

**BEFORE THE CITY COUNCIL OF THE CITY OF LAFAYETTE
IN THE MATTER OF:**

An Ordinance of the City Council of the City of)
Lafayette amending Chapter 2-7 of the Lafayette)
Municipal Code entitled "Youth Commission") Ordinance No. 671
)
)
)
_____)

The City Council of the City of Lafayette does ordain as follows:

Section 1. Chapter 2-7 of the Lafayette Municipal Code titled "Youth Commission" are hereby amended to read as follows:

Chapter 2-7

Youth Commission

Sections:

- 2-701 Creation of the Youth Commission**
- 2-702 Qualifications of members**
- 2-703 Appointment of members**
- 2-704 Term of Office**
- 2-705 Removal or vacancy**
- 2-706 Time and place of regular meetings**
- 2-707 No compensation**
- 2-708 Appointment of officers--Duties**
- 2-709 Adoption of rules--Records**
- 2-710 Quorum**
- 2-711 Purpose of the commission**
- 2-712 Duties of the commission**
- 2-713 Solicitation and acceptance of funds**

"2-701 Creation of youth commission.

- (a) A youth commission of the City of Lafayette is established. The youth commission shall consist of fifteen (15) members appointed by the City Council. A maximum of five (5) members may be nonresidents that attend a school located within Lafayette city limits.
- (b) The commission shall have associate members appointed by the youth commission.
- (c) A member of City Staff will be assigned to assist the commission as staff liaison. In addition, the commission will enlist the help of adult volunteers in their projects and events.

2-702 Qualifications of members.

The qualifications of members of the youth commission shall be as follows:

- (a) Each member shall be a resident of Lafayette or must attend a school within Lafayette city limits.
- (b) Members shall represent the following schools: Acalanes High School, Campolindo High School, and Stanley Intermediate. Members may also represent other schools within Lafayette city limits.
- (c) Members must be in grades six (6) through twelve (12).

2-703 Appointment of Members.

- (a) Any person that meets the qualifications listed in Section 2-702 may complete an application to join the Youth Commission, at which time he or she shall be appointed as an associate member by the Youth Commission.
- (b) At the time of any vacancy, associate members and other eligible persons may apply to fill the vacancy. Applicants must interview with the City Council liaison(s), who shall make a recommendation to City Council on the appointment. A City Council liaison will base his or her recommendation on the applicant's demonstrated interest in the Youth Commission and community engagement, such as attendance and participation at Youth Commission meetings, sub-committee meetings, and Youth Commission sponsored events or other community leadership and participation.
- (c) The City Council will make the final appointment decision, and may consider membership distribution among grades six (6) through twelve (12), among other factors in the discretion of the Council.

2-704 Term of office.

The term of office of each member shall be two years. Upon expiration of a two-year term of office, it is the policy of the City Council to automatically reappoint a commissioner upon request. However, commissioners completing their third consecutive partial or full term shall re-apply and re-interview for their position in the same manner as a new commissioner. Each member may serve until a successor is appointed and qualifies unless earlier removed if the member vacates the office as described in Section 2-705.

2-705 Removal or vacancy.

- (a) A member may be removed by a majority vote of the City Council.
- (b) Whenever a member no longer qualifies, according to the conditions listed in Section 2-702, the commission shall declare that position vacant.
- (c) If a member resigns or is absent without cause from four regular meetings, special meetings, or Youth Commission sponsored events throughout the year, not including sub-committee meetings, the commission shall declare the position vacant. A member is not absent without cause if the absence is:

- (1) Due to illness; or

(2) Unavoidable and the member gives the chairman of the commission written notification before the day of the meeting that he or she will be absent and gives the reasons for the absence.

(d) Whenever a vacancy occurs, the City Council shall fill the vacancy in the same manner as was used for the original appointment. A member appointed to fill a vacancy serves for the remainder of the unexpired term.

2-706 Time and place of regular meetings.

The youth commission shall meet at least once a month at six p.m., at the Lafayette Community Center, 500 St. Mary's Road, Lafayette. The chairman may call a special meeting whenever the situation warrants, after giving such notice to all members as the law requires.

2-707 No compensation.

Members of the youth commission do not receive compensation for attendance at commission meetings.

2-708 Appointment of officers—Duties.

- (a) The commission shall elect a chairman, vice-chairman, secretary, and treasurer from among its members to serve for one year and until the successor of each take offices.
- (b) The chair shall preside at all meetings of the commission, shall appoint all subcommittees and shall perform the duties necessary or incidental to this office. The vice-chair shall be chair in the absence of the chair or in case of the inability of the chair to act. The secretary shall be present at all regular meetings, take minutes, and publish the minutes within one week after the meeting. The treasurer shall obtain and record expenses and income information from the City of Lafayette after every Youth Commission event and provide a treasury report to the youth commission at every regular meeting.
- (c) An associate member shall meet the qualifications of members pursuant to Section 2-702. An associate member has no vote on the commission and shall not be considered a member of the commission for purposes of developing a quorum.

2-709 Adoption of rules—Records.

The commission shall adopt rules for the transaction of its business and shall keep a public record of its resolutions, transactions, findings and determinations.

2-710 Quorum.

A majority of the commission shall constitute a quorum for the transaction of business.

2-711 Purpose of the commission.

The commission is advisory in nature and will assume no authority or responsibility beyond that contained in this chapter, or beyond that which the City Council may from time to time delegate to it. The commission shall undertake investigations and studies and make recommendations to the City Council concerning the following:

- (a) Formulation of general policies relating to the duties and functions of the commission;
- (b) Policies for the welfare of youth of the city;
- (c) Leisure-time activities and worthwhile programs for youth;
- (d) Youth opinion in the city;
- (e) Involvement of youth in community activities;
- (f) Involvement of youth in community service;
- (g) Programs addressing adolescent problems;
- (h) Other matters related to youth as delegated by the City Council.

2-712 Duties of the commission.

The commission shall:

- (a) Assist and guide by providing consultation to the City Council and other interested groups in the City;
- (b) Assist and carry out the directives of the City Council for the benefit of youth;
- (c) Initiate and coordinate programs and activities for the benefit of youth in the community;
- (d) Act as a bridge between the youth of the community and the city government;
- (e) Interest and involve the youth in community activities, community service, and city government;
- (f) Act as a clearinghouse and information center on all aspects of youth activities, making this information available to the public;
- (g) Identify funding sources for staffing and proposed activities;
- (h) Study aspects of problems related to the youth of the City.

In performing its duties, the commission shall (1) prepare and submit to the City Council minutes of its activities and recommendations for improvements and additions to existing City efforts, and (2) assist and cooperate with existing groups and agencies. The commission may appoint one or more of its

members to be a liaison to any public organization concerned with matters within the scope of the commission's functions.

2-713 Solicitation and acceptance of funds.

The commission may, with the approval of the City Council, solicit and accept gifts and grants from any source to assist it in the performance of its functions. Such funds must be deposited in a City account and may only be spent as authorized by the City Council."

Section 2. CEQA. The City Council hereby finds and determines, that it can be seen with certainty that adoption of this Ordinance will not have a significant adverse effect on the environment. Thus, the adoption of this Ordinance is exempt from the requirements of the California Environmental Quality Act ("CEQA") pursuant to Sections 15061(b)(3) of the CEQA Guidelines. Staff is directed to file a Notice of Exemption with the Contra Costa County Recorder's Office within five (5) working days of adoption of this Ordinance

Section 3. Effective Date. This ordinance becomes effective thirty (30) days after its adoption.

Section 4. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, invalid or ineffective by any court of competent jurisdiction, such decision shall not effect the validity or effectiveness of the remaining portions of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance irrespective of the fact that one or more sections, subsections, subdivision, paragraphs, sentences, clauses or phrases be declared unconstitutional, invalid or ineffective. To this end the provisions of this ordinance are declared to be severable.

Section 5. Publication. The City Clerk shall either (a) have this ordinance published in a newspaper of general circulation once within fifteen (15) days after its adoption, or (b) have a summary of this ordinance published twice in a newspaper of general circulation, once five (5) days before its adoption and again within fifteen (15) days after adoption.

The foregoing ordinance was introduced at a meeting of the City Council of the City of Lafayette held on November 13, 2018 and was adopted and ordered published at a meeting of the City Council held on November 26, 2018 by the following vote:

AYES: Tatzin, Burks, Anderson and Samson

NOES: None

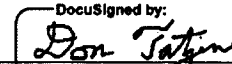
ABSTAIN: None

ABSENT: None

ATTEST:

APPROVED:


Joanne Robbins, City Clerk

DocuSigned by:

Don Tatzin, Mayor

Contra Costa Times

175 Lennon Lane, Suite 100
Walnut Creek, CA 94598
925-943-8019

2010502

LAFAYETTE, CITY OF
ATTN: ACCOUNTS PAYABLE
3675 MT. DIABLO BLVD., #210
LAFAYETTE, CA 94549-3793

PROOF OF PUBLICATION

FILE NO. Joanne Robbins Ord 671

In the matter of

Contra Costa Times

I am a citizen of the United States. I am over the age of eighteen years and I am not a party to or interested in the above entitled matter. I am the Legal Advertising Clerk of the printer and publisher of the Contra Costa Times, a newspaper published in the English language in the City of Walnut Creek, County of Contra Costa, State of California.

I declare that the Contra Costa Times is a newspaper of general circulation as defined by the laws of the State of California as determined by court decree dated October 22, 1934, Case Number 19764. Said decree states that the Contra Costa Times is adjudged to be a newspaper of general circulation for the City of Walnut Creek, County of Contra Costa and State of California. Said order has not been revoked.

I declare that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

11/21/2018

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Executed at Walnut Creek, California.
On this 21th day of November, 2018.


Signature

Legal No.

0006257108

NOTICE AND SUMMARY OF PROPOSED ORDINANCE NO. 671

Notice is hereby given that at 7pm on Monday, November 26, 2018, the City Council of the City of Lafayette will consider the adoption of Ordinance 671 entitled "An Ordinance of the City Council of the City of Lafayette amending Chapter 2-7 of the Lafayette Municipal Code entitled "Youth Commission". This meeting will take place at the Lafayette Library and Learning Center Community Hall (3491 Mt. Diablo Blvd., Lafayette, CA 94549).

If adopted, Ordinance 671 would amend Chapter 2-7 of the Lafayette Municipal Code relating to the Youth Commission. Specifically, the Ordinance would revise provisions of the Municipal Code relating to the membership and qualifications of Youth Commission members, associate members, the use of adult volunteers, the appointment process and terms of office, among other conforming changes.

Note: The above is a summary of the Ordinance. To obtain a full understanding of the Ordinance it should be read in its entirety. A certified copy of the full text of the Ordinance is posted in the City Clerk's office at 3675 Mt. Diablo Blvd., Suite 210, Lafayette, California 94549. A copy may be obtained from that office upon payment of the fee based on the City's actual cost of copying of the document.

Joanne Robbins
City Clerk

CCT #6257108; Nov. 21, 2018

Contra Costa Times

175 Lennon Lane, Suite 100
Walnut Creek, CA 94598
925-943-8019

2010502

LAFAYETTE, CITY OF
ATTN: ACCOUNTS PAYABLE
3675 MT. DIABLO BLVD., #210
LAFAYETTE, CA 94549-3793

PROOF OF PUBLICATION

FILE NO. Ord 671

In the matter of

Contra Costa Times

I am a citizen of the United States. I am over the age of eighteen years and I am not a party to or interested in the above entitled matter. I am the Legal Advertising Clerk of the printer and publisher of the Contra Costa Times, a newspaper published in the English language in the City of Walnut Creek, County of Contra Costa, State of California.

I declare that the Contra Costa Times is a newspaper of general circulation as defined by the laws of the State of California as determined by court decree dated October 22, 1934, Case Number 19764. Said decree states that the Contra Costa Times is adjudged to be a newspaper of general circulation for the City of Walnut Creek, County of Contra Costa and State of California. Said order has not been revoked.

I declare that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

12/03/2018

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Executed at Walnut Creek, California.



Signature

Legal No. 0006263018

NOTICE OF ADOPTION OF ORDINANCE NO. 671 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAFAYETTE AMENDING CHAPTER 2-7 OF THE LAFAYETTE MUNICIPAL CODE ENTITLED "YOUTH COMMISSION"

At its regular meeting on Monday, November 26, 2018, the City Council of the City of Lafayette adopted Ordinance 671. The recorded vote of the City Council was as follows:

AYES: Tatzin, Burks, Anderson, and Samson

Noes: None

Absent: None

Summary: Chapter 2-7 of the Lafayette Municipal Code relating to the Youth Commission. Specifically, the Ordinance would revise provisions of the Municipal Code relating to the membership and qualifications of Youth Commission members, associate members, the use of adult volunteers, the appointment process and terms of office, among other conforming changes.

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Joanne Robbins
City Clerk

CCT #6263018; Dec. 3, 2018