



City Council

Don Tatzin, Mayor  
Cameron Burks, Vice Mayor  
Mike Anderson, Council Member  
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Ivor Samson, Council Member

Dennis O'Brien  
O'Brien Land Company, LLC  
873 Santa Cruz Avenue, Suite 204  
Menlo Park, CA 94025  
VIA EMAIL

June 28, 2018

**Re: L03-11 Terraces of Lafayette**

Dear Mr. O'Brien, *Dennis*

Thank you for meeting with us on June 19 to discuss the status of the Terraces application ("Application"). I am in receipt of the \$15,000 deposit that will be used to cover staff's time associated with processing the Application.

As we discussed and agreed, the technical reports that served as background information for the 2013 EIR are out of date and should be updated. Contract planner Jeannie Eisberg has begun her review of the environmental documents and will provide an assessment by July 4. I would like to schedule a meeting the following week to discuss next steps. We have provided you with a list of potential CEQA Consultants to conduct the additional review and are awaiting your response.

The statutory deadlines associated with the Permit Streamlining Act will continue to be suspended until the environmental document is prepared and certified. As we discussed, we intend to process the environmental document concurrently with the application. Please provide me with written confirmation, no later than 5 PM, June 29 that you agree to stop the clock during this period.

Sincerely,

A handwritten signature in black ink, appearing to read "Niroop".

Niroop K. Srivatsa

Cc: Allan Moore  
Steven Falk