



City of Lafayette
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SPECIAL EVENTS WASTE MANAGEMENT PLAN

The City of Lafayette's solid waste programs are managed by the Central Contra Costa Solid Waste Authority (CCCSWA). The CCCSWA provides information packets about special events recycling and how to order recycling container kits. Special events planners must contact Lois Courchaine, Waste Prevention & Recycling Specialist, at the CCCSWA (925-906-1801) at least 14 days prior to an event to request the use of special events recycling containers.

Exclusive franchise agreements require you to use Pleasant Hill Bayshore Disposal for garbage removal. Please contact them by phoning (925) 603-1144 at least 30 days in advance to arrange for service at your event.

At least 14 days prior to your event, complete the following table and submit it to the City Clerk, or Parks, Trails and Recreation Director, as applicable. Bring a copy with you to the Central Contra Costa Solid Waste Authority when you make arrangements for the recycling container kits.

| INDICATE THE WASTE MATERIALS YOUR EVENT WILL GENERATE AND IF THEY WILL BE RECYCLED | |
|---|------------------|
| Material | Will Be Recycled |
| <input type="checkbox"/> <i>Paper (i.e. flyers, brochures, receipts)*</i> | |
| <input type="checkbox"/> <i>Glass bottles (i.e. wine)*</i> | |
| <input type="checkbox"/> <i>California redemption value beverage containers (glass, plastic, aluminum)*</i> | |
| <input type="checkbox"/> <i>Cardboard*</i> | |
| <input type="checkbox"/> Paper food service ware | |
| <input type="checkbox"/> Plastic food service ware | |
| <input type="checkbox"/> Plastic bags | |
| <i>* these items can be recycled</i> | |

Signature of Preparer _____ Date _____

Print Name _____

Note: No later than thirty days after the special event ends, the operator shall submit a report to Lois Courchaine at the Central Contra Costa Solid Waste Authority. The report shall include, but may not be limited to, 1) a brief description of the event including name and location, 2) a brief description of the types of wastes generated, 3) types and estimated amount of materials disposed and diverted, by weight, and 4) existing solid waste reduction, reuse, and recycling programs utilized to reduce, reuse, and recycle the solid waste.