

BEFORE THE CITY COUNCIL OF THE CITY OF LAFAYETTE

In the Matter of:

Creating a Bicycle and Pedestrian Advisory  
Committee, establishing its organization, authority  
and duties and providing for the conduct of its  
affairs.

Resolution No. 28-02

Resolved by the City Council of the City of Lafayette as follows:

**Section 1** **Creation of a Bicycle and Pedestrian Advisory Committee** There is established a Bicycle and Pedestrian Advisory Committee.

**Section 2** **Purpose** The purpose of the Committee is to advise and make recommendations to the Circulation Commission from the perspective and point of view of pedestrians and bicyclists upon matters that relate to transportation and land use planning, project design, infrastructure maintenance, public education, transportation safety, traffic enforcement and project funding.

**Section 3** **Appointment, qualification and composition.**

- (a) The Committee consists of seven members appointed by the City Council. At least four members of the Committee shall be residents of Lafayette. The remaining appointees shall either work in the City or live or work in the City's sphere of influence. A balance of pedestrian and bicycle expertise shall be represented among the seven members.
- (b) To qualify for membership, a person appointed should have a strong knowledge, interest and enthusiasm for planning, improving and maintaining bicycle and pedestrian facilities and an interest in furthering public education relating to these matters.
- (c) A member of the Circulation Commission appointed by the chair of the Circulation Commission serves as an ex-officio non-voting member of the Committee. The ex-officio member shall act as liaison between the Committee and the Circulation Commission.

**Section 4** **Term of Office.** The term of office of each member is two years. The council shall specify the terms of members appointed to the Committee so that the three members first appointed each serve a one year term and the four members first appointed each serves a two year term. Thereafter, each person appointed serves a two year term.

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**Section 5 City Removal or Vacancy.** A member of the Committee may be removed by a majority vote of the Council. A vacancy is filled in the same manner as the original appointment. A person appointed to fill the vacancy serves for the remainder of the unexpired term.

**Section 6 Absence from Meeting.**

- (a) If a member of the Committee is absent without cause from three successive regular meetings of the Committee, the office becomes vacant automatically. The Committee shall immediately notify the City Council of the vacancy.
- (b) A member is not absent without cause if the absence is (1) due to illness, or (2) unavoidable and the member gives the chair of the Committee notice of the absence before the day of the meeting.

**Section 7 No Compensation.** Members of the Committee serve without compensation.

**Section 8 Meetings, appointment of officers and adoption of rules.**

- (a) The Committee shall provide for the time and place for holding its meetings and shall adopt such rules as it considers necessary for the conduct of its business and the performance of its duties.
- (b) A majority of the members of the Committee constitute a quorum for the conduct of its business.
- (c) The number of annual meetings that the Committee may hold is limited to four each year, two of which shall be meetings held jointly with the Circulation Commission. The Committee shall keep a public record of its actions.
- (d) Each meeting of the Committee shall be open to the public, and the Committee shall give notice of its meetings as required by law.

**Section 9 Appointments of Chair, Vice-Chair, Liaison and Alternate**

- (a) The Committee shall select a chair and vice-chair from among its members to serve for one year and until the successor of each takes office. The chair shall preside at meetings of the Committee and shall perform the duties necessary or incidental to that office. The vice-chair is chair in the absence of the chair or in case of the inability of the chair to act.
- (b) The Committee shall select one of its members to act as liaison to the Circulation Commission and one of its members as an alternate to serve in place of the liaison if the liaison is unable to attend a Circulation Commission meeting. The Committee liaison shall monitor activities of the Circulation Commission that relate to pedestrian and bicycle issues by attending meetings of the Commission and participating in discussions that relate to pedestrian and bicycle issues.

**Section 10 Duties of the Committee**

The Committee is advisory in nature and has no authority or responsibility beyond that contained in this resolution, or beyond that which the City Council may from time to time delegate to it.

The Committee shall:

- (1) make recommendations to the Circulation Commission on Bicycle Transportation Account and Transportation Development Act grant applications;
- (2) provide comments on capital improvement projects in conjunction with the Circulation Commission's review;
- (3) collect data and provide expertise and historical knowledge for the Circulation Commission and staff for the development of the CCTA Bicycle and Pedestrian Plan;
- (4) develop a draft Lafayette Bicycle Plan and supporting documents to be forwarded to the Circulation Commission for its consideration;
- (5) organize and sponsor public education and outreach programs under the auspices of the Circulation Commission as resources permit.

This Resolution was passed and adopted at a meeting of the City Council of the City of Lafayette at a meeting held on May 20, 2002 the following vote:

AYES: Mayor Tatzin, Vice Mayor Federighi, Councilmembers Andersson, Horn & Samson

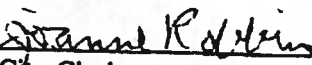
NOES: None

ABSENT: None

ABSTENTIONS: None

ATTEST:

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
City Clerk