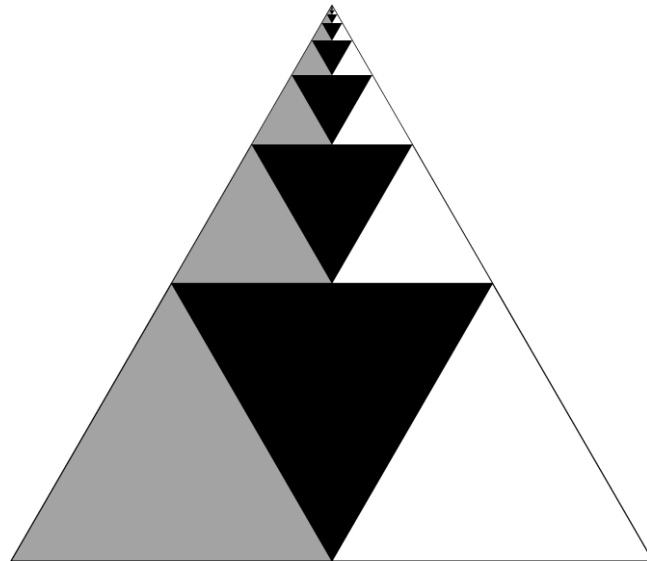


City of Lafayette
Proposed Budget
& Workplan
FY 18-19



CITY OF LAFAYETTE
 2018-19 PROPOSED BUDGET
 TABLE OF CONTENTS

I. City Manager’s Memo 1

II. Summary Pages

- A. Summary of Fund Balances and Changes 9
- B. Reserve Standard.....10
- C. Five Year Budget Model11
- D. Sinking Funds and Reserve Restrictions12
- E. Schedule of Fund Transfers.....14
- F. Summary of Capital Improvement Program18
- G. Expenditure Summaries16
- H. Investment Policy20
- I. Salary Ranges.....25
- K. Appropriation Limitation26

III. Graphs and Charts

- A. General Fund Revenue vs. Expenditure Trends27
- B. General Fund Revenues and Expenditures28
- C. All Revenues and Expenditures.....30
- D. Revenue and Expenditure Trends32
- E. CIP Expenditure Trends34
- F. Organizational Charts36

IV. Revenue39

V. Rates and Fees.....51

VI. Expenditure Detail – General Fund.....58

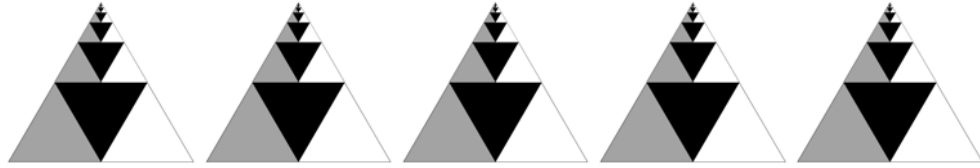
VII. Expenditure Detail – Capital Improvement Fund.....118

VIII. Expenditure Detail – Enterprise Fund128

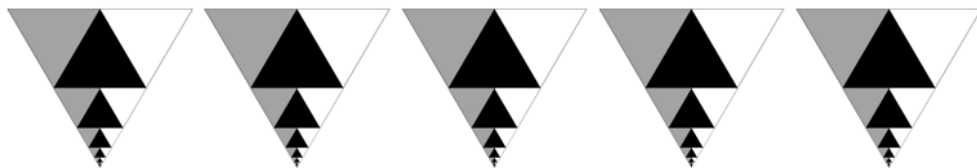
IX. Expenditure Detail – Assessment District140

X. Expenditure Detail – Governmental Fund148

XI. Expenditure Detail –Successor Agency Fund158



City Manager's Memo



City of Lafayette Staff Report

Date: June 11, 2018
For: City Council
By: Steven Falk, City Manager
Tracy Robinson, Administrative Services Director
Subject: FY18/19 Proposed Municipal Budget and Workplan

Main Take Away

The City of Lafayette remains in good financial health although there are some budget challenges on the horizon. The City expects to finish the current fiscal year, FY17/18, slightly out of balance with General Fund expenses exceeding revenues by \$86K. Likewise, the proposed \$16.5M General Fund budget for upcoming FY18-19 will be tight, with a projected surplus of only \$22K. Fortunately, the General Fund reserve at the end of FY18-19 will still be a very healthy \$10.1M – equal to about 64% of the total budget.

In FY18-19 General Fund expenses should stay relatively flat, with a total increase over FY17/18 estimated expenses of only \$300K. Revenues, meanwhile, will decrease by \$555K but that decline is due mostly to reimbursement in FY17/18 of \$450K in State emergency funds received for the St. Mary's Road collapse and repair. As a non-recurring revenue source, that reimbursement artificially bumped up the City's total revenue. Likewise, the City has also recently received unusually large development fees for downtown projects; these, too, are one-time fees that will not recur. Revenues from fees, therefore, are expected to decrease by \$300K in FY18/19. These decreases, fortunately, will be offset by increases in both Property Taxes (+\$222K), and Motor Vehicle In-Lieu taxes (+ \$132K).

While the City's finances are indeed healthy and some surpluses are expected for the next several years there are upcoming expenses -- both one-time and ongoing -- that the Council should be aware of. Consider:

- The City's Stormwater Pollution fund (Fund 53) has used up all of its reserve and will be \$150K in the red by the end of FY18/19.
- The Core Area Maintenance District continues to be in deficit, with the City now covering \$246,000 of total downtown maintenance expenses.
- The purchase option for the Police Station will likely trigger sometime – no one knows when – during the next decade, and will require funding of \$1.7M .

- The Senior Transportation program, while healthy for 3-5 more years, is projected to require an infusion of new funding as soon as FY21/22 if expenses and revenue follow the current projected trajectory.

Two final but very important concerns. First, given the devastation experienced by communities in Napa and Santa Rosa due to wildfires this year and the increasing prevalence of catastrophic wildfire, the Council should consider increasing the City's reserve standard. At last year's League of California Cities Conference, the Santa Rosa City Manager suggested to all in attendance: "Whatever amount you have in your reserve, it is not enough." Staff suggests that the Council increase its reserve target goal from 60% to 100%, with the intent to reach that target in five years. And second: while the 5-year forecast projects a horizon of balanced budgets, the likelihood of a recession in the next several years is increased because this very long period of economic expansion cannot persist. Any recession that reduces sales and property tax revenues could, of course, result in deficits – and its risk serves as another argument for attempting to increase the rainy day reserve now.

SUMMARY

- ◆ **General Fund Expenses.** The FY18/19 General Fund proposed expenditure budget, including transfers and reserves, will total \$16.5M with a net release of \$120K from various sinking funds. Other specific changes to the General Fund are discussed below.
- ◆ **General Fund Revenues.** The FY17/18 General Fund budget anticipates revenues of \$16.5M, and \$554K less than the prior year estimates:
 - \$260K in additional property taxes fueled by continued high median sales prices coupled with robust turnover;
 - \$131K more in Motor Vehicle in Lieu fees, also due to a healthy car sales market and likely higher than average car values in Lafayette;
 - \$400K less in Planning and Engineering fees primarily due to the non-recurrence of development fees on several large projects (e.g. Town Center III, Woodbury, Chase Bank)
 - \$450K less in state and federal grants due to the prior year's unusually high emergency response expenses to fix slides on St. Mary's Rd.
 - All other revenue is estimated to remain relatively flat over the previous year.

HIGHLIGHTS OF BUDGET VARIANCES

Following are the most significant program variances from the Final FY17/18 budget to the estimated FY17/18 expenditures:

- ◆ Public Art (11-115) - \$75K under budget. Council authorized an expenditure of \$50,000 less than the original budget for the sculpture in the roundabout at Olympic and Pleasant Hill. Subsequently the Public Art Commission decided to maintain an additional contingency of \$25K.
- ◆ Police Services (11-210) - \$442K under budget. The budget reflects a fully staffed department at top step although some vacancies were covered by overtime and some positions were filled with staff that was not at the top step of the classification.
- ◆ Traffic Maintenance (11-320) - \$55K under budget. The maintenance contractor has experienced challenges with meeting the staffing requirements of the contract and as a result, actual expenditures are less than budgeted. In addition, funds budgeted due to prior year savings are not expected to be used.
- ◆ Community Center Maintenance (11-350) - \$85K under budget. The HVAC upgrade budgeted in FY17/18 was not done because the scope of work that was necessary to remediate the issues grew beyond the resources provided so the work was postponed pending additional analysis.
- ◆ Emergency Response (11-360) - \$95,000 under budget. Final project costs for stabilizing and fixing the slide on St. Mary's Road that was caused by the January 2017 winter storms came in below what was budgeted. The City expects to receive federal and state funds that will reimburse a substantial portion of the total expense.
- ◆ Planning Services (11-410) - \$69K under budget. The budget reflects the replacement of two vehicles through direct purchase however Planning staff determined that leasing two vehicles was a better and more cost effective option.
- ◆ Legal Services (11-520) - \$175K over budget. Costs for outside counsel exceeded what was anticipated in the final budget primarily due to one case.

The most significant variances in the line item budgets are as follows:

- ◆ Workers Compensation (47%) – The City rarely has worker's compensation claims, however the cost of workers compensation insurance is driven by the overall pool to which the City belongs. Given the small "experience factor" for the City, large claims can make the annual cost fluctuate widely. We had one claim for a repetitive motion injury last year that increased the risk factor applied to our premium calculation and thus impacted our cost for insurance. We expect to see this cost decrease over the next 3 years as that claim will eventually "fall off" the experience calculation.
- ◆ Training (55.5%) – The cost for training is artificially high since we re-categorized certain types of expenses such as professional memberships into this line item instead of in the contractual services category.

HIGHLIGHTS OF PERSONNEL CHANGES

- ◆ **Added a part-time Police Services Assistant (72.5%)** which will be allocated between Crime Prevention (11-130), Police Services (11-210) and Parking Programs (Fund 32). This position will be responsible for maintenance and installation of surveillance cameras, assisting with Police IT needs and filling in as a Parking Enforcement Officer for emergencies and special events. The total cost of this position is \$60K which is offset by a decrease in temporary expenses of \$25K in Police Services (11-210).
- ◆ **Reclassified one part-time Administrative Assistant to Sr. Administrative Assistant** in the City Managers budget (11-510). The reclassification is warranted because the position is now in charge of all of the fax, copiers and postage machines in City Offices, including lease negotiations. The position is also responsible for the banner program (design and scheduling), the wellness program, maintaining complex information databases, and conducting employee training for Granicus and Vision (website tools). The additional cost of this change is \$7.4K.
- ◆ **Reclassified the Construction Inspector to Senior Construction Inspector** in recognition of the added complexity of the job and new responsibilities supervising the Engineering Technician position. This position is now responsible for inspection of public building projects (e.g. Police Offices) as well as large development projects, such as the Lafayette Mercantile, the Woodbury, and the Marquis Town Home that involve large scale frontage improvements, utility work, and traffic signal installations. The upgraded position is also responsible for plan review and construction inspection of large pipeline replacement projects by various utilities operating in Lafayette, such as EBMUD, PG&E, and CCCSD that would normally be contracted out, thus saving the City money in the long run. The additional cost of this change is \$10.2K.

HIGHLIGHTS OF GENERAL FUND PROGRAM CHANGES

- ◆ **City Council (11-110)**
\$50K for 50th Anniversary Celebration which includes \$30K carried over from the prior year and represents a \$20K increase in the total amount allocated for the event.
- ◆ **Public Art (11-115)**
The roundabout art at Olympic Boulevard cost \$75K less than budgeted. That \$75K has been put into a sinking fund to pay for new art at the BART station entrance.
- ◆ ***Crime Prevention (11-130)***
Includes \$25K allocation for the new Police Services Assistant.
- ◆ ***Parks, Trails & Recreation Commission (11-140)***
Includes \$55K for Park Fee update with appraisals carried over from prior year.

◆ ***Senior Services Commission (11-141)***

Includes \$50K for a Senior Needs Assessment.

◆ ***Police Services (11-210, 11-215)***

The total Police services budget for FY18/19 increased only slightly due to offsets in several accounts:

- Police contract services increase of 5% (\$200K)
- Decrease in overtime expenses because they are usually absorbed within the regular officer expenses (\$114K)
- Decrease of rental expense due to termination of lease at old location 3675 Mt. Diablo (\$78K)
- Addition of part-time Police Services Assistant (\$21K)

◆ ***Road & Drain Maintenance (11-310)***

Traffic Maintenance (11-320)

Parks & Trails Maintenance (11-340)

Engineering Services (11-420)

- Decrease of \$200K due to construction projects related to storm damage completed in FY17-18 (11-310)
- Increase of \$86K for contract inspection services related to PG&E projects which will be offset by fees (11-420)
- Salaries within these programs have been reallocated due to the reorganization of the Engineering and Public Works department.

◆ ***Planning Services (11-410)***

Includes \$50K for updates to downtown and single family residential guidelines.

◆ ***City Clerk (11-530)***

Reallocated 25% of salary back from Technology Services (\$45K).

◆ ***Communications (11-545)***

A new program was approved in FY17-18 with the Council's approval to hire a Communications Analyst to improve public engagement and increase transparency. The new program includes the cost for the City's website and other transparency tools (e.g. Granicus, Lafayette Listens, etc.) that were previously budgeted elsewhere in the General Fund. The incremental cost of the program is \$132K for personnel expenses and miscellaneous equipment.

HIGHLIGHTS OF CAPITAL IMPROVEMENT PROGRAM CHANGES

◆ *Capital Improvement Projects (Fund 14)*

This year's capital improvement budget totals \$5.6M and is funded by:

-- General Fund	\$1.4M
-- Gas Tax	\$237K
-- SB1 Gas Tax	\$450K
-- Measure J	\$405K
-- BART	\$450K
-- Grants	\$2.0M
-- Developer Fees	\$240K

◆ *Park Facilities (Fund 12)*

Pending receipt of revenue from fees associated with several large developments such as Lennar and Woodbury 2, there is an ambitious improvement plan that includes: new playground equipment for Brook Street, the Community Center Tot Lot and Leigh Creekside (\$630K), updated Community Center bathrooms (\$450K), (\$150K) as well as improvements to assorted trails (\$100K). These projects will also be funded by the release of \$150K from the Playground Equipment sinking fund. Note that these allocations represent recommendations by the Parks & Recreation Commission but will require additional Council approval before any funds are spent.

◆ *Parkland Acquisition (Fund 17)*

The budget includes \$1.8M for the purchase of Deerhill Park rolled over from the prior year.

◆ *Public Facilities (Fund 16)*

The total cost of the construction for the new Police Station came in under budget by \$237K. This amount has been put into a sinking fund to start a capital maintenance fund for the building.

HIGHLIGHTS OF CHANGES IN OTHER FUNDS

◆ *Core Area Maintenance (Fund 52)*

The Core Area continues to run a shortfall between assessments and expenses. This year the funding shortfall is \$246K. The City Council had previously set a policy to fund up to \$100K for the Core Area, but given the failure of Measure C and no appetite from the business community to pass additional assessments the ongoing cost to the General Fund will continue to rise.

◆ *Stormwater Pollution (Fund 53)*

The fund balance for Stormwater Pollution has now been exhausted and the shortfall between the assessments and the expenses is expected to be \$154K this year. Six years ago the Council enacted a policy wherein the General Fund reserved \$50K the first year and increased that amount by \$10K each year with the goal of having \$1.1M in reserve by then end of the 10th year. The reserve amount for this year is \$100K bringing the total amount reserved to \$450K. However since the shortfall for FY18-19 is \$150K, the Council may wish to revisit this policy to decide whether to fund the shortfall

from additional General Fund transfers or to use existing reserves.

◆ *City Offices Development (Fund 75)*

Proceeds from the sale of the old library (\$2M) have been deposited into this fund per the Council's long-standing policy.

HIGHLIGHTS OF TRANSFERS AND SINKING FUND CHANGES

General Fund Transfers include:

- ◆ Capital Improvement Projects (Fund 14) \$1.6M contribution which includes \$875K from the waste management mitigation fee and the release of \$240K developer fees from the sinking fund for the BART pathway project.
- ◆ Supplemental Law Enforcement (Fund 73): \$470K for additional officers.
- ◆ Library Operations (Fund 37): \$152K to fund additional library hours and reimburse the Foundation for public meetings held in the Community Hall.
- ◆ Insurance (Fund 76): \$240K for insurance premiums.
- ◆ Core Area Maintenance (Fund 52): \$256K as discussed above.
- ◆ Public Facilities (Fund 16): \$105K to accelerate sinking fund for Community Center roof replacement within 5-7 years and expected to cost \$500K. A new sinking fund has been set up for this purpose in Public Facilities (Fund 16). Transfers of \$100K are expected for the next 3 years until the balance reaches \$500K.

Sinking Fund & Reserve Restriction changes include:

- ◆ Release of \$240K from the BART Pathway Project fund (11-341.7) and transfer to Capital Improvement Projects (Fund 14).
- ◆ Used \$236K in savings from Police Offices construction budget to fund a new sinking fund (11-343.7) for future maintenance.
- ◆ Changed the name and purpose of the sinking fund formerly set up for police vehicles and police transition (11-344.2) to "Unanticipated Police Equipment Replacement". Police services now turn over their vehicle fleet in staggered years, so there is no need for a sinking fund since the expenditures are likely be consistent every year. Funds were also released from this sinking account in FY17-18 to pay for equipment and furniture for the new Police Offices.

- ◆ Release of \$150K from the Playground Equipment sinking fund (12-384.0) to fund new equipment at the Brook Street and Community Center playgrounds.
- ◆ The goal of a \$500K reserve in the Insurance Fund (76-341.0) has been reached so the additional \$50K per year funding has been discontinued.

HIGHLIGHTS OF CHANGES IN THE RESERVE STANDARD

The reserve at the end of FY18/19 is estimated to total \$10.1 million (64%) which is \$691K above the Council's 60% target

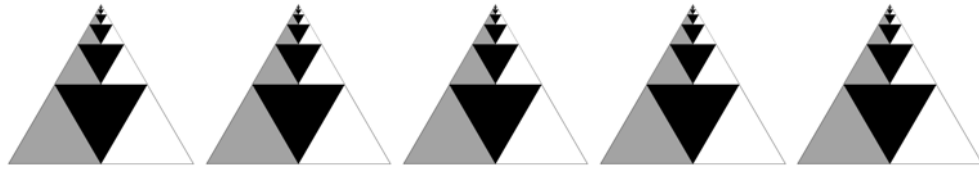
FINANCIAL DASHBOARD

The Financial Dashboard is a result of recommendations made by the Contra Costa Grand Jury in an effort to increase Financial Transparency. The metrics (and their calculations) are detailed below:

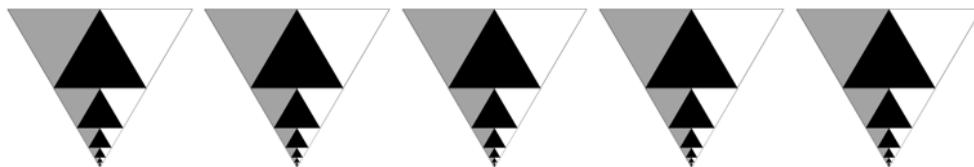
- ◆ **Days Cash Available** – This basically just translates the reserve balance into a number of days. For the City, a 65% reserve translates to approximately 266 days. That means that the City would be able to operate “normally” without any revenue for 266 days, or about 7.8 months.
- ◆ **Budget to Actual Performance** – These metrics show how the City performed relative to the prior year budget. The figures are calculated using the General Fund Expenditure Summary and General Fund Revenue Summary of the budget. Generally one would like to see expenditures at 100% or lower and revenues at 100% or greater. The budget to actual performance for FY18/19 year is estimated to be 94% for expenses and 102% for revenues.
- ◆ **Working Capital** – This ratio measures the relationship between current assets and current liabilities. For this purpose, the City uses the General Fund cash balances for the prior fiscal year plus the estimated General Fund revenue for the current fiscal year to calculate “current assets”. This amount is then divided by the “current liabilities” which is calculated by adding estimated General Fund expenditures and transfers for the current fiscal year. This working capital figure for the current fiscal year is 175%, well over the target of 25% suggested by the Grand Jury.
- ◆ **Ratio of Retirement Payments to General Fund Revenues** – This is calculated by multiplying all regular personnel costs by 15% -- which is the amount the City contributes to employees’ 401 plans – and adding in the annual GASB45 payments which fully funds future retirement health obligations. This amount is then divided by the General Fund Revenue. In Lafayette’s case, because the City does not participate in PERS, there is very little unfunded retirement obligation because the bulk of retirement benefits are defined-contribution as opposed to defined-benefit.

Recommendation

Receive the Proposed FY18/19 Municipal Budget and Workplan, take public testimony and approve Resolution 2018-35.



Summary Pages



CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
SUMMARY OF FUND BALANCES AND CHANGES

FUND #	FUND	Estimated Fund Balance 7/1/2018	Estimated Revenue FY2018-19	Transfer In	Transfer Out	Estimated Expenditures, FY2018-19	Sinking Funds and Special Reserves	Estimated Fund Balance 6/30/2019	Change in Fund Balance	Loans (Assets) & Liabilities	Cash Position
11	General Fund	\$15,945,910	\$16,527,957	\$25,000	\$2,971,725	\$13,518,894	\$3,306,514	\$12,701,734	(\$3,244,176)	(\$6,266,655)	\$6,435,079
12	Parks Facilities	\$219,221	975,093	25,689	0	1,209,235	0	10,768	(208,453)	0	\$10,768
14	Capital Improvement Projects	\$610,224	3,005,500	2,768,956	0	5,559,597	646,617	178,466	(431,758)	0	\$178,466
16	Public Facilities	\$369,216	50,248	110,000	0	300	491,750	37,414	(331,802)	0	\$37,414
17	Parkland Acquisition	\$2,793,521	350,000	38,833	0	1,889,215	0	1,293,139	(1,500,383)	0	\$1,293,139
31	Recreation Programs	\$557,695	1,307,000	0	30,000	1,255,709	0	578,986	21,291	0	\$578,986
32	Parking Fund	\$311,245	516,600	0	0	373,393	303,433	151,018	(160,226)	(841,966)	(\$690,948)
34	Vehicle Abatement	\$41,692	12,030	0	0	9,134	0	44,588	2,896	0	\$44,588
36	Senior Transportation	\$197,596	101,518	40,000	0	181,058	86,274	71,782	(125,814)	0	\$71,782
37	Library Operations	\$98,844	832,627	152,530	0	985,156	0	98,844	0	0	\$98,844
51	Street Lighting	\$157,237	21,302	0	0	26,719	0	151,821	(5,417)	0	\$151,821
52	Core Area Maintenance	\$72,352	225,500	245,926	0	467,868	75,000	910	(71,442)	0	\$910
53	Stormwater Pollution	\$26,550	367,453	0	0	548,421	0	(154,418)	(180,968)	0	(\$154,418)
69	SB1 Gas Tax	\$0	418,456	0	418,456	0	0	0	0	0	\$0
71	Gas Tax	\$261,843	649,876	0	293,000	0	561,000	57,719	(204,124)	0	\$57,719
72	Meas.J Return-to-Source	\$185,929	456,950	0	405,000	99,149	138,382	348	(185,581)	0	\$348
73	Supp. Law Enf. Services	\$19,324	115,000	470,354	0	585,354	0	19,324	0	0	\$19,324
74	School Bus Program	\$428,629	1,905,490	0	0	2,060,656	0	273,463	(155,166)	0	\$273,463
75	City Office Development	\$5,117,178	4,000	0	0	0	0	5,121,178	4,000	0	\$5,121,178
76	Insurance	\$3,548,239	6,600	240,893	0	240,893	500,000	3,054,839	(493,400)	0	\$3,054,839
78	General Obligation Bond Payments	\$529,928	670,000	0	0	728,667	0	471,261	(58,667)	0	\$471,261
38	Housing Successor Agency	\$1,500,731		0	0	0	0	1,500,731	0	(195,985)	\$1,304,746
87	Successor Agency	(\$6,754,260)	2,623,997	0	0	78,084	0	(4,208,347)	2,545,913	7,217,646	\$3,009,299
90	Redevelopment Debt	(\$36,166,540)	0	0	0	2,545,913	0	(38,712,453)	(2,545,913)	34,374,118	(\$4,338,335)
	GRAND TOTAL	(\$9,927,696)	\$31,143,197	\$4,118,181	\$4,118,181	\$32,363,418	\$6,108,970	(\$17,256,886)	(\$7,329,191)		

Discretionary Funds Balances: **\$16,335,559** Discretionary Cash Balances: **\$10,068,904**

CITY OF LAFAYETTE

2018-19 PROPOSED BUDGET

RESERVE STANDARD & CASH POSITION

Effective Fiscal Year 2013-14, the City Council voted to maintain a targeted minimum reserve balance equivalent to 60% of total General Fund operations. This reserve signals the City Council's intention to maintain the City's strong fiscal position, ensures that a significant buffer exists to fund unforeseen events, and bolsters the City's creditworthiness.

CALCULATION OF TARGET RESERVE BALANCE	Actual for June 30, 2017	Estimated for June 30, 2018	Proposed for June 30, 2019
General Fund Expenditures	\$11,688,858	\$13,224,267	\$13,518,894
Ongoing General Fund Transfers			
<i>Pavement Management</i>	<i>1,000,000</i>	<i>1,000,000</i>	<i>1,000,000</i>
<i>Core Area Maintenance</i>	<i>100,000</i>	<i>100,000</i>	<i>246,030</i>
<i>Supplementary Law Enforcement</i>	<i>432,810</i>	<i>367,658</i>	<i>470,354</i>
<i>Additional Library Hours</i>	<i>147,203</i>	<i>147,023</i>	<i>152,530</i>
<i>Insurance</i>	<i>260,407</i>	<i>311,276</i>	<i>240,893</i>
<i>One time adjustments (emergency slide repairs)</i>		<i>(560,000)</i>	
Subtotal Transfers	\$1,940,420	\$1,365,957	2,109,807
TOTAL EXPENDITURES + TRANSFERS	13,629,278	14,590,224	15,628,701
Multiply total by goal:	60%	60%	60%
TARGET RESERVE:	\$8,177,567	\$8,754,134	\$9,377,220

ESTIMATED CASH POSITION

Fund #	Core Operations Funds (net of sinking funds)	Actual for June 30, 2017	Estimated for June 30, 2018	Proposed for June 30, 2019
11	General Fund	\$12,498,924	\$12,919,108	\$12,701,734
31	Recreation Programs	477,651	557,695	578,986
76	Insurance	3,086,639	3,098,239	3,054,839
	Net Core Operations Fund Balance	16,063,214	16,575,042	16,335,559
	Less Accrued RDA Interest & Loans	(6,143,177)	(6,204,609)	(6,266,655)
	Total Core Cash Position	9,920,037	10,370,433	10,068,904
	% of General Fund Expenditures	73%	71%	64%
	Excess Total Cash Position Over GF Reserve Target:	1,742,470	1,616,299	691,683

Fund #	Project Funds	
32	Parking Programs	151,018
75	City Offices	5,121,178
	Net Project Fund Balance	5,272,196
	Less Loans from Parking Programs	(841,966)
	Total Cash Position of Project Funds	4,430,230

FINANCIAL DASHBOARD			
Days Cash Available	266	259	235
Budget to Actual Performance			
Expenses	92%	94%	N/A
Revenue	109%	102%	N/A
Working Capital	N/A	N/A	175%
Retirement Payments as % of General Fund Revenue	4.0%	3.9%	4.1%

5-YEAR BUDGET FORECAST

	Estimated 2017/18	Change	Proposed 2018/19	Change/ Multiplier	Projected 2019/20	Multiplier	Projected 2020/21	Multiplier	Projected 2021/22	Multiplier	Projected 2022/23
Estimated Beginning Fund Balance	9,920,037		10,370,433		10,068,904		10,417,735		10,656,761		10,777,818
Sources											
Property Tax	4,942,660	4.5%	5,165,080	4%	5,371,683	4%	5,586,550	4%	5,810,012	4%	6,042,413
Sales Tax	3,030,000	1%	3,071,550	1%	3,098,098	2%	3,145,993	2%	3,193,888	1%	3,241,677
Revenue From State	3,316,491	-9.7%	2,995,304	3%	2,983,050	3%	3,057,626	3%	3,134,067	3%	3,212,419
Franchise Tax	2,392,801	0%	2,398,123	2%	2,446,085	2%	2,495,007	2%	2,544,907	2%	2,595,805
Investments	345,000	-13%	300,000	2%	306,000	2%	312,120	2%	318,362	2%	324,730
Hotel Tax	744,300	-1%	740,000	2%	754,800	2%	769,896	2%	785,294	2%	801,000
Property Transfer Tax	310,487	13%	350,000	3%	360,500	3%	371,315	3%	382,454	3%	393,928
Misc Fees, Fines, Revenue, COPS Grant	1,015,631	-43%	577,900	2%	589,458	2%	601,247	2%	613,272	2%	625,538
Planning Fees	1,100,000	-9%	1,000,000	3%	1,025,000	3%	1,050,625	3%	1,076,891	3%	1,103,813
Total Sources	17,197,370	-3%	16,597,957	2%	16,934,674	3%	17,390,380	3%	17,859,148	3%	18,341,322
Uses											
Police	5,776,867	8.6%	6,273,686	4.5%	6,506,002	4.5%	6,798,772	4.5%	7,104,716	4.5%	7,424,429
Public Works	2,529,435	-19%	2,061,269	3%	2,123,107	3%	2,186,800	3%	2,252,404	3%	2,319,976
Administration	2,326,275	2%	2,371,802	3%	2,442,956	3%	2,516,245	3%	2,591,732	3%	2,669,484
Council/Commissions	1,502,647	8%	1,624,603	3%	1,673,342	3%	1,723,542	3%	1,775,248	3%	1,828,505
Planning & Engineering	1,313,467	27%	1,666,471	3%	1,716,465	3%	1,767,959	3%	1,820,998	3%	1,875,628
Expenses	323,005	-67%	106,417	3%	109,610	3%	112,898	3%	116,285	3%	119,773
Potential Savings			(250,000)		(250,000)		(250,000)		(250,000)		(250,000)
Subtotal	13,771,695	1%	13,854,248	3%	14,321,481	4%	14,856,215	4%	15,411,383	4%	15,987,796
General Fund Transfers to:											
Public Facilities	1,068,544	-100%	5,000	0%	5,000	0%	5,000	0%	5,000	0%	5,000
Capital Improvement Program	1,539,500	7%	1,652,500	0%	1,000,000	0%	1,000,000	0%	1,000,000	0%	1,000,000
Library Operations	149,774	2%	152,530	2%	155,580	2%	158,692	2%	161,866	2%	165,103
Core Area Maintenance	246,030	0%	245,926	2%	250,845	2%	255,862	2%	260,979	2%	266,198
Senior Transportation	40,000	0%	40,000	3%	40,000	0%	40,000	0%	40,000	0%	40,000
Insurance	311,276	-23%	240,893	5%	252,938	5%	265,585	5%	278,864	5%	292,807
Library Maintenance Sinking Fund	200,000	0%	200,000	0%	200,000	0%	200,000	0%	200,000	0%	200,000
Stormwater Pollution Sinking Fund	90,000	11%	100,000	10%	110,000	9%	120,000	8%	130,000	8%	140,000
Community Center Roof Repair Sinking Fund	-	-100%	105,000	-5%	100,000	0%	100,000	0%	100,000	-100%	-
Insurance Reserve	50,000	0%	-	0%	-	0%	-	0%	-	0%	-
General Plan Revise 2020	100,000	0%	100,000	0%	100,000	0%	100,000	0%	100,000	0%	100,000
Sinking Funds	(283,026)	-57%	(120,288)	0%	50,000	0%	50,000	0%	50,000	0%	50,000
Subtotal	3,512,098	-17%	2,721,561	1%	2,264,363	1%	2,295,138	1%	2,326,708	-7%	2,159,108
Total Uses	17,283,793	-4%	16,575,809	0%	16,585,843	3%	17,151,353	3%	17,738,092	2%	18,146,904
Surplus or (Deficit)?:	(86,423)		22,148		348,831		239,027		121,056		194,418
Projected Ending Fund Balance	10,370,433		10,068,904	3%	10,417,735	2%	10,656,761	1%	10,777,818	2%	10,972,235
% of General Fund Expenditures	71%		64%		66%		65%		63%		63%

CITY OF LAFAYETTE

2018-19 PROPOSED BUDGET

SINKING FUNDS AND RESERVE RESTRICTIONS

Funds are reserved for specific purposes as follows:		<i>Actual for June 30, 2016</i>	<i>Actual for June 30, 2017</i>	<i>Estimated for June 30, 2018</i>	<i>Proposed for June 30, 2019</i>	<i>Fiscal Year Difference</i>
11	General Fund					
341.2	Youth Committee Fund Raising Efforts	15,059	18,467	19,636	17,041	(\$2,595)
341.3	Environmental Task Force	9,700	11,200	0	1,600	\$1,600
341.4	Bikeways Plan Update	14,000	14,000	14,000	14,000	\$0
341.5	Stormwater Pollution	180,000	260,000	350,000	450,000	\$100,000
341.7	BART Pathway Project	273,455	253,490	239,954	0	(\$239,954)
341.8	CalRecycle Grant	12,517	15,048	11,168	9,168	(\$2,000)
340.9	Public Art - City Council Allocation	100,000	100,000	75,000	75,000	\$0
342.1	Public Art	4,000	7,018	7,018	7,018	\$0
342.2	In Lieu Tree Payments	107,066	252,317	68,536	96,336	\$27,800
342.4	Library Maintenance	300,000	500,000	700,000	900,000	\$200,000
342.5	Accrued vacation liability	670,846	670,517	704,043	739,245	\$35,202
342.6	PEG Fees	23,847	32,107	135,562	235,562	\$100,000
342.9	Senior Services Bequest	23,534	22,709	17,309	13,709	(\$3,600)
343.2	Rehab of Medians	125,000	125,000	125,000	125,000	\$0
343.4	Traffic Calming Programs	101,100	101,100	101,100	101,100	\$0
343.5	EMBUD Pathway Woodbury Maintenance	25,000	25,000	25,000	25,000	\$0
343.6	Tree Planting & Landscaping in Median Islands (PG&E)		258,805	0	0	\$0
343.8	General Plan Revision 2020			100,000	200,000	\$100,000
343.7	In-Lieu for Public Benefit per DA for Lafayette Park Terraces		145,000	0	0	\$0
344.0	Replacement fund for public works vehicles	60,000	60,000	60,000	60,000	\$0
344.1	Replacement fund for Planning & Engineering vehicles	49,000	28,001	17,184	17,184	\$0
344.2	Unanticipated police equipment replacement	278,304	281,427	116,741	50,000	(\$66,741)
344.3	Computer Replacement	60,000	48,827	10,951	30,951	\$20,000
344.5	Retiree Medical Benefits (GASB45)	18,600	18,600	18,600	18,600	\$0
344.7	Ballfield Rehabilitation	90,000	100,000	110,000	120,000	\$10,000
344.9	PG & E Trees (Litigation Pending)			474,805	474,805	\$0
	Subtotal	\$2,541,028	\$3,348,633	\$3,026,802	\$3,306,514	\$279,712
12	Parks Facilities					
384.0	Playground Equipment sinking fund	105,000	120,000	135,000	0	\$15,000
14	Capital Improvement Projects					
340.0	Drainage Impact Fees	137,466	90,097	26,228	81,228	\$55,000
340.1	Downtown Oak Hill Road Utility Underground District			30,000	30,000	\$0
343.7	Mt. Diablo Court Improvements		145,000	145,000	145,000	\$0
348.0	Reliez Valley Traffic Control Funding	37,440	37,440	37,440	37,440	\$0
348.1	EBMUD Fresh Connection Pathway Install	25,000	25,000	25,000	25,000	\$0
348.2	City Share LFFA Fee	997,945	550,892	212,434	272,434	\$60,000
348.3	EBMUD Pathway - Merrill Gardens	15,000	15,000	15,000	15,000	\$0
352.0	Walkway Development Fees	\$16,453	\$29,373	\$30,515	\$40,515	\$10,000
	Subtotal	1,229,304	892,802	521,617	646,617	\$125,000
16	Public Facilities					
351.1	Public Works Yard Sinking Maintenance Fund	40,000	45,000	50,000	55,000	\$5,000
351.3	Community Center Roof Replacement Fund	\$65,000	\$75,000	\$85,000	\$200,000	\$115,000
	Police Offices Capital Maintenance Fund	\$0	\$0	\$0	\$236,750	\$236,750
	Subtotal	\$105,000	\$120,000	\$135,000	\$491,750	\$120,000
31	Recreation Programs					

342.5	Vacation/Sick Liability		28,686	30,120	31,626	\$1,506
	Subtotal	\$0	\$28,686	\$30,120	\$31,626	\$1,506

32 Parking Fund

341.55	Plaza Way Parking Overlay	\$253,671	\$269,443	\$286,443	\$303,433	\$16,990
--------	---------------------------	-----------	-----------	-----------	-----------	----------

36 Senior Transportation

342.70	Bequest	\$77,500	\$77,500	\$77,500	\$71,900	(\$5,600)
342.80	Taxi Program	\$22,500	\$20,000	\$19,974	\$14,374	(\$5,600)
	Subtotal	\$100,000	\$97,500	\$91,900	\$86,274	(\$5,600)

52 Core Area Maintenance

340	Street Light Replacement and Maintenance Fund	\$30,000	\$45,000	\$60,000	\$75,000	\$15,000
-----	---	----------	----------	----------	----------	----------

71 Gas Tax

340.2	Downtown & PHR Congestion Relief			141,000	561,000	\$420,000
-------	----------------------------------	--	--	---------	---------	-----------

72 Meas.J Return-to-Source

348.4	Program 28C	\$57,002	\$83,952	\$111,432	\$138,382	\$26,950
-------	-------------	----------	----------	-----------	-----------	----------

76 Insurance

341.0	Insurance Reserve	\$400,000	\$450,000	\$500,000	\$500,000	\$50,000
-------	-------------------	-----------	-----------	-----------	-----------	----------

TOTAL - RESTRICTED RESERVES		\$4,821,005	\$5,311,016	\$5,716,259	\$6,097,499	\$490,011
------------------------------------	--	-------------	-------------	-------------	-------------	-----------

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
SCHEDULE OF FUND TRANSFERS**

FUND #	TRANSFER TO:	TRANSFER FROM:								TOTAL
		11	31	69	71	72	90	TOTAL		
	FUND	General Fund	Recreation Programs	SBI Gas Tax	Gas Tax	Measure J-Return to Source	Tax Increment Debt			
11	General Fund		25,000						25,000	
12	Parks Facilities	25,689							25,689	
14	Capital Improvement Projects	1,652,500		418,456	293,000	405,000			2,768,956	
16	Public Facilities	105,000	5,000						110,000	
17	Parkland Acquisition	38,833							38,833	
31	Recreation Programs								-	
32	Parking Fund								-	
34	Vehicle Abatement								-	
36	Senior Transportation	40,000							40,000	
37	Library Operations	152,530							152,530	
51	Street Lighting								-	
52	Core Area Maintenance	245,926							245,926	
53	Stormwater Pollution								-	
71	Gas Tax								-	
72	Meas.J Return-to-Source								-	
73	Supp. Law Enf. Services	470,354							470,354	
74	School Bus Program								-	
75	City Office Development								-	
76	Insurance	240,893							240,893	
78	General Obligation Bond Payments								-	
79	Road & Drain Bond Proceeds								-	
87	Successor Agency								-	
90	Redevelopment Debt						2,153,988		2,153,988	
	TOTAL	2,971,725	30,000	418,456	293,000	405,000	2,153,988		6,272,169	

* For details on transfers, see specific pages for each fund.

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
SUMMARY OF CAPITAL IMPROVEMENT PROGRAM**

21 May 18

CY	Project Name / Funding Source	State and Federal Grants & Measures	Project Fees	SB-1 RMRA	Measure J	Gas Tax	General Fund	BART Contribution	In Lieu Tree	Drainage Impact Fees	Total
	FUND 12 - PARKS FACILITIES										
	Overhead						10,689				\$10,689
	Subtotal	\$0	\$0	\$0	\$0	\$0	\$10,689		\$0	\$0	\$10,689

	FUND 14 - CAPITAL IMPROVEMENT PROJECTS										
***	2019 Road Reconstruction			417,000	193,000	200,000					810,000
	2019 Drain Rehab					300,000					300,000
	2019 Surface Seal				212,000	157,000	322,000				691,000
	Bridge Maintenance	450,000									450,000
	Rule 20A Underground Project						35,000				35,000
	Signal Pilot at MDB and - Moraga Rd	19,000				56,000					75,000
	BART Pathway	1,979,000	240,000				47,500	450,000			2,716,500
	PMP Reserve					(420,000)	420,000				-
	Overhead						482,097				482,097
	Subtotal	2,448,000	\$240,000	\$417,000	\$405,000	\$293,000	\$1,306,597	\$450,000	\$0	\$0	\$5,559,597

State and Federal Grants & Measures	Project Fees	SB-1 RMRA	Measure J	Gas Tax	General Fund	BART Contribution	In Lieu Tree	Drainage Impact Fees	GRAND TOTAL
GRAND TOTAL:	\$2,448,000	\$417,000	\$405,000	\$293,000	\$1,317,287	\$450,000	\$0	\$0	\$5,570,287

CITY OF LAFAYETTE
 2018-19 PROPOSED BUDGET
 EXPENDITURE SUMMARY - GENERAL FUND

43251

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$2,625,809	\$2,777,113	\$2,877,588	\$2,857,588	\$2,995,641	4.1%
705	Temporary Personnel	68,561	110,200	187,128	182,185	167,128	-10.7%
708	Overtime	13,011	16,248	16,500	20,002	20,500	24.2%
711	Social Security	185,660	200,582	231,322	229,720	243,520	5.3%
714	Worker's Compensation	70,302	74,863	85,815	85,454	126,511	47.4%
721	Fringe Benefits	815,891	873,863	954,654	954,654	1,040,664	9.0%
Subtotal PERSONNEL		\$3,779,233	\$4,052,869	\$4,353,006	\$4,329,602	\$4,593,964	5.5%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$20,126	\$25,359	\$19,455	\$22,240	\$22,968	18.1%
743	Postage	8,446	7,102	9,596	9,446	10,062	4.9%
745	Printing & Binding	9,551	11,046	16,457	14,396	18,800	14.2%
746	Books & Software	9,487	25,779	23,550	8,450	21,900	-7.0%
748	Special Departmental Supplies	82,759	82,881	87,500	99,784	98,600	12.7%
751	Maintenance of Vehicles	165,773	177,977	138,400	149,981	154,900	11.9%
761	Maintenance of Equipment	10,697	19,513	26,920	18,857	23,420	-13.0%
771	Maintenance of Buildings	23,262	26,705	32,572	33,572	32,572	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	20,527	20,922	18,787	17,100	20,787	10.6%
801	Utilities-Water	59,001	68,958	96,400	102,293	110,420	14.5%
805	Utilities-Sewer	3,377	3,006	4,764	5,030	4,450	-6.6%
811	Utilities-Gas & Electric	38,452	42,707	56,705	55,800	55,700	-1.8%
821	Utilities-Telephones	79,058	69,965	79,657	72,824	83,085	4.3%
825	Utilities-Garbage Disposal	0	0	570	1,200	1,140	100.0%
831	Utilities-Street Lighting	143	0	0	0	0	0.0%
835	Utilities-Traffic Signals	12,859	13,872	16,295	16,295	16,295	0.0%
841	Rental Expense	269,029	339,537	461,623	445,709	343,555	-25.6%
843	Training	83,360	91,383	99,705	121,575	155,012	55.5%
850	Contingency	0	148	138	0	150	8.7%
851	Advertising/Legal Notices	8,145	12,134	10,300	13,867	12,400	20.4%
853	Community Promotion	62,358	62,929	53,350	64,350	64,350	20.6%
861	Contractual Services	2,084,454	2,271,393	2,925,953	2,857,526	2,599,493	-11.2%
862	Reimbursable Emergency Response	73,457	56,268	49,000	49,000	49,000	0.0%
862	Contract Sheriff Services	3,503,752	3,683,009	4,476,524	3,978,171	4,518,644	0.9%
866	Contractual-Recreation	20,945	10,010	13,500	12,200	14,700	8.9%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	37,645	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$6,649,017	\$7,160,248	\$8,717,720	\$8,169,667	\$8,432,403	-3.3%

CAPITAL OUTLAY

902	Land	\$10,000	\$0	\$0	\$0	\$0	0.0%
906	Improvements	189,076	82,384	483,000	365,000	92,000	-81.0%
907	Equipment	296,632	393,358	297,048	359,998	199,700	-32.8%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$495,709	\$475,741	\$780,048	\$724,998	\$291,700	-62.6%

BASE PROGRAM COST	\$10,923,959	\$11,688,858	\$13,850,775	\$13,224,267	\$13,318,067	-3.8%
--------------------------	---------------------	---------------------	---------------------	---------------------	---------------------	--------------

999	Total Savings Carried Forward	\$0	\$0	\$172,608	\$0	\$200,827	16.3%
-----	-------------------------------	-----	-----	-----------	-----	-----------	-------

TOTAL G.F. EXPENDITURES	\$10,923,959	\$11,688,858	\$14,023,383	\$13,224,267	\$13,518,894	-3.6%
--------------------------------	---------------------	---------------------	---------------------	---------------------	---------------------	--------------

CITY OF LAFAYETTE
 2018-19 PROPOSED BUDGET
 EXPENDITURE SUMMARY - ALL DEPARTMENTS

31-May-18

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$4,025,568	\$4,192,651	\$4,211,038	\$4,191,038	\$4,279,630	1.6%
705	Temporary Personnel	407,101	436,939	495,928	521,185	479,228	-3.4%
708	Overtime	23,002	26,796	26,500	30,002	30,500	15.1%
711	Social Security	314,837	330,385	357,719	356,117	366,386	2.4%
714	Worker's Compensation	115,375	119,926	132,152	131,791	190,354	44.0%
721	Fringe Benefits	1,285,607	1,376,835	1,426,773	1,426,773	1,488,098	4.3%
Subtotal PERSONNEL		\$6,171,490	\$6,483,533	\$6,650,110	\$6,656,906	\$6,834,195	2.8%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$32,278	\$39,706	\$33,319	\$33,617	\$35,744	7.3%
743	Postage	23,638	21,155	26,143	24,938	26,522	1.4%
745	Printing & Binding	39,471	45,741	52,002	49,596	54,757	5.3%
746	Books & Software	9,795	26,961	26,850	8,570	25,200	-6.1%
748	Special Departmental Supplies	140,828	145,074	152,030	161,584	168,815	11.0%
751	Maintenance of Vehicles	196,275	212,199	188,400	186,981	204,900	8.8%
761	Maintenance of Equipment	18,138	25,920	39,170	26,607	35,670	-8.9%
771	Maintenance of Buildings	182,949	121,387	160,872	149,832	152,172	-5.4%
781	Maintenance of Right of Way	0	0	350	350	0	N/A
791	Miscellaneous Expenses Under \$500	26,581	21,232	19,787	22,267	21,817	10.3%
801	Utilities-Water	84,460	90,998	128,580	135,513	145,495	13.2%
805	Utilities-Sewer	8,680	7,749	11,694	9,325	11,550	-1.2%
811	Utilities-Gas & Electric	139,015	140,576	173,157	168,817	171,452	-1.0%
821	Utilities-Telephones	98,930	89,489	101,500	94,970	106,398	4.8%
825	Utilities-Garbage Disposal	0	0	600	1,230	1,200	100.0%
831	Utilities-Street Lighting	61,529	67,395	68,487	68,943	69,219	1.1%
835	Utilities-Traffic Signals	12,859	13,872	16,295	16,295	16,295	0.0%
841	Rental Expense	338,745	412,234	564,309	537,170	429,485	-23.9%
843	Travel and Training	98,870	98,460	108,016	128,975	166,762	54.4%
850	Contingency	0	148	200,138	0	150	-99.9%
851	Advertising/Legal Notices	8,630	12,392	12,495	16,417	14,980	19.9%
853	Community Promotion	265,984	252,528	292,150	302,750	303,350	3.8%
861	Contractual Services	5,123,654	5,297,569	5,697,124	5,583,307	5,557,714	-2.4%
861.5	Reimbursable Emergency Response	90,468	99,200	60,500	58,500	60,500	0.0%
862	Contract Sheriff Services	4,004,290	4,215,819	5,023,952	4,525,599	5,103,998	1.6%
866	Contractual-Recreation	536,429	462,418	473,500	462,200	464,700	-1.9%
881	Premium Payment-Liability	219,567	252,059	271,460	271,460	201,077	-25.9%
885	Insurance and Surety Bonds	0	0	33,065	33,489	35,134	6.3%
891	Claims Payments	18,943	8,907	15,000	15,000	15,000	0.0%
892	Debt Service	25,191,455	802,584	868,076	729,837	728,667	-16.1%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$36,972,459	\$12,983,770	\$14,826,020	\$13,824,138	\$14,335,722	-3.3%

CAPITAL OUTLAY

902	Land	\$10,000	\$1,564,880	\$1,800,000	\$0	\$1,800,000	0.0%
906	Improvements	3,999,444	7,046,428	6,187,203	6,137,282	6,392,500	3.3%
907	Equipment	469,312	508,304	361,048	420,491	261,260	-27.6%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$4,478,755	\$9,119,612	\$8,348,251	\$6,557,773	\$8,453,760	1.3%

BASE PROGRAM COST	\$47,622,705	\$28,586,915	\$29,824,381	\$27,038,817	\$29,623,678	-0.7%
--------------------------	---------------------	---------------------	---------------------	---------------------	---------------------	--------------

999	Total Savings Carried Forward	\$0	\$0	\$172,608	\$0	\$200,827	16.3%
-----	-------------------------------	-----	-----	-----------	-----	-----------	-------

TOTAL EXPENDITURES	\$47,622,705	\$28,586,915	\$29,996,989	\$27,038,817	\$29,824,505	-0.6%
---------------------------	---------------------	---------------------	---------------------	---------------------	---------------------	--------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE SUMMARY - ALL DEPARTMENTS

GENERAL FUND <i>Council, Commissions, and Community Support</i>		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
110	City Council	\$150,360	\$133,510	\$168,504	\$143,254	\$183,650	9.0%
115	Public Art	26,444	54,974	229,970	154,970	31,737	-86.2%
120	Circulation Commission	145,515	147,312	134,084	141,186	146,679	9.4%
130	Crime Prevention Com.	26,555	80,371	67,427	65,427	96,292	42.8%
140	Parks, Trails & RecCommission	105,094	127,838	164,650	124,650	187,775	14.0%
141	Senior Services	122,073	127,385	149,193	149,193	194,701	30.5%
142	Youth Commission	60,976	36,039	48,534	37,249	51,500	6.1%
150	Planning Commission	361,474	371,467	334,213	333,713	356,831	6.8%
151	Design Rev. Commission	311,157	318,957	337,567	337,567	356,471	5.6%
152	Environmental Task Force	9,737	11,973	15,436	15,436	18,967	22.9%
	Subtotal	\$1,319,386	\$1,409,827	\$1,649,578	\$1,502,647	\$1,624,603	-1.5%

Police Services

210	Police Services	\$4,022,387	\$4,326,297	\$5,026,289	\$4,584,078	\$5,019,714	-0.1%
215	Traffic Enforcement	500,538	532,810	566,811	566,811	590,068	4.1%
220	Emergency Prep. Comm.	29,640	27,191	28,550	28,550	28,550	0.0%
230	Crossing Guards	50,000	50,000	50,000	50,000	50,000	0.0%
	Subtotal	\$4,602,565	\$4,936,298	\$5,671,650	\$5,229,439	\$5,688,332	0.3%

Public Works

310	Road & Drain Maintenance	\$798,844	\$680,247	\$1,049,136	\$1,021,466	\$759,092	-27.6%
320	Traffic Maintenance	421,845	295,655	391,849	336,249	445,870	13.8%
340	Parks & Trails Maint.	323,298	377,887	405,772	381,444	475,248	17.1%
350	Comm. Ctr. Maint.	305,416	300,876	360,059	275,276	331,058	-8.1%
360	Emergency Response	0	41,707	610,000	515,000	50,000	-91.8%
	Subtotal	\$1,849,402	\$1,696,373	\$2,816,815	\$2,529,435	\$2,061,269	-26.8%

Planning and Engineering

410	Planning Services	\$507,423	\$631,294	\$796,547	\$727,325	\$805,612	1.1%
415	Code Enforcement	162,959	163,189	107,524	107,771	109,622	2.0%
420	Engineering Services	373,981	306,017	451,166	478,371	751,237	66.5%
	Subtotal	\$1,044,362	\$1,100,499	\$1,355,236	\$1,313,467	\$1,666,471	23.0%

Administration

510	City Manager	\$474,130	\$500,025	\$522,215	\$517,458	\$523,782	0.3%
520	Legal Services	340,032	668,332	496,300	671,300	500,000	0.7%
530	City Clerk	145,462	154,104	184,253	156,438	239,660	30.1%
540	Administrative Services	715,144	755,668	816,730	799,159	795,796	-2.6%
545	Communications	0	0	0	0	230,005	N/A
560	Technology Services	131,923	144,220	186,090	181,919	82,558	-55.6%
	Subtotal	\$1,806,691	\$2,222,349	\$2,205,589	\$2,326,275	\$2,371,802	7.5%

Rent and Expenses

550	Rent and Expenses	\$301,552	\$323,512	\$324,515	\$323,005	\$106,417	-67.2%
-----	-------------------	-----------	-----------	-----------	-----------	-----------	--------

	Subtotal General Fund	\$10,923,959	\$11,688,858	\$14,023,383	\$13,224,267	\$13,518,894	-3.6%
--	------------------------------	---------------------	---------------------	---------------------	---------------------	---------------------	--------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE SUMMARY - ALL DEPARTMENTS

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
<i>CAPITAL IMPROVEMENT FUNDS</i>							
12	Parks Facilities	\$344,917	\$11,859	\$40,179	\$30,179	\$1,209,235	2909.6%
14	Capital Improvement Projects	4,194,252	7,318,498	3,908,890	4,216,890	5,559,597	42.2%
16	Public Facilities	5,908	568,368	2,137,861	1,903,721	300	-100.0%
17	Parkland Acquisition	0	46,371	1,876,789	46,789	1,889,215	0.7%
	Subtotal	\$4,545,077	\$7,945,096	\$7,963,719	\$6,197,579	\$8,658,348	8.7%

ENTERPRISE FUNDS

31	Recreation Programs	\$1,281,232	\$1,200,761	\$1,221,531	\$1,219,734	\$1,255,709	2.8%
32	Parking Fund	484,144	2,111,843	531,766	582,878	373,393	-29.8%
34	Vehicle Abatement	7,169	8,936	8,841	8,841	9,134	3.3%
36	Senior Transportation	124,244	162,550	179,501	152,465	181,058	0.9%
37	Library Operations	775,777	841,282	989,455	942,305	985,156	-0.4%
	Subtotal	\$2,672,565	\$4,325,372	\$2,931,095	\$2,906,224	\$2,804,451	-4.3%

ASSESSMENT DISTRICT FUNDS

51	Street Lighting	\$13,470	\$14,776	\$26,263	\$26,719	\$26,719	1.7%
52	Core Area Maintenance	397,375	371,429	454,972	444,177	467,868	2.8%
53	Stormwater Pollution	544,913	542,276	486,491	474,691	548,421	12.7%
	Subtotal	\$955,758	\$928,481	\$967,726	\$945,587	\$1,043,008	7.8%

GOVERNMENTAL FUNDS

71	Gas Tax	\$0	\$0	\$0	\$0	\$0	0.0%
72	Meas.J Return-to-Source	65,286	88,162	93,283	93,283	99,149	6.3%
73	Supp. Law Enf. Services	500,538	532,810	547,428	547,428	585,354	6.9%
74	School Bus Program	1,749,354	1,977,640	2,207,209	2,006,641	2,060,656	-6.6%
75	City Office Development	0	0	0	0	0	0.0%
76	Insurance	218,927	260,407	311,276	311,276	240,893	-22.6%
77	Police Services Special Fund	0	0	7,000	0	7,000	0.0%
78	General Obligation Bond Payments	765,939	764,939	868,076	729,837	728,667	-16.1%
	Subtotal	\$3,300,045	\$3,623,958	\$4,034,272	\$3,688,465	\$3,721,719	-7.7%

REDEVELOPMENT AGENCY

87	Successor Agency	\$14,524,189	\$75,150	\$76,795	\$76,696	\$78,084	1.7%
95	Redevelopment Debt	10,658,776	0	0	0	0	0.0%
	Subtotal	\$25,182,965	\$75,150	\$76,795	\$76,696	\$78,084	1.7%

GRAND TOTAL OF ALL FUNDS		\$47,580,369	\$28,586,915	\$29,996,989	\$27,038,817	\$29,824,505	-0.6%
---------------------------------	--	---------------------	---------------------	---------------------	---------------------	---------------------	--------------

City of Lafayette Investment Policy

I. Introduction

The purpose of this document is to identify various policies and procedures that control the investment of City funds.

The investment policies and practices of the City of Lafayette ("the City") are based on state law and prudent money management. All funds will be invested in accordance with this Policy, and California government Code Sections 53601, et seq. If the City issues bonds in the future, the investment of bond proceeds will be further restricted by the provisions of relevant bond documents.

II. Scope

This policy covers all funds (except retirement funds) and investment activities under the direction of the City.

III. Objectives

The primary objectives, in priority order, of the investment activities of the City shall be:

- 1) Safety. The first priority for the investment program shall be the safety of principal investment. Speculation or risky investment media will be avoided even though high interest rates might be offered.
- 2) Liquidity. Investments must be carefully coordinated with the City's periodic cash needs. It is urgent that current available cash not be assigned to an investment with a time commitment which will result in the shortage of cash for either operations or capital purposes at some future time.
- 3) Return on Investment. After exercising maximum safety in investment media and responsible spacing of maturity, every effort shall then be made to obtain the highest earnings from investments of City money within the limits prescribed by State law for local government investment.

IV. Delegation of Authority

The management responsibility for the investment program is hereby delegated to the City Manager or his/her designee who shall monitor and review all investments for consistency with this investment policy. No person may engage in an investment transaction except as provided under the limits of this policy. The City may delegate its investment decision making and execution authority to an investment advisor. The advisor shall follow the policy and such other written instructions as are provided.

V. Ethics and Conflict of Interest

City employees and officers involved in the investment process shall refrain from personal business activities that materially conflicts with proper execution of the investment program, or impairs their ability to make impartial decisions.

VI. Permitted Investment Instruments

1. Government obligations for which the full faith and credit of the United State are pledged for the payment of principal and interest.
2. Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
3. Commercial paper rated in the highest short-term rating category, as provided for by a nationally recognized statistical-rating organization (NRSRO). The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (1) or paragraph (2):
 - (1) The entity meets the following criteria:
 - (A) Is organized and operating in the United States as a general corporation.
 - (B) Has total assets in excess of five hundred million dollars (\$500,000,000).
 - (C) Has debt other than commercial paper, if any, that is rated "A" or higher by a NRSRO.
 - (2) The entity meets the following criteria:
 - (A) Is organized within the United States as a special purpose corporation, trust, or limited liability company.
 - (B) Has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond.
 - (C) Has commercial paper that is rated "A-1" or higher, or the equivalent, by a NRSRO. Eligible commercial paper shall have a maximum maturity of 270 days or less. Purchases of eligible commercial paper may not exceed 25 percent of the City's investment portfolio, nor may purchases represent more than 10 percent of the outstanding paper of an issuing corporation.
4. FDIC insured or fully collateralized time certificates of deposit in financial institutions located in California.
5. Negotiable certificates of deposit or deposit notes issued by a nationally or state-chartered bank or a state or federal savings and loan association or by a state-licensed branch of a foreign bank; provided that the senior debt obligations of the issuing institution are rated "AA" or better by Moody's or Standard & Poor's.

Purchase of negotiable certificates of deposit may not exceed 30 percent of the City's investment portfolio.

6. State of California's Local Agency Investment Fund.

7. Fully FDIC insured savings account or money market account.
8. Shares of beneficial interest issued by diversified management companies, as defined in Section 23701m of the Revenue and Taxation Code, investing in the securities and obligations authorized by sections a through m of Government Code section 53601. To be eligible for investment pursuant to this subdivision these companies shall either: (1) attain the highest ranking letter or numerical rating provided by not less than two of the three largest nationally recognized rating services or (2) have an investment advisor registered with the Securities and Exchange Commission with not less than five years experience investing in securities and obligations authorized by Government Code Section 53601 and with assets under management in excess of \$500,000,000.

The purchase price of shares shall not exceed 15 percent of the investment portfolio of the City.

9. Medium-term corporate notes with a maximum maturity of five years, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Securities eligible for investment shall be rated "AA" or better by a nationally recognized rating service. Purchases of medium term notes may not exceed 10% of the market value of the portfolio.
10. Bonds, notes, warrants, or other evidences of indebtedness of any local agency within this state. Eligible investments must be rated AA or better by a nationally recognized rating service.
11. Bankers Acceptances that are drawn on and accepted by a commercial bank. Purchases of bankers acceptances may not exceed 180 days' maturity nor exceed 20% of the market value of the City's portfolio.
12. Shares of beneficial interest issued by a joint powers authority organized pursuant to Section that invests in the securities and obligations authorized in subdivisions (a) to (n), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:
 - (1) The adviser is registered or exempt from registration with the Securities and Exchange Commission.
 - (2) The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (n), inclusive.
 - (3) The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).

Credit criteria listed in this section refers to the credit of the issuing organization at the time the security is purchased.

The following is a listing of the City's allowable investments relative to the investments permitted for California governmental entities under Government Code §53601.

Investment Type	City Minimum Quality Parameters	Code Minimum Quality Parameters	City Maximum % of Portfolio	Code Maximum % of Portfolio	City Maximum Maturity	Code Maximum Maturity
U.S. Treasury Obligations	None	None	None	None	5 Years	5 Years
Federal Agency Obligations	None	None	None	None	5 Years	5 Years
Commercial Paper	A1/P1	A1/P1	25%	25%	270 Days	270 Days
Collateralized Bank Deposits	None	None	None	None	5 Years	5 Years
Negotiable Certificates of Deposits	AA	None	30%	30%	5 Years	5 Years
Local Agency Investment Fund	None	None	\$40 million	\$40 million	N/A	N/A
Time Deposits	None	None	None	None	5 Years	5 Years
Money Market Mutual Funds	Multiple ¹	Multiple ¹	15%	20%	N/A	N/A
Medium-Term Notes	AA	A	10%	30%	5 Years	5 Years
CA Local Agency Obligations	AA	None	None	None	5 Years	5 Years
Bankers Acceptances	A1/P1	A1/P1	20%	40%	180 Days	180 Days

¹Must receive the highest rating by two of the three largest nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC and has not less than five years experience managing money market funds with assets under management in excess of \$500 million.

VII. Maximum Maturity

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the City to meet all projected obligations.

Unless otherwise noted within this investment policy, the City may not invest in a security that exceeds five (5) years from the date of purchase.

VIII. Reporting Requirements

Quarterly investment reports shall be submitted to the City Council as a Consent Calendar item. The reports shall include, at a minimum, the following information for individual investment:

- Description of investment instrument
- Issuer name

- Yield to maturity
- Purchase date
- Maturity date
- Purchase price
- Par value
- Current market value for securities with maturity greater than 12 months

The quarterly report shall also (i) state compliance of the portfolio to the statement of investment policy, or manner in which the portfolio is not in compliance, (ii) include a description of any of the City's funds, investments or programs that are under the management of contracted parties, including lending programs, and (iii) include a statement denoting the ability of the City to meet its expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.

This quarterly report shall be submitted within thirty days following the end of the quarter. The City shall not be required to submit a quarterly report to the Council if, during the entire reporting period, the City has maintained 100 percent of its investment portfolio in the Local Agency Investment Fund.

IX. Safekeeping and Custody

The assets of the City shall be secured through third-party custody and safekeeping procedures. Bearer instruments shall be held only through third-party institutions.

X. Annual Review of the Investment Policy

The City Manager and/or Administrative Services Director shall annually submit to the Council a statement of investment policy, which the Council shall consider at a public meeting. Any change in the policy shall also be reviewed by the Council at a public meeting.

CITY OF LAFAYETTE

2018-19 PROPOSED BUDGET

MONTHLY SALARY RANGES FOR CITY POSITIONS

POSITION	NUMBER OF EMPLOYEES	MINIMUM	MAXIMUM
Accountant	1.00	6,085	8,004
Accounting Assistant	0.75	4,496	5,914
Administrative Analyst	1.00	5,818	7,653
Administrative Assistant	1.56	4,472	5,883
Administrative Services Director	1.00	12,008	15,795
Assistant Engineer	1.00	6,607	8,691
Assistant Planner	1.00	5,635	7,412
Assistant Planning Director	1.00	9,310	12,247
Associate Engineer	1.00	7,341	9,656
City Clerk	1.00	7,931	10,433
Communications Analyst	1.00	5,818	7,653
Public Works Director & City Engineer	1.00	11,977	15,755
Sr. Construction Inspector	1.00	7,131	9,380
Engineering Services Manager	1.00	10,398	13,678
Engineering Tech II	1.00	5,888	7,745
Facilities Maintenance Worker	2.00	3,981	5,237
Financial Services Manager	1.00	9,561	12,576
Maintenance Supervisor	2.00	6,504	8,556
Parking Enforcement Officer	1.00	4,354	5,727
Parks and Recreation Director	1.00	10,441	13,734
Planning & Building Director	1.00	11,638	15,308
Planning Technician	2.00	4,699	6,181
Police Records Supervisor	1.00	5,305	6,978
Police Services Assistant	2.73	4,875	6,413
Public Works Maintenance Manager	1.00	7,808	10,270
Recreation Coordinator	3.25	4,685	6,163
Recreation Supervisor	1.00	5,780	7,603
Senior Administrative Assistant	2.56	5,144	6,766
Senior Engineer	1.00	8,442	11,105
Senior Planner	2.00	7,200	9,471
Transportation Planner	1.00	7,200	9,471
Transportation Program Manager	1.00	8,406	11,057
TOTAL:	41.85		

CITY OF LAFAYETTE

2018-19 PROPOSED BUDGET

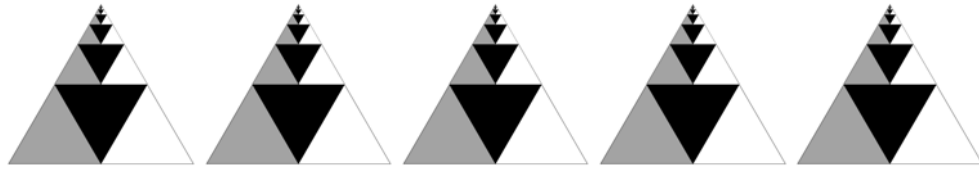
APPROPRIATION LIMITATION

DESCRIPTION

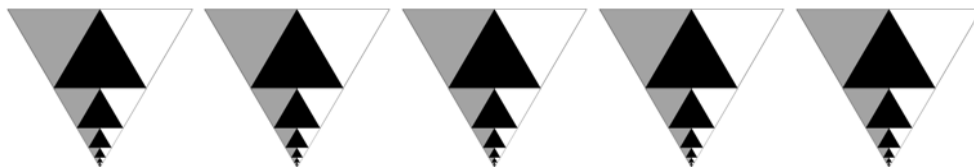
The Appropriations Limitation imposed on cities by Propositions 4 and 111 creates restrictions on the amount of revenue that can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal year and is increased each year using the growth of population and inflation. Not all revenues are restricted by the limit, only those referred to as "proceeds of taxes."

In addition, proceeds of taxes can be spent on several types of appropriations that do not count against the limit. The law allows a city to spend tax proceeds on voter approved debt and the costs of complying with court orders and federal mandates, with certain restrictions. Proposition 111 expanded these exempt categories to include expenditures of "qualified capital outlay" beginning in 1990-91. Appropriations for these excludable categories do not count against the limit.

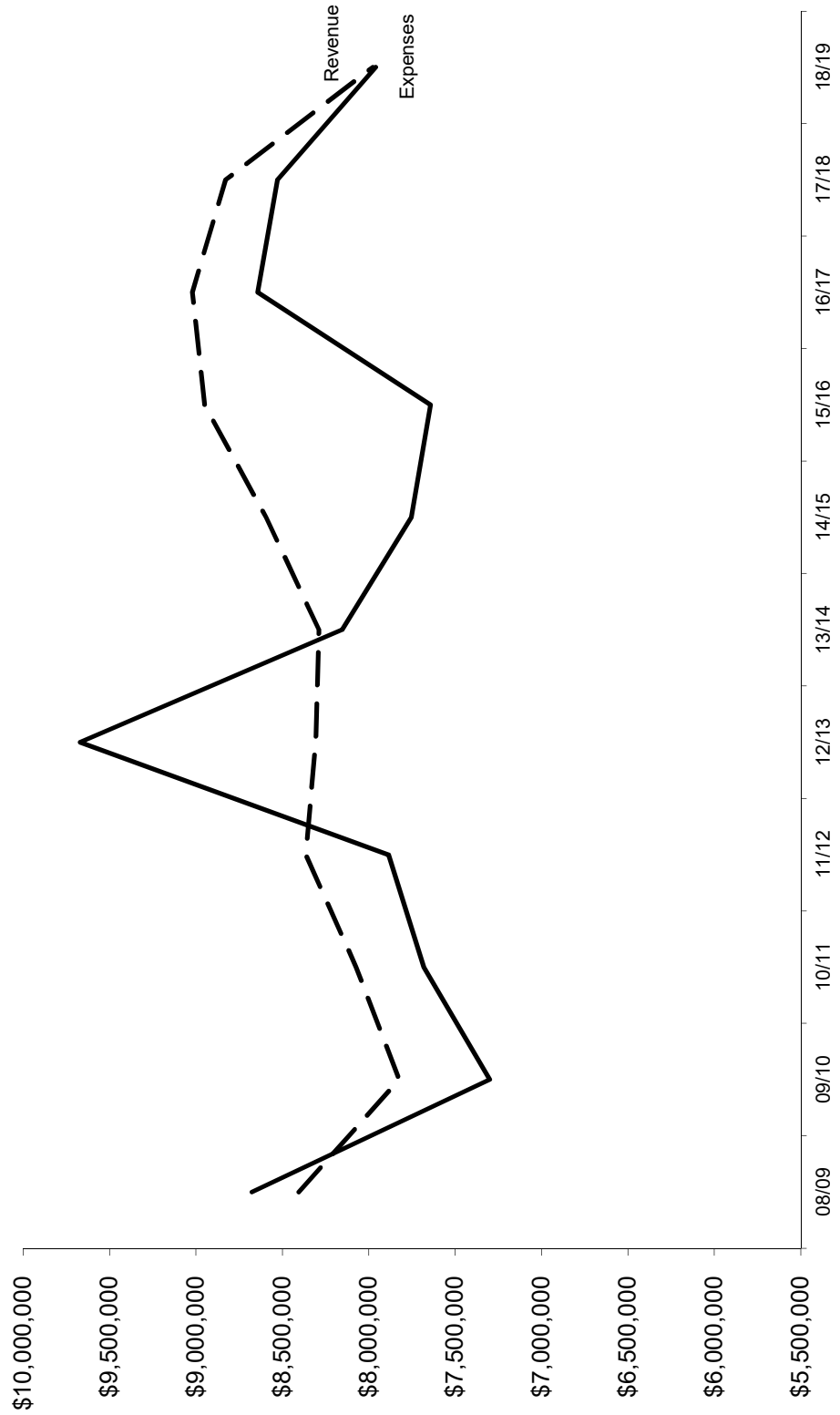
CALCULATION OF LIMIT						
Fiscal Year	Change in Population	Change in Per Capita Personal Income	Total Increase	Annual Appropriations Limitation	Current Anticipated Revenue	Amount Under / (Over) Limit
1978-79				\$2,678,911		
1979-80				3,027,206		
1980-81				3,367,050		
1981-82				3,677,799		
1982-83				3,927,753		
1983-84				4,064,276		
1984-85				4,346,318		
1985-86				4,494,093		
1986-87				4,623,972		
1987-88	1.0190	1.0347	1.0544	4,875,328		
1988-89	1.0233	1.0466	1.0710	5,221,407		
1989-90	1.0274	1.0519	1.0807	5,642,890		
1990-91	1.0316	1.0421	1.0750	6,066,278		
1991-92	1.0269	1.0414	1.0694	6,487,360		
1992-93	1.0205	0.9936	1.0140	6,577,981		
1993-94	1.0210	1.0272	1.0488	6,898,797		
1994-95	1.0162	1.0071	1.0234	7,060,332		
1995-96	1.0179	1.0472	1.0659	7,525,925		
1996-97	1.0087	1.0467	1.0558	7,945,919		
1997-98	1.0086	1.0467	1.0557	8,388,519		
1998-99	1.0161	1.0415	1.0583	8,877,303		
1999-00	1.0114	1.0453	1.0572	9,385,231		
2000-01	1.0061	1.0491	1.0555	9,906,106		
2001-02	1.0171	1.0782	1.0966	10,863,405		
2002-03	1.0176	0.9873	1.0047	10,914,207		
2003-04	1.0430	1.0231	1.0671	11,646,477		
2004-05	1.0120	1.0328	1.0452	\$12,172,824		
2005-06	1.0180	1.0526	1.0715	\$13,043,750		
2006-07	1.0000	1.0396	1.0396	\$13,560,283		
2007-08	1.0113	1.0442	1.0560	\$14,319,651		
2008-09	1.0136	1.0429	1.0571	\$15,137,066		
2009-10	1.0116	1.0062	1.0179	\$15,407,595		
2010-11	1.0110	0.9746	0.9853	\$15,181,420		
2011-12	1.0077	1.0330	1.0410	\$15,803,162		
2012-13	1.0068	1.0377	1.0448	\$16,510,454		
2013-14	1.0747	1.0595	1.1386	\$18,799,575		
2014-15	1.0128	0.9977	1.0105	\$18,996,417		
2015-16	1.0188	1.0382	1.0577	\$20,092,855		
2016-17	1.0078	1.0537	1.0619	\$21,336,982		
2017-18	1.0063	1.0369	1.0434	\$22,263,700		
2018-19	1.0094	1.0367	1.0464	\$23,297,737	\$16,527,957	\$6,769,780



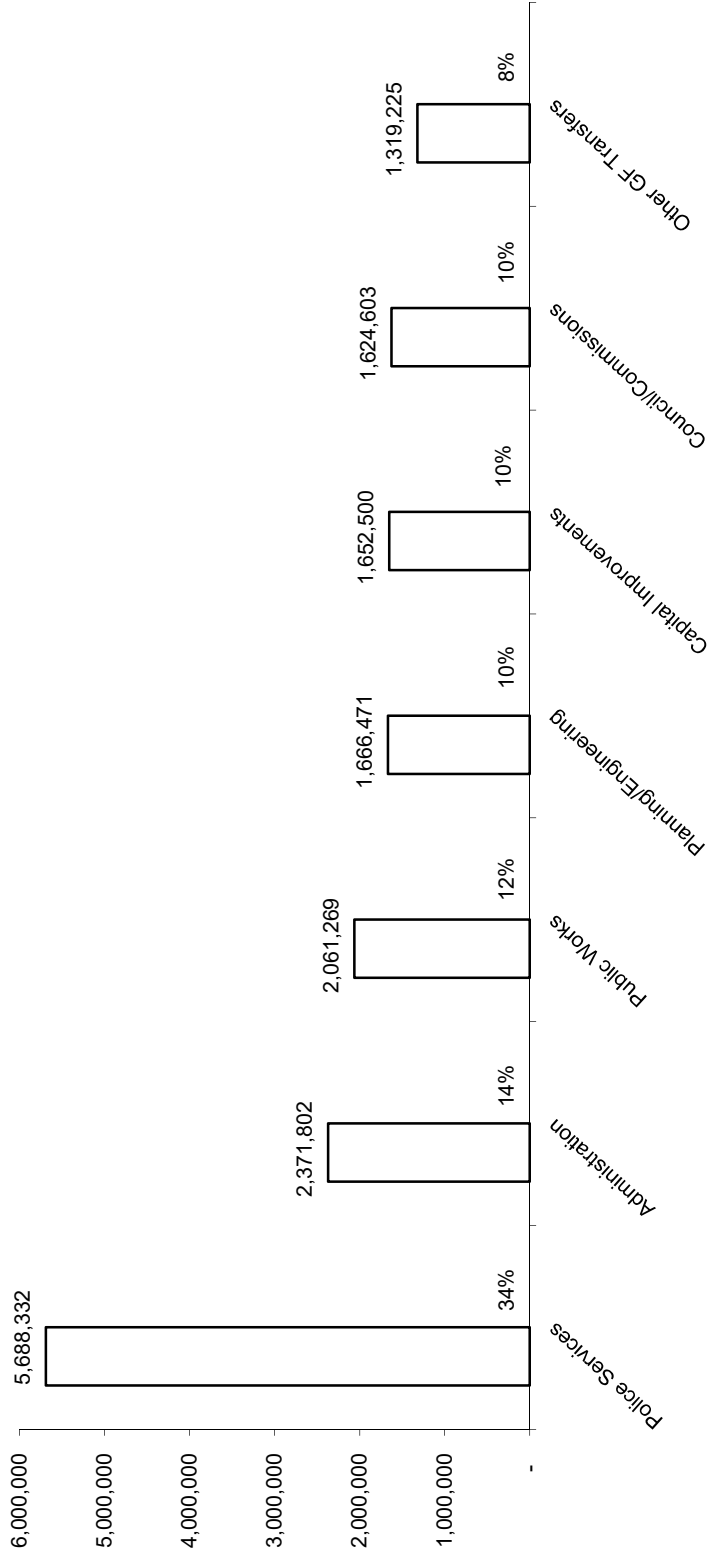
Graphs & Charts



**CITY OF LAFAYETTE
 2018-19 PROPOSED BUDGET
 GENERAL FUND REVENUE vs. EXPENDITURE TRENDS
 (Constant Dollars Including Net Transfers)**

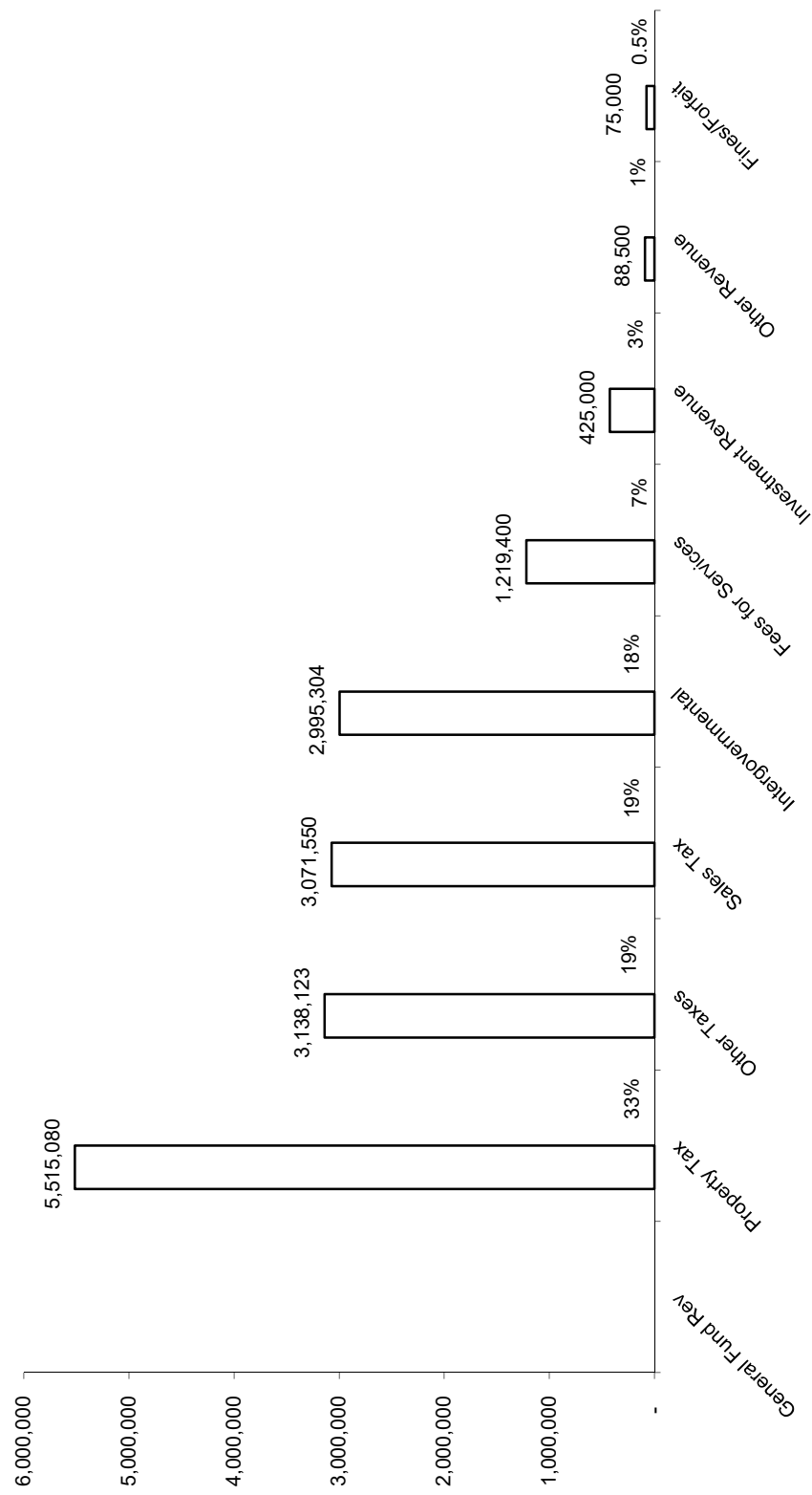


**CITY OF LAFAYETTE
 2018-19 PROPOSED BUDGET
 GENERAL FUND EXPENDITURES = \$16,490,614***

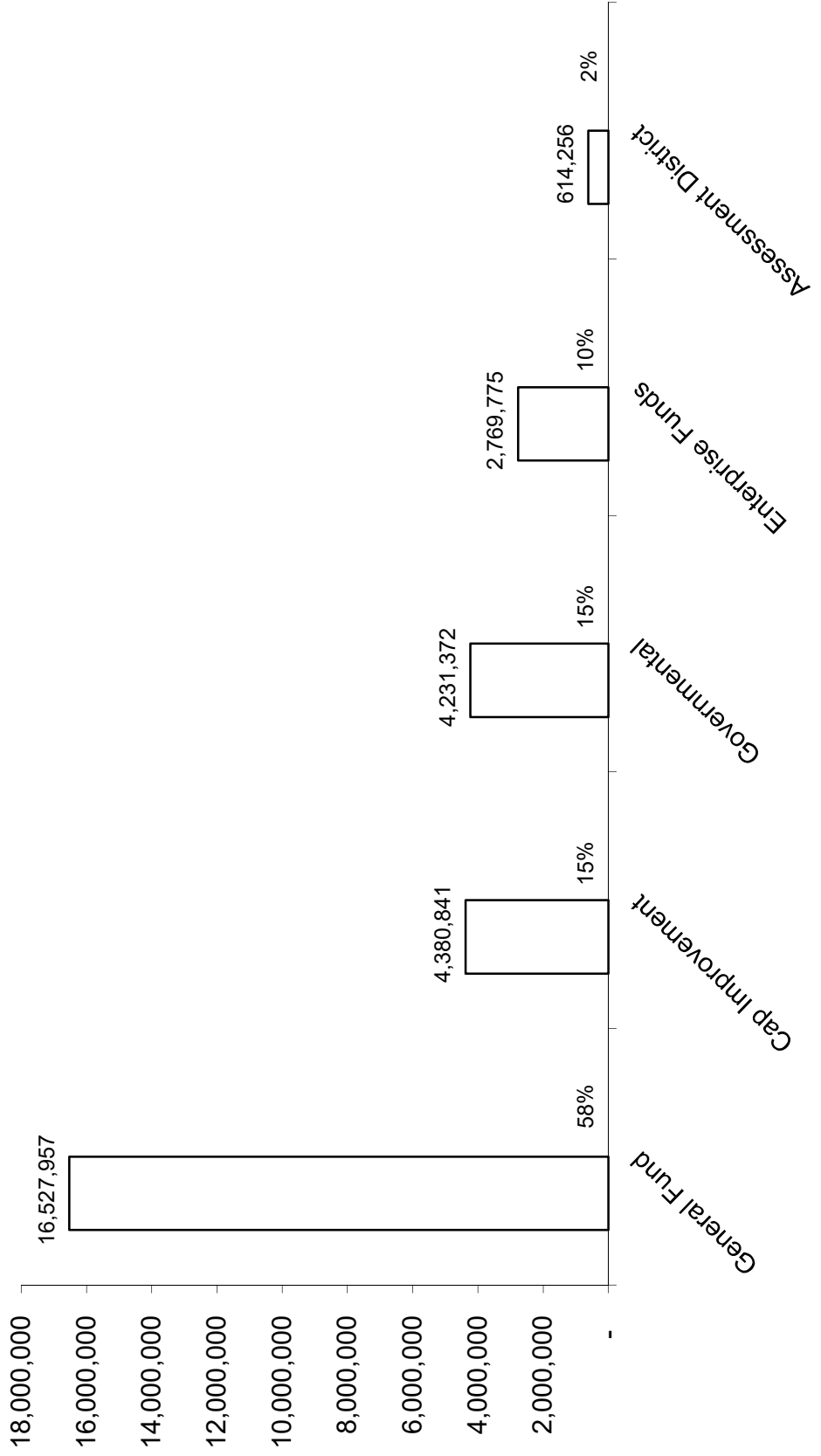


*includes General Fund transfers .

**CITY OF LAFAYETTE
 2018-19 PROPOSED BUDGET
 GENERAL FUND REVENUES = \$16,527,957**



**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
ALL REVENUES = \$28,524,201**

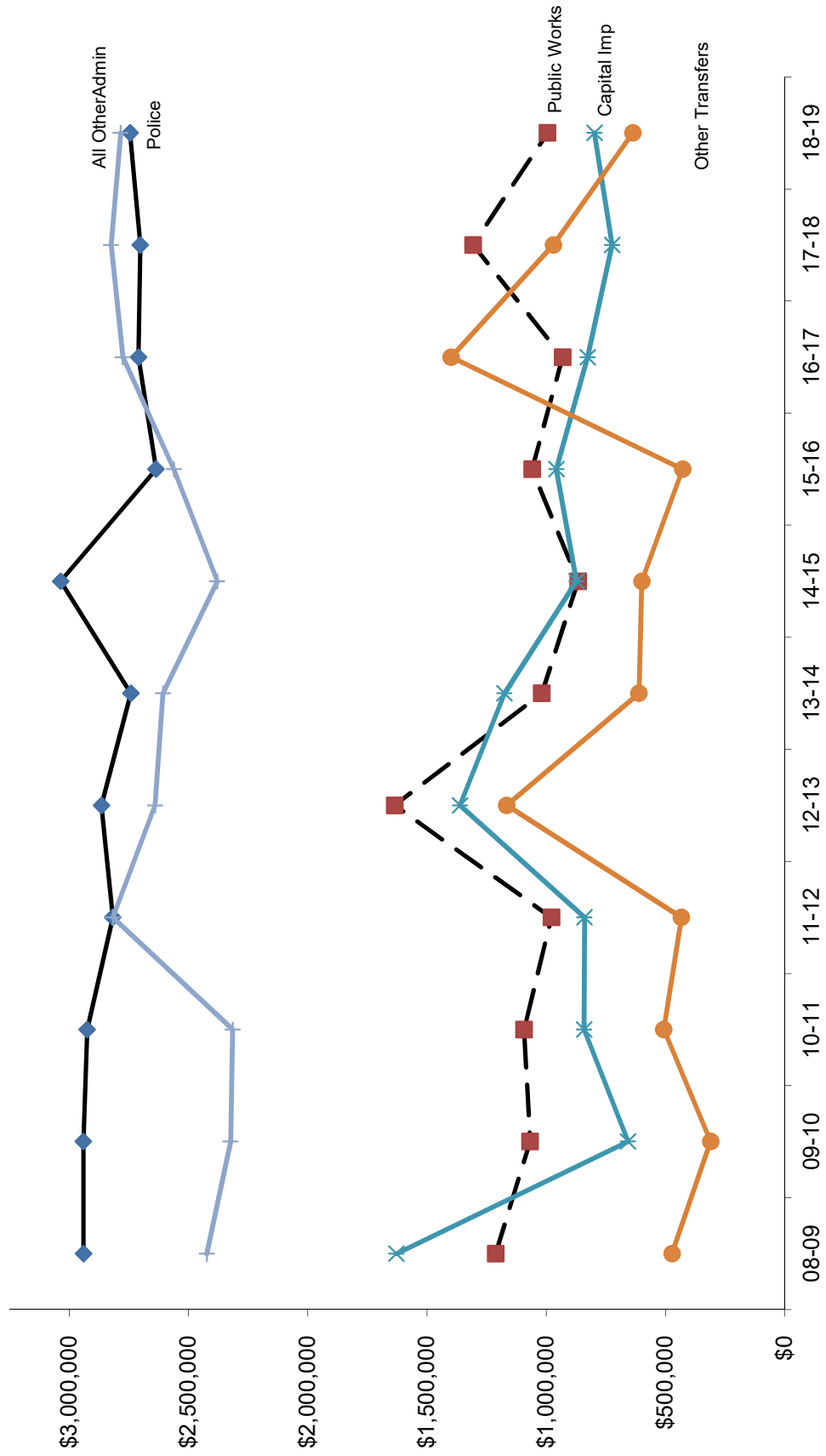


**CITY OF LAFAYETTE
 2017-18 FINAL BUDGET
 ALL EXPENDITURES = \$30,321,605**

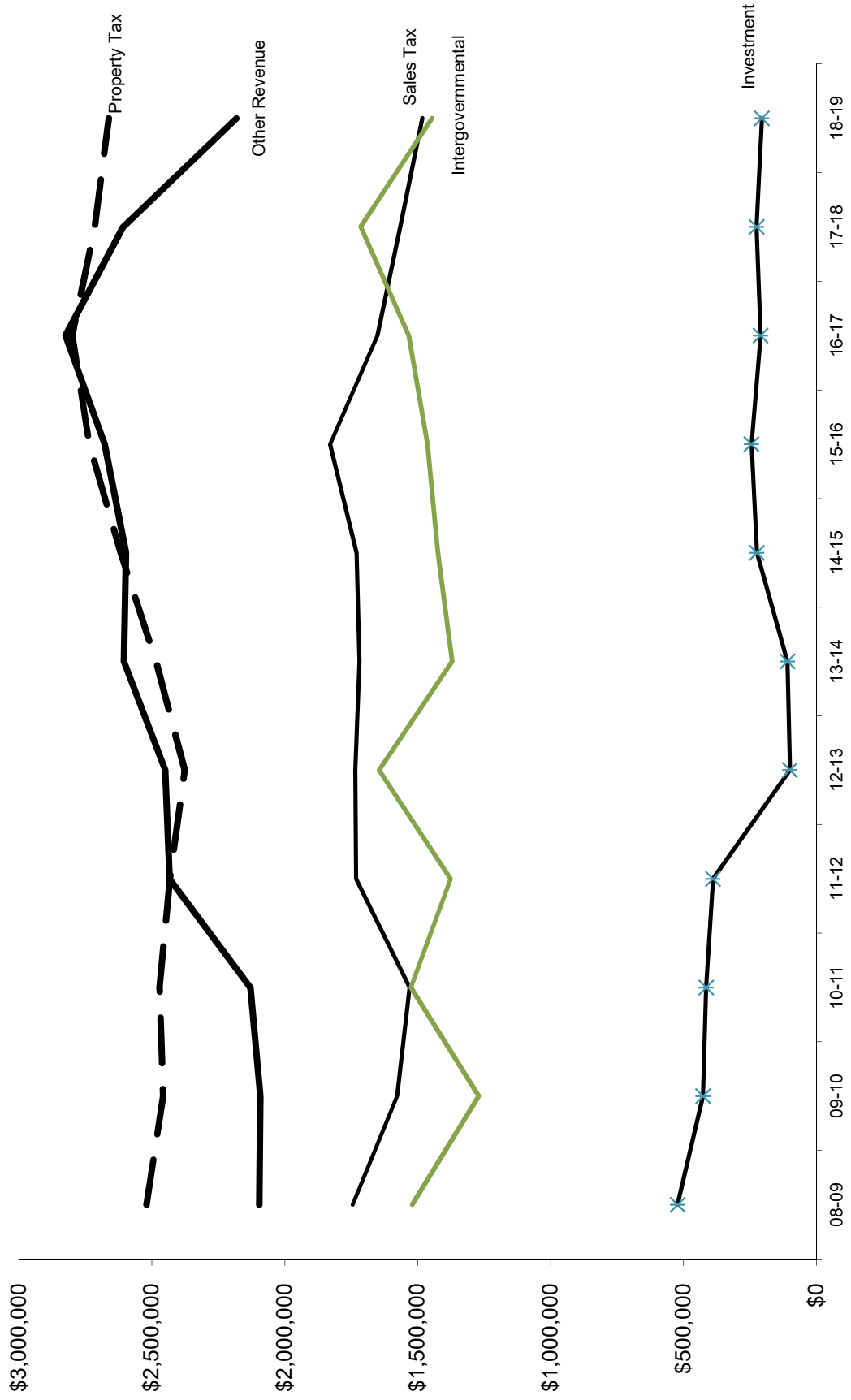


*General Fund expenditures do not include transfers; transfers from General Fund are included in other spending categories

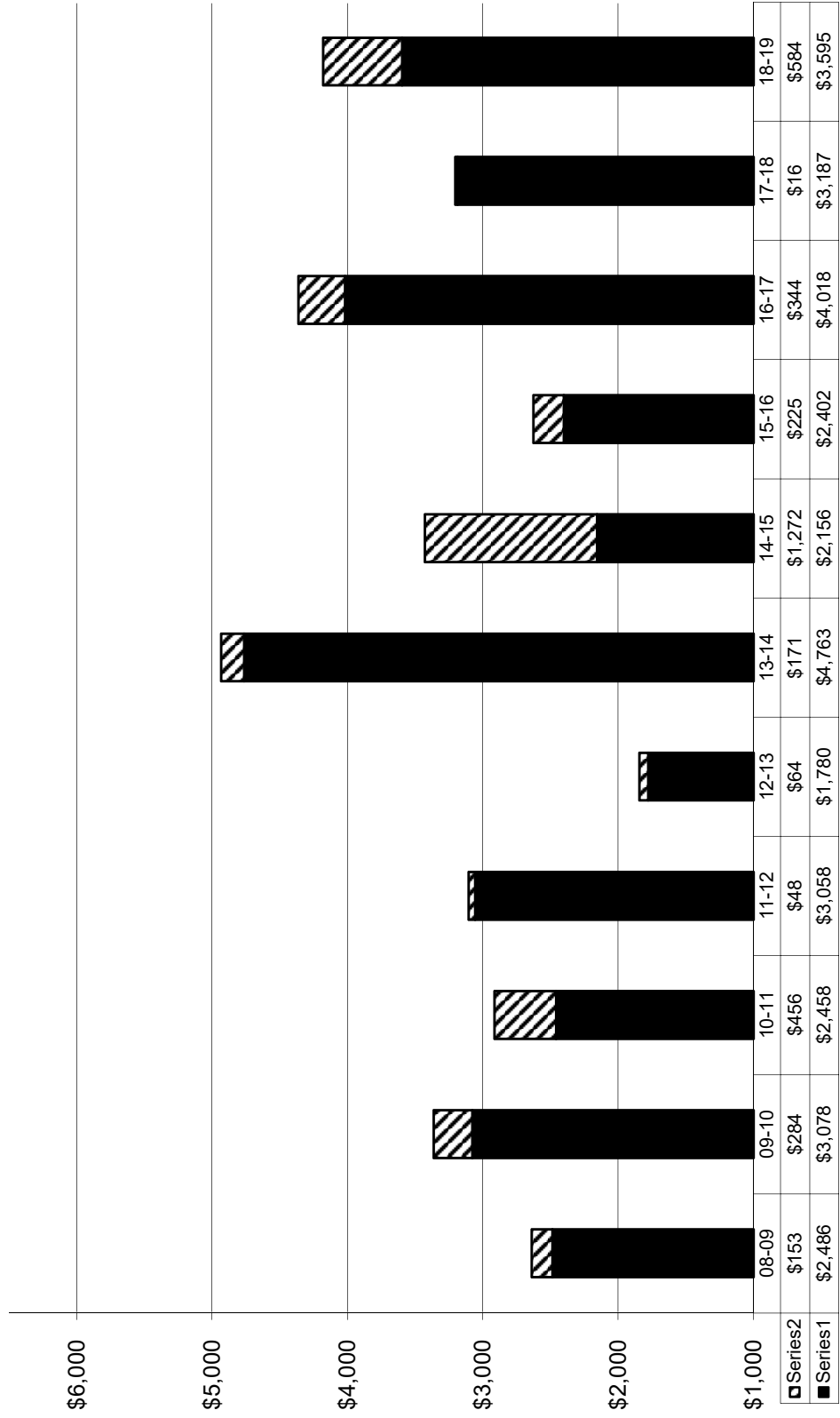
**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
GENERAL FUND EXPENDITURE TRENDS (Constant Dollars)**

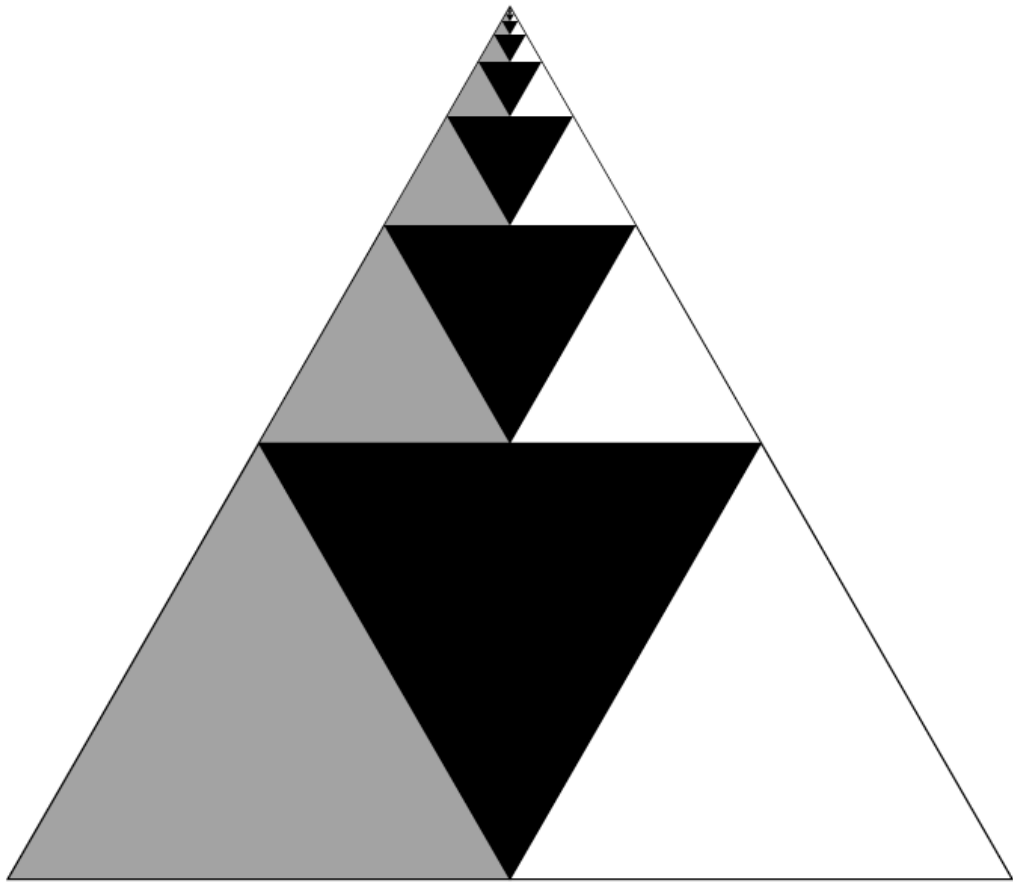


**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
GENERAL FUND REVENUE TRENDS (Constant Dollars)**

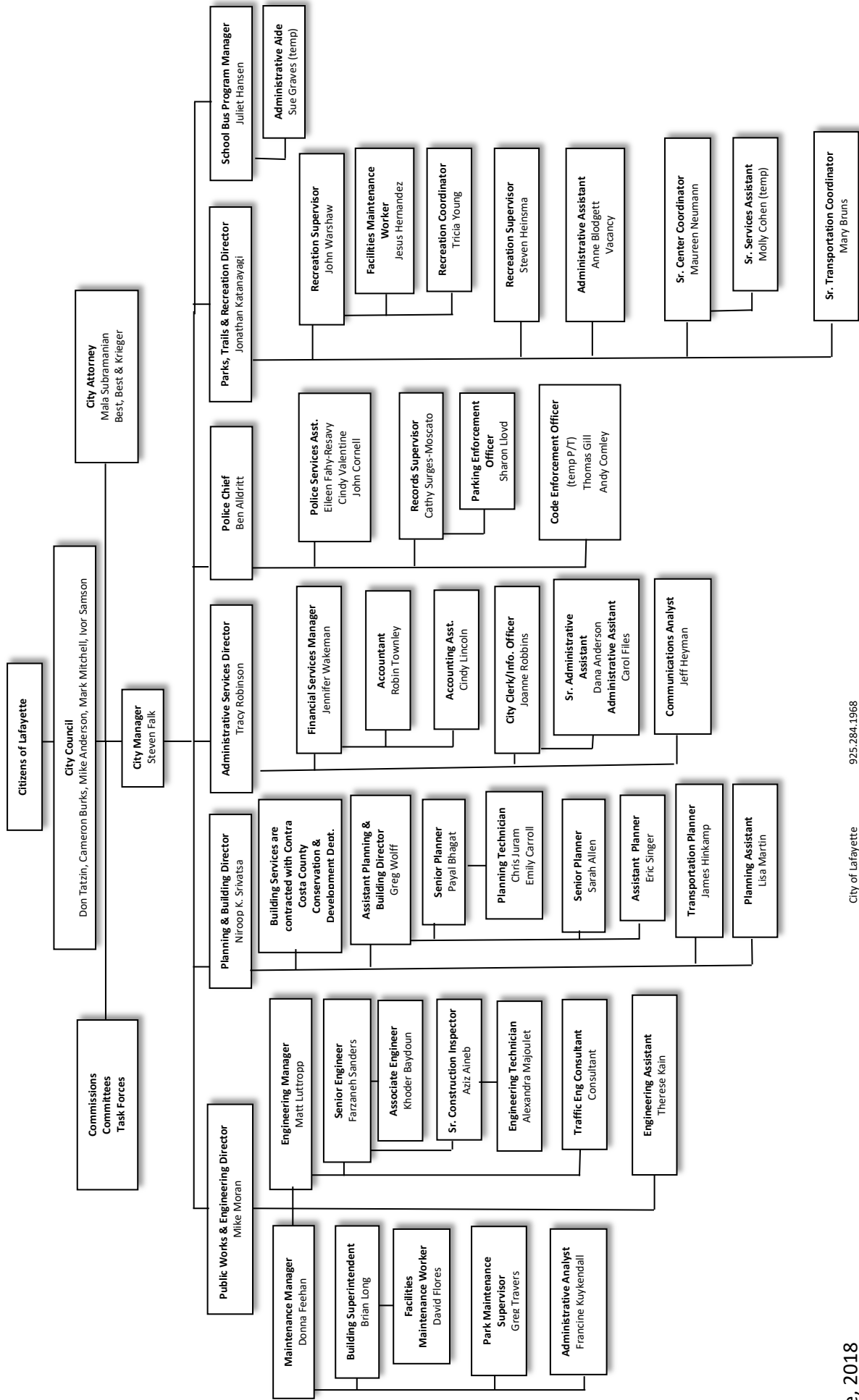


**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
CIP EXPENDITURE TRENDS (Constant Dollars in 000's)**





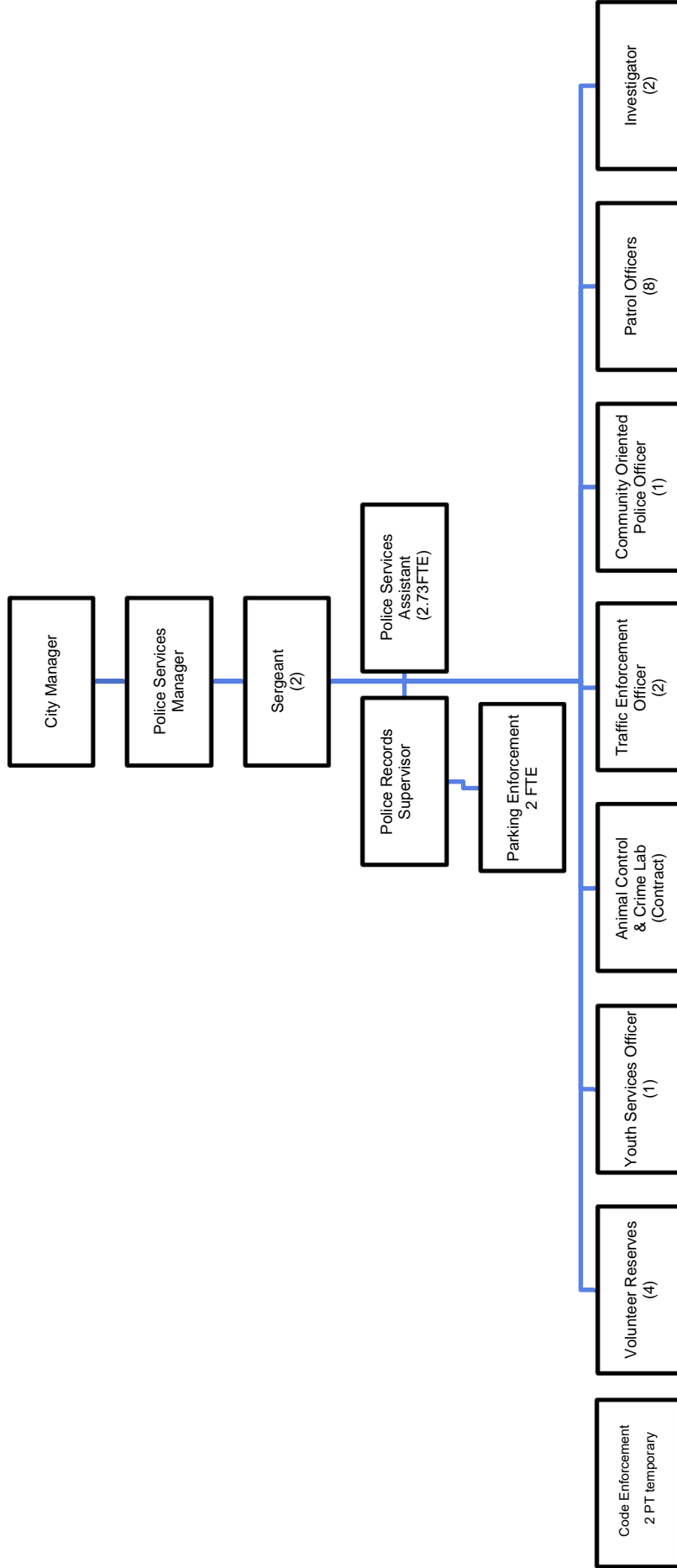
City of Lafayette Organization Chart

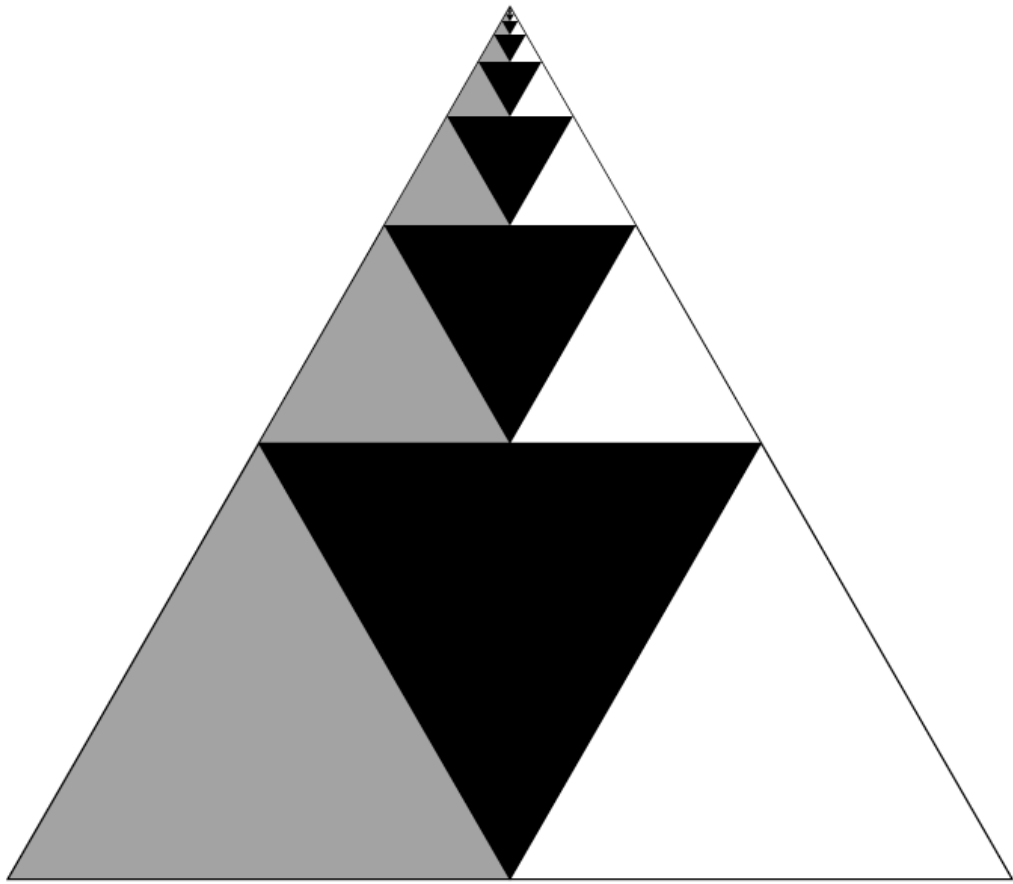


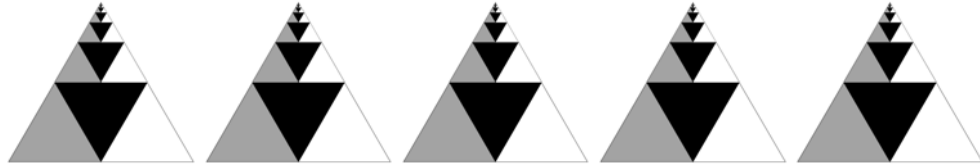
City of Lafayette 925.284.1968
 Planning Department 925.284.1976
 Engineering Department 925.284.1951
 Public Works Department 925.934.3908
 Parks & Recreation 925.284.2232
 Email: FirstInitialLastName@lovelafayette.org

June, 2018

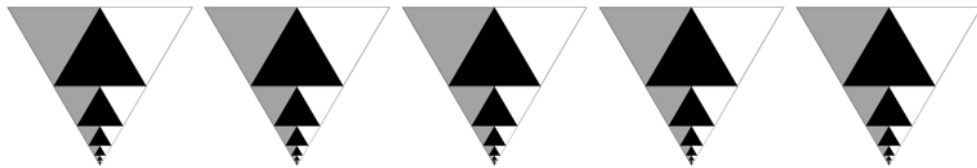
CITY OF LAFAYETTE
 2018-19 PROPOSED BUDGET
 ORGANIZATION CHART POLICE
 DIVISION DETAIL





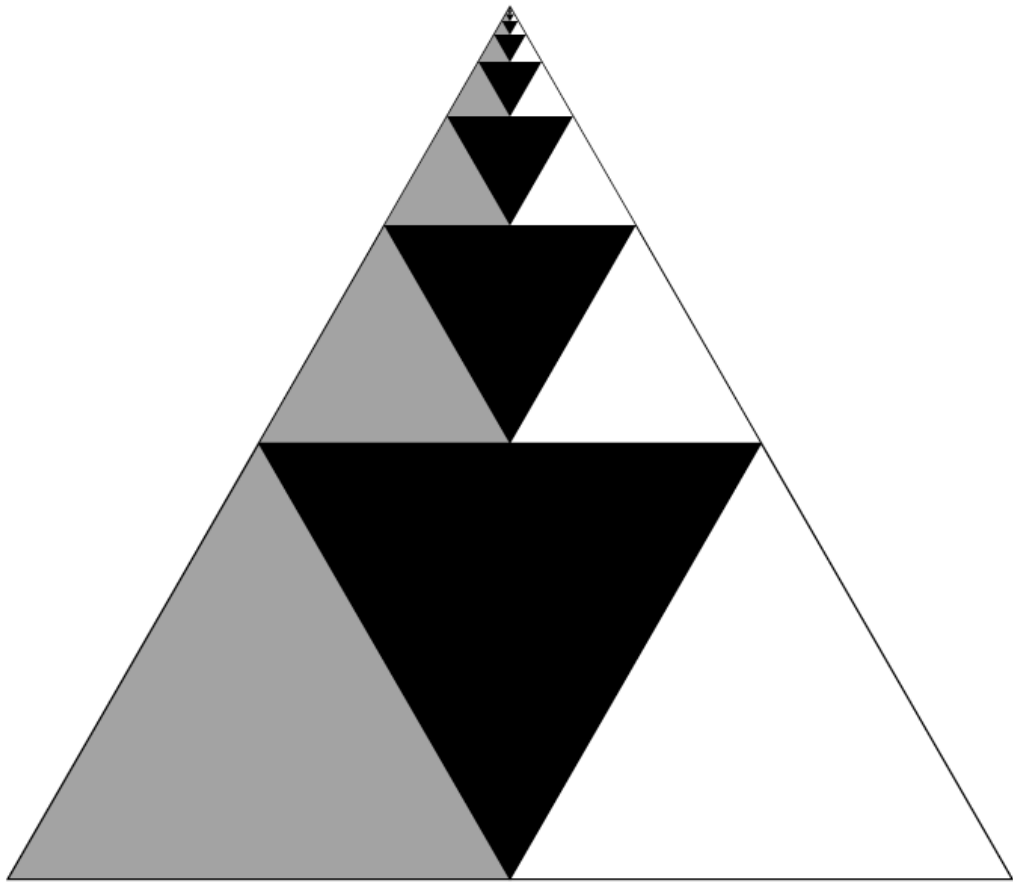


Revenue



CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
REVENUE ESTIMATE - General Fund

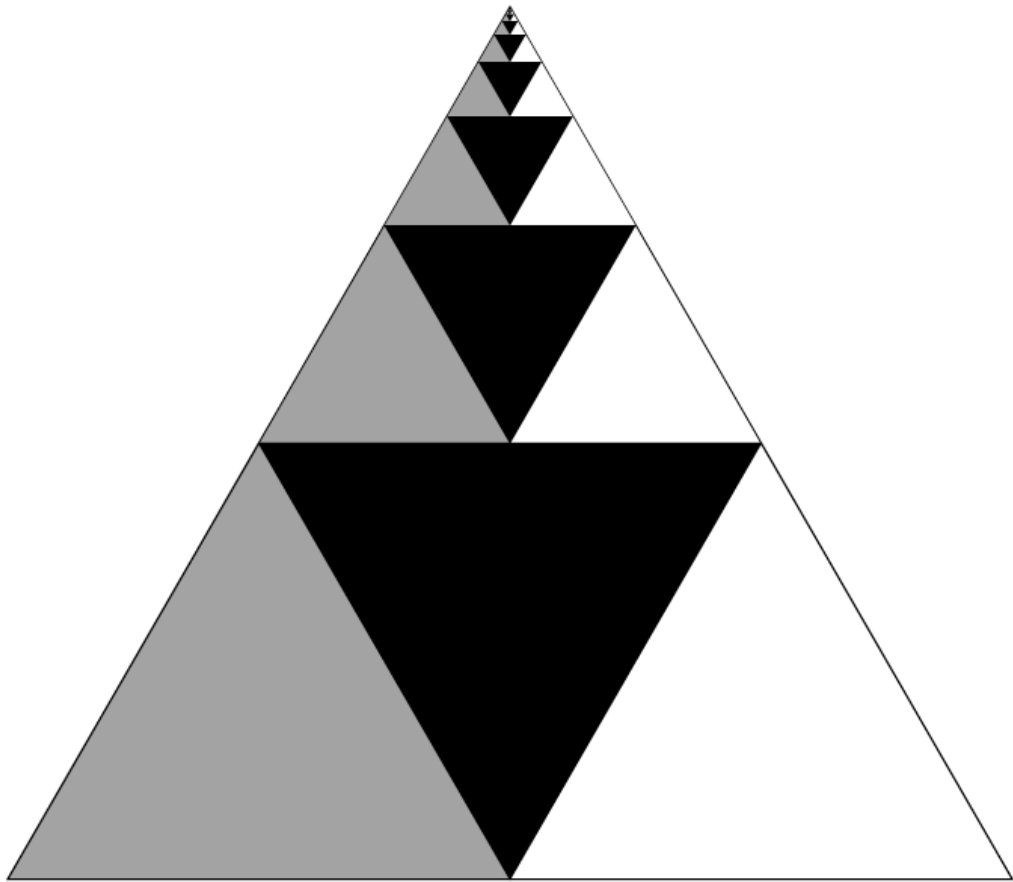
<i>GENERAL FUND REVENUES</i>		<i>Actual 2015-2016 Revenues</i>	<i>Actual 2016-2017 Revenues</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-18 Revenues</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
400 TAXES							
401	Sales and Use Tax	3,193,914	3,008,076	3,084,000	3,030,000	3,071,550	-0.4%
402	Property Taxes and Subventions	4,441,434	4,721,526	4,981,210	4,942,660	5,165,080	3.7%
411	State Motor Vehicle In-Lieu Tax	2,523,771	2,706,631	2,841,962	2,863,491	2,995,304	5.4%
403.1	Franchise Tax - PG&E	350,158	356,187	350,000	380,234	360,000	2.9%
403.2	Franchise Tax - Cable Television	534,249	548,944	550,000	634,614	628,420	14.3%
403.3	Franchise Tax - Waste Disposal	478,118	491,384	510,213	516,146	533,946	4.7%
03.31	Additional Fees - Solid Waste	803,236	825,525	857,157	861,807	875,757	2.2%
404	Real Property Transfer Tax	333,647	379,208	400,064	310,487	350,000	-12.5%
405	Transient Occupancy Tax	745,707	733,429	735,000	744,300	740,000	0.7%
TAXES		\$13,404,236	\$13,770,910	\$14,309,606	\$14,283,739	\$14,720,057	2.9%
410 REVENUE FROM OTHER GOVERNMENT AGENCIES							
415	Reimbursement for Emergency Response	0	0	114,439	0	0	N/A
419	Federal & State Grants	31,144	85,926	457,755	453,000	0	N/A
GOVERNMENT REVENUE		\$31,144	\$85,926	\$572,194	\$453,000	\$0	N/A
420 FEES FOR SERVICE							
421	Administrative Fees	470	437	500	400	400	-20.0%
422	Police Fees	22,799	26,508	25,000	23,845	24,000	-4.0%
423	Engineering Fees	180,861	172,775	150,000	486,919	175,000	16.7%
424	Planning Fees	1,086,820	1,766,680	1,000,000	1,100,000	1,000,000	0.0%
425	Public Works Fees	73,509	26,286	20,000	5,000	10,000	-50.0%
426	Other Fees for Service	9,320	11,102	10,000	11,000	10,000	0.0%
FEES FOR SERVICE		\$1,373,779	\$2,003,787	\$1,205,500	\$1,627,164	\$1,219,400	1.2%
430 INVESTMENT REVENUE							
431	Investment Earnings	316,134	290,147	300,000	300,000	300,000	0.0%
	RDA Earnings	25,804		45,000	45,000	45,000	0.0%
432	Rental of Property	84,173	92,998	75,000	90,500	80,000	6.7%
INVESTMENT REVENUE		\$426,111	\$383,146	\$420,000	\$435,500	\$425,000	1.2%
440 FINES AND FORFEITURES							
441	Vehicle Code Fines	97,991	62,244	100,000	70,956	75,000	-25.0%
FINES AND FORFEITURES		\$97,991	\$62,244	\$100,000	\$70,956	\$75,000	-25.0%
450 OTHER REVENUE							
451	Reimbursements	65,532	65,037	60,000	146,000	60,000	0.0%
453	Senior Services Revenue	30,507	10,068	5,000	6,869	5,000	0.0%
454	Revenue from Sale of Property	4,095	0	5,000	17,978	5,000	0.0%
458	Youth Activity Revenue	12,175	13,417	10,000	17,632	13,500	35.0%
459	Other Revenue	179,461	36,063	5,000	23,532	5,000	0.0%
OTHER REVENUE		\$291,770	\$124,584	\$85,000	\$212,011	\$88,500	4.1%
TOTAL GENERAL FUND REVENUE		\$15,625,030	\$16,430,598	\$16,692,300	\$17,082,370	\$16,527,957	-1.0%



CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET

REVENUE ESTIMATE - Capital Improvement Funds

	<i>Actual 2015-2016 Revenues</i>	<i>Actual 2016-2017 Revenues</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-18 Revenues</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
12 Parks Facilities						
419 State and Federal Grants	48,250	0	0	0	199,601	N/A
426 Parkland Dedication Fees -Facilities	295,732	270,473	394,894	362,921	550,292	39.4%
431 Investment Earnings	1,445	803	0	1,000	200	N/A
453 Donations, Gifts, and Grants	0	0	0	0	225,000	N/A
459 Other Revenue	0	0	0	0	0	0.0%
Subtotal	\$345,427	\$271,277	\$394,894	\$363,921	\$975,093	146.9%
14 Capital Improvement Projects						
410 Revenues from Government Agencies	0	0	0	0	0	0.0%
419 State and Federal Grants	512,803	88,950	516,000	516,000	2,448,000	374.4%
420.1 Walkways Fee	6,537	12,801	50,000	50,000	50,000	0.0%
420.3 Drainage Impact Fees	57,969	89,595	55,000	55,000	55,000	0.0%
424 RegionalFees	440,509	71,108	0	0	0	0.0%
429 Measure J	0	2,060,201	0	0	0	0.0%
431 Investment Earnings	2,479	2,021	2,400	2,400	2,500	4.2%
451 Reimbursable Revenue	216,601	706,045	26,000	26,000	0	N/A
459 Other Revenue	0	0	0	0	450,000	N/A
Subtotal	\$1,236,897	\$3,030,722	\$649,400	\$649,400	\$3,005,500	362.8%
16 Public Facilities						
431 Investment Earnings	363	202	250	250	250	0.0%
451 Reimbursable Revenue	0	0	0	0	0	0.0%
432 Rental Income	75,000	100,000	49,998	49,998	49,998	0.0%
Subtotal	\$75,362	\$100,202	\$50,248	\$50,248	\$50,248	0.0%
17 Parkland Aquisition						
426 Parkland Dedication Fees	269,192	258,778	375,853	375,853	350,000	-6.9%
419 State and Federal Grants	0	0	0	0	0	0.0%
431 Investment Earnings	2,727	1,517	3,000	3,000	0	N/A
Subtotal	\$271,920	\$260,294	\$378,853	\$378,853	\$350,000	-7.6%
TOTAL CAPITAL IMPROVEMENT FUND REVENUE	\$1,929,606	\$3,662,494	\$1,473,395	\$1,442,422	\$4,380,841	197.3%

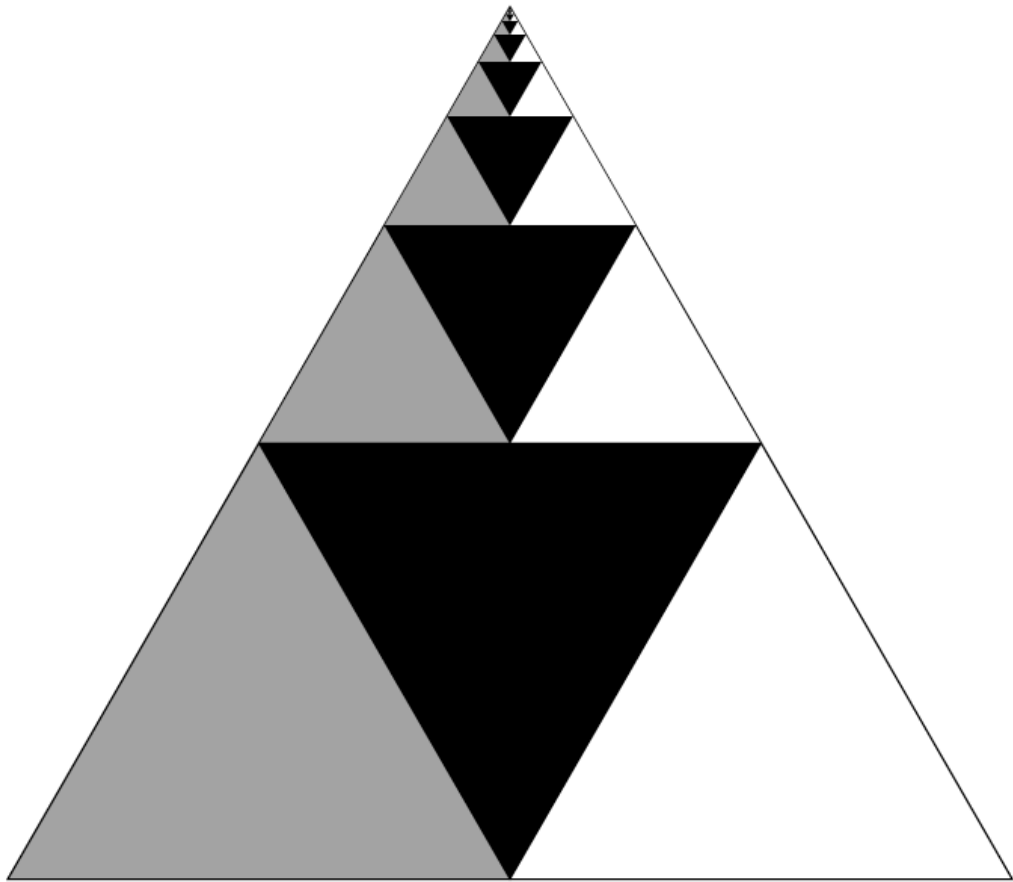


CITY OF LAFAYETTE

2018-19 PROPOSED BUDGET

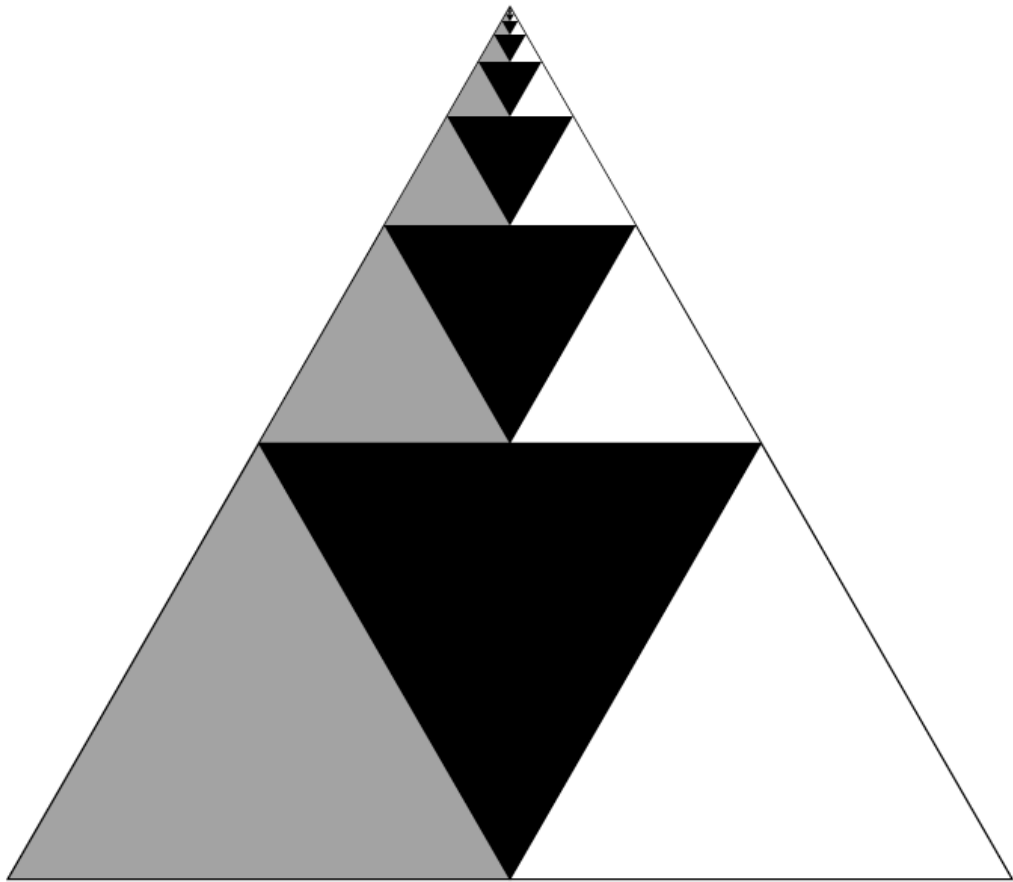
REVENUE ESTIMATE - Enterprise Funds

	<i>Actual 2015-2016 Revenues</i>	<i>Actual 2016-2017 Revenues</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-18 Revenues</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
31 Recreation Programs						
431 Investment Earnings	762	424	525	563	0	N/A
432 Rental of Buildings	117,608	133,295	125,000	127,000	127,000	1.6%
453 Donations, Gifts, and Grants	400	0	0	0	0	0.0%
459 Other Revenue	3,660	0	0	0	0	0.0%
642.5 Tiny Tots	151,950	190,524	200,000	228,754	220,000	10.0%
642.6 Tea Dances	0	0	0	0	0	0.0%
649 Non-Summer Program Fees	525,024	532,641	530,000	543,461	530,000	0.0%
648 Summer Program Fees	594,136	443,841	430,000	430,000	430,000	0.0%
Subtotal	\$1,393,540	\$1,300,724	\$1,285,525	\$1,329,778	\$1,307,000	1.7%
32 Parking Fund						
431 Investment Earnings	32,188	416	25,291	0	0	N/A
441 Parking Citation Fines	134,404	181,898	160,000	160,000	170,000	6.3%
459 Other Revenue	33,000	(250)	0	17,000	17,000	N/A
631.1 Lockboxes	4,633	19,228	15,000	15,000	15,000	0.0%
631.2 Parking Meters	233,234	293,265	280,000	280,000	285,000	1.8%
631.3 Parking Permits -- City Lots	22,874	25,804	25,000	25,000	25,000	0.0%
631.4 Parking Permits -- Residential	1,584	5,649	4,600	4,600	4,600	0.0%
Subtotal	\$461,916	\$526,010	\$509,891	\$501,600	\$516,600	1.3%
34 Vehicle Abatement						
422 Abandoned Vehicle Fees	8,526	12,321	12,000	12,000	12,000	0.0%
431 Investment Earnings	31	17	30	30	30	0.0%
Subtotal	\$8,557	\$12,339	\$12,030	\$12,030	\$12,030	0.0%
36 Senior Transportation						
419 Revenues from Gov't Agency	72,598	109,864	0	0	0	#N/A
431 Investment Earnings	0	0	0	0	0	0.0%
433 Fares & Rental	32,736	19,902	19,000	19,000	19,000	0.0%
434 Advertising	427	107	500	0	500	0.0%
451 Reimbursable Revenue	3,901	4,317	3,000	3,000	3,000	0.0%
459 Other Income	0	2,070	5,600	920	0	N/A
453 Gifts & Grants	107,214	12,408	89,018	72,018	79,018	-11.2%
Subtotal	\$216,876	\$148,668	\$117,118	\$94,938	\$101,518	-13.3%
37 Library Operations						
432 Lease Income	39,830	43,633	34,855	34,855	34,855	0.0%
453 Gifts & Grants (LLLC Foundation)	566,688	650,576	804,826	757,676	797,772	-0.9%
459 Other Income	44,960	0	0	0	0	0.0%
Subtotal	\$651,477	\$694,209	\$839,681	\$792,531	\$832,627	-0.8%
TOTAL ENTERPRISE FUND REVENUE	\$2,732,367	\$2,681,950	\$2,764,245	\$2,730,877	\$2,769,775	0.2%



CITY OF LAFAYETTE
 2018-19 PROPOSED BUDGET
 REVENUE ESTIMATE - Assessment District Funds

		<i>Actual 2015-2016 Revenues</i>	<i>Actual 2016-2017 Revenues</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-18 Revenues</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
51 Street Lighting							
402	Property Taxes / Assessments	20,703	21,162	21,162	21,162	21,162	0.0%
431	Investment Earnings	200	111	140	140	140	0.0%
	Subtotal	\$20,903	\$21,274	\$21,302	\$21,302	\$21,302	0.0%
52 Core Area Maintenance							
402	Property Taxes / Assessments	222,560	226,075	225,000	225,000	225,000	0.0%
431	Investment Earnings	732	407	500	500	500	0.0%
459	Other Revenue	(284)	16,014	0	0	0	0.0%
	Subtotal	\$223,007	\$242,497	\$225,500	\$225,500	\$225,500	0.0%
53 Stormwater Pollution							
402	Property Taxes / Assessments	373,930	324,184	324,184	324,184	324,184	0.0%
451	Reimbursement for Emergency Response	0	4,818	4,818	4,818	4,818	0.0%
431	Investment Earnings	363	202	202	202	202	0.0%
459	Other Revenue	(1,516)	38,249	38,249	38,249	38,249	0.0%
	Subtotal	\$372,777	\$367,453	\$367,453	\$367,453	\$367,453	0.0%
TOTAL ASSESSMENT DISTRICT FUND REVENUE		\$616,687	\$631,224	\$614,256	\$614,256	\$614,256	0.0%

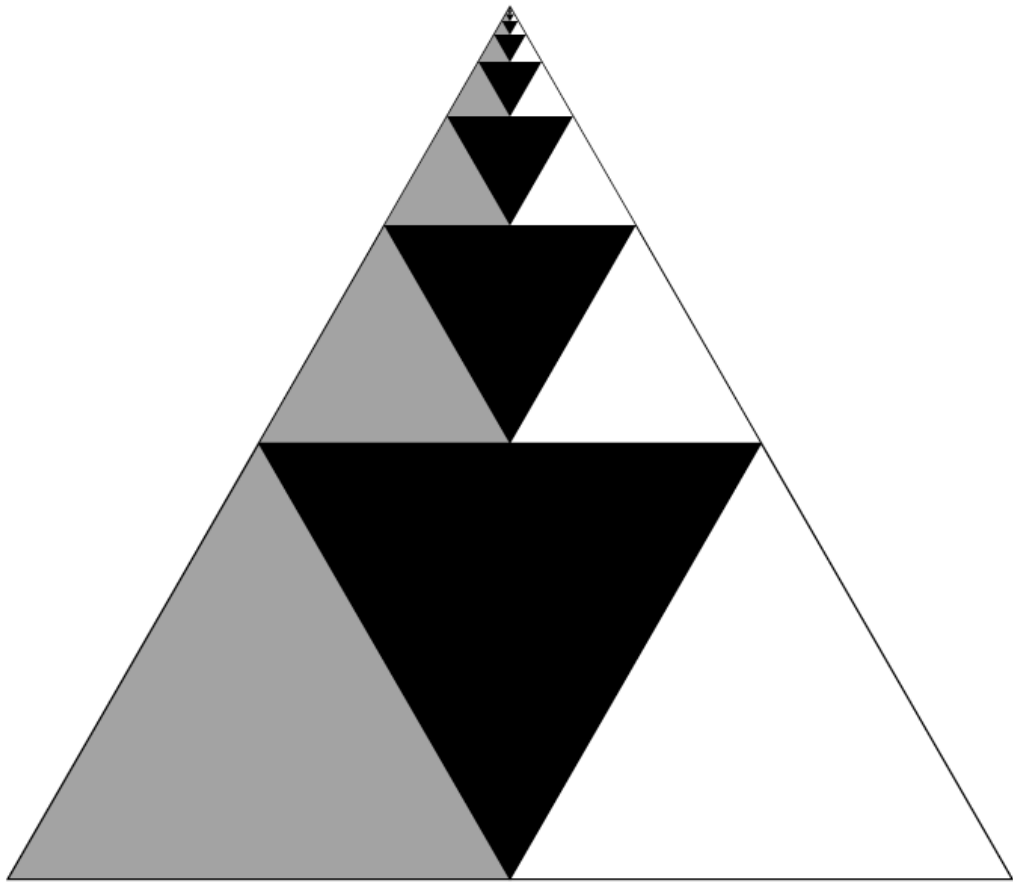


CITY OF LAFAYETTE

2018-19 PROPOSED BUDGET

REVENUE ESTIMATE - Governmental Funds

		<i>Actual 2015-2016 Revenues</i>	<i>Actual 2016-2017 Revenues</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-18 Revenues</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
69 SB1 - Gas Tax							
410	SB1	0	0	141,000	141,000	418,456	N/A
	Subtotal	\$0	\$0	\$141,000	\$141,000	\$418,456	196.8%
71 Gas Tax							
410.1	State Gas Tax 2105	141,227	140,046	148,249	145,981	620,229	318.4%
410.2	State Gas Tax 2106	93,044	94,904	94,378	96,542		N/A
410.3	State Gas Tax 2107 & 2107.5	189,897	182,556	196,656	185,998		N/A
410.4	State Gas Tax 2103	129,215	66,523	110,082	100,341		N/A
431	Investment Earnings	2,093	1,164	1,500	1,000	1,000	-33.3%
459	Other Revenue	0	0	169,341	28,467	28,647	-83.1%
	Subtotal	\$555,476	\$485,193	\$720,206	\$558,329	\$649,876	-9.8%
72 Meas.J Return-to-Source							
410.6	Measure J Return-to-Source Funds	583,448	501,625	430,000	430,000	430,000	0.0%
10.65	Measure J Program 28C	25,655	26,950	26,950	26,950	26,950	0.0%
459	Investment Earnings	0	0	0	0	0	0.0%
	Subtotal	\$609,103	\$528,575	\$456,950	\$456,950	456,950	0.0%
73 Supp. Law Enforcement Services							
419	COPS Grant	114,618	129,324	115,000	115,000	115,000	0.0%
431	Investment Earnings	0	0	0	0	0	0.0%
	Subtotal	\$114,618	\$129,324	\$115,000	\$115,000	\$115,000	0.0%
74 Bus Program							
429.5	Measure J & C	1,268,973	1,208,302	1,296,747	1,228,225	1,274,516	-1.7%
429.1	Contributions from Parents	595,524	608,893	594,720	595,000	610,060	2.6%
429.2	State DOE	29,749	30,515	29,749	30,515	0	N/A
429.3	One Trip Passes	19,339	16,026	17,000	17,500	20,000	17.6%
431	Investment Earnings	1,152	640	892	892	914	2.5%
	Subtotal	\$1,914,737	\$1,864,376	\$1,939,108	\$1,872,132	\$1,905,490	-1.7%
75 City Office Development							
431	Investment Earnings	5,739	3,191	4,000	4,000	4,000	0.0%
454	Revenue from the Sale of Property	0	0	0	1,997,245	0	0.0%
	Subtotal	\$5,739	\$3,191	\$4,000	\$2,001,245	\$4,000	0.0%
76 Insurance							
431	Investment Earnings	9,610	5,344	6,600	6,600	6,600	0.0%
459	Other Revenue	5,256	23,214	5,000	5,000	5,000	0.0%
	Subtotal	\$14,866	\$28,558	\$11,600	\$11,600	\$11,600	0.0%
78 General Obligation Bond Fund							
402	Taxes / Assessments	664,048	636,615	670,000	670,000	670,000	0.0%
431	Investment Earnings	2,750	1,529	0	0	0	0.0%
	Subtotal	\$666,798	\$638,144	\$670,000	\$670,000	\$670,000	0.0%
TOTAL GOVERNMENTAL FUND REVENUE		\$3,881,338	\$3,677,360	\$4,057,864	\$5,826,256	\$4,231,372	4.3%

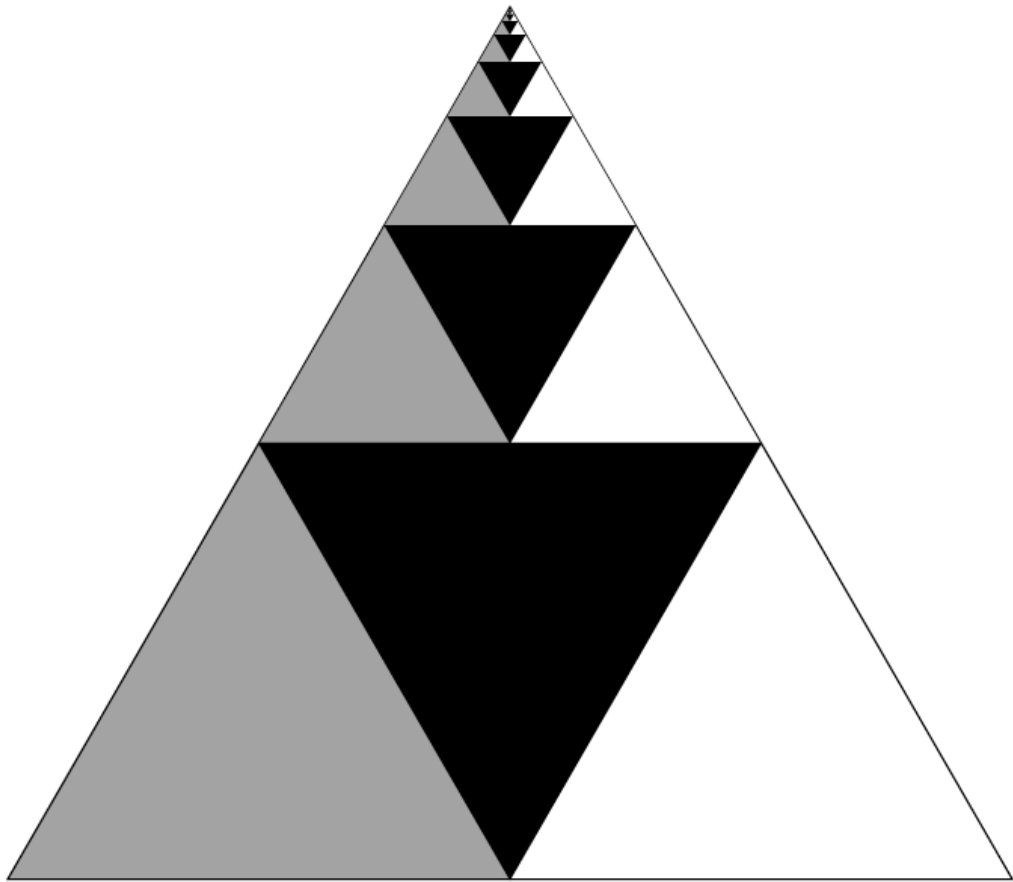


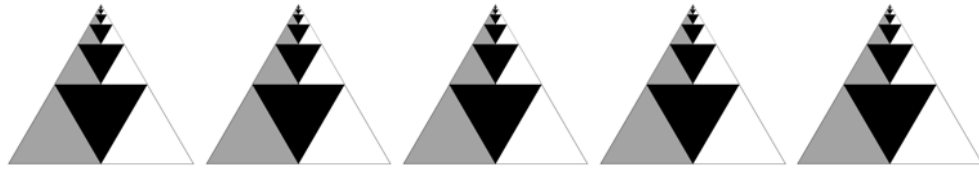
CITY OF LAFAYETTE

2018-19 PROPOSED BUDGET

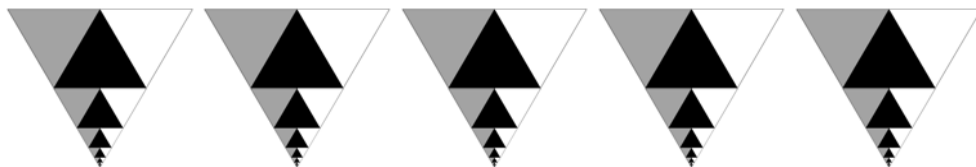
REVENUE ESTIMATE - Successor Agency Funds

	<i>Actual 2015-2016 Revenues</i>	<i>Actual 2016-2017 Revenues</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-18 Revenues</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>	
87 Successor Agency (formerly RDA)							
402	Tax Increment Revenue - General Account	3,630,112	3,562,271	3,740,385	3,740,385	2,623,997	-29.8%
431	Investment Earnings - General Account	45	0	0	0	0	0.0%
459	Other Revenue	28,842	0	0	0	0	0.0%
	Subtotal	\$3,658,999	\$3,562,271	\$3,740,385	\$3,740,385	\$2,623,997	-29.8%
90 Redevelopment Debt Service							
431	Investment Earnings & Dividends	307	0	0	0	0	0.0%
459	Other Revenue	0	0	0	0	0	0.0%
	Subtotal	\$307	\$0	\$0	\$0	\$0	0.0%
TOTAL REDEVELOPMENT REVENUE		\$3,658,999	\$3,562,271	\$3,740,385	\$3,740,385	\$2,623,997	-29.8%
TOTAL ALL FUNDS REVENUE		\$28,444,026	\$30,645,896	\$29,342,444	\$31,436,565	\$31,148,197	6.2%





Rates & Fees



CITY OF LAFAYETTE
FEE SCHEDULE

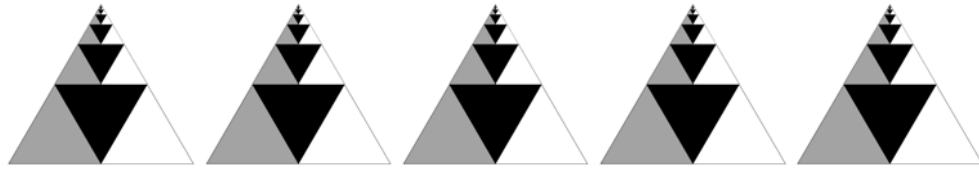
Revenue Code		Administrative Fees	Fee	Per Unit
11-42	1.000	Hourly Rate	100.00	Per Hour
11-42	1.010	Agenda Service - Mailed Out for One Year	50.00	Per Year
11-42		Bill Collection Service	Actual Cost	
11-42	1.020	Bingo License	50.00	Application Fee, \$10 Renewal Fee
11-42	1.030	Bingo License Renewal	10.00	Per Year
11-42	1.040	Copies of Printed Materials (up to 11" x 17" - large format copies = outside reproduction cost)	0.10	Per Copy
11-42	1.050	Dishonored/Returned Check Fee	50.00	Per check
11-42	1.060	Filing a Notice of Intent to Circulate an Initiative	200.00	Per Filing
11-42	1.070	Fortunetelling License	100.00	Application Fee, \$10 Renewal Fee
11-42	1.080	Gun Shop Permit	150.00	Per Permit
11-42	1.090	Lafayette Municipal Budget	25.00	Per Copy
11-42	1.100	Lafayette Municipal Code	100.00	Per Copy
11-42	1.110	Late Payment on City Invoices (after 30 days)	50.00	Per invoice, plus 9% annual interest
11-42	1.120	Permit to Use City Property for a Film Project	500.00	Plus All Hourly Fees Incurred Above Minimum Hours
Revenue Code		Police Fees	Fee	Per Unit
11-42	2.000	Hourly Rate	150.00	Per Hour
11-42	2.010	Abandoned Vehicle/Tow/Release	150.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	2.020	Bicycle License Fee	1.00	Per License
11-42	2.030	Copies of Printed Materials	0.25	Per Page
11-42	2.040	Copy of Speed Survey for City Street	37.50	Per Report
11-42	2.050	Crime Reports	75.00	Per Report
11-42	2.060	Driving-Under-Influence Charges	150.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	2.070	False Alarm Fee (After Second Annual Violation)	250.00	Flat Fee
11-42	2.080	False Alarm Fee (First Annual Violation)	50.00	Flat Fee
11-42	2.090	False Alarm Fee (Second Annual Violation)	100.00	Flat Fee
11-42	2.100	Fingerprinting-Resident	25.00	Flat Fee + \$5 per additional card
11-42	2.100	Fingerprinting Non-Resident	35.00	Flat Fee + \$5 per additional card
11-42	2.120	Interstate Truck Terminal Fee	250.00	Per Application
11-42	2.130	Off-Road Motor Vehicle Permit	150.00	Flat Fee
11-42	2.180	Police Authorization Letters (e.g., VISA letters)	75.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	2.190	Special Events Permit	75.00	Per Permit plus all other applicable fees
11-42	2.200	Traffic Collision Reports	75.00	Per Report
11-42		Private Parking Registration Processing Fee	250.00	Per Registration
Revenue Code		Engineering Fees	Fee	Per Unit
11-42	3.000	Hourly Rate	165.00	Per Hour
11-42	3.010	Certificate of Compliance	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.020	Creek Setback Conformance Review	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.030	Creek Setback Variance Request	660.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.040	Encroachment Permit - Inspection	165.00	Plus All Hourly Fees Incurred Above Minimum Hours

Revenue Code		Engineering Fees (cont'd.)	Fee	Per Unit
11-42	3.050	Encroachment Permit - Processing	247.50	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.052	Encroachment Permit - Parking Spaces	27.00	Per Day
11-42	3.053	Encroachment Permit - Sidewalk, Bike Lane, Other Public ROW		
		Public Improvements		
		Calendar Days 31-60	100.00	Per Day
		Calendar Days 61-90	200.00	Per Day
		After 90 Calendar Days	300.00	Per Day
		All Other Improvements		
		First 60 days	100.00	Per Day
		Calendar Days 61-90	200.00	Per Day
		After 90 Calendar Days	300.00	Per Day
11-42	3.054	Encroachment Permit - Vehicle Traffic Lanes	<i>Note: public improvements are exempt for the first 30 days</i>	
		One Direction		
		First 2 hours	150.00	Per Day
		2-4 hours	300.00	Per Day
		Greater than 4 hours	600.00	Per Day
		Both Directions		
		First 2 hours	300.00	Per Day
		2-4 hours	600.00	Per Day
		Greater than 4 hours	1,200.00	Per Day
11-42	3.060	Engineering Review on Referral from Planning	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.070	Equipment Storage and Stagn in Right-of-Way	82.50	Processing Fee
11-42	3.080	Failure to Meet Repaving Deadline	107.00	Per Day
11-42	3.100	Final or Parcel Map Filing	1,650.00	Plus \$125 per lot
11-42	3.120	Inspection of Improvements	0.05	of Total Project Cost
11-42	3.130	Oversize/Overweight Loads	16.00	Per Move
11-42	3.160	Plan Check	0.03	of Total Project Cost
11-42	3.170	Reinspection Due to Delay	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.180	Replacem. of Curb, Gutter, Sidewalk by Prop. Owner	330.00	Flat Fee
11-42	3.190	Review by Outside Consultant	165.00	Plus Actual Fees Charged by Consultant
11-42	3.230	Storage or Staging of Materials / Equipment in ROW	27.00	Per Day per Parking Space plus \$250 Deposit
11-42	3.240	Work without Permit	165.00	Per Day, Plus All Hourly Fees Incurred Above Minimum Hours
Revenue Code		Planning Fees	Fee	Per Unit
11-424	0.000	Hourly Rate	\$175.00	per hour
11-424	0.550	Address Assignment/Change of Address	525.00	Flat Fee
11-424	0.510	Annexation	\$9,500 + \$100/acre	Flat Fee
11-424	0.520	Appeals or Reconsiderations	50%	of initial fee
11-424	0.525	Appeal of Staff Determination	\$175.00	Flat Fee
11-424	0.528	Bee Keeping Permit	\$175.00	Flat Fee
11-424	0.530	Building & Grading Permit Surcharge (County)	50%	of permit fee
11-424	0.540	Certificate of Compliance	3,650.00	Flat Fee
11-424	0.560	Change of Conditions	50%	of initial fee
11-424	0.565	Code Enforcement Appeal Fee	525.00	Flat Fee

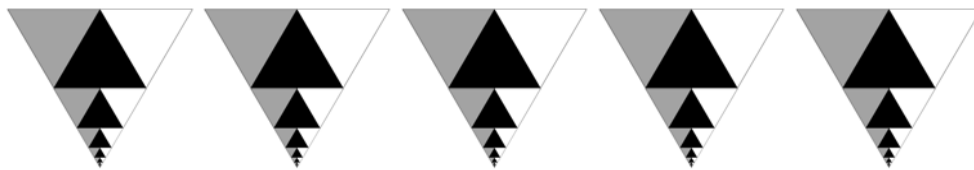
Revenue Code		Planning Fees (cont'd)	Fee	Per Unit
11-424	0.570	Design Review: Major (new houses, houses > 6,000 sq.ft. and new commercial buildings)	5,700.00	Flat Fee
11-424	0.580	Design Review: Minor (all projects not classified as "Major")	3,800.00	Flat Fee
11-424	0.590	Design Review Commission Study Session***	700.00	Flat Fee
11-424	0.595	Development Agreement, Regulatory Agreement	175.00	per hour + attorneys fees
11-424	0.750	Environmental Review - Notice of Exemption /Notice of Determination	175.00	Flat Fee
11-424	0.600	Environmental Review - by consultant (IS, ND, MND, EIR)	15%	admin fee
11-424	0.660	Environmental Review - by staff (IS, ND, MND, EIR)	\$2,625	Amount is a deposit; billed at an hourly rate
11-424	0.601	Film Shoot (not subject to Land Use Permit)	525.00	Flat Fee
11-424	0.605	Final Inspection Failure / Follow Up	350.00	Flat Fee
11-424	0.620	General Plan Amendment/ Specific Plan Amendment	9,500.00	Flat Fee
11-424	0.630	Grading (Design Review Commission and/or Planning Commission)	3,800.00	Flat Fee
11-424	0.640	Hillside Development Permit: Major (within 100' of a ridgeline protected area: DRC & PC review)	5,700.00	Flat Fee
11-424	0.650	Hillside Development Permit: Minor (requiring review only by the DRC; siting determination by PC)	3,800.00	Flat Fee
11-424	0.675	Land Use Permit (recreation court)	2,250.00	Flat Fee
11-424	0.680	Land Use Permit (existing building or structure)	3,800.00	Flat Fee
11-424	0.690	Land Use Permit (new building or structure)	5,700.00	Flat Fee
11-424	0.710	Lot Line Adjustment (Planning Commission)	5,400.00	Flat Fee
11-424	0.720	Lot Line Adjustment (Zoning Administrator)	1,200.00	Flat Fee
11-424	0.751	Performance Bond Processing	350.00	Flat Fee
11-424	0.752	Plan Revisions (Construction Drawings)	175.00	Flat Fee
11-427	0.753	Pre-Application Meeting	175.00	Flat Fee (no charge for 1st meeting)
11-424	0.755	Public Art Permit	875.00	Flat Fee
11-424	0.757	Re-approval (PC or DRC) within one year of approval expiration	875.00	Flat Fee
11-424	0.758	Re-approval (ZA) within one year of approval expiration	525.00	Flat Fee
11-424	0.760	Rezoning	\$9,500 + \$100/acre	Flat Fee
11-424	0.770	Right-of-Way Abandonment	1,900.00	Flat Fee
11-424	0.790	Second Unit (Zoning Administrator)*	700.00	Flat Fee
11-424	0.800	Sign (Design Review Commission)*	525.00	Flat Fee
11-424	0.810	Sign (Planning Director)*	400.00	Flat Fee
11-425	0.811	Sign (Conformance with Master Sign Plan)	175.00	Flat Fee
11-424	0.815	Stormwater Quality Implementation	175.00	Flat Fee
11-424	0.816	Stormwater Quality Control Plan	625.00	Flat Fee
11-424	0.730	Subdivision - Major (Tract of 5 or more lots)	\$8,750 + \$200/lot	Flat Fee
11-424	0.735	Subdivision - Major (Tract in the Hillside Overlay District)	\$12,250 + \$200/lot	Flat Fee
11-424	0.740	Subdivision - Minor (2-4 lots)	\$5,250 + \$200/lot	Flat Fee
11-424	0.745	Subdivision - Minor (2-4 lots in Hillside Overlay District)	\$8,750 + \$200/lot	Flat Fee
11-424	0.820	Subdivision - Map extension	1,400.00	Flat Fee
11-424	0.830	Temporary Land Use Permits	600.00	Flat Fee
11-424	0.840	Tree Permit – Category I (not associated with development app)	350.00	Flat Fee
11-424	0.850	Tree Permit – Category II (associated with development app)	350.00	Flat Fee
11-424	0.855	Tree Permit Appeal	350.00	Flat Fee

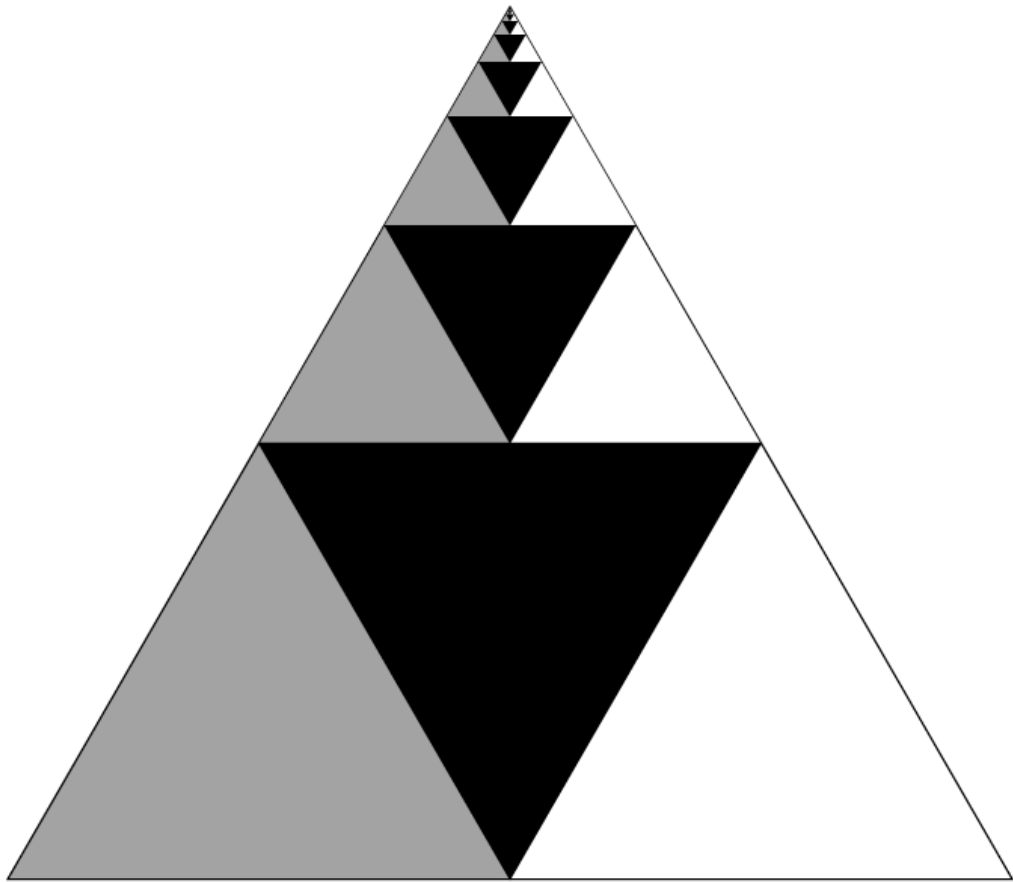
Revenue Code		Planning Fees (cont'd)	Fee	Per Unit
11-424	0.860	Variance or Exception (Design Review, Planning Commission or City Council)	4,375.00	Flat Fee
11-424	0.870	Variance or Exception (Zoning Administrator)	1,750.00	Flat Fee
11-424	0.875	Waste Management Review	80.00	Flat Fee
11-424	0.876	Wireless Communications Facility Permit - Major (Planning Commission Review)	5,700.00	Flat Fee
11-424	0.877	Wireless Communications Facility Permit - Minor (Planning Director Review)	3,800.00	Flat Fee
11-424	0.878	Wireless Communications Facility Permit - Modification (Major and Minor)	2,250.00	Flat Fee
11-424	0.879	Wireless Communications Facility Permit - Administrative Review (post-approval)	700.00	Flat Fee
11-424	0.880	Zoning Administrator Action – No Hearing (hillside development permits, design review, grading permits)	700.00	Flat Fee
11-424	0.885	Zoning Administrator Review and Determination	350.00	Flat Fee
11-424	0.890	Zoning Administrator Hearing (hillside development permits, design review, grading permits)	2,250.00	Flat Fee
11-424	0.910	Zoning Map	20.00	Per Copy
11-424	0.920	Zoning Text Amendment	5,250.00	Flat Fee
11-424	0.930	Zoning Verification	350.00	Flat Fee
Revenue Code		Public Works	Fee	Per Unit
11-42	5.000	Hourly Rate	150.00	Per Hour
11-42	5.010	Damage to City Property	150.00	Plus Materials; Plus Hours Incurred Above Minimum Hours
Revenue Code		Parking Fees	Fee	Per Unit
32-63	1.000	Parking Lockboxes-First Street	1.00	Per Day
		Parking Lockboxes-All Other City Locations	5.00	Per Day
32-63	1.010	Parking Meters	1.00	Per Hour
32-63	1.020	Parking Permits - City Lot (Pac Bell)	60.00	Per Month
	1.030	Parking Permits - City Lot (Gazebo)	40.00	Per Month
32-63	1.030	Parking Permits - Residential	51.00	Per Year
Revenue Code		Development Fees	Fee	Per Unit
17-42		Parkland Dedication Fees (revision effective 7/1/2017)		
17-42	0.074	Additions	1.70	Per Square Foot
17-42	0.075	Single Family Residence-	7,480.00	Per Unit
17-42	0.076	Duplex/Townhouse-	5,194.00	Per Unit
17-42	0.077	Apartments/Condominiums-	4,522.00	Per Unit
17-42	0.078	Mobile Homes-	4,417.00	Per Unit
17-42	0.079	Second Units-	2,677.00	Per Unit
12-42		Parkland Facilities Fees (revision effective 7/1/2017)		
12-42	0.080	Additions	1.73	Per Square Foot
12-42	0.081	Single Family Residence-	7,575.00	Per Unit
12-42	0.082	Duplex/Townhouse-	5,260.00	Per Unit
12-42	0.083	Apartments/Condominiums-	4,579.00	Per Unit
12-42	0.084	Mobile Homes-	4,474.00	Per Unit
12-42	0.085	Second Units-	2,661.00	Per Unit
11-426	0.090	Park Fees Program Administration Fee	1%	of Parkland Fee + Park Facilities Fee
11-42	0.940	Tree Removal Mitigation In-Lieu Fee	\$260/15 gal \$363/24" box	Flat Fee

Revenue Code		Development Fees (cont'd)	Fee	Per Unit
		Walkways Fee (revision effective 7/25/2009)		
14-42	0.101	Single Family Residence-	1,076.22	Per Unit
14-42	1.020	Duplex-	747.27	Per Unit
14-42	0.103	Apartments-	650.59	Per Unit
14-42	0.104	Mobile Homes-	635.56	Per Unit
14-42	0.105	Second Units-	385.19	Per Unit
		Walkways Fee Program Administration Fee		
11-428	0.000	Single Family Residence-	53.81	Per Unit
11-428	0.000	Duplex-	37.36	Per Unit
11-428	0.000	Apartments-	32.53	Per Unit
11-428	0.000	Mobile Homes-	31.78	Per Unit
11-428	0.000	Second Units-	19.26	Per Unit
		Lamorinda Regional Transportation Fee (effective 7/1/2017)		
	0.020	Single Fam. Residential Use: Individ. Unit, Duet Home With One Shared Wall, Townhouse-	7,540.97	Per dwelling unit
	0.030	Multiple Family Residential: Second Unit, Apartments, Condominium-	5,278.37	Per dwelling unit
	0.040	Multiple Family; Transit Oriented Development	2,797.91	Per dwelling unit
	0.050	Commercial, office, retail, or industrial use-	8.07	Per square foot of gross floor area
	0.060	Other	829.93	Per peak hour trip generated per traffic study
14-42	0.300	Drainage Impact Fee	0.52	Per sq. ft. of impervious surface added
11-427	0.000	Drainage Impact Program Administration Fee	0.03	Per sq. ft. of impervious surface added
32-42	0.010	Parking Development Payment (effective 1/15/2006)		
		Structured parking in downtown core (Mountain View Dr. to First St.) -	36,900.00	Per space
		Surface parking in East End (First St. to Pleasant Hill Rd.) and West End (Risa Rd. to Mountain View Dr.)	19,200.00	Per space
11-424756		Public Art (in lieu fee)	1%	of total project cost



General Fund





**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Council
FUND	11
PROGRAM	110

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$299	\$454	\$454	\$454	\$500	10.2%
743	Postage	127	643	643	700	700	8.8%
745	Printing & Binding	706	357	357	400	400	12.2%
746	Books & Software	49	0	0	0	0	0.0%
748	Special Departmental Supplies	41	131	50	0	50	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	3,827	5,694	3,000	3,000	3,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	9,419	8,118	16,500	21,200	16,500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	4,315	6,871	6,000	6,000	6,000	0.0%
853	Community Promotion	47,039	45,653	44,000	44,000	44,000	0.0%
861	Contractual Services	84,538	65,589	97,500	67,500	112,500	15.4%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$150,360	\$133,510	\$168,504	\$143,254	\$183,650	9.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$150,360	\$133,510	\$168,504	\$143,254	\$183,650	9.0%
--------------------------	------------------	------------------	------------------	------------------	------------------	-------------

TOTAL PROGRAM COST	\$150,360	\$133,510	\$168,504	\$143,254	\$183,650	9.0%
---------------------------	------------------	------------------	------------------	------------------	------------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	City Council
FUND	11
PROGRAM	110

PROGRAM

The Lafayette City Council consists of five members, elected at large, who constitute the legislative body of the City. The City Council is responsible for formulating policies that govern the municipal corporation and for approving actions by which operating programs are implemented through the City Manager.

WORKPLAN

- Develop a Code of Conduct for Commissioners and require ethics and anti-harassment training.
- Complete the Commission reorganization.
- Begin implementation of the Downtown Congestion Plan.
- Add a new parking lot on the East End near Ace Hardware.
- Assess legislative changes and develop strategies for addressing them quickly, particularly with respect to housing policy.
- Covene a semi-centennial celebration.
- Encourage businesses and homeowners to use MCE's Deep Green program.
- Covene a joint meeting with the Lafayette School Board to discuss opportunities and strategies for collaboration.

ACCOUNT DESCRIPTIONS

843	LOCC Annual Conference	\$500	861	Commissions Day	\$3,500
	Mayor's Conference Membership and Attendance	4,300		Council minutes	20,000
	Lamorinda Project Management Committee membership	5,000		Employee Appreciation Event	1,000
	Miscellaneous Meetings	1,200		50th Anniversary	50,000
	Travel & Car Mileage Reimbursement	500		Annual Financial Audits / CAFR	38,000
	Host Mayor's Conference	5,000			<u>\$112,500</u>
		<u>\$16,500</u>			
853	Ribbon cutting and other ceremonies	\$2,500			
	Support for:				
	Dogtown Downtown	\$1,000			
	July 4th Celebration in Moraga	500			
	Chamber of Commerce Support	40,000			
		<u>\$44,000</u>			

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Public Art
FUND	11
PROGRAM	115

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$18,577	\$18,712	\$19,416	\$19,416	\$20,400	5.1%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,293	1,354	1,485	1,485	1,561	5.1%
714	Worker's Compensation	472	477	545	545	816	49.9%
721	Fringe Benefits	5,729	5,623	6,338	6,338	6,486	2.3%
Subtotal PERSONNEL		\$26,071	\$26,165	\$27,783	\$27,783	\$29,262	5.3%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$180	\$188	\$200	\$200	\$200	0.0%
743	Postage	51	22	56	56	\$56	0.0%
745	Printing & Binding	79	43	100	100	\$100	0.0%
746	Books & Software	0	0	0	0	\$0	0.0%
748	Special Departmental Supplies	63	48	350	350	\$350	0.0%
751	Maintenance of Vehicles	0	0	0	0	\$0	0.0%
761	Maintenance of Equipment	0	0	0	0	\$0	0.0%
771	Maintenance of Buildings	0	0	0	0	\$0	0.0%
781	Maintenance of Right of Way	0	0	0	0	\$0	0.0%
791	Miscellaneous Expenses Under \$500	0	149	1,000	1,000	\$1,000	0.0%
801	Utilities-Water	0	0	0	0	\$0	0.0%
805	Utilities-Sewer	0	0	0	0	\$0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	\$0	0.0%
821	Utilities-Telephones	0	0	0	0	\$0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	\$0	0.0%
831	Utilities-Street Lighting	0	0	0	0	\$0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	\$0	0.0%
841	Rental Expense	0	282	281	281	\$281	0.0%
843	Training & Memberships	0	13	200	200	\$200	0.0%
850	Contingency	0	0	0	0	\$0	0.0%
851	Advertising/Legal Notices	0	561	0	0	\$0	0.0%
853	Community Promotion	0	0	0	0	\$0	0.0%
861	Contractual Services	0	754	0	0	\$287	N/A
861.5	Reimbursable Emergency Response	0	0	0	0	\$0	0.0%
862	Contract Sheriff Services	0	0	0	0	\$0	0.0%
866	Contractual-Recreation	0	0	0	0	\$0	0.0%
881	Premium Payment-Liability	0	0	0	0	\$0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	\$0	0.0%
891	Claims Payments	0	0	0	0	\$0	0.0%
892	Debt Service	0	0	0	0	\$0	0.0%
896	Insurance Reserve	0	0	0	0	\$0	0.0%
Subtotal OP'S AND MAINTENANCE		\$373	\$2,059	\$2,187	\$2,187	\$2,474	13.1%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	10,500	200,000	125,000	0	N/A
907	Equipment	0	16,250	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$26,750	\$200,000	\$125,000	\$0	N/A

BASE PROGRAM COST	\$26,444	\$54,974	\$229,970	\$154,970	\$31,737	-86.2%
--------------------------	-----------------	-----------------	------------------	------------------	-----------------	---------------

TOTAL PROGRAM COST	\$26,444	\$54,974	\$229,970	\$154,970	\$31,737	-86.2%
---------------------------	-----------------	-----------------	------------------	------------------	-----------------	---------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Public Art
FUND	11
PROGRAM	115

PROGRAM

This Committee is composed of Lafayette residents that by experience, training, education, occupation or avocation, have demonstrated knowledge of and interest in the visual arts.

WORKPLAN

- Establish a public art program and its administration
- Establish the City of Lafayette public art collection
- Contribute to the cultural enrichment of the community by adding public art that is of the highest quality, visually stimulating, and of enduring value
- Ensure that public art is incorporated into project planning at the earliest planning stage
- Establish public art gift policies and procedures
- Advise the City Council on art acquisitions and gifts
- Review public art proposals in development project
- Select exhibits for the Library Gallery at the Lafayette Library and Learning Center and other public locations in the community
- Serve as stewards of the City's art collection, including the art at the Lafayette Library and Learning Center
- Advise the City Council on maintenance of the City's collection, and, when necessary, artwork de-accession

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Transportation Program Manager - Bus	15%
	Total Full Time Equivalent	0.15

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Circulation Commission
FUND	11
PROGRAM	120

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$68,941	\$77,685	\$73,465	\$73,465	\$73,446	0.0%
705	Temporary Personnel	0	108	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	4,621	5,436	5,620	5,620	5,619	0.0%
714	Worker's Compensation	1,780	2,014	2,060	2,060	2,938	42.6%
721	Fringe Benefits	20,086	24,409	24,728	24,728	23,801	-3.7%
	Subtotal PERSONNEL	\$95,427	\$109,651	\$105,873	\$105,873	\$105,803	-0.1%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$230	\$371	\$382	\$382	\$342	-10.6%
743	Postage	867	747	193	474	187	-2.8%
745	Printing & Binding	0	225	300	300	300	0.0%
746	Books & Software	0	0	0	0	1,000	N/A
748	Special Departmental Supplies	638	93	500	34	2,000	300.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	23	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	137	136	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	6,938	7,081	10,036	10,036	7,408	-26.2%
843	Training & Memberships	540	520	1,300	2,020	2,000	53.8%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	396	50	500	67	100	-80.0%
853	Community Promotion	0	4,222	0	10,000	10,000	N/A
861	Contractual Services	40,341	24,193	15,000	12,000	16,339	8.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$50,088	\$37,661	\$28,211	\$35,314	\$39,676	40.6%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	1,200	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$1,200	N/A

BASE PROGRAM COST	\$145,515	\$147,312	\$134,084	\$141,186	\$146,679	9.4%
--------------------------	------------------	------------------	------------------	------------------	------------------	-------------

TOTAL PROGRAM COST	\$145,515	\$147,312	\$134,084	\$141,186	\$146,679	9.4%
---------------------------	------------------	------------------	------------------	------------------	------------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Circulation Commission
FUND	11
PROGRAM	120

PROGRAM

The Circulation Commission reviews matters that affect the City's right-of-way, promote traffic safety in the City, and administer the the Circulation Element of the General Plan. The Commission advises the City Council on matters pertaining to traffic safety, on-street parking, walkways and bikeways. The Bicycle and Pedestrian Advisory Committee also conducts its business in coordination with the Circulation Commission by advising the Commission on issues and matters related to non-motorized modes of transportation. The Commission apportions a share of its staffing and other resource allocation to support BPAC activities.

WORKPLAN

- Implement the Downtown Congestion Reduction Plan
- Facilitate communication between the community and police on matters of traffic and pedestrian safety.
- Work with BPAC on bicycle and pedestrian issues.
- On a request basis, review school area traffic safety plans and land development proposals from the standpoint of traffic, pedestrian, and bicycle safety as well as parking impacts.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Transportation Planner	50%
	Engineering Assistant	10%
702	Public Works & Engineering Director	5%
702	Planning & Building Director	5%
	Total Full Time Equivalent	0.70

ACCOUNT DESCRIPTIONS

748	JAMAR equipment to collect speed and volume data (2)	\$2,000
853	Transportation Development Act grant expenditure (reimburseable)	\$10,000
861	Contract Services for traffic counts & surveys	5,000
	Consultant traffic engineer	10,000
	Pro-rata share of City computer expenses	1,339
		\$16,339

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Crime Prevention Com.
FUND	11
PROGRAM	130

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$367	\$0	\$0	\$18,720	N/A
705	Temporary Personnel	14,327	30,114	28,000	28,000	28,000	0.0%
708	Overtime	0	380	0	0	0	N/A
711	Social Security	1,096	2,361	2,142	2,142	3,574	66.9%
714	Worker's Compensation	375	799	785	785	1,869	425.8%
721	Fringe Benefits	0	0	0	0	4,129	N/A
Subtotal PERSONNEL		\$15,798	\$34,020	\$30,927	\$30,927	\$56,292	82.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	577	500	500	500	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	2,421	2,969	0	2,500	2,500	N/A
751	Maintenance of Vehicles	0	0	0	0	1,000	N/A
761	Maintenance of Equipment	2,047	3,905	5,000	2,000	5,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	6	48	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	301	2,000	500	2,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	3,211	1,625	2,000	2,000	2,000	0.0%
861	Contractual Services	1,968	0	2,000	2,000	2,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$9,653	\$9,423	\$11,500	\$9,500	\$15,000	30.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	699	0	0	0	0	N/A
907	Equipment	406	36,928	25,000	25,000	25,000	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$1,105	\$36,928	\$25,000	\$25,000	\$25,000	0.0%

BASE PROGRAM COST	\$26,555	\$80,371	\$67,427	\$65,427	\$96,292	42.8%
--------------------------	-----------------	-----------------	-----------------	-----------------	-----------------	--------------

TOTAL PROGRAM COST	\$26,555	\$80,371	\$67,427	\$65,427	\$96,292	42.8%
---------------------------	-----------------	-----------------	-----------------	-----------------	-----------------	--------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Crime Prevention Com.
FUND	11
PROGRAM	130

PROGRAM

The Crime Prevention Commission exists to educate the community regarding crime prevention measures.

WORKPLAN

- Develop and coordinate neighborhood watch meetings and the neighborhood watch sign program.
- Coordinate community forums on general and specific crime prevention subject areas
- Implement neighborhood crime prevention adoption program targeting the reduction of specific crime trends
- Continue to support and coordinate Child I.D. Program in conjunction with the Chamber of Commerce.
- Coordinate a Community Safety Day in coordination with the Emergency Preparedness Commission.
- Provide crime prevention education material to local media - general and seasonal/theme-specific
- Organize National Night Out
- Engage at various community events to provide remarks and educational material on crime prevention best practices
- Liaise with public and private school groups to provide parents and students with crime prevention guidance
- Deliver crime prevention awareness material in commercial areas of downtown Lafayette (CPC booth, etc)
- Implement the Community Camera Program

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Police Services Assistant - B	32%
	Total Full Time Equivalent	0.32

ACCOUNT DESCRIPTIONS

705	Surveillance Camera Technician	\$28,000
745	Flyers, brochures and educational pamphlets	\$500
761	Surveillance camera maintenance	\$5,000
843	Neighborhood Watch	\$2,000
853	Child I.D. program supplies	500
	Community Forums	1,500
		<u>\$2,000</u>
907	Video detection systems	\$25,000

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Parks, Trails & Rec Commission
FUND	11
PROGRAM	140

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$52,428	\$68,872	\$55,040	\$55,040	\$58,051	5.5%
705	Temporary Personnel	0	1,385	14,000	14,000	14,000	0.0%
708	Overtime	0	4	0	0	0	0.0%
711	Social Security	3,498	4,517	5,282	5,282	5,512	4.4%
714	Worker's Compensation	1,332	1,590	1,936	1,936	2,882	48.9%
721	Fringe Benefits	15,191	21,853	19,826	19,826	20,243	2.1%
	Subtotal PERSONNEL	\$72,449	\$98,220	\$96,083	\$96,083	\$100,689	4.8%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$299	\$0	\$350	\$350	\$350	0.0%
743	Postage	200	200	200	200	200	0.0%
745	Printing & Binding	816	1,106	2,000	2,000	5,000	150.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	518	665	1,000	1,000	1,500	50.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	240	0	120	120	120	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,264	440	660	660	660	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	300	724	1,237	1,237	300	-75.7%
843	Training & Memberships	219	1,218	2,000	2,000	2,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	568	1,000	1,000	1,000	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	18,790	24,698	60,000	20,000	75,957	26.6%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$22,646	\$29,619	\$68,567	\$28,567	\$87,087	27.0%

CAPITAL OUTLAY							
902	Land	\$10,000	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$10,000	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$105,094	\$127,838	\$164,650	\$124,650	\$187,775	14.0%
--------------------------	------------------	------------------	------------------	------------------	------------------	--------------

TOTAL PROGRAM COST	\$105,094	\$127,838	\$164,650	\$124,650	\$187,775	14.0%
---------------------------	------------------	------------------	------------------	------------------	------------------	--------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parks, Trails & Rec Commission
FUND	11
PROGRAM	140

PROGRAM

The Parks, Trails and Recreation Commission supports the development of city parks, trails, and recreation areas and makes recommendations to the City Council and staff. This budget also supports non-revenue generating services, including:

- Staff time to impart general recreation information to the public
- Staff time to write and administer park, trail, and open space grants
- Staff time to prepare agendas and attend PT&R Commission meetings
- Staff time to assist consultants and task forces on Master Plans, surveys and studies

WORKPLAN

The Commission is divided into the following 3 subcommittees with duties as indicated:

Parks

- Review and support effective management and operations of existing park facilities to maximize public enjoyment.
- Continue to seek funding and develop the Community Park and other City parks.
- Participate in the development of City policies that affect parks and encourage public awareness and use of park facilities.

Trails

- Continue to pursue easements for trails as shown on the Trails Master Plan.
- Construct, maintain, and upgrade trails over easements already obtained.
- Increase public awareness of trails
- Work with EBMUD and EBRPD and neighboring communities to achieve trail connections
- Pursue outside sources of funding and volunteer efforts.

Community Center

- Continue supporting the self-sufficiency of recreation programs.
- Continue maintaining and up-grading the Community Center facilities.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	40%
	Administrative Assistant - P&R - A	5%
	Administrative Assistant - P&R - B	5%
	Total Full Time Equivalent	0.50

ACCOUNT DESCRIPTIONS

705	Trails Master Plan Update	\$10,000
	Minute Taker	4,000
		<u>\$14,000</u>
745	Trails pamphlets and park design plans	\$5,000
748	Community Service project supplies	\$1,500
821	Share of basic phone and Internet expenses	\$660
841	Copier lease and postage meter	\$300
843	CPRS Conference	\$2,000
861	Park Fee Update w/appraisals	55,000
	Trails Master Plan Update	2,000
	Trail Easements - surveying and recording	18,000
	Computer Support	957
		<u>75,957</u>

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Senior Services
FUND	11
PROGRAM	141

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$54,501	\$57,094	\$58,606	\$58,606	\$61,932	5.7%
705	Temporary Personnel	22,907	23,716	24,000	24,000	24,000	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	4,734	5,537	6,319	6,319	6,574	4.0%
714	Worker's Compensation	2,022	2,086	2,317	2,317	3,437	48.4%
721	Fringe Benefits	23,847	23,111	27,059	27,059	27,108	0.2%
	Subtotal PERSONNEL	\$108,011	\$111,545	\$118,301	\$118,301	\$123,051	4.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$798	\$870	\$900	\$900	\$900	0.0%
743	Postage	2,126	1,593	2,300	2,300	2,300	0.0%
745	Printing & Binding	4,087	4,853	4,900	4,900	4,900	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	1,917	2,570	4,200	4,200	4,200	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	250	250	250	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	974	797	850	850	850	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	1,581	1,130	5,642	5,642	1,800	-68.1%
843	Training & Memberships	0	0	500	500	1,500	200.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	94	475	200	200	200	0.0%
861	Contractual Services	2,362	3,003	11,150	11,150	54,750	391.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$13,939	\$15,290	\$30,892	\$30,892	\$71,650	131.9%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	123	550	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$123	\$550	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$122,073	\$127,385	\$149,193	\$149,193	\$194,701	30.5%
--------------------------	------------------	------------------	------------------	------------------	------------------	--------------

TOTAL PROGRAM COST	\$122,073	\$127,385	\$149,193	\$149,193	\$194,701	30.5%
---------------------------	------------------	------------------	------------------	------------------	------------------	--------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Senior Services
FUND	11
PROGRAM	141

PROGRAM

It is the mission of the Lafayette Senior Services Commission to enhance the well being of Lafayette's older adults by identifying their concerns, and needs; providing information about resources; and promoting community programs and services that enable them to live meaningful lives.

WORKPLAN

- Assist in the development, coordination, and promotion of the Lafayette Senior Services Center programs.
- Maintain representation on County Committees to monitor and advocate for County services for older adults.
- Continue promotion and support of accessible transportation for seniors.
- Explore development of additional senior housing.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	5%
	Senior Center Coordinator	75%
	Total Full Time Equivalent	0.80

ACCOUNT DESCRIPTIONS

705	Temporary Employees (19 hours per week)	24,000	
743	Rec Guide	\$1,906	
	Misc	394	
		<u>\$2,300</u>	
745	Recreation Guide	\$4,900	
821	Internet connection & phones	\$850	
841	Copier lease, postage meter, Community Hall rental	\$1,800	
861	Active Transaction & Credit Card Fees	\$150	
	One on one computer training	3,600	paid out of bequest sinking fund
	Senior Needs Assessment & Master Plan	50,000	
	Program Facilitation (contract presenters)	1,000	
	Computer Support	<u>3,922</u>	
		\$54,750	

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Youth Commission
FUND	11
PROGRAM	142

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$21,159	\$14,121	\$13,033	\$13,033	\$13,761	5.6%
705	Temporary Personnel	6,085	3,931	12,000	3,155	12,000	0.0%
708	Overtime	0	2	0	2	0	0.0%
711	Social Security	2,024	1,377	1,915	1,239	1,971	2.9%
714	Worker's Compensation	699	466	702	702	1,030	46.8%
721	Fringe Benefits	8,626	5,712	4,219	4,219	4,322	2.4%
Subtotal PERSONNEL		\$38,593	\$25,609	\$31,870	\$22,350	\$33,084	3.8%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$81	\$0	\$64	\$64	\$64	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	250	15	250	146	250	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	240	0	450	200	450	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	252	89	200	100	100	-50.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	215	0	200	200	200	0.0%
843	Training & Memberships	0	0	1,500	1,380	1,500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	400	315	500	609	1,152	130.4%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	20,945	10,010	13,500	12,200	14,700	8.9%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$22,383	\$10,429	\$16,664	\$14,899	\$18,416	10.5%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$60,976	\$36,039	\$48,534	\$37,249	\$51,500	6.1%
--------------------------	-----------------	-----------------	-----------------	-----------------	-----------------	-------------

TOTAL PROGRAM COST	\$60,976	\$36,039	\$48,534	\$37,249	\$51,500	6.1%
---------------------------	-----------------	-----------------	-----------------	-----------------	-----------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Youth Commission
FUND	11
PROGRAM	142

PROGRAM

The Youth Commission was formed to advise the City Council on issues pertaining to Youth in Lafayette. The Commission will coordinate activities for youth and become involved in community functions that benefit both the youth and the community-at-large.

GOALS

- Perform various community services.
- Promote and support community services for youth.
- Promote, implement, and support activities for youth.
- Consider involvement in other programs outside the City.
- Maintain and enhance cooperative activities with local schools.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Recreation Coordinator - B	20.0%
	Administrative Assistant - P&R - A	2.5%
	Administrative Assistant - P&R - B	2.5%
	Total Full Time Equivalent	0.25

ACCOUNT DESCRIPTIONS

705	Teen Program meeting & event staff	\$12,000
841	Copier lease and postage meter	\$200
843	Strategic planning & team building retreat	\$1,500
861	Credit card fees	\$700
	Computer Support	452
		<u>\$1,152</u>

DESCRIPTION OF NET REVENUES

	Actual 2016/17	Final 2017/18	Est 2017/18	Prop 2018/19
Revenue	\$10,000	\$13,500	\$14,188	\$14,700
Event Expenses	\$4,480	\$7,500	\$6,196	\$ 7,700.00
Net Revenue	\$5,520	\$6,000	\$7,992	\$7,000
Sinking Fund Beginning Balance	\$15,059	\$15,049	\$15,049	\$17,041
Add Net Revenue	5,520	6,000	7,992	7,000
Less Donations*	(5,530)	(6,000)	(6,000)	(7,000)
Less Release from Sinking Fund				
Sinking Fund Ending Balance	15,049	15,049	17,041	17,041

NOTES:

Youth activities are treated as an enterprise. Any surplus generated by youth activities, after deducting expenditures for the events, is placed in a General Fund reserve account (sinking fund) for Teen activities. This surplus will be used to make donations to various causes that benefit youth and the community.

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Planning Commission
FUND	11
PROGRAM	150

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$229,562	\$237,124	\$201,665	\$201,665	\$ 211,919	5.1%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	558	136	2,000	1,500	2,000	0.0%
711	Social Security	16,429	16,888	15,580	15,580	16,365	5.0%
714	Worker's Compensation	6,013	6,069	5,712	5,712	8,477	48.4%
721	Fringe Benefits	75,292	77,302	71,297	71,297	76,182	6.9%
	Subtotal PERSONNEL	\$327,853	\$337,519	\$296,254	\$295,754	\$314,943	6.3%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$729	\$1,349	\$891	\$891	\$ 854	-4.2%
743	Postage	449	342	449	449	468	4.1%
745	Printing & Binding	870	44	500	500	500	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	129	200	200	200	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	706	457	500	500	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	566	365	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	18,593	19,131	23,418	23,418	18,519	-20.9%
843	Training & Memberships	1,750	170	2,000	2,000	7,500	275.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	9,958	11,960	10,000	10,000	13,348	33.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$33,621	\$33,948	\$37,959	\$37,959	\$41,889	10.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$361,474	\$371,467	\$334,213	\$333,713	\$356,831	6.8%
--------------------------	------------------	------------------	------------------	------------------	------------------	-------------

TOTAL PROGRAM COST	\$361,474	\$371,467	\$334,213	\$333,713	\$356,831	6.8%
---------------------------	------------------	------------------	------------------	------------------	------------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Planning Commission
FUND	11
PROGRAM	150

PROGRAM

The Planning Commission was established to implement the planning and zoning regulations of the City of Lafayette.

WORKPLAN

- Implement the General Plan and Downtown Specific Plan
- Exercise the powers and duties prescribed by statute and ordinance and as assigned by the City Council.
- Hear and decide land use permits, variances, design review, hillside permits, and subdivision approvals.
- Advise the City Council on administration of the laws governing approval of rezonings, planned developments, and ordinance changes.
- Evaluate planning procedures to provide services in the most expeditious fashion without sacrificing quality of review.
- Evaluate the existing level of review for new development and where necessary to implement General Plan goals, recommend changes to the City Council.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Planning & Building Director	35%
	Assistant Planning Director	25%
	Senior Planner - B	35%
	Senior Planner - A	30%
	Assistant Planner	20%
	Planning Assistant	30%
	Total Full Time Equivalent	1.75

ACCOUNT DESCRIPTIONS

841	Prorated share of office rent	18,519
843	Workshops, conferences, seminars and other training (Center for Urban Planning, Cal APA, Planner Institute)	\$7,500
861	Planning Commission Minutes	\$10,000
	Computer Support	3,348
		<u>\$13,348</u>

NOTE: \$100K per year in sinking fund for General Plan Revision 2020

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Design Rev. Commission
FUND	11
PROGRAM	151

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$189,034	\$194,871	\$199,415	\$199,415	\$ 209,265	4.9%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	776	290	2,000	2,000	2,000	0.0%
711	Social Security	14,248	14,901	15,408	15,408	16,162	4.9%
714	Worker's Compensation	4,956	4,983	5,649	5,649	8,371	48.2%
721	Fringe Benefits	61,854	65,455	71,092	71,092	78,510	10.4%
	Subtotal PERSONNEL	\$270,867	\$280,501	\$293,563	\$293,563	\$314,307	7.1%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$1,017	\$1,405	\$1,044	\$1,044	\$1,001	-4.2%
743	Postage	460	350	526	526	548	4.1%
745	Printing & Binding	0	227	0	0	0	0.0%
746	Books & Software	257	522	0	0	0	0.0%
748	Special Departmental Supplies	4	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	266	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	853	874	500	500	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	626	377	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	19,025	19,577	27,433	27,433	21,694	-20.9%
843	Training & Memberships	575	68	1,000	1,000	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	17,473	14,791	13,500	13,500	17,422	29.1%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$40,290	\$38,456	\$44,003	\$44,003	\$42,164	-4.2%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$311,157	\$318,957	\$337,567	\$337,567	\$356,471	5.6%
--------------------------	------------------	------------------	------------------	------------------	------------------	-------------

TOTAL PROGRAM COST	\$311,157	\$318,957	\$337,567	\$337,567	\$356,471	5.6%
---------------------------	------------------	------------------	------------------	------------------	------------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Design Rev. Commission
FUND	11
PROGRAM	151

PROGRAM

The Design Review Commission was established to advise the Planning Commission and City Council on matters relating to aesthetics and the physical appearance of the City of Lafayette, as well as on those matters for which it is the designated decision making body.

WORKPLAN

- Hear and decide applications for design review and hillside development permits.
- Serve as a referral body to the Planning Commission on land use, subdivision and variance applications
- Process and review applications in a timely and professional manner.
- Support the Downtown Street Improvement Master Plan Implementation Committee.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Planning & Building Director	15%
	Assistant Planning Director	35%
	Senior Planner - B	20%
	Planning Technician - B	15%
	Senior Planner - A	40%
	Assistant Planner	35%
	Planning Technician - A	15%
	Planning Assistant	30%
	Total Full Time Equivalent	2.05

ACCOUNT DESCRIPTIONS

861	Design Review Commission Minutes	\$10,000
	Downtown Street Improvement Master Plan Committee (DSIMPC) Support	3,500
	Pro-rata share of City computer expenses	3,922
		<u>\$17,422</u>

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Environmental Task Force
FUND	11
PROGRAM	153

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$6,610	\$6,820	\$9,897	\$9,897	\$ 10,143	2.5%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	152	26	0	0	0	0.0%
711	Social Security	517	530	757	757	776	2.5%
714	Worker's Compensation	177	176	278	278	406	46.2%
721	Fringe Benefits	1,989	2,062	3,234	3,234	5,654	74.8%
	Subtotal PERSONNEL	\$9,445	\$9,614	\$14,165	\$14,165	\$16,979	19.9%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$48	\$50	\$76	\$76	\$73	-4.2%
743	Postage	21	16	39	39	40	4.1%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	87	642	1,155	1,155	1,587	37.4%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	135	1,652	0	0	287	N/A
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$292	\$2,359	\$1,270	\$1,270	\$1,988	56.5%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$9,737	\$11,973	\$15,436	\$15,436	\$18,967	22.9%
--------------------------	----------------	-----------------	-----------------	-----------------	-----------------	--------------

TOTAL PROGRAM COST	\$9,737	\$11,973	\$15,436	\$15,436	\$18,967	22.9%
---------------------------	----------------	-----------------	-----------------	-----------------	-----------------	--------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Environmental Task Force
FUND	11
PROGRAM	153

PROGRAM

The City is committed to developing and implementing environmental policies and programs that will enable the City and its residents to meet their present needs without sacrificing the ability of future generations to meet their needs. The Environmental Task Force advises the City Council on environmental programs and policies that help to fulfill that vision.

WORKPLAN

- Implement the Environmental Action Plan
- Prepare water efficient landscape regulations

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Assistant Planner	15%
	Total Full Time Equivalent	0.15

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Police Services
FUND	11
PROGRAM	210

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$150,106	\$205,745	\$182,953	\$182,953	\$211,296	15.5%
705	Temporary Personnel	13,935	712	5,000	1,000	5,000	0.0%
708	Overtime	9,954	14,274	8,000	12,000	12,000	50.0%
711	Social Security	14,373	18,506	14,990	14,990	17,465	16.5%
714	Worker's Compensation	4,427	5,711	5,495	5,495	8,652	57.4%
721	Fringe Benefits	46,538	63,273	58,691	58,691	69,887	19.1%
	Subtotal PERSONNEL	\$239,332	\$308,221	\$275,129	\$275,129	\$324,300	17.9%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$8,632	\$10,149	\$7,000	\$7,000	\$7,000	0.0%
743	Postage	353	359	400	400	400	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	2,382	2,080	2,000	2,000	2,000	0.0%
748	Special Departmental Supplies	17,572	19,467	10,000	13,000	12,000	20.0%
751	Maintenance of Vehicles	125,496	127,355	95,000	110,000	110,000	15.8%
761	Maintenance of Equipment	4,322	4,291	7,000	7,000	7,000	0.0%
771	Maintenance of Buildings	1,228	444	5,000	5,000	5,000	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	4,306	5,797	5,000	5,000	5,000	0.0%
801	Utilities-Water	0	102	3,400	3,400	3,420	0.6%
805	Utilities-Sewer	0	0	570	1,000	950	66.7%
811	Utilities-Gas & Electric	0	271	11,400	12,000	11,400	0.0%
821	Utilities-Telephones	25,540	27,303	33,690	33,690	38,190	13.4%
825	Utilities-Garbage Disposal	0	0	570	1,200	1,140	100.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	105,272	167,037	189,899	189,899	111,720	-41.2%
843	Training & Memberships	42,149	31,245	25,000	28,000	30,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	5,901	8,009	3,000	4,000	4,000	33.3%
861	Contractual Services	210,603	220,196	277,518	225,000	262,618	-5.4%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	3,003,214	3,150,199	3,909,713	3,411,360	3,928,576	0.5%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$3,556,970	\$3,774,304	\$4,586,160	\$4,058,949	\$4,540,414	-1.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	2,022	0	0	0	0	0.0%
907	Equipment	224,063	243,773	140,000	250,000	130,000	-7.1%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$226,085	\$243,773	\$140,000	\$250,000	\$130,000	-7.1%

BASE PROGRAM COST	\$4,022,387	\$4,326,297	\$5,001,289	\$4,584,078	\$4,994,714	-0.1%
--------------------------	--------------------	--------------------	--------------------	--------------------	--------------------	--------------

999	Prior Year Savings	\$0	\$0	\$25,000	\$0	\$25,000
-----	--------------------	-----	-----	----------	-----	----------

TOTAL PROGRAM COST	\$4,022,387	\$4,326,297	\$5,026,289	\$4,584,078	\$5,019,714	-0.1%
---------------------------	--------------------	--------------------	--------------------	--------------------	--------------------	--------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Police Services
FUND	11
PROGRAM	210

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include crime suppression, investigation, traffic enforcement, youth services, and community education.

WORKPLAN

- Continue liaison with and participation in city commissions and community groups to ensure that community standards are enforced and an open line of communication is maintained between the Police Department and the public they serve.
- Increase driver safety and compliance with traffic laws through an aggressive enforcement policy, education, citations and warnings.
- Establish a team approach to criminal investigation so that our Youth Services Officer, Detective, beat officers and the community all work together to jointly solve crimes and aggressively prosecute lawbreakers.
- Ensure continuation of the neighborhood patrol plan so that all city streets are patrolled on a regular basis.
- Continue to use the Bicycle Patrol Officer to patrol the core downtown area and function as the primary liaison to the Lafayette business community.
- Encourage the use of volunteers to supplement and assist the department in its duties. Explore the feasibility of joining the Sheriff's Senior Volunteer Program.
- Monitor and update fleet the management plan and ensure the cost effective and safe use of city owned patrol vehicles.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Police Records Supervisor	60%
	Police Services Assistant - A	100%
	Police Services Assistant - B	32%
	Police Services Assistant - C	100%
	Total Full Time Equivalent	2.92

ACCOUNT DESCRIPTIONS

748	Uniforms, badges, logs, business cards.	\$8,500	861	Animal Control Services	\$155,000
	Additional office supplies	3,500		California ID Program	32,000
		<u>\$12,000</u>		Fingerprinting	15,000
751	Police vehicle repairs & gas	\$110,000		Booking fees	6,500
761	Maintenance of portable radios and MDT's	\$7,000		A.C.C.Justice Info. Network cnxn	10,000
771	Janitorial Services	\$5,000		Aries / LE Databases	22,700
				Crisis resolution	250
841	Rent for 3471 Mt. Diablo Blvd (95%)	\$111,720		Service contract for office equip.	6,000
				CLETS Fees	1,000
907	Police Vehicles (\$30K from sinking)	\$130,000		Crime reports / Child Interview	5,000
				Misc	1,300
				Microwave Communication	6,720
				Pro-rata share of City computer equipn	1,148
					<u>\$262,618</u>

POLICE CONTRACT DETAIL		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Percent Increase</i>
862.1	Officers	\$2,791,468	\$2,926,215	\$3,426,246	\$3,160,000	\$3,598,916	5.0%
862.2	Overtime	-	-	189,100	-	75,000	-60.3%
862.4	Investigation	5,934	6,245	5,000	5,000	5,000	0.0%
862.6	Services/Supply	12,750	17,125	19,500	16,200	19,500	0.0%
862.7	Communications/EBRCS	108,987	115,071	179,707	140,000	140,000	-22.1%
862.8	Liability Insurance	12,727	26,486	30,160	30,160	30,160	0.0%
862.9	Crime Laboratory / Property	26,348	59,077	60,000	60,000	60,000	0.0%
	Subtotal	\$2,958,214	\$3,150,219	\$3,909,713	\$3,411,360	\$3,928,576	0.5%

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Traffic Enforcement
FUND	11
PROGRAM	215

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	500,538	532,810	566,811	566,811	590,068	4.1%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$500,538	\$532,810	\$566,811	\$566,811	\$590,068	4.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$500,538	\$532,810	\$566,811	\$566,811	\$590,068	4.1%
--------------------------	------------------	------------------	------------------	------------------	------------------	-------------

TOTAL PROGRAM COST	\$500,538	\$532,810	\$566,811	\$566,811	\$590,068	4.1%
---------------------------	------------------	------------------	------------------	------------------	------------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Traffic Enforcement
FUND	11
PROGRAM	215

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include traffic enforcement and accident investigation. While all officers have the responsibility to enforce traffic rules, this budget includes costs for two officers whose primary responsibility is ensuring roadway safety within the City of Lafayette. The traffic enforcement unit will utilize plice cars and police motorcycles in order to focus on traffic violations, hazards, collisions and unsafe conditions.

ACCOUNT DESCRIPTIONS

POLICE CONTRACT DETAIL		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Percent Increase</i>
862.1	Officers	\$473,798	\$505,170	\$539,171	\$539,171	\$562,428	4.3%
862.2	Overtime	-	0	0	0	0	0.0%
862.4	Investigation	0	0	0	0	0	0.0%
862.6	Services/Supply	3,000	3,000	3,000	3,000	3,000	0.0%
862.7	Communications	20,000	20,000	20,000	20,000	20,000	0.0%
862.8	Liability Insurance	3,740	4,640	4,640	4,640	4,640	0.0%
Subtotal		\$500,538	\$532,810	\$566,811	\$566,811	\$590,068	4.1%

REVENUES

Vehicle Code Fines \$97,991 \$62,244 \$100,000

SURPLUS/(DEFICIT)	(\$402,547)	(\$470,566)	(\$466,811)	(\$566,811)	(\$590,068)
--------------------------	--------------------	--------------------	--------------------	--------------------	--------------------

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Emergency Prep. Comm.
FUND	11
PROGRAM	220

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$487	\$500	\$500	\$500	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	399	592	1,000	1,000	1,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	199	2,779	2,000	2,000	2,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	496	117	1,000	1,000	1,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	845	2,310	1,200	1,200	1,200	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	257	298	0	0	0	0.0%
843	Training & Memberships	0	1,268	1,250	1,250	1,250	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	634	17	1,000	1,000	1,000	0.0%
861	Contractual Services	24,808	18,000	18,600	18,600	18,600	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$27,639	\$25,868	\$26,550	\$26,550	\$26,550	0.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	2,001	1,323	2,000	2,000	2,000	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$2,001	\$1,323	\$2,000	\$2,000	\$2,000	0.0%

BASE PROGRAM COST	\$29,640	\$27,191	\$28,550	\$28,550	\$28,550	0.0%
--------------------------	-----------------	-----------------	-----------------	-----------------	-----------------	-------------

TOTAL PROGRAM COST	\$29,640	\$27,191	\$28,550	\$28,550	\$28,550	0.0%
---------------------------	-----------------	-----------------	-----------------	-----------------	-----------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Emergency Prep. Comm.
FUND	11
PROGRAM	220

PROGRAM

This activity describes expenses relating to preparation and planning to mitigate the effects of natural and man-made disasters.

WORKPLAN

- Increase outreach to neighborhoods, businesses and vulnerable populations regarding need to be personally prepared
- Increase the amount of materials available to residents regarding disaster preparation
- Continue development of municipal codes sections that support emergency preparedness in the community
- Conduct emergency drill using EOC at the Lafayette Library & Learning Center.
- Develop annexes for emergency operations plan (EOP)
- Test EOP annually

ACCOUNT DESCRIPTIONS

745	Flyers (earthquake safety, neighborhood watch, etc.)	\$1,000	
861	Radio technician services	\$600	
	Contract services for emergency services coordinator	18,000	(shared with Orinda and Moraga offset by \$16K EMPG grant)
		<u>\$18,600</u>	
907	Emergency equipment for trailer	\$2,000	

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Crossing Guards
FUND	11
PROGRAM	230

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	50,000	50,000	50,000	50,000	50,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	0.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	0.0%
--------------------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-------------

TOTAL PROGRAM COST	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	0.0%
---------------------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Crossing Guards
FUND	11
PROGRAM	230

PROGRAM

The purpose of this program is to provide crossing guard services to Stanley and Lafayette Elementary.
The cost of the program is shared with the school district.
Prior to the 2002-2003 fiscal year, the cost of this program was included with Police Services (11-210)

ACCOUNT DESCRIPTIONS

861 School District Contract with All City Management Services \$50,000 Flat amount paid annually by the City

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Road & Drain Maintenance
FUND	11
PROGRAM	310

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$99,233	\$103,676	\$118,011	\$118,011	\$57,669	-51.1%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	7,575	7,579	9,028	9,028	4,412	-51.1%
714	Worker's Compensation	2,581	2,698	3,310	3,310	2,307	-30.3%
721	Fringe Benefits	34,517	33,592	41,784	41,784	18,799	-55.0%
Subtotal PERSONNEL		\$143,906	\$147,545	\$172,132	\$172,132	\$83,186	-51.7%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$47	\$76	\$100	\$100	\$100	0.0%
743	Postage	366	233	600	600	600	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	22,313	14,926	30,000	30,000	30,000	0.0%
751	Maintenance of Vehicles	28,821	39,528	24,000	28,000	24,000	0.0%
761	Maintenance of Equipment	1,159	6,018	3,600	3,600	3,600	0.0%
771	Maintenance of Buildings	7,687	8,580	6,000	6,000	6,000	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	18,640	20,765	36,000	36,000	40,000	11.1%
805	Utilities-Sewer	1,114	504	1,200	530	600	-50.0%
811	Utilities-Gas & Electric	4,573	3,598	6,000	5,500	6,000	0.0%
821	Utilities-Telephones	6,086	8,424	7,599	7,599	8,000	5.3%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	3,732	4,923	8,155	8,155	9,704	19.0%
843	Training & Memberships	2,295	203	3,000	1,000	3,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	300	300	300	0.0%
853	Community Promotion	200	1,704	250	250	250	0.0%
861	Contractual Services	494,516	396,257	511,200	507,700	504,752	-1.3%
861.5	Reimbursable Emergency Response	28,447	19,396	14,000	14,000	14,000	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$619,996	\$525,134	\$652,004	\$649,334	\$650,906	-0.2%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	33,985	6,723	200,000	200,000	0	N/A
907	Equipment	958	845	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$34,943	\$7,568	\$200,000	\$200,000	\$0	N/A

BASE PROGRAM COST	\$798,844	\$680,247	\$1,024,136	\$1,021,466	\$734,092	-28.3%
--------------------------	------------------	------------------	--------------------	--------------------	------------------	---------------

999	Prior Year Savings	\$0	\$0	\$25,000	\$0	\$25,000
-----	--------------------	-----	-----	----------	-----	----------

TOTAL PROGRAM COST	\$798,844	\$680,247	\$1,049,136	\$1,021,466	\$759,092	-27.6%
---------------------------	------------------	------------------	--------------------	--------------------	------------------	---------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Road & Drain Maintenance
FUND	11
PROGRAM	310

PROGRAM

This program is responsible for the supervision and delivery of minor street, curb, sidewalk, gutter, storm drain and shoulder maintenance services, tree and shrub pruning and weed abatement within the public right-of-way and on City property. Services include cleaning storm drains and roadside ditches, storm damage cleanup and minor mud slide control.

WORKPLAN

- Undertake pavement and guard rail repairs, large tree trimming and removal, street reconstruction, installation of berms and curbs, shrub clearing and landscape maintenance.
- Identify defective storm drain facilities and perform repairs and upgrades; Perform annual pre-rainy season inspection of drainage systems.
- Respond to storm drain failures during storms, using both internal resources and consultants / contractors.
- Implement repair projects (street, curb, gutter, sidewalk, slope and storm drains) not included in near term CIP.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works & Engineering Director	5%
	Administrative Analyst	20%
	Engineering Tech II	10%
	Public Works Maintenance Manager	20%
Total Full Time Equivalent		0.55

ACCOUNT DESCRIPTIONS

748	Equipment and materials for inventory	\$30,000
841	Allocated cost of office space rental	\$3,704
	Equipment rentals	6,000
		\$9,704
861	Computer support	\$1,052

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$47,851	\$54,244	\$60,000	\$58,000	\$66,000	10.0%
861.02	Building Maintenance	10,459	3,937	6,000	6,000	6,000	0.0%
861.05	Catch Basin Repairs	2,643	-	5,000	5,000	5,000	0.0%
861.06	Community Events	940	1,895	2,000	2,000	2,000	0.0%
861.08	Curb and Gutter Repairs	5,915	-	5,500	2,500	5,500	0.0%
861.15	Fencing	0	4,682	5,000	4,000	5,000	0.0%
861.18	Irrigation Repairs/Maintenance	20,483	16,299	31,500	25,000	34,000	7.9%
861.19	Landscape Maintenance	62,757	81,042	80,000	80,000	88,000	10.0%
861.20	Machine Discing	1,280	1,480	4,000	2,000	3,000	-25.0%
861.25	Road Repairs	168,159	101,887	143,000	143,000	120,000	-16.1%
861.26	Retaining Walls	0	2,800	6,000	6,000	6,000	0.0%
861.27	Slope Repair/Stabilization	11,256	7,214	10,000	16,000	10,000	0.0%
861.28	Sidewalk Repairs	20,478	6,435	20,000	20,000	20,000	0.0%
861.34	Storm Drain Repairs	12,642	11,969	31,000	40,000	31,000	0.0%
861.42	Tree/Brush Maintenance	68,460	32,153	40,000	40,000	40,000	0.0%
861.43	Weed Control (manual)	13,302	23,308	15,000	15,000	24,000	60.0%
861.44	Weed Control (spraying)	8,029	4,926	14,000	10,000	5,000	-64.3%
861.45	Unanticipated Repairs/Maintenance	26,103	28,780	25,000	25,000	25,000	0.0%
861.46	Professional Services	1,648	6,856	5,000	5,000	5,000	0.0%
861.61	Safety Compliance	4,195	3,905	3,200	3,200	3,200	0.0%
Subtotal		\$486,600	\$393,812	\$511,200	\$507,700	\$503,700	-1.5%

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Traffic Maintenance
FUND	11
PROGRAM	320

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$46,834	\$49,048	\$59,333	\$59,333	\$61,446	3.6%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	3,564	3,579	4,539	4,539	4,701	3.6%
714	Worker's Compensation	1,219	1,278	1,664	1,664	2,458	47.7%
721	Fringe Benefits	16,653	16,065	22,081	22,081	20,028	-9.3%
Subtotal PERSONNEL		\$68,270	\$69,969	\$87,617	\$87,617	\$88,633	1.2%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$35	\$57	\$75	\$75	\$107	42.5%
743	Postage	255	194	500	500	500	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	53	0	0	0	0	0.0%
748	Special Departmental Supplies	12,370	18,155	21,000	21,000	21,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	412	408	450	450	450	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	12,859	13,872	16,295	16,295	16,295	0.0%
841	Rental Expense	0	482	1,312	1,312	4,233	222.7%
843	Training & Memberships	0	316	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	201,624	157,459	194,600	164,000	194,652	0.0%
861.5	Reimbursable Emergency Response	45,010	25,787	35,000	35,000	35,000	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$272,618	\$216,731	\$269,232	\$238,632	\$272,237	1.1%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	80,957	8,956	10,000	10,000	60,000	500.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$80,957	\$8,956	\$10,000	\$10,000	\$60,000	500.0%

BASE PROGRAM COST	\$421,845	\$295,655	\$366,849	\$336,249	\$420,870	14.7%
--------------------------	------------------	------------------	------------------	------------------	------------------	--------------

999	Prior Year Savings	\$0	\$0	\$25,000	\$0	\$25,000
-----	--------------------	-----	-----	----------	-----	----------

TOTAL PROGRAM COST	\$421,845	\$295,655	\$391,849	\$336,249	\$445,870	13.8%
---------------------------	------------------	------------------	------------------	------------------	------------------	--------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Traffic Maintenance
FUND	11
PROGRAM	320

PROGRAM

This program is responsible for the supervision and delivery of traffic signal maintenance, street and traffic sign installation and maintenance, traffic striping and pavement marking maintenance, and curb painting.

WORKPLAN

- Implement the City's traffic signal maintenance, sign installation and maintenance, and pavement marking deficiencies program, and continue a program of corrective action.
- Maintain striping and pavement markings maintenance inventory program.
- Implement actions recommended by the Circulation Commission and directed by the City Council.
- Encourage citizen involvement and input into matters concerning vehicle, bicycle and pedestrian safety and convenience.
- Perform ongoing inspection for vegetation encroachment on sight distances and the administration of appropriate trim notices.
- Develop program and recommendations for new sign reflectivity standards.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works Maintenance Manager	20%
	Administrative Analyst	15%
	Public Works & Engineering Director	10%
	Engineering Tech II	10%
Total Full Time Equivalent		0.55

ACCOUNT DESCRIPTIONS

748	Sign posts, panels, hardware, power and small tools and city purchased materials; fuel	\$21,000
861	Computer support	\$1,052
906	Upgrade pedestrian crossing units (Deer Hill & Tanglewood)	\$30,000
	Update traffic controllers	30,000
		\$60,000

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$4,782	\$6,159	\$6,000	\$6,000	\$6,600	10.0%
861.09	Curb Painting	10,555	4,574	5,000	5,000	5,000	0.0%
861.15	Fencing & Guardrails	5,331	2,250	5,000	5,000	5,000	0.0%
861.29	Sign Installation, Repairs, Repl.	24,718	15,641	22,000	18,000	22,000	0.0%
861.39	Striping & Stenciling	64,443	41,400	45,000	15,000	30,000	-33.3%
861.4	Signal Maintenance (Cal Trans - 4 sig)	13,276	14,017	15,000	16,000	16,000	6.7%
861.41	Signal Maintenance (City - 19 + 2 ped)	71,964	71,382	90,000	90,000	100,000	11.1%
861.45	Unanticipated Repairs	609	114	2,000	2,000	2,000	0.0%
861.46	Professional Services	0	1,223	0	0	0	0.0%
861.47	Street Light / Parking Light Maintenance	5,070	591	4,600	7,000	7,000	52.2%
861.61	Safety Compliance	0	123	0	0	0	0.0%
	Subtotal	\$200,748	\$157,473	\$194,600	\$164,000	\$193,600	-0.5%

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parks & Trails Maint.
FUND	11
PROGRAM	340

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$93,250	\$93,559	\$108,180	\$108,180	\$136,339	26.0%
705	Temporary Personnel	0	1,800	5,000	5,000	5,000	0.0%
708	Overtime	0	5	0	0	0	0.0%
711	Social Security	7,151	7,625	8,658	8,658	10,812	24.9%
714	Worker's Compensation	2,438	2,497	3,174	3,174	5,654	78.1%
721	Fringe Benefits	28,608	28,948	36,868	36,868	41,027	11.3%
	Subtotal PERSONNEL	\$131,447	\$134,433	\$161,881	\$161,881	\$198,832	22.8%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$163	\$97	\$100	\$100	\$100	0.0%
743	Postage	69	16	40	40	40	0.0%
745	Printing & Binding	42	0	50	50	50	0.0%
746	Books & Software	0	0	300	0	0	N/A
748	Special Departmental Supplies	2,011	2,964	3,000	3,000	3,000	0.0%
751	Maintenance of Vehicles	2,799	2,998	5,000	2,500	5,000	0.0%
761	Maintenance of Equipment	315	3,827	2,000	3,000	4,000	100.0%
771	Maintenance of Buildings	763	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	33,944	41,060	50,000	55,000	60,000	20.0%
805	Utilities-Sewer	960	1,008	1,500	2,000	1,400	-6.7%
811	Utilities-Gas & Electric	5,933	6,794	7,725	7,000	7,000	-9.4%
821	Utilities-Telephones	1,186	944	1,500	0	0	N/A
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	215	600	2,000	1,000	1,058	-47.1%
843	Training & Memberships	205	0	500	0	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	120,696	163,458	146,000	123,873	139,940	-4.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$169,301	\$223,764	\$219,715	\$197,563	\$222,088	1.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	11,355	9,205	18,000	18,000	25,000	38.9%
907	Equipment	11,195	10,486	5,000	4,000	5,000	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$22,550	\$19,691	\$23,000	\$22,000	\$30,000	30.4%

BASE PROGRAM COST	\$323,298	\$377,887	\$404,596	\$381,444	\$450,921	11.4%
--------------------------	------------------	------------------	------------------	------------------	------------------	--------------

999	Prior Year Savings	\$0	\$0	\$1,176	\$0	\$24,328
-----	--------------------	-----	-----	---------	-----	----------

TOTAL PROGRAM COST	\$323,298	\$377,887	\$405,772	\$381,444	\$475,248	17.1%
---------------------------	------------------	------------------	------------------	------------------	------------------	--------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parks & Trails Maint.
FUND	11
PROGRAM	340

PROGRAM

This program is responsible for the maintenance of parks and trails. Emphasis is on appearance and user safety. Some maintenance of the Buckeye Fields and facilities at the Lafayette Community Park will be provided by contract and volunteer labor under the supervision of the Parks Maintenance Specialist.

WORKPLAN

- Implement maintenance requirements and track costs of the individual parks and trails for annual maintenance.
- Administer park maintenance contracts.
- Maintain ongoing communications between the public works department, Consolidated Fire District, and Park, Trails and Recreation Subcommittees, and the various park users for the purpose of developing realistic maintenance needs and costs.
- Maintain Brook Street park, Mildred Lane Observation park, Community Park, Leigh Creekside Park & Buckeye Fields.
- Monitor and repair erosion and slides at Community Park.
- Inspect and maintain the seven City trails and the network of trails in the Community Park.
- Create maintenance program for Deerhill Park / dog park

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works Maintenance Manager	10%
	Parks Maintenance Supervisor	100%
	Administrative Analyst	15.0%
	Administrative Assistant - P&R - A	6.5%
	Administrative Assistant - P&R - B	6.5%
	Total Full Time Equivalent	1.38

705	Intern	\$5,000
861	Computer Support	\$2,640

DESCRIPTION OF CAPITAL OUTLAY

906	Replace drinking fountains	\$10,000
	Trail repairs	15,000
		<u>\$25,000</u>

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$0	24,375	\$3,000	3,000	\$3,300	10.0%
861.02	Building Maintenance	6,464	1,764	2,000	2,000	2,000	0.0%
861.03	Ballfield Maintenance	26,413	30,409	40,000	30,000	35,000	-12.5%
861.15	Fencing	9,344	13,519	7,500	5,000	5,000	-33.3%
861.16	Firebreak Maintenance	6,837	12,768	7,000	10,000	10,000	42.9%
861.18	Irrigation Repairs	2,723	1,961	4,000	3,000	4,000	0.0%
861.19	Landscape Maintenance	9,307	715	14,500	12,000	14,500	0.0%
861.21	Park & Play Equipment & Furnishings	8,899	8,098	9,000	9,000	9,000	0.0%
861.22	Parking Lot Maintenance	-	416	1,500	1,500	2,000	33.3%
861.24	Restroom Maintenance	9,837	2,879	10,000	5,000	5,000	-50.0%
861.25	Road Repairs	214	717	2,000	1,000	2,000	0.0%
861.27	Slope Repairs/Stabilization	-	1,057	2,000	4,373	3,000	50.0%
861.28	Trail Maintenance & Repair	12,754	6,770	12,000	12,000	12,000	0.0%
861.42	Tree Maintenance	6,000	30,356	10,000	10,000	10,000	0.0%
861.43	Weed Control (manual)	420	0	5,000	2,000	5,000	0.0%
861.44	Weed Control (spraying)	-	390	5,000	2,500	2,500	-50.0%
861.45	Unanticipated Repairs	13,123	23,720	10,000	10,000	10,000	0.0%
861.47	Streelight / Parking Light Maint.	6,893	1,500	1,500	0	1,500	0.0%
861.48	Transaction Fees	0	1,337	0	1,500	1,500	N/A
	Subtotal	\$119,228	\$162,751	\$146,000	\$123,873	\$137,300	-6.0%

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Comm. Ctr. Maint.
FUND	11
PROGRAM	350

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$73,004	\$62,314	\$59,065	\$59,065	\$62,138	5.2%
705	Temporary Personnel	2,462	2,841	2,800	2,800	2,800	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	5,559	4,664	4,733	4,733	4,968	5.0%
714	Worker's Compensation	1,925	1,612	1,735	1,735	2,598	49.7%
721	Fringe Benefits	27,351	25,530	27,040	27,040	27,281	0.9%
	Subtotal PERSONNEL	\$110,301	\$96,962	\$95,372	\$95,372	\$99,785	4.6%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$53	\$75	\$75	\$75	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	11,064	11,311	11,500	13,600	13,600	18.3%
751	Maintenance of Vehicles	67	83	400	481	400	0.0%
761	Maintenance of Equipment	1,197	1,356	3,000	1,687	2,000	-33.3%
771	Maintenance of Buildings	13,512	17,585	21,500	22,500	21,500	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	6,416	7,032	7,000	7,893	7,000	0.0%
805	Utilities-Sewer	1,304	1,494	1,494	1,500	1,500	0.4%
811	Utilities-Gas & Electric	27,947	32,044	31,580	31,300	31,300	-0.9%
821	Utilities-Telephones	264	469	250	250	250	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	326	2,040	562	1,322	3,074	446.7%
843	Training & Memberships	204	279	400	275	1,000	150.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	73,861	71,743	106,000	82,773	101,574	-4.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$136,160	\$145,489	\$183,761	\$163,656	\$183,273	-0.3%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	58,229	47,000	55,000	12,000	7,000	-87.3%
907	Equipment	725	11,426	1,000	4,248	16,000	1500.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$58,954	\$58,426	\$56,000	\$16,248	\$23,000	-58.9%

BASE PROGRAM COST	\$305,416	\$300,876	\$335,134	\$275,276	\$306,058	-8.7%
--------------------------	------------------	------------------	------------------	------------------	------------------	--------------

999	Prior Year Savings	\$0	\$0	\$24,925	\$0	\$25,000
-----	--------------------	-----	-----	----------	-----	----------

TOTAL PROGRAM COST	\$305,416	\$300,876	\$360,059	\$275,276	\$331,058	-8.1%
---------------------------	------------------	------------------	------------------	------------------	------------------	--------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Comm. Ctr. Maint.
FUND	11
PROGRAM	350

PROGRAM

This program is responsible for maintaining the Community Center.

WORKPLAN

- Maintain a clean, safe environment suitable for public access at the Lafayette Community Center.
- Deter vandalism and property damage through a combination of public awareness, adequate lighting and program supervision and police services.
- Inspect roof, electrical, heating, and plumbing systems and project long-term repairs and costs.

STAFFING REQUIREMENTS

<u>Position Title</u>	<u>Full-Time Equivalent</u>
702 Parks, Trails and Recreation Director	10%
Recreation Coordinator - B	5%
Recreation Supervisor	15%
Community Center Caretaker	50%
Total Full Time Equivalent	0.80

ACCOUNT DESCRIPTIONS

748	Cleaning and consumable items	\$13,600
761	Maintenance of kitchen equipment, fire extinguishers, HVAC, irrigation, lighting & playground	\$2,000
771	Alarm Monitoring	\$5,500
	Ceiling tiles, locks, switches	16,000
		<u>\$21,500</u>
841	Computer support	\$574
	Scissor Lift	2,500
		<u>\$3,074</u>
861	Landscape maintenance	\$25,000
	Contract custodial	35,000
	Carpet & Kitchen cleaning	4,500
	Painting	5,000
	Electrical repairs / improvements	5,000
	Plumbing repairs	2,500
	Architectural Design Fee: Phase II	24,000
	Computer support	574
		<u>\$101,574</u>
906	Tile	\$7,000
907	Chairs/Tables & Leaf and Debris Remover	\$16,000
TRANSFERS:		
	Transfer to Community Center Sinking Maint. Fund 16	(\$10,000)
	Transfer from Recreation Programs Fund 31	\$20,000

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Emergency Response
FUND	11
PROGRAM	360

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	41,707	610,000	515,000	50,000	-91.8%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$0	\$41,707	\$610,000	\$515,000	\$50,000	-91.8%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$0	\$41,707	\$610,000	\$515,000	\$50,000	-91.8%
--------------------------	------------	-----------------	------------------	------------------	-----------------	---------------

TOTAL PROGRAM COST	\$0	\$41,707	\$610,000	\$515,000	\$50,000	-91.8%
---------------------------	------------	-----------------	------------------	------------------	-----------------	---------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Emergency Response
FUND	11
PROGRAM	360

PROGRAM

This program is used to track expenses incurred by the City while responding to natural and man-made emergency events.

FUNDS FROM THIS PROGRAM CAN ONLY BE SPENT WITH EXPLICIT APPROVAL FROM THE LAFAYETTE CITY COUNCIL.

WORKPLAN

- Keep the roadways clear.
- Track expenses to be reimbursed by the Federal Emergency Management Agency.
- Activate Emergency Operations Center during major emergency events.

ACCOUNT DESCRIPTIONS

861 Contingency for local emergencies \$50,000

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Planning Services
FUND	11
PROGRAM	410

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$267,384	\$282,988	\$351,203	\$351,203	\$358,676	2.1%
705	Temporary Personnel	0	19,922	20,000	20,000	20,000	0.0%
708	Overtime	1,497	856	4,000	4,000	4,000	0.0%
711	Social Security	19,618	22,673	28,703	28,703	29,275	2.0%
714	Worker's Compensation	7,021	7,846	10,523	10,523	15,147	43.9%
721	Fringe Benefits	83,132	94,592	122,313	122,313	127,292	4.1%
	Subtotal PERSONNEL	\$378,652	\$428,878	\$536,742	\$536,742	\$554,390	3.3%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$2,938	\$3,655	\$1,910	\$3,000	\$3,000	57.0%
743	Postage	720	614	963	900	989	2.7%
745	Printing & Binding	233	669	3,000	3,000	3,000	0.0%
746	Books & Software	0	168	0	0	0	0.0%
748	Special Departmental Supplies	5,685	2,561	500	500	500	0.0%
751	Maintenance of Vehicles	1,462	1,257	1,000	1,500	1,500	50.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	563	974	500	500	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,706	1,411	1,500	1,500	1,500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	143	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	29,400	30,317	50,182	50,182	41,655	-17.0%
843	Training & Memberships	5,320	12,859	10,000	10,000	10,000	0.0%
850	Contingency	0	10	0	0	0	0.0%
851	Advertising/Legal Notices	3,097	1,997	1,000	1,000	1,000	0.0%
853	Community Promotion	26	0	0	0	0	0.0%
861	Contractual Services	73,756	123,132	107,000	107,000	162,578	51.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$125,049	\$179,624	\$177,555	\$179,082	\$226,222	27.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	3,722	22,791	70,000	11,500	0	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$3,722	\$22,791	\$70,000	\$11,500	\$0	N/A

BASE PROGRAM COST	\$507,423	\$631,294	\$784,298	\$727,325	\$780,612	-0.5%
--------------------------	------------------	------------------	------------------	------------------	------------------	--------------

999	Prior Year Savings	\$0	\$0	\$12,249	\$0	\$25,000
-----	--------------------	-----	-----	----------	-----	----------

TOTAL PROGRAM COST	\$507,423	\$631,294	\$796,547	\$727,325	\$805,612	1.1%
---------------------------	------------------	------------------	------------------	------------------	------------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Planning Services
FUND	11
PROGRAM	410

PROGRAM

This program provides current and future physical planning for the community consistent with the General Plan and the policy direction of the City Council. Strong emphasis is placed on physical preservation of neighborhoods, revitalization and enhancement of the downtown commercial area with respect for the community's semi-rural residential character, and the overall service needs and vitality of the City's economic base.

WORKPLAN

- Staff and provide professional recommendations to the City Council, Planning Commission, Design Review Commission, DSIMPIC, Public Art Committee, Environmental Task Force, Senior Housing Task Force and subcommittees.
- Provide quality assistance to the public in the areas of zoning, planning, building, and other related activities.
- Hear and decide discretionary approvals administered by the Zoning Administrator.
- Process and review applications in a timely and professional manner.
- Complete the tasks in the approved work plan.
- Implement the goals of the General Plan and the Downtown Specific Plan.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Planning & Building Director	45%
	Assistant Planning Director	40%
	Senior Planner - B	40%
	Planning Technician - B	70%
	Senior Planner - A	30%
	Assistant Planner	30%
	Planning Technician - A	75%
	Planning Assistant	40%
	Total Full-Time Equivalent:	3.70

ACCOUNT DESCRIPTIONS

705	Interns	20,000		
745	Printing long-range studies	\$3,000		
841	2 Electric Vehicles for Planning Staff (Lease)	\$2,500		
	Allocated cost of office space rental	39,155		
		<u>\$41,655</u>		
843	Staff Training	\$10,000		
861	American Planning Association Dues	\$2,000	861.10	Contract Planners
	Landscape Architect Review Services	2,500		(reimbursed by applicants)
	Housing Element Implementation	40,000		
	Traffic Consultation Services	1,000		
	Downtown Specific Plan Implementation	20,000		
	Updates to downtown and single family residential design guide	50,000		
	Pro-rata share of City computer equipment	7,078		
		<u>\$122,578</u>		

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Code Enforcement
FUND	11
PROGRAM	415

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$92,151	\$80,492	\$19,642	\$19,642	\$20,537	4.6%
705	Temporary Personnel	0	0	55,328	55,328	55,328	0.0%
708	Overtime	74	3	500	500	500	0.0%
711	Social Security	6,787	5,648	5,773	5,773	5,842	1.2%
714	Worker's Compensation	2,416	2,107	2,117	2,117	3,035	43.4%
721	Fringe Benefits	44,890	39,390	6,419	6,419	6,654	3.7%
	Subtotal PERSONNEL	\$146,318	\$127,640	\$89,779	\$89,779	\$91,896	2.4%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$367	\$594	\$153	\$400	\$400	161.7%
743	Postage	250	191	77	77	77	0.0%
745	Printing & Binding	184	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	2,000	2,000	2,000	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	900	663	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	10,377	10,679	4,015	4,015	3,175	-20.9%
843	Training & Memberships	1,072	0	1,500	1,500	1,500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	17	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	3,472	16,963	10,000	10,000	10,574	5.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$16,640	\$29,090	\$17,744	\$17,992	\$17,726	-0.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	6,459	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$6,459	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$162,959	\$163,189	\$107,524	\$107,771	\$109,622	2.0%
--------------------------	------------------	------------------	------------------	------------------	------------------	-------------

TOTAL PROGRAM COST	\$162,959	\$163,189	\$107,524	\$107,771	\$109,622	2.0%
---------------------------	------------------	------------------	------------------	------------------	------------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Code Enforcement
FUND	11
PROGRAM	415

PROGRAM

This program provides funding to enforce codes and ordinances in downtown and the neighborhoods as well as ensure that conditions imposed on new construction are implemented.

WORKPLAN

- Enforce City codes and ordinances.
- Ensure that conditions imposed for new construction are being properly implemented.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Planning Technician - B	15%
	Senior Planner - B	5%
	Planning Technician - A	10%
	Total Full-Time Equivalent:	0.30

ACCOUNT DESCRIPTIONS

705	Temporary Code Enforcement	\$55,328	
861	Abatement of nuisances*	\$10,000	(*Upfront costs that may be reimbursed)
	Pro-rata share of City computer equipment	574	
		\$10,574	

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Engineering Services
FUND	11
PROGRAM	420

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$139,211	\$156,923	\$238,424	\$238,424	\$384,529	61.3%
705	Temporary Personnel	0	324	0	0	0	0.0%
708	Overtime	0	228	0	0	0	0.0%
711	Social Security	8,998	10,468	18,239	18,239	29,416	61.3%
714	Worker's Compensation	3,580	4,022	6,687	6,687	15,381	130.0%
721	Fringe Benefits	53,623	55,668	93,205	93,205	138,347	48.4%
Subtotal PERSONNEL		\$205,412	\$227,632	\$356,555	\$356,555	\$567,673	59.2%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$428	\$693	\$1,223	\$900	\$1,611	31.7%
743	Postage	640	517	616	616	882	43.1%
745	Printing & Binding	652	663	500	700	500	0.0%
746	Books & Software	15	0	500	200	500	0.0%
748	Special Departmental Supplies	1,852	1,936	1,500	5,000	1,500	0.0%
751	Maintenance of Vehicles	4,144	3,710	5,000	2,500	5,000	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	43	187	187	0	187	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	2,799	3,018	3,018	2,600	3,000	-0.6%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	12,351	12,837	32,117	27,000	34,922	8.7%
843	Training & Memberships	1,131	848	2,000	2,300	3,000	50.0%
850	Contingency	0	138	138	0	150	8.7%
851	Advertising/Legal Notices	65	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	98,376	42,753	35,000	80,000	132,313	278.0%
861.5	Reimbursable Emergency Response	0	11,085	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$122,498	\$78,384	\$81,798	\$121,816	\$183,564	124.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	46,071	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$46,071	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$373,981	\$306,017	\$438,353	\$478,371	\$751,237	71.4%
--------------------------	------------------	------------------	------------------	------------------	------------------	--------------

999	Prior Year Savings	\$0	\$0	\$12,813	\$0	\$0
-----	--------------------	-----	-----	----------	-----	-----

TOTAL PROGRAM COST	\$373,981	\$306,017	\$451,166	\$478,371	\$751,237	66.5%
---------------------------	------------------	------------------	------------------	------------------	------------------	--------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Engineering Services
FUND	11
PROGRAM	420

PROGRAM

City engineering services are provided by a professional staff. Design and major project work for engineering projects are provided through contracts with consultants. Services provided by in-house staff include:

- Administration of the Capital Improvement Program, including project development and contract administration.
- Facilitation of community involvement in project development.
- Engineering review of development proposals including incorporation of NPDES development regulations.
- Processing improvement plans and subdivision maps for private development.
- Providing input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Coordinating with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Representing the City's interests in regional transportation and funding issues.
- Administering encroachment permit program.

WORKPLAN

- Administer the Capital Improvement Program, from project development through final construction, including contract administration.
- Administer transportation planning functions.
- Perform engineering review of development proposals including conformance review of new NPDES regulations.
- In coordination with the Planning Division, process improvement plans and subdivision maps for private development.
- Perform special studies to facilitate long-range planning in the areas of capital improvements, downtown redevelopment, and traffic / pedestrian circulation.
- Provide input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Provide customer service to the community by responding to questions and requests regarding infrastructure maintenance and improvements.
- Coordinate with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Represent the City's interests in regional transportation and funding issues.
- Administer the encroachment permit program including inspection of major public improvements by private developers.
- Staff the Capital Projects Assessment Committee and the Public Works Services subcommittee.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works & Engineering Director	35%
	Engineering Services Manager	50%
	Associate Engineer	30%
	Senior Engineer	50%
	Senior Construction Inspector	90%
	Engineering Tech II	45%
	Engineering Assistant	30%
	Total Full Time Equivalent	3.30

ACCOUNT DESCRIPTIONS

861	Misc. consultant services (survey/traffic/geotech/landscape)	\$10,000	
	Contract inspection services (PG&E)	\$86,000	(offset by fees)
	Construction testing services for public improvements by private developers	10,000	
	Pre-engineering studies for construction year 2019 capital projects	20,000	
	Computer support	6,313	
		<u>\$132,313</u>	

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Manager
FUND	11
PROGRAM	510

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$311,851	\$323,146	\$321,151	\$321,151	\$317,257	-1.2%
705	Temporary Personnel	0	0	0	0	0	0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	15,380	16,756	23,833	23,833	24,270	1.8%
714	Worker's Compensation	8,309	8,568	8,737	8,737	12,690	45.2%
721	Fringe Benefits	100,534	107,213	112,021	112,021	114,212	2.0%
	Subtotal PERSONNEL	\$436,074	\$455,683	\$465,743	\$465,743	\$468,429	0.6%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$1,244	\$851	\$1,080	\$1,000	\$1,035	-4.2%
743	Postage	443	330	544	500	566	4.1%
745	Printing & Binding	126	0	200	0	0	N/A
746	Books & Software	869	70	1,000	1,000	1,000	0.0%
748	Special Departmental Supplies	400	0	500	250	500	0.0%
751	Maintenance of Vehicles	2,985	2,780	6,000	3,000	6,000	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	119	686	500	500	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,054	945	1,200	1,200	1,200	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	19,986	20,378	28,370	24,370	22,435	-20.9%
843	Training & Memberships	5,299	6,975	10,605	6,400	11,605	9.4%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	1,410	400	1,700	1,700	1,700	0.0%
861	Contractual Services	4,122	10,927	0	4,046	4,056	N/A
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$38,056	\$44,342	\$51,699	\$43,966	\$50,597	-2.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	7,750	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$7,750	\$0	0.0%

BASE PROGRAM COST	\$474,130	\$500,025	\$517,442	\$517,458	\$519,026	0.3%
--------------------------	------------------	------------------	------------------	------------------	------------------	-------------

999	Prior Year Savings	\$0	\$0	\$4,773	\$0	\$4,756
-----	--------------------	-----	-----	---------	-----	---------

TOTAL PROGRAM COST	\$474,130	\$500,025	\$522,215	\$517,458	\$523,782	0.3%
---------------------------	------------------	------------------	------------------	------------------	------------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	City Manager
FUND	11
PROGRAM	510

PROGRAM

The City Manager's office provides general administrative direction of City operations and program implementation as set forth by policy direction of the City Council. The City Manager is appointed by the City Council as chief executive officer of the municipal corporation and is charged with providing professional leadership.

WORKPLAN

- Provide sound and objective policy recommendations and responsive staff support to the City Council.
- Monitor and report the fiscal condition of the City government to the City Council and recommend programs and policies that ensure the City's stable and healthy fiscal condition at all times.
- Provide the direction, motivation, supervision, and training of City staff as needed to achieve program objectives.
- Be responsive to citizens in a timely fashion and develop user friendly procedures including prompt and efficient responses to citizen requests for services.
- Develop procedures and training that protect the City's resources through sound management of claims, suits, and litigation.
- Promote the Team Standards and Customer Service Standards to City staff.
- Track and analyze State legislation.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	City Manager	100%
	Senior Administrative Assistant	56%
	Administrative Assistant - Admin B	56%
	Total Full Time Equivalent	2.12

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$22,435
843	LOCC Annual Conference	\$2,000
	CCMF	\$400
	Contract Cities Association Conference	2,600
	East Bay Economic Development Alliance	4,205
	ICMA Membership & Conference	2,400
		<u>\$11,605</u>
853	Rotary Club Membership	\$1,200
	Chamber of Commerce	500
		<u>\$1,700</u>
861	Pro-rata share of City computer equipment	\$4,056

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Legal Services
FUND	11
PROGRAM	520

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	340,032	630,687	496,300	671,300	500,000	0.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	37,645	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$340,032	\$668,332	\$496,300	\$671,300	\$500,000	0.7%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$340,032	\$668,332	\$496,300	\$671,300	\$500,000	0.7%
--------------------------	------------------	------------------	------------------	------------------	------------------	-------------

TOTAL PROGRAM COST	\$340,032	\$668,332	\$496,300	\$671,300	\$500,000	0.7%
---------------------------	------------------	------------------	------------------	------------------	------------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Legal Services
FUND	11
PROGRAM	520

PROGRAM

This program represents various legal services provided by the City Attorney and special legal counsel.

The City Attorney, a contract employee, is legal advisor to the City Council, the administrative staff, and, upon authorization, City Commissions. Responsibilities of the City Attorney include drafting ordinances, resolutions, leases, contracts, agreements, and other documents; researching and preparing legal opinions on various legal issues; attending City Council and Planning Commission meetings for the purpose of giving legal advice; investigating and settling certain civil claims; appearing in court and in administrative proceedings on behalf of the City; prosecuting certain ordinance/code violations; recovering damages to public property; condemning property for public purposes and performing other legal services as requested. The City Attorney's focus is to practice preventative law and provide legal advice leading to the adoption of practices and policies which will prevent or minimize litigation.

Special counsel is engaged when the nature of legal matters requires unique or special expertise to represent the City. The City Council determines, in matters of civil litigation, who shall represent the City. The City Attorney supervises and coordinates with such outside counsel at the Council's request.

City Attorney services are provided by Best, Best & Krieger.

ACCOUNT DESCRIPTIONS

863.1 The City pays a retainer of \$20,425 per month for general legal services. Special litigation by the City Attorney is billed at \$291/hour for partners and of counsel, associates \$256/hour, and paralegal/clerks \$160/hour.

<i>LEGAL SERVICES DETAIL</i>		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
863.1	Legal Services Retainer	\$233,064	\$239,124	\$246,300	\$246,300	\$250,000	1.5%
863.2	Special Services (non-retainer)	9,318	328,418	150,000	135,000	150,000	0.0%
863.3	Outside Counsel	97,650	38,285	100,000	290,000	100,000	0.0%
	Subtotal	\$340,032	\$605,827	\$496,300	\$671,300	\$500,000	0.7%

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Clerk
FUND	11
PROGRAM	530

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$94,973	\$98,242	\$91,837	\$91,837	\$128,256	39.7%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	6,980	7,115	7,026	7,026	9,812	39.7%
714	Worker's Compensation	2,417	2,508	2,576	2,576	5,130	99.2%
721	Fringe Benefits	28,488	29,546	29,979	29,979	40,801	36.1%
Subtotal PERSONNEL		\$132,858	\$137,411	\$131,417	\$131,417	\$183,999	40.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$230	\$426	\$382	\$382	\$488	27.7%
743	Postage	181	120	193	193	267	38.8%
745	Printing & Binding	0	0	200	200	200	0.0%
746	Books & Software	54	0	200	200	200	0.0%
748	Special Departmental Supplies	0	0	200	200	200	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	3,000	0	0	N/A
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	45	184	100	100	100	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	686	681	500	685	685	37.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	6,486	6,674	10,036	10,036	10,582	5.4%
843	Training & Memberships	713	1,268	5,050	5,050	5,050	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	1,500	1,500	1,500	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	4,208	7,342	6,475	6,475	11,388	75.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$12,603	\$16,693	\$27,836	\$25,021	\$30,661	10.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$145,462	\$154,104	\$159,253	\$156,438	\$214,660	34.8%
--------------------------	------------------	------------------	------------------	------------------	------------------	--------------

999	Prior Year Savings	\$0	\$0	\$25,000	\$0	\$25,000
-----	--------------------	-----	-----	----------	-----	----------

TOTAL PROGRAM COST	\$145,462	\$154,104	\$184,253	\$156,438	\$239,660	30.1%
---------------------------	------------------	------------------	------------------	------------------	------------------	--------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	City Clerk
FUND	11
PROGRAM	530

PROGRAM

The City Clerk is responsible for the maintenance and distribution of City Council records, rosters, activities, and transactions; i.e., agendas, minutes, resolutions, ordinances, recordation with the County Recorder's Office; providing for Administration of City elections in accordance with State law; preparing, posting, and publishing all City Council official notices; administering Political Reform Act filing. The Clerk also maintains the Lafayette Municipal Code and is custodian of the City Seal.

WORKPLAN

- Continue timely preparation of agendas and minute transcriptions, and distribution of certified resolutions and ordinances.
- Provide for records management of City documents including safe and secure storage, as well as off-site back-up. Keep current the optical disk scanning of all City historical and legal documents.
- Continue timely advertising, legal publishing, and updates of Municipal Code.
- Continue administration of oaths, economic interest, and campaign statements consistent with State laws.
- Continue with educational training.
- Continue to handle the processing of claims filed against the City.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	City Clerk & Municipal Information Officer	100%
	Total Full Time Equivalent	1.00

ACCOUNT DESCRIPTIONS

791	Notary Errors and Omissions insurance	\$100
843	Bimonthly No. Cal. City Clerks Association Meetings	\$250
	CMC Training - New Laws & Elections	3,500
	Annual CCAC Conference	700
	Mileage Reimbursement	600
		\$5,050
851	Publication of legal notices (public hearings / ordinances)	\$1,500
861	CCAC dues	\$125
	IIMC dues	250
	National Notary Assn. dues	100
	Municode Annual Update	5,000
	Muni codes on-line	1,000
	Questys annual maintenance	\$3,000
	Pro-rata share of City computer equipment	1,913
		\$11,388

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Administrative Services
FUND	11
PROGRAM	540

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$435,758	\$440,378	\$488,795	\$468,795	\$478,313	-2.1%
705	Temporary Personnel	876	16,432	12,000	19,902	1,000	-91.7%
708	Overtime	0	45	0	0	0	0.0%
711	Social Security	30,376	31,317	38,311	37,385	36,667	-4.3%
714	Worker's Compensation	11,214	11,781	14,045	13,684	19,173	36.5%
721	Fringe Benefits	126,616	141,895	163,450	163,450	156,869	-4.0%
	Subtotal PERSONNEL	\$604,840	\$641,848	\$716,600	\$703,216	\$692,022	-3.4%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$2,270	\$3,388	\$2,343	\$2,343	\$1,757	-25.0%
743	Postage	782	568	1,181	800	962	-18.5%
745	Printing & Binding	636	1,084	1,500	500	1,000	-33.3%
746	Books & Software	320	294	250	300	500	100.0%
748	Special Departmental Supplies	1,223	0	500	500	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	761	286	1,000	1,000	1,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,998	1,827	2,000	2,000	2,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	31,133	32,035	61,557	55,000	38,097	-38.1%
843	Training & Memberships	7,309	6,510	6,400	4,000	6,400	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	1,113	0	4,000	2,500	N/A
853	Community Promotion	2,279	0	0	0	0	0.0%
861	Contractual Services	61,491	65,919	22,600	25,000	30,987	37.1%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$110,202	\$113,022	\$99,331	\$95,443	\$85,703	-13.7%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	102	798	798	500	500	-37.4%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$102	\$798	\$798	\$500	\$500	-37.4%

BASE PROGRAM COST	\$715,144	\$755,668	\$816,729	\$799,159	\$778,225	-4.7%
--------------------------	------------------	------------------	------------------	------------------	------------------	--------------

999	Prior Year Savings	\$0	\$0	\$1	\$0	\$17,572
-----	--------------------	-----	-----	-----	-----	----------

TOTAL PROGRAM COST	\$715,144	\$755,668	\$816,730	\$799,159	\$795,796	-2.6%
---------------------------	------------------	------------------	------------------	------------------	------------------	--------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Administrative Services
FUND	11
PROGRAM	540

PROGRAM

The Administrative Services program is responsible for the administration of the City's fiscal and human resource operations, office technology and facilities, risk management, TCI and PG&E franchise oversight, Vistas newsletter publication, and the webpage. Finance is comprised of six principal areas of responsibility: financial administration, accounting, payroll, capital projects, treasury, and purchasing. Human Resources is responsible for recruiting, training, and retaining employees of the highest caliber. The Administrative Services Director functions as the Finance Director and the Human Resources Director.

WORKPLAN

Finance, Purchasing, and Treasury

- Maintain financial integrity of City and assure that adequate internal controls are in place.
- Maintain the accounting system and financial management practices in conformance with generally accepted accounting practices.
- Maximize interest earnings by investing 99% of all available funds daily.
- Implement Purchasing Ordinance and policy.
- Oversee parking lot leases and income, Transient Occupancy Tax audits, and TCI and PG&E franchise payments.
- Review and adjust user rates and fees to reflect the cost of providing services.
- Continue to pursue federal and state reimbursement for the cost of mandated programs.

Personnel

- Continue to recruit the highest quality personnel to fill vacancies as they occur or are created.
- Continue to implement City training programs.
- Manage worker's compensation claims, grievances, disciplinary matters and employee benefits.
- Maintain personnel database.

Office Technology, Real and Personal Property, Risk Management, and Franchises

- Manage office facilities and office technologies: telephone, voice mail, copiers, faxes, and computer systems.
- Implement an efficient system of City fixed assets inventory and disposal of surplus fixed assets.
- Continue to serve as the JPA Risk Management Board representative. Review all City property for proper insurance coverage.

Vistas and Web Page

- Continue to edit and coordinate the publication and distribution of Vistas newsletter.
- Design and implement changes to the City webpage as an on-going, work-in-progress.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Administrative Services Director	95%
	Financial Services Manager	100%
	Accounting Assistant	75%
	Accountant	90%
	Total Full Time Equivalent	3.60

ACCOUNT DESCRIPTIONS

745	Checks, forms, budgets, HR manuals	\$1,000	861	Accounting Software Support	\$7,500
				State Reporting	5,000
843	CSMFO	\$1,000		Actuarial	5,100
	Leadership Training	2,500		CAFR	1,500
	LOCC Financial Mgmt Seminar	1,000		Pro-rata share of City computer equipn	6,887
	CCMF	400		Fees & Services	5,000
	LOCC Annual Conference	1,500			\$30,987
		\$6,400			

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Communications
FUND	11
PROGRAM	545

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$91,832	N/A
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	7,025	N/A
714	Worker's Compensation	0	0	0	0	3,673	N/A
721	Fringe Benefits	0	0	0	0	29,942	N/A
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$132,472	N/A

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$488	N/A
743	Postage	0	0	0	0	267	N/A
745	Printing & Binding	0	0	0	0	1,000	N/A
746	Books & Software	0	0	0	0	500	N/A
748	Special Departmental Supplies	0	0	0	0	500	N/A
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	1,000	N/A
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	10,582	N/A
843	Training & Memberships	0	0	0	0	12,007	N/A
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	66,188	N/A
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$0	\$0	\$0	\$0	\$92,533	N/A

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	5,000	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$5,000	N/A

BASE PROGRAM COST	\$0	\$0	\$0	\$0	\$0	\$230,005	N/A
--------------------------	------------	------------	------------	------------	------------	------------------	------------

999	Prior Year Savings	\$0	\$0	\$0	\$0	\$0	
-----	--------------------	-----	-----	-----	-----	-----	--

TOTAL PROGRAM COST	\$0	\$0	\$0	\$0	\$0	\$230,005	N/A
---------------------------	------------	------------	------------	------------	------------	------------------	------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Communications
FUND	11
PROGRAM	545

PROGRAM

The communications program is responsible for engaging residents, disseminating important information to constituents and increasing transparency for City activities. Responsibilities include: creating and maintaining the City's social media resources (Facebook, Twitter and Nextdoor); updating the City website; overseeing Lafayette Listens; issuing news releases; editing the City's newsletters and other media; producing, filming and editing video; providing photographic services; and assisting with various outreach efforts as assigned in an effort to inform and engage the community.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Communications Analyst	100%
	Total Full Time Equivalent	1.00

ACCOUNT DESCRIPTIONS

843	Rotary Membership	\$1,200
	CAPIO Membership	225
	Pro-rata share of office rent	10,582
		\$12,007
861	Lafayette Vistas Newsletter	\$30,000
	Web hosting	2,400
	Vision Subscription	5,575
	Peak Democracy	7,500
	Website QA Tool	3,250
	OpenGov	4,500

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Rent and Expenses
FUND	11
PROGRAM	550

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$140,312	\$162,948	\$168,600	\$168,600	\$0	N/A
705	Temporary Personnel	7,970	8,915	9,000	9,000	0	N/A
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	8,003	8,871	9,930	9,930	0	N/A
714	Worker's Compensation	3,885	4,503	4,653	4,653	0	N/A
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$160,170	\$185,237	\$192,183	\$192,183	\$0	N/A

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$1,850	\$2,000	N/A
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	471	591	1,000	0	0	N/A
746	Books & Software	0	112	500	1,750	1,000	100.0%
748	Special Departmental Supplies	2,441	2,044	0	1,950	2,000	N/A
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	681	0	1,500	0	0	N/A
771	Maintenance of Buildings	72	96	72	72	72	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	9,297	5,552	5,500	4,000	6,500	18.2%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	26,018	13,790	20,000	15,000	15,000	-25.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	162	0	0	0	0	0.0%
843	Training & Memberships	5,158	19,204	6,000	30,000	34,500	475.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	255	974	0	0	0	0.0%
853	Community Promotion	1,565	823	1,200	1,200	1,200	0.0%
861	Contractual Services	93,434	92,079	96,560	75,000	44,145	-54.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$139,552	\$135,266	\$132,332	\$130,822	\$106,417	-19.6%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	1,830	0	0	0	0	0.0%
907	Equipment	0	3,009	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$1,830	\$3,009	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$301,552	\$323,512	\$324,515	\$323,005	\$106,417	-67.2%
--------------------------	------------------	------------------	------------------	------------------	------------------	---------------

TOTAL PROGRAM COST	\$ 301,552	\$ 323,512	\$ 324,515	\$ 323,005	\$ 106,417	-67.2%
---------------------------	-------------------	-------------------	-------------------	-------------------	-------------------	---------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Rent and Expenses
FUND	11
PROGRAM	550

PROGRAM

This program includes those expenses which are not attributable to any specific department(s) and which are general in nature, such as rent for City offices, general office equipment and maintenance, community promotion, and membership fees.

ACCOUNT DESCRIPTIONS

791	Employee Recognition	\$5,500	
	Misc office expenses	1,000	
		<u>\$6,500</u>	
841	Rent of City Offices at Desco Plaza	\$223,740	does not include police services
	Coffee machine and supplies	2,400	
	Phone System Support	8,004	
	Lease of postage machine	8,100	
	Lease of Copy Machines (2)	20,940	
		<u>\$263,184</u>	allocated back to departments
843	Lafayette University Employee Enrichment Program	\$6,500	
	LAFCO Membership	4,500	
	ABAG Membership	6,000	
	Contract Cities Association Membership	2,150	
	League of California Cities Membership	10,500	
	Chamber of Commerce Membership	650	
	East Bay Economic Development	4,200	
		<u>\$34,500</u>	
853	City of Lafayette Commute Alternative Program	\$1,200	
861	Credit Card Fees	3,000	
	Property Tax Audit	2,500	
	Sales Tax Audits	2,000	
	Economic Development Consulting Services	5,000	
	Security alarms	300	
	Trust Administrators (Benefits Administration)	2,445	
	Contribution to OPEB Trust (GASB 45)	28,900	
		<u>\$44,145</u>	

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Technology Services
FUND	11
PROGRAM	560

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$40,932	\$41,989	\$39,858	\$39,858	\$9,714	-75.6%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	2,835	2,881	3,049	3,049	743	-75.6%
714	Worker's Compensation	1,042	1,072	1,118	1,118	389	-65.2%
721	Fringe Benefits	12,327	12,625	13,010	13,010	3,087	-76.3%
	Subtotal PERSONNEL	\$57,136	\$58,567	\$57,035	\$57,035	\$13,934	-75.6%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$92	\$149	\$153	\$153	\$24	-84.0%
743	Postage	87	48	77	77	13	-82.6%
745	Printing & Binding	0	0	100	100	100	0.0%
746	Books & Software	5,488	22,533	18,800	3,000	15,200	-19.1%
748	Special Departmental Supplies	27	135	500	500	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	12	1,000	1,000	1,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	5,745	5,569	5,040	5,040	10,000	98.4%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	2,594	2,670	4,015	4,015	529	-86.8%
843	Training & Memberships	0	0	1,000	1,000	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	53,489	15,819	28,450	55,000	21,087	-25.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$67,520	\$46,934	\$59,134	\$69,884	\$49,454	-16.4%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	7,267	38,719	53,250	55,000	15,000	-71.8%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$7,267	\$38,719	\$53,250	\$55,000	\$15,000	-71.8%

BASE PROGRAM COST	\$131,923	\$144,220	\$169,419	\$181,919	\$78,387	-53.7%
--------------------------	------------------	------------------	------------------	------------------	-----------------	---------------

999	Prior Year Savings	\$0	\$0	\$16,671	\$0	\$4,171
-----	--------------------	-----	-----	----------	-----	---------

TOTAL PROGRAM COST	\$131,923	\$144,220	\$186,090	\$181,919	\$82,558	-55.6%
---------------------------	------------------	------------------	------------------	------------------	-----------------	---------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Technology Services
FUND	11
PROGRAM	560

PROGRAM

The City contracts for most Technology Services including server maintenance, repair and upgrades.

WORKPLAN

- Maintain and operate a local area network at the City offices including individual workstations and software.
- Maintain City website.
- Improve transparency and public access to City documents, information and resources.

STAFFING REQUIREMENTS

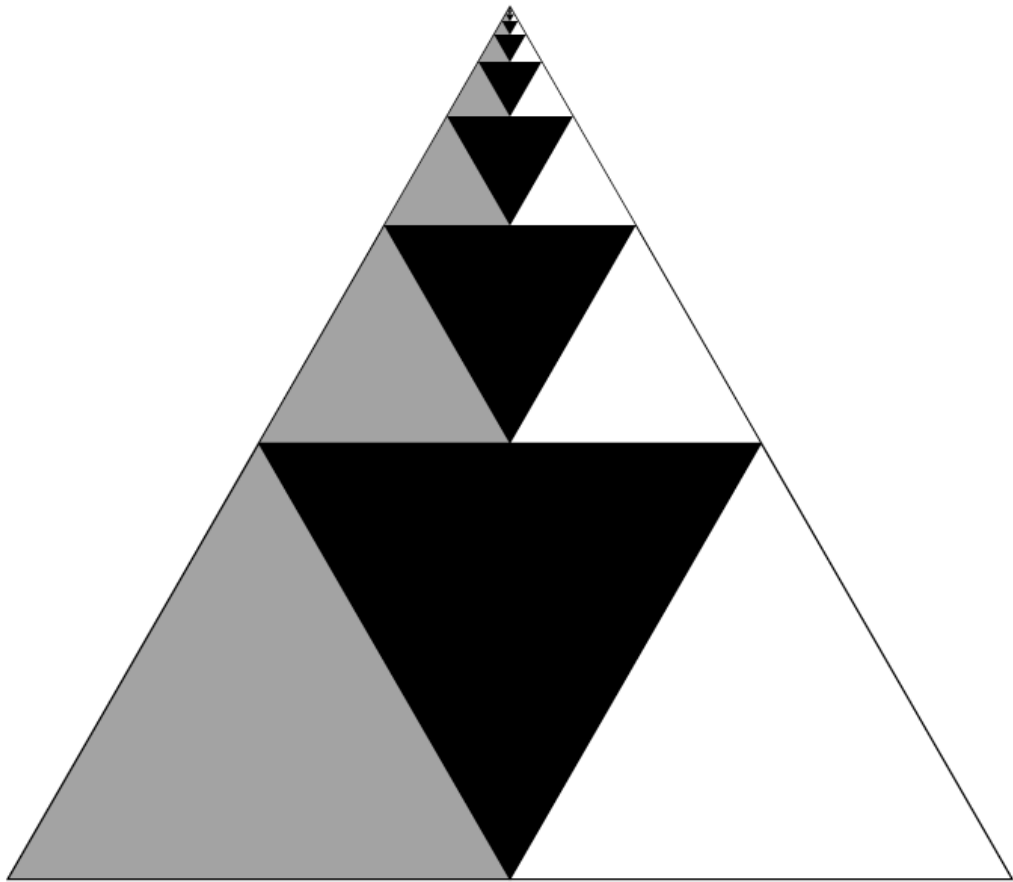
	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Administrative Services Director	5%
		0.05

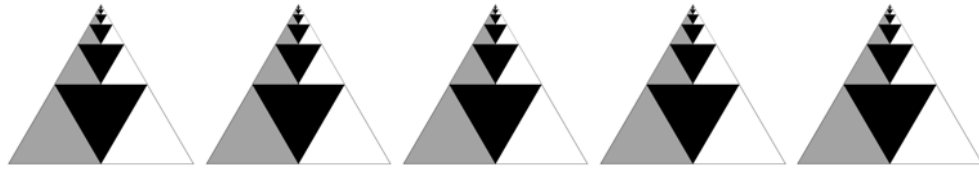
ACCOUNT DESCRIPTIONS

746	Engineering Computer Assisted (CAD) Software	2,200	
	ARC GIS; SketchUp; Planning Database upgrades	10,000	
	Misc Software	3,000	
		<u>15,200</u>	
821	ATT Connections between locations	\$10,000	
861	Computer Support	\$76,752	allocated back to departments
861	Southtec Systems	4,150	
	PeopleTrak	700	
	Questys	2,141	
	City Geographical Information System (GIS)	14,000	
	Pro-rata share of City computer equipment	96	
		<u>21,087</u>	

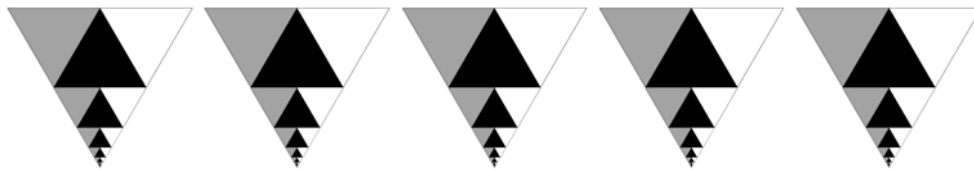
DESCRIPTION OF CAPITAL OUTLAY

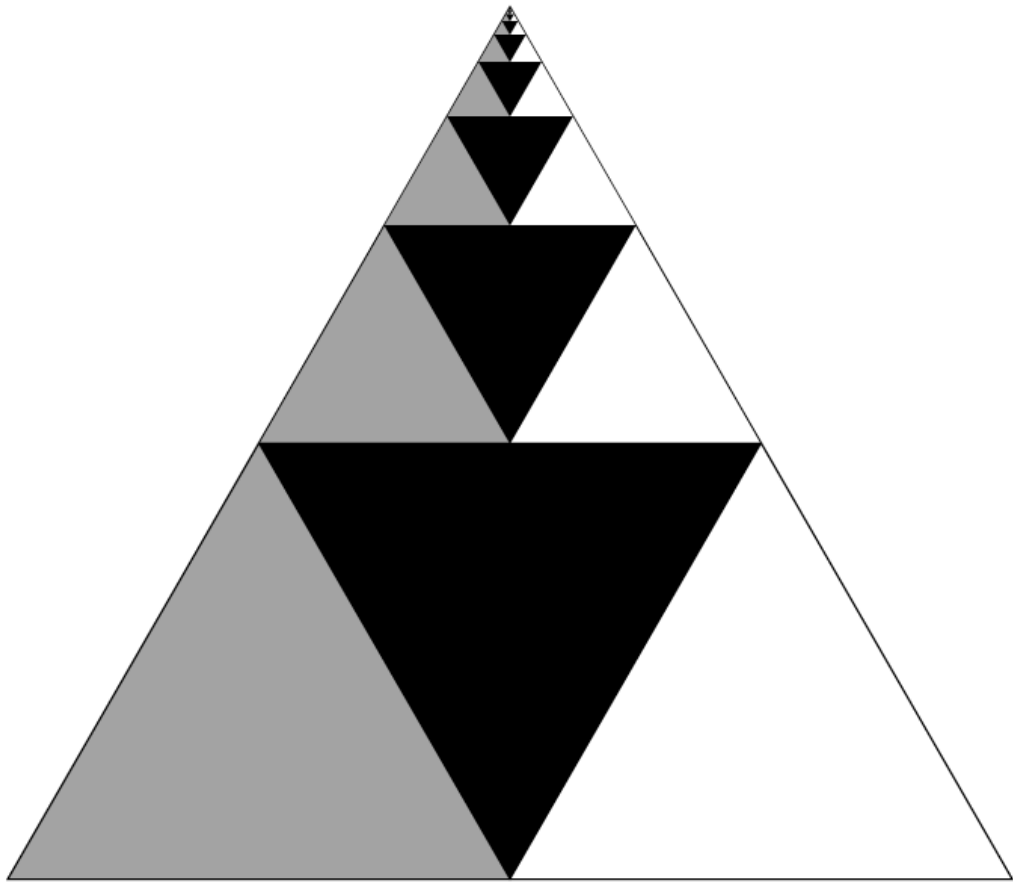
907	Misc hardware	\$15,000
-----	---------------	----------





Capital Improvement Fund





**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parks Facilities
FUND	12
PROGRAM	600

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$15,041	\$8,110	\$6,112	\$6,112	\$6,458	5.7%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	967	507	468	468	494	5.7%
714	Worker's Compensation	384	181	171	171	258	50.7%
721	Fringe Benefits	4,569	2,572	2,240	2,240	2,287	2.1%
	Subtotal PERSONNEL	\$20,962	\$11,371	\$8,991	\$8,991	\$9,498	5.6%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$250	\$189	\$250	\$250	\$250	0.0%
743	Postage	200	78	200	200	200	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	36	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	32	100	100	100	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	53	53	637	637	546	-14.4%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	136	30,000	20,000	30,641	2.1%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$539	\$488	\$31,187	\$21,187	\$31,737	1.8%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	323,416	0	0	0	1,168,000	N/A
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$323,416	\$0	\$0	\$0	\$1,168,000	N/A

BASE PROGRAM COST	\$344,917	\$11,859	\$40,179	\$30,179	\$1,209,235	2909.6%
--------------------------	------------------	-----------------	-----------------	-----------------	--------------------	----------------

TOTAL PROGRAM COST	\$344,917	\$11,859	\$40,179	\$30,179	\$1,209,235	2910%
---------------------------	------------------	-----------------	-----------------	-----------------	--------------------	--------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parks Facilities
FUND	12
PROGRAM	600

PROGRAM

This program tracks costs associated with parks and recreation capital projects. The Parks, Trails and Recreation Commission submits a 6-year CIP that reflects fund activity by fiscal year.

WORKPLAN

See account descriptions below and CIP Summary for specific projects.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Parks, Trails and Recreation Director	5%
Total Full Time Equivalent	0.05

ACCOUNT DESCRIPTIONS

841 Share of office equipment leases	\$546
861 Computer Support	\$96
Leigh Creekside / Brook Street Design	30,000
	<u>\$30,641</u>
906 Potential projects (subject to Council approval):	
Leigh Creekside Improvements	\$150,000
Brook Street Park	430,000
Community Center Restrooms	450,000
Community Center Tot Lot	40,000
Rohrer Drive Field Trail	50,000
Grove Nature Trail	3,000
Rose Lane Trail	45,000
	<u>\$1,168,000</u>

TRANSFERS

From General Fund for overhead expenses	\$10,689
From General Fund for playground equipment replacement	15,000
	<u>\$25,689</u>

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parkland Acquisition
FUND	17
PROGRAM	650

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$30,459	\$32,441	\$24,448	\$24,448	\$25,834	5.7%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,964	2,030	1,870	1,870	1,976	5.7%
714	Worker's Compensation	775	725	686	686	1,033	50.7%
721	Fringe Benefits	9,138	10,290	9,410	9,410	9,607	2.1%
Subtotal PERSONNEL		\$42,336	\$45,486	\$36,414	\$36,414	\$38,450	5.6%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	128	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	214	375	375	383	2.1%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	544	0	10,000	10,383	N/A
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$0	\$885	\$375	\$10,375	\$10,765	2772.0%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$1,800,000	\$0	\$1,800,000	0.0%
906	Improvements	0	0	40,000	0	40,000	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$1,840,000	\$0	\$1,840,000	0.0%

BASE PROGRAM COST	\$42,336	\$46,371	\$1,876,789	\$46,789	\$1,889,215	0.7%
--------------------------	-----------------	-----------------	--------------------	-----------------	--------------------	-------------

TOTAL PROGRAM COST	\$42,336	\$46,371	\$1,876,789	\$46,789	\$1,889,215	0.66%
---------------------------	-----------------	-----------------	--------------------	-----------------	--------------------	--------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parkland Acquisition
FUND	17
PROGRAM	650

PROGRAM

This program tracks costs associated with purchasing parkland. Note that revenues to this fund are primarily collected via the Quimby Act and used for parkland acquisition only. Other revenue will be reserved in a restricted sinking fund as they are received.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	20%
	Total Full Time Equivalent	0.20

ACCOUNT DESCRIPTIONS

861	Appraisals	\$10,000
	Computer Support	383
		<u>\$10,383</u>
902	Purchase Deerhill Park	\$1,800,000
906	Deerhill Dog Park	\$40,000 (potential recyclesmart)

TRANSFERS

From General Fund for overhead expenses	\$38,833
---	----------

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Capital Improvement Projects
FUND	14
PROGRAM	620

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$461,667	\$476,426	\$361,107	\$361,107	\$273,200	-24.3%
705	Temporary Personnel	29,960	540	0	0	0	0.0%
708	Overtime	0	228	0	0	0	0.0%
711	Social Security	33,925	33,359	27,625	27,625	20,900	-24.3%
714	Worker's Compensation	12,610	12,257	10,127	10,127	10,928	7.9%
721	Fringe Benefits	163,840	163,922	125,730	125,730	99,130	-21.2%
	Subtotal PERSONNEL	\$702,003	\$686,732	\$524,589	\$524,589	\$404,158	-23.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$1,255	\$2,030	\$1,579	\$1,579	\$1,147	-27.4%
743	Postage	856	653	796	796	628	-21.1%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,443	1,294	1,300	1,300	1,300	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	35,519	37,077	41,484	41,484	24,869	-40.1%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	39,124	30,079	45,500	20,000	49,996	9.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$78,197	\$71,134	\$90,659	\$65,159	\$77,939	-14.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	3,414,053	6,560,633	3,293,642	3,627,142	5,077,500	54.2%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$3,414,053	\$6,560,633	\$3,293,642	\$3,627,142	\$5,077,500	54.2%

BASE PROGRAM COST	\$4,194,252	\$7,318,498	\$3,908,890	\$4,216,890	\$5,559,597	42.2%
--------------------------	--------------------	--------------------	--------------------	--------------------	--------------------	--------------

TOTAL PROGRAM COST	\$ 4,194,252	\$ 7,318,498	\$ 3,908,890	\$ 4,216,890	\$ 5,559,597	42.2%
---------------------------	---------------------	---------------------	---------------------	---------------------	---------------------	--------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Capital Improvement Projects
FUND	14
PROGRAM	620

PROGRAM

This program tracks costs associated with the capital improvements.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Public Works & Engineering Director	20%
	Engineering Services Manager	35%
	Associate Engineer	70%
	Senior Construction Inspector	10%
	Senior Engineer	50%
	Engineering Assistant	50%
	Total Full Time Equivalent	2.35

ACCOUNT DESCRIPTIONS

861	Contractual design and construction inspection services	\$40,000
	Computer support	4,496
	Single Audit for fed funds over \$500K	5,500
		<u>\$49,996</u>

DESCRIPTION OF CAPITAL OUTLAY

906	2019 Road Reconstruction	\$810,000
	2019 Drain Rehab	300,000
	2019 Surface Seal	691,000
	Bridge Maintenance	450,000
	Rule 20A Underground Project	35,000
	Signal Pilot at MDB and - Moraga Rd	75,000
	BART Pathway	2,716,500
		<u>\$5,077,500</u>

REVENUE

	General Fund	\$1,412,500
	Bart Pathway Sinking Fund	240,000
	BART Contribution	450,000
	Gas Tax	237,000
	SB1	417,000
	Measure J	405,000
	State & Federal Grants	1,998,000
	Caltrans Highway Bridge Program	450,000
		<u>\$5,609,500</u>

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Public Facilities
FUND	16
PROGRAM	640

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	360	360	300	60	300	0.0%
781	Maintenance of Right of Way	0	0	350	350	0	N/A
791	Miscellaneous Expenses Under \$500	0	0	0	4,167	0	0.0%
801	Utilities-Water	640	927	0	154	0	0.0%
805	Utilities-Sewer	480	504	600	0	0	N/A
811	Utilities-Gas & Electric	888	938	700	133	0	N/A
821	Utilities-Telephones	500	449	350	46	0	N/A
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	3,040	405,000	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$5,908	\$408,179	\$2,300	\$4,910	\$300	-87.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	160,189	2,135,561	1,898,811	0	N/A
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$160,189	\$2,135,561	\$1,898,811	\$0	N/A

BASE PROGRAM COST	\$5,908	\$568,368	\$2,137,861	\$1,903,721	\$300	-100.0%
--------------------------	----------------	------------------	--------------------	--------------------	--------------	----------------

TOTAL PROGRAM COST	\$5,908	\$568,368	\$2,137,861	\$1,903,721	\$300	-100.0%
---------------------------	----------------	------------------	--------------------	--------------------	--------------	----------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

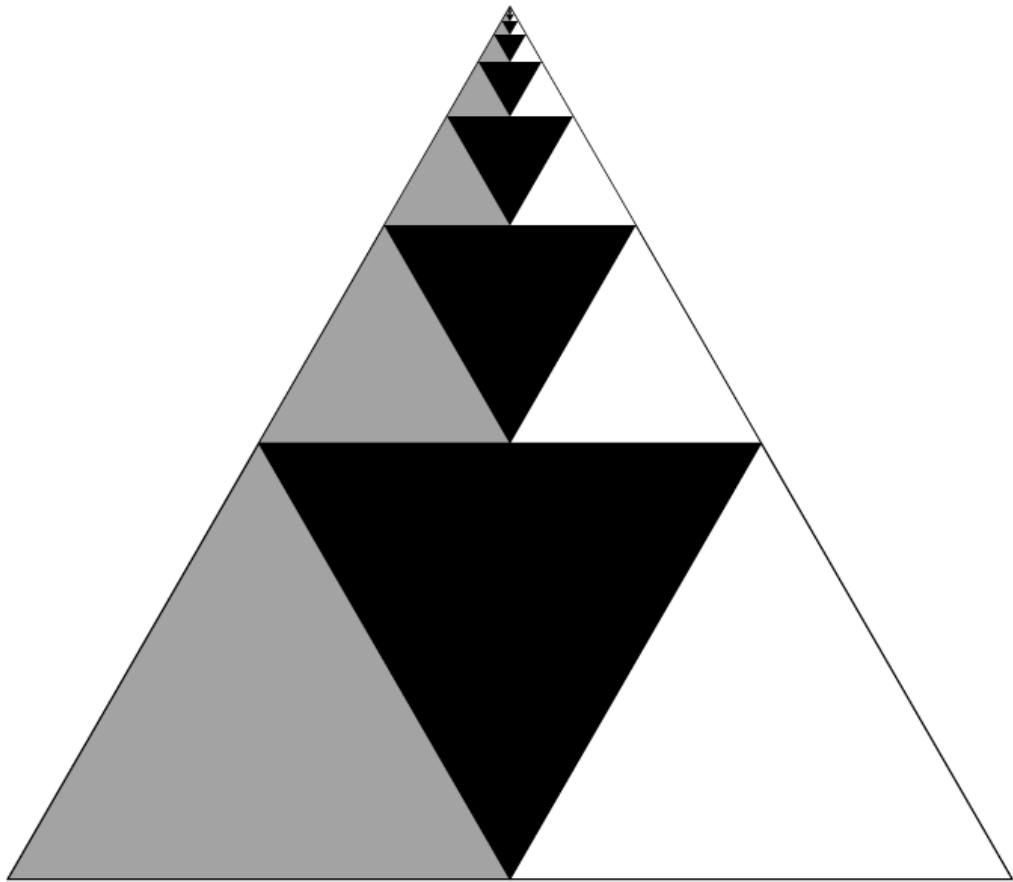
DEPARTMENT	Public Facilities
FUND	16
PROGRAM	640

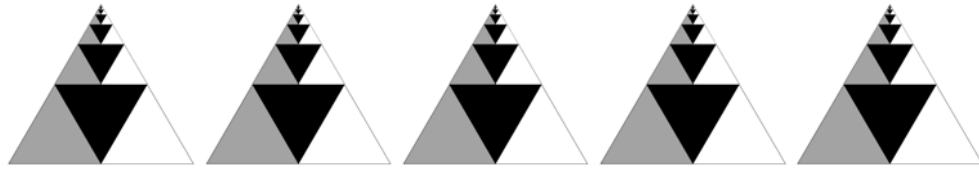
PROGRAM

This program tracks costs associated with the purchase and repair of public buildings and construction of landscaping projects.

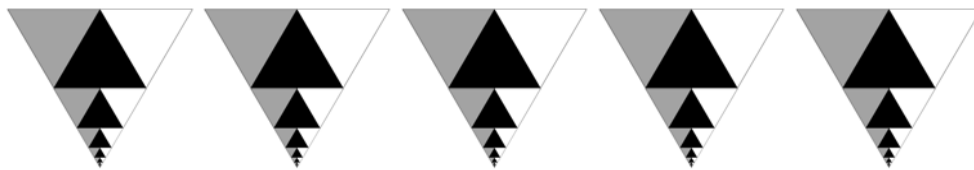
TRANSFERS

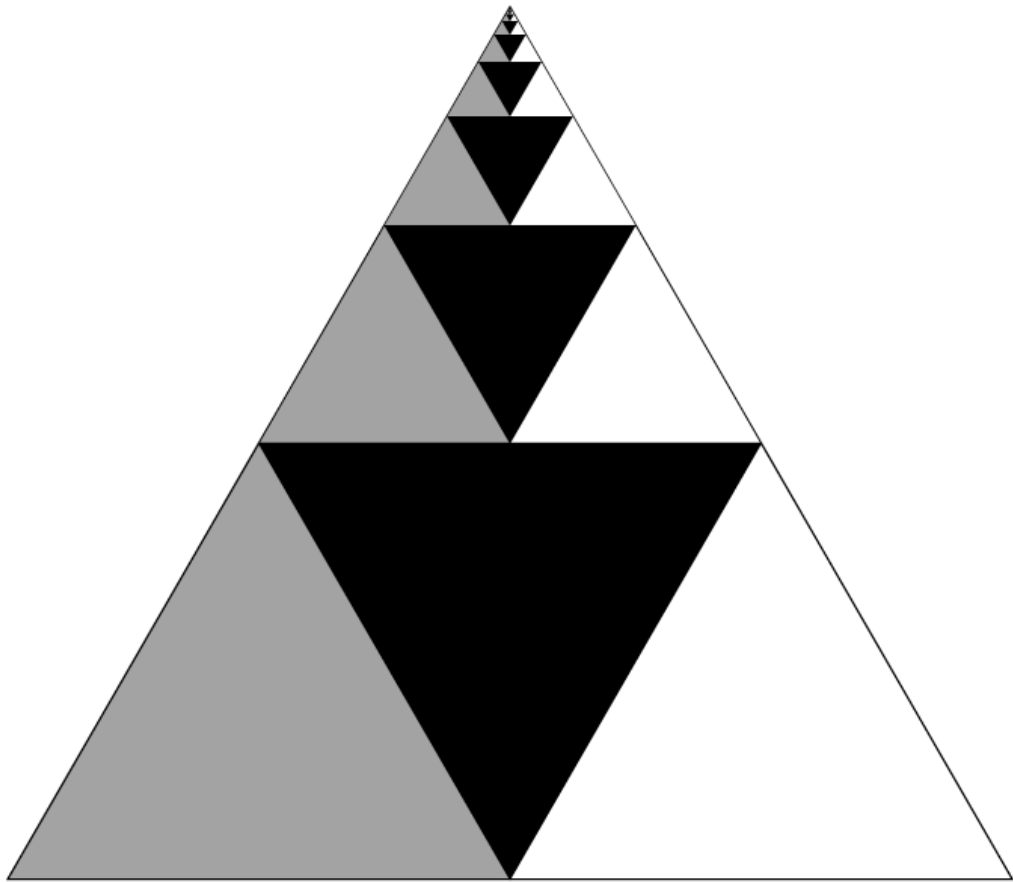
From General Fund for Community Center Roof Replacement Sinking Fund \$105,000





Enterprise Fund





**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Recreation Programs
FUND	31
PROGRAM	700

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$268,296	\$260,535	\$266,983	\$266,983	\$280,692	5.1%
705	Temporary Personnel	179,182	172,659	185,000	185,000	187,200	1.2%
708	Overtime	16	27	0	0	0	0.0%
711	Social Security	34,567	33,210	34,577	34,577	35,794	3.5%
714	Worker's Compensation	11,559	11,117	12,676	12,676	18,716	47.6%
721	Fringe Benefits	95,838	85,385	96,094	96,094	97,873	1.9%
Subtotal PERSONNEL		\$589,458	\$562,934	\$595,329	\$595,329	\$620,275	4.2%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$2,743	\$3,058	\$2,800	\$3,000	\$3,000	7.1%
743	Postage	11,177	10,948	11,500	11,500	11,500	0.0%
745	Printing & Binding	27,583	32,164	32,000	32,000	32,000	0.0%
746	Books & Software	308	761	300	120	300	0.0%
748	Special Departmental Supplies	26,886	25,093	22,800	26,200	26,000	14.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	586	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	3,978	83	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	5,552	4,520	4,500	5,280	5,580	24.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	11,406	9,669	20,297	11,500	11,570	-43.0%
843	Training & Memberships	14,501	2,965	3,000	3,250	6,000	100.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	500	250	250	-50.0%
853	Community Promotion	1,294	1,358	800	1,700	1,000	25.0%
861	Contractual Services	62,007	70,464	60,705	76,112	84,734	39.6%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	515,483	452,408	460,000	450,000	450,000	-2.2%
881	Premium Payment-Liability	(116)	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$683,389	\$613,492	\$619,202	\$620,912	\$631,934	2.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	8,385	24,335	7,000	3,493	3,500	-50.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$8,385	\$24,335	\$7,000	\$3,493	\$3,500	-50.0%

BASE PROGRAM COST	\$1,281,232	\$1,200,761	\$1,221,531	\$1,219,734	\$1,255,709	2.8%
--------------------------	--------------------	--------------------	--------------------	--------------------	--------------------	-------------

TOTAL PROGRAM COST	\$1,281,232	\$1,200,761	\$1,221,531	\$1,219,734	\$1,255,709	2.8%
---------------------------	--------------------	--------------------	--------------------	--------------------	--------------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Recreation Programs
FUND	31
PROGRAM	700

PROGRAMS

The Recreation Department provides a variety of recreation activities that enhance the quality of life for all Lafayette citizens. Pending availability of space, the Department also administers rentals at the Lafayette Community Center and the Buckeye Fields building. The Lafayette Community Center is the primary facility used by these activities, but schools and other public and private facilities also are used. A Community Center Foundation assists the department with fundraising activities which go toward building and landscaping improvements. The City Council expects the programs to be self-supporting which has prompted the development of the goals below. The Parks and Recreation Director has full profit and loss responsibility for this budget program.

WORKPLAN

- Limit Community Center activities to those that are revenue neutral or otherwise subsidized from the general fund.
- Provide high quality recreation programs to the residents of Lafayette.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	20%
	Recreation Coordinator - B	75%
	Recreation Supervisor	85%
	Recreation Coordinator - A	85%
	Administrative Assistant - P&R - A	36%
	Administrative Assistant - P&R - B	36%
	Community Center Caretaker	50%
	Total Full Time Equivalent	3.87

705 Temporary recreation teachers and leaders \$187,200

ACCOUNT DESCRIPTIONS

743	Postage for mailing brochures	\$11,500	
745	Printing P&R brochures	\$32,000	
748	Class materials for City run recreation classes	\$26,000	(reimbursed via class fees)
821	Telephone & Internet	\$5,580	
841	Rental of school district facilities, copier & postage lease	\$11,570	
843	CPRS Conference	\$6,000	
861	Credit card fees, transaction fees, Summer entertainers, computer support	\$84,734	
866	Payments to recreation teachers and specialized program related personnel	\$450,000	
907	Camp Awesome equipment	\$3,500	

DESCRIPTION OF REVENUES

	Final 17/18	Est 17/18	Prop 18/19
Investment Earnings & Building Rental	\$125,000	\$127,563	\$127,000
Non-Summer Program Fees	530,000	543,461	530,000
Summer Program Fees	430,000	430,000	430,000
Tiny Tots	200,000	228,754	220,000
Other	424	525	500
	\$1,285,424	\$1,330,303	\$1,307,500

PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	\$63,893	\$110,569	\$51,791
Transfer to Community Center Sinking Fund			(\$5,000)
Transfer to General Fund for Field Use			(\$5,000)
Transfer to Com. Ctr. Main. Fund for Utilities			(\$20,000)
Contribution from Prior Year's Recreation Fund Balance			\$557,695
Projected Ending Fund Balance			\$579,486

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parking Fund
FUND	32
PROGRAM	710

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$121,854	\$107,193	\$105,005	\$105,005	\$115,301	9.8%
705	Temporary Personnel	62,039	63,997	46,800	72,000	46,800	0.0%
708	Overtime	9,594	9,761	10,000	10,000	10,000	0.0%
711	Social Security	15,043	13,938	12,378	12,378	13,166	6.4%
714	Worker's Compensation	4,968	4,681	4,538	4,538	6,484	42.9%
721	Fringe Benefits	37,290	32,932	36,762	36,762	38,527	4.8%
	Subtotal PERSONNEL	\$250,787	\$232,502	\$215,483	\$240,683	\$230,278	6.9%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$3,558	\$5,508	\$3,500	\$3,500	\$3,500	0.0%
743	Postage	255	254	500	500	500	0.0%
745	Printing & Binding	0	695	1,000	1,000	1,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	2,036	2,760	2,200	4,500	2,200	0.0%
751	Maintenance of Vehicles	13,824	13,632	20,000	20,000	20,000	0.0%
761	Maintenance of Equipment	3,626	3,679	5,000	5,000	5,000	0.0%
771	Maintenance of Buildings	0	0	1,000	1,000	1,000	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	209	0	0	0	0	0.0%
801	Utilities-Water	252	0	180	66	75	-58.3%
805	Utilities-Sewer	480	504	30	795	800	2566.7%
811	Utilities-Gas & Electric	(15)	7	600	2,232	600	0.0%
821	Utilities-Telephones	0	279	1,770	1,770	2,010	13.6%
825	Utilities-Garbage Disposal	0	0	30	30	60	100.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	4,756	4,415	9,273	9,273	14,310	54.3%
843	Training & Memberships	270	2,400	2,000	2,000	2,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	200	200	200	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	44,231	55,008	44,000	44,000	44,861	2.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$73,481	\$89,141	\$91,283	\$95,866	\$98,116	7.5%

CAPITAL OUTLAY							
902	Land	\$0	\$1,564,880	\$0	\$0	\$0	0.0%
906	Improvements	650	154,830	180,000	201,329	0	N/A
907	Equipment	159,226	70,490	45,000	45,000	45,000	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$159,876	\$1,790,200	\$225,000	\$246,329	\$45,000	-80.0%

BASE PROGRAM COST	\$484,144	\$2,111,843	\$531,766	\$582,878	\$373,393	-29.8%
--------------------------	------------------	--------------------	------------------	------------------	------------------	---------------

TOTAL PROGRAM COST	\$ 484,144	\$ 2,111,843	\$ 531,766	\$ 582,878	\$ 373,393	-29.8%
---------------------------	-------------------	---------------------	-------------------	-------------------	-------------------	---------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parking Fund
FUND	32
PROGRAM	710

PROGRAM

This enterprise program is responsible for all aspects of the City's parking program, including installation, enforcement and collection. In addition, to enforce city codes and ordinances in the downtown and in neighborhoods as well as ensure that conditions imposed on new construction are implemented.

WORKPLAN

- Enforce parking regulations in Lafayette
- Collect revenue from parking meters and lockboxes
- Make best efforts to develop off street parking in downtown Lafayette
- Provide backup for crossing guard program.
- Enforce City codes and ordinances in the downtown and in neighborhoods.
- Ensure that conditions imposed for new construction are being properly implemented.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Accountant	10%
Parking Enforcement Officer - A	100%
Police Services Assistant - B	8.5%
Police Records Supervisor	35%
Total Full Time Equivalent	1.54

ACCOUNT DESCRIPTIONS

705	Meter collector / Parking Enforcement Officers	\$46,800
745	Printing of parking citations	\$1,000
748	Badges, uniforms, other special supplies	\$2,200
751	Maintenance of two parking and one code enforcement vehicles	\$20,000
761	Meter vandalism and maintenance	\$5,000
841	Pro-rata share of Police Offices Lease	5,880
	Allocated cost of office space rental	8,430
		<u>\$14,310</u>
861	IPS Meter costs	\$24,000
	Install meters	20,000
	Computer support	861
		<u>\$44,861</u>

DESCRIPTION OF CAPITAL OUTLAY

907	Misc Equip	20,000
	Meter Replacement Project	25,000
		<u>\$45,000</u>

REVENUES

	Budget 17/18	Estimated 17/18	Budget 18/19
Parking Citations	\$160,000	\$160,000	\$170,000
Parking Meters (\$1/hour)	280,000	280,000	280,000
Rental Income from lots	29,600	25,000	25,000
Investment Earnings & Other Revenue	40,291	36,600	36,600
TOTAL Revenue	\$509,891	\$501,600	\$511,600
Expenses	(\$531,766)	(\$582,878)	(\$373,393)
Net Revenue	(\$21,875)	(\$81,278)	\$138,207

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Vehicle Abatement
FUND	34
PROGRAM	730

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$3,962	\$4,234	\$4,085	\$4,085	\$4,292	5.1%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	381	533	0	0	0	0.0%
711	Social Security	332	361	313	313	328	5.1%
714	Worker's Compensation	108	123	115	115	172	49.8%
721	Fringe Benefits	1,342	1,358	1,685	1,685	1,697	0.7%
Subtotal PERSONNEL		\$6,125	\$6,609	\$6,197	\$6,197	\$6,489	4.7%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$440	\$469	\$300	\$300	\$300	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	250	250	250	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	507	504	94	94	96	2.1%
843	Training & Memberships	0	1,050	1,000	1,000	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	97	304	1,000	1,000	1,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$1,044	\$2,327	\$2,644	\$2,644	\$2,646	0.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$7,169	\$8,936	\$8,841	\$8,841	\$9,134	3.3%
--------------------------	----------------	----------------	----------------	----------------	----------------	-------------

TOTAL PROGRAM COST	\$ 7,169	\$ 8,936	\$ 8,841	\$ 8,841	\$ 9,134	3.3%
---------------------------	-----------------	-----------------	-----------------	-----------------	-----------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Vehicle Abatement
FUND	34
PROGRAM	730

PROGRAM

This program tracks the expenditures of the program to remove and dispose of abandoned vehicles.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Police Records Supervisor	5%
	Total Full Time Equivalent	0.05

ACCOUNT DESCRIPTIONS

861	Vehicle Towing Charges	\$1,000
	Computer Support	96
		\$1,096

DESCRIPTION OF REVENUES

Abandoned Vehicle Fees	\$12,000
------------------------	----------

PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	\$2,866
Contribution from Prior Year's Fund Balance	41,692
Projected Ending Fund Balance	\$44,558

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$44,181	\$47,951	\$54,116	\$54,116	\$56,347	4.1%
705	Temporary Personnel	39,501	43,856	52,000	52,000	48,100	-7.5%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	6,402	7,023	8,118	8,118	7,990	-1.6%
714	Worker's Compensation	2,192	2,390	2,976	2,976	4,178	40.4%
721	Fringe Benefits	7,034	32,588	6,878	6,878	7,027	2.2%
	Subtotal PERSONNEL	\$99,309	\$133,809	\$124,088	\$124,088	\$123,643	-0.4%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$2,132	\$1,086	\$2,400	\$900	\$2,400	0.0%
743	Postage	882	400	1,500	900	1,500	0.0%
745	Printing & Binding	617	0	1,000	300	1,000	0.0%
746	Books & Software	0	141	3,000	0	3,000	0.0%
748	Special Departmental Supplies	264	344	2,000	600	2,000	0.0%
751	Maintenance of Vehicles	16,678	20,589	30,000	17,000	30,000	0.0%
761	Maintenance of Equipment	400	0	500	0	500	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	1,597	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	857	761	1,040	900	1,040	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	215	445	3,748	500	500	-86.7%
843	Training & Memberships	483	0	500	500	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	850	850	850	0.0%
853	Community Promotion	810	2,107	2,500	1,200	2,500	0.0%
861	Contractual Services	0	2,868	6,200	4,128	10,026	61.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	175	599	599	242.3%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$24,934	\$28,742	\$55,413	\$28,377	\$56,415	1.8%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	1,000	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$1,000	N/A

BASE PROGRAM COST	\$124,244	\$162,550	\$179,501	\$152,465	\$181,058	0.9%
--------------------------	------------------	------------------	------------------	------------------	------------------	-------------

TOTAL PROGRAM COST	\$ 124,244	\$ 162,550	\$ 179,501	\$ 152,465	\$ 181,058	0.9%
---------------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

PROGRAM

Provide transportation options for senior and the disabled in Lafayette, Moraga and Orinda.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Transportation Coordinator	75%
Total Full Time Equivalent	0.75

ACCOUNT DESCRIPTIONS

705 Clerk/Dispatcher (10hrs/wk, \$20/hr)	\$10,400	861 Computer Support	\$3,826
Clerk/Dispatcher (5hrs/wk, \$19/hr)	4,940	Contract Drivers	\$600
Program Assistant (10hrs/wk, \$23/hr)	11,960	Taxi Service	5,600
Van Driver (20 hrs/wk, \$20/hr)	20,800		\$10,026
	<u>\$48,100</u>		

	Actual FY15-16	Actual FY 16-17	Budget FY 17-18	Estimated FY 17-18	Proposed FY 18-19
REVENUES					
Van Maintenance Reimbursement		4,317	3,000	3,000	3,000
Fares @ \$5 per ride / Rentals	32,735	19,902	19,000	19,000	19,000
Advertising & Other Income	4,328	107	500	-	500
New Freedom Funds/5310 Funds	32,309	109,984	56,518	56,518	56,518
CDBG Grant or Alternative	22,500		10,000	8,000	10,000
Gifts, Grants & Donations	107,214	14,478	10,000	5,000	10,000
Moraga Town Contribution			10,000	-	-
Lafayette Community Foundation			2,500	2,500	2,500
Lafayette Contribution (transfer from GF)	60,000	45,000	40,000	40,000	40,000
Other			-	920	-
Bequest (Taxi Service)		-	5,600	1,000	5,600
TOTAL	259,086	193,788	157,118	135,938	147,118
ENTERPRISE SURPLUS/(DEFICIT)	96,536	31,238	(22,383)	(16,527)	(33,940)
Prior Year Fund Balance	49,161	45,697	76,934	76,934	60,407
Sinking Fund Balance	100,000	100,000	97,500	91,900	86,300
Cash Balance	45,697	76,934	54,551	60,407	26,467

	Actual FY15-16	Actual FY 16-17	Budget FY 17-18	Estimated FY 17-18	Proposed FY 18-19
Discrete Passengers	145	105	145	109	110
Total Rides	4,171	3,813	4,000	3,096	3,500
Total Miles	31,246	31,348	30,000	30,000	30,000
Total Cost per Passenger	\$1,121.04	\$1,548.10	\$1,237.94	\$1,398.76	\$1,645.98
Total Cost per Ride	\$38.97	\$42.63	\$44.88	\$49.25	\$51.73
Total Cost per Mile	\$5.20	\$5.19	\$5.98	\$5.08	\$6.04
General Fund Cost per Passenger	\$413.79	\$428.57	\$275.86	\$366.97	\$363.64
General Fund Cost per Ride	\$5.99	\$6.56	\$6.25	\$8.07	\$7.14
General Fund Cost per Mile	\$0.80	\$0.80	\$0.83	\$0.83	\$0.83

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Library Operations
FUND	37
PROGRAM	770

	<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES						
702 Regular Personnel	\$125,890	\$134,365	\$148,221	\$148,221	156,624	5.7%
705 Temporary Personnel	0	0	0	0	0	0.0%
708 Overtime	0	0	0	0	0	0.0%
711 Social Security	9,613	10,334	11,339	11,339	11,982	5.7%
714 Worker's Compensation	3,298	3,520	4,157	4,157	6,265	50.7%
721 Fringe Benefits	38,481	43,859	47,799	47,799	50,156	4.9%
Subtotal PERSONNEL	\$177,283	\$192,078	\$211,515	\$211,515	\$225,027	6.4%

OPERATIONS AND MAINTENANCE						
	<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
741 Office Supplies	\$794	\$950	\$1,000	\$700	\$1,000	0.0%
743 Postage	202	227	500	0	500	0.0%
745 Printing & Binding	0	0	0	0	0	0.0%
746 Books & Software	0	0	0	0	0	0.0%
748 Special Departmental Supplies	14,220	13,583	15,000	15,000	17,500	16.7%
751 Maintenance of Vehicles	0	0	0	0	0	0.0%
761 Maintenance of Equipment	2,583	2,727	5,000	1,500	5,000	0.0%
771 Maintenance of Buildings	159,327	94,323	127,000	115,200	118,300	-6.9%
781 Maintenance of Right of Way	0	0	0	0	0	0.0%
791 Miscellaneous Expenses Under \$500	131	0	0	0	0	0.0%
801 Utilities-Water	7,018	6,247	11,000	9,000	11,000	0.0%
805 Utilities-Sewer	4,343	3,735	6,300	3,500	6,300	0.0%
811 Utilities-Gas & Electric	99,141	96,381	114,500	110,000	114,500	0.0%
821 Utilities-Telephones	8,779	9,491	10,000	10,000	10,500	5.0%
825 Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831 Utilities-Street Lighting	0	0	0	0	0	0.0%
835 Utilities-Traffic Signals	0	0	0	0	0	0.0%
841 Rental Expense	68	1,072	1,100	2,000	2,000	81.8%
843 Training & Memberships	0	0	0	0	500	N/A
850 Contingency	0	0	0	0	0	0.0%
851 Advertising/Legal Notices	0	0	0	0	0	0.0%
853 Community Promotion	169,869	151,613	198,000	198,000	198,000	0.0%
861 Contractual Services	45,614	156,384	208,650	188,000	223,495	7.1%
861.5 Reimbursable Emergency Response	0	0	2,000	0	2,000	0.0%
862 Contract Sheriff Services	0	0	0	0	0	0.0%
866 Contractual-Recreation	0	0	0	0	0	0.0%
881 Premium Payment-Liability	25,477	22,240	0	0	0	0.0%
885 Insurance and Surety Bonds	0	0	32,890	32,890	34,535	5.0%
891 Claims Payments	0	0	0	0	0	0.0%
892 Debt Service	0	0	0	0	0	0.0%
896 Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE	\$537,566	\$558,974	\$732,940	\$685,790	\$745,130	1.7%

CAPITAL OUTLAY						
	<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
902 Land	\$0	\$0	\$0	\$0	\$0	0.0%
906 Improvements	55,859	74,431	35,000	35,000	5,000	-85.7%
907 Equipment	5,069	15,799	10,000	10,000	10,000	0.0%
908 Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY	\$60,928	\$90,231	\$45,000	\$45,000	\$15,000	-66.7%

BASE PROGRAM COST	\$775,777	\$841,282	\$989,455	\$942,305	\$985,156	-0.4%
--------------------------	------------------	------------------	------------------	------------------	------------------	--------------

TOTAL PROGRAM COST	\$775,777	\$841,282	\$989,455	\$942,305	\$985,156	-0.4%
---------------------------	------------------	------------------	------------------	------------------	------------------	--------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Library Operations
FUND	37
PROGRAM	770

PROGRAM

Operate the new Lafayette Library & Learning Center for 56 hours per week.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Building Maintenance Supervisor	100%
	Facilities Maintenance Worker	100%
	Total Full Time Equivalent	2.00

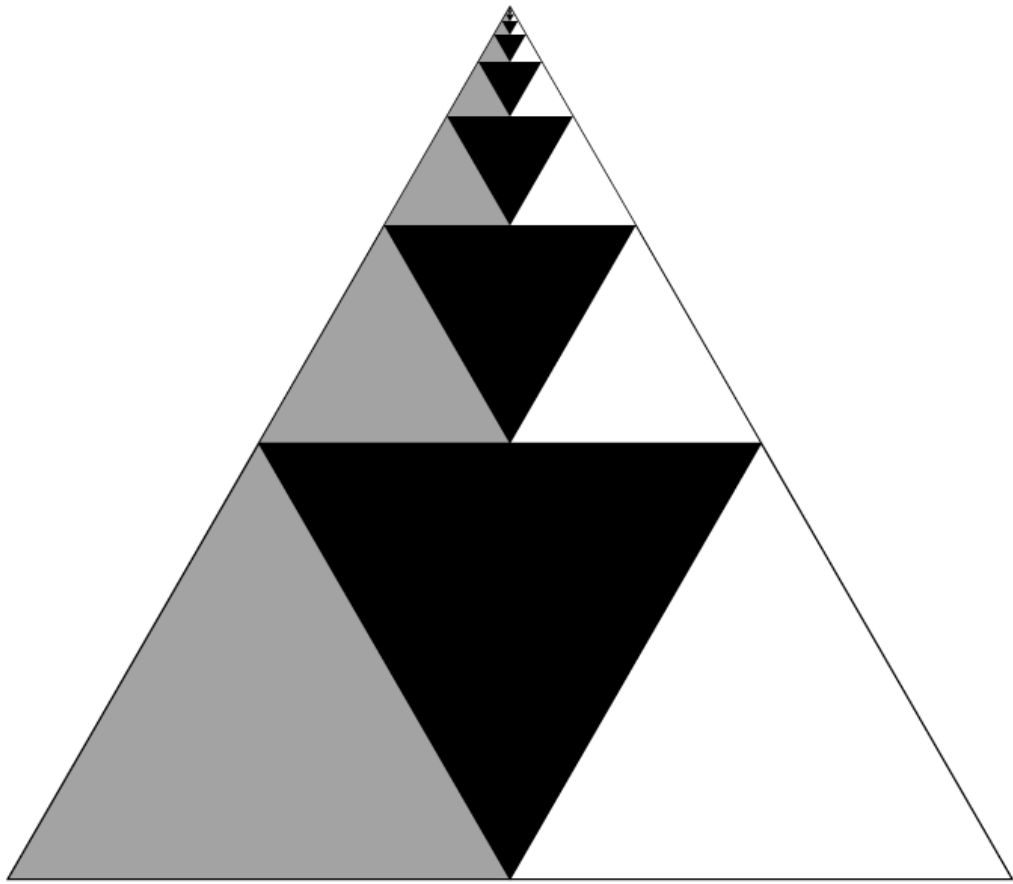
ACCOUNT DESCRIPTIONS

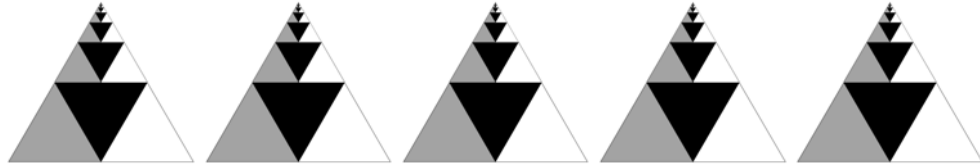
853	Additional Library Hours	\$198,000	861.18	Irrigation Repairs & Maintenance	2,000
			861.19	Landscape Maintenance	5,000
906	Childrens Area Improvements	\$5,000	861.45	Unanticipated Repairs	4,250
			861.61	Safety Requirements/Compliance	1,200
861	Computer support	1,913		HKA Contract	209,132
					<u>\$221,582</u>

BUILDING MAINTENANCE DETAIL		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
771.01	Audio Visual	11,320	6,570	16,000	25,000	16,000	0.0%
771.02	Book Sorter Maintenance	30,954	0	0	2,000	1,000	N/A
771.05	Custodial (basic)	44,695	43,508	0	0	0	0.0%
771.061	City Events in Community Hall	8,976	4,210	0	0	0	0.0%
771.062	City Events in Arts & Science Center	4,272	1,866	0	0	0	0.0%
771.063	Community Events in Community Hall	5,890	4,602	0	0	0	0.0%
771.064	Community Events in Arts & Science Center	7,000	4,530	0	0	0	0.0%
771.065	Building Maintenance Community Hall	36,142	16,031	0	0	0	0.0%
771.07	Electrical	998	79	2,000	2,000	2,000	0.0%
771.08	Elevators	9,627	9,740	17,000	17,000	17,000	0.0%
771.09	Emergency Generator	1,916	661	3,000	4,500	4,500	50.0%
771.10	Exterior	6,567	9,309	13,000	13,000	14,000	7.7%
771.11	Floors	10,119	7,493	2,000	1,000	1,500	-25.0%
771.13	HVAC	9,709	10,030	23,000	10,000	15,000	-34.8%
771.14	Lighting (Interior)	3,309	3,302	3,500	6,000	3,500	0.0%
771.15	Lighting (Exterior)	3,244	1,876	1,500	1,000	1,500	0.0%
771.16	Parking Garage (sweeping)	1,753	725	1,000	500	1,000	0.0%
771.17	Pest Control	1,440	602	1,000	1,000	1,000	0.0%
771.18	Photovoltaic	328	0	500	0	500	0.0%
771.19	Plumbing	3,356	1,712	2,000	1,000	2,000	0.0%
771.20	Security & Fire Alarm	36,904	20,254	25,000	23,000	25,000	0.0%
771.21	Plaza, Stairways	8,279	3,192	1,000	1,000	1,000	0.0%
771.22	Telephone	2,358	2,235	7,200	7,200	3,500	-51.4%
771.24	Window Cleaning	8,343	6,135	3,000	0	3,000	0.0%
771.25	Vandalism	62	0	2,000	0	2,000	0.0%
771.26	Restroom Maintenance	734	189	100	0	100	0.0%
771.27	Restroom Maintenance (City Events)	364	73	100	0	100	0.0%
771.28	Restroom Maintenance (Community Events)	2,236	400	100	0	100	0.0%
771.29	Parking/Garage Maintenance	691	0	3,000	0	3,000	0.0%
	TOTAL	261,586	159,324	127,000	115,200	118,300	-6.9%

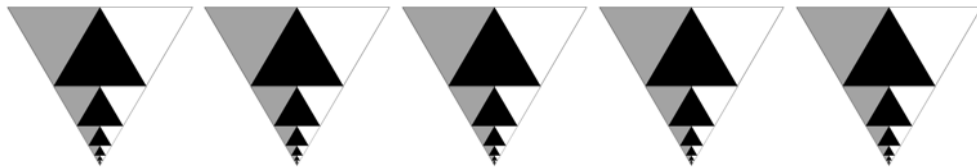
SOURCES OF REVENUE

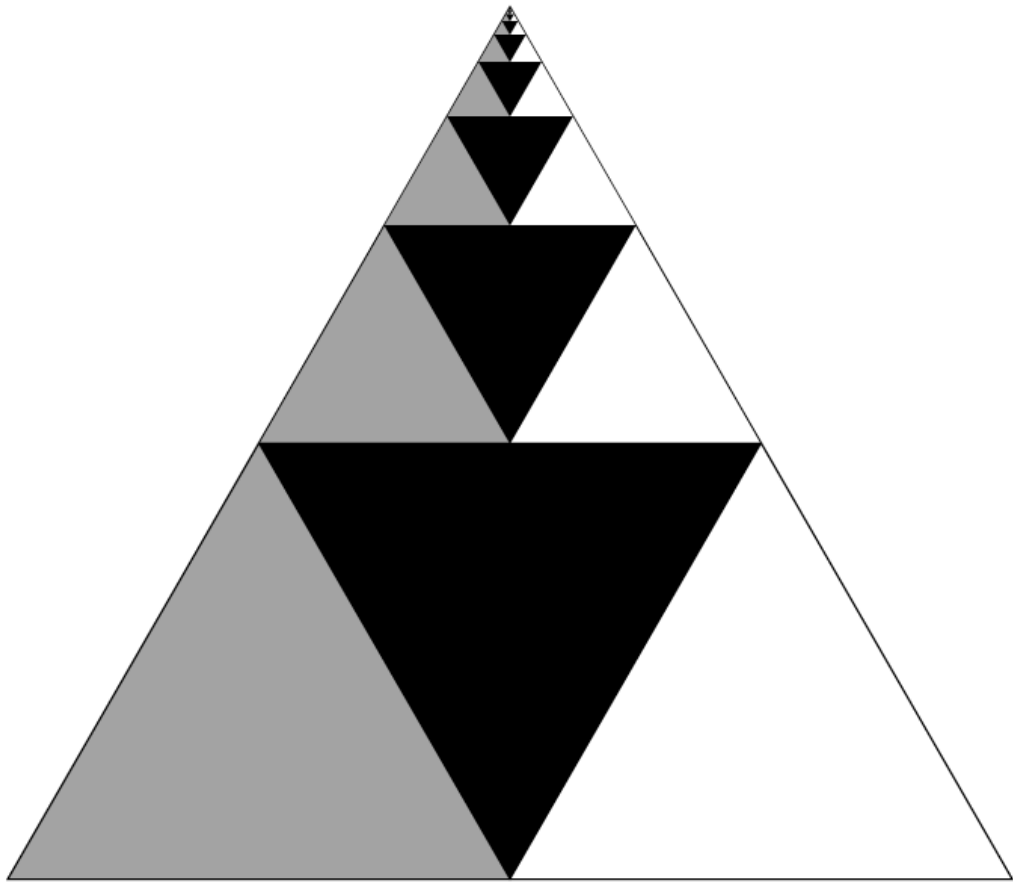
City	\$152,530	includes \$12K for City meetings
Building Leases	\$34,855	
LL&LC Foundation	\$797,772	
TOTAL	\$985,156	





Assessment District





**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Street Lighting
FUND	51
PROGRAM	800

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0		0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	12,929	14,219	13,763	14,219	14,219	3.3%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	243	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	299	557	12,500	12,500	12,500	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$13,470	\$14,776	\$26,263	\$26,719	\$26,719	1.7%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$13,470	\$14,776	\$26,263	\$26,719	\$26,719	1.7%
--------------------------	-----------------	-----------------	-----------------	-----------------	-----------------	-------------

TOTAL PROGRAM COST	\$13,470	\$14,776	\$26,263	\$26,719	\$26,719	1.7%
---------------------------	-----------------	-----------------	-----------------	-----------------	-----------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Street Lighting
FUND	51
PROGRAM	800

PROGRAM

This budget provides funds through a maintenance district assessment process to maintain 82 street lights in eleven zones. The budget expense for street lights is not distributed by zone, since the assessments are not based on this budget but rather on the rates charged by PG&E. Property assessments are collected and distributed to the City by the County.

ACCOUNT DESCRIPTIONS

831 There are eleven street lighting zones. They are grouped onto equal benefits for assessment purposes only.

- Zones 1,2,3,5,6,8 and 10 have 45 lights and are billed at the same monthly rate of \$10.00
- Zone 4 has four lights at \$10.00 per month
- Zone 7 has one light at \$10.00 per month
- Zone 9 has twenty lights at \$10.00 per month
- Zone 11 has eleven lights at \$10.00 per month
- Zone 12 has one light at \$10.00 per month

ACCOUNT DESCRIPTIONS

861	Professional Services for annual assessment district	2,500
	Streetlight Replacement / Repairs	10,000
		\$12,500

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Core Area Maintenance
FUND	52
PROGRAM	810

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$51,869	\$54,172	\$64,867	\$64,867	\$62,167	-4.2%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	4,004	4,023	4,962	4,962	4,756	-4.2%
714	Worker's Compensation	1,347	1,408	1,819	1,819	2,487	36.7%
721	Fringe Benefits	18,156	17,605	23,888	23,888	20,263	-15.2%
Subtotal PERSONNEL		\$75,376	\$77,208	\$95,536	\$95,536	\$89,673	-6.1%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$30	\$49	\$65	\$65	\$94	43.9%
743	Postage	73	56	144	144	144	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	6,172	4,042	12,000	9,000	12,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	247	0	1,500	1,000	1,500	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	17,548	14,865	21,000	24,000	24,000	14.3%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	548	542	652	652	652	0.0%
821	Utilities-Telephones	458	454	500	500	500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	48,457	53,175	54,724	54,724	55,000	0.5%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	91	536	1,406	1,406	3,704	163.5%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	243	258	145	250	250	72.4%
853	Community Promotion	31,466	32,011	35,000	35,000	35,000	0.0%
861	Contractual Services	189,756	148,278	204,800	204,400	227,852	11.3%
861.5	Reimbursable Emergency Response	16,873	25,994	7,500	7,500	7,500	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$311,961	\$280,260	\$339,436	\$338,641	\$368,196	8.5%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	10,038	13,961	20,000	10,000	10,000	-50.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$10,038	\$13,961	\$20,000	\$10,000	\$10,000	-50.0%

BASE PROGRAM COST	\$397,375	\$371,429	\$454,972	\$444,177	\$467,868	2.8%
--------------------------	------------------	------------------	------------------	------------------	------------------	-------------

TOTAL PROGRAM COST	\$397,375	\$371,429	\$454,972	\$444,177	\$467,868	2.8%
---------------------------	------------------	------------------	------------------	------------------	------------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Core Area Maintenance
FUND	52
PROGRAM	810

PROGRAM

The Core Area Maintenance District was formed to provide landscaping, street lighting, and general maintenance improvements. An assessment based on a benefit formula is levied against each parcel within the District for the maintenance provided.

WORKPLAN

- Accomplish maintenance, repairs, and improvements within the District in accordance with the guidelines of the Master Plan.
- Maintain park facilities within the Core Area.
- Develop and systematically implement a program to upgrade landscape and irrigation systems in the Core Area.
- Implement rotational tree pruning program.
- Maintain newly landscaped medians.
- Repair decorative brick pavers and repair sidewalk, curb, and gutter as needed.
- Implement final phases of Master Landscaping Plan as developed.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Public Works & Engineering Director	10%
Administrative Analyst	20%
Engineering Tech II	5%
Public Works Maintenance Manager	20%
Total Full Time Equivalent	0.55

ACCOUNT DESCRIPTIONS

853 Downtown Banners	\$35,000
861 Pro-rata share of City computer equipment	\$1,052
906 Plant restoration	\$10,000

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$30,065	\$23,957	\$33,000	\$30,000	\$36,000	9.1%
861.06	Community Events	6,179	6,209	6,000	10,000	12,000	100.0%
861.12	Holiday Twinkle Lights	1,139	1,139	1,300	900	1,300	0.0%
861.18	Irrigation Repairs	21,193	13,960	20,000	18,000	22,000	10.0%
861.19	Landscape Maintenance	68,802	55,460	80,000	75,000	88,000	10.0%
861.28	Sidewalk Repairs	12,909	5,015	15,000	15,000	15,000	0.0%
861.31	Safety Requirements/Compliance	0	31	0	0	0	0.0%
861.42	Tree Maintenance	1,948	6,033	10,000	15,000	10,000	0.0%
861.43	Weed Control (manual)	8,078	13,397	9,000	10,000	12,000	33.3%
861.44	Weed Control (spraying)	282	0	500	500	500	0.0%
861.45	Unanticipated Repairs	1,824	3,235	3,000	3,000	3,000	0.0%
861.46	Professional Services	1,068	1,073	2,000	2,000	2,000	0.0%
861.47	Street Light / Parking Light Repair	35,298	17,410	25,000	25,000	25,000	0.0%
	Subtotal	\$188,785	\$146,919	\$204,800	\$204,400	\$226,800	10.7%

ESTIMATED YEAR END FUND BALANCE

Contribution from Prior Year's Fund Balance	\$72,352
Revenue from Assessments and Interest Earnings	225,500
Expenditures	(467,868)
Transfer from General Fund	245,926
Streetlight Sinking Fund	(75,000)
ESTIMATED YEAR END BALANCE	\$910

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Stormwater Pollution
FUND	53
PROGRAM	820

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$128,041	\$132,436	\$136,774	\$136,774	\$131,763	-3.7%
705	Temporary Personnel	15,962	26,251	10,000	10,000	10,000	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	11,034	11,994	11,228	11,228	10,845	-3.4%
714	Worker's Compensation	3,716	4,103	4,116	4,116	5,671	37.8%
721	Fringe Benefits	44,150	43,047	45,729	45,729	42,886	-6.2%
	Subtotal PERSONNEL	\$202,903	\$217,830	\$207,847	\$207,847	\$201,164	-3.2%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$187	\$302	\$302	\$302	\$302	0.0%
743	Postage	407	310	310	310	310	0.0%
745	Printing & Binding	66	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	8,456	16,371	10,000	6,000	10,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	107	23	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,144	1,134	1,150	1,150	1,150	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	2,630	3,119	4,832	4,832	10,053	108.1%
843	Training & Memberships	211	228	750	250	750	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	187	2,510	2,500	2,500	2,500	0.0%
861	Contractual Services	322,128	283,510	256,800	249,500	320,191	24.7%
861.5	Reimbursable Emergency Response	138	16,938	2,000	2,000	2,000	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$335,659	\$324,445	\$278,644	\$266,844	\$347,257	24.6%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	6,351	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$6,351	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$544,913	\$542,276	\$486,491	\$474,691	\$548,421	12.7%
--------------------------	------------------	------------------	------------------	------------------	------------------	--------------

TOTAL PROGRAM COST	\$544,913	\$542,276	\$486,491	\$474,691	\$548,421	12.7%
---------------------------	------------------	------------------	------------------	------------------	------------------	--------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Stormwater Pollution
FUND	53
PROGRAM	820

PROGRAM

This program tracks costs associated with stormwater pollution control programs.

WORKPLAN

- Comply with Federal and State mandated program requirements. Administer the stormwater pollution ordinance.
- Administer and upgrade program to meet requirements for storm water run-off quality and pollutant elimination.
- Provide public education program including the funding of one issue of Vistas.
- Comply with Grizzly Creek restoration project Federal maintenance requirements.
- Implement the creek abatement ordinance.
- Provide appropriate staff assistance to the Creeks Committee.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works & Engineering Director	10%
	Public Works Maintenance Manager	30%
	Engineering Services Manager	15%
	Administrative Analyst	30%
	Engineering Tech II	30%
	Engineering Assistant	10%
	Total Full Time Equivalent	1.25

ACCOUNT DESCRIPTIONS

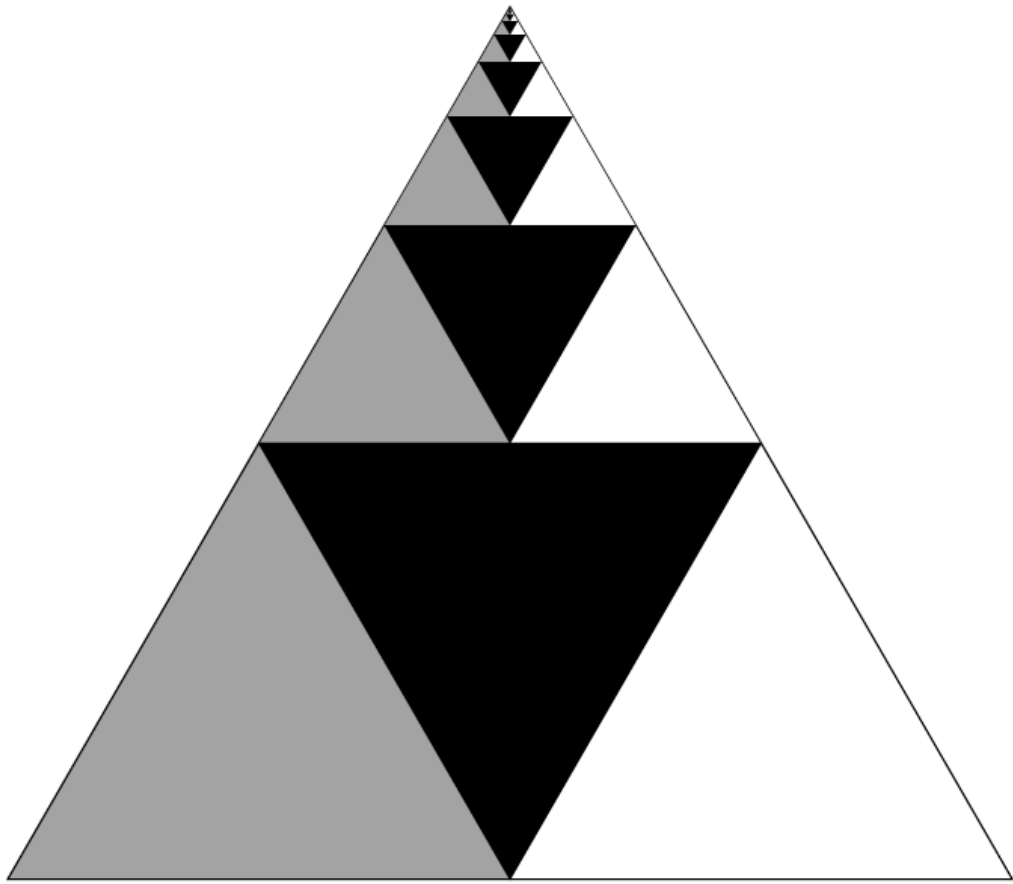
853	Creeks Committee operations	\$2,500
861	Computer support	\$2,391

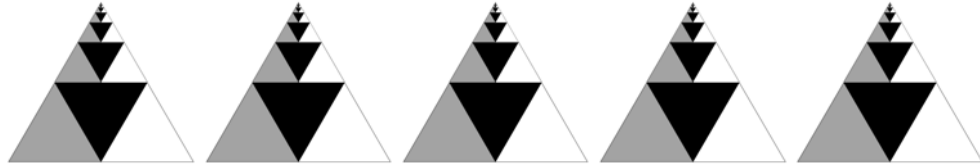
PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$17,070	\$13,740	\$18,000	\$16,000	\$20,000	11.1%
861.04	Catch Basin Cleaning & Inspection	35,802	35,190	30,000	33,000	33,000	10.0%
861.1	Detention Pond Cleaning	2,708	13,413	5,300	0	5,300	0.0%
861.11	Litter Removal	13,200	19,177	17,000	19,000	19,000	11.8%
861.3	Storm Patrol & Cleanup	48,373	73,270	40,000	30,000	40,000	0.0%
861.32	Storm Drain Inspection (visual)	394	1,129	500	500	500	0.0%
861.33	Storm Drain Inspection (video)	0	0	3,000	7,000	7,000	133.3%
861.37	Storm Drain Cleaning (mechanical)	18,351	9,778	25,000	25,000	25,000	0.0%
861.38	Street Sweeping	70,350	69,916	100,000	100,000	150,000	50.0%
861.45	Unanticipated Repairs & Maintenance	7,248	5,245	8,000	8,000	8,000	0.0%
861.46	Professional Services	6,869	9,030	9,000	10,000	9,000	0.0%
861.61	Safety Requirements / Compliance	1,263	388	1,000	1,000	1,000	0.0%
	Subtotal	\$221,628	\$250,276	\$256,800	\$249,500	\$317,800	23.8%

**Includes consultant for NPDES*

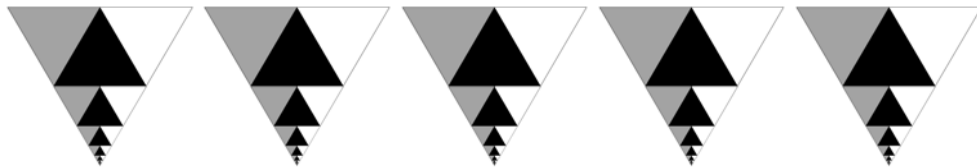
ESTIMATED YEAR END FUND BALANCE

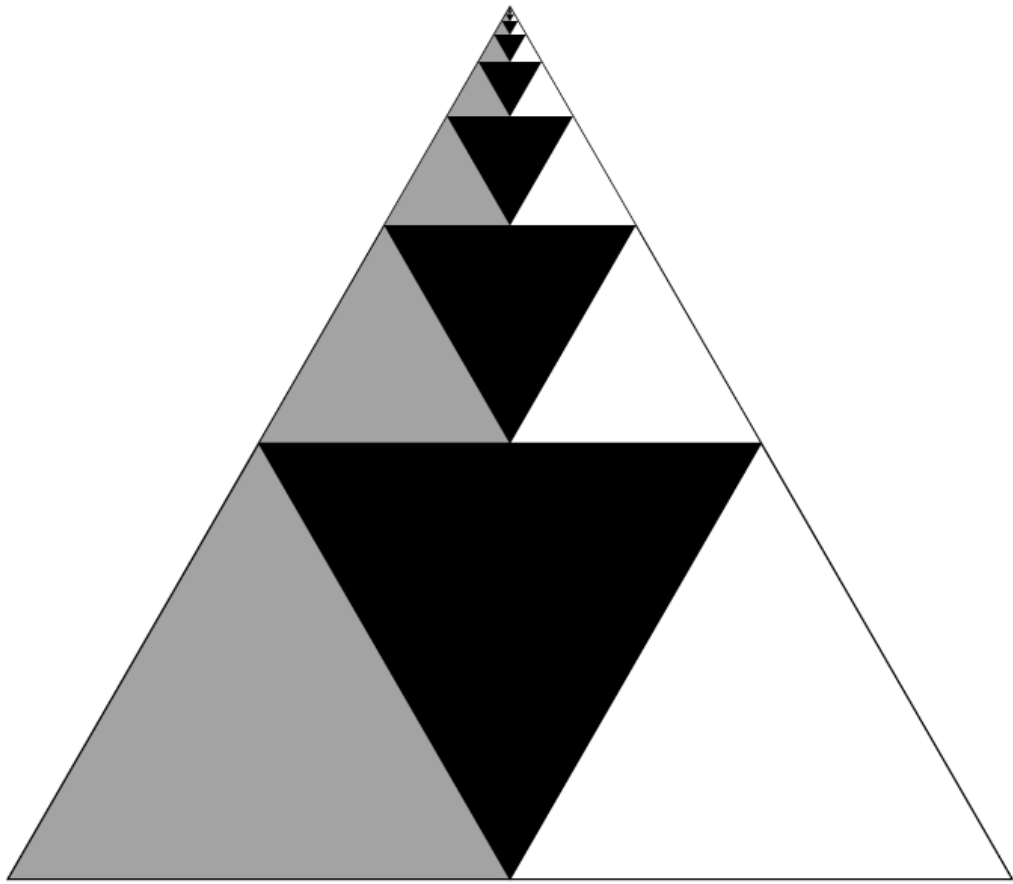
Contribution from Prior Year's Fund Balance	\$26,550
Revenue from Assessments and Interest Earnings	367,453
Expenditures	(548,421)
ESTIMATED YEAR END BALANCE	(154,418)





Governmental Fund





**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Meas.J Return-to-Source
FUND	72
PROGRAM	910

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$43,229	\$51,641	\$51,710	\$51,710	\$55,710	7.7%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	3,090	3,864	3,956	3,956	4,262	7.7%
714	Worker's Compensation	1,126	1,346	1,450	1,450	2,228	53.7%
721	Fringe Benefits	11,638	15,870	16,886	16,886	18,161	7.6%
Subtotal PERSONNEL		\$59,083	\$72,721	\$74,002	\$74,002	\$80,361	8.6%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$168	\$273	\$280	\$280	\$268	-4.2%
743	Postage	163	141	141	141	147	4.1%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	46	45	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	4,757	4,894	7,360	7,360	5,820	-20.9%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	1,069	10,088	11,500	11,500	12,552	9.1%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$6,203	\$15,441	\$19,281	\$19,281	\$18,788	-2.6%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$65,286	\$88,162	\$93,283	\$93,283	\$99,149	6.3%
--------------------------	-----------------	-----------------	-----------------	-----------------	-----------------	-------------

TOTAL PROGRAM COST	\$65,286	\$88,162	\$93,283	\$93,283	\$99,149	6.3%
---------------------------	-----------------	-----------------	-----------------	-----------------	-----------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Meas.J Return-to-Source
FUND	72
PROGRAM	910

PROGRAM

This program is used to track and analyze Measure J transportation issues and compliance with requirements to receive funding from the County sales tax measure

STAFFING REQUIREMENTS

<u>Position Title</u>	<u>Full-Time Equivalent</u>
702 Public Works & Engineering Director	5%
Transportation Planner	50%
Total Full Time Equivalent	0.55

ACCOUNT DESCRIPTIONS

861 Consulting services for Measure J checklist monitoring	\$3,500
Administrative & staffing consultant for SWAT (City share)	8,000
Computer support	1,052
	\$12,552

REVENUE

Measure J Return-to-Source	\$430,000
----------------------------	-----------

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Supp. Law Enf. Services
FUND	73
PROGRAM	920

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	500,538	532,810	547,428	547,428	585,354	6.9%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$500,538	\$532,810	\$547,428	\$547,428	\$585,354	6.9%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$500,538	\$532,810	\$547,428	\$547,428	\$585,354	6.9%
--------------------------	------------------	------------------	------------------	------------------	------------------	-------------

TOTAL PROGRAM COST	\$ 500,538	\$ 532,810	\$ 547,428	\$ 547,428	\$ 585,354	6.9%
---------------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Supp. Law Enf. Services
FUND	73
PROGRAM	920

PROGRAM

This program provides supplemental law enforcement services to the City through funding provided by A.B. 3229. This bill was enacted in 1995-96 and appropriates \$100 million from the State's general fund. The city is required to use the revenue to provide front line municipal police services. The funds shall be appropriated only after the City Council has held a public hearing to consider options for disbursing the funds. Funding must be considered separate and apart from the general fund budget process.

WORKPLAN

- This program funds two officers. Approximately 25% of the funding is provided by the state via AB3229.

ACCOUNT DESCRIPTIONS

POLICE CONTRACT DETAIL		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Percent Increase</i>
862.1	Officers	\$433,993	\$505,170	\$529,788	\$529,788	\$557,714	5.3%
862.6	Services/Supply	\$3,000	\$3,000	3,000	3,000	3,000	0.0%
862.7	Communications	\$11,224	\$20,000	10,000	10,000	20,000	100.0%
862.8	Liability Insurance	\$3,700	\$4,640	4,640	4,640	4,640	0.0%
	Subtotal	\$451,917	\$532,810	\$547,428	\$547,428	\$585,354	6.9%

REVENUE

COPS AB3229	\$115,000
Transfer from General Fund	470,354
TOTAL	<u>\$585,354</u>

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	School Bus Program
FUND	74
PROGRAM	930

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$105,270	\$106,033	\$110,023	\$110,023	115,600	5.1%
705	Temporary Personnel	11,896	19,437	15,000	20,000	20,000	33.3%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	8,236	9,160	9,564	9,564	10,373	8.5%
714	Worker's Compensation	2,990	3,211	3,506	3,506	5,424	54.7%
721	Fringe Benefits	32,461	31,862	34,203	34,203	35,003	2.3%
Subtotal PERSONNEL		\$160,853	\$169,703	\$172,296	\$177,296	\$186,400	8.2%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$596	\$433	\$1,387	\$500	\$515	-62.9%
743	Postage	977	987	956	1,000	1,030	7.7%
745	Printing & Binding	1,654	1,837	1,545	1,900	1,957	26.7%
746	Books & Software	0	280	0	0	0	0.0%
748	Special Departmental Supplies	0	0	530	500	515	-2.8%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	31	204	1,000	1,000	1,030	3.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,095	938	1,133	1,100	1,133	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	9,715	10,699	12,080	12,000	12,080	0.0%
843	Training & Memberships	45	434	1,061	400	1,000	-5.7%
850	Contingency	0	0	200,000	0	0	N/A
851	Advertising/Legal Notices	0	0	500	1,000	1,030	106.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	1,574,389	1,787,804	1,812,721	1,807,945	1,851,906	2.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$1,588,502	\$1,803,615	\$2,032,913	\$1,827,345	\$1,872,196	-7.9%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	4,322	2,000	2,000	2,060	3.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$4,322	\$2,000	\$2,000	\$2,060	3.0%

BASE PROGRAM COST	\$1,749,354	\$1,977,640	\$2,207,209	\$2,006,641	\$2,060,656	-6.6%
--------------------------	--------------------	--------------------	--------------------	--------------------	--------------------	--------------

TOTAL PROGRAM COST	\$1,749,354	\$1,977,640	\$2,207,209	\$2,006,641	\$2,060,656	-6.6%
---------------------------	--------------------	--------------------	--------------------	--------------------	--------------------	--------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	School Bus Program
FUND	74
PROGRAM	930

PROGRAM

This program is used to track costs associated with the Lamorinda School Bus program.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Transportation Program Manager - Bus	85%
	Total Full Time Equivalent	0.85

DESCRIPTION OF ACCOUNTS

705	Administrative Aide (.5FTE)	\$20,000
841	Rental of Office Space	\$12,080
861	First Student - Lamorinda	\$1,807,300
	Audit	3,939
	Insurance	11,410
	Transfer Charges to City	5,560
	VISA	13,081
	Website	2,163
	Legal counsel	5,000
	Computer Support	3,453
		<u>\$1,848,453</u>

DESCRIPTION OF REVENUES

	Parent Contributions	\$610,060
	Measure J (SWAT)	72,500
	One Trip Passes	20,000
	Interest Earnings	914
	Measure J	<u>1,202,016</u>
		\$1,905,490

**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Insurance
FUND	76
PROGRAM	950

	<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES						
702	Regular Personnel	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0.0%
721	Fringe Benefits	5,778	21,682	24,816	24,816	0.0%
	Subtotal PERSONNEL	\$5,778	\$21,682	\$24,816	\$24,816	0.0%

OPERATIONS AND MAINTENANCE						
741	Office Supplies	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0.0%
881	Premium Payment-Liability	194,206	229,819	271,460	271,460	-25.9%
885	Insurance and Surety Bonds	0	0	0	0	0.0%
891	Claims Payments	18,943	8,907	15,000	15,000	0.0%
892	Debt Service	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$213,149	\$238,725	\$286,460	\$286,460	-24.6%

CAPITAL OUTLAY						
902	Land	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$218,927	\$260,407	\$311,276	\$311,276	\$240,893	-22.6%
--------------------------	------------------	------------------	------------------	------------------	------------------	---------------

TOTAL PROGRAM COST	\$218,927	\$260,407	\$311,276	\$311,276	\$240,893	-22.6%
---------------------------	------------------	------------------	------------------	------------------	------------------	---------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

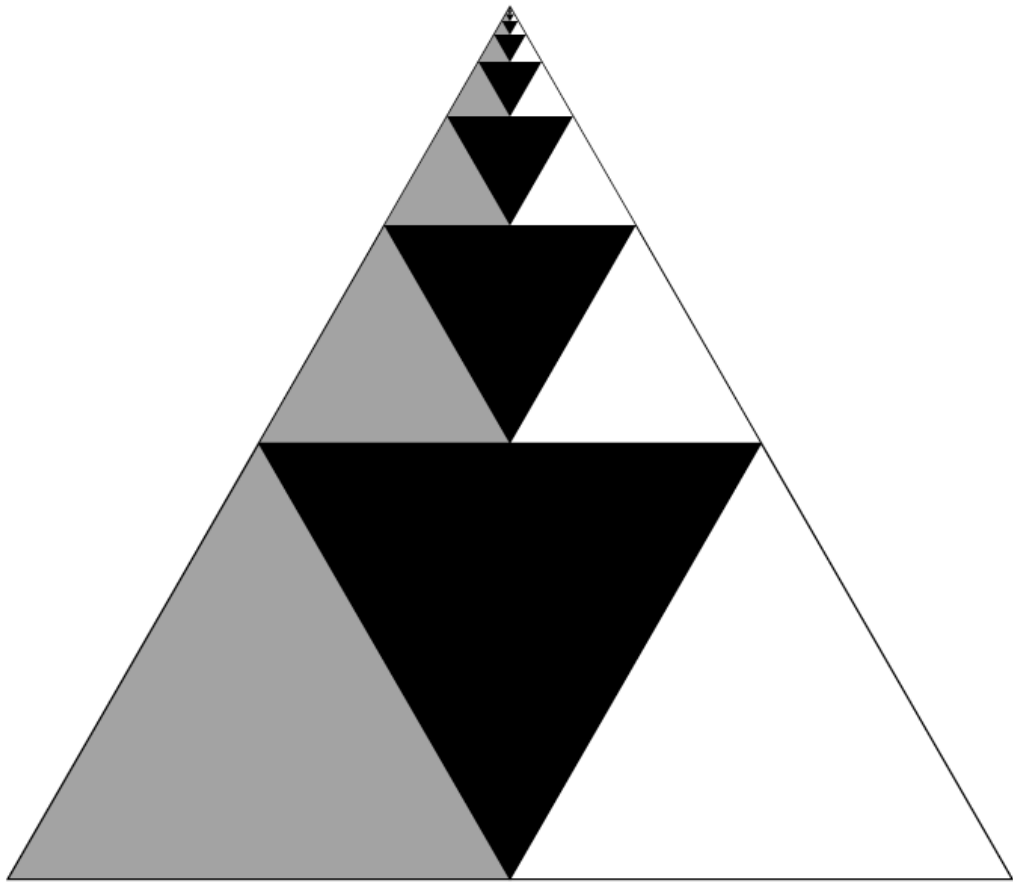
DEPARTMENT	Insurance
FUND	76
PROGRAM	950

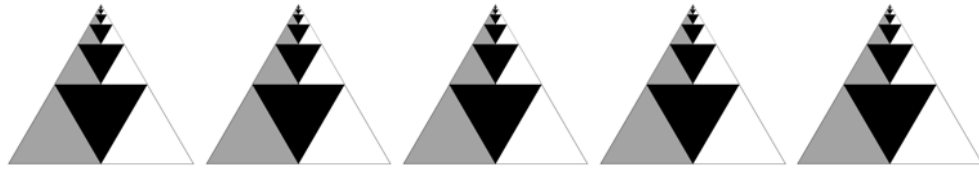
PROGRAM

The City of Lafayette is a member of the Contra Costa County Municipal Pooling Authority which provides a self-insurance program for general liability and property insurance. This fund has been established to ensure that the City is protected for deductible claim costs and certain legal and administrative expenses.

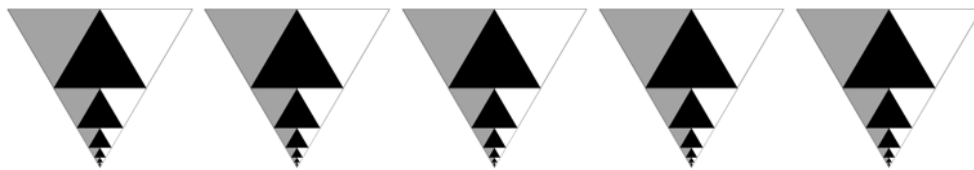
Premiums for blanket bonds and unemployment insurance are also included in this budget.

Property	13,350
Work Alternative Program	875
Vehicle	2,670
Liability	122,684
Excess Liability Insurance (CARMA)	43,125
Crime	518
Employment Risk Management Authority (ERMA)	13,670
Wellness Program	2,025
EAP	2,160
	<u>201,077</u>
	\$201,077





Successor Agency



**CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Lafayette Successor Agency
FUND	87
PROGRAM	961

		<i>Actual 2015-2016 Expenditures</i>	<i>Actual 2016-2017 Expenditures</i>	<i>Final 2017-2018 Budget</i>	<i>Estimated 2017-2018 Expenditures</i>	<i>Proposed 2018-2019 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training & Memberships	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	73,673	75,150	76,795	76,696	78,084	1.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	14,450,516	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$14,524,189	\$75,150	\$76,795	\$76,696	\$78,084	1.7%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0
908	Depreciation-Capital Equipment	0	0	0	0	0	0
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$14,524,189	\$75,150	\$76,795	\$76,696	\$78,084	1.7%
--------------------------	---------------------	-----------------	-----------------	-----------------	-----------------	-------------

TOTAL PROGRAM COST	\$14,524,189	\$75,150	\$76,795	\$76,696	\$78,084	1.7%
---------------------------	---------------------	-----------------	-----------------	-----------------	-----------------	-------------

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Lafayette Successor Agency
FUND	87
PROGRAM	961

PROGRAM

The Lafayette City Council, acting as the Lafayette Successor Agency for the dissolved Redevelopment Agency.

ACCOUNT DESCRIPTIONS

861 Mercantile OPA Payment 78,084

LOANS TO REDEVELOPMENT

General Fund to Library		Parking Fund to Vets Memorial	
Outstanding Debt (6/30/18)	2,497,248	Outstanding Debt (6/30/18)	820,123
Interest Capitalized*	34,899	Interest Capitalized	21,843
<u>Outstanding Debt (6/30/19)</u>	<u>2,532,147</u>	<u>Outstanding Debt (6/30/19)</u>	<u>841,966</u>
General Fund to Vets Memorial			
Outstanding Debt (6/30/18)	1,539,793		
Interest Capitalized*	21,519		
<u>Outstanding Debt (6/30/19)</u>	<u>1,561,312</u>		
General Fund to Successor Agency			
Outstanding Debt (6/30/18)	2,191,679		
Interest Capitalized*	30,629		
<u>Outstanding Debt (6/30/19)</u>	<u>2,222,308</u>		
 Total General Fund Debt	 \$6,315,767		

*Interest based on LAIF rate for the year estimated @ 1.39%

CITY OF LAFAYETTE
2018-19 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Tax Increment Bonds
FUND	90
PROGRAM	995

PROGRAM

This is fund is used to track all outstanding debt obligations for tax increment bonds.

Lafayette Redevelopment Agency Obligations

BONDS	Original Debt	Payment Due
Series 2014 (Refinance of 2002 & 2008)	\$13,880,000	
Principal Expense		45,000
Interest Expense		<u>671,800</u>
TOTAL		\$716,800
Series 2015 (Refinance of 2005 & Library)	\$23,727,306	
Principal Expense		915,000
Interest Expense		<u>914,113</u>
TOTAL		\$1,829,113
Transfer from Fund 87		\$2,545,913