$347,213	\$309,437	\$364,097	4.9%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$2	N/A
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$2	N/A

BASE PROGRAM COST	\$457,770	\$507,620	\$567,258	\$529,483	\$607,017	7.0%
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TOTAL PROGRAM COST	\$457,770	\$507,620	\$567,258	\$529,483	\$607,017	7.0%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Stormwater Pollution
FUND	53
PROGRAM	820

PROGRAM

This program tracks costs associated with stormwater pollution control programs.

WORKPLAN

- Comply with Federal and State mandated program requirements. Administer the stormwater pollution ordinance.
- Administer and upgrade program to meet requirements for storm water run-off quality and pollutant elimination.
- Provide public education program including the funding of one issue of Vistas.
- Comply with Grizzly Creek restoration project Federal maintenance requirements.
- Implement the creek abatement ordinance.
- Provide appropriate staff assistance to the Creeks Committee.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works & Engineering Director	10%
	Public Works Maintenance Manager	25%
	Engineering Services Manager	20%
	Assistant Engineer	25%
	Administrative Analyst - PW	30%
	Construction Inspector	5%
	Department Assistant - A	10%
	Total Full Time Equivalent	1.25

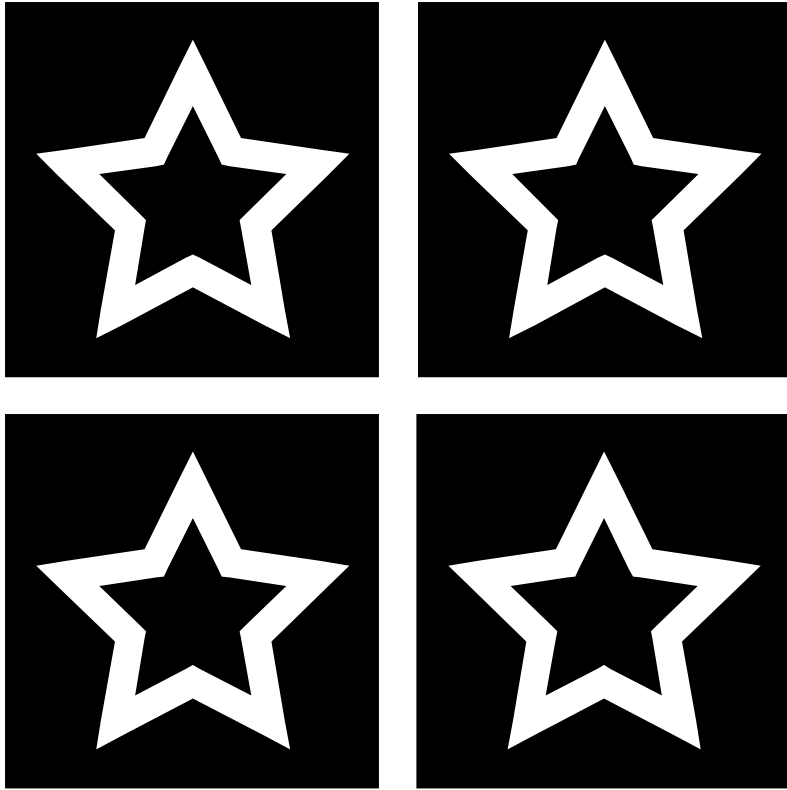
ACCOUNT DESCRIPTIONS

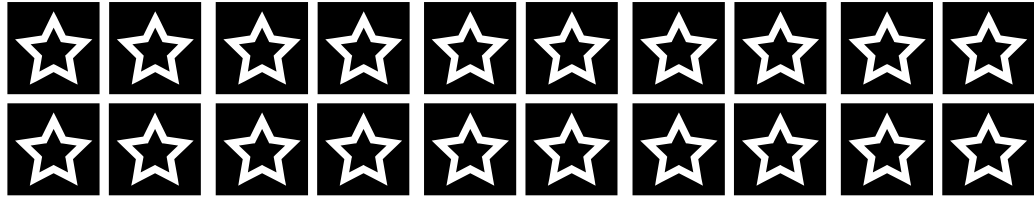
853	Creeks Committee operations	\$2,500
861	Computer support	\$3,324

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
861.01	Contract Hourly	\$19,519	\$21,925	\$20,600	\$20,600	\$21,000	1.9%
861.04	Catch Basin Cleaning & Inspection	41,522	39,595	36,000	36,000	36,000	0.0%
861.1	Detention Pond Cleaning	0	13,924	5,300	5,300	5,300	0.0%
861.11	Litter Removal	25,737	22,622	21,000	21,000	22,000	4.8%
861.3	Storm Patrol & Cleanup	37,663	36,282	40,000	34,000	40,000	0.0%
861.32	Storm Drain Inspection (visual)	943	156	500	250	500	0.0%
861.33	Storm Drain Inspection (video)	0	0	3,500	3,500	3,500	0.0%
861.37	Storm Drain Cleaning (mechanical)	2,280	13,097	20,000	15,000	20,000	0.0%
861.38	Street Sweeping	115,290	115,732	145,000	125,000	145,000	0.0%
861.45	Unanticipated Repairs & Maintenance	0	8,144	7,000	5,000	7,000	0.0%
861.46	Professional Services	11,757	12,658	15,000	15,000	30,000	100.0%
861.61	Safety Requirements / Compliance	168	0	1,000	1,000	1,000	0.0%
	Subtotal	\$254,879	\$284,135	\$314,900	\$281,650	\$331,300	5.2%

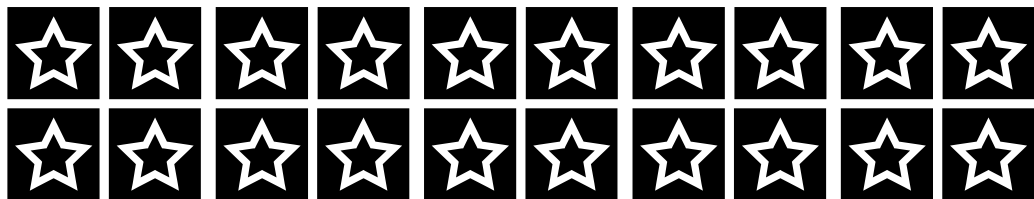
ESTIMATED YEAR END FUND BALANCE

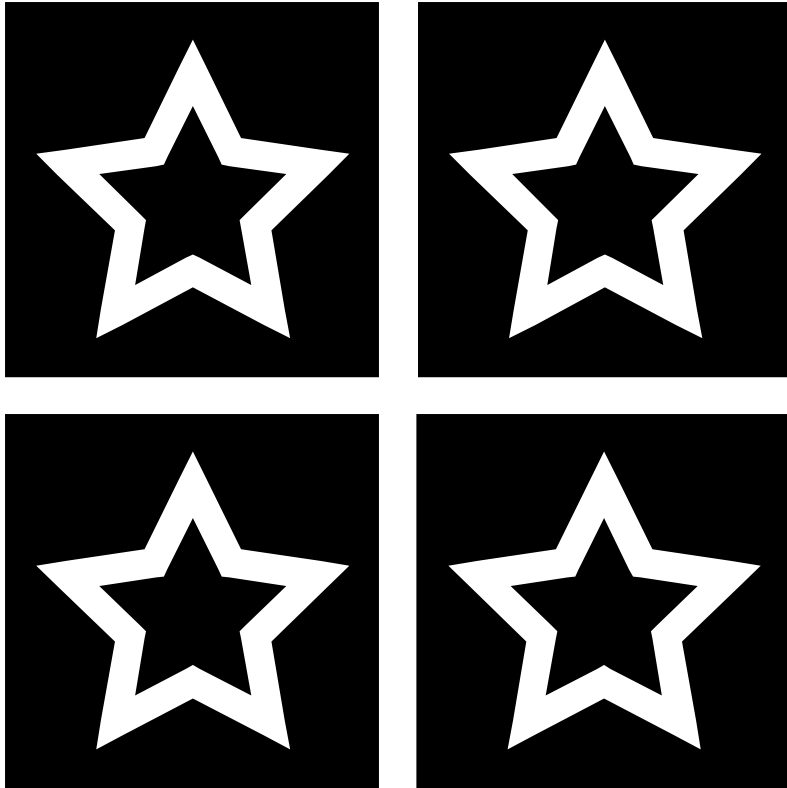
Contribution from Prior Year's Fund Balance	\$29,894
Revenue from Assessments and Interest Earnings	360,125
Transfer from General Fund	216,998
Expenditures	(607,017)
ESTIMATED YEAR END BALANCE	\$0





Governmental Funds





**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Meas.J Return-to-Source
FUND	72
PROGRAM	910

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$33,307	\$35,570	\$33,440	\$33,440	\$67,402	101.6%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	2,525	2,878	2,558	2,558	5,156	101.6%
714	Worker's Compensation	1,342	1,349	1,213	1,213	2,446	101.6%
721	Fringe Benefits	10,435	11,015	10,381	10,381	20,921	101.5%
	Subtotal PERSONNEL	\$47,610	\$50,811	\$47,592	\$47,592	\$95,925	101.6%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$313	\$213	\$335	\$335	\$341	1.7%
743	Postage	126	110	166	166	167	0.7%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	45	46	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	5,475	5,774	5,523	5,523	5,793	4.9%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	8,250	9,009	12,184	10,000	12,184	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$14,210	\$15,152	\$18,208	\$16,025	\$18,485	1.5%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$61,819	\$65,963	\$65,801	\$63,617	\$114,410	73.9%
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TOTAL PROGRAM COST	\$61,819	\$65,963	\$65,801	\$63,617	\$114,410	73.9%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Meas.J Return-to-Source
FUND	72
PROGRAM	910

PROGRAM

This program is used to track and analyze Measure J transportation issues and compliance with requirements to receive funding from the County sales tax measure

STAFFING REQUIREMENTS

<u>Position Title</u>	<u>Full-Time Equivalent</u>
702 Public Works & Engineering Director	5%
Transportation Planner	50%
Total Full Time Equivalent	0.55

ACCOUNT DESCRIPTIONS

861 Consulting services for Measure J checklist monitoring	\$3,500
Administrative & staffing consultant for SWAT (City share)	8,000
Computer support	1,463
	\$12,963

REVENUE

Measure J Return-to-Source	\$556,000
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**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Supp. Law Enf. Services
FUND	73
PROGRAM	920

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	585,354	607,663	642,464	642,464	673,205	4.8%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$585,354	\$607,663	\$642,464	\$642,464	\$673,205	4.8%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$585,354	\$607,663	\$642,464	\$642,464	\$673,205	4.8%
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TOTAL PROGRAM COST	\$ 585,354	\$ 607,663	\$ 642,464	\$ 642,464	\$ 673,205	4.8%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Supp. Law Enf. Services
FUND	73
PROGRAM	920

PROGRAM

This program provides supplemental law enforcement services to the City through funding provided by A.B. 3229. This bill was enacted in 1995-96 and appropriates \$100 million from the State's general fund. The city is required to use the revenue to provide front line municipal police services. The funds shall be appropriated only after the City Council has held a public hearing to consider options for disbursing the funds. Funding must be considered separate and apart from the general fund budget process.

WORKPLAN

- This program funds two officers. Approximately 25% of the funding is provided by the state via AB3229.

ACCOUNT DESCRIPTIONS

POLICE CONTRACT DETAIL		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Percent Increase</i>
862.1	Officers	\$557,714	\$580,023	\$614,824	\$614,824	\$645,565	5.0%
862.6	Services/Supply	\$3,000	\$3,000	3,000	\$3,000	3,000	0.0%
862.7	Communications	\$20,000	\$20,000	20,000	\$20,000	20,000	0.0%
862.8	Liability Insurance	\$4,640	\$4,640	4,640	\$4,640	4,640	0.0%
	Subtotal	\$585,354	\$607,663	\$642,464	\$642,464	\$673,205	4.8%

REVENUE

COPS AB3229	\$155,000
Transfer from General Fund	518,205
TOTAL	<u>\$673,205</u>

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	School Bus Program
FUND	74
PROGRAM	930

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$126,575	\$143,365	127,899	120,231	135,824	6.2%
705	Temporary Personnel	21,835	21,067	12,500	7,500	25,920	107.4%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	10,519	13,690	10,741	9,771	12,373	15.2%
714	Worker's Compensation	5,908	5,832	5,094	0	5,869	15.2%
721	Fringe Benefits	34,319	41,841	39,697	37,315	44,680	12.6%
	Subtotal PERSONNEL	\$199,155	\$225,794	\$195,931	\$174,817	\$224,666	14.7%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$911	\$426	\$725	\$600	\$725	0.0%
743	Postage	843	937	1,200	500	1,200	0.0%
745	Printing & Binding	1,539	1,619	1,600	1,600	1,600	0.0%
746	Books & Software	64	0	300	200	300	0.0%
748	Special Departmental Supplies	0	0	400	0	400	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	317	0	800	750	800	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	990	915	1,236	900	938	-24.2%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	8,878	10,872	12,442	12,442	12,815	3.0%
843	Training & Memberships	964	973	0	0	1,000	N/A
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	1,108	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	1,826,254	1,398,454	461,454	449,531	2,219,410	381.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$1,841,868	\$1,414,195	\$480,157	\$466,523	\$2,239,188	366.3%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	356	0	1,000	1,000	1,000	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$356	\$0	\$1,000	\$1,000	\$1,000	0.0%

BASE PROGRAM COST	\$2,041,379	\$1,639,989	\$677,087	\$642,340	\$2,464,854	264.0%
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TOTAL PROGRAM COST	\$2,041,379	\$1,639,989	\$677,087	\$642,340	\$2,464,854	264.0%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	School Bus Program
FUND	74
PROGRAM	930

PROGRAM

This program is used to track costs associated with the Lamorinda School Bus program.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	LSBTA Manager	100%
	Total Full Time Equivalent	1.00

DESCRIPTION OF ACCOUNTS

705	Administrative Aide (.5FTE)	\$25,920	
841	Office Lease & Shared Costs	\$12,442	
		Estimated 20-21	Proposed 21-22
861	First Student - Lamorinda	\$ 408,843	\$2,127,821
	Driver Sign-On bonus		\$38,000
	Audit	3,914	3,914
	Insurance	10,475	10,475
	Transfer Charges to City	6,000	6,000
	VISA	513	20,000
	Website	10,056	5,000
	Legal counsel	6,930	5,000
	Computer Support	2,800	3,200
		<u>\$449,531</u>	<u>\$2,219,410</u>

DESCRIPTION OF REVENUES

	Estimated 20-21	Proposed 21-22
Parent Contributions	\$0	\$924,440
One Trip Passes	567	20,000
Interest Earnings	3,293	4,262
Other	32	-
Measure J - SWAT	90,000	90,000
Measure J	1,398,136	1,300,000
	<u>\$1,492,028</u>	<u>\$2,338,702</u>

ESTIMATED YEAR END FUND BALANCE

Contribution from Prior Year's Fund Balance	
Net income / (loss)	(126,152)
Reserve	(200,000)
ESTIMATED YEAR END CASH BALANCE	(\$326,152)

NOTES

This budget was approved by the Lamorinda School Bus Transportation Agency Board

**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Insurance
FUND	76
PROGRAM	950

		<i>Actual 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	20,693	12,366	24,816	16,800	24,816	0.0%
	Subtotal PERSONNEL	\$20,693	\$12,366	\$24,816	\$16,800	\$24,816	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	11	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	192,902	205,835	239,296	239,296	244,516	2.2%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	1,980	19,071	15,000	7,500	15,000	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$194,882	\$224,917	\$254,296	\$246,796	\$259,516	2.1%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$215,575	\$237,284	\$279,112	\$263,596	\$284,332	1.9%
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TOTAL PROGRAM COST	\$215,575	\$237,284	\$279,112	\$263,596	\$284,332	1.9%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

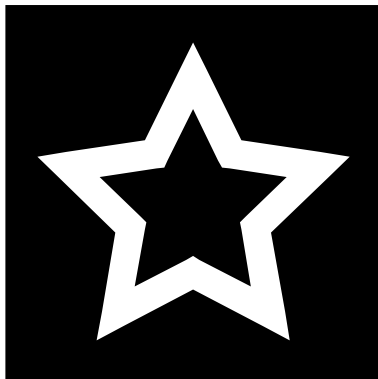
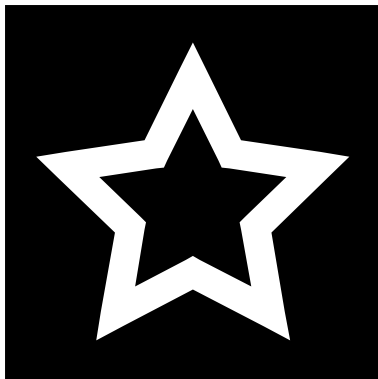
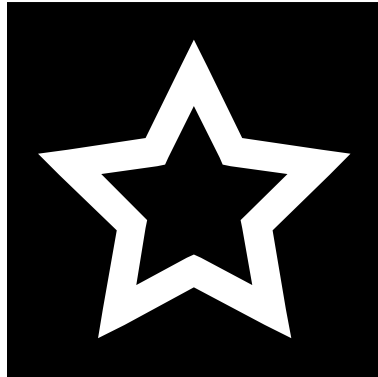
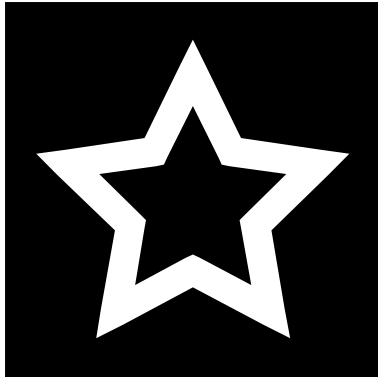
DEPARTMENT	Insurance
FUND	76
PROGRAM	950

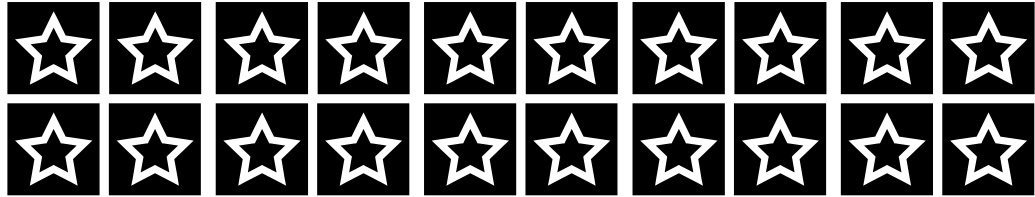
PROGRAM

The City of Lafayette is a member of the Contra Costa County Municipal Pooling Authority which provides a self-insurance program for general liability and property insurance. This fund has been established to ensure that the City is protected for deductible claim costs and certain legal and administrative expenses.

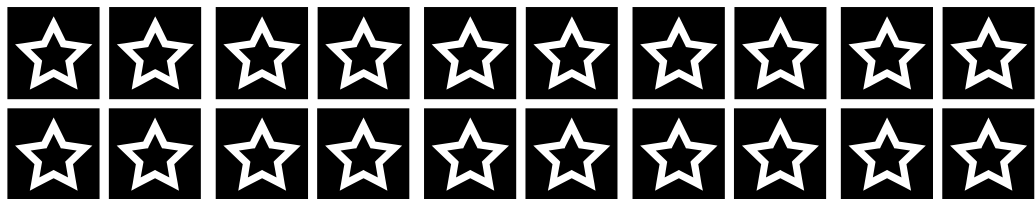
Premiums for blanket bonds and unemployment insurance are also included in this budget.

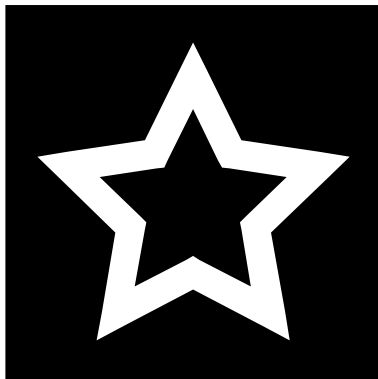
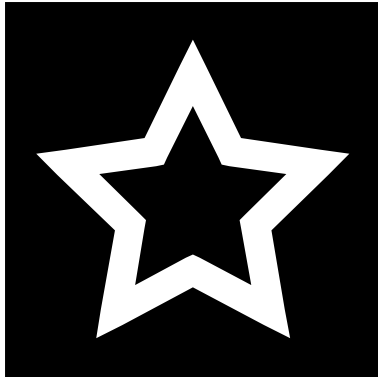
881	Property	25,785	
	Work Alternative Program		
	Vehicle	4,081	
	Liability	124,923	
	Excess Liability Insurance (CARMA)	55,465	
	Crime	1,767	
	Employment Risk Management Authority (ERMA)	17,332	
	Drone	5,500	
	Cyber	3,500	
	Wellness Program	2,663	
	EAP	3,500	
		<u>244,516</u>	
	Workers Comp	\$0.036	per \$1 payroll charged to departments
	Retiree Health Insurance Premiums	24,816	
	Retiree Reimbursements	<u>(13,464)</u>	
		\$11,352	





Redevelopment Funds





**CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Lafayette Successor Agency
FUND	87
PROGRAM	961

		<i>Estimated 2018-2019 Expenditures</i>	<i>Actual 2019-2020 Expenditures</i>	<i>Final 2020-2021 Budget</i>	<i>Estimated 2020-2021 Expenditures</i>	<i>Proposed 2021-2022 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	78,084	76,085	327,607	77,607	80,529	-75.4%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$78,084	\$76,085	\$327,607	\$77,607	\$80,529	-75.4%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$78,084	\$76,085	\$327,607	\$77,607	\$80,529	-75.4%
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TOTAL PROGRAM COST	\$78,084	\$76,085	\$327,607	\$77,607	\$80,529	-75.4%
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CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Lafayette Successor Agency
FUND	87
PROGRAM	961

PROGRAM

The Lafayette City Council, acting as the Lafayette Successor Agency for the dissolved Redevelopment Agency.

ACCOUNT DESCRIPTIONS

861 Mercantile OPA Payment \$80,529

CITY OF LAFAYETTE
2021-2022 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Tax Increment Bonds
FUND	90
PROGRAM	995

PROGRAM

This is fund is used to track all outstanding debt obligations for tax increment bonds.

Lafayette Redevelopment Agency Obligations

BONDS	Original Debt	Payment Due
Series 2014 (Refinance of 2002 & 2008)	\$13,880,000	
Principal Expense		445,000
Interest Expense		<u>636,775</u>
TOTAL		\$1,081,775
Series 2015 (Refinance of 2005 & Library	\$23,727,306	
Principal Expense		665,000
Interest Expense		<u>795,113</u>
TOTAL		\$1,460,113

Payments for Calendar Year

	Series 2014	Series 2015
Feb 1 2021	312,825	389,244
Aug 1 2021	<u>777,825</u>	<u>1,089,244</u>
TOTAL	\$1,090,650	\$1,478,488
Transfer from Fund 87	\$2,569,138	