



City Council

Mike Anderson, Mayor  
Don Tatzin, Vice Mayor  
Cameron Burks, Council Member  
Mark Mitchell, Council Member  
Ivor Samson, Council Member

March 6, 2017

Subject: FIRST NOTICE- Mandatory Repair of Curb, Gutter, and Sidewalk Improvements

Dear Resident:

The City of Lafayette opened the construction bids for road work on your street and we plan to proceed with construction using the low bidder, Bay Cities Paving and Grading.

As discussed during the neighborhood meeting for this project, in order to maintain the future integrity of the roadway and address various concerns about potential standing water, certain failed or blocked portions of curb and gutter must be repaired. In addition, in order to address safety concerns, damaged portions of sidewalk must also be repaired. The location of these repairs has been marked in white paint in the field. Per Section 8-123 of the Lafayette Municipal Code, these repairs are the responsibility of the fronting property owners.

Property owners may either hire a contractor to perform this work for them or request that the City perform the repairs as part of the City's construction project. Property owners hiring their own contractor for this work will be required to obtain a no-fee encroachment permit, and the work must be commenced within two weeks of this notice (i.e., by **March 20, 2017**) and diligently and without interruption prosecuted to completion. In any event, all work must be completed prior to **April 10, 2017**. Encroachment permits may be obtained at the City Offices located at 3675 Mount Diablo Boulevard, Suite 210 or by visiting the City of Lafayette's website. Alternatively, property owners may ask the City to perform the work and reimburse the City for the associated costs at the City contractor's bid price. Please be aware that failure to reimburse the City after the work is complete will result in a special assessment being levied on the subject property's tax roll. In addition, if owners fail to complete the work or request that the City perform the work for them, the cost of the same shall be a lien on the property.

In some cases the portion of curb, gutter, and sidewalk to be repaired spans more than one property owner's frontage. Residents who do not wish to have the City perform the work for them are encouraged to coordinate the required repairs with their neighbors, as it may be possible to realize a cost savings by having the same contractor make the required repairs.

I have attached a list of the required repair work and materials at each individual property along with the bid prices received by the City to have our contractor perform these repairs. If you wish to have the City perform any of these repairs for you, please send a check in the amount listed for your property on the attached sheet, payable to City of Lafayette. If you have any questions regarding this matter, please contact me at 299-3247. Thank you in advance for your cooperation.

Sincerely,

Matt Luttrupp  
Senior Engineer

Enclosure: Frontage Improvement Billing

