

CITY OF LAFAYETTE
2016-17 PROPOSED BUDGET
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City of Lafayette Staff Report

Date: June 13, 2016
For: City Council
By: Steven Falk, City Manager
Tracy Robinson, Administrative Services Director
Subject: FY2106/17 Proposed Municipal Budget and Workplan

Main Take Away

Lafayette expects to end FY15/16 on a very positive fiscal note, with General Fund revenues exceeding expenses by \$810K. The proposed General Fund budget for the upcoming FY16/17 is exactly balanced with only \$18K projected as surplus but with an overall General Fund reserve of \$9.3M (66%) which is \$905K above the 60% target reserve.

General Fund expenses for FY16/17 are expected to increase 5.2% (\$600K) over the prior year with over half that amount due to increases in contract police services. The remainder of the increase is due to one-time project expenses discussed in detail below. Revenues, as always, are budgeted conservatively to stay relatively flat, with an increase of only 1.4% (\$200K). Expenses for FY15/16 are expected to be \$527K less than budgeted while revenues are projected to be \$425K more than budgeted.

While the City remains in excellent financial health, large surpluses are not expected for the next several years because the Council has allocated \$400K allocated annually for the next three years to finish the residential road repair project. While the 5-year forecast projects that the City will be able to maintain the 60% reserve target, there will be little money available for additional projects or programs. Also, based on a Wall Street Journal survey of economists, the odds of recession in the next 12 months have climbed to 21%. Therefore, although future forecasts of revenue are conservative, a recession that reduces the growth rate of City revenue by only 1% could result in deficits if current spending levels and inflation continue as expected.

SUMMARY

- ◆ **General Fund Expenses.** The FY16/17 General Fund proposed expenditure budget, including transfers, will total \$14.7M with a net release of \$105K from various sinking funds. Other specific changes to the General Fund are discussed below.
- ◆ **General Fund Revenues.** The FY16/17 General Fund budget anticipates revenues of \$14.7M, about \$200K more than the prior year budget.
 - The 3% decrease in sales tax revenue (\$158K) is derived from estimates by MuniServices and is attributed primarily to the end of California's complex "triple flip" legislation and the various true up payments that were expected as a result. Barring a recession, sales taxes for future years are expected settle into a more regular 3% increase.

- FY15/16 property tax revenues are estimated to increase 3.8% from the prior year and are conservatively estimated to increase by 3% in FY16/17.
- All other revenue is estimated to remain relatively flat over the previous year.

HIGHLIGHTS OF FEE CHANGES

Park Dedication and Facilities Fees have been updated based on an annual adjustment methodology wherein Parkland Fees are adjusted based on the annual percentage growth in the median sales price for single family residences in Lafayette, and Park Facilities Fees are adjusted based on the annual percentage growth in a construction cost index for the Bay Area. As a result, the fees have increased by an average of 9.6% and 2.25% respectively.

HIGHLIGHTS OF GENERAL FUND PROGRAM CHANGES

- ◆ **City Council (11-110)**
 - ✓ \$40K for November election expenses
 - ✓ \$500 for a "Poet Laureate" program contingent upon \$3K in matching outside funds from the community
- ◆ **Public Art (11-115)**
 - ✓ Carried over \$25K approved last fiscal year for art in the Jennifer Russell Building
 - ✓ Released \$100K from the Public Art sinking fund and added \$100K from the General Fund for art in the new Olympic Boulevard roundabout for a total cost of \$200K
- ◆ **Crime Prevention Commission (11-130)**
 - ✓ \$24K for a part-time temporary surveillance camera technician to ensure ongoing support for the successful camera program that aids crime investigations
 - ✓ \$25K for a new powered camera system
- ◆ **Parks, Trails & Recreation Commission (11-140)**
Includes \$12,000 for trail easements
- ◆ **Senior Services Commission (11-142)**
Includes \$12,500 for one-on-one computer training paid out of a bequest from a senior
- ◆ **Police Services (11-210, 11-215)**
 - ✓ Police contract services increased 7.5% (\$300K) due to the new Sheriff's Department contract. Costs will also increase for these services by 5% for the next two years
 - ✓ Personnel costs increased by \$45K due to moving .6FTE from Parking Enforcement because this position is now devoted primarily to assisting police in tasks that do not require sworn officers
 - ✓ Animal control contract services increased by \$15K
 - ✓ Additional law enforcement databases increased by \$16K
- ◆ **Traffic Maintenance (11-320)**
Decrease of \$95K due to completion of street sign replacement project
- ◆ **Planning Services (11-410)**
Includes \$35K for purchase of an electric vehicle (released from sinking fund)

- ◆ **Technology Services (11-560)**
Includes \$60K for planned refresh of all desktop computers (released from sinking fund)

HIGHLIGHTS OF CAPITAL IMPROVEMENT PROGRAM CHANGES

- ◆ **Parkland Acquisition (Fund 17)**
The budget includes \$1.8M for the purchase of Deerhill Park
- ◆ **Capital Improvement Projects (Fund 14)**
This year's capital improvement budget totals \$2.835M and is funded by \$1.4M from the General Fund -- \$1M from the annual operating budget (including \$800K in waste management impact fees), Gas Tax (\$455K), Measure J (\$350K), and an MTC grant (\$630K)

HIGHLIGHTS OF CHANGES IN OTHER FUNDS

- ◆ **Senior Transportation (Fund 36)**
\$5.6K has been added for a new Taxi Voucher Service. This money comes out of the \$22.5K reserved specifically for this program which is part of the \$100K bequest from a former Spirit Van client
- ◆ **Library Operations (Fund 37)**
The structure of the budget has changed so that charges to the line item "Maintenance of Buildings" (771) no longer include hourly allocations of contract staff time. Contract maintenance staff time is now charged entirely to line item 861 (Contractual Services). This change results in significant variances from prior year budgets and expenses, however, going forward it will be easier to identify year-over-year changes if the total expenses for contract staff are charged to one specific line item. The Building Maintenance Supervisor will still separately track individual hours spent on specific maintenance tasks

Significant capital items include replacing the lights in the Community Hall with LEDs (\$35K), buying new chairs for the Community Hall (\$35K) and installing auto door openers in the library (\$35K)

Note that at the time of publication, the Library Foundation Board had not yet approved this budget. Managing the Library building is a collaborative effort between the Foundation and the City and therefore no expenditures other than for routine maintenance will be spent without a mutually acceptable agreement in place.

- ◆ **Core Area Maintenance (Fund 52)**
This year the remaining fund balances were depleted, leaving an \$86K gap in funding for this program. Therefore, in addition to the annual \$100K contribution from the General Fund, an additional \$86K will be transferred in order to cover the shortfall. This shortfall is expected to grow annually at the same rate as inflation. Therefore, if the City is to maintain its current level of maintenance services to the downtown core area, this program will either need a new funding source or an ongoing commitment of approximately \$200K annually from the General Fund.

HIGHLIGHTS OF TRANSFERS AND SINKING FUND CHANGES

Transfers include:

- ◆ Capital Improvement Projects: \$1.4M contribution which includes \$800K from the waste management mitigation fee.
- ◆ Supplemental Law Enforcement: \$432K for supplement additional officers.
- ◆ Library Operations: \$147K to fund additional library hours and reimburse the Foundation for public meetings held in the Community Hall.
- ◆ Insurance: \$250K for insurance premiums.
- ◆ Core Area Maintenance: \$186K as discussed above.
- ◆ Public Art: \$25K from Recreation Programs to Public Art for art in the Jennifer Russell Building

Sinking Fund & Reserve Restriction changes include:

- ◆ \$100K released from the Public Art fund for art for the Olympic Boulevard roundabout. The sinking fund money was combined with an additional \$100K from the General Fund, creating a \$200K fund for the project.
- ◆ \$200K for Library Maintenance. Staff recently completed an analysis of the costs to maintain the library infrastructure over the next 50 years which indicates that the City should be reserving a minimum of \$200K per year to cover replacement of large capital items such as roof, HVAC, carpet/flooring, windows, etc. For the past 6 years, the City has contributed just \$50K annually to this fund.
- ◆ \$250K re-designated as Purchase/Replacement of Police Vehicles & Equipment (e.g. cameras, technology, etc.) Several years ago, the Council set aside \$250K in anticipation of a possible police transition away from the Sheriff's department contract. Those funds were included in the sinking fund for replacement of police vehicles. Now that the transition is not likely to happen, the sinking fund has been re-designated to include vehicles and equipment. The Chief is currently analyzing the fleet strategy so that we can determine the correct amount to set aside annually for vehicle replacement.
- ◆ \$60K released from Computer Replacement as part of the scheduled 3-year technology refresh cycle.
- ◆ A client of the Senior Spirit Van left a bequest of \$123K to Senior Services in her will. The funds were split between Senior Services (\$23K) and Senior Transportation (\$100K). Sinking funds for both of these programs were set up in FY15-16. \$12.5K from the Senior Services sinking fund was released for FY16/17 to fund a one-on-one computer training program. \$77.5K of the Senior Transportation funds were set aside for long-term uses while \$22.5K will be used for a taxi voucher program starting this fiscal year.

HIGHLIGHTS OF CHANGES IN THE RESERVE STANDARD

The reserve at the end of FY16/17 is estimated to total \$9.3 million (66%). This is \$905K above the Council's 60% target.

FINANCIAL DASHBOARD

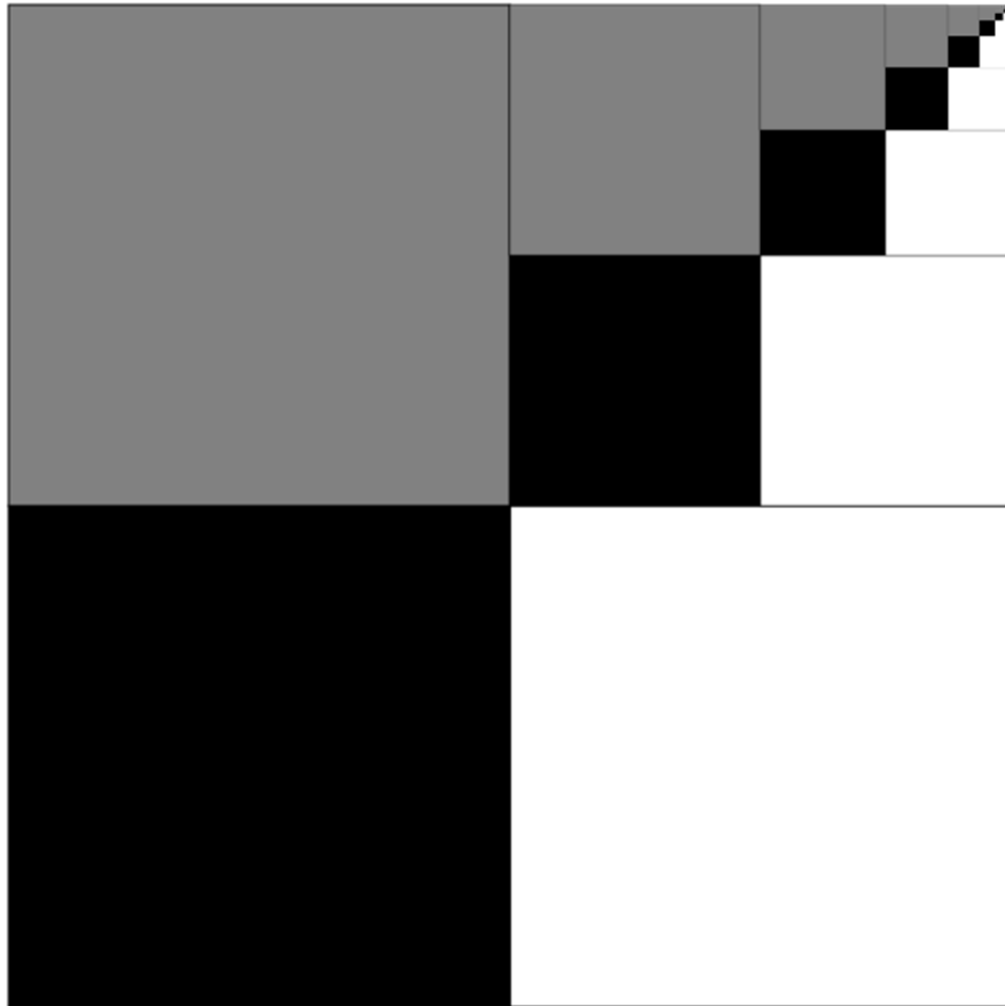
The Financial Dashboard is a result of recommendations made by the Contra Costa Grand Jury in an effort to increase Financial Transparency. The metrics (and their calculations) are detailed below:

- ◆ **Days Cash Available** – this basically just translates the reserve balance into a number of days. For the City, a 64% reserve translates to approximately 243 days. That means that the City would be able to operate “normally” without any revenue for 243 days, or about 8 months.
- ◆ **Budget to Actual Performance** – these metrics show how the City performed relative to the prior year budget. The figures are calculated using the General Fund Expenditure Summary (page 12) and General Fund Revenue Summary (page 35) of the budget. Generally one would like to see expenditures at 100% or lower and revenues at 100% or greater.
- ◆ **Working Capital** – this ratio measures the relationship between current assets and current liabilities. For this purpose, the City uses the General Fund cash balances for the prior fiscal year plus the estimated General Fund revenue for the current fiscal year to calculate “current assets”. This amount is then divided by the “current liabilities” which is calculated by adding estimated General Fund expenditures and transfers for the current fiscal year. This working capital figure for the current fiscal year is 190%, well over the target of 25% suggested by the Grand Jury.

Ratio of Retirement Obligations to General Fund Revenues – this is calculated by multiplying all regular personnel costs by 15% -- which is the amount the City contributes to employees' 401 plans – and adding in the annual GASB45 payments which fully funds future retirement health obligations. This amount is then divided by the General Fund Revenue. In Lafayette's case, because the City does not participate in PERS, there is very little unfunded retirement obligation because the bulk of retirement benefits are defined-contribution as opposed to defined-benefit.

Recommendation

1. Receive the Proposed FY16/17 Municipal Budget and Workplan, take public testimony and approve Resolution 2016-29.



CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
SUMMARY OF FUND BALANCES AND CHANGES

FUND #	FUND	Estimated Fund Balance 7/1/2016	Estimated Revenue FY2016-17	Transfer In	Transfer Out	Estimated Expenditures, FY2016-17	Sinking Funds and Special Reserves	Estimated Fund Balance 6/30/2017	Change in Fund Balance	Loans (Assets) & Liabilities	Cash Position
11	General Fund	\$14,611,593	\$14,623,655	\$50,000	\$2,519,565	\$12,061,686	\$2,720,087	\$11,983,910	(\$2,627,683)	(\$6,089,508)	\$5,894,402
12	Parks Facilities	(\$441,056)	325,689	27,449	0	62,449	120,000	(270,367)	170,689	0	(\$270,367)
14	Capital Improvement Projects	\$676,999	942,400	2,217,500	0	2,847,500	624,510	364,889	(312,110)	0	\$364,889
16	Public Facilities	\$198,008	74,950	15,000	0	3,300	120,000	164,658	(33,350)	0	\$164,658
17	Parkland Acquisition	\$2,171,170	265,710	45,564	0	1,845,564	0	636,880	(1,534,290)	0	\$636,880
31	Recreation Programs	\$418,735	1,268,525	0	55,000	1,300,260	0	332,001	(86,735)	0	\$332,001
32	Parking Fund	\$1,974,612	446,040	0	0	390,161	252,504	1,777,987	(196,625)	(766,349)	\$1,011,638
34	Vehicle Abatement	\$36,251	12,000	0	0	9,121	0	39,130	2,879	0	\$39,130
36	Senior Transportation	\$152,204	120,020	20,000	0	182,493	94,400	15,331	(136,873)	0	\$15,331
37	Library Operations	\$103,865	845,966	147,073	0	993,039	0	103,865	0	0	\$103,865
51	Street Lighting	\$151,458	20,237	0	0	25,000	0	146,695	(4,763)	0	\$146,695
52	Core Area Maintenance	\$64,300	221,500	186,308	0	427,108	45,000	0	(64,300)	0	\$0
53	Stormwater Pollution	\$279,749	372,864	0	0	488,955	0	163,658	(116,091)	0	\$163,658
60	Lamorinda Fee and Finance	\$317,316	0	0	0	0	0	317,316	0	0	\$317,316
71	Gas Tax	\$566,568	655,998	0	467,500	0	0	755,066	188,498	0	\$755,066
72	Meas. J Return-to-Source	\$589,978	475,000	0	350,000	89,183	57,002	568,794	(21,185)	0	\$568,794
73	Supp. Law Enf. Services	\$69,898	100,000	432,810	0	532,810	0	69,898	0	0	\$69,898
74	School Bus Program	\$426,697	1,753,128	0	0	2,159,173	0	20,653	(406,045)	0	\$20,653
75	City Office Development	\$3,110,919	4,000	0	0	0	0	3,114,919	4,000	0	\$3,114,919
76	Insurance	\$3,504,313	6,600	250,362	0	250,362	450,000	3,060,913	(443,400)	0	\$3,060,913
77	Police Services Special Fund	\$27,831	0	0	0	0	0	27,831	0	0	\$27,831
78	General Obligation Bond Payments	\$1,532,431	671,890	0	0	728,667	0	1,475,654	(56,777)	0	\$1,475,654
87	Successor Agency	(\$8,406,998)	2,228,988	0	2,153,988	252,633	0	(8,584,631)	(177,633)	8,584,631	\$0
90	Redevelopment Debt	(\$34,890,000)	0	2,153,988	0	2,153,988	0	(34,890,000)	0	34,890,000	\$0
	GRAND TOTAL	(\$12,753,157)	\$25,435,160	\$5,546,053	\$5,546,053	\$26,803,449	\$4,483,503	(\$18,604,948)	(\$5,851,791)	\$36,618,774	\$18,013,826

Discretionary Funds Balances:	\$15,376,824
Discretionary Cash Balances:	\$9,287,316

CITY OF LAFAYETTE

2016-2017 PROPOSED BUDGET

RESERVE STANDARD & CASH POSITION

Effective Fiscal Year 2013-14, the City Council voted to maintain a targeted minimum reserve balance equivalent to 60% of total General Fund operations. This reserve signals the City Council's intention to maintain the City's strong fiscal position, ensures that a significant buffer exists to fund unforeseen events, and bolsters the City's creditworthiness.

	Actual for June 30, 2015	Estimated for June 30, 2015	Projected for June 30, 2016
CALCULATION OF TARGET RESERVE BALANCE			
General Fund Expenditures	\$9,947,282	\$10,929,234	\$12,061,686
Ongoing General Fund Transfers			
<i>Pavement Management</i>	1,000,000	1,000,000	1,000,000
<i>Core Area Maintenance</i>	100,000	100,000	100,000
<i>Supplementary Law Enforcement</i>	398,774	400,538	432,810
<i>Additional Library Hours</i>	141,828	144,424	147,073
<i>Insurance</i>	180,349	229,382	250,362
Subtotal Transfers	1,820,952	\$1,874,344	\$1,930,244
TOTAL EXPENDITURES + TRANSFERS	11,768,234	12,803,578	13,991,931
Multiply total by goal:	60%	60%	60%
TARGET RESERVE:	\$7,060,940	\$7,682,147	\$8,395,158

ESTIMATED CASH POSITION

	Actual for June 30, 2015	Estimated for June 30, 2015	Projected for June 30, 2016
Fund # Core Operations Funds (net of sinking funds)			
11 General Fund	\$11,219,961	\$12,065,964	\$11,983,910
31 Recreation Programs	395,264	418,735	332,001
76 Insurance	3,142,678	3,104,313	3,060,913
Net Core Operations Fund Balance	14,757,903	15,589,012	15,376,824
Less Accrued RDA Interest & Loans	(6,022,847)	(6,022,847)	(6,089,508)
Total Core Cash Position	8,735,056	9,566,165	9,287,316
% of General Fund Expenditures	74%	75%	66%
Excess Total Cash Position Over GF Reserve Target:	1,674,116	1,884,018	892,158

Fund # Project Funds

32 Parking Programs			1,777,987
75 City Offices			3,114,919
Net Project Fund Balance			4,892,906
Less Loans from Parking Programs			(766,349)
Total Cash Position of Project Funds			4,126,557

FINANCIAL DASHBOARD			
Days Cash Available	271	273	242
Budget to Actual Performance			
Expenses	94%	95%	N/A
Revenue	104%	103%	N/A
Working Capital	N/A	N/A	191%
Retirement Obligations as % of General Fund Revenue	4.1%	4.2%	4.4%

5-YEAR BUDGET FORECAST

	Estimated 2015/16	Change	Proposed 2016/17	Change/ Multiplier	Projected 2017/18	Multiplier	Projected 2018/19	Multiplier	Projected 2019/20	Multiplier	Projected 2020/21
Estimated Beginning Fund Balance	8,735,056		9,566,165		9,287,316		9,268,094		9,589,195		9,792,181
Sources											
Property Tax	4,158,449	3%	4,283,202	3%	4,411,699	3%	4,544,050	3%	4,680,371	3%	4,820,782
Sales Tax	3,143,341	-3%	3,043,859	5%	3,183,817	3%	3,295,103	3%	3,410,029	3%	3,528,776
Revenue From State	2,527,525	2%	2,588,370	2%	2,640,138	2%	2,692,941	2%	2,746,799	2%	2,801,735
Franchise Tax	2,140,348	0%	2,143,223	2%	2,186,087	2%	2,229,809	2%	2,274,405	2%	2,319,894
Investments	138,790	8%	150,000	2%	153,000	2%	156,060	2%	159,181	2%	162,365
Hotel Tax	728,780	-4%	700,000	2%	714,000	2%	728,280	2%	742,846	2%	757,703
Property Transfer Tax	349,539	0%	350,000	2%	357,000	2%	364,140	2%	371,423	2%	378,851
Misc Fees, Fines, Revenue, COPS Grant	754,572	-25%	565,000	2%	576,300	2%	587,826	2%	599,583	2%	611,574
Planning Fees	1,039,262	-13%	900,000	2%	918,000	2%	936,360	2%	955,087	2%	974,189
Total Sources	14,980,606	-2%	14,723,655	2%	15,140,041	3%	15,534,568	3%	15,939,724	3%	16,355,869
Uses											
Police	5,326,787	7.6%	5,732,732	4.5%	5,990,705	4.5%	6,260,287	4.5%	6,542,000	4.5%	6,836,390
Public Works	1,808,823	5%	1,901,571	3%	1,958,618	3%	2,017,377	3%	2,077,898	3%	2,140,235
Administration	1,711,126	20%	2,059,741	3%	2,121,533	3%	2,185,179	3%	2,250,734	3%	2,318,256
Council /Commissions	1,307,542	26%	1,649,405	3%	1,498,888	3%	1,543,854	3%	1,590,170	3%	1,637,875
Planning & Engineering	993,330	14%	1,128,687	3%	1,117,547	3%	1,151,074	3%	1,185,606	3%	1,221,174
Expenses	282,164	-57%	122,360	3%	126,031	3%	129,812	3%	133,706	3%	137,717
Potential Savings			(200,000)		(200,000)		(200,000)		(200,000)		(200,000)
Subtotal	11,429,772	8%	12,394,496	2%	12,613,322	4%	13,087,583	4%	13,580,114	4%	14,091,648
General Fund Transfers to:											
Public Facilities	91,340	-9%	83,012	0%	83,012	0%	83,012	0%	83,012	0%	83,012
Capital Improvement Program	1,671,433	-16%	1,400,000	0%	1,400,000	0%	1,000,000	0%	1,000,000	0%	1,000,000
Library Operations	156,666	-6%	147,073	2%	150,014	2%	153,014	2%	156,075	2%	159,196
Core Area Maintenance	100,000	86%	186,308	2%	190,034	2%	193,835	2%	197,712	2%	201,666
Senior Transportation	60,000	-67%	20,000	3%	40,000	0%	40,000	0%	40,000	0%	40,000
Insurance	229,382	9%	250,362	5%	262,880	5%	276,024	5%	289,825	5%	304,316
Library Maintenance Sinking Fund	50,000	300%	200,000	0%	200,000	0%	200,000	0%	200,000	0%	200,000
Stormwater Pollution Sinking Fund	70,000	14%	80,000	13%	90,000	11%	100,000	10%	110,000	9%	120,000
Insurance Reserve	50,000	0%	50,000	0%	50,000	0%	-	0%	-	0%	-
Other Transfers	200,000	N/A	(105,542)	0%	80,000	0%	80,000	0%	80,000	0%	80,000
Sinking Funds	(378,735)	-72%									
City Office Fund Capitalization	450,000										
Subtotal	2,750,086	4%	2,311,212	10%	2,545,940	-16%	2,125,885	1%	2,156,623	1%	2,188,190
Total Uses	14,179,858	4%	14,705,708	3%	15,159,262	0%	15,213,468	3%	15,736,738	3%	16,279,838
Surplus or Deficit?:	800,748		17,946		(19,222)		321,101		202,986		76,031
Projected Ending Fund Balance	9,566,165		9,287,316	0%	9,268,094	3%	9,589,195	2%	9,792,181	1%	9,868,212
% of General Fund Expenditures	75%		66%		64%		65%		65%		63%

*Note that figures for revenue and transfers may differ due to adjustments made for accounting purposes (e.g. to net out capitalized interest and consolidate revenue from other sources such as COPS grants).

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
SUMMARY OF CAPITAL IMPROVEMENT PROGRAM**

31-May-16

CY	Project Name / Funding Source	State and Federal Grants & Measures	Reimbursable Revenue	Private Contributions	Measure J	Gas Tax	General Fund	Walkway Impact Fees	Drainage Impact Fees	Fund Balances	Total
FUND 12 - PARKS FACILITIES											
9178	Leign Creekside Park			50,000							
	Overhead						12,449				\$12,449
	Subtotal	\$0	\$0	\$50,000	\$0	\$0	\$12,449	\$0	\$0	\$0	\$62,449

FUND 14 - CAPITAL IMPROVEMENT PROJECTS											
	TBD	630,000			350,000	467,500	616,800				2,064,300
	Overhead						783,200				783,200
	Subtotal	\$630,000	\$0	\$0	\$350,000	\$467,500	\$1,400,000	\$0	\$0	\$0	2,847,500

State and Federal Grants & Measures		\$630,000			\$350,000	\$467,500	\$1,412,449	\$0	\$0	\$0	\$2,909,949
GRAND TOTAL:				\$50,000							

CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
SINKING FUNDS AND RESERVE RESTRICTIONS

for specific purposes as follows:		<i>Actual for June 30, 2014</i>	<i>Actual for June 30, 2015</i>	<i>Estimated for June 30, 2016</i>	<i>Proposed for June 30, 2017</i>	<i>Fiscal Year Difference</i>
11 General Fund						
341.2	Youth Committee Fund Raising Efforts	21,376	23,829	19,965	20,965	\$1,000
341.3	Environmental Task Force	7,200	8,800	9,700	9,700	\$0
341.4	Bikeways Plan Update	14,000	14,000	14,000	14,000	\$0
341.5	Stormwater Pollution	50,000	110,000	180,000	260,000	\$80,000
341.6	PMP Reserve	1,133,741	691,250	0	0	\$0
341.7	BART Pathway Project	96,054	290,683	278,097	278,097	\$0
341.8	CalRecycle Grant	6,280	8,145	12,517	12,517	\$0
342.1	Public Art	4,000	4,000	104,000	4,000	(\$100,000)
342.2	In Lieu Tree Payments	858	71,634	107,066	107,066	\$0
342.4	Library Maintenance	200,000	250,000	300,000	500,000	\$200,000
342.5	Accrued vacation liability	622,458	638,019	619,662	635,154	\$15,492
342.6	PEG Fees	0	0	24,084	24,084	\$0
343.2	Rehab of Medians	125,000	125,000	125,000	125,000	\$0
343.4	Traffic Calming Programs	15,285	1,100	101,100	101,100	\$0
343.5	EMBUD Pathway Woodbury Maintenance	0	25,000	25,000	25,000	\$0
344.0	Replacement fund for public works vehicles	60,000	60,000	60,000	60,000	\$0
344.1	Replacement fund for Planning & Engineering vehicles	70,000	70,000	95,000	60,000	(\$35,000)
344.2	Purchase/Replacement of police vehicles & equipment	363,367	274,304	278,304	332,304	\$54,000
344.3	Computer Replacement	20,000	40,000	60,000	20,000	(\$40,000)
344.5	Retiree Medical Benefits (GASB45)	18,600	18,600	18,600	18,600	\$0
344.7	Ballfield Rehabilitation	70,000	80,000	90,000	100,000	\$10,000
	Senior Services Bequest			23,534	12,500	(\$11,034)
	Subtotal	\$2,898,219	\$2,804,364	\$2,545,629	\$2,720,087	\$174,458
12 Parks Facilities						
384.0	Playground Equipment sinking fund	75,000	90,000	105,000	120,000	\$15,000
	Parkland Acquisition	0	0	0	0	\$0
	Subtotal	\$75,000	\$90,000	\$105,000	\$120,000	\$15,000
14 Capital Improvement Projects						
340.0	Drainage Impact Fees	82,439	144,545	43,210	87,210	\$44,000
348.0	Reliez Valley Traffic Control Funding	37,440	37,440	37,440	37,440	\$0
348.1	EBMUD Fresh Connection Pathway Install	25,000	25,000	25,000	25,000	\$0
348.2	City Share LFFA Fee	467,326	287,965	419,229	449,229	\$30,000
348.3	EBMUD Pathway - Merrill Gardens	0	15,000	15,000	15,000	\$0
352.0	Walkway Development Fees	\$363	\$75,594	\$7,131	\$10,631	\$3,500
	Subtotal	612,568	585,544	547,010	624,510	\$77,500
16 Public Facilities						
351.1	Public Works Yard Sinking Maintenance Fund	30,000	35,000	40,000	45,000	\$5,000
351.3	Community Center Sinking Maintenance Fund (Roof Replacement)	\$45,000	\$55,000	\$65,000	\$75,000	\$10,000
	Subtotal	\$75,000	\$90,000	\$105,000	\$120,000	\$15,000
32 Parking Fund						
341.55	Plaza Way Parking Overlay	\$0	\$164,348	\$252,504	\$252,504	\$0
	Subtotal	\$0	\$164,348	\$252,504	\$252,504	\$0
36 Senior Transportation						
342.70	Bequest	\$0	\$0	\$77,500	\$77,500	\$0
				\$22,500	\$16,900	(\$5,600)
	Subtotal	\$0	\$0	\$100,000	\$94,400	\$0
52 Core Area Maintenance						
340	Street Light Replacement and Maintenance Fund	\$0	\$15,000	\$30,000	\$45,000	\$15,000
	Subtotal	\$0	\$15,000	\$30,000	\$45,000	\$15,000
72 Meas.J Return-to-Source						
348.4	Program 28C	\$0	\$31,347	\$57,002	\$57,002	\$0
	Subtotal	\$0	\$31,347	\$57,002	\$57,002	\$0
76 Insurance						
341.0	Insurance Reserve	\$300,000	\$350,000	\$400,000	\$450,000	\$50,000
	Subtotal	\$300,000	\$350,000	\$400,000	\$450,000	\$50,000
90 RDA Debt						
341.9	Debt Service Reserve Fund	\$1,843,755	\$1,844,317	\$0	\$0	\$0
	Subtotal	\$1,843,755	\$1,844,317	\$0	\$0	\$0
TOTAL - RESTRICTED RESERVES		\$5,804,542	\$5,974,920	\$4,142,145	\$4,483,503	(\$1,832,775)

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
SCHEDULE OF FUND TRANSFERS**

FUND #	FUND	TRANSFER FROM:							TOTAL
		11	31	71	72	91			
		General Fund	Recreation Programs	Gas Tax	Measure J-Return to Source	Tax Increment Debt			
11	General Fund		50,000						50,000
12	Parks Facilities	27,449							27,449
14	Capital Improvement Projects	1,400,000		467,500	350,000				2,217,500
16	Public Facilities	10,000	5,000						15,000
17	Parkland Acquisition	45,564							45,564
31	Recreation Programs								-
32	Parking Fund								-
34	Vehicle Abatement								-
36	Senior Transportation	20,000							20,000
37	Library Operations	147,073							147,073
51	Street Lighting								-
52	Core Area Maintenance	186,308							186,308
53	Stormwater Pollution								-
71	Gas Tax								-
72	Meas. J Return-to-Source								-
73	Supp. Law Enf. Services	432,810							432,810
74	School Bus Program								-
75	City Office Development								-
76	Insurance	250,362							250,362
78	General Obligation Bond Payments								-
79	Road & Drain Bond Proceeds								-
90	Successor Agency								-
90	Redevelopment Debt							2,153,988	2,153,988
	TOTAL	2,519,565	55,000	467,500	350,000			2,153,988	5,546,053

CITY OF LAFAYETTE

2016-2017 PROPOSED BUDGET

APPROPRIATION LIMITATION

DESCRIPTION

The Appropriations Limitation imposed on cities by Propositions 4 and 111 creates restrictions on the amount of revenue that can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal year and is increased each year using the growth of population and inflation. Not all revenues are restricted by the limit, only those referred to as "proceeds of taxes."

In addition, proceeds of taxes can be spent on several types of appropriations that do not count against the limit. The law allows a city to spend tax proceeds on voter approved debt and the costs of complying with court orders and federal mandates, with certain restrictions. Proposition 111 expanded these exempt categories to include expenditures of "qualified capital outlay" beginning in 1990-91. Appropriations for these excludable categories do not count against the limit.

CALCULATION OF LIMIT						
Fiscal Year	Change in Population	Change in Per Capita Personal Income	Total Increase	Annual Appropriations Limitation	Current Anticipated Revenue	Amount Under / (Over) Limit
1978-79				\$2,678,911		
1979-80				3,027,206		
1980-81				3,367,050		
1981-82				3,677,799		
1982-83				3,927,753		
1983-84				4,064,276		
1984-85				4,346,318		
1985-86				4,494,093		
1986-87				4,623,972		
1987-88	1.0190	1.0347	1.0544	4,875,328		
1988-89	1.0233	1.0466	1.0710	5,221,407		
1989-90	1.0274	1.0519	1.0807	5,642,890		
1990-91	1.0316	1.0421	1.0750	6,066,278		
1991-92	1.0269	1.0414	1.0694	6,487,360		
1992-93	1.0205	0.9936	1.0140	6,577,981		
1993-94	1.0210	1.0272	1.0488	6,898,797		
1994-95	1.0162	1.0071	1.0234	7,060,332		
1995-96	1.0179	1.0472	1.0659	7,525,925		
1996-97	1.0087	1.0467	1.0558	7,945,919		
1997-98	1.0086	1.0467	1.0557	8,388,519		
1998-99	1.0161	1.0415	1.0583	8,877,303		
1999-00	1.0114	1.0453	1.0572	9,385,231		
2000-01	1.0061	1.0491	1.0555	9,906,106		
2001-02	1.0171	1.0782	1.0966	10,863,405		
2002-03	1.0176	0.9873	1.0047	10,914,207		
2003-04	1.0430	1.0231	1.0671	11,646,477		
2004-05	1.0120	1.0328	1.0452	\$12,172,824		
2005-06	1.0180	1.0526	1.0715	\$13,043,750		
2006-07	1.0000	1.0396	1.0396	\$13,560,283		
2007-08	1.0113	1.0442	1.0560	\$14,319,651		
2008-09	1.0136	1.0429	1.0571	\$15,137,066		
2009-10	1.0116	1.0062	1.0179	\$15,407,595		
2010-11	1.0110	0.9746	0.9853	\$15,181,420		
2011-12	1.0077	1.0330	1.0410	\$15,803,162		
2012-13	1.0068	1.0377	1.0448	\$16,510,454		
2013-14	1.0747	1.0595	1.1386	\$18,799,575		
2014-15	1.0128	0.9977	1.0105	\$18,996,417		
2015-16	1.0188	1.0382	1.0577	\$20,092,855		
2016-17	1.0078	1.0537	1.0619	\$21,336,982	\$14,623,655	\$6,713,327

CITY OF LAFAYETTE
 2016-2017 PROPOSED BUDGET
 EXPENDITURE SUMMARY - GENERAL FUND

42521

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>	<i>Trends</i>
PERSONNEL SERVICES								
702	Regular Personnel	\$2,469,746	\$2,432,619	\$2,584,021	\$2,584,021	\$2,598,207	0.5%	
705	Temporary Personnel	55,300	36,058	86,693	66,693	91,724	5.8%	
708	Overtime	17,837	15,720	14,500	15,700	16,500	13.8%	
711	Social Security	172,021	169,103	202,078	202,078	207,042	2.5%	
714	Worker's Compensation	25,932	62,534	69,468	69,468	70,367	1.3%	
721	Fringe Benefits	804,863	782,512	807,487	807,487	842,502	4.3%	
	Subtotal PERSONNEL	\$3,545,699	\$3,498,546	\$3,764,248	\$3,745,448	\$3,826,341	1.6%	

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$20,839	\$18,634	\$18,912	\$19,262	\$20,662	9.3%	
743	Postage	7,758	8,109	11,794	11,649	11,649	-1.2%	
745	Printing & Binding	17,537	17,112	19,150	17,481	16,000	-16.4%	
746	Books & Software	25,826	27,626	21,800	21,950	24,000	10.1%	
748	Special Departmental Supplies	72,650	80,855	93,100	85,275	84,975	-8.7%	
751	Maintenance of Vehicles	160,126	172,059	140,400	140,400	138,400	-1.4%	
761	Maintenance of Equipment	18,215	10,486	25,500	23,170	26,770	5.0%	
771	Maintenance of Buildings	16,534	23,437	17,040	26,000	25,100	47.3%	
781	Maintenance of Right of Way	0	0	0	0	0	0.0%	
791	Miscellaneous Expenses Under \$500	14,755	15,487	18,900	18,400	18,400	-2.6%	
801	Utilities-Water	82,976	69,122	91,400	75,500	82,000	-10.3%	
805	Utilities-Sewer	21,832	7,903	7,440	3,554	3,640	-51.1%	
811	Utilities-Gas & Electric	40,689	38,239	42,500	42,500	45,000	5.9%	
821	Utilities-Telephones	55,511	65,456	66,135	67,604	68,320	3.3%	
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%	
831	Utilities-Street Lighting	0	179	0	0	0	0.0%	
835	Utilities-Traffic Signals	12,052	13,235	14,500	13,500	15,000	3.4%	
841	Rental Expense	304,658	266,158	328,522	323,546	337,291	2.7%	
843	Training	40,117	47,902	67,845	69,795	75,245	10.9%	
850	Contingency	0	0	0	0	0	0.0%	
851	Advertising/Legal Notices	9,719	17,393	9,370	7,500	8,800	-6.1%	
853	Community Promotion	74,152	51,839	46,000	56,350	56,450	22.7%	
861	Contractual Services	1,672,110	1,598,599	2,120,514	1,853,300	2,162,557	2.0%	
862	Reimbursable Emergency Response	8,034	39,525	30,000	50,000	44,000	46.7%	
862	Contract Sheriff Services	3,041,825	3,383,178	3,995,904	4,005,904	4,266,028	6.8%	
866	Contractual-Recreation	8,093	6,947	13,000	18,000	12,500	-3.8%	
881	Premium Payment-Liability	0	0	0	0	0	0.0%	
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%	
891	Claims Payments	0	0	0	0	0	0.0%	
892	Debt Service	0	0	0	0	0	0.0%	
896	Insurance Reserve	0	0	0	0	0	0.0%	
	Subtotal OP'S AND MAINTENANCE	\$5,726,006	\$5,979,478	\$7,199,727	\$6,950,640	\$7,542,788	4.8%	

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%	
906	Improvements	164,359	39,310	188,500	208,500	317,500	68.4%	
907	Equipment	324,887	429,948	67,125	24,646	158,500	136.1%	
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%	
	Subtotal CAPITAL OUTLAY	\$489,246	\$469,258	\$255,625	\$233,146	\$476,000	86.2%	

BASE PROGRAM COST	\$9,760,952	\$9,947,282	\$11,219,599	\$10,929,234	\$11,845,129	5.6%
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999	Total Savings Carried Forward	\$0	\$0	\$226,759	\$0	\$216,557	-4.5%	
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TOTAL G.F. EXPENDITURES	\$9,760,952	\$9,947,282	\$11,446,358	\$10,929,234	\$12,061,686	5.4%
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CITY OF LAFAYETTE
 2016-2017 PROPOSED BUDGET
 EXPENDITURE SUMMARY - ALL DEPARTMENTS

31-May-16

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>	<i>Trends</i>
PERSONNEL SERVICES								
702	Regular Personnel	\$3,751,013	\$3,712,567	\$4,003,298	\$3,963,390	\$4,051,714	1.2%	
705	Temporary Personnel	394,798	428,946	383,693	389,612	395,349	3.0%	
708	Overtime	34,442	25,382	19,500	25,700	26,500	35.9%	
711	Social Security	291,354	292,157	333,756	331,699	342,228	2.5%	
714	Worker's Compensation	42,706	104,884	114,091	113,392	116,313	1.9%	
721	Fringe Benefits	1,250,952	1,213,639	1,285,926	1,278,984	1,351,915	5.1%	
Subtotal PERSONNEL		\$5,765,265	\$5,777,575	\$6,140,265	\$6,102,777	\$6,284,019	2.3%	

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$33,843	\$30,712	\$32,712	\$34,315	\$35,274	7.8%	
743	Postage	25,927	24,110	28,750	28,543	29,629	3.1%	
745	Printing & Binding	41,112	50,798	51,196	51,252	50,179	-2.0%	
746	Books & Software	26,052	27,912	21,950	22,258	27,815	26.7%	
748	Special Departmental Supplies	134,670	142,290	152,800	138,975	139,190	-8.9%	
751	Maintenance of Vehicles	203,035	216,834	190,400	180,400	188,400	-1.1%	
761	Maintenance of Equipment	21,536	12,497	47,900	35,420	39,020	-18.5%	
771	Maintenance of Buildings	264,054	285,386	224,840	224,150	142,200	-36.8%	
781	Maintenance of Right of Way	0	0	0	0	350	N/A	
791	Miscellaneous Expenses Under \$500	14,859	15,504	19,500	19,031	18,900	-3.1%	
801	Utilities-Water	120,491	103,907	125,250	106,850	114,000	-9.0%	
805	Utilities-Sewer	26,445	14,265	12,990	9,104	10,240	-21.2%	
811	Utilities-Gas & Electric	134,542	143,736	143,500	149,300	156,800	9.3%	
821	Utilities-Telephones	74,284	85,689	86,315	88,176	88,990	3.1%	
825	Utilities-Garbage Disposal	0	0	2,000	2,000	2,000	0.0%	
831	Utilities-Street Lighting	55,655	62,118	67,000	62,500	62,500	-6.7%	
835	Utilities-Traffic Signals	12,052	13,235	14,500	13,500	15,000	3.4%	
841	Rental Expense	388,740	342,608	430,740	420,989	436,173	1.3%	
843	Travel and Training	41,960	51,089	89,128	90,835	81,815	-8.2%	
850	Contingency	0	0	200,000	0	278,192	39.1%	
851	Advertising/Legal Notices	10,561	19,802	11,165	8,845	10,495	-6.0%	
853	Community Promotion	247,733	216,081	277,875	287,225	300,250	8.1%	
861	Contractual Services	3,915,465	3,937,792	4,634,469	4,224,678	4,690,598	1.2%	
861.5	Reimbursable Emergency Response	17,699	39,525	43,000	59,500	55,500	29.1%	
862	Contract Sheriff Services	3,493,742	3,881,952	4,496,442	4,506,442	4,798,838	6.7%	
866	Contractual-Recreation	355,120	485,480	493,000	493,500	472,500	-4.2%	
881	Premium Payment-Liability	209,308	195,226	214,382	214,382	235,362	9.8%	
885	Insurance and Surety Bonds	79	175	26,175	26,175	30,075	14.9%	
891	Claims Payments	3,386	1,101,986	1,921,916	1,921,916	15,000	-99.2%	
892	Debt Service	4,340,308	1,869,081	2,335,909	2,197,670	2,882,655	23.4%	
896	Insurance Reserve	0	0	0	0	0	0.0%	
Subtotal OP'S AND MAINTENANCE		\$14,212,658	\$13,369,792	\$16,402,804	\$15,617,931	\$15,414,940	-6.0%	

CAPITAL OUTLAY

902	Land	\$1,974,914	\$0	\$0	\$0	\$1,800,000	N/A	
906	Improvements	3,835,837	4,944,593	7,716,083	7,666,083	2,591,800	-66.4%	
907	Equipment	376,666	498,230	192,625	147,531	250,500	30.0%	
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%	
Subtotal CAPITAL OUTLAY		\$6,187,417	\$5,442,823	\$7,908,708	\$7,813,614	\$4,642,300	-41.3%	

BASE PROGRAM COST	\$26,165,340	\$24,590,190	\$30,451,778	\$29,534,323	\$26,341,259	-13.5%	
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999	Total Savings Carried Forward	\$0	\$0	\$226,759	\$0	\$216,557	-4.5%	
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TOTAL EXPENDITURES	\$26,165,340	\$24,590,190	\$30,678,537	\$29,534,323	\$26,557,816	-13.4%	
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE SUMMARY - ALL DEPARTMENTS

GENERAL FUND		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>	<i>Trends</i>
<i>Council, Commissions, and Community Support</i>								
110	City Council	\$88,746	\$103,568	\$111,950	\$109,025	\$160,025	42.9%	
115	Public Art	19,064	26,686	27,992	52,642	253,883	807.0%	
120	Circulation Commission	141,897	130,862	136,840	136,840	143,252	4.7%	
130	Crime Prevention Com.	8,277	9,764	26,538	30,538	61,460	131.6%	
140	Parks, Trails & RecCommission	68,149	73,746	111,837	109,215	122,252	9.3%	
141	Senior Services	113,801	117,507	128,711	128,211	144,313	12.1%	
142	Youth Commission	40,239	43,045	82,149	67,770	59,567	-27.5%	
150	Planning Commission	435,146	388,043	356,285	357,285	373,234	4.8%	
151	Design Rev. Commission	347,525	305,181	309,702	305,602	320,530	3.5%	
152	Environmental Task Force	0	59	10,415	10,415	10,891	4.6%	
	Subtotal	\$1,262,843	\$1,198,461	\$1,302,418	\$1,307,542	\$1,649,405	26.6%	
<i>Police Services</i>								
210	Police Services	\$3,418,858	\$3,985,394	\$4,240,661	\$4,249,661	\$4,589,062	8.2%	
220	Emergency Prep. Comm.	24,399	25,416	26,050	26,050	28,050	7.7%	
230	Crossing Guards	39,605	41,091	50,000	50,000	50,000	0.0%	
215	Traffic Enforcement	462,693	498,774	500,538	500,538	532,810	6.4%	
	Subtotal	\$3,945,555	\$4,550,674	\$4,817,249	\$4,826,249	\$5,199,922	7.9%	
<i>Public Works</i>								
310	Road & Drain Maintenance	\$753,110	\$649,145	\$819,475	\$755,944	\$834,044	1.8%	
320	Traffic Maintenance	306,230	250,946	447,757	436,847	331,282	-26.0%	
340	Parks & Trails Maint.	325,243	313,317	353,427	307,260	372,829	5.5%	
350	Comm. Ctr. Maint.	249,061	226,746	341,215	308,772	313,416	-8.1%	
360	Emergency Response	0	0	50,000	0	50,000	0.0%	
	Subtotal	\$1,633,644	\$1,440,154	\$2,011,874	\$1,808,823	\$1,901,571	-5.5%	
<i>Planning and Engineering</i>								
410	Planning Services	\$453,806	\$476,265	\$579,449	\$508,449	\$638,816	10.2%	
415	Code Enforcement	128,134	144,470	174,491	165,191	178,689	2.4%	
420	Engineering Services	249,374	249,096	344,691	319,691	311,181	-9.7%	
	Subtotal	\$831,314	\$869,831	\$1,098,630	\$993,330	\$1,128,687	2.7%	
<i>Administration</i>								
510	City Manager	\$474,983	\$469,931	\$503,053	\$474,303	\$529,950	5.3%	
520	Legal Services	433,074	299,618	435,284	295,284	440,000	1.1%	
530	City Clerk	136,075	140,957	168,659	151,727	179,390	6.4%	
540	Administrative Services	711,709	650,812	686,250	667,534	707,408	3.1%	
560	Technology Services	189,279	156,635	142,277	122,277	202,993	42.7%	
	Subtotal	\$1,945,119	\$1,717,952	\$1,935,523	\$1,711,126	\$2,059,741	6.4%	
<i>Rent and Expenses</i>								
550	Rent and Expenses	\$142,476	\$170,211	\$280,664	\$282,164	\$122,360	-56.4%	
	Subtotal General Fund	\$9,760,952	\$9,947,282	\$11,446,358	\$10,929,234	\$12,061,686	5.4%	

CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE SUMMARY - ALL DEPARTMENTS

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
<i>CAPITAL IMPROVEMENT FUNDS</i>							
12	Parks Facilities	\$146,271	\$2,114,448	\$397,780	\$347,780	\$62,449	-84.3%
14	Capital Improvement Projects	4,261,558	3,584,829	7,731,016	7,731,016	2,847,500	-63.2%
16	Public Facilities	2,098,779	120,398	6,650	2,700	3,300	-50.4%
17	Parkland Acquisition	0	10,780	93,560	43,560	1,845,564	1872.6%
	Subtotal	\$6,506,609	\$5,830,455	\$8,229,005	\$8,125,055	\$4,758,812	-42.2%

<i>ENTERPRISE FUNDS</i>							
31	Recreation Programs	\$1,064,898	\$1,190,758	\$1,215,942	\$1,206,275	\$1,300,260	6.9%
32	Parking Fund	337,981	449,614	413,962	436,859	390,161	-5.7%
34	Vehicle Abatement	7,257	6,959	8,869	8,869	9,121	2.8%
36	Senior Transportation	113,778	131,820	160,992	148,580	182,493	13.4%
37	Library Operations	655,897	715,878	1,011,081	985,937	993,039	-1.8%
	Subtotal	\$2,179,810	\$2,495,029	\$2,810,845	\$2,786,519	\$2,875,073	2.3%

<i>ASSESSMENT DISTRICT FUNDS</i>							
51	Street Lighting	\$19,004	\$13,201	\$25,000	\$17,500	\$25,000	0.0%
52	Core Area Maintenance	395,893	383,990	418,115	394,021	427,108	2.2%
53	Stormwater Pollution	413,401	372,707	594,766	573,862	488,955	-17.8%
	Subtotal	\$828,299	\$769,899	\$1,037,882	\$985,383	\$941,062	-9.3%

<i>GOVERNMENTAL FUNDS</i>							
71	Gas Tax	\$0	\$0	\$0	\$0	\$0	0.0%
72	Meas.J Return-to-Source	94,986	65,912	84,409	84,409	89,183	5.7%
73	Supp. Law Enf. Services	451,917	498,774	500,538	500,538	532,810	6.4%
74	School Bus Program	1,730,959	1,750,977	2,031,683	1,767,351	2,159,173	6.3%
75	City Office Development	1,231	601	0	0	0	0.0%
76	Insurance	188,061	173,343	229,382	229,382	250,362	9.1%
77	Police Services Special Fund	0	0	7,000	0	7,000	0.0%
78	General Obligation Bond Payments	765,939	764,939	868,076	729,837	728,667	-16.1%
	Subtotal	\$3,233,093	\$3,254,546	\$3,721,087	\$3,311,516	\$3,767,194	1.2%

<i>REDEVELOPMENT AGENCY</i>							
87	Successor Agency	\$1,812,804	\$1,188,839	\$1,965,526	\$1,928,782	\$0	N/A
95	Redevelopment Debt	1,833,289	1,104,142	1,467,833	1,467,833	2,153,988	46.7%
	Subtotal	\$3,646,093	\$2,292,981	\$3,433,359	\$3,396,615	\$2,153,988	-37.3%

GRAND TOTAL OF ALL FUNDS		\$26,154,856	\$24,590,190	\$30,678,537	\$29,534,323	\$26,557,816	-13.4%
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City of Lafayette
Investment Policy
Amended/Approved 12/15/2005

I. Introduction

The purpose of this document is to identify various policies and procedures that control the investment of City funds.

The investment policies and practices of the City of Lafayette ("the City") are based on state law and prudent money management. All funds will be invested in accordance with this Policy, and California government Code Sections 53601, et seq. If the City issues bonds in the future, the investment of bond proceeds will be further restricted by the provisions of relevant bond documents.

II. Scope

This policy covers all funds (except retirement funds) and investment activities under the direction of the City.

III. Objectives

The primary objectives, in priority order, of the investment activities of the City shall be:

- 1) Safety. The first priority for the investment program shall be the safety of principal investment. Speculation or risky investment media will be avoided even though high interest rates might be offered.
- 2) Liquidity. Investments must be carefully coordinated with the City's periodic cash needs. It is urgent that current available cash not be assigned to an investment with a time commitment which will result in the shortage of cash for either operations or capital purposes at some future time.
- 3) Return on Investment. After exercising maximum safety in investment media and responsible spacing of maturity, every effort shall then be made to obtain the highest earnings from investments of City money within the limits prescribed by State law for local government investment.

IV. Delegation of Authority

The management responsibility for the investment program is hereby delegated to the City Manager or his/her designee who shall monitor and review all investments for consistency with this investment policy. No person may engage in an investment transaction except as provided under the limits of this policy. The City may delegate its investment decision making and execution authority to an investment advisor. The advisor shall follow the policy and such other written instructions as are provided.

V. Ethics and Conflict of Interest

City employees and officers involved in the investment process shall refrain from personal business activities that materially conflicts with proper execution of the investment program, or impairs their ability to make impartial decisions.

VI. Permitted Investment Instruments

1. Government obligations for which the full faith and credit of the United State are pledged for the payment of principal and interest.
2. Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
3. Commercial paper rated in the highest short-term rating category, as provided for by a nationally recognized statistical-rating organization (NRSRO). The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (1) or paragraph (2):
 - (1) The entity meets the following criteria:
 - (A) Is organized and operating in the United States as a general corporation.
 - (B) Has total assets in excess of five hundred million dollars (\$500,000,000).
 - (C) Has debt other than commercial paper, if any, that is rated "A" or higher by a NRSRO.
 - (2) The entity meets the following criteria:
 - (A) Is organized within the United States as a special purpose corporation, trust, or limited liability company.
 - (B) Has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond.
 - (C) Has commercial paper that is rated "A-1" or higher, or the equivalent, by a NRSRO. Eligible commercial paper shall have a maximum maturity of 270 days or less. Purchases of eligible commercial paper may not exceed 25 percent of the City's investment portfolio, nor may purchases represent more than 10 percent of the outstanding paper of an issuing corporation.
4. FDIC insured or fully collateralized time certificates of deposit in financial institutions located in California.
5. Negotiable certificates of deposit or deposit notes issued by a nationally or state-chartered bank or a state or federal savings and loan association or by a state-licensed branch of a foreign bank; provided that the senior debt obligations of the issuing institution are rated "AA" or better by Moody's or Standard & Poor's.

Purchase of negotiable certificates of deposit may not exceed 30 percent of the City's investment portfolio.

6. State of California's Local Agency Investment Fund.

7. Fully FDIC insured savings account or money market account.
8. Shares of beneficial interest issued by diversified management companies, as defined in Section 23701m of the Revenue and Taxation Code, investing in the securities and obligations authorized by sections a through m of Government Code section 53601. To be eligible for investment pursuant to this subdivision these companies shall either: (1) attain the highest ranking letter or numerical rating provided by not less than two of the three largest nationally recognized rating services or (2) have an investment advisor registered with the Securities and Exchange Commission with not less than five years experience investing in securities and obligations authorized by Government Code Section 53601 and with assets under management in excess of \$500,000,000.

The purchase price of shares shall not exceed 15 percent of the investment portfolio of the City.

9. Medium-term corporate notes with a maximum maturity of five years, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Securities eligible for investment shall be rated "AA" or better by a nationally recognized rating service. Purchases of medium term notes may not exceed 10% of the market value of the portfolio.
10. Bonds, notes, warrants, or other evidences of indebtedness of any local agency within this state. Eligible investments must be rated AA or better by a nationally recognized rating service.
11. Bankers Acceptances that are drawn on and accepted by a commercial bank. Purchases of bankers acceptances may not exceed 180 days' maturity nor exceed 20% of the market value of the City's portfolio.
12. Shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7 that invests in the securities and obligations authorized in subdivisions (a) to (n), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:
 - (1) The adviser is registered or exempt from registration with the Securities and Exchange Commission.
 - (2) The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (n), inclusive.
 - (3) The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).

Credit criteria listed in this section refers to the credit of the issuing organization at the time the security is purchased.

The following is a listing of the City's allowable investments relative to the investments permitted for California governmental entities under Government Code §53601.

Investment Type	City Minimum Quality Parameters	Code Minimum Quality Parameters	City Maximum % of Portfolio	Code Maximum % of Portfolio	City Maximum Maturity	Code Maximum Maturity
U.S. Treasury Obligations	None	None	None	None	5 Years	5 Years
Federal Agency Obligations	None	None	None	None	5 Years	5 Years
Commercial Paper	A1/P1	A1/P1	25%	25%	270 Days	270 Days
Collateralized Bank Deposits	None	None	None	None	5 Years	5 Years
Negotiable Certificates of Deposits	AA	None	30%	30%	5 Years	5 Years
Local Agency Investment Fund	None	None	\$40 million	\$40 million	N/A	N/A
Time Deposits	None	None	None	None	5 Years	5 Years
Money Market Mutual Funds	Multiple ¹	Multiple ¹	15%	20%	N/A	N/A
Medium-Term Notes	AA	A	10%	30%	5 Years	5 Years
CA Local Agency Obligations	AA	None	None	None	5 Years	5 Years
Bankers Acceptances	A1/P1	A1/P1	20%	40%	180 Days	180 Days

¹Must receive the highest rating by two of the three largest nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC and has not less than five years experience managing money market funds with assets under management in excess of \$500 million.

VII. Maximum Maturity

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the City to meet all projected obligations.

Unless otherwise noted within this investment policy, the City may not invest in a security that exceeds five (5) years from the date of purchase.

VIII. Reporting Requirements

Quarterly investment reports shall be submitted to the City Council as a Consent Calendar item. The reports shall include, at a minimum, the following information for individual investment:

- Description of investment instrument
- Issuer name

- Yield to maturity
- Purchase date
- Maturity date
- Purchase price
- Par value
- Current market value for securities with maturity greater than 12 months

The quarterly report shall also (i) state compliance of the portfolio to the statement of investment policy, or manner in which the portfolio is not in compliance, (ii) include a description of any of the City's funds, investments or programs that are under the management of contracted parties, including lending programs, and (iii) include a statement denoting the ability of the City to meet its expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.

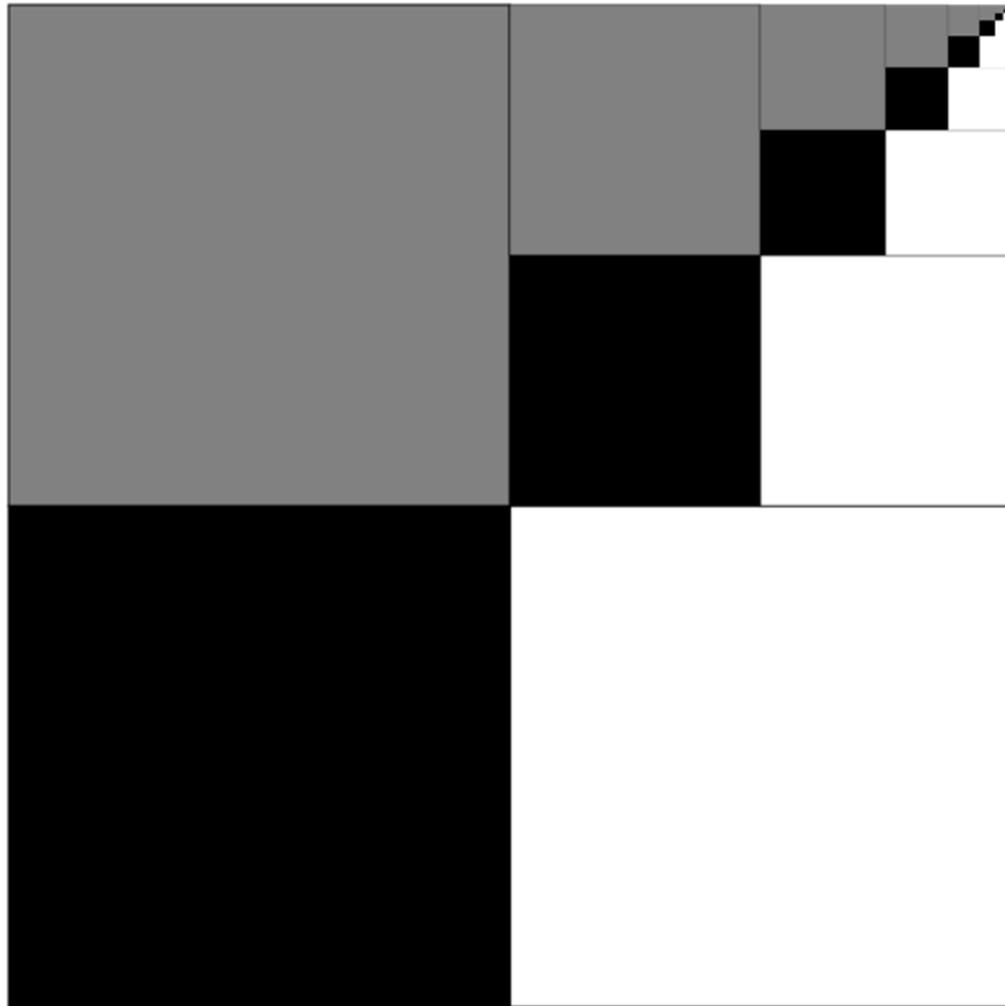
This quarterly report shall be submitted within thirty days following the end of the quarter. The City shall not be required to submit a quarterly report to the Council if, during the entire reporting period, the City has maintained 100 percent of its investment portfolio in the Local Agency Investment Fund.

IX. Safekeeping and Custody

The assets of the City shall be secured through third-party custody and safekeeping procedures. Bearer instruments shall be held only through third-party institutions.

X. Annual Review of the Investment Policy

The City Manager and/or Administrative Services Director shall annually submit to the Council a statement of investment policy, which the Council shall consider at a public meeting. Any change in the policy shall also be reviewed by the Council at a public meeting.



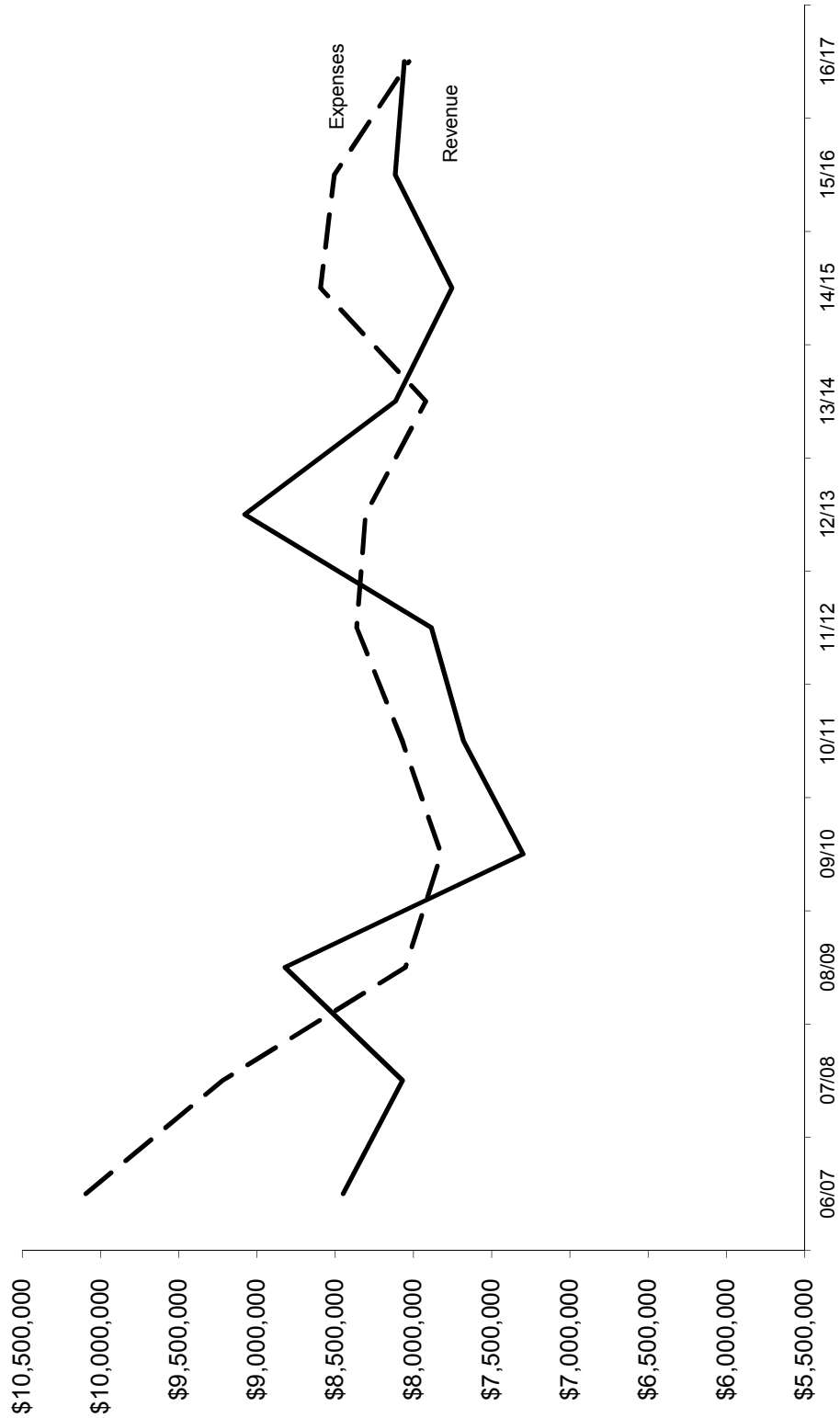
CITY OF LAFAYETTE

2016-2017 PROPOSED BUDGET

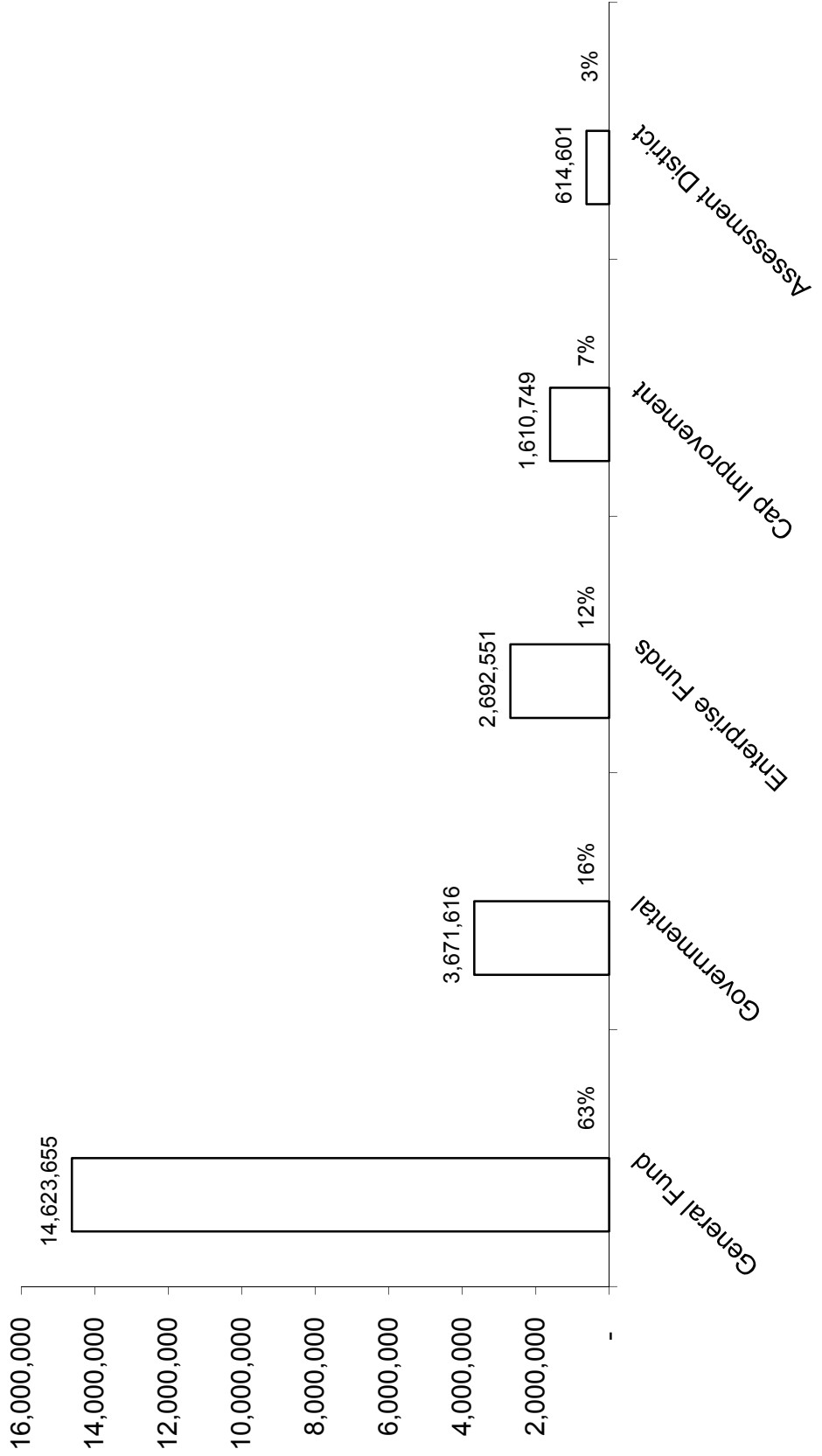
MONTHLY SALARY RANGES FOR MUNICIPAL POSITIONS

POSITION	NUMBER OF EMPLOYEES	MINIMUM	MAXIMUM
Accountant	1.00	5,292	6,961
Accounting Assistant	0.75	4,119	5,418
Administrative Assistant	2.12	3,992	5,252
Administrative Services Director	1.00	10,922	14,367
Assistant Engineer	1.00	6,290	8,274
Assistant Planner	1.00	5,249	6,904
Assistant Planning Director	1.00	8,600	11,312
Associate Planner	1.00	5,832	7,672
City Clerk	1.00	7,757	10,203
City Engineer	1.00	10,984	14,448
City Manager	1.00	15,300	19,890
Code Enforcement Officer	1.00	4,892	6,435
Construction Inspector	1.00	5,716	7,518
Engineering Tech II	1.00	5,403	7,107
Facilities Maintenance Worker	2.00	3,584	4,715
Financial Services Manager	1.00	9,228	12,138
Management Analyst	1.00	6,283	8,265
Maintenance Supervisor	2.00	5,915	7,781
Parking Enforcement Officer	1.00	4,151	5,460
Parks and Recreation Director	1.00	9,333	12,276
Planning & Building Director	1.00	10,750	14,140
Planning Technician	2.00	4,362	5,738
Police Records Supervisor	1.00	5,063	6,660
Police Services Assistant	2.20	4,663	6,134
Public Works Director	1.00	10,984	14,447
Recreation Coordinator	2.35	4,447	5,850
Recreation Supervisor	2.00	5,383	7,081
Senior Administrative Assistant	2.00	4,591	6,039
Senior Engineer	2.00	8,037	10,572
Senior Planner	1.00	6,707	8,822
Transportation Planner	1.00	6,707	8,820
Transportation Program Manager	1.00	7,646	10,057
TOTAL:	41.42		

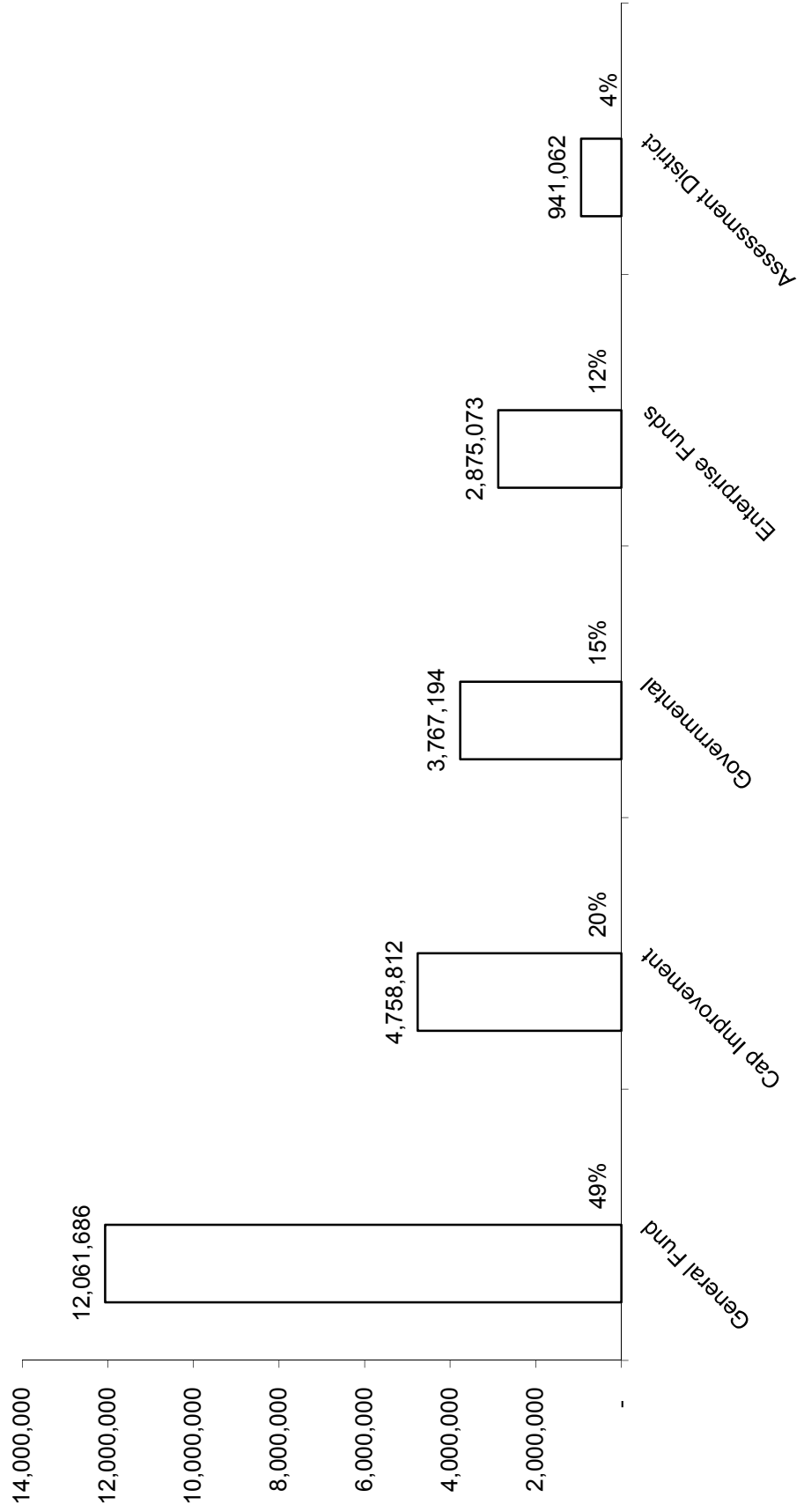
**CITY OF LAFAYETTE
 2016-17 PROPOSED BUDGET
 GENERAL FUND REVENUE vs. EXPENDITURE TRENDS
 (Constant Dollars Including Net Transfers)**



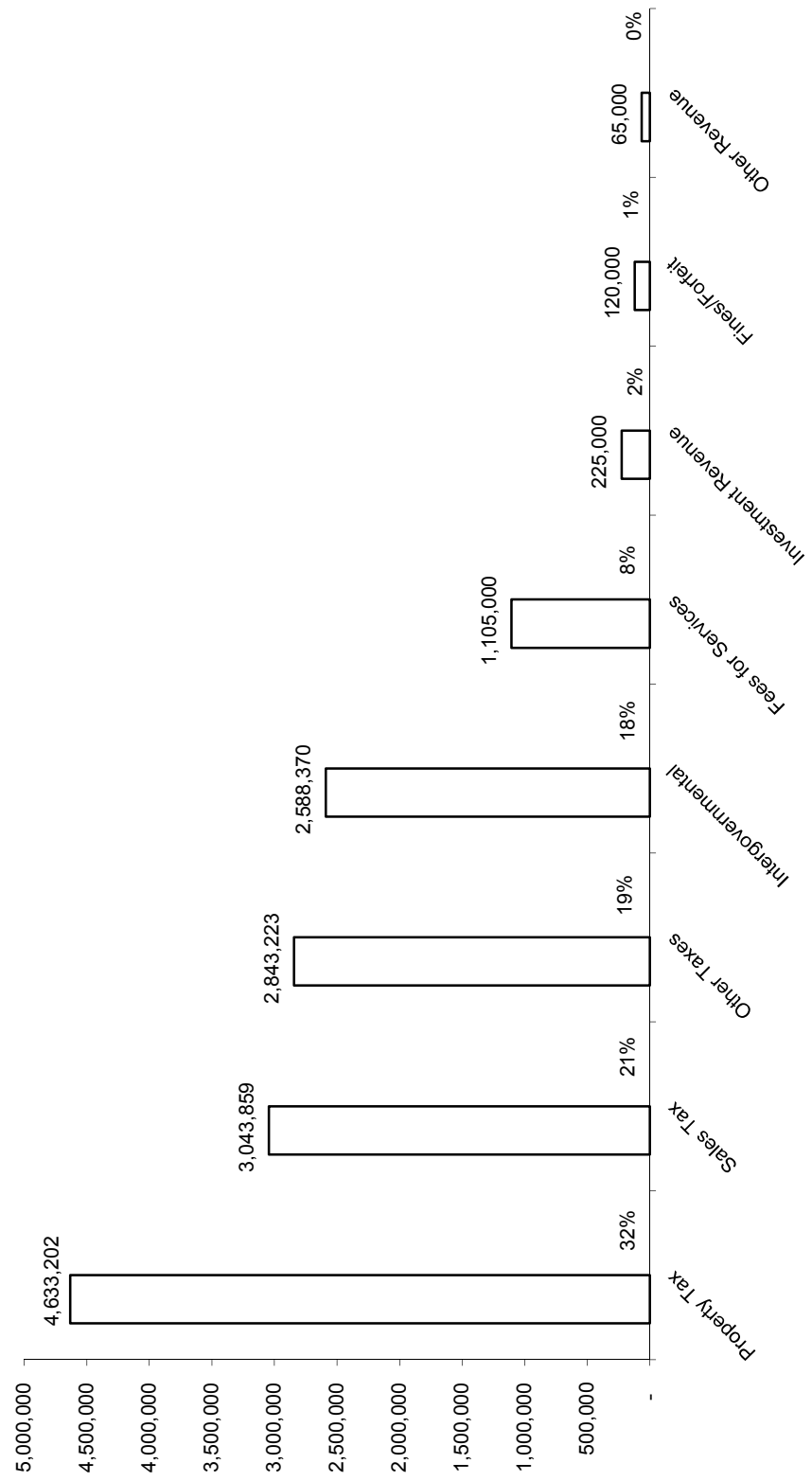
**CITY OF LAFAYETTE
2016-17 PROPOSED BUDGET
ALL REVENUES = \$23,213,172**



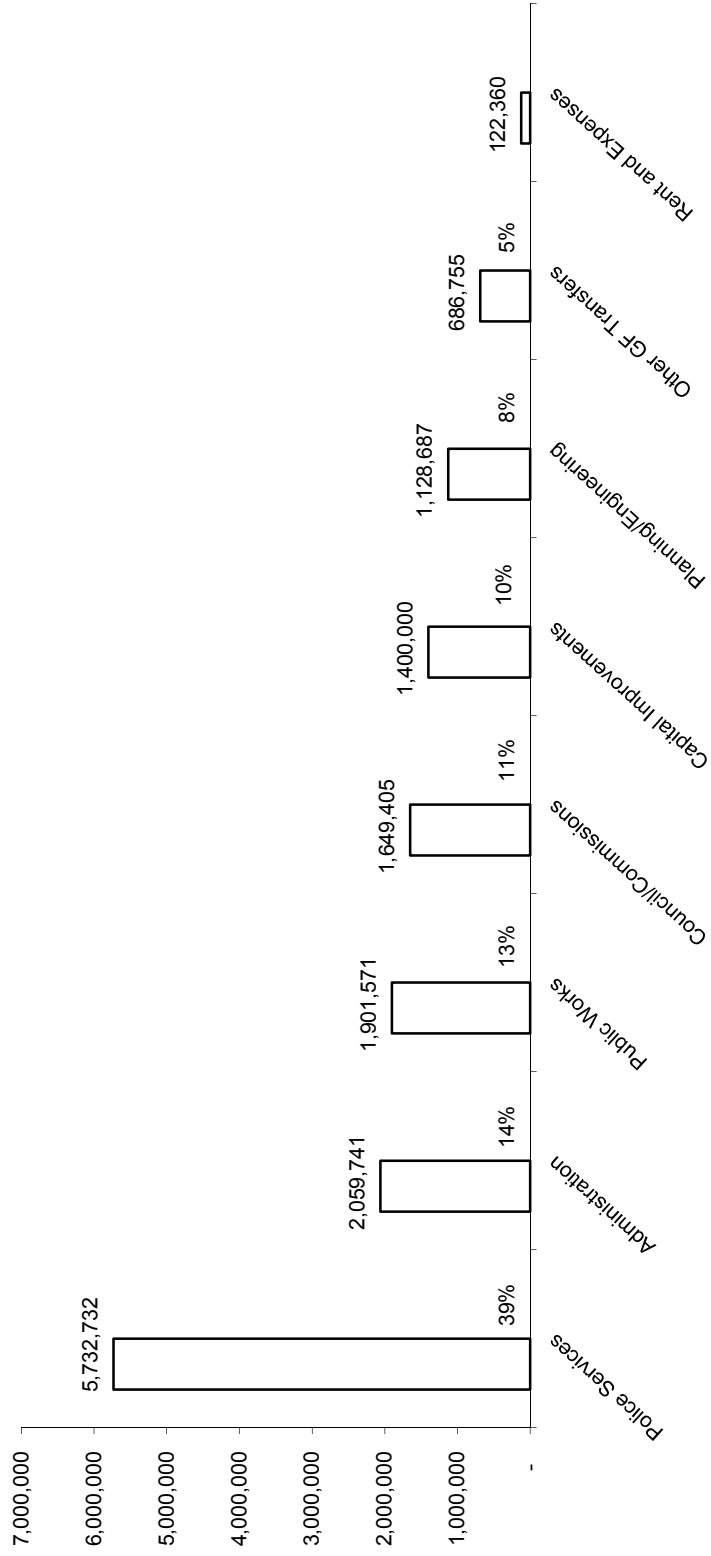
**CITY OF LAFAYETTE
 2016-17 PROPOSED BUDGET
 ALL EXPENDITURES = \$24,403,827**



**CITY OF LAFAYETTE
 2016-17 PROPOSED BUDGET
 GENERAL FUND REVENUES = \$14,850,860**

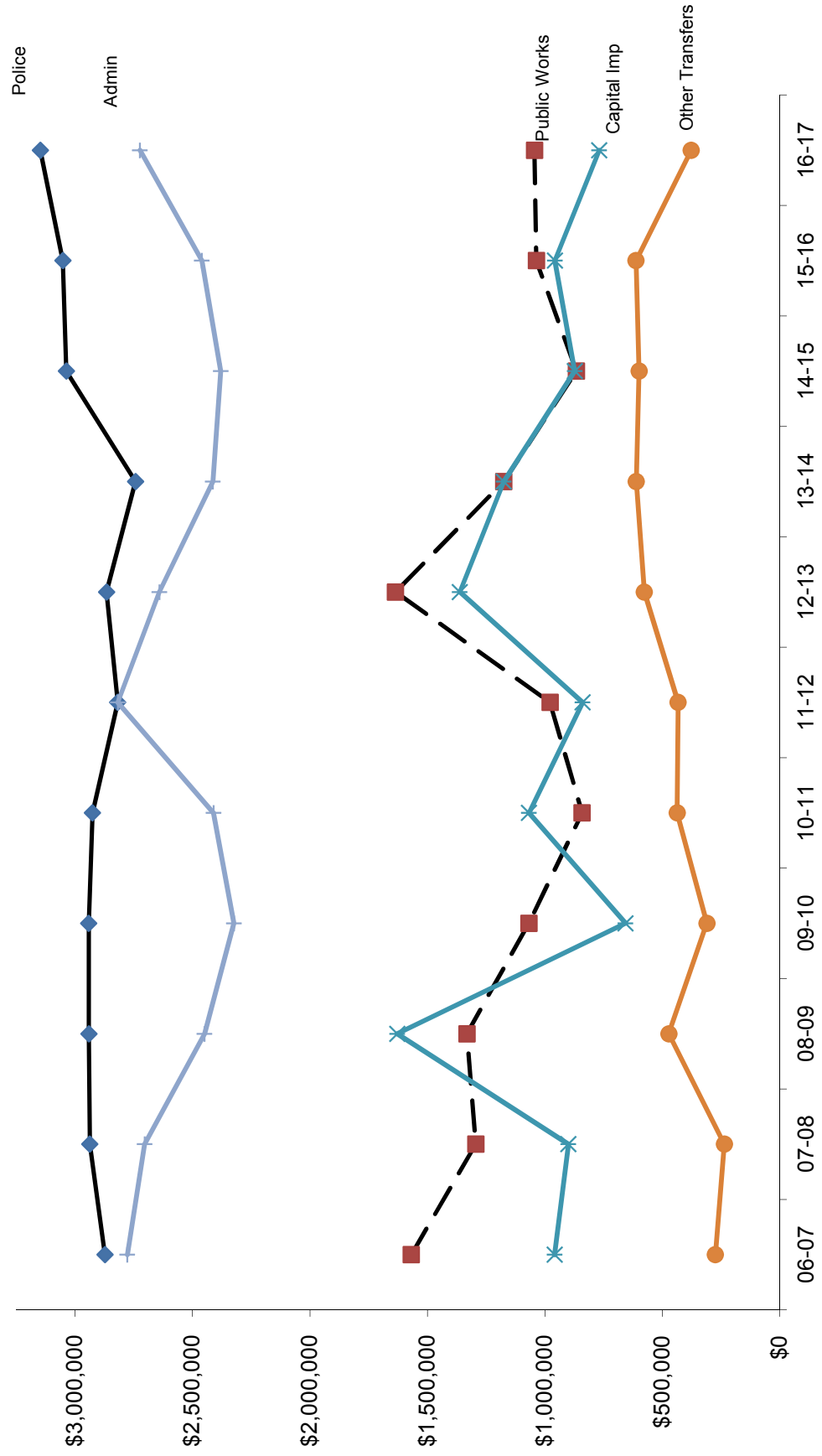


**CITY OF LAFAYETTE
 2016-17 PROPOSED BUDGET
 GENERAL FUND EXPENDITURES = \$14,681,257***

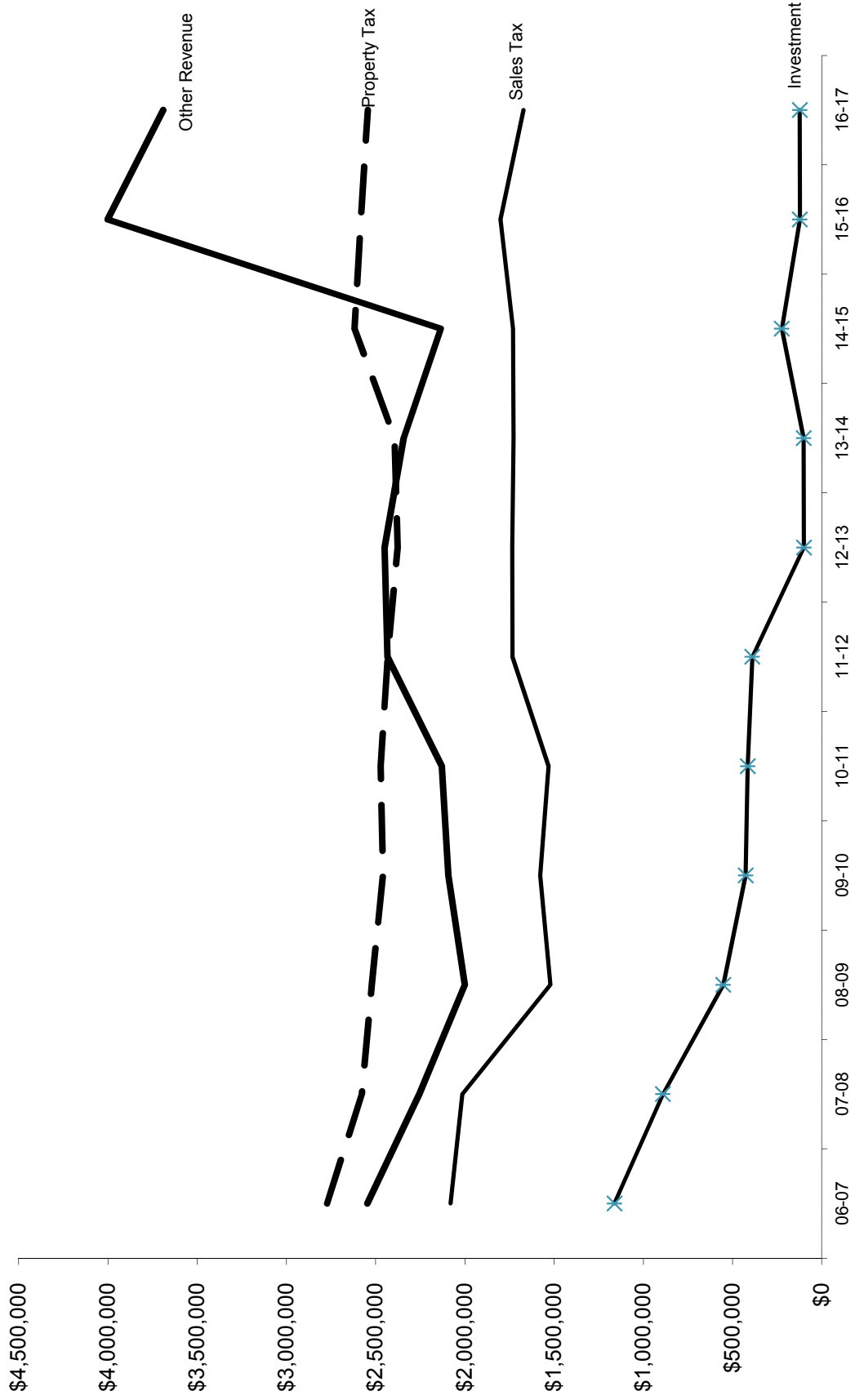


*Includes General Fund transfers .

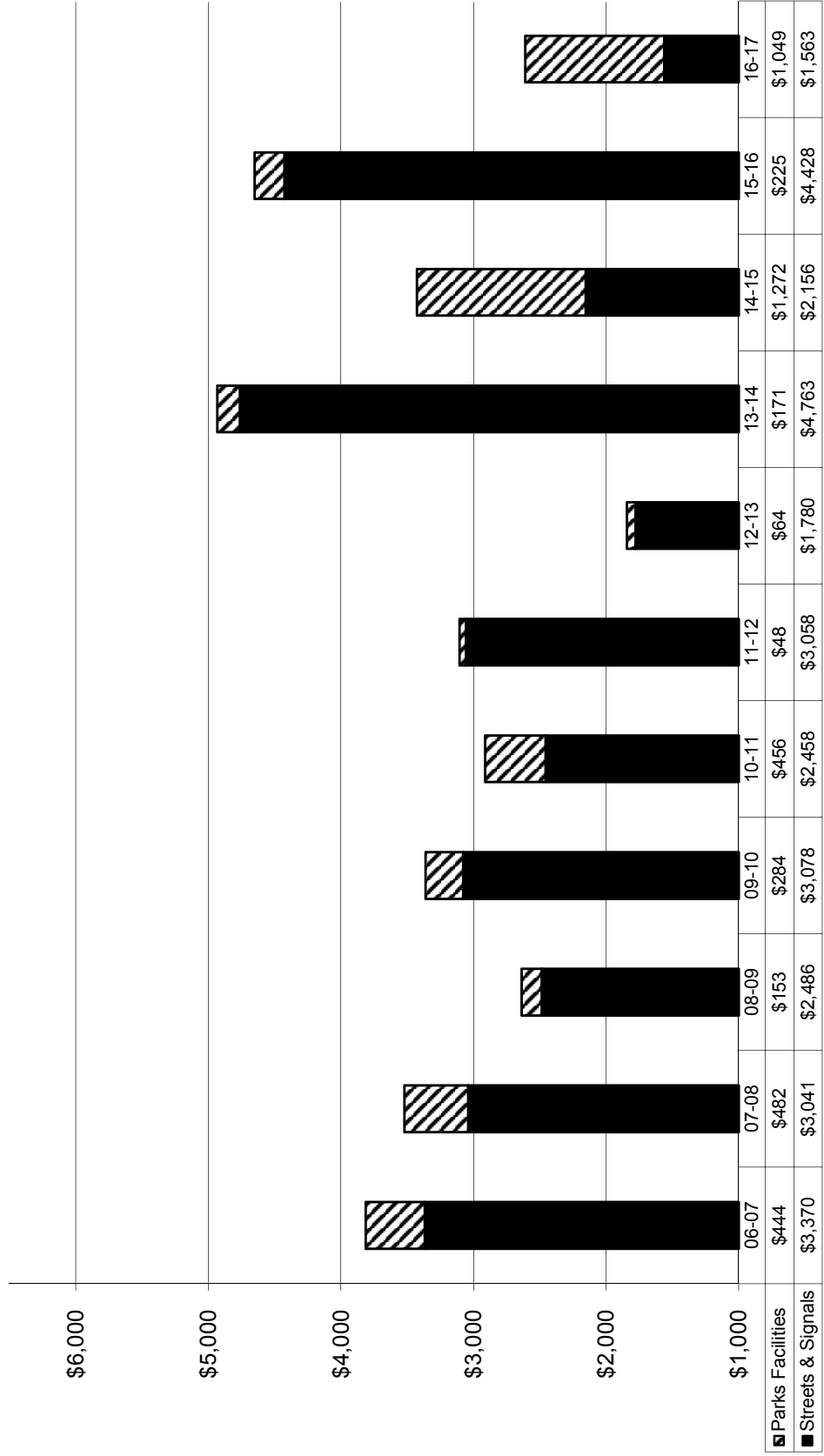
**CITY OF LAFAYETTE
2016-17 PROPOSED BUDGET
GENERAL FUND EXPENDITURE TRENDS (Constant Dollars)**

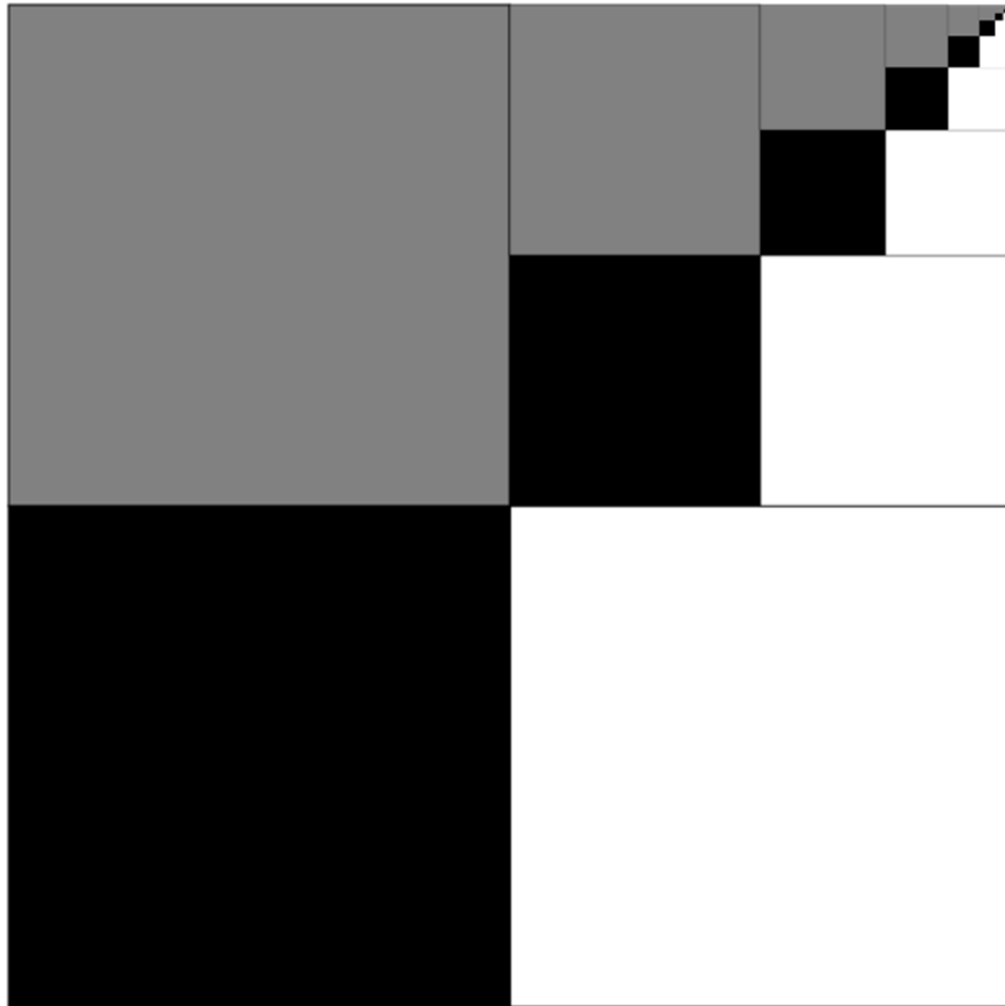


**CITY OF LAFAYETTE
2016-17 PROPOSED
GENERAL FUND REVENUE TRENDS (Constant Dollars)**

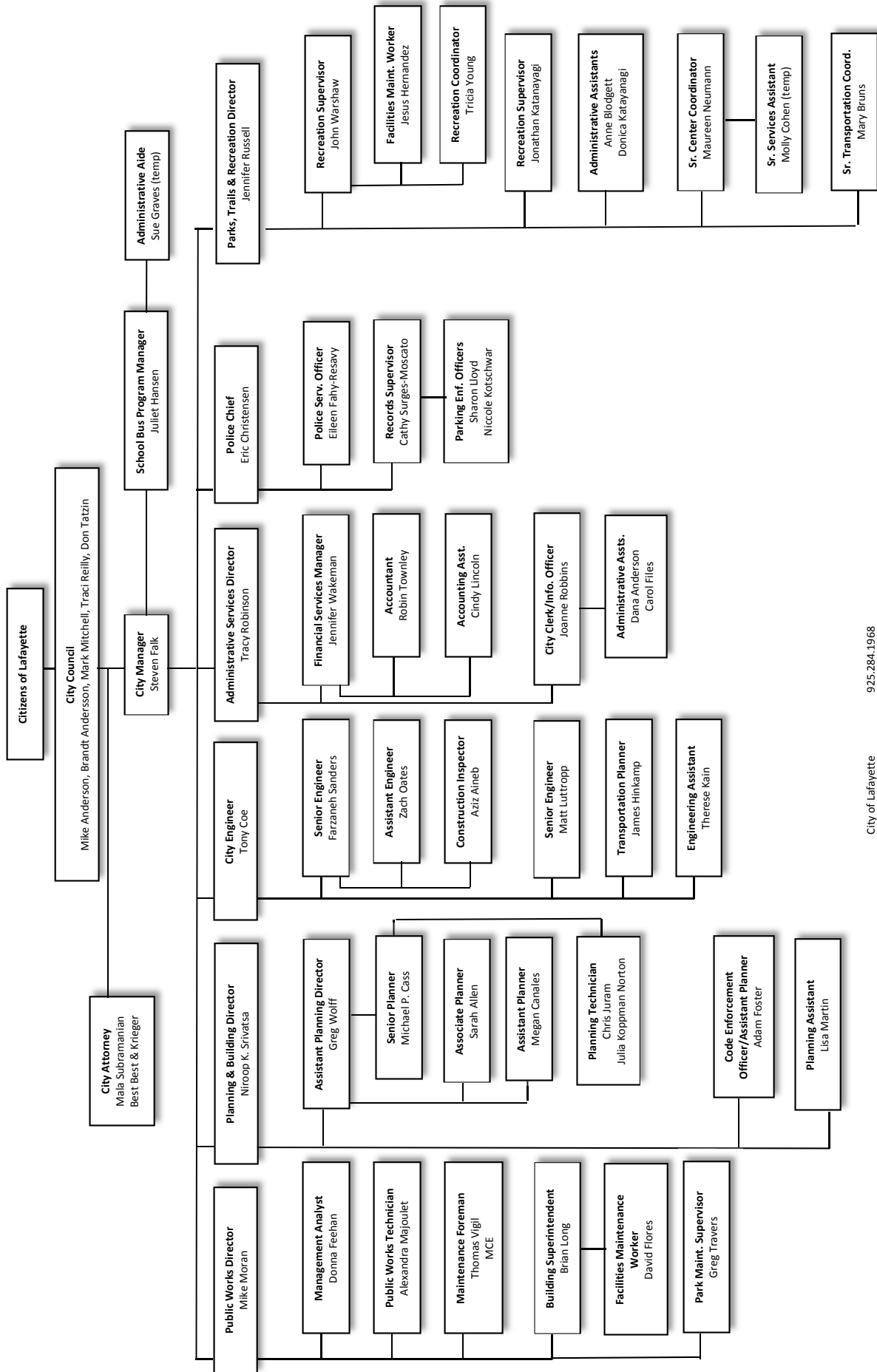


**CITY OF LAFAYETTE
2016-17 PROPOSED BUDGET
CIP EXPENDITURE TRENDS (Constant Dollars in 000's)**



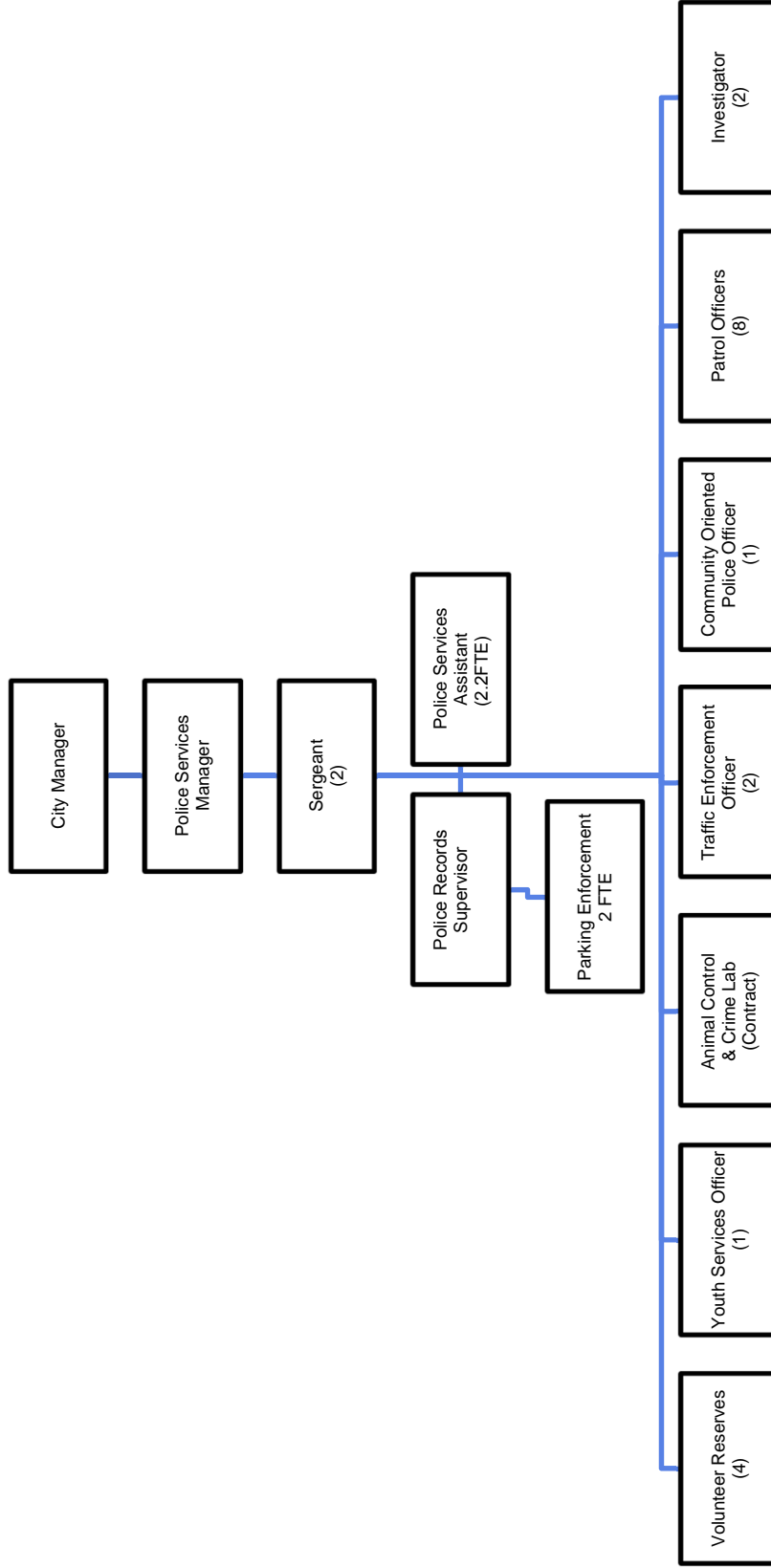


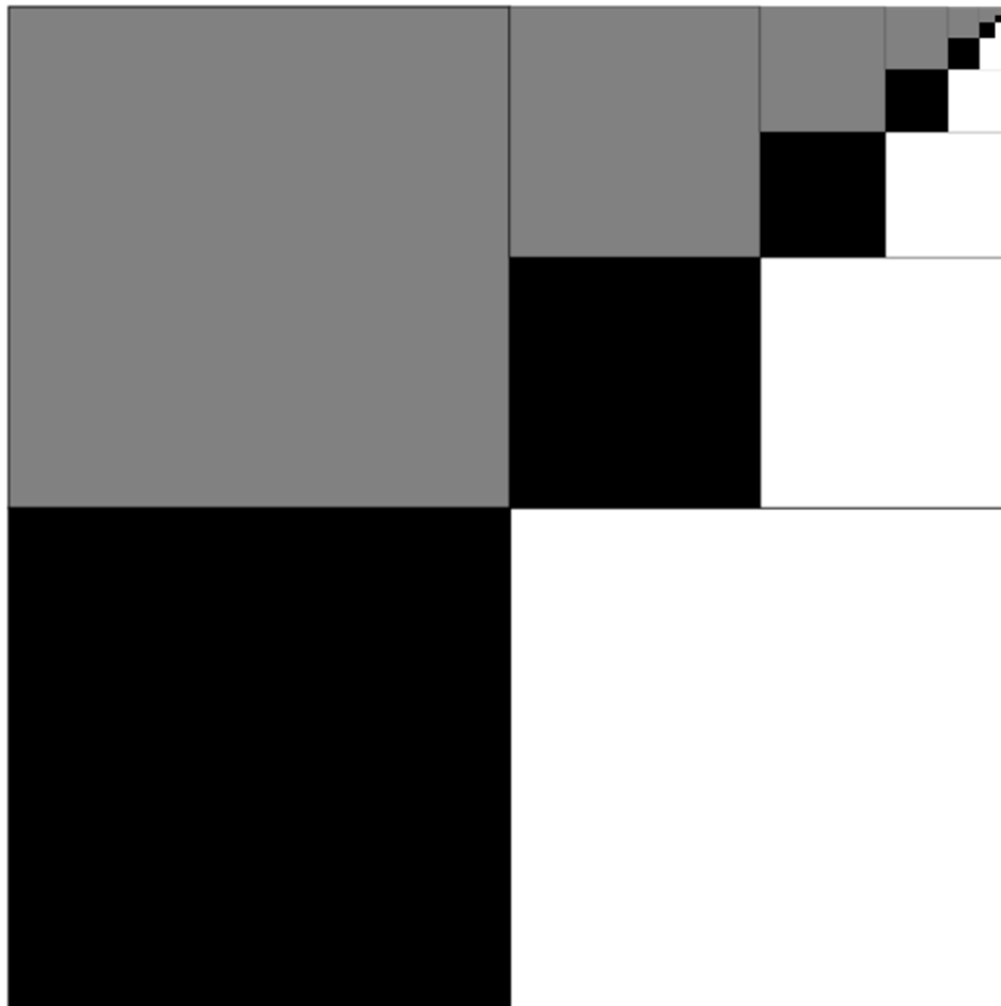
City of Lafayette Organization Chart



City of Lafayette 925.284.1968
 Planning Department 925.284.1976
 Engineering Department 925.284.1951
 Public Works Department 925.934.3908
 Parks & Recreation 925.284.2232
 Email: FirstInitialLastName@lovelafayette.org

CITY OF LAFAYETTE
 2016-17 PROPOSED BUDGET
 ORGANIZATION CHART
 POLICE DIVISION DETAIL

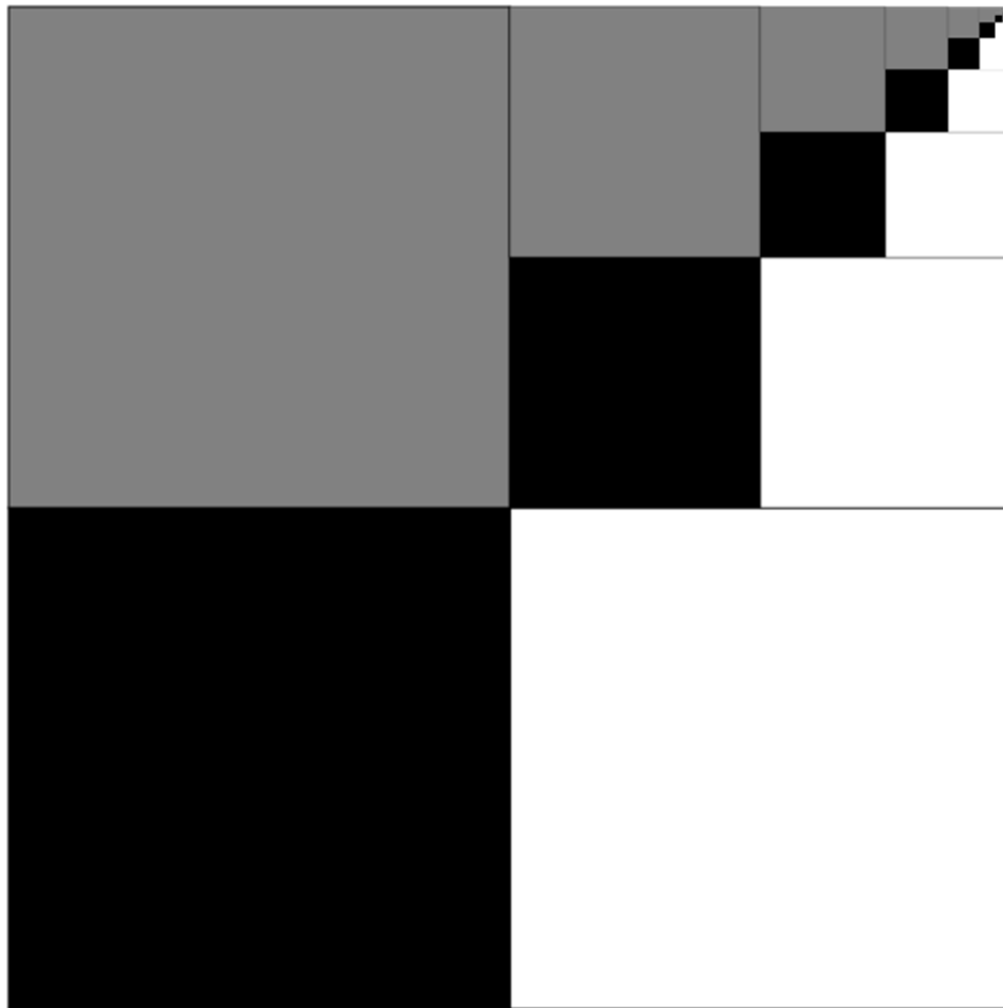




CITY OF LAFAYETTE
 2016-2017 PROPOSED BUDGET
 REVENUE ESTIMATE - General Fund

\$ 42,521.00

GENERAL FUND REVENUES		Actual 2013-2014 Revenues	Actual 2014-2015 Revenues	Final 2015-2016 Budget	Estimated 2015-2016 Revenues	Proposed 2016-2017 Budget	Increase Over Budget	Trends
400 TAXES								
401	Sales and Use Tax	2,756,952	2,876,935	3,181,213	3,143,341	3,043,859	-4.3%	
402	Property Taxes and Subventions	3,692,888	4,004,653	4,124,792	4,158,449	4,283,202	3.8%	
403.1	Franchise Tax - PG&E	339,254	331,223	330,000	331,223	331,223	0.4%	
403.2	Franchise Tax - Cable Television	493,226	515,359	500,000	528,007	520,000	4.0%	
403.3	Franchise Tax - Waste Disposal	435,618	454,045	476,000	478,118	482,000	1.3%	
403.31	Additional Fees - Solid Waste	396,413	535,402	800,000	803,000	810,000	1.3%	
404	Real Property Transfer Tax	292,045	349,633	350,000	349,539	350,000	0.0%	
405	Transient Occupancy Tax	630,576	701,718	675,000	728,780	700,000	3.7%	
	TAXES	\$9,036,973	\$9,768,968	\$10,437,005	\$10,520,457	\$10,520,284	0.8%	
410 REVENUE FROM OTHER GOVERNMENT AGENCIES								
410	Misc Revenues	5,700	0	0	0	0	0.0%	
411	State Motor Vehicle In-Lieu Tax	2,176,084	2,343,990	2,390,870	2,512,981	2,588,370	8.3%	
419	Federal & State Grants	16,600	24,587	0	14,544	0	0.0%	
	GOVERNMENT REVENUE	\$2,198,384	\$2,368,578	\$2,390,870	\$2,527,525	\$2,588,370	8.3%	
420 FEES FOR SERVICE								
421	Administrative Fees	2,595	147	2,000	2,412	2,000	0.0%	
422	Police Fees	23,758	27,844	25,000	24,086	25,000	0.0%	
423	Engineering Fees	351,802	280,954	150,000	146,855	150,000	0.0%	
424	Planning Fees	1,059,622	1,011,427	900,000	1,039,262	900,000	0.0%	
425	Public Works Fees	37,144	27,905	15,000	22,469	20,000	33.3%	
426	Other Fees for Service	8,035	14,911	5,500	12,365	8,000	45.5%	
	FEES FOR SERVICE	\$1,482,955	\$1,363,188	\$1,097,500	\$1,247,449	\$1,105,000	0.7%	
430 INVESTMENT REVENUE								
431	Investment Earnings	89,985	287,578	150,000	138,790	150,000	0.0%	
432	Rental of Property	84,727	84,729	90,000	75,211	75,000	-16.7%	
	INVESTMENT REVENUE	\$174,712	\$372,306	\$240,000	\$214,001	\$225,000	-6.3%	
440 FINES AND FORFEITURES								
441	Vehicle Code Fines	106,682	115,171	110,000	123,579	120,000	9.1%	
	FINES AND FORFEITURES	\$106,682	\$115,171	\$110,000	\$123,579	\$120,000	9.1%	
450 OTHER REVENUE								
451	Reimbursements	270,426	65,604	25,000	50,000	35,000	40.0%	
453	Senior Services Revenue	4,534	8,101	5,000	5,763	5,000	0.0%	
454	Revenue from Sale of Property	0	5,495	99,996	4,095	5,000	-95.0%	
458	Youth Activity Revenue	11,122	9,400	10,000	12,175	10,000	0.0%	
459	Other Revenue	7,941	215,073	10,000	145,816	10,000	0.0%	
	OTHER REVENUE	\$294,023	\$303,674	\$149,996	\$217,849	\$65,000	-56.7%	
TOTAL GENERAL FUND REVENUE		\$13,293,729	\$14,291,884	\$14,425,372	\$14,850,860	\$14,623,655	1.4%	

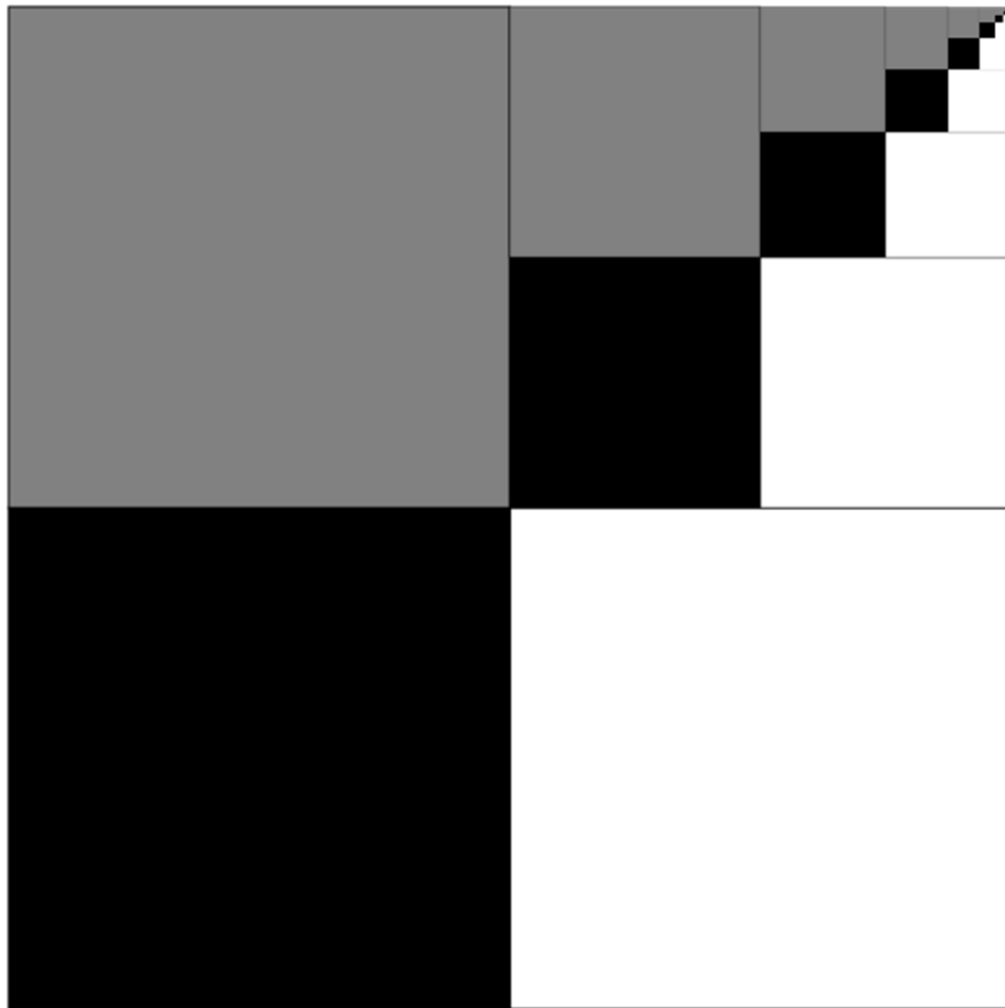


CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET

REVENUE ESTIMATE - Capital Improvement Funds

5 42,521.00

	<i>Actual 2013-2014 Revenues</i>	<i>Actual 2014-2015 Revenues</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Revenues</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>	<i>Trends</i>
12 Parks Facilities							
419	0	193,001	48,250	48,250	0	N/A	
426	166,197	443,214	406,144	299,120	274,689	-32.4%	
431	1,106	888	1,000	1,000	1,000	0.0%	
453	0	50,000	0	0	0	0.0%	
459	0	0	50,000	0	50,000	0.0%	
	Subtotal	\$167,302	\$687,103	\$348,370	\$325,689	-35.6%	
14 Capital Improvement Projects							
410	487,800	0	0	0	0	0.0%	
419	45,250	580,286	2,327,000	2,327,000	630,000	-72.9%	
420.1	10,489	75,231	3,500	7,613	50,000	1328.6%	
420.3	72,658	62,107	44,000	42,655	50,000	13.6%	
424	64,187	272,639	30,000	98,140	210,000	600.0%	
429	0	0	0	0	0	0.0%	
431	2,618	2,103	0	2,352	2,400	N/A	
451	496,714	78,015	223,500	383,516	0	N/A	
459	375,479	15,000	0	0	0	0.0%	
	Subtotal	\$1,555,196	\$2,628,000	\$2,861,276	\$942,400	-64.1%	
16 Public Facilities							
431	277	223	200	250	250	25.0%	
451	0	7,966	0	0	0	0.0%	
432	0	0	108,000	75,000	74,700	-30.8%	
	Subtotal	\$277	\$8,189	\$108,200	\$74,950	-30.7%	
17 Parkland Aquisition							
426	162,881	434,753	366,038	276,490	265,710	-27.4%	
419	0	0	149,001	0	0	N/A	
431	2,087	1,677	4,420	1,875	2,000	-54.8%	
	Subtotal	\$164,968	\$436,430	\$278,365	\$267,710	-48.5%	
TOTAL CAPITAL IMPROVEMENT FUND REVENUE							
	\$1,887,744	\$2,217,104	\$3,761,053	\$3,563,261	\$1,610,749	-57.2%	



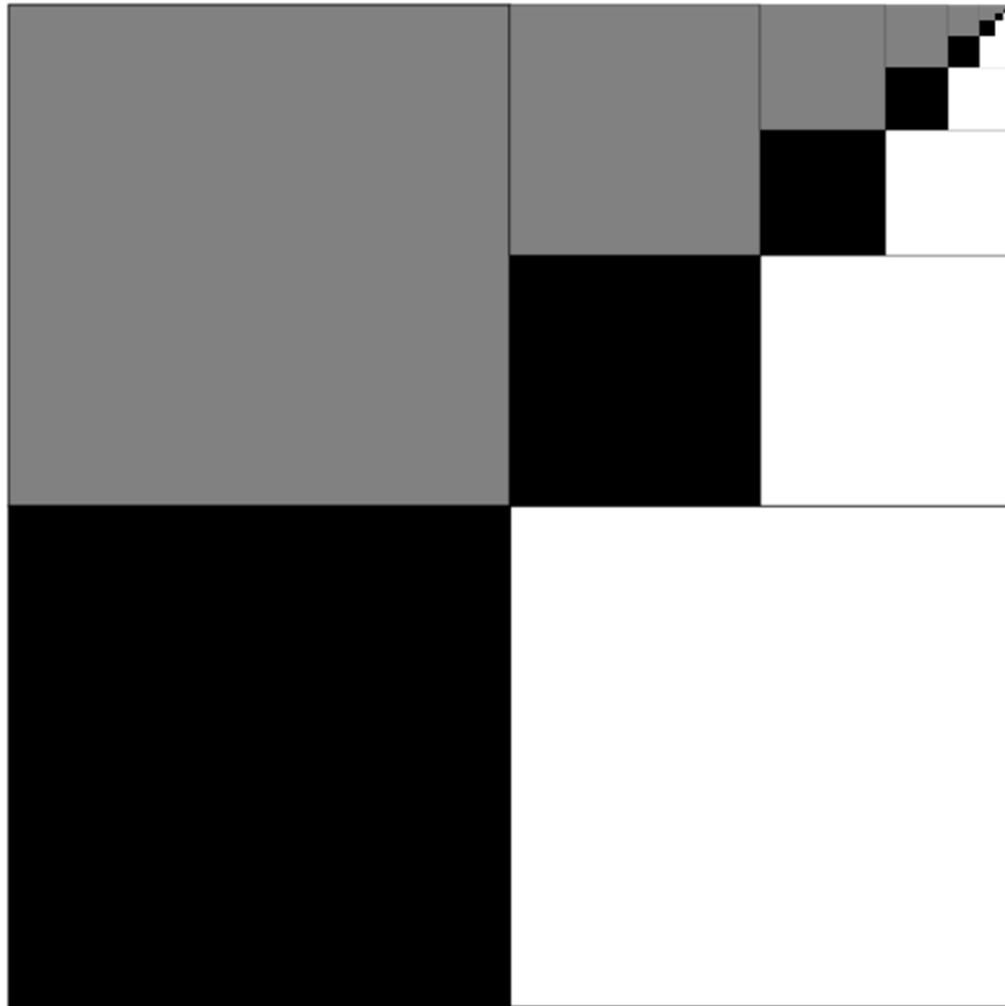
CITY OF LAFAYETTE

2016-2017 PROPOSED BUDGET

REVENUE ESTIMATE - Enterprise Funds

5 42,521.00

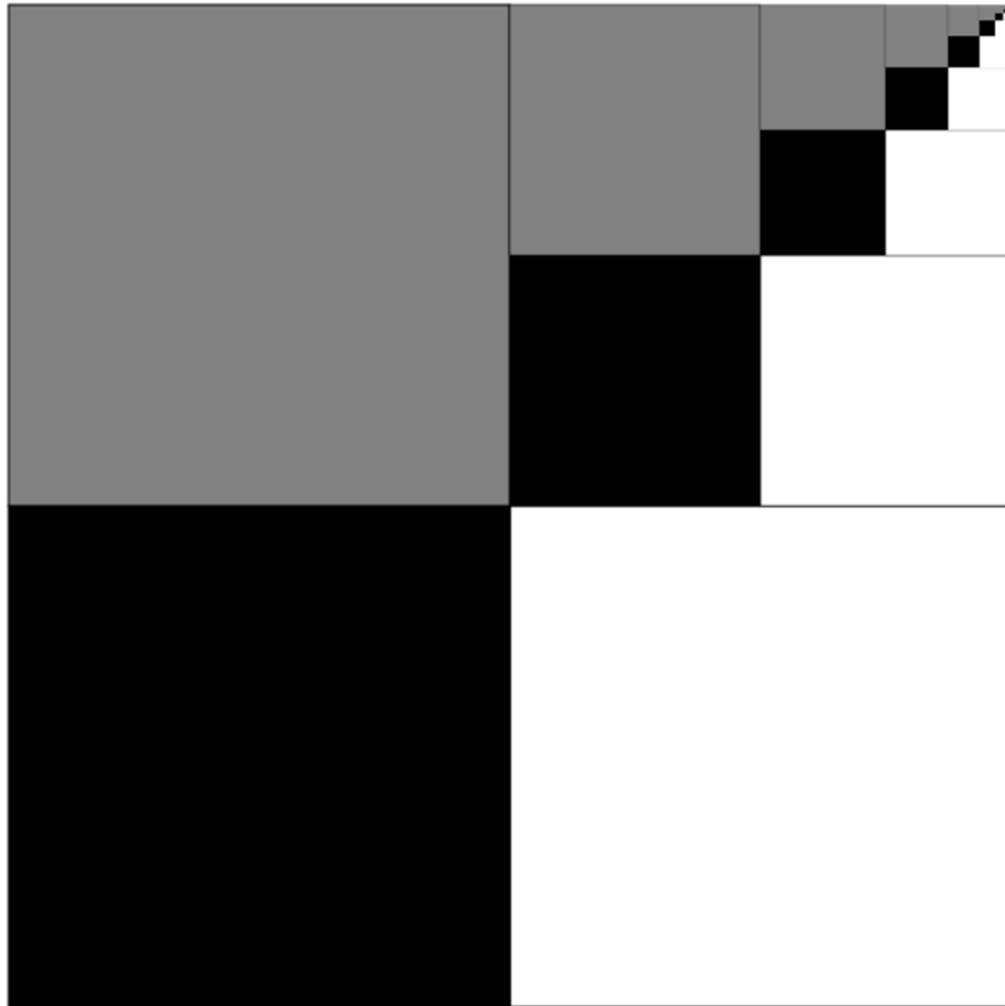
	<i>Actual 2013-2014 Revenues</i>	<i>Actual 2014-2015 Revenues</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Revenues</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>	<i>Trends</i>
31 Recreation Programs							
431	Investment Earnings	583	468	225	525	525	133.3%
432	Rental of Buildings	85,600	92,533	87,000	90,000	90,000	3.4%
453	Donations, Gifts, and Grants	0	0	0	0	0	0.0%
459	Other Revenue	(14,915)	12,559	0	4,258	0	0.0%
642.5	Tiny Tots	156,619	224,036	210,000	158,000	213,000	1.4%
642.6	Tea Dances	1,327	0	0	0	0	0.0%
649	Non-Summer Program Fees	386,696	525,450	530,000	520,000	520,000	-1.9%
648	Summer Program Fees	484,944	445,445	450,000	486,963	445,000	-1.1%
	Subtotal	\$1,100,854	\$1,300,491	\$1,277,225	\$1,259,746	\$1,268,525	-0.7%
32 Parking Fund							
431	Investment Earnings	37,283	34,638	35,000	31,953	28,483	-18.6%
441	Parking Citation Fines	251,403	178,920	180,000	127,389	150,000	-16.7%
459	Other Revenue	5,814	33,454	0	33,000	0	0.0%
631.1	Lockboxes	0	0	0	3,036	12,000	N/A
631.2	Parking Meters	216,779	221,561	220,000	231,557	231,557	5.3%
631.3	Parking Permits -- City Lots	24,310	24,314	24,000	22,874	22,500	-6.3%
631.4	Parking Permits -- Residential	1,235	1,443	1,500	1,561	1,500	0.0%
	Subtotal	\$536,824	\$494,330	\$460,500	\$451,370	\$446,040	-3.1%
34 Vehicle Abatement							
422	Abandoned Vehicle Fees	13,287	11,245	12,000	11,408	12,000	0.0%
431	Investment Earnings	24	19	0	0	0	0.0%
	Subtotal	\$13,311	\$11,264	\$12,000	\$11,408	\$12,000	0.0%
36 Senior Transportation							
410	Revenues from Gov't Agency	46,486	65,474	0	0	0	#N/A
431	Investment Earnings	0	0	0	0	0	0.0%
433	Fares & Rental	19,638	29,192	23,400	20,851	22,000	-6.0%
434	Advertising	1,104	758	1,000	500	500	-50.0%
451	Reimbursable Revenue	3,052	6,519	5,000	4,500	5,000	0.0%
459	Other Income	717	0	16,000	6,000	6,000	-62.5%
453	Gifts & Grants	9,292	8,274	24,000	159,772	86,520	260.5%
	Subtotal	\$80,288	\$110,216	\$69,400	\$191,623	\$120,020	72.9%
37 Library Operations							
432	Rental Income	34,690	39,882	34,855	34,855	34,855	0.0%
453	Gifts & Grants (LLLC Foundation)	481,560	533,009	819,560	819,560	811,111	-1.0%
459	Other Income	2,730	0	0	0	0	0.0%
	Subtotal	\$518,980	\$572,891	\$854,415	\$854,415	\$845,966	-1.0%
TOTAL ENTERPRISE FUND REVENUE							
		\$2,250,258	\$2,489,192	\$2,673,540	\$2,768,562	\$2,692,551	0.7%



CITY OF LAFAYETTE
 2016-2017 PROPOSED BUDGET
 REVENUE ESTIMATE - Assessment District Funds

5 42.521.00

		<i>Actual 2013-2014 Revenues</i>	<i>Actual 2014-2015 Revenues</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Revenues</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>	<i>Trends</i>
51 Street Lighting								
402	Property Taxes / Assessments	19,582	20,078	20,078	20,097	20,097	0.1%	
431	Investment Earnings	153	123	0	138	140	N/A	
	Subtotal	\$19,736	\$20,201	\$20,078	\$20,235	\$20,237	0.8%	
52 Core Area Maintenance								
402	Property Taxes / Assessments	219,090	221,589	221,589	221,392	221,000	-0.3%	
431	Investment Earnings	560	460	460	504	500	8.7%	
459	Other Revenue	14,890	2,101	2,101	0	0	N/A	
	Subtotal	\$234,540	\$224,150	\$224,150	\$221,896	\$221,500	-1.2%	
53 Stormwater Pollution								
402	Property Taxes / Assessments	386,685	366,663	366,663	372,614	372,614	1.6%	
451	Reimbursement for Emergency Response	20,386	0	0	0	0	0.0%	
431	Investment Earnings	278	257	257	250	250	-2.8%	
459	Other Revenue	0	5,470	5,470	0	0	N/A	
	Subtotal	\$407,348	\$372,390	\$372,390	\$372,864	\$372,864	0.1%	
TOTAL ASSESSMENT DISTRICT FUND REVENUE		\$661,624	\$616,741	\$616,618	\$614,995	\$614,601	-0.3%	



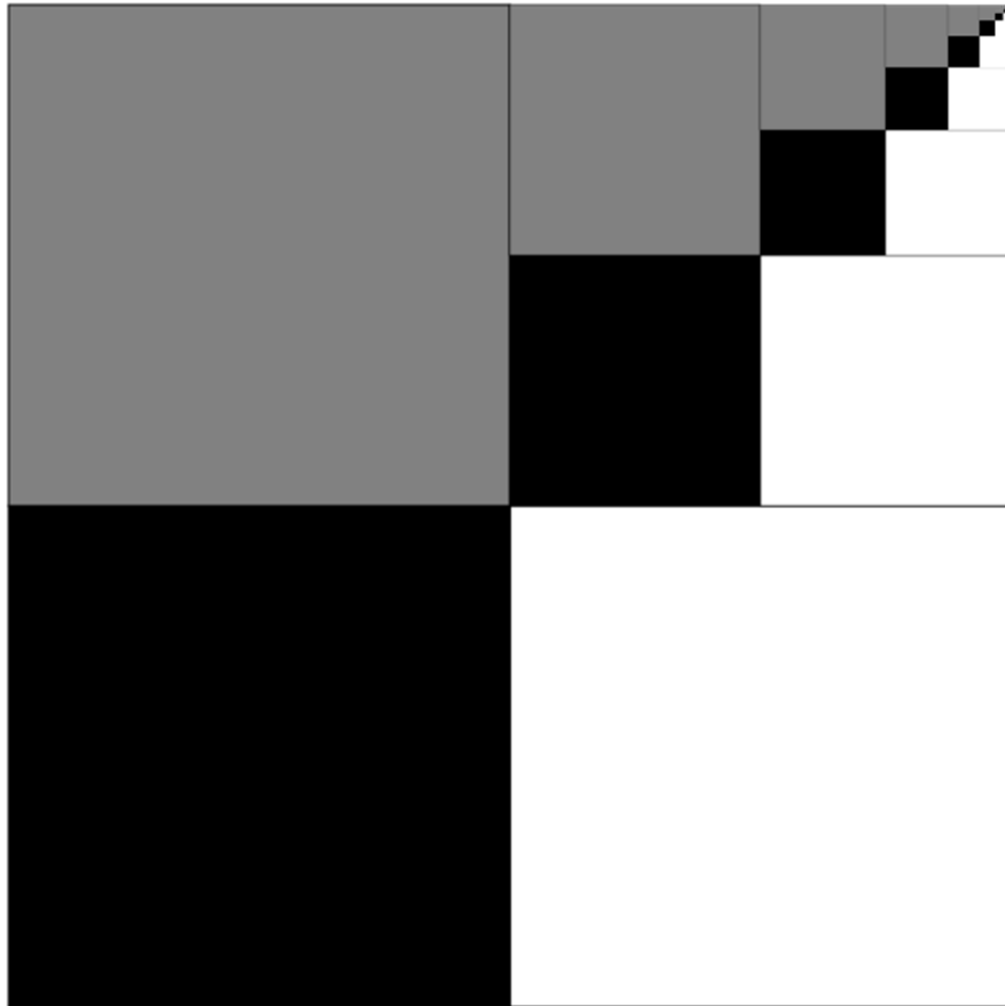
CITY OF LAFAYETTE

2016-2017 PROPOSED BUDGET

REVENUE ESTIMATE - Governmental Funds

\$ 42,522.00

		<i>Actual 2013-2014 Revenues</i>	<i>Actual 2014-2015 Revenues</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Revenues</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>	<i>Trends</i>
71 Gas Tax								
410.1	State Gas Tax 2105	160,461	146,173	140,000	152,384	157,103	12.2%	
410.2	State Gas Tax 2106	84,789	98,268	77,400	79,090	81,484	5.3%	
410.3	State Gas Tax 2107 & 2107.5	175,736	198,234	198,500	216,358	223,163	12.4%	
410.4	State Gas Tax 2103	323,143	260,919	122,300	117,302	59,329	-51.5%	
431	Investment Earnings	1,602	1,287	1,200	1,438	1,500	25.0%	
459	Other Revenue	0	0	0	0	133,419	N/A	
	Subtotal	\$745,731	\$704,880	\$539,400	\$566,572	\$655,998	21.6%	
72 Meas.J Return-to-Source								
410.6	Measure J Return-to-Source Funds	399,536	399,536	430,000	507,898	450,000	4.7%	
410.65	Measure J Program 28C	0	116,272	24,500	25,655	25,000	0.0%	
459	Investment Earnings	0	15,141	0	0	0	0.0%	
	Subtotal	\$399,536	\$530,949	\$454,500	\$533,553	\$475,000	4.5%	
73 Supp. Law Enforcement Services								
419	COPS Grant	111,152	113,973	100,000	129,746	100,000	0.0%	
431	Investment Earnings	0	0	0	0	0	0.0%	
	Subtotal	\$111,152	\$113,973	\$100,000	\$129,746	\$100,000	0.0%	
74 Bus Program								
429.5	Measure J & C	1,114,677	1,095,133	1,045,363	1,045,363	1,096,388	4.9%	
429.1	Contributions from Parents	556,736	579,164	590,031	590,031	605,160	2.6%	
429.2	State DOE	32,102	32,102	29,749	29,749	32,102	7.9%	
429.3	One Trip Passes	18,731	18,570	17,000	17,000	18,570	9.2%	
431	Investment Earnings	881	708	885	885	908	2.6%	
459	Other Revenue	0	0	0	0	0	0.0%	
	Subtotal	\$1,723,128	\$1,725,677	\$1,683,028	\$1,683,028	\$1,753,128	4.2%	
75 City Office Development								
431	Investment Earnings	4,392	3,528	3,000	3,944	4,000	33.3%	
454	Revenue from the Sale of Property	0	0	0	0	0	0.0%	
	Subtotal	\$4,392	\$3,528	\$3,000	\$3,944	\$4,000	33.3%	
76 Insurance								
431	Investment Earnings	7,355	5,908	5,300	6,604	6,600	24.5%	
459	Other Revenue	0	2,523	0	5,031	5,000	N/A	
	Subtotal	\$7,355	\$8,431	\$5,300	\$11,635	\$11,600	118.9%	
77 Police Services Special Fund								
431	Revenues from Gov't Agencies	0	0	0	0	0	0.0%	
	Subtotal	\$0	\$0	\$0	\$0	\$0	0.0%	
78 General Obligation Bond Fund								
402	Taxes / Assessments	784,269	814,333	750,000	668,153	670,000	-10.7%	
431	Investment Earnings	2,104	1,690	2,000	1,890	1,890	-5.5%	
451	Reimbursable Revenue	0	0	0	0	0	0.0%	
	Subtotal	\$786,374	\$816,023	\$752,000	\$670,043	\$671,890	-10.7%	
TOTAL GOVERNMENTAL FUND REVENUE		\$3,777,667	\$3,903,461	\$3,537,228	\$3,598,521	\$3,671,616	3.8%	



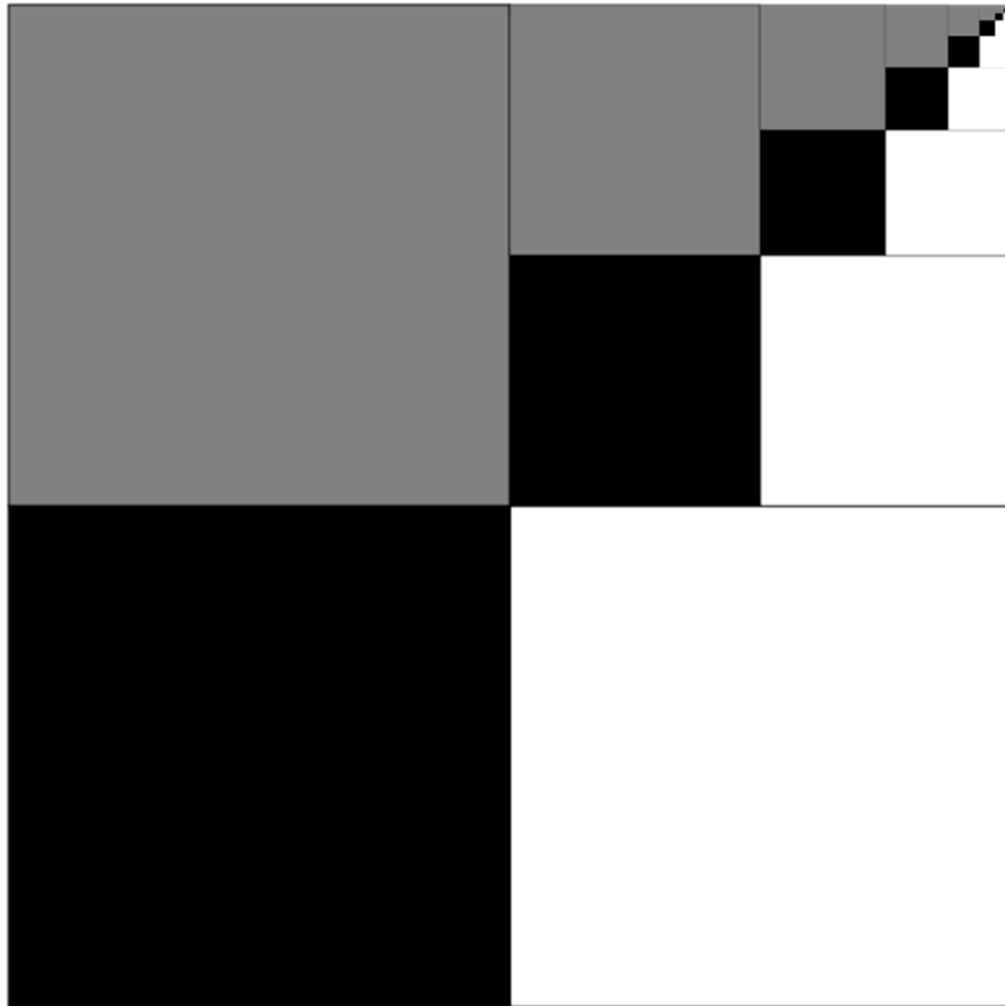
CITY OF LAFAYETTE

2016-2017 PROPOSED BUDGET

REVENUE ESTIMATE - Successor Agency Funds

\$ 42,522.00

	<i>Actual 2013-2014 Revenues</i>	<i>Actual 2014-2015 Revenues</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Revenues</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>	<i>Trends</i>
87 Successor Agency (formerly RDA)							
402	Tax Increment Revenue - General Account	1,461,966	3,095,952	4,000,000	3,574,457	2,228,988	-44.3%
410	Revenues from Gov't Agencies	0	0	0	0	0	0.0%
431	Investment Earnings - General Account	167	134	0	0	0	0.0%
	Subtotal	\$1,462,133	\$3,096,086	\$4,000,000	\$3,574,457	\$2,228,988	-44.3%
90 Redevelopment Debt Service							
431	Investment Earnings & Dividends	885	562	4,000	2,092	0	N/A
459	Other Revenue	325	0	0	0	0	0.0%
	Subtotal	\$1,210	\$562	\$4,000	\$2,092	\$0	N/A
TOTAL REDEVELOPMENT REVENUE		\$1,462,133	\$3,096,086	\$4,004,000	\$3,574,457	\$2,228,988	-44.3%
TOTAL ALL FUNDS REVENUE		\$23,333,155	\$26,614,467	\$29,017,811	\$28,970,656	\$25,442,160	-12.3%



CITY OF LAFAYETTE
FEE SCHEDULE

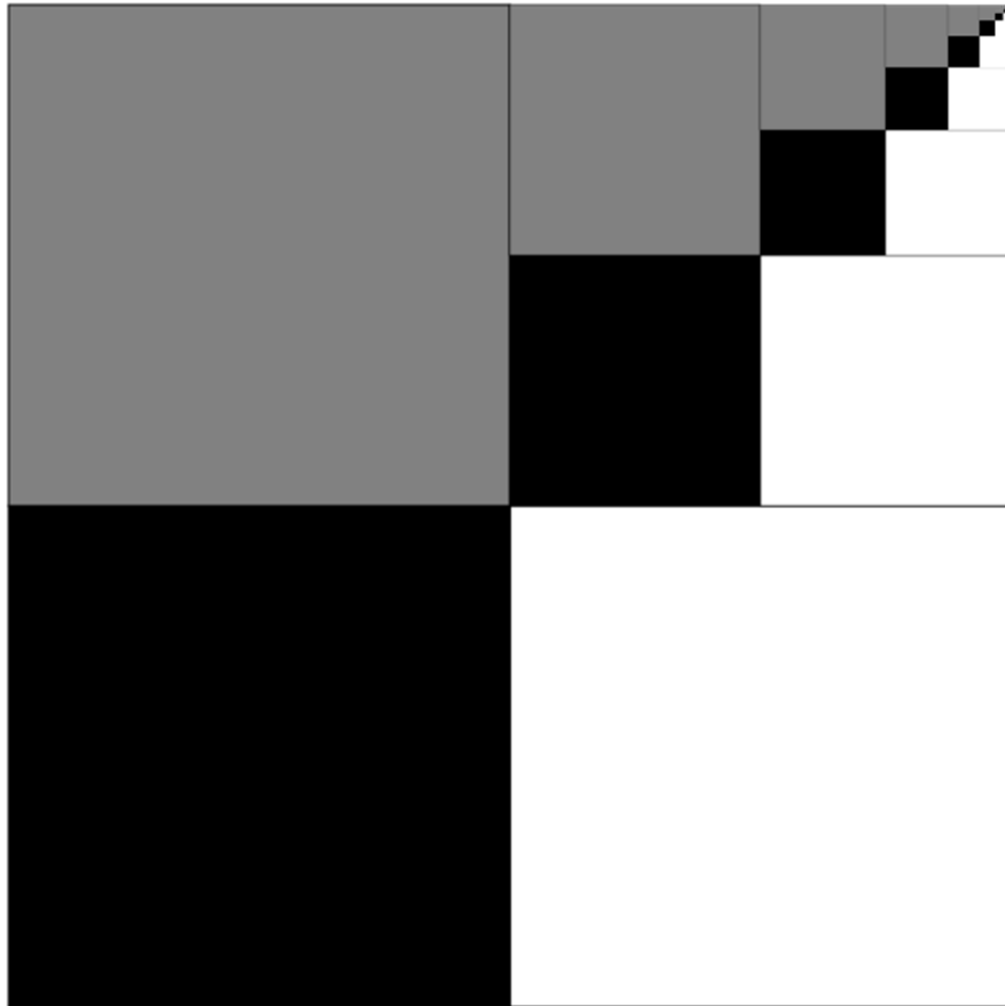
Revenue Code		Administrative Fees	Fee	Per Unit
15646.000	1.000	Hourly Rate	100.00	Per Hour
11-42	1.010	Agenda Service - Mailed Out for One Year	50.00	Per Year
11-42	1.020	Bingo License	50.00	Application Fee, \$10 Renewal Fee
11-42	1.030	Bingo License Renewal	10.00	Per Year
11-42	1.040	Copies of Printed Materials (up to 11" x 17" - large format copies = outside reproduction cost)	0.10	Per Copy
11-42	1.050	Dishonored/Returned Check Fee	50.00	Per check
11-42	1.060	Filing a Notice of Intent to Circulate an Initiative	200.00	Per Filing
11-42	1.070	Fortunetelling License	100.00	Application Fee, \$10 Renewal Fee
11-42	1.080	Gun Shop Permit	150.00	Per Permit
11-42	1.090	Lafayette Municipal Budget	25.00	Per Copy
11-42	1.100	Lafayette Municipal Code	100.00	Per Copy
11-42	1.110	Late Payment on City Invoices (after 30 days)	50.00	Per invoice, plus 9% annual interest
11-42	1.120	Permit to Use City Property for a Film Project	500.00	Plus All Hourly Fees Incurred Above Minimum Hours
Revenue Code		Police Fees	Fee	Per Unit
11-42	2.000	Hourly Rate	150.00	Per Hour
11-42	2.010	Abandoned Vehicle/Tow/Release	150.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	2.020	Bicycle License Fee	1.00	Per License
11-42	2.030	Copies of Printed Materials	0.25	Per Page
11-42	2.040	Copy of Speed Survey for City Street	37.50	Per Report
11-42	2.050	Crime Reports	75.00	Per Report
11-42	2.060	Driving-Under-Influence Charges	150.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	2.070	False Alarm Fee (After Second Annual Violation)	250.00	Flat Fee
11-42	2.080	False Alarm Fee (First Annual Violation)	50.00	Flat Fee
11-42	2.090	False Alarm Fee (Second Annual Violation)	100.00	Flat Fee
11-42	2.100	Fingerprinting-Resident	25.00	Flat Fee + \$5 per additional card
11-42	2.100	Fingerprinting Non-Resident	35.00	Flat Fee + \$5 per additional card
11-42	2.120	Interstate Truck Terminal Fee	250.00	Per Application
11-42	2.130	Off-Road Motor Vehicle Permit	150.00	Flat Fee
11-42	2.180	Police Authorization Letters (e.g., VISA letters)	75.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	2.190	Special Events Permit	75.00	Per Permit plus all other applicable fees
11-42	2.200	Traffic Collision Reports	75.00	Per Report
11-42		Private Parking Registration Processing Fee	250.00	Per Registration
Revenue Code		Engineering Fees	Fee	Per Unit
11-42	3.000	Hourly Rate	165.00	Per Hour
11-42	3.010	Certificate of Compliance	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.020	Creek Setback Conformance Review	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.030	Creek Setback Variance Request	660.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.040	Encroachment Permit - Inspection	165.00	Plus All Hourly Fees Incurred Above Minimum Hours

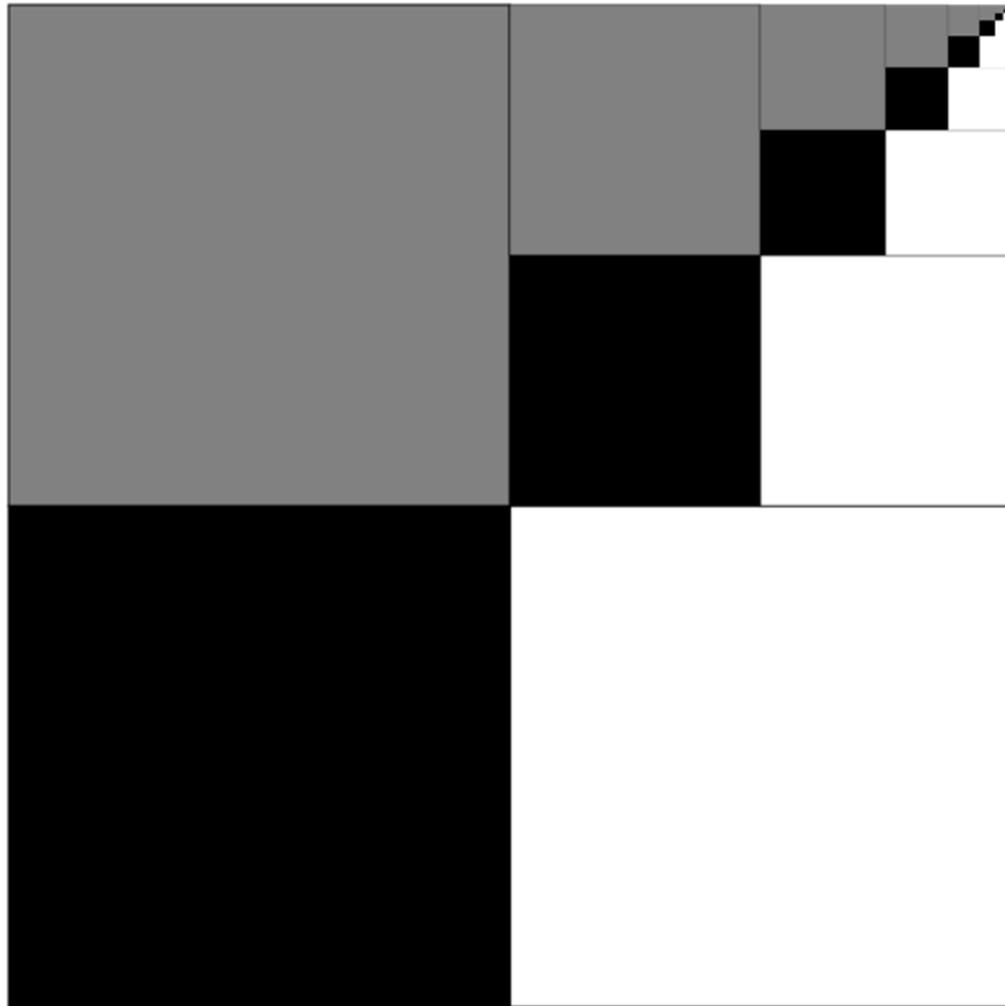
Revenue Code		Engineering Fees (cont'd.)	Fee	Per Unit
11-42	3.050	Encroachment Permit - Processing	247.50	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.052	Encroachment Permit - Parking Spaces	27.00	Per Day
11-42	3.053	Encroachment Permit - Sidewalk, Bike Lane, Other Public ROW		
		Public Improvements		
		Calendar Days 31-60	100.00	Per Day
		Calendar Days 61-90	200.00	Per Day
		After 90 Calendar Days	300.00	Per Day
		All Other Improvements		
		First 60 days	100.00	Per Day
		Calendar Days 61-90	200.00	Per Day
		After 90 Calendar Days	300.00	Per Day
11-42	3.054	Encroachment Permit - Vehicle Traffic Lanes	<i>Note: public improvements are exempt for the first 30 days</i>	
		One Direction		
		First 2 hours	150.00	Per Day
		2-4 hours	300.00	Per Day
		Greater than 4 hours	600.00	Per Day
		Both Directions		
		First 2 hours	300.00	Per Day
		2-4 hours	600.00	Per Day
		Greater than 4 hours	1,200.00	Per Day
11-42	3.060	Engineering Review on Referral from Planning	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.070	Equipment Storage and Staging in Right-of-Way	82.50	Processing Fee
11-42	3.080	Failure to Meet Repaving Deadline	107.00	Per Day
11-42	3.100	Final or Parcel Map Filing	1,650.00	Plus \$125 per lot
11-42	3.120	Inspection of Improvements	0.05	of Total Project Cost
11-42	3.130	Oversize/Overweight Loads	16.00	Per Move
11-42	3.160	Plan Check	0.03	of Total Project Cost
11-42	3.170	Reinspection Due to Delay	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.180	Replacem. of Curb, Gutter, Sidewalk by Prop. Owner	330.00	Flat Fee
11-42	3.190	Review by Outside Consultant	165.00	Plus Actual Fees Charged by Consultant
11-42	3.230	Storage or Staging of Materials / Equipment in ROW	27.00	Per Day per Parking Space plus \$250 Deposit
11-42	3.240	Work without Permit	165.00	Per Day, Plus All Hourly Fees Incurred Above Minimum Hours
Revenue Code		Planning Fees	Fee	Per Unit
11-424	0.000	Hourly Rate	\$175.00	per hour
11-424	0.550	Address Assignment/Change of Address	525.00	Flat Fee
11-424	0.510	Annexation	\$9,500 + \$100/acre	Flat Fee
11-424	0.520	Appeals or Reconsiderations	50%	of initial fee
11-424	0.525	Appeal of Staff Determination	\$175.00	Flat Fee
11-424	0.528	Bee Keeping Permit	\$175.00	Flat Fee
11-424	0.530	Building & Grading Permit Surcharge (County)	50%	of permit fee
11-424	0.540	Certificate of Compliance	3,650.00	Flat Fee
11-424	0.560	Change of Conditions	50%	of initial fee
11-424	0.565	Code Enforcement Appeal Fee	525.00	Flat Fee

Revenue Code		Planning Fees (cont'd)	Fee	Per Unit
11-424	0.570	Design Review: Major (new houses, houses > 6,000 sq.ft. and new commercial buildings)	5,700.00	Flat Fee
11-424	0.580	Design Review: Minor (all projects not classified as "Major")	3,800.00	Flat Fee
11-424	0.590	Design Review Commission Study Session***	700.00	Flat Fee
11-424	0.595	Development Agreement, Regulatory Agreement	175.00	per hour + attorneys fees
11-424	0.750	Environmental Review - Notice of Exemption /Notice of Determination	175.00	Flat Fee
11-424	0.600	Environmental Review - by consultant (IS, ND, MND, EIR)	15%	admin fee
11-424	0.660	Environmental Review - by staff (IS, ND, MND, EIR)	\$2,625	Amount is a deposit; billed at an hourly rate
11-424	0.601	Film Shoot (not subject to Land Use Permit)	525.00	Flat Fee
11-424	0.605	Final Inspection Failure / Follow Up	350.00	Flat Fee
11-424	0.620	General Plan Amendment/ Specific Plan Amendment	9,500.00	Flat Fee
11-424	0.630	Grading (Design Review Commission and/or Planning Commission)	3,800.00	Flat Fee
11-424	0.640	Hillside Development Permit: Major (within 100' of a ridgeline protected area: DRC & PC review)	5,700.00	Flat Fee
11-424	0.650	Hillside Development Permit: Minor (requiring review only by the DRC; siting determination by PC)	3,800.00	Flat Fee
11-424	0.675	Land Use Permit (recreation court)	2,250.00	Flat Fee
11-424	0.680	Land Use Permit (existing building or structure)	3,800.00	Flat Fee
11-424	0.690	Land Use Permit (new building or structure)	5,700.00	Flat Fee
11-424	0.710	Lot Line Adjustment (Planning Commission)	5,400.00	Flat Fee
11-424	0.720	Lot Line Adjustment (Zoning Administrator)	1,200.00	Flat Fee
11-424	0.751	Performance Bond Processing	350.00	Flat Fee
11-424	0.752	Plan Revisions (Construction Drawings)	175.00	Flat Fee
11-427	0.753	Pre-Application Meeting	175.00	Flat Fee (no charge for 1st meeting)
11-424	0.755	Public Art Permit	875.00	Flat Fee
11-424	0.757	Re-approval (PC or DRC) within one year of approval expiration	875.00	Flat Fee
11-424	0.758	Re-approval (ZA) within one year of approval expiration	525.00	Flat Fee
11-424	0.760	Rezoning	\$9,500 + \$100/acre	Flat Fee
11-424	0.770	Right-of-Way Abandonment	1,900.00	Flat Fee
11-424	0.790	Second Unit (Zoning Administrator)*	700.00	Flat Fee
11-424	0.800	Sign (Design Review Commission)*	525.00	Flat Fee
11-424	0.810	Sign (Planning Director)*	400.00	Flat Fee
11-425	0.811	Sign (Conformance with Master Sign Plan)	175.00	Flat Fee
11-424	0.815	Stormwater Quality Implementation	175.00	Flat Fee
11-424	0.816	Stormwater Quality Control Plan	625.00	Flat Fee
11-424	0.730	Subdivision - Major (Tract of 5 or more lots)	\$8,750 + \$200/lot	Flat Fee
11-424	0.735	Subdivision - Major (Tract in the Hillside Overlay District)	\$12,250 + \$200/lot	Flat Fee
11-424	0.740	Subdivision - Minor (2-4 lots)	\$5,250 + \$200/lot	Flat Fee
11-424	0.745	Subdivision - Minor (2-4 lots in Hillside Overlay District)	\$8,750 + \$200/lot	Flat Fee
11-424	0.820	Subdivision - Map extension	1,400.00	Flat Fee
11-424	0.830	Temporary Land Use Permits	600.00	Flat Fee
11-424	0.840	Tree Permit – Category I (not associated with development app)	350.00	Flat Fee
11-424	0.850	Tree Permit – Category II (associated with development app)	350.00	Flat Fee
11-424	0.855	Tree Permit Appeal	350.00	Flat Fee

Revenue Code		Planning Fees (cont'd)	Fee	Per Unit
11-424	0.860	Variance or Exception (Design Review, Planning Commission or City Council)	4,375.00	Flat Fee
11-424	0.870	Variance or Exception (Zoning Administrator)	1,750.00	Flat Fee
11-424	0.875	Waste Management Review	80.00	Flat Fee
11-424	0.876	Wireless Communications Facility Permit - Major (Planning Commission Review)	5,700.00	Flat Fee
11-424	0.877	Wireless Communications Facility Permit - Minor (Planning Director Review)	3,800.00	Flat Fee
11-424	0.878	Wireless Communications Facility Permit - Modification (Major and Minor)	2,250.00	Flat Fee
11-424	0.879	Wireless Communications Facility Permit - Administrative Review (post-approval)	700.00	Flat Fee
11-424	0.880	Zoning Administrator Action – No Hearing (hillside development permits, design review, grading permits)	700.00	Flat Fee
11-424	0.885	Zoning Administrator Review and Determination	350.00	Flat Fee
11-424	0.890	Zoning Administrator Hearing (hillside development permits, design review, grading permits)	2,250.00	Flat Fee
11-424	0.910	Zoning Map	20.00	Per Copy
11-424	0.920	Zoning Text Amendment	5,250.00	Flat Fee
11-424	0.930	Zoning Verification	350.00	Flat Fee
Revenue Code		Public Works	Fee	Per Unit
11-42	5.000	Hourly Rate	150.00	Per Hour
11-42	5.010	Damage to City Property	150.00	Plus Materials; Plus Hours Incurred Above Minimum Hours
Revenue Code		Parking Fees	Fee	Per Unit
32-63	1.000	Parking Lockboxes-First Street	1.00	Per Day
		Parking Lockboxes-All Other City Locations	5.00	Per Day
32-63	1.010	Parking Meters	1.00	Per Hour
32-63	1.020	Parking Permits - City Lot (Pac Bell)	60.00	Per Month
	1.030	Parking Permits - City Lot (Gazebo)	40.00	Per Month
32-63	1.030	Parking Permits - Residential	15.00	Per Year
Revenue Code		Development Fees	Fee	Per Unit
17-42		Parkland Dedication Fees (revision effective 7/1/2016)		
17-42	0.074	Additions	1.60	Per Square Foot
17-42	0.075	Single Family Residence-	7,043.00	Per Unit
17-42	0.076	Duplex/Townhouse-	4,891.00	Per Unit
17-42	0.077	Apartments/Condominiums-	4,258.00	Per Unit
17-42	0.078	Mobile Homes-	4,160.00	Per Unit
17-42	0.079	Second Units-	2,521.00	Per Unit
12-42		Parkland Facilities Fees (revision effective 7/1/2016)		
12-42	0.080	Additions	1.66	Per Square Foot
12-42	0.081	Single Family Residence-	7,277.00	Per Unit
12-42	0.082	Duplex/Townhouse-	5,053.00	Per Unit
12-42	0.083	Apartments/Condominiums-	4,399.00	Per Unit
12-42	0.084	Mobile Homes-	4,298.00	Per Unit
12-42	0.085	Second Units-	2,556.00	Per Unit
11-426	0.090	Park Fees Program Administration Fee	1%	of Parkland Fee + Park Facilities Fee
11-42	0.940	Tree Removal Mitigation In-Lieu Fee	\$260/15 gal \$363/24" box	Flat Fee

Revenue Code		Development Fees (cont'd)	Fee	Per Unit
		Walkways Fee (revision effective 7/25/2009)		
14-42	0.101	Single Family Residence-	1,076.22	Per Unit
14-42	1.020	Duplex-	747.27	Per Unit
14-42	0.103	Apartments-	650.59	Per Unit
14-42	0.104	Mobile Homes-	635.56	Per Unit
14-42	0.105	Second Units-	385.19	Per Unit
		Walkways Fee Program Administration Fee		
11-428	0.000	Single Family Residence-	53.81	Per Unit
11-428	0.000	Duplex-	37.36	Per Unit
11-428	0.000	Apartments-	32.53	Per Unit
11-428	0.000	Mobile Homes-	31.78	Per Unit
11-428	0.000	Second Units-	19.26	Per Unit
		Lamorinda Regional Transportation Fee (effective 6/10/2016)		
	0.020	Single Fam. Residential Use: Individ. Unit, Duet Home With One Shared Wall, Townhouse-	7,269.00	Per dwelling unit
	0.030	Multiple Family Residential: Second Unit, Apartments, Condominium-	5,088.00	Per dwelling unit
	0.040	Multiple Family: Transit Oriented Development	2,697.00	Per dwelling unit
	0.050	Commercial, office, retail, or industrial use-	7.78	Per square foot of gross floor area
	0.060	Other	800.00	Per peak hour trip generated per traffic study
14-42	0.300	Drainage Impact Fee	0.52	Per sq. ft. of impervious surface added
11-427	0.000	Drainage Impact Program Administration Fee	0.03	Per sq. ft. of impervious surface added
32-42	0.010	Parking Development Payment (effective 1/15/2006)		
		Structured parking in downtown core (Mountain View Dr. to First St.) -	36,900.00	Per space
		Surface parking in East End (First St. to Pleasant Hill Rd.) and West End (Risa Rd. to Mountain View Dr.)	19,200.00	Per space
11-424756		Public Art (in lieu fee)	1%	of total project cost





**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Council
FUND	11
PROGRAM	110

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$518	\$312	\$300	\$300	\$300	0.0%
743	Postage	128	154	250	200	200	-20.0%
745	Printing & Binding	386	444	700	500	500	-28.6%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	25	25	N/A
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	2,157	2,883	5,000	3,000	3,000	-40.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	179	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	(200)	220	200	0	0	N/A
843	Training	4,489	5,384	11,500	6,000	6,000	-47.8%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	5,355	5,120	5,000	5,000	5,000	0.0%
853	Community Promotion	31,344	39,541	33,000	44,000	44,500	34.8%
861	Contractual Services	44,569	49,332	56,000	50,000	100,500	79.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$88,746	\$103,568	\$111,950	\$109,025	\$160,025	42.9%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$88,746	\$103,568	\$111,950	\$109,025	\$160,025	42.9%
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TOTAL PROGRAM COST	\$88,746	\$103,568	\$111,950	\$109,025	\$160,025	42.9%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	City Council
FUND	11
PROGRAM	110

PROGRAM

The Lafayette City Council consists of five members, elected at large, who constitute the legislative body of the City. The City Council is responsible for formulating policies that govern the municipal corporation and for approving actions by which operating programs are implemented through the City Manager.

WORKPLAN

- Complete downtown congestion study
- Complete Pleasant Hill Road congestion study
- Complete downtown parking strategy
- Complete the master plan for downtown creeks
- Complete and implement the study and recommendadtions for the City's Commission system
- Complete and implement the study and recommendadtions for the Sales Tax Study Committee
- Complete and adopt the inclusionary housing ordinance

ACCOUNT DESCRIPTIONS

843	LOCC Annual Conference	\$500	861	Commissions Day	\$3,500
	Mayor's Conference Membership and Attendance	4,300		Council minutes	20,000
	Lamorinda Project Management Committee membership	5,000		Employee Appreciation Event	1,000
	Miscellaneous Meetings	1,200		November Election	40,000
	Travel & Car Mileage Reimbursement	500		Annual Financial Audits	36,000
		<u>\$11,500</u>			<u>\$100,500</u>
853	Ribbon cutting and other ceremonies	\$2,500			
	Support for:				
	Dogtown Downtown	\$1,000			
	Poet Laureate Matching Grant	500			
	July 4th Celebration in Moraga	500			
	Chamber of Commerce Support	40,000			
		<u>\$44,500</u>			

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Public Art
FUND	11
PROGRAM	115

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$13,598	\$18,458	\$18,344	\$18,344	\$19,261	5.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	952	1,288	1,403	1,403	1,473	5.0%
714	Worker's Compensation	140	459	477	477	501	5.0%
721	Fringe Benefits	3,521	5,500	5,593	5,593	5,823	4.1%
Subtotal PERSONNEL		\$18,210	\$25,707	\$25,817	\$25,817	\$27,058	4.8%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$131	\$145	\$145	\$145	\$145	0.0%
743	Postage	79	56	56	56	56	0.0%
745	Printing & Binding	93	0	100	100	100	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	263	25	700	350	350	-50.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	287	714	500	500	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	39	474	474	474	0.0%
843	Training	0	0	200	200	200	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$854	\$979	\$2,175	\$1,825	\$1,825	-16.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	25,000	225,000	N/A
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$25,000	\$225,000	N/A

BASE PROGRAM COST	\$19,064	\$26,686	\$27,992	\$52,642	\$253,883	807.0%
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TOTAL PROGRAM COST	\$19,064	\$26,686	\$27,992	\$52,642	\$253,883	807.0%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Public Art
FUND	11
PROGRAM	115

PROGRAM

This Committee is composed of Lafayette residents that by experience, training, education, occupation or avocation, have demonstrated knowledge of and interest in the visual arts.

WORKPLAN

- Establish a public art program and its administration
- Establish the City of Lafayette public art collection
- Contribute to the cultural enrichment of the community by adding public art that is of the highest quality, visually stimulating, and of enduring value
- Ensure that public art is incorporated into project planning at the earliest planning stage
- Establish public art gift policies and procedures
- Advise the City Council on art acquisitions and gifts
- Review public art proposals in development project
- Select exhibits for the Library Gallery at the Lafayette Library and Learning Center and other public locations in the community
- Serve as stewards of the City's art collection, including the art at the Lafayette Library and Learning Center
- Advise the City Council on maintenance of the City's collection, and, when necessary, artwork de-accession

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Transportation Program Manager - Bus	15%
	Total Full Time Equivalent	0.15
907	Art for JRB (transferred from Recreation Program)	\$25,000
	Roundabout Art	200,000
		\$225,000

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Circulation Commission
FUND	11
PROGRAM	120

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$84,325	\$68,746	\$72,615	\$72,615	\$76,246	5.0%
705	Temporary Personnel	1,456	0	0	0	0	0.0%
708	Overtime	25	0	0	0	0	0.0%
711	Social Security	6,251	4,784	5,555	5,555	5,833	5.0%
714	Worker's Compensation	887	1,664	1,888	1,888	1,982	5.0%
721	Fringe Benefits	26,663	19,936	21,596	21,596	23,515	8.9%
	Subtotal PERSONNEL	\$119,606	\$95,131	\$101,654	\$101,654	\$107,576	5.8%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$271	\$283	\$492	\$492	\$492	0.0%
743	Postage	712	821	308	308	308	0.0%
745	Printing & Binding	0	58	300	300	300	0.0%
746	Books & Software	186	3,834	0	0	0	0.0%
748	Special Departmental Supplies	645	367	500	500	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	262	0	300	300	300	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	124	137	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	8,411	6,503	8,486	8,486	8,976	5.8%
843	Training	1,465	831	1,300	1,300	1,300	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	344	701	500	500	500	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	9,520	8,011	23,000	23,000	23,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$21,940	\$21,547	\$35,186	\$35,186	\$35,676	1.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	0	0.0%
906	Improvements	352	14,184	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$352	\$14,184	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$141,897	\$130,862	\$136,840	\$136,840	\$143,252	4.7%
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TOTAL PROGRAM COST	\$141,897	\$130,862	\$136,840	\$136,840	\$143,252	4.7%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Circulation Commission
FUND	11
PROGRAM	120

PROGRAM

The Circulation Commission reviews matters that affect the City's right-of-way, promote traffic safety in the City, and administer the the Circulation Element of the General Plan. The Commission advises the City Council on matters pertaining to traffic safety, on-street parking, walkways and bikeways. The Bicycle and Pedestrian Advisory Committee also conducts its business in coordination with the Circulation Commission by advising the Commission on issues and matters related to non-motorized modes of transportation. The Commission apportions a share of its staffing and other resource allocation to support BPAC activities.

WORKPLAN

- Participate in Downtown Congestion Study via Steering Committee
- Facilitate communication between the community and police on matters of traffic and pedestrian safety.
- Review land development proposals from the standpoint of traffic, pedestrian, and bicycle safety as well as parking impacts.
- Work with BPAC on bicycle and pedestrian issues, including education models funded by Transportation Development grant.
- Review school area traffic safety plans on request basis.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Transportation Planner	50%
702	Engineering Assistant	10%
702	City Engineer	15%
	Total Full Time Equivalent	0.75

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$7,272
	Pro-rata share of City computer expenses	1,705
		\$8,976
861	Contract Services for traffic counts & surveys	3,000
	PH Road Traffic Study	10,000
	Consultant traffic engineer	10,000
		\$23,000

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Crime Prevention Com.
FUND	11
PROGRAM	130

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	15,000	15,000	24,000	60.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	1,148	1,148	1,836	60.0%
714	Worker's Compensation	0	0	390	390	624	60.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$16,538	\$16,538	\$26,460	60.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	155	0	500	500	500	0.0%
746	Books & Software	165	0	0	0	0	0.0%
748	Special Departmental Supplies	5,941	4,422	2,000	3,000	0	N/A
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	5,000	5,000	5,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	455	500	500	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	1,822	1,337	2,000	2,000	2,000	0.0%
861	Contractual Services	0	940	0	2,000	2,000	N/A
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$8,083	\$7,154	\$10,000	\$13,000	\$10,000	0.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	N/A
907	Equipment	193	2,610	0	1,000	25,000	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$193	\$2,610	\$0	\$1,000	\$25,000	N/A

BASE PROGRAM COST	\$8,277	\$9,764	\$26,538	\$30,538	\$61,460	131.6%
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TOTAL PROGRAM COST	\$8,277	\$9,764	\$26,538	\$30,538	\$61,460	131.6%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Crime Prevention Com.
FUND	11
PROGRAM	130

PROGRAM

The Crime Prevention Commission exists to educate the community regarding crime prevention measures.

WORKPLAN

- Develop and coordinate neighborhood watch meetings and the neighborhood watch sign program.
- Coordinate community forums on general and specific crime prevention subject areas
- Implement neighborhood crime prevention adoption program targeting the reduction of specific crime trends
- Continue to support and coordinate Child I.D. Program in conjunction with the Chamber of Commerce.
- Coordinate a Community Safety Day in coordination with the Emergency Preparedness Commission.
- Provide crime prevention education material to local media - general and seasonal/theme-specific
- Organize National Night Out
- Engage at various community events to provide remarks and educational material on crime prevention best practices
- Liaise with public and private school groups to provide parents and students with crime prevention guidance
- Deliver crime prevention awareness material in commercial areas of downtown Lafayette (CPC booth, etc)
- Implement the Community Camera Program

ACCOUNT DESCRIPTIONS

705	Surveillance Camera Tech	\$24,000
745	Flyers, brochures and educational pamphlets	\$500
761	Surveillance camera maintenance	\$5,000
843	Neighborhood watch training	\$500
853	Child I.D. program supplies	500
	Community Forums	1,500
		<hr/>
		\$2,000
907	New powered camera system	\$25,000

CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Parks, Trails & Rec Commission
FUND	11
PROGRAM	140

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$44,105	\$43,947	\$51,789	\$51,789	\$70,412	36.0%
705	Temporary Personnel	2,274	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	2,931	2,794	3,962	3,962	5,386	36.0%
714	Worker's Compensation	470	1,112	1,347	1,347	1,831	36.0%
721	Fringe Benefits	12,729	13,353	15,522	15,522	21,541	38.8%
	Subtotal PERSONNEL	\$62,509	\$61,206	\$72,620	\$72,620	\$99,169	36.6%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$300	\$347	\$350	\$350	\$350	0.0%
743	Postage	300	200	200	200	200	0.0%
745	Printing & Binding	1,452	777	1,500	1,500	1,500	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	108	400	1,000	1,000	1,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	135	0	150	120	120	-20.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	476	903	1,025	1,025	660	-35.6%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	250	300	892	300	1,253	40.4%
843	Training	170	219	2,000	0	2,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	2,450	9,393	32,100	32,100	16,000	-50.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$5,640	\$12,540	\$39,217	\$36,595	\$23,083	-41.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$68,149	\$73,746	\$111,837	\$109,215	\$122,252	9.3%
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TOTAL PROGRAM COST	\$68,149	\$73,746	\$111,837	\$109,215	\$122,252	9.3%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parks, Trails & Rec Commission
FUND	11
PROGRAM	140

PROGRAM

The Parks, Trails and Recreation Commission supports the development of city parks, trails, and recreation areas and makes recommendations to the City Council and staff. This budget also supports non-revenue generating services, including:

- Staff time to impart general recreation information to the public
- Staff time to write and administer park, trail, and open space grants
- Staff time to prepare agendas and attend PT&R Commission meetings
- Staff time to assist consultants and task forces on Master Plans, surveys and studies

WORKPLAN

The Commission is divided into the following 3 subcommittees with duties as indicated:

Parks

- Review and support effective management and operations of existing park facilities to maximize public enjoyment.
- Continue to seek funding and develop the Community Park and other City parks.
- Participate in the development of City policies that affect parks and encourage public awareness and use of park facilities.

Trails

- Continue to pursue easements for trails as shown on the Trails Master Plan.
- Construct, maintain, and upgrade trails over easements already obtained.
- Increase public awareness of trails
- Secure progress reports regarding trail easement properties involving EBMUD, the EBRPD, and neighboring communities.
- Pursue outside sources of funding for trail projects.

Community Center

- Continue supporting the self-sufficiency of recreation programs.
- Continue maintaining and up-grading the Community Center facilities.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	40%
	Administrative Assistant - P&R - A	5%
	Administrative Assistant - P&R - B	5%
	Total Full Time Equivalent	0.50

ACCOUNT DESCRIPTIONS

745	Trails pamphlets and park design plans	\$1,500
748	Community Service project supplies	\$1,000
821	Share of basic phone and Internet expenses	\$660
841	Copier lease and postage meter	\$300
	Computer Support	953
		<u>\$1,253</u>
843	Trails and Greenways Conference	\$2,000
861	Parks, Trails and Recreation Commission Minutes	\$4,000
	Trail Easements - surveying and recording	<u>\$12,000</u>
		\$16,000

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Senior Services
FUND	11
PROGRAM	141

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$50,023	\$52,092	\$54,622	\$54,622	\$57,353	5.0%
705	Temporary Personnel	20,546	20,608	22,724	22,724	22,724	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	3,716	4,168	5,917	5,917	6,126	3.5%
714	Worker's Compensation	729	1,853	2,011	2,011	2,082	3.5%
721	Fringe Benefits	22,573	21,876	25,924	25,924	25,983	0.2%
Subtotal PERSONNEL		\$97,588	\$100,597	\$111,198	\$111,198	\$114,267	2.8%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$400	\$1,027	\$700	\$1,300	\$700	0.0%
743	Postage	2,200	1,618	2,300	2,300	2,300	0.0%
745	Printing & Binding	7,370	6,005	4,750	4,781	4,800	1.1%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	609	1,590	2,000	3,500	4,200	110.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	135	0	300	250	250	-16.7%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	784	1,038	1,040	859	850	-18.3%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	1,315	995	1,879	1,879	1,900	1.1%
843	Training	15	0	145	145	145	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	50	70	200	0	200	0.0%
861	Contractual Services	3,335	4,047	4,200	2,000	14,700	250.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$16,213	\$16,390	\$17,514	\$17,014	\$30,045	71.6%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	520	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$520	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$113,801	\$117,507	\$128,711	\$128,211	\$144,313	12.1%
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TOTAL PROGRAM COST	\$113,801	\$117,507	\$128,711	\$128,211	\$144,313	12.1%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Senior Services
FUND	11
PROGRAM	141

PROGRAM

It is the mission of the Lafayette Senior Services Commission to enhance the well being of Lafayette's older adults by identifying their concerns, and needs; providing information about resources; and promoting community programs and services that enable them to live meaningful lives.

WORKPLAN

- Assist in the development, coordination, and promotion of the Lafayette Senior Services Center programs.
- Maintain representation on County Committees to monitor and advocate for County services for older adults.
- Continue promotion and support of accessible transportation for seniors.
- Explore development of additional senior housing.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	5%
	Senior Center Coordinator	75%
	Total Full Time Equivalent	0.80

ACCOUNT DESCRIPTIONS

705	Temporary Employees (19 hours per week)	22,724	
743	Rec Guide	\$1,906	
	Misc	394	
		<u>2,300</u>	
745	Recreation Guide	\$4,800	
821	Internet connection & phones	\$850	
841	Copier lease, postage meter, Community Hall rental	\$1,800	
	Computer Support	100	
		<u>1,900</u>	
861	eTrack Software	\$1,200	
	One on one computer training	12,500	paid out of bequest sinking fund
	Program Facilitation (contract presenters)	1,000	
		<u>\$14,700</u>	

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Youth Commission
FUND	11
PROGRAM	142

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$15,199	\$19,279	\$18,575	\$18,575	\$20,479	10.3%
705	Temporary Personnel	5,264	4,303	12,000	7,000	12,000	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,509	1,732	2,339	2,339	2,485	6.2%
714	Worker's Compensation	212	602	795	795	844	6.2%
721	Fringe Benefits	7,283	8,188	8,156	8,156	8,194	0.5%
Subtotal PERSONNEL		\$29,467	\$34,104	\$41,865	\$36,865	\$44,003	5.1%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$275	\$64	\$64	\$64	\$64	0.0%
743	Postage	233	0	0	0	0	0.0%
745	Printing & Binding	0	250	250	250	250	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	450	50	50	-88.9%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	260	348	350	350	200	-42.9%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	215	215	805	805	200	-75.2%
843	Training	495	0	500	500	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	1,200	1,118	1,800	1,800	1,800	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	8,093	6,947	13,000	18,000	12,500	-3.8%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$10,771	\$8,941	\$17,219	\$21,819	\$15,564	-9.6%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	23,065	9,086	0	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$23,065	\$9,086	\$0	N/A

BASE PROGRAM COST	\$40,239	\$43,045	\$82,149	\$67,770	\$59,567	-27.5%
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TOTAL PROGRAM COST	\$40,239	\$43,045	\$82,149	\$67,770	\$59,567	-27.5%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Youth Commission
FUND	11
PROGRAM	142

PROGRAM

The Youth Commission was formed to advise the City Council on issues pertaining to Youth in Lafayette. The Commission will coordinate activities for youth and become involved in community functions that benefit both the youth and the community-at-large.

GOALS

- Perform various community services.
- Promote and support community services for youth.
- Promote, implement, and support activities for youth.
- Consider involvement in other programs outside the City.
- Maintain and enhance cooperative activities with local schools.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Recreation Supervisor - A	20.0%
	Administrative Assistant - P&R - A	2.5%
	Administrative Assistant - P&R - B	2.5%
	Total Full Time Equivalent	0.25

ACCOUNT DESCRIPTIONS

705	Teen Program meeting & event staff	\$12,000
761	Software Maintenance	\$450
841	Copier lease and postage meter	\$200
843	Strategic planning & team building retreat	\$500
861	Credit card fees	\$1,800

DESCRIPTION OF NET REVENUES

	Budget 2015/16	Estimated 2015/16	Proposed 2016/17
Revenue	\$13,500	\$14,500	\$13,500
Event Expenses	\$7,500	\$7,500	\$7,500
Net Revenue	\$6,000	\$7,000	\$6,000
Sinking Fund Beginning Balance	\$24,065	\$24,065	\$19,965
Add Net Revenue	6,000	7,000	6,000
Less Donations*	(5,000)	(11,100)	(5,000)
Less Release from Sinking Fund	(23,065)		
Sinking Fund Ending Balance	2,000	19,965	20,965

NOTES:

Youth activities are treated as an enterprise. Any surplus generated by youth activities, after deducting expenditures for the events, is placed in a General Fund reserve account (sinking fund) for Teen activities. This surplus will be used to make donations to various causes that benefit youth and the community.

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Planning Commission
FUND	11
PROGRAM	150

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$275,903	\$243,972	\$220,506	\$220,506	\$ 231,531	5.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	2,326	1,649	0	2,000	2,000	N/A
711	Social Security	19,864	17,377	16,869	16,869	17,865	5.9%
714	Worker's Compensation	2,849	6,108	5,733	5,733	6,072	5.9%
721	Fringe Benefits	95,002	82,977	73,311	73,311	74,616	1.8%
Subtotal PERSONNEL		\$395,945	\$352,083	\$316,419	\$318,419	\$332,084	5.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$1,316	\$1,208	\$1,410	\$1,410	\$ 1,410	0.0%
743	Postage	499	596	882	882	882	0.0%
745	Printing & Binding	0	0	500	500	500	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	200	200	200	0.0%
751	Maintenance of Vehicles	0	90	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	620	760	500	500	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	13	782	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	30,693	22,746	23,873	23,873	25,157	5.4%
843	Training	639	140	2,000	2,000	2,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	1,159	0	500	500	500	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	4,263	9,639	10,000	9,000	10,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$39,201	\$35,961	\$39,866	\$38,866	\$41,150	3.2%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$435,146	\$388,043	\$356,285	\$357,285	\$373,234	4.8%
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TOTAL PROGRAM COST	\$435,146	\$388,043	\$356,285	\$357,285	\$373,234	4.8%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Planning Commission
FUND	11
PROGRAM	150

PROGRAM

The Planning Commission was established to implement the planning and zoning regulations of the City of Lafayette.

WORKPLAN

- Implement the General Plan and Downtown Specific Plan
- Exercise the powers and duties prescribed by statute and ordinance and as assigned by the City Council.
- Hear and decide land use permits, variances, design review, hillside permits, and subdivision approvals.
- Advise the City Council on administration of the laws governing approval of rezonings, planned developments, and ordinance changes.
- Evaluate planning procedures to provide services in the most expeditious fashion without sacrificing quality of review.
- Evaluate the existing level of review for new development and where necessary to implement General Plan goals, recommend changes to the City Council.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Planning & Building Director	50%
	Assistant Planning Director	30%
	Senior Planner	40%
	Planning Technician - B	5%
	Associate Planner	30%
	Assistant Planner	30%
	Planning Technician - A	5%
	Planning Assistant	25%
	Total Full Time Equivalent	2.15

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$20,845
	Pro-rata share of City computer expenses	4,312
		\$25,157
843	Workshops, conferences, seminars and other training (Center for Urban Planning, Cal APA, Planner Institute)	\$2,000
861	Planning Commission Minutes	\$10,000

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Design Rev. Commission
FUND	11
PROGRAM	151

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$213,537	\$183,671	\$182,689	\$182,689	\$ 191,823	5.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	2,350	2,062	4,500	2,000	2,000	-55.6%
711	Social Security	15,740	13,658	14,320	14,320	14,827	3.5%
714	Worker's Compensation	2,214	4,618	4,750	4,750	5,039	6.1%
721	Fringe Benefits	76,675	63,980	61,570	61,570	63,653	3.4%
Subtotal PERSONNEL		\$310,515	\$267,989	\$267,828	\$265,328	\$277,343	3.6%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$890	\$936	\$1,443	\$1,443	\$1,443	0.0%
743	Postage	477	516	903	903	903	0.0%
745	Printing & Binding	0	90	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	146	306	500	500	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	13	242	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	25,501	19,710	24,429	24,429	25,742	5.4%
843	Training	0	0	1,000	1,000	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	9,984	15,391	13,600	12,000	13,600	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$37,010	\$37,192	\$41,874	\$40,274	\$43,188	3.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$347,525	\$305,181	\$309,702	\$305,602	\$320,530	3.5%
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TOTAL PROGRAM COST	\$347,525	\$305,181	\$309,702	\$305,602	\$320,530	3.5%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Design Rev. Commission
FUND	11
PROGRAM	151

PROGRAM

The Design Review Commission was established to advise the Planning Commission and City Council on matters relating to aesthetics and the physical appearance of the City of Lafayette, as well as on those matters for which it is the designated decision making body.

WORKPLAN

- Hear and decide applications for design review and hillside development permits.
- Serve as a referral body to the Planning Commission on land use, subdivision and variance applications
- Process and review applications in a timely and professional manner.
- Support the Downtown Street Improvement Master Plan Implementation Committee.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Planning & Building Director	10%
	Assistant Planning Director	30%
	Senior Planner	40%
	Planning Technician - B	20%
	Associate Planner	40%
	Assistant Planner	30%
	Planning Technician - A	20%
	Planning Assistant	30%
	Total Full Time Equivalent	2.20

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$21,330
	Pro-rata share of City computer expenses	4,412
		<u>\$25,742</u>
861	Design Review Commission Minutes	\$10,000
	Downtown Street Improvement Master Plan Committee (DSIMPC) Support	3,600
		<u>\$13,600</u>

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Environmental Task Force
FUND	11
PROGRAM	153

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel		\$50	\$6,547	\$6,547	\$ 6,875	5.0%
705	Temporary Personnel		0	0	0	0	0.0%
708	Overtime		0	0	0	0	0.0%
711	Social Security		4	501	501	526	5.0%
714	Worker's Compensation		1	170	170	179	5.0%
721	Fringe Benefits		3	1,980	1,980	2,035	2.8%
Subtotal PERSONNEL		\$0	\$59	\$9,198	\$9,198	\$9,614	4.5%

OPERATIONS AND MAINTENANCE							
741	Office Supplies		\$0	\$66	\$66	\$66	0.0%
743	Postage		0	41	41	41	0.0%
745	Printing & Binding		0	0	0	0	0.0%
746	Books & Software		0	0	0	0	0.0%
748	Special Departmental Supplies		0	0	0	0	0.0%
751	Maintenance of Vehicles		0	0	0	0	0.0%
761	Maintenance of Equipment		0	0	0	0	0.0%
771	Maintenance of Buildings		0	0	0	0	0.0%
781	Maintenance of Right of Way		0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500		0	0	0	0	0.0%
801	Utilities-Water		0	0	0	0	0.0%
805	Utilities-Sewer		0	0	0	0	0.0%
811	Utilities-Gas & Electric		0	0	0	0	0.0%
821	Utilities-Telephones		0	0	0	0	0.0%
825	Utilities-Garbage Disposal		0	0	0	0	0.0%
831	Utilities-Street Lighting		0	0	0	0	0.0%
835	Utilities-Traffic Signals		0	0	0	0	0.0%
841	Rental Expense		0	1,110	1,110	1,170	5.4%
843	Training		0	0	0	0	0.0%
850	Contingency		0	0	0	0	0.0%
851	Advertising/Legal Notices		0	0	0	0	0.0%
853	Community Promotion		0	0	0	0	0.0%
861	Contractual Services		0	0	0	0	0.0%
861.5	Reimbursable Emergency Response		0	0	0	0	0.0%
862	Contract Sheriff Services		0	0	0	0	0.0%
866	Contractual-Recreation		0	0	0	0	0.0%
881	Premium Payment-Liability		0	0	0	0	0.0%
885	Insurance and Surety Bonds		0	0	0	0	0.0%
891	Claims Payments		0	0	0	0	0.0%
892	Debt Service		0	0	0	0	0.0%
896	Insurance Reserve		0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$0	\$0	\$1,217	\$1,217	\$1,277	4.9%

CAPITAL OUTLAY							
902	Land		\$0	\$0	\$0	\$0	0.0%
906	Improvements		0	0	0	0	0.0%
907	Equipment		0	0	0	0	0.0%
908	Depreciation-Capital Equipment		0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$0	\$59	\$10,415	\$10,415	\$10,891	4.6%
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TOTAL PROGRAM COST	\$0	\$59	\$10,415	\$10,415	\$10,891	4.6%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Environmental Task Force
FUND	11
PROGRAM	153

PROGRAM

The City is committed to developing and implementing environmental policies and programs that will enable the City and its residents to meet their present needs without sacrificing the ability of future generations to meet their needs. The Environmental Task Force advises the City Council on environmental programs and policies that help to fulfill that vision.

WORKPLAN

- Complete the Environmental Action Plan
- Study the feasibility of community choice aggregation
- Prepare water efficient landscape regulations
- Study establishing electric vehicle charging stations on public property
- Incorporate green building resources as part of development application packet; incentivize green building practices

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Assistant Planner	10%
	Total Full Time Equivalent	0.10

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Police Services
FUND	11
PROGRAM	210

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$111,680	\$151,303	\$157,510	\$157,510	\$199,862	26.9%
705	Temporary Personnel	2,718	3,959	0	12,000	5,000	N/A
708	Overtime	7,502	7,584	6,000	8,000	8,000	33.3%
711	Social Security	9,942	13,604	12,508	12,508	16,284	30.2%
714	Worker's Compensation	1,250	4,120	4,095	4,095	5,534	35.1%
721	Fringe Benefits	35,578	47,480	52,753	52,753	56,541	7.2%
Subtotal PERSONNEL		\$168,670	\$228,051	\$232,866	\$246,866	\$291,221	25.1%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$7,900	\$7,534	\$5,000	\$5,000	\$7,000	40.0%
743	Postage	212	277	400	400	400	0.0%
745	Printing & Binding	253	157	0	0	0	0.0%
746	Books & Software	1,421	1,318	2,000	2,000	2,000	0.0%
748	Special Departmental Supplies	11,319	12,795	10,000	10,000	10,000	0.0%
751	Maintenance of Vehicles	115,459	122,758	95,000	95,000	95,000	0.0%
761	Maintenance of Equipment	7,102	6,025	5,000	5,000	7,000	40.0%
771	Maintenance of Buildings	2,311	2,205	5,000	5,000	5,000	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	6,146	4,207	5,000	5,000	5,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	19,410	19,290	20,000	20,000	20,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	97,461	97,767	109,229	109,229	111,701	2.3%
843	Training	8,817	15,121	15,000	25,000	25,000	66.7%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	2,928	2,882	1,000	1,000	3,000	200.0%
861	Contractual Services	183,457	199,740	214,800	214,800	248,522	15.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	2,579,132	2,884,404	3,495,366	3,505,366	3,733,218	6.8%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$3,043,328	\$3,376,480	\$3,982,795	\$4,002,795	\$4,272,841	7.3%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	206,860	380,863	0	0	25,000	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$206,860	\$380,863	\$0	\$0	\$25,000	N/A

BASE PROGRAM COST	\$3,418,858	\$3,985,394	\$4,215,661	\$4,249,661	\$4,589,062	8.9%
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999	Prior Year Savings	\$0	\$0	\$25,000	\$0	\$0
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TOTAL PROGRAM COST	\$3,418,858	\$3,985,394	\$4,240,661	\$4,249,661	\$4,589,062	8.2%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Police Services
FUND	11
PROGRAM	210

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include crime suppression, investigation, traffic enforcement, youth services, and community education.

WORKPLAN

- Continue liaison with and participation in city commissions and community groups to ensure that community standards are enforced and an open line of communication is maintained between the Police Department and the public they serve.
- Increase driver safety and compliance with traffic laws through an aggressive enforcement policy, education, citations and warnings.
- Establish a team approach to criminal investigation so that our Youth Services Officer, Detective, beat officers and the community all work together to jointly solve crimes and aggressively prosecute lawbreakers.
- Ensure continuation of the neighborhood patrol plan so that all city streets are patrolled on a regular basis.
- Continue to use the Bicycle Patrol Officer to patrol the core downtown area and function as the primary liaison to the Lafayette business community.
- Encourage the use of volunteers to supplement and assist the department in its duties. Explore the feasibility of joining the Sheriff's Senior Volunteer Program.
- Monitor and update fleet the management plan and ensure the cost effective and safe use of city owned patrol vehicles.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent	
702	Police Records Supervisor	60%	
	Police Services Assistant - A	100%	
	Police Services Assistant - B	60%	
	Police Services Assistant - C	60%	\$71,073.60
	Total Full Time Equivalent	2.80	

ACCOUNT DESCRIPTIONS

748	Uniforms, badges, logs, business cards.	\$8,500	861	Animal Control Services	\$144,500
	Additional office supplies	1,500		California ID Program	30,000
		<u>\$10,000</u>		Fingerprinting	15,000
751	Police vehicle repairs & gas	\$95,000		Booking fees	6,500
761	Maintenance of portable radios and MDT's	\$7,000		A.C.C. Justice Info. Network cnxn	10,000
771	Janitorial Services	\$5,000		Aries / LE Databases	24,572
				Crisis resolution	250
				Service contract for office equip.	8,000
841	Allocated cost of office space rental	\$108,492		CLETS Fees	1,000
	Pro-rata share of City computer equipment	3,209		Crime reports / Child Interview	2,200
		<u>\$111,701</u>		Microwave Communication	6,500
					<u>\$248,522</u>

POLICE CONTRACT DETAIL		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Percent Increase</i>
862.1	Officers	\$2,365,581	\$2,672,977	\$3,070,443	\$3,070,443	\$3,299,758	7.5%
862.2	Overtime	(2,000)	-	148,000	148,000	159,100	7.5%
862.4	Investigation	5,764	9,664	5,000	5,000	5,000	0.0%
862.6	Services/Supply	12,875	15,649	19,500	19,500	19,500	0.0%
862.7	Communications/EBRCS	109,744	106,195	174,707	174,707	159,700	-8.6%
862.8	Liability Insurance	19,788	19,325	27,716	27,716	30,160	8.8%
862.9	Crime Laboratory / Property	67,380	60,594	50,000	60,000	60,000	20.0%
	Subtotal	\$2,579,132	\$2,884,404	\$3,495,366	\$3,505,366	\$3,733,218	6.8%

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Traffic Enforcement
FUND	11
PROGRAM	215

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	462,693	498,774	500,538	500,538	532,810	6.4%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$462,693	\$498,774	\$500,538	\$500,538	\$532,810	6.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$462,693	\$498,774	\$500,538	\$500,538	\$532,810	6.4%
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TOTAL PROGRAM COST	\$462,693	\$498,774	\$500,538	\$500,538	\$532,810	6.4%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Traffic Enforcement
FUND	11
PROGRAM	215

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include traffic enforcement and accident investigation. While all officers have the responsibility to enforce traffic rules, this budget includes costs for two officers whose primary responsibility is ensuring roadway safety within the City of Lafayette. The traffic enforcement unit will utilize plice cars and police motorcycles in order to focus on traffic violations, hazards, collisions and unsafe conditions.

ACCOUNT DESCRIPTIONS

POLICE CONTRACT DETAIL		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Percent Increase</i>
862.1	Officers	\$433,993	\$433,993	\$473,798	\$473,798	\$505,170	6.6%
862.2	Overtime	2,000	0	0	0	0	0.0%
862.4	Investigation	0	0	0	0		0.0%
862.6	Services/Supply	3,000	3,000	3,000	3,000	3,000	0.0%
862.7	Communications	20,000	20,000	20,000	20,000	20,000	0.0%
862.8	Liability Insurance	3,700	3,700	3,740	3,740	4,640	24.1%
	Subtotal	\$462,693	\$460,693	\$500,538	\$500,538	\$532,810	6.4%

REVENUES

Vehicle Code Fines	\$106,682	\$115,171	\$110,000	\$123,579	\$120,000
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SURPLUS/(DEFICIT)	(\$356,011)	(\$345,522)	(\$390,538)	(\$376,959)	(\$412,810)
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**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Emergency Prep. Comm.
FUND	11
PROGRAM	220

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	127	844	1,000	1,000	1,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	792	2,158	2,000	2,000	2,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	1,000	1,000	1,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	878	775	1,200	1,200	1,200	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	1,293	1,250	1,250	1,250	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	174	1,983	1,000	1,000	1,000	0.0%
861	Contractual Services	21,444	16,600	16,600	16,600	18,600	12.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$23,414	\$23,653	\$24,050	\$24,050	\$26,050	8.3%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	985	1,763	2,000	2,000	2,000	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$985	\$1,763	\$2,000	\$2,000	\$2,000	0.0%

BASE PROGRAM COST	\$24,399	\$25,416	\$26,050	\$26,050	\$28,050	7.7%
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TOTAL PROGRAM COST	\$24,399	\$25,416	\$26,050	\$26,050	\$28,050	7.7%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Emergency Prep. Comm.
FUND	11
PROGRAM	220

PROGRAM

This activity describes expenses relating to preparation and planning to mitigate the effects of natural and man-made disasters.

WORKPLAN

- Increase outreach to neighborhoods, businesses and vulnerable populations regarding need to be personally prepared
- Increase the amount of materials available to residents regarding disaster preparation
- Continue development of municipal codes sections that support emergency preparedness in the community
- Conduct emergency drill using EOC at the Lafayette Library & Learning Center.
- Develop annexes for emergency operations plan (EOP)
- Test EOP annually

ACCOUNT DESCRIPTIONS

745	Flyers (earthquake safety, neighborhood watch, etc.)	\$1,000	
861	Radio technician services	\$600	
	Contract services for emergency services coordinator	18,000	(shared with Orinda and Moraga offset by EMPG grant)
		<u>\$18,600</u>	
907	Emergency equipment for trailer	\$2,000	

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Crossing Guards
FUND	11
PROGRAM	230

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	39,605	41,091	50,000	50,000	50,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$39,605	\$41,091	\$50,000	\$50,000	\$50,000	0.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$39,605	\$41,091	\$50,000	\$50,000	\$50,000	0.0%
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TOTAL PROGRAM COST	\$39,605	\$41,091	\$50,000	\$50,000	\$50,000	0.0%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Crossing Guards
FUND	11
PROGRAM	230

PROGRAM

The purpose of this program is to provide crossing guard services to Stanley and Lafayette Elementary.
The cost of the program is shared with the school district.
Prior to the 2002-2003 fiscal year, the cost of this program was included with Police Services (11-210)

ACCOUNT DESCRIPTIONS

861 School District Contract with All City Management Services \$50,000 Flat amount paid annually by the City

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Road & Drain Maintenance
FUND	11
PROGRAM	310

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$107,228	\$106,693	\$96,732	\$96,732	\$101,569	5.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	1,691	523	0	0	0	0.0%
711	Social Security	7,463	7,262	7,400	7,400	7,770	5.0%
714	Worker's Compensation	1,128	2,685	2,515	2,515	2,641	5.0%
721	Fringe Benefits	34,463	32,513	34,527	34,527	34,314	-0.6%
Subtotal PERSONNEL		\$151,972	\$149,675	\$141,175	\$141,175	\$146,294	3.6%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$95	\$175	\$100	\$100	\$100	0.0%
743	Postage	478	632	600	600	600	0.0%
745	Printing & Binding	0	26	0	0	0	0.0%
746	Books & Software	0	1,500	0	0	0	0.0%
748	Special Departmental Supplies	27,950	26,661	30,000	28,000	30,000	0.0%
751	Maintenance of Vehicles	23,946	20,502	24,000	24,000	24,000	0.0%
761	Maintenance of Equipment	3,497	1,643	3,600	2,000	3,600	0.0%
771	Maintenance of Buildings	2,911	5,605	3,500	6,000	6,000	71.4%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	42,723	30,508	45,400	30,000	36,000	-20.7%
805	Utilities-Sewer	523	1,335	1,000	1,114	1,200	20.0%
811	Utilities-Gas & Electric	5,967	5,462	6,000	5,500	6,000	0.0%
821	Utilities-Telephones	5,312	5,735	6,000	6,000	7,200	20.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	7,691	7,450	8,000	5,000	6,000	-25.0%
843	Training	716	2,645	3,000	2,500	3,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	300	0	300	0.0%
853	Community Promotion	0	0	0	250	250	N/A
861	Contractual Services	438,493	369,403	488,800	473,705	509,500	4.2%
861.5	Reimbursable Emergency Response	3,783	13,994	13,000	14,000	14,000	7.7%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$564,086	\$493,275	\$633,300	\$598,769	\$647,750	2.3%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	3,994	0	15,000	15,000	15,000	0.0%
907	Equipment	33,058	6,194	5,000	1,000	0	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$37,052	\$6,194	\$20,000	\$16,000	\$15,000	-25.0%

BASE PROGRAM COST	\$753,110	\$649,145	\$794,475	\$755,944	\$809,044	1.8%
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999	Prior Year Savings	\$0	\$0	\$25,000	\$0	\$25,000
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TOTAL PROGRAM COST	\$753,110	\$649,145	\$819,475	\$755,944	\$834,044	1.8%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Road & Drain Maintenance
FUND	11
PROGRAM	310

PROGRAM

This program is responsible for the supervision and delivery of minor street, curb, sidewalk, gutter, storm drain and shoulder maintenance services, tree and shrub pruning and weed abatement within the public right-of-way and on City property. Services include cleaning storm drains and roadside ditches, storm damage cleanup and minor mud slide control.

WORKPLAN

- Undertake pavement and guard rail repairs, large tree trimming and removal, street reconstruction, installation of berms and curbs, shrub clearing and landscape maintenance.
- Identify defective storm drain facilities and perform repairs and upgrades; Perform annual pre-rainy season inspection of drainage systems.
- Respond to storm drain failures during storms, using both internal resources and consultants / contractors.
- Implement repair projects (street, curb, gutter, sidewalk, slope and storm drains) not included in near term CIP.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works Director	45%
	Engineering Tech II	20%
	Management Analyst	25%
Total Full Time Equivalent		0.90

ACCOUNT DESCRIPTIONS

748	Equipment and materials for inventory, fuel	\$30,000
841	Allocated cost of office space rental / computer equipment	\$1,805
906	Plant restoration	\$15,000

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$59,349	\$50,485	\$62,000	\$58,000	\$60,000	-3.2%
861.02	Building Maintenance	437	4,830	6,000	10,250	6,000	0.0%
861.05	Catch Basin Repairs	0	6,048	4,400	3,500	5,000	13.6%
861.06	Community Events	1,139	2,207	3,000	1,500	1,500	-50.0%
861.08	Curb and Gutter Repairs	5,384	1,119	5,500	5,500	5,500	0.0%
861.15	Fencing	0	4,940	5,500	-	5,000	-9.1%
861.18	Irrigation Repairs/Maintenance	28,676	24,555	31,500	29,000	31,500	0.0%
861.19	Landscape Maintenance	109,563	85,954	94,700	65,000	80,000	-15.5%
861.20	Machine Discing	0	2,450	1,000	4,000	4,000	300.0%
861.25	Road Repairs	112,349	67,550	140,000	140,000	140,000	0.0%
861.26	Retaining Walls	0	-	2,800	-	2,800	0.0%
861.27	Slope Repair/Stabilization	2,708	-	2,600	11,255	10,000	284.6%
861.28	Sidewalk Repairs	6,744	6,988	6,000	6,000	20,000	233.3%
861.61	Safety Compliance	3,069	4,195	1,550	3,200	3,200	106.5%
861.34	Storm Drain Repairs	25,677	15,206	31,000	18,000	31,000	0.0%
861.42	Tree/Brush Maintenance	42,800	22,967	42,000	60,000	45,000	7.1%
861.43	Weed Control (manual)	10,125	15,886	15,000	15,000	15,000	0.0%
861.44	Weed Control (spraying)	6,349	18,092	14,000	14,000	14,000	0.0%
861.45	Unanticipated Repairs/Maintenance	22,626	34,732	18,000	25,000	25,000	38.9%
861.46	Professional Services	1,500	-	2,250	4,500	5,000	122.2%
Subtotal		\$438,493	\$368,204	\$488,800	\$473,705	\$509,500	4.2%

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Traffic Maintenance
FUND	11
PROGRAM	320

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$50,994	\$48,484	\$45,790	\$45,790	\$48,080	5.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	1,268	392	0	0	0	0.0%
711	Social Security	3,598	3,306	3,503	3,503	3,678	5.0%
714	Worker's Compensation	541	1,225	1,191	1,191	1,250	5.0%
721	Fringe Benefits	16,720	14,845	16,765	16,765	16,666	-0.6%
	Subtotal PERSONNEL	\$73,120	\$68,254	\$67,249	\$67,249	\$69,673	3.6%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$41	\$43	\$75	\$75	\$75	0.0%
743	Postage	211	280	500	500	500	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	7,774	16,160	21,000	21,000	21,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	371	318	300	2,450	2,450	716.7%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	12,052	13,235	14,500	13,500	15,000	3.4%
841	Rental Expense	1,201	356	1,174	1,174	1,174	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	106,131	120,717	200,960	194,900	168,000	-16.4%
861.5	Reimbursable Emergency Response	4,251	25,531	17,000	36,000	30,000	76.5%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$132,031	\$176,639	\$255,509	\$269,599	\$238,199	-6.8%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	101,078	4,937	100,000	100,000	12,500	-87.5%
907	Equipment	0	1,117	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$101,078	\$6,054	\$100,000	\$100,000	\$12,500	-87.5%

BASE PROGRAM COST	\$306,230	\$250,946	\$422,757	\$436,847	\$320,372	-24.2%
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999	Prior Year Savings	\$0	\$0	\$25,000	\$0	\$10,910
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TOTAL PROGRAM COST	\$306,230	\$250,946	\$447,757	\$436,847	\$331,282	-26.0%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Traffic Maintenance
FUND	11
PROGRAM	320

PROGRAM

This program is responsible for the supervision and delivery of traffic signal maintenance, street and traffic sign installation and maintenance, traffic striping and pavement marking maintenance, and curb painting.

WORKPLAN

- Implement the City's traffic signal maintenance, sign installation and maintenance, and pavement marking deficiencies program, and continue a program of corrective action.
- Maintain striping and pavement markings maintenance inventory program.
- Implement actions recommended by the Circulation Commission and directed by the City Council.
- Encourage citizen involvement and input into matters concerning vehicle, bicycle and pedestrian safety and convenience.
- Perform ongoing inspection for vegetation encroachment on sight distances and the administration of appropriate trim notices.
- Develop program and recommendations for new sign reflectivity standards.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Management Analyst	10%
	Public Works Director	20%
	Engineering Tech II	15%
	Total Full Time Equivalent	0.45

ACCOUNT DESCRIPTIONS

748	Sign posts, panels, hardware, power and small tools and city purchased materials; fuel	\$21,000
841	Pro-rata share of City computer equipment	\$903
906	Lightguard	\$12,500

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$5,505	\$4,965	\$6,200	\$5,500	\$6,000	-3.2%
861.09	Curb Painting	2,295	200	3,000	4,000	3,000	0.0%
861.15	Fencing & Guardrails	2,678	0	5,000	5,400	5,000	0.0%
861.29	Sign Installation, Repairs, Repl.	21,020	23,232	22,660	18,000	22,000	-2.9%
861.39	Striping & Stenciling	20,413	4,772	67,000	67,000	40,000	-40.3%
861.4	Signal Maintenance (Cal Trans - 4 sig)	13,471	14,819	17,500	15,000	15,000	-14.3%
861.41	Signal Maintenance (City - 19 + 2 ped)	36,385	61,054	71,100	71,100	70,000	-1.5%
861.45	Unanticipated Repairs	53	264	2,000	1,000	2,000	0.0%
861.46	Professional Services	0	0	1,500	0	0	N/A
861.47	Street Light / Parking Light Maintenance	4,311	11,257	4,600	7,500	4,600	0.0%
861.61	Safety Compliance	0	0	400	400	400	0.0%
	Subtotal	\$106,131	\$120,563	\$200,960	\$194,900	\$168,000	-16.4%

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parks & Trails Maint.
FUND	11
PROGRAM	340

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$100,279	\$100,693	\$90,980	\$90,980	\$87,513	-3.8%
705	Temporary Personnel	5,017	2,517	5,000	0	5,000	0.0%
708	Overtime	38	0	0	0	0	0.0%
711	Social Security	7,707	7,496	7,342	7,342	7,077	-3.6%
714	Worker's Compensation	1,064	2,567	2,495	2,495	2,405	-3.6%
721	Fringe Benefits	30,352	29,330	28,146	28,146	26,538	-5.7%
	Subtotal PERSONNEL	\$144,456	\$142,602	\$133,964	\$128,964	\$128,533	-4.1%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$310	\$58	\$350	\$100	\$100	-71.4%
743	Postage	0	0	135	40	40	-70.4%
745	Printing & Binding	0	25	50	50	50	0.0%
746	Books & Software	0	0	400	300	300	-25.0%
748	Special Departmental Supplies	1,891	2,986	3,000	1,000	2,000	-33.3%
751	Maintenance of Vehicles	5,396	11,761	5,000	5,000	5,000	0.0%
761	Maintenance of Equipment	2,508	152	2,000	2,000	2,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	36,565	33,441	40,000	39,000	40,000	0.0%
805	Utilities-Sewer	19,854	5,201	5,000	1,000	1,000	-80.0%
811	Utilities-Gas & Electric	6,670	6,439	4,500	7,000	7,000	55.6%
821	Utilities-Telephones	1,184	1,300	1,300	1,300	1,300	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	763	215	3,158	2,006	2,006	-36.5%
843	Training	0	0	1,000	500	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	570	0	0	N/A
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	96,504	92,167	118,000	109,000	134,500	14.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$171,647	\$153,746	\$184,463	\$168,296	\$196,296	6.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	9,140	16,969	10,000	10,000	18,000	80.0%
907	Equipment	0	0	0	0	5,000	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$9,140	\$16,969	\$10,000	\$10,000	\$23,000	130.0%

BASE PROGRAM COST	\$325,243	\$313,317	\$328,427	\$307,260	\$347,829	5.9%
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999	Prior Year Savings	\$0	\$0	\$25,000	\$0	\$25,000
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TOTAL PROGRAM COST	\$325,243	\$313,317	\$353,427	\$307,260	\$372,829	5.5%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parks & Trails Maint.
FUND	11
PROGRAM	340

PROGRAM

This program is responsible for the maintenance of parks and trails. Emphasis is on appearance and user safety. Some maintenance of the Buckeye Fields and facilities at the Lafayette Community Park will be provided by contract and volunteer labor under the supervision of the Parks Maintenance Specialist.

WORKPLAN

- Implement maintenance requirements and track costs of the individual parks and trails for annual maintenance.
- Administer park maintenance contracts.
- Maintain ongoing communications between the public works department, Consolidated Fire District, and Park, Trails and Recreation Subcommittees, and the various park users for the purpose of developing realistic maintenance needs and costs.
- Maintain Brook Street park, Mildred Lane Observation park, Community Park, Leigh Creekside Park & Buckeye Fields.
- Monitor and repair erosion and slides at Community Park.
- Inspect and maintain the seven City trails and the network of trails in the Community Park.
- Create maintenance program for Deerhill Park / dog park

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	0%
	Parks Maintenance Supervisor	100%
	Total Full Time Equivalent	1.00

705 Intern \$5,000

DESCRIPTION OF CAPITAL OUTLAY

906 Renovate existing trails \$18,000

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$0	\$377	\$0	0	\$25,000	N/A
861.02	Building Maintenance	234	1,270	2,000	2,000	2,000	0.0%
861.03	Ballfield Maintenance	44,499	35,215	42,000	40,000	40,000	-4.8%
861.15	Fencing	4,650	2,881	4,000	5,000	5,000	25.0%
861.16	Firebreak Maintenance	5,468	6,696	6,000	6,000	6,000	0.0%
861.18	Irrigation Repairs	3,401	6,929	4,000	3,000	4,000	0.0%
861.19	Landscape Maintenance	6,497	7,654	11,000	10,000	10,000	-9.1%
861.21	Park & Play Equipment & Furnishings	3,106	2,858	4,000	4,000	4,000	0.0%
861.22	Parking Lot Maintenance	1,530	-	1,000	1,000	1,000	0.0%
861.24	Restroom Maintenance	863	1,124	1,000	9,000	2,000	100.0%
861.25	Road Repairs	1,297	3,613	4,000	2,000	2,000	-50.0%
861.27	Slope Repairs/Stabilization	95	-	2,000	0	2,000	0.0%
861.28	Trail Maintenance & Repair	8,396	16,903	12,000	12,000	12,000	0.0%
861.42	Tree Maintenance	5,159	1,326	5,000	6,000	6,000	20.0%
861.43	Weed Control (manual)	398	-	-	1,000	1,000	N/A
861.44	Weed Control (spraying)	-	-	-	1,000	1,000	N/A
861.45	Unanticipated Repairs	8,547	2,355	18,500	7,000	10,000	-45.9%
861.47	Streetlight / Parking Light Maint.	1,166	0	1,500	0	1,500	0.0%
861.100	Retention Pond Maintenance	0	0	0	0	0	0.0%
	Subtotal	\$95,304	\$89,201	\$118,000	\$109,000	\$134,500	14.0%

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Comm. Ctr. Maint.
FUND	11
PROGRAM	350

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$64,004	\$64,484	\$72,085	\$72,085	\$64,533	-10.5%
705	Temporary Personnel	2,190	2,396	2,000	2,000	2,000	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	4,712	4,798	5,667	5,667	5,090	-10.2%
714	Worker's Compensation	678	1,684	1,926	1,926	1,730	-10.2%
721	Fringe Benefits	24,320	24,334	26,468	26,468	26,559	0.3%
Subtotal PERSONNEL		\$95,904	\$97,696	\$108,146	\$108,146	\$99,911	-7.6%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$75	\$0	\$75	\$75	\$75	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	29	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	12,301	9,581	17,000	11,000	10,000	-41.2%
751	Maintenance of Vehicles	1,353	417	400	400	400	0.0%
761	Maintenance of Equipment	1,676	670	2,500	2,250	2,250	-10.0%
771	Maintenance of Buildings	11,312	13,518	6,540	15,000	14,100	115.6%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	6	0	0	0	0.0%
801	Utilities-Water	3,687	5,173	6,000	6,500	6,000	0.0%
805	Utilities-Sewer	1,455	1,368	1,440	1,440	1,440	0.0%
811	Utilities-Gas & Electric	27,903	26,198	32,000	30,000	32,000	0.0%
821	Utilities-Telephones	686	362	720	720	720	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	186	215	1,032	1,000	400	-61.2%
843	Training	139	307	400	400	400	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	47,062	57,128	76,100	72,341	67,220	-11.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$107,863	\$114,942	\$144,207	\$141,126	\$135,005	-6.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	44,740	8,276	63,500	58,500	47,000	-26.0%
907	Equipment	555	5,832	6,500	1,000	6,500	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$45,294	\$14,108	\$70,000	\$59,500	\$53,500	-23.6%

BASE PROGRAM COST	\$249,061	\$226,746	\$322,353	\$308,772	\$288,416	-10.5%
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999	Prior Year Savings	\$0	\$0	\$18,862	\$0	\$25,000
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TOTAL PROGRAM COST	\$249,061	\$226,746	\$341,215	\$308,772	\$313,416	8.1%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Comm. Ctr. Maint.
FUND	11
PROGRAM	350

PROGRAM

This program is responsible for maintaining the Community Center.

WORKPLAN

- Maintain a clean, safe environment suitable for public access at the Lafayette Community Center.
- Deter vandalism and property damage through a combination of public awareness, adequate lighting and program supervision and police services.
- Inspect roof, electrical, heating, and plumbing systems and project long-term repairs and costs.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Parks, Trails and Recreation Director	10%
Recreation Supervisor - A	5%
Recreation Supervisor - B	15%
Administrative Assistant - P&R - A	0.0%
Administrative Assistant - P&R - B	0.0%
Community Center Caretaker	50%
Total Full Time Equivalent	0.80

ACCOUNT DESCRIPTIONS

761	Maintenance of kitchen equipment, fire extinguishers, HVAC, irrigation, lighting & playground	\$2,500
771	Alarm Monitoring	\$5,520
	Live Oak repairs, ceiling tiles, fans, lights	8,580
		<u>\$14,100</u>
841	Computer support	\$602
861	Landscape maintenance	\$21,000
	Contract custodial	24,220
	Carpet cleaning	3,000
	Painting, wall repairs	5,000
	Electrical repairs / improvements	1,500
	Plumbing repairs	10,000
	Graffiti and vandalism repairs	2,500
		<u>\$67,220</u>
906	Windows upgrades	\$28,000
	Live Oak wallcovers	19,000
		<u>\$47,000</u>
907	Tables	\$6,500
		<u>\$6,500</u>
TRANSFERS:		
	Transfer to Community Center Sinking Maint. Fund 16	(\$10,000)
	Transfer from Recreation Programs Fund 31	\$20,000

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Emergency Response
FUND	11
PROGRAM	360

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	50,000	0	50,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$0	\$0	\$50,000	\$0	\$50,000	0.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0			0.0%
906	Improvements	0	0	0			0.0%
907	Equipment	0	0	0			0.0%
908	Depreciation-Capital Equipment	0	0	0			0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$0	\$0	\$50,000	\$0	\$50,000	0.0%
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TOTAL PROGRAM COST	\$0	\$0	\$50,000	\$0	\$50,000	0.0%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Emergency Response
FUND	11
PROGRAM	360

PROGRAM

This program is used to track expenses incurred by the City while responding to natural and man-made emergency events.

FUNDS FROM THIS PROGRAM CAN ONLY BE SPENT WITH EXPLICIT APPROVAL FROM THE LAFAYETTE CITY COUNCIL.

WORKPLAN

- Keep the roadways clear.
- Track expenses to be reimbursed by the Federal Emergency Management Agency.
- Activate Emergency Operations Center during major emergency events.

ACCOUNT DESCRIPTIONS

861 Contingency for local emergencies \$50,000

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Planning Services
FUND	11
PROGRAM	410

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$219,950	\$223,511	\$259,124	\$259,124	\$272,081	5.0%
705	Temporary Personnel	12,109	0	20,000	0	20,000	0.0%
708	Overtime	2,565	3,236	4,000	3,500	4,000	0.0%
711	Social Security	16,851	16,370	21,659	21,659	22,650	4.6%
714	Worker's Compensation	2,399	5,703	7,257	7,257	7,698	6.1%
721	Fringe Benefits	85,362	77,378	82,578	82,578	91,117	10.3%
Subtotal PERSONNEL		\$339,236	\$326,197	\$394,619	\$374,119	\$417,546	5.8%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$2,930	\$2,169	\$2,197	\$2,197	\$2,197	0.0%
743	Postage	532	770	1,375	1,375	1,375	0.0%
745	Printing & Binding	391	1,039	3,000	3,000	3,000	0.0%
746	Books & Software	0	2,996	500	500	500	0.0%
748	Special Departmental Supplies	25	306	500	500	500	0.0%
751	Maintenance of Vehicles	1,894	607	1,000	1,000	1,000	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	1,094	649	500	500	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	39	0	0	0	0	0.0%
821	Utilities-Telephones	1,373	1,480	1,500	1,500	1,500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	27,857	26,918	37,198	37,198	39,198	5.4%
843	Training	5,234	8,366	5,000	5,000	5,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	2,297	3,976	1,000	1,000	1,000	0.0%
853	Community Promotion	15,060	80	0	0	0	0.0%
861	Contractual Services	54,300	100,152	105,500	80,000	105,500	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$113,025	\$149,507	\$159,270	\$133,770	\$161,270	1.3%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	1,545	560	560	560	35,000	6148.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$1,545	\$560	\$560	\$560	\$35,000	6148.0%

BASE PROGRAM COST	\$453,806	\$476,265	\$554,449	\$508,449	\$613,816	10.7%
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999	Prior Year Savings	\$0	\$0	\$25,000	\$0	\$25,000
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TOTAL PROGRAM COST	\$453,806	\$476,265	\$579,449	\$508,449	\$638,816	10.2%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Planning Services
FUND	11
PROGRAM	410

PROGRAM

This program provides current and future physical planning for the community consistent with the General Plan and the policy direction of the City Council. Strong emphasis is placed on physical preservation of neighborhoods, revitalization and enhancement of the downtown commercial area with respect for the community's semi-rural residential character, and the overall service needs and vitality of the City's economic base.

WORKPLAN

- Staff and provide professional recommendations to the City Council, Planning Commission, Design Review Commission, DSIMPIC, Public Art Committee, Environmental Task Force, Senior Housing Task Force and subcommittees.
- Provide quality assistance to the public in the areas of zoning, planning, building, and other related activities.
- Hear and decide discretionary approvals administered by the Zoning Administrator.
- Process and review applications in a timely and professional manner.
- Complete the tasks in the approved work plan.
- Implement the goals of the General Plan and the Downtown Specific Plan.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Planning & Building Director	30%
	Assistant Planning Director	40%
	Senior Planner	20%
	Planning Technician - B	70%
	Associate Planner	30%
	Assistant Planner	30%
	Planning Technician - A	75%
	Planning Assistant	40%
	Total Full-Time Equivalent:	3.35

ACCOUNT DESCRIPTIONS

705	Interns for Parking & Occupancy Surveys in Downtown	20,000		
745	Printing long-range studies	\$3,000		
841	Allocated cost of office space rental	\$32,480		
	Pro-rata share of City computer equipment	6,719		
		<u>\$39,198</u>		
843	Staff Training	\$5,000		
861	American Planning Association Dues	\$2,000	861.10	Contract Planners
	Landscape Architect Review Services	2,500		(reimbursed by applicants)
	Housing Element Implementation	40,000		
	Traffic Consultation Services	1,000		
	Downtown Specific Plan Implementation	20,000		
		<u>\$65,500</u>		
907	Electric Car & Charging Station	\$35,000		

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Code Enforcement
FUND	11
PROGRAM	415

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$77,556	\$79,892	\$91,638	\$91,638	\$96,219	5.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	168	0	200	500	N/A
711	Social Security	5,795	6,097	7,010	7,010	7,399	5.5%
714	Worker's Compensation	803	2,011	2,383	2,383	2,515	5.5%
721	Fringe Benefits	26,706	42,274	44,856	44,856	43,235	-3.6%
Subtotal PERSONNEL		\$110,859	\$130,442	\$145,886	\$146,086	\$149,868	2.7%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$453	\$461	\$787	\$787	\$787	0.0%
743	Postage	203	275	492	492	492	0.0%
745	Printing & Binding	0	20	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	146	0	0	0	0.0%
751	Maintenance of Vehicles	485	0	2,000	2,000	2,000	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	38	902	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	12,752	10,406	13,325	13,325	14,041	5.4%
843	Training	1,062	0	2,000	1,500	1,500	-25.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	2,284	1,818	10,000	1,000	10,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$17,275	\$14,028	\$28,604	\$19,104	\$28,821	0.8%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$128,134	\$144,470	\$174,491	\$165,191	\$178,689	2.4%
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TOTAL PROGRAM COST	\$128,134	\$144,470	\$174,491	\$165,191	\$178,689	2.4%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Code Enforcement
FUND	11
PROGRAM	415

PROGRAM

This program provides funding to enforce codes and ordinances in downtown and the neighborhoods as well as ensure that conditions imposed on new construction are implemented.

WORKPLAN

- Enforce City codes and ordinances.
- Ensure that conditions imposed for new construction are being properly implemented.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Planning Technician - B	5%
	Planning & Building Director	10%
	Code Enforcement Officer	100%
	Planning Assistant	5%
	Total Full-Time Equivalent:	1.20

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$11,635
	Pro-rata share of City computer equipment	<u>2,407</u>
		\$14,041
861	Abatement of nuisances* <i>(*Upfront costs that may be reimbursed)</i>	\$10,000

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Engineering Services
FUND	11
PROGRAM	420

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$124,083	\$132,579	\$145,771	\$145,771	\$153,059	5.0%
705	Temporary Personnel	1,716	0	0	0	0	0.0%
708	Overtime	74	106	0	0	0	0.0%
711	Social Security	8,231	8,446	11,151	11,151	11,709	5.0%
714	Worker's Compensation	1,299	3,345	3,790	3,790	3,980	5.0%
721	Fringe Benefits	48,767	49,454	54,396	54,396	51,886	-4.6%
	Subtotal PERSONNEL	\$184,170	\$193,930	\$215,109	\$215,109	\$220,634	2.6%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$279	\$446	\$918	\$918	\$918	0.0%
743	Postage	271	313	574	574	574	0.0%
745	Printing & Binding	114	114	500	500	500	0.0%
746	Books & Software	0	1,600	500	500	500	0.0%
748	Special Departmental Supplies	2,289	3,049	1,500	1,500	1,500	0.0%
751	Maintenance of Vehicles	5,141	7,099	5,000	5,000	5,000	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	200	87	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	2,012	2,857	3,500	3,500	3,500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	9,207	10,463	16,089	16,089	17,054	6.0%
843	Training	707	789	1,000	1,000	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	135	200	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	44,850	28,150	75,000	75,000	35,000	-53.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$65,204	\$55,166	\$104,582	\$104,582	\$65,547	-37.3%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$249,374	\$249,096	\$319,691	\$319,691	\$286,181	-10.5%
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999	Prior Year Savings	\$0	\$0	\$25,000	\$0	\$25,000
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TOTAL PROGRAM COST	\$249,374	\$249,096	\$344,691	\$319,691	\$311,181	-9.7%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Engineering Services
FUND	11
PROGRAM	420

PROGRAM

City engineering services are provided by a professional staff. Design and major project work for engineering projects are provided through contracts with consultants. Services provided by in-house staff include:

- Administration of the Capital Improvement Program, including project development and contract administration.
- Facilitation of community involvement in project development.
- Engineering review of development proposals including incorporation of NPDES development regulations.
- Processing improvement plans and subdivision maps for private development.
- Providing input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Coordinating with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Representing the City's interests in regional transportation and funding issues.
- Administering encroachment permit program.

WORKPLAN

- Update conditions survey of storm drain infrastructure.
- Administer the Capital Improvement Program, from project development through final construction, including contract administration.
- Administer transportation planning functions.
- Perform engineering review of development proposals including conformance review of new NPDES regulations.
- In coordination with the Planning Division, process improvement plans and subdivision maps for private development.
- Perform special studies to facilitate long-range planning in the areas of capital improvements, downtown redevelopment, and traffic / pedestrian circulation.
- Provide input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Provide customer service to the community by responding to questions and requests regarding infrastructure maintenance and improvements.
- Coordinate with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Represent the City's interests in regional transportation and funding issues.
- Administer the encroachment permit program.
- Staff the Capital Projects Assessment Committee and the Public Works Services subcommittee.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	City Engineer	30%
	Assistant Engineer	20%
	Senior Engineer - A	10%
	Construction Inspector	50%
	Engineering Assistant	30%
	Total Full Time Equivalent	1.40

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$13,645
	Pro-rata share of City computer equipment	3,409
		<u>\$17,054</u>
861	Misc. consultant services (survey/traffic/geotech/landscape)	\$5,000
	Storm drain condition survey (CPAC recommendation)	10,000
	Pre-engineering studies for construction year 2017 capital projects	20,000
		<u>\$35,000</u>

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Manager
FUND	11
PROGRAM	510

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$296,001	\$302,067	\$302,130	\$302,130	\$317,237	5.0%
705	Temporary Personnel	0	0	0	0	0	0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	15,091	15,039	23,113	23,113	24,269	5.0%
714	Worker's Compensation	3,063	7,855	7,855	7,855	8,248	5.0%
721	Fringe Benefits	98,550	100,851	94,184	94,184	109,001	15.7%
Subtotal PERSONNEL		\$412,706	\$425,812	\$427,283	\$427,283	\$458,755	7.4%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$833	\$788	\$1,390	\$1,390	\$1,390	0.0%
743	Postage	374	486	870	870	870	0.0%
745	Printing & Binding	106	27	200	200	200	0.0%
746	Books & Software	168	80	750	1,000	1,000	33.3%
748	Special Departmental Supplies	0	120	500	500	500	0.0%
751	Maintenance of Vehicles	6,452	8,824	8,000	8,000	6,000	-25.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	2,012	2,000	0	0	N/A
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	81	500	500	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,610	1,041	1,200	1,200	1,200	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	28,610	21,280	25,360	25,360	26,435	4.2%
843	Training	4,030	4,054	5,000	6,000	6,400	28.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	18,910	486	5,000	2,000	1,700	-66.0%
861	Contractual Services	1,183	4,840	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$62,277	\$44,119	\$50,771	\$47,021	\$46,196	-9.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$474,983	\$469,931	\$478,053	\$474,303	\$504,950	5.6%
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999	Prior Year Savings	\$0	\$0	\$25,000	\$0	\$25,000
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TOTAL PROGRAM COST	\$474,983	\$469,931	\$503,053	\$474,303	\$529,950	5.3%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	City Manager
FUND	11
PROGRAM	510

PROGRAM

The City Manager's office provides general administrative direction of City operations and program implementation as set forth by policy direction of the City Council. The City Manager is appointed by the City Council as chief executive officer of the municipal corporation and is charged with providing professional leadership.

WORKPLAN

- Provide sound and objective policy recommendations and responsive staff support to the City Council.
- Monitor and report the fiscal condition of the City government to the City Council and recommend programs and policies that ensure the City's stable and healthy fiscal condition at all times.
- Provide the direction, motivation, supervision, and training of City staff as needed to achieve program objectives.
- Be responsive to citizens in a timely fashion and develop user friendly procedures including prompt and efficient responses to citizen requests for services.
- Develop procedures and training that protect the City's resources through sound management of claims, suits, and litigation.
- Promote the Team Standards and Customer Service Standards to City staff.
- Track and analyze State legislation.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	City Manager	100%
	Administrative Assistant - Admin A	56%
	Administrative Assistant - Admin B	56%
	Total Full Time Equivalent	2.12

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$22,183
	Pro-rata share of City computer equipment	4,252
		<u>\$26,435</u>
843	LOCC Annual Conference	\$2,000
	CCMF	\$400
	Contract Cities Association Conference	2,000
	ICMA Membership & Conference	2,000
		<u>\$6,400</u>
853	Rotary	\$1,200
	Chamber of Commerce	500
		<u>\$1,700</u>

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Legal Services
FUND	11
PROGRAM	520

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0		0.0%
705	Temporary Personnel	0	0	0	0		0.0%
708	Overtime	0	0	0	0		0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0		0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	433,074	299,618	435,284	295,284	440,000	1.1%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$433,074	\$299,618	\$435,284	\$295,284	\$440,000	1.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$433,074	\$299,618	\$435,284	\$295,284	\$440,000	1.1%
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TOTAL PROGRAM COST	\$ 433,074	\$ 299,618	\$ 435,284	\$ 295,284	\$ 440,000	1.1%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Legal Services
FUND	11
PROGRAM	520

PROGRAM

This program represents various legal services provided by the City Attorney and special legal counsel.

The City Attorney, a contract employee, is legal advisor to the City Council, the administrative staff, and, upon authorization, City Commissions. Responsibilities of the City Attorney include drafting ordinances, resolutions, leases, contracts, agreements, and other documents; researching and preparing legal opinions on various legal issues; attending City Council and Planning Commission meetings for the purpose of giving legal advice; investigating and settling certain civil claims; appearing in court and in administrative proceedings on behalf of the City; prosecuting certain ordinance/code violations; recovering damages to public property; condemning property for public purposes and performing other legal services as requested. The City Attorney's focus is to practice preventative law and provide legal advice leading to the adoption of practices and policies which will prevent or minimize litigation.

Special counsel is engaged when the nature of legal matters requires unique or special expertise to represent the City. The City Council determines, in matters of civil litigation, who shall represent the City. The City Attorney supervises and coordinates with such outside counsel at the Council's request.

City Attorney services are provided by Best, Best & Krieger.

ACCOUNT DESCRIPTIONS

863.1 The City pays a retainer of \$18,540 per month for general legal services. Special litigation by the City Attorney is billed at \$255/hour, associates \$225/hour, and paralegal/clerks \$140/hour.

<i>LEGAL SERVICES DETAIL</i>		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
863.1	Legal Services Retainer	\$223,514	\$226,904	\$235,284	\$235,284	\$240,000	2.0%
863.2	Special Services (outside retainer)	176,723	70,204	100,000	10,000	100,000	0.0%
863.3	Litigation	32,837	2,345	100,000	50,000	100,000	0.0%
	Subtotal	\$433,074	\$299,453	\$435,284	\$295,284	\$440,000	1.1%

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Clerk
FUND	11
PROGRAM	530

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$85,571	\$86,310	\$92,054	\$92,054	\$96,657	5.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	6,319	6,325	7,042	7,042	7,394	5.0%
714	Worker's Compensation	885	2,147	2,393	2,393	2,513	5.0%
721	Fringe Benefits	26,061	25,710	27,434	27,434	29,093	6.0%
Subtotal PERSONNEL		\$118,836	\$120,492	\$128,924	\$128,924	\$135,658	5.2%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$334	\$279	\$492	\$492	\$492	0.0%
743	Postage	153	212	308	308	308	0.0%
745	Printing & Binding	3,261	5,899	200	200	200	0.0%
746	Books & Software	54	0	200	200	200	0.0%
748	Special Departmental Supplies	0	0	200	200	200	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	2,100	0	3,000	3,000	3,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	100	100	100	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	619	686	500	500	500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	8,398	6,503	8,328	8,328	8,776	5.4%
843	Training	1,230	820	5,050	2,500	5,050	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	1,500	500	1,500	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	1,090	6,064	6,475	6,475	6,475	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$17,239	\$20,464	\$26,353	\$22,803	\$26,800	1.7%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$136,075	\$140,957	\$155,277	\$151,727	\$162,458	4.6%
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999	Prior Year Savings	\$0	\$0	\$13,382	\$0	\$16,932
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TOTAL PROGRAM COST	\$136,075	\$140,957	\$168,659	\$151,727	\$179,390	6.4%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	City Clerk
FUND	11
PROGRAM	530

PROGRAM

The City Clerk is responsible for the maintenance and distribution of City Council records, rosters, activities, and transactions; i.e., agendas, minutes, resolutions, ordinances, recordation with the County Recorder's Office; providing for Administration of City elections in accordance with State law; preparing, posting, and publishing all City Council official notices; administering Political Reform Act filing. The Clerk also maintains the Lafayette Municipal Code and is custodian of the City Seal.

WORKPLAN

- Continue timely preparation of agendas and minute transcriptions, and distribution of certified resolutions and ordinances.
- Provide for records management of City documents including safe and secure storage, as well as off-site back-up. Keep current the optical disk scanning of all City historical and legal documents.
- Continue timely advertising, legal publishing, and updates of Municipal Code.
- Continue administration of oaths, economic interest, and campaign statements consistent with State laws.
- Continue with educational training.
- Continue to handle the processing of claims filed against the City.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	City Clerk & Municipal Information Officer	75%
	Total Full Time Equivalent	0.75

ACCOUNT DESCRIPTIONS

761	Questys annual maintenance	\$3,000
		<u>\$3,000</u>
791	Notary Errors and Omissions insurance	\$100
841	Allocated cost of office space rental	\$7,272
	Pro-rata share of City computer equipment	1,504
		<u>\$8,776</u>
843	Bimonthly No. Cal. City Clerks Association Meetings	\$250
	CMC Training - New Laws & Elections	3,500
	Annual CCAC Conference	700
	Mileage Reimbursement	600
		<u>\$5,050</u>
851	Publication of legal notices (public hearings / ordinances)	\$1,500
861	CCAC dues	\$125
	IIMC dues	250
	National Notary Assn. dues	100
	Municode Annual Update	5,000
	Muni codes on-line	1,000
		<u>\$6,475</u>

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Administrative Services
FUND	11
PROGRAM	540

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$471,669	\$426,915	\$424,689	\$424,689	\$445,923	5.0%
705	Temporary Personnel	510	0	2,000	0	1,000	-50.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	31,277	29,882	32,642	32,642	34,190	4.7%
714	Worker's Compensation	4,645	10,713	11,094	11,094	11,620	4.7%
721	Fringe Benefits	123,213	111,226	119,747	119,747	119,747	0.0%
Subtotal PERSONNEL		\$631,314	\$578,736	\$590,172	\$588,172	\$612,480	3.8%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$3,374	\$2,249	\$2,361	\$2,361	\$2,361	0.0%
743	Postage	643	814	1,477	1,477	1,477	0.0%
745	Printing & Binding	3,708	946	3,000	3,000	1,500	-50.0%
746	Books & Software	313	243	250	250	250	0.0%
748	Special Departmental Supplies	0	90	500	500	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	157	100	1,000	1,000	1,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,215	1,972	2,500	2,000	2,000	-20.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	40,532	31,257	39,974	39,974	42,124	5.4%
843	Training	5,325	6,339	5,500	6,500	7,500	36.4%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	5,553	0	0	0	0.0%
853	Community Promotion	0	60	0	2,300	0	0.0%
861	Contractual Services	25,127	22,451	20,000	20,000	17,500	-12.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$80,395	\$72,076	\$76,563	\$79,363	\$76,212	-0.5%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$711,709	\$650,812	\$666,734	\$667,534	\$688,692	3.3%
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999	Prior Year Savings	\$0	\$0	\$19,515	\$0	\$18,715
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TOTAL PROGRAM COST	\$711,709	\$650,812	\$686,250	\$667,534	\$707,408	3.1%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Administrative Services
FUND	11
PROGRAM	540

PROGRAM

The Administrative Services program is responsible for the administration of the City's fiscal and human resource operations, office technology and facilities, risk management, TCI and PG&E franchise oversight, Vistas newsletter publication, and the webpage. Finance is comprised of six principal areas of responsibility: financial administration, accounting, payroll, capital projects, treasury, and purchasing. Human Resources is responsible for recruiting, training, and retaining employees of the highest caliber. The Administrative Services Director functions as the Finance Director and the Human Resources Director.

WORKPLAN

Finance, Purchasing, and Treasury

- Maintain financial integrity of City and assure that adequate internal controls are in place.
- Maintain the accounting system and financial management practices in conformance with generally accepted accounting practices.
- Maximize interest earnings by investing 99% of all available funds daily.
- Implement Purchasing Ordinance and policy.
- Oversee parking lot leases and income, Transient Occupancy Tax audits, and TCI and PG&E franchise payments.
- Review and adjust user rates and fees to reflect the cost of providing services.
- Continue to pursue federal and state reimbursement for the cost of mandated programs.

Personnel

- Continue to recruit the highest quality personnel to fill vacancies as they occur or are created.
- Continue to implement City training programs.
- Manage worker's compensation claims, grievances, disciplinary matters and employee benefits.
- Maintain personnel database.

Office Technology, Real and Personal Property, Risk Management, and Franchises

- Manage office facilities and office technologies; telephone, voice mail, copiers, faxes, and computer systems.
- Implement an efficient system of City fixed assets inventory and disposal of surplus fixed assets.
- Continue to serve as the JPA Risk Management Board representative. Review all City property for proper insurance coverage.

Vistas and Web Page

- Continue to edit and coordinate the publication and distribution of Vistas newsletter.
- Design and implement changes to the City webpage as an on-going, work-in-progress.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Administrative Services Director	95%
	Financial Services Manager	100%
	Accounting Assistant	75%
	Accountant	90%
	Total Full Time Equivalent	3.60

ACCOUNT DESCRIPTIONS

745	Checks, forms, employment applications	\$1,500	843	CSMFO	\$1,000
				Leadership Training	2,500
841	Allocated cost of office space rental	\$34,904		LOCC Financial Mgmt Seminar	1,000
	Pro-rata share of City computer equipment	<u>7,220</u>		CCMF	1,500
		\$42,124		LOCC Annual Conference	<u>1,500</u>
					\$7,500
			861	Accounting Software Support	\$7,500
				State Reporting	5,000
				Actuarial	2,500
				Fees & Services	<u>2,500</u>
					\$17,500

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Rent and Expenses
FUND	11
PROGRAM	550

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$26,300	\$41,484	\$140,312	\$140,312	\$0	N/A
705	Temporary Personnel	1,500	2,275	7,969	7,969	0	N/A
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,482	2,080	8,003	8,003	0	N/A
714	Worker's Compensation	289	1,114	3,885	3,885	0	N/A
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$29,571	\$46,954	\$160,169	\$160,169	\$0	N/A

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	93	391	2,500	1,000	1,000	-60.0%
746	Books & Software	778	0	500	500	500	0.0%
748	Special Departmental Supplies	49	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	119	1,378	1,500	1,500	1,500	0.0%
771	Maintenance of Buildings	0	96	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	2,928	5,693	4,000	5,500	5,500	37.5%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	110	140	0	0	0	0.0%
821	Utilities-Telephones	14,316	20,695	20,000	20,000	20,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	5,583	1,139	3,500	5,000	3,500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	429	1,842	0	0	0	0.0%
853	Community Promotion	3,864	5,400	3,800	3,800	3,800	0.0%
861	Contractual Services	84,636	86,482	84,695	84,695	86,560	2.2%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$112,904	\$123,257	\$120,495	\$121,995	\$122,360	1.5%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$142,476	\$170,211	\$280,664	\$282,164	\$122,360	-56.4%
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TOTAL PROGRAM COST	\$ 142,476	\$ 170,211	\$ 280,664	\$ 282,164	\$ 122,360	-56.4%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Rent and Expenses
FUND	11
PROGRAM	550

PROGRAM

This program includes those expenses which are not attributable to any specific department(s) and which are general in nature, such as rent for City offices, general office equipment and maintenance, community promotion, and membership fees.

ACCOUNT DESCRIPTIONS

761	Maintenance for office machines	\$1,500	
791	Employee Recognition	\$4,500	
	Misc office expenses	<u>1,000</u>	
		\$5,500	
841	Rent of City Offices at Desco Plaza	\$295,924	
	Coffee machine and supplies	2,400	
	Phone System Support	8,004	
	Lease of postage machine	8,100	
	Lease of Copy Machines (2)	<u>20,064</u>	
		\$334,492	allocated back to departments
843	City-wide Employee Training Program	\$2,000	
	Quarterly Staff Training Lunch Meetings (3)	<u>1,500</u>	
		\$3,500	
853	City of Lafayette Commute Alternative Program	\$3,800	
861	Credit Card Fees	3,000	
	Sales Tax Audits	2,000	
	LAFCO Membership	4,050	
	Contract Cities Association Membership	2,150	
	ABAG Membership	5,000	
	League of California Cities Membership	10,115	
	Chamber of Commerce Membership	600	
	Security alarms	300	
	Trust Administrators (Benefits Administration)	2,445	
	GASB45 (ARC) - OPEB	28,900	
	Lafayette Vistas Newsletter	<u>28,000</u>	
		\$86,560	

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Technology Services
FUND	11
PROGRAM	560

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$37,740	\$37,990	\$39,519	\$39,519	\$41,495	5.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	2,593	2,592	3,023	3,023	3,174	5.0%
714	Worker's Compensation	388	945	1,027	1,027	1,079	5.0%
721	Fringe Benefits	10,325	11,303	11,981	11,981	12,445	3.9%
	Subtotal PERSONNEL	\$51,046	\$52,830	\$55,551	\$55,551	\$58,193	4.8%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$114	\$112	\$197	\$197	\$197	0.0%
743	Postage	53	88	123	123	123	0.0%
745	Printing & Binding	0	0	100	100	100	0.0%
746	Books & Software	22,741	16,054	16,700	16,700	18,750	12.3%
748	Special Departmental Supplies	695	0	500	500	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	944	619	1,000	1,000	1,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	757	0	1,000	1,000	1,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	4,817	4,591	5,000	5,000	5,040	0.8%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	3,816	2,601	3,507	3,507	3,510	0.1%
843	Training	0	0	1,000	1,000	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	17,550	54,308	27,600	27,600	33,580	21.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$51,487	\$78,372	\$56,727	\$56,727	\$64,800	14.2%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	5,056	(5,056)	0	0	0	0.0%
907	Equipment	81,691	30,488	30,000	10,000	60,000	100.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$86,746	\$25,433	\$30,000	\$10,000	\$60,000	100.0%

BASE PROGRAM COST	\$189,279	\$156,635	\$142,277	\$122,277	\$182,993	28.6%
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999	Prior Year Savings	\$0	\$0	\$0	\$0	\$20,000
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TOTAL PROGRAM COST	\$189,279	\$156,635	\$142,277	\$122,277	\$202,993	42.7%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Technology Services
FUND	11
PROGRAM	560

PROGRAM

The City contracts for most Technology Services including server maintenance, repair and upgrades.

WORKPLAN

- Maintain and operate a local area network at the City offices including individual workstations and software.
- Maintain City website.
- Improve transparency and public access to City documents, information and resources.

STAFFING REQUIREMENTS

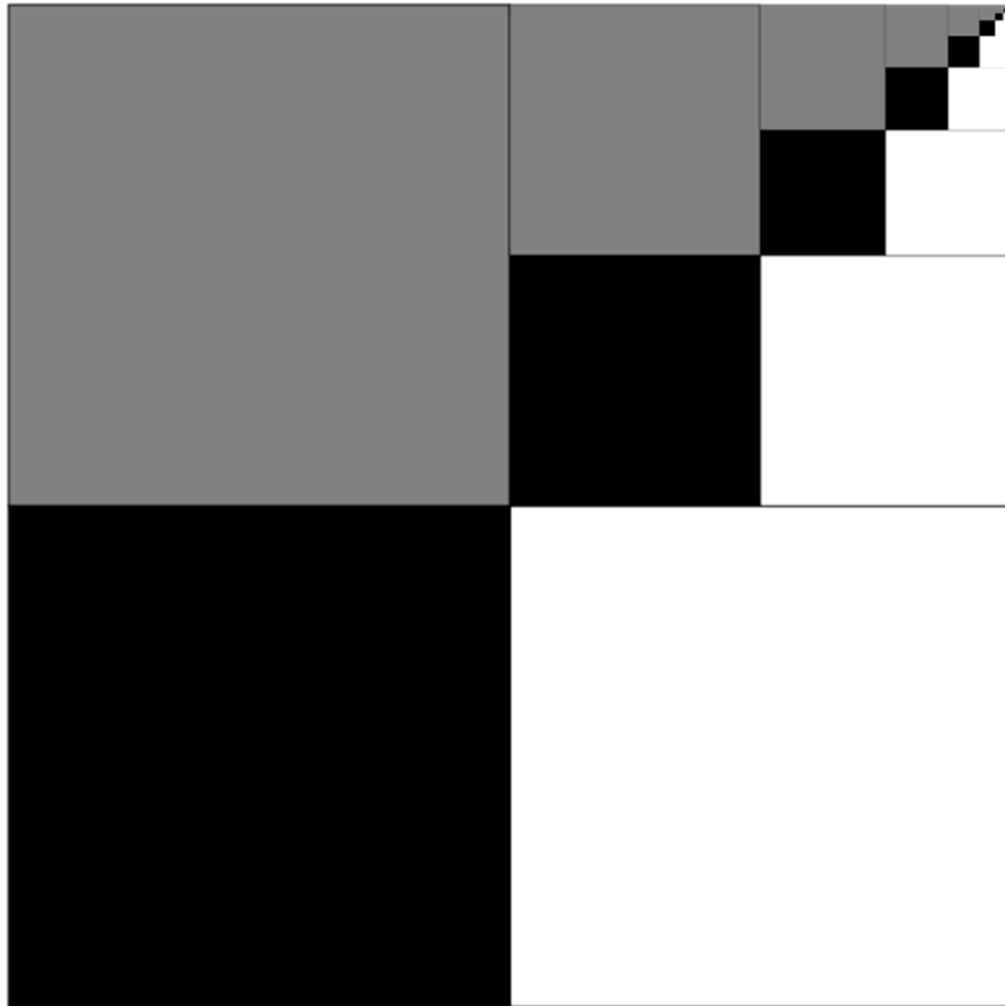
	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	City Clerk & Municipal Information Officer	25%
	Administrative Services Director	5%
		<u>0.30</u>

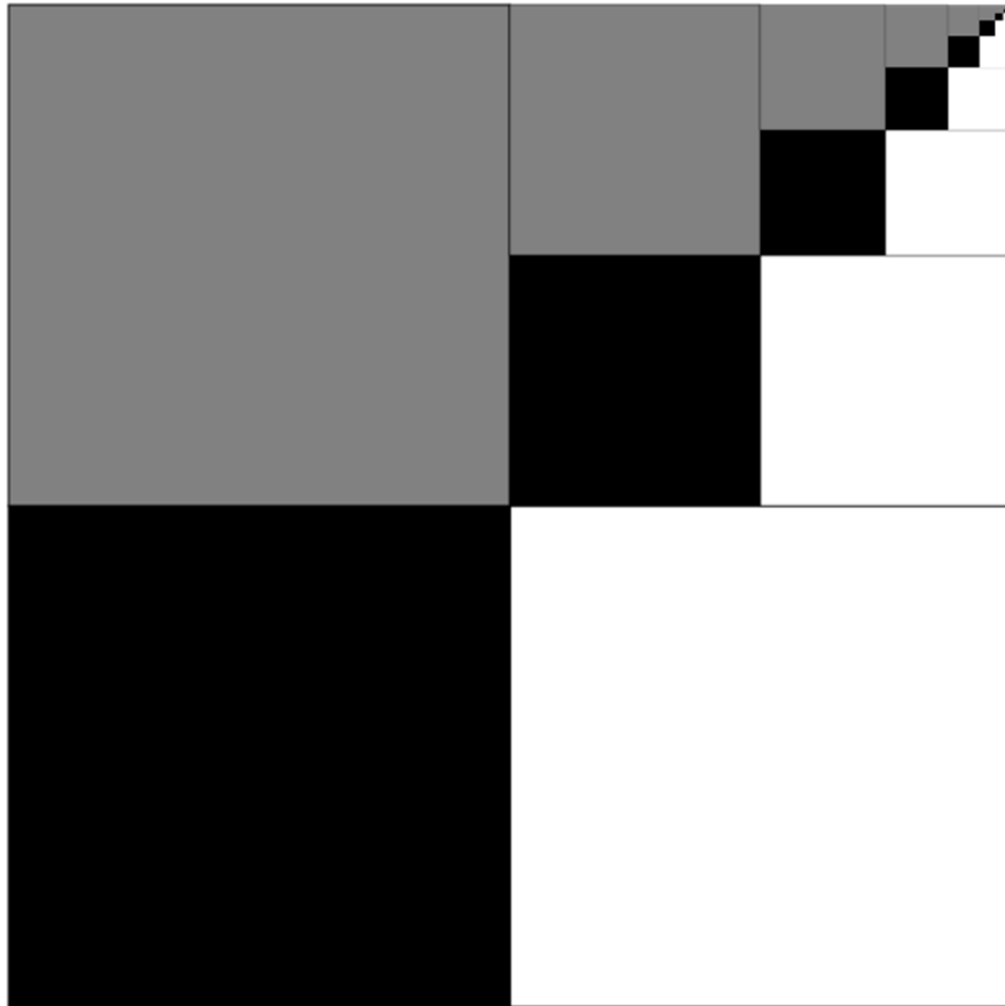
ACCOUNT DESCRIPTIONS

746	City Geographical Information System (GIS)	\$14,000	
	Engineering Computer Assisted (CAD) Software	1,750	
	Misc Software	<u>3,000</u>	
		\$18,750	
821	T1 Lines for Parks & Rec and Public Works	\$5,040	
841	Allocated cost of office space rental	\$2,909	
	Pro-rata share of City computer equipment	<u>602</u>	
		\$3,510	
861	Computer Support	\$76,212	allocated back to departments
861	Web hosting	\$2,400	
	Offsite Cloud storage for disaster recovery	8,700	
	Vision Subscription	6,930	
	Website QA Tool	3,250	
	OpenGov	4,500	
	Granicus (online access to public meetings)	<u>7,800</u>	
		\$33,580	

DESCRIPTION OF CAPITAL OUTLAY

907	Computer	\$60,000
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**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parks Facilities
FUND	12
PROGRAM	600

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$98,863	\$97,418	\$15,269	\$15,269	\$8,016	-47.5%
705	Temporary Personnel	0	31,450	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	6,357	8,660	1,168	1,168	613	-47.5%
714	Worker's Compensation	998	3,235	397	397	208	-47.5%
721	Fringe Benefits	32,954	32,479	4,787	4,787	2,453	-48.8%
Subtotal PERSONNEL		\$139,173	\$173,243	\$21,622	\$21,622	\$11,291	-47.8%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$366	\$309	\$250	\$250	\$250	0.0%
743	Postage	209	209	200	200	200	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	100	100	100	100	100	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	6,424	5,461	608	608	608	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$7,099	\$6,080	\$1,158	\$1,158	\$1,158	0.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	1,935,126	375,000	325,000	50,000	-86.7%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$1,935,126	\$375,000	\$325,000	\$50,000	-86.7%

BASE PROGRAM COST	\$146,271	\$2,114,448	\$397,780	\$347,780	\$62,449	-84.3%
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TOTAL PROGRAM COST	\$ 146,271	\$ 2,114,448	\$ 397,780	\$ 347,780	\$ 62,449	-84.3%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parks Facilities
FUND	12
PROGRAM	600

PROGRAM

This program tracks costs associated with parks and recreation capital projects. The Parks, Trails and Recreation Commission submits a 5-year CIP that reflects fund activity by fiscal year.

WORKPLAN

See account descriptions below and CIP Summary for specific projects.

STAFFING REQUIREMENTS

<u>Position Title</u>	<u>Full-Time Equivalent</u>
702 Parks, Trails and Recreation Director	5%
Total Full Time Equivalent	0.05

ACCOUNT DESCRIPTIONS

841 Share of office equipment leases	\$550
Computer Support	100
	<u>\$651</u>
906 Leigh Creekside Park	\$50,000

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parkland Acquisition
FUND	17
PROGRAM	650

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$7,682	\$7,854	\$30,539	\$30,539	\$32,066	5.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	458	470	2,336	2,336	2,453	5.0%
714	Worker's Compensation	77	193	794	794	834	5.0%
721	Fringe Benefits	2,267	2,263	9,575	9,575	9,810	2.5%
Subtotal PERSONNEL		\$10,484	\$10,780	\$43,244	\$43,244	\$45,163	4.4%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	316	316	401	27.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	50,000	0	0	N/A
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$0	\$0	\$50,316	\$316	\$401	-99.2%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$1,800,000	N/A
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$1,800,000	N/A

BASE PROGRAM COST	\$10,484	\$10,780	\$93,560	\$43,560	\$1,845,564	1872.6%
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TOTAL PROGRAM COST	\$ 10,484	\$ 10,780	\$ 93,560	\$ 43,560	\$ 1,845,564	1872.6%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parkland Acquisition
FUND	17
PROGRAM	650

PROGRAM

This program tracks costs associated with purchasing parkland. Note that revenues to this fund are primarily collected via the Quimby Act and used for parkland acquisition only. Other revenue will be reserved in a restricted sinking fund as they are received.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	20%
	Total Full Time Equivalent	0.20

843 Computer Support \$401

902 Purchase Deerhill Park \$1,800,000

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Capital Improvement Projects
FUND	14
PROGRAM	620

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$439,200	\$423,305	\$453,852	\$453,852	\$476,545	5.0%
705	Temporary Personnel	0	36,790	0	0	0	0.0%
708	Overtime	123	106	0	0	0	0.0%
711	Social Security	30,474	31,774	34,720	34,720	36,456	5.0%
714	Worker's Compensation	4,470	11,520	11,800	11,800	12,390	5.0%
721	Fringe Benefits	165,065	156,196	163,804	163,804	158,889	-3.0%
Subtotal PERSONNEL		\$639,331	\$659,691	\$664,176	\$664,176	\$684,280	3.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$813	\$1,412	\$2,689	\$2,689	\$2,689	0.0%
743	Postage	758	872	1,682	1,682	1,682	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,541	1,286	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	38,723	33,008	46,386	46,386	49,048	5.7%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	34,550	35,390	65,500	65,500	45,500	-30.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$76,386	\$71,968	\$116,257	\$116,257	\$98,920	-14.9%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	3,545,842	2,853,170	6,950,583	6,950,583	2,064,300	-70.3%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$3,545,842	\$2,853,170	\$6,950,583	\$6,950,583	\$2,064,300	-70.3%

BASE PROGRAM COST	\$4,261,558	\$3,584,829	\$7,731,016	\$7,731,016	\$2,847,500	-63.2%
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TOTAL PROGRAM COST	\$ 4,261,558	\$ 3,584,829	\$ 7,731,016	\$ 7,731,016	\$ 2,847,500	-63.2%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Capital Improvement Projects
FUND	14
PROGRAM	620

PROGRAM

This program tracks costs associated with the capital improvements.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	City Engineer	40%
	Senior Engineer - B	100%
	Assistant Engineer	80%
	Construction Inspector	50%
	Senior Engineer - A	90%
	Engineering Assistant	50%
	Total Full Time Equivalent	4.10

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$39,823
	Pro-rata share of City computer equipment	9,226
		<u>\$49,048</u>
861	Contractual design and construction inspection services	\$40,000
	Single Audit for fed funds over \$500K	5,500
		<u>\$45,500</u>

DESCRIPTION OF CAPITAL OUTLAY

906	TBD	\$2,835,000
	TOTAL	\$2,835,000

REVENUE

General Fund	\$1,400,000
Gas Tax	467,500
Measure J	350,000
Federal Grant (MTC)	630,000
	<u>\$2,847,500</u>

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Public Facilities
FUND	16
PROGRAM	640

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	969	360	300	300	300	0.0%
781	Maintenance of Right of Way	0	0	0	0	350	N/A
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	434	350	350	0	N/A
805	Utilities-Sewer	0	456	0	0	600	N/A
811	Utilities-Gas & Electric	0	898	700	700	700	0.0%
821	Utilities-Telephones	0	319	300	350	350	16.7%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	7,547	5,000	1,000	1,000	-80.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$969	\$10,014	\$6,650	\$2,700	\$3,300	-50.4%

CAPITAL OUTLAY							
902	Land	\$1,974,914	\$0	\$0	\$0	\$0	0.0%
906	Improvements	122,896	110,383	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$2,097,810	\$110,383	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$2,098,779	\$120,398	\$6,650	\$2,700	\$3,300	-50.4%
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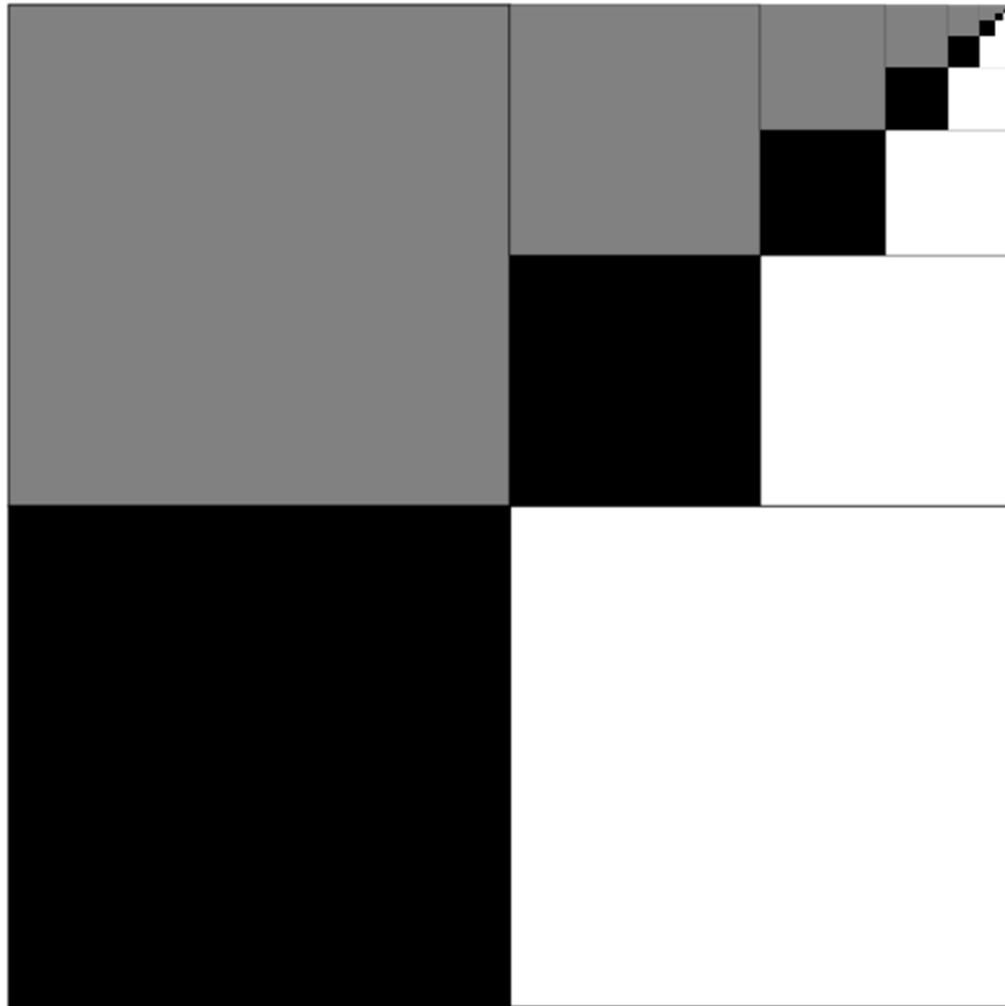
TOTAL PROGRAM COST	\$ 2,098,779.46	\$ 120,397.77	\$ 6,650.00	\$ 2,700.00	\$ 3,300.00	-50.4%
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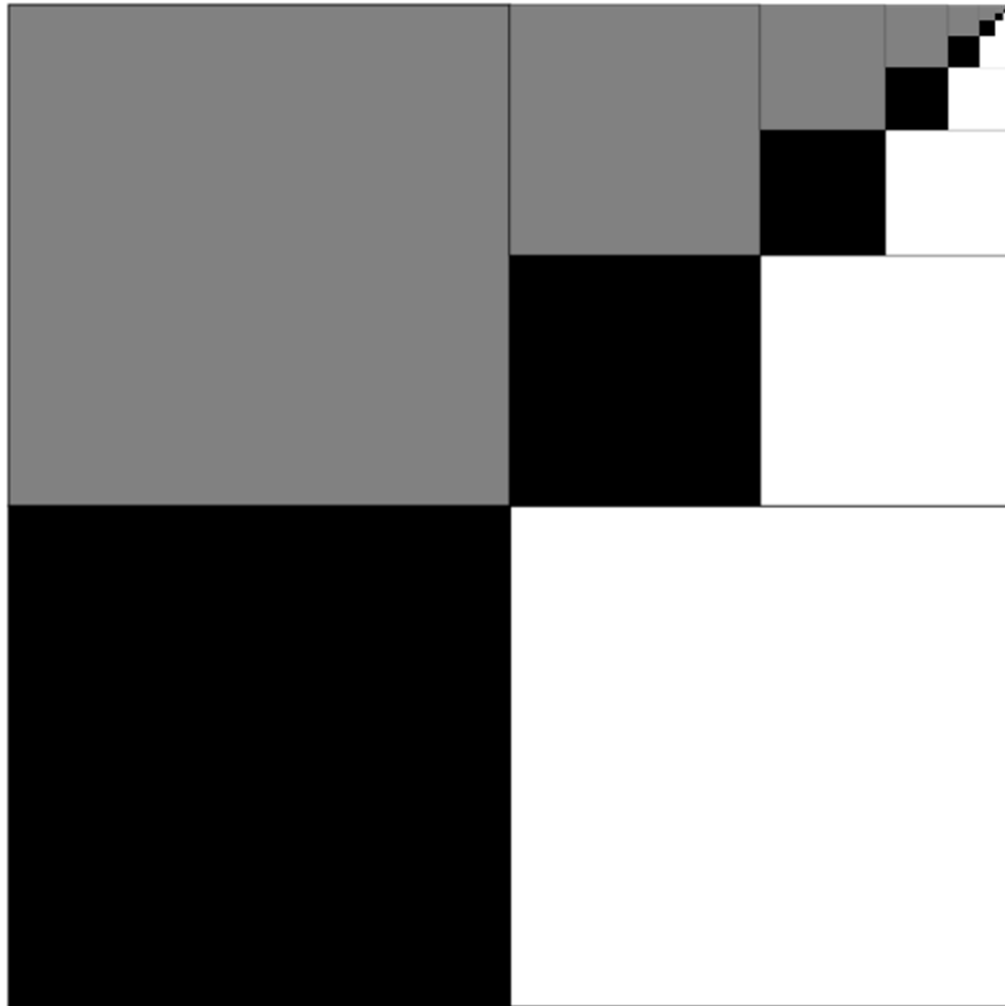
CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Public Facilities
FUND	16
PROGRAM	640

PROGRAM

This program tracks costs associated with the purchase and repair of public buildings and construction of landscaping projects.





**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Recreation Programs
FUND	31
PROGRAM	700

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$228,624	\$237,748	\$258,367	\$258,367	\$297,566	15.2%
705	Temporary Personnel	212,057	204,763	180,000	180,000	185,025	2.8%
708	Overtime	375	0	0	0	0	0.0%
711	Social Security	33,657	33,971	33,535	33,535	36,918	10.1%
714	Worker's Compensation	4,536	11,240	11,398	11,398	12,547	10.1%
721	Fringe Benefits	82,470	83,098	95,566	95,566	132,073	38.2%
	Subtotal PERSONNEL	\$561,718	\$570,821	\$578,866	\$578,866	\$664,130	14.7%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$2,424	\$1,886	\$2,500	\$2,780	\$2,800	12.0%
743	Postage	11,048	11,756	10,700	11,336	11,500	7.5%
745	Printing & Binding	22,111	32,051	29,500	31,000	31,000	5.1%
746	Books & Software	226	254	150	308	300	100.0%
748	Special Departmental Supplies	21,804	19,846	23,500	17,500	17,500	-25.5%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	712	0	1,500	0	0	N/A
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	(3)	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	7,033	6,999	5,800	5,800	5,800	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	8,810	14,367	18,026	15,000	15,000	-16.8%
843	Training	975	540	15,000	14,500	0	N/A
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	395	1,808	600	500	500	-16.7%
853	Community Promotion	810	997	800	800	800	0.0%
861	Contractual Services	78,236	49,853	41,500	44,000	55,930	34.8%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	347,027	478,534	480,000	475,500	460,000	-4.2%
881	Premium Payment-Liability	100	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$501,712	\$618,889	\$629,576	\$619,024	\$601,130	-4.5%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	35,000	N/A
907	Equipment	1,468	1,049	7,500	8,385	0	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$1,468	\$1,049	\$7,500	\$8,385	\$35,000	366.7%

BASE PROGRAM COST	\$1,064,898	\$1,190,758	\$1,215,942	\$1,206,275	\$1,300,260	6.9%
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TOTAL PROGRAM COST	\$1,064,898	\$1,190,758	\$1,215,942	\$1,206,275	\$1,300,260	6.9%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Recreation Programs
FUND	31
PROGRAM	700

PROGRAMS

The Recreation Department provides a variety of recreation activities that enhance the quality of life for all Lafayette citizens. Pending availability of space, the Department also administers rentals at the Lafayette Community Center and the Buckeye Fields building. The Lafayette Community Center is the primary facility used by these activities, but schools and other public and private facilities also are used. A Community Center Foundation assists the department with fundraising activities which go toward building and landscaping improvements. The City Council expects the programs to be self-supporting which has prompted the development of the goals below. The Parks and Recreation Director has full profit and loss responsibility for this budget program.

WORKPLAN

- Limit Community Center activities to those that are revenue neutral or otherwise subsidized from the general fund.
- Provide high quality recreation programs to the residents of Lafayette.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	20%
	Recreation Supervisor - A	75%
	Recreation Supervisor - B	85%
	Recreation Coordinator	85%
	Administrative Assistant - P&R - A	36%
	Administrative Assistant - P&R - B	36%
	Community Center Caretaker	50%
	Total Full Time Equivalent	3.87

705 Temporary recreation teachers and leaders \$185,025

ACCOUNT DESCRIPTIONS

743	Postage for mailing brochures	\$11,500	
745	Printing P&R brochures	\$31,000	
748	Class materials for Tiny Tots, Kindergym, Rollerhockey, Summer Fun, etc.	\$17,500	(reimbursed via class fees)
821	Telephone (\$5100) & Internet (\$700)	\$5,800	
841	Rental of school district facilities, copier & postage lease, computer support	\$15,000	
861	Credit card fees (\$23500), transaction Fees (\$18930), temp office help (\$4000) Summer Entertainers (\$9500)	\$55,930	
866	Payments to recreation teachers and specialized program related personnel	\$460,000	
906	Computer upgrades	\$10,000	

DESCRIPTION OF REVENUES

	Budget 15/16	Estimated 15/16	Proposed 16/17
Investment Earnings & Building Rental	\$87,225	\$90,000	\$90,000
Non-Summer Program Fees	530,000	520,000	520,000
Summer Program Fees	450,000	486,963	445,000
Tiny Tots	195,600	158,000	213,000
Other	-	4,258	
	\$1,262,825	\$1,259,221	\$1,268,000

PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	\$46,883	\$52,946	(\$32,260)
Transfer to Community Center Sinking Fund			(\$5,000)
Transfer to General Fund for Field Use			(\$5,000)
Transfer to Com. Ctr. Main. Fund for Utilities			(\$20,000)
Contribution from Prior Year's Recreation Fund Balance			
Projected Ending Fund Balance			

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parking Fund
FUND	32
PROGRAM	710

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$149,533	\$125,358	\$126,499	\$113,477	\$106,057	-16.2%
705	Temporary Personnel	27,480	58,737	46,800	76,719	46,800	0.0%
708	Overtime	8,593	7,154	5,000	10,000	10,000	100.0%
711	Social Security	14,001	14,975	13,640	13,640	12,459	-8.7%
714	Worker's Compensation	1,914	4,856	4,506	4,506	4,234	-6.0%
721	Fringe Benefits	48,265	39,182	41,272	41,272	33,937	-17.8%
	Subtotal PERSONNEL	\$249,785	\$250,262	\$237,716	\$259,613	\$213,486	-10.2%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$3,823	\$3,018	\$2,100	\$3,100	\$3,000	42.9%
743	Postage	515	285	500	500	500	0.0%
745	Printing & Binding	0	397	1,000	1,000	1,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	2,265	2,191	2,200	2,200	2,200	0.0%
751	Maintenance of Vehicles	21,349	22,322	20,000	20,000	20,000	0.0%
761	Maintenance of Equipment	763	913	5,000	5,000	5,000	0.0%
771	Maintenance of Buildings	725	0	500	500	1,000	100.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	510	409	0	0	0	0.0%
805	Utilities-Sewer	959	456	0	0	0	0.0%
811	Utilities-Gas & Electric	934	300	3,500	3,500	3,500	0.0%
821	Utilities-Telephones	0	62	1,680	1,680	1,500	-10.7%
825	Utilities-Garbage Disposal	0	0	2,000	2,000	2,000	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	3,788	4,531	5,566	5,566	5,775	3.8%
843	Training	0	1,752	2,000	2,000	2,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	200	200	200	0.0%
853	Community Promotion	0	1,132	0	0	0	0.0%
861	Contractual Services	22,170	93,959	30,000	30,000	54,000	80.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$57,801	\$131,726	\$76,246	\$77,246	\$101,675	33.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	3,174	0	0	0	0.0%
907	Equipment	30,395	64,452	100,000	100,000	75,000	-25.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$30,395	\$67,626	\$100,000	\$100,000	\$75,000	-25.0%

BASE PROGRAM COST	\$337,981	\$449,614	\$413,962	\$436,859	\$390,161	-5.7%
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TOTAL PROGRAM COST	\$ 337,981	\$ 449,614	\$ 413,962	\$ 436,859	\$ 390,161	-5.7%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Parking Fund
FUND	32
PROGRAM	710

PROGRAM

This enterprise program is responsible for all aspects of the City's parking program, including installation, enforcement and collection. In addition, to enforce city codes and ordinances in the downtown and in neighborhoods as well as ensure that conditions imposed on new construction are implemented.

WORKPLAN

- Enforce parking regulations in Lafayette
- Collect revenue from parking meters and lockboxes
- Make best efforts to develop off street parking in downtown Lafayette
- Provide backup for crossing guard program.
- Enforce City codes and ordinances in the downtown and in neighborhoods.
- Ensure that conditions imposed for new construction are being properly implemented.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Accountant	10%
Parking Enforcement Officer - A	100%
Police Services Assistant - B	0%
Police Records Supervisor	35%
Total Full Time Equivalent	1.45

ACCOUNT DESCRIPTIONS

705	Meter collector / Parking Enforcement Officers	\$46,800
745	Printing of parking citations	\$1,000
748	Badges, uniforms, other special supplies	\$2,200
751	Maintenance of two parking and one code enforcement vehicles	\$20,000
761	Meter vandalism and maintenance	\$5,000
841	Pro-rata share of City computer equipment	903
	Allocated cost of office space rental	4,872
		\$5,775
861	IPS Meter costs	\$24,000
	Install meters	\$30,000
		\$54,000

DESCRIPTION OF CAPITAL OUTLAY

907	EV Charging stations	50,000
	Misc Equip	10,000
	Meter Replacement Project	15,000
		\$75,000

REVENUES

	Budget 15/16	Estimated 15/16	Budget 16/17
Parking Citations	\$180,000	\$127,389	\$150,000
Parking Meters (\$1/hour)	220,000	231,557	231,557
Rental Income from lots	25,757	24,435	24,000
Investment Earnings & Other Revenue	68,080	67,989	40,483
TOTAL Revenue	\$493,837	\$451,370	\$446,040
Expenses	(\$413,962)	(\$436,859)	(\$390,161)
Net Revenue	\$79,875	\$14,511	\$55,879

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Vehicle Abatement
FUND	34
PROGRAM	730

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$3,764	\$3,856	\$3,790	\$3,790	\$3,980	5.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	364	343	0	0	0	0.0%
711	Social Security	307	321	290	290	304	5.0%
714	Worker's Compensation	42	105	99	99	103	5.0%
721	Fringe Benefits	1,248	1,306	1,504	1,504	1,525	1.4%
Subtotal PERSONNEL		\$5,726	\$5,929	\$5,682	\$5,682	\$5,913	4.1%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$545	\$417	\$300	\$300	\$300	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	250	250	250	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	646	524	636	636	658	3.4%
843	Training	0	0	1,000	1,000	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	340	89	1,000	1,000	1,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$1,531	\$1,030	\$3,186	\$3,186	\$3,208	0.7%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0			0.0%
906	Improvements	0	0	0			0.0%
907	Equipment	0	0	0			0.0%
908	Depreciation-Capital Equipment	0	0	0			0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$7,257	\$6,959	\$8,869	\$8,869	\$9,121	2.8%
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TOTAL PROGRAM COST	\$ 7,257	\$ 6,959	\$ 8,869	\$ 8,869	\$ 9,121	2.8%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Vehicle Abatement
FUND	34
PROGRAM	730

PROGRAM

This program tracks the expenditures of the program to remove and dispose of abandoned vehicles.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Police Records Supervisor	5%
	Total Full Time Equivalent	0.05

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$558
	Pro-rata share of City computer equipment	<u>100</u>
		\$658
861	Vehicle Towing Charges	\$1,000

DESCRIPTION OF REVENUES

Abandoned Vehicle Fees	\$12,000
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PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	\$2,879
Contribution from Prior Year's Fund Balance	36,251
Projected Ending Fund Balance	\$39,130

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$176	\$43,551	\$50,041	\$50,041	\$52,543	5.0%
705	Temporary Personnel	75,872	40,977	44,200	44,200	46,800	5.9%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	5,793	6,491	7,209	7,209	7,600	5.4%
714	Worker's Compensation	788	2,161	2,450	2,450	2,583	5.4%
721	Fringe Benefits	0	6,930	7,847	7,847	16,302	107.7%
Subtotal PERSONNEL		\$82,628	\$100,111	\$111,748	\$111,748	\$125,828	12.6%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$1,671	\$1,911	\$2,400	\$2,400	\$2,400	0.0%
743	Postage	1,351	1,209	1,500	1,000	1,500	0.0%
745	Printing & Binding	27	347	0	617	1,000	N/A
746	Books & Software	0	0	0	0	3,000	N/A
748	Special Departmental Supplies	2,213	194	3,000	3,000	2,000	-33.3%
751	Maintenance of Vehicles	21,560	22,454	30,000	20,000	30,000	0.0%
761	Maintenance of Equipment	78	143	500	500	500	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	606	732	1,040	1,040	1,040	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	470	504	2,179	1,000	1,000	-54.1%
843	Training	191	282	500	500	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	600	850	500	850	0.0%
853	Community Promotion	1,673	1,965	2,500	1,500	2,500	0.0%
861	Contractual Services	1,232	1,193	600	600	6,200	933.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	79	175	175	175	175	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$31,150	\$31,709	\$45,244	\$32,832	\$52,665	16.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	4,000	4,000	4,000	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$4,000	\$4,000	\$4,000	0.0%

BASE PROGRAM COST	\$113,778	\$131,820	\$160,992	\$148,580	\$182,493	13.4%
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TOTAL PROGRAM COST	\$ 113,778	\$ 131,820	\$ 160,992	\$ 148,580	\$ 182,493	13.4%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

PROGRAM

Provide transportation options for senior and the disabled in Lafayette, Moraga and Orinda.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Transportation Coordinator	75%
Total Full Time Equivalent	0.75

ACCOUNT DESCRIPTIONS

705 Clerk/Dispatcher (10hrs/wk, \$19/hr)	\$9,880	861 Contract Drivers	\$600
Program Assistant (15hrs/wk, \$22/hr)	17,160	Taxi Service	5,600
Van Driver (20 hrs/wk, \$19/hr)	19,760		
	<u>\$46,800</u>		

REVENUES	Actual	Actual	Budget	Estimated	Budget
	FY 13-14	FY14-15	FY 15-16	FY15-16	FY 16-17
Van Maintenance Reimbursement	3,052	6,519	5,000	4,500	5,000
Fares @ \$5 per ride / Rentals	19,638	23,192	23,400	20,851	22,000
Advertising & Other Income	1,103	758	2,500	500	500
New Freedom Funds	46,486	65,474	-	29,360	58,520
CDBG Grant or Alternative	-	-	10,000	8,210	9,000
Gifts, Grants & Donations	1,008	8,274	9,860	8,802	5,500
Moraga Town Contribution	9,000	-	9,000	9,000	9,000
Orinda City / Orinda Comm. Foundation	-	-	3,500	3,500	3,500
Lafayette Community Foundation	-	-	-	2,000	1,000
Lafayette Contribution (transfer from GF)	30,000	40,000	40,000	60,000	20,000
Belle Terre	-	6,000	6,000	6,000	6,000
Bequest (Taxi Service)					5,600
Prior Year Fund Balance	34,256	36	18,433	49,161	53,304
	<u>144,543</u>	<u>150,253</u>	<u>127,693</u>	<u>201,884</u>	<u>198,924</u>
ENTERPRISE SURPLUS/(DEFICIT)	30,765	18,433	(33,298)	53,304	16,431

	Actual	Actual	Budget	Estimated	Budget
	FY 13-14	FY14-15	FY 15-16	FY15-16	FY 16-17
Discrete Passengers	107	107	100	100	100
Total Rides	4,316	4,203	4,200	4,200	4,200
Total Miles	31,387	35,177	35,000	35,000	35,000
Total Cost per Passenger	\$1,063.35	\$1,231.96	\$1,609.92	\$1,485.80	\$1,824.93
Total Cost per Ride	\$26.36	\$31.36	\$38.33	\$35.38	\$43.45
Total Cost per Mile	\$3.63	\$3.75	\$4.60	\$4.25	\$5.21
General Fund Cost per Passenger	\$233.64	\$233.64	\$250.00	\$250.00	\$250.00
General Fund Cost per Ride	\$5.79	\$5.95	\$5.95	\$5.95	\$5.95
General Fund Cost per Mile	\$0.80	\$0.71	\$0.71	\$0.71	\$0.71

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Library Operations
FUND	37
PROGRAM	770

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$21,711	\$126,693	\$126,693	133,027	5.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	1,679	9,692	9,692	10,177	5.0%
714	Worker's Compensation	0	554	3,294	3,294	3,459	5.0%
721	Fringe Benefits	0	3,447	38,797	38,797	42,686	10.0%
	Subtotal PERSONNEL	\$0	\$27,391	\$178,476	\$178,476	\$189,349	6.1%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$2,313	\$1,393	\$1,400	\$1,400	\$1,000	-28.6%
743	Postage	116	100	105	105	500	376.2%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	32	0	0	0	0.0%
748	Special Departmental Supplies	13,971	15,299	13,500	13,500	15,000	11.1%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	1,568	955	13,650	5,000	5,000	-63.4%
771	Maintenance of Buildings	245,766	261,589	207,000	197,350	115,800	-44.1%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	100	131	0	N/A
801	Utilities-Water	9,132	7,604	10,500	10,000	11,000	4.8%
805	Utilities-Sewer	3,655	5,450	5,550	5,550	6,000	8.1%
811	Utilities-Gas & Electric	91,743	103,416	96,000	102,000	107,000	11.5%
821	Utilities-Telephones	6,919	8,375	9,250	9,250	9,500	2.7%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	49	65	1,025	1,100	1,100	7.3%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	133,474	137,281	186,075	186,075	198,000	6.4%
861	Contractual Services	121,393	115,074	70,450	58,000	186,890	165.3%
861.5	Reimbursable Emergency Response	0	0	0	0	2,000	N/A
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	24,533	25,859	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	26,000	26,000	29,900	15.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$654,630	\$682,493	\$640,605	\$615,461	\$688,690	7.5%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	3,430	182,000	182,000	105,000	-42.3%
907	Equipment	1,267	2,564	10,000	10,000	10,000	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$1,267	\$5,994	\$192,000	\$192,000	\$115,000	-40.1%

BASE PROGRAM COST	\$655,897	\$715,878	\$1,011,081	\$985,937	\$993,039	-1.8%
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TOTAL PROGRAM COST	\$ 655,897	\$ 715,878	\$ 1,011,081	\$ 985,937	\$ 993,039	-1.8%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Library Operations
FUND	37
PROGRAM	770

PROGRAM

Operate the new Lafayette Library & Learning Center for 56 hours per week.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Building Maintenance Supervisor	100%
	Facilities Maintenance Worker	100%
	Total Full Time Equivalent	2.00

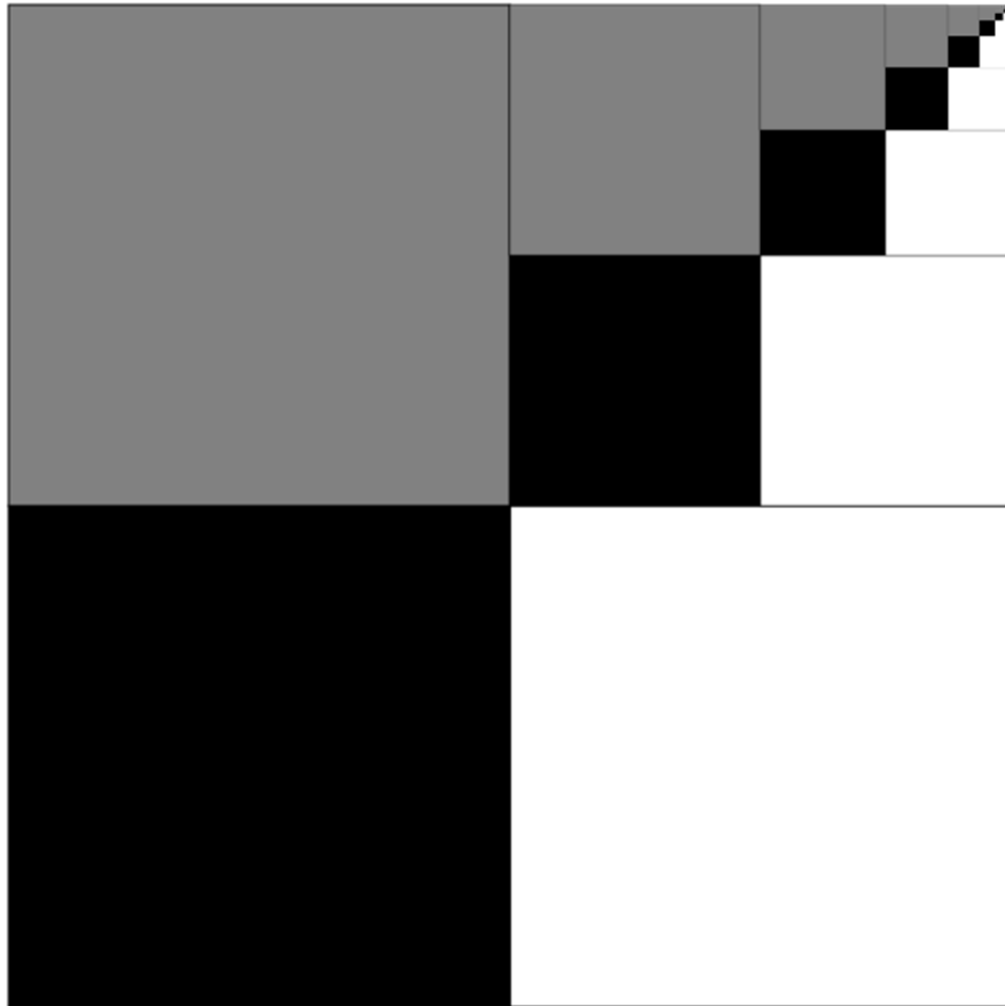
ACCOUNT DESCRIPTIONS

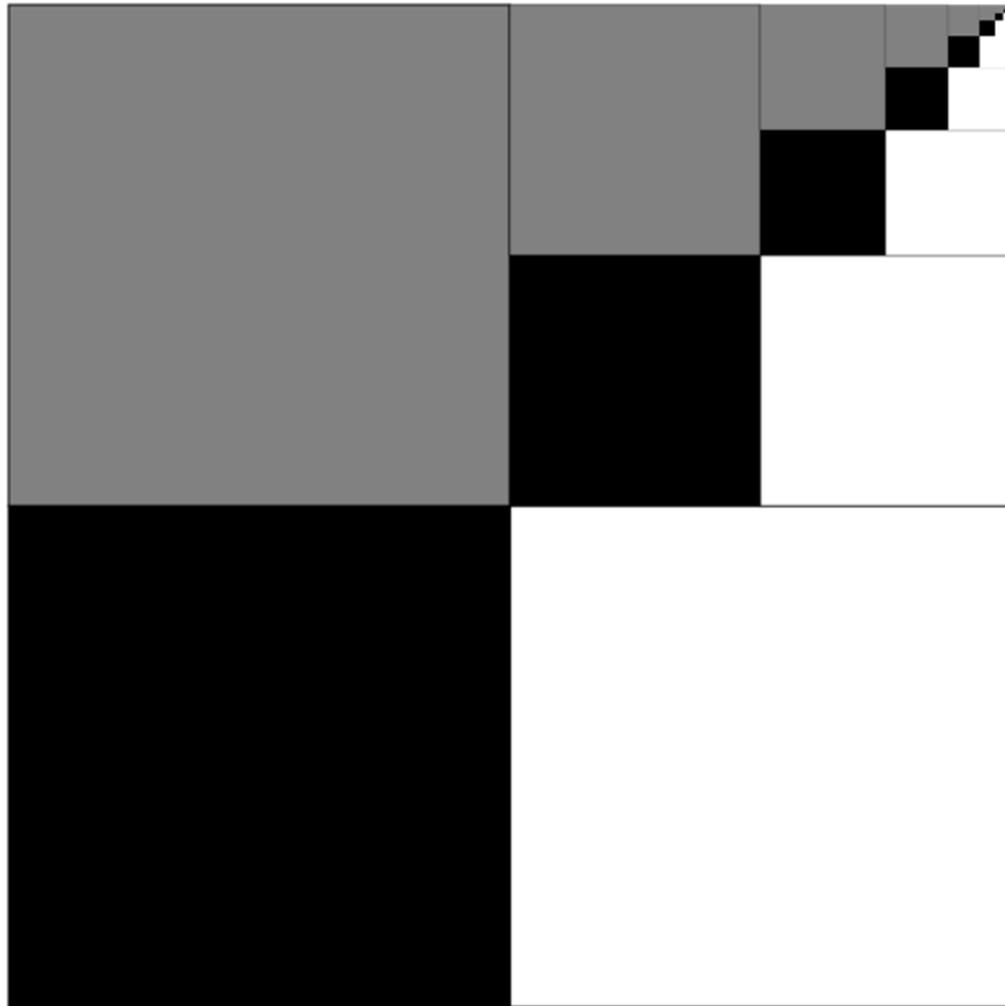
853	Additional Library Hours	\$198,000	861.18	Irrigation Repairs & Maintenance	1,000
			861.19	Landscape Maintenance	4,000
906	Community Hall LEDs	\$35,000	861.45	Unanticipated Repairs	4,250
	Chairs for Community Hall	35,000	861.61	Safety Requirements/Compliance	1,200
	Auto Door Openers	35,000		HKA Contract	176,440
		<u>\$105,000</u>			<u>\$186,890</u>

BUILDING MAINTENANCE DETAIL		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
771.01	Audio Visual	5,170	11,320	2,500	7,000	18,000	620.0%
771.02	Book Sorter Maintenance	20,000	30,954	20,000	10,000	10,000	-50.0%
771.05	Custodial (basic)	48,015	44,695	46,000	46,000	-	N/A
771.061	City Events in Community Hall	8,406	8,976	4,000	4,000	0	N/A
771.062	City Events in Arts & Science Center	3,736	4,272	3,000	3,000	0	N/A
771.063	Community Events in Community Hall	10,211	5,890	4,050	4,050	-	N/A
771.064	Community Events in Arts & Science Center	7,050	7,000	5,000	5,000	0	N/A
771.065	Building Maintenance Community Hall	28,885	36,142	15,000	15,000	0	N/A
771.07	Electrical	598	998	400	3,000	2,000	400.0%
771.08	Elevators	8,650	9,627	12,500	12,500	13,000	4.0%
771.09	Emergency Generator	2,691	1,916	2,700	2,700	3,000	11.1%
771.10	Exterior	7,694	6,567	6,200	10,000	12,000	93.5%
771.11	Floors	13,987	10,119	10,000	8,000	2,000	-80.0%
771.13	HVAC	7,696	9,709	8,200	10,000	11,000	34.1%
771.14	Lighting (Interior)	6,984	3,309	2,500	2,500	2,500	0.0%
771.15	Lighting (Exterior)	4,298	3,244	3,500	3,500	2,500	-28.6%
771.16	Parking Garage (sweeping)	6,287	1,753	1,700	1,000	1,000	-41.2%
771.17	Pest Control	787	1,440	1,200	1,000	1,000	-16.7%
771.18	Photovoltaic	0	328	0	0	0	0.0%
771.19	Plumbing	2,409	3,356	1,500	1,500	2,000	33.3%
771.20	Security & Fire Alarm	54,940	36,904	28,600	28,600	23,300	-18.5%
771.21	Plaza, Stairways	5,875	8,279	5,000	4,000	1,000	-80.0%
771.22	Telephone	3,115	2,358	3,200	3,200	3,200	0.0%
771.24	Window Cleaning	8,055	8,343	7,600	7,000	3,000	-60.5%
771.25	Vandalism	2,371	62	2,000	1,000	2,000	0.0%
771.26	Restroom Maintenance	2,517	734	2,100	600	100	-95.2%
771.27	Restroom Maintenance (City Events)	1,022	364	900	500	100	-88.9%
771.28	Restroom Maintenance (Community Events)	2,404	2,236	2,350	700	100	-95.7%
771.29	Parking/Garage Maintenance	5,151	691	5,300	2,000	3,000	-43.4%
	TOTAL	279,004	261,586	207,000	197,350	115,800	-44.1%

SOURCES OF REVENUE

City	\$147,073	includes \$12K for City meetings
Building Leases	\$34,855	
LL&LC Foundation	\$811,111	
TOTAL	\$993,039	





**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Street Lighting
FUND	51
PROGRAM	800

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	11,261	12,701	12,500	12,500	12,500	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	224	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	7,519	500	12,500	5,000	12,500	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$19,004	\$13,201	\$25,000	\$17,500	\$25,000	0.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$19,004	\$13,201	\$25,000	\$17,500	\$25,000	0.0%
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TOTAL PROGRAM COST	\$19,004	\$13,201	\$25,000	\$17,500	\$25,000	0.0%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Street Lighting
FUND	51
PROGRAM	800

PROGRAM

This budget provides funds through a maintenance district assessment process to maintain 82 street lights in eleven zones. The budget expense for street lights is not distributed by zone, since the assessments are not based on this budget but rather on the rates charged by PG&E. Property assessments are collected and distributed to the City by the County.

ACCOUNT DESCRIPTIONS

831 There are eleven street lighting zones. They are grouped onto equal benefits for assessment purposes only.

- Zones 1,2,3,5,6,8 and 10 have 45 lights and are billed at the same monthly rate of \$10.00
- Zone 4 has four lights at \$10.00 per month
- Zone 7 has one light at \$10.00 per month
- Zone 9 has twenty lights at \$10.00 per month
- Zone 11 has eleven lights at \$10.00 per month
- Zone 12 has one light at \$10.00 per month

ACCOUNT DESCRIPTIONS

861	Professional Services for annual assessment district	2,500
	Streetlight Replacement / Repairs	10,000
		\$12,500

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Core Area Maintenance
FUND	52
PROGRAM	810

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$55,739	\$53,448	\$50,640	\$50,640	\$53,172	5.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	1,268	392	0	0	0	0.0%
711	Social Security	4,012	3,743	3,874	3,874	4,068	5.0%
714	Worker's Compensation	590	1,349	1,317	1,317	1,382	5.0%
721	Fringe Benefits	18,120	18,982	18,297	18,297	18,232	-0.4%
Subtotal PERSONNEL		\$79,729	\$77,915	\$74,128	\$74,128	\$76,854	3.7%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$35	\$37	\$65	\$65	\$65	0.0%
743	Postage	47	80	144	144	144	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	13,185	14,536	12,000	12,000	12,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	200	0	1,500	1,500	1,500	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	27,631	26,248	23,000	21,000	21,000	-8.7%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	551	529	800	600	600	-25.0%
821	Utilities-Telephones	429	364	80	500	500	525.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	44,394	49,238	54,500	50,000	50,000	-8.3%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	71	396	1,304	250	1,000	-23.3%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	224	0	145	145	145	0.0%
853	Community Promotion	32,186	20,533	35,000	35,000	35,000	0.0%
861	Contractual Services	188,011	194,114	187,950	191,190	200,800	6.8%
861.5	Reimbursable Emergency Response	9,203	0	5,000	7,500	7,500	50.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$316,165	\$306,076	\$321,488	\$319,894	\$330,254	2.7%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	20,000	0	20,000	0.0%
907	Equipment	0	0	2,500	0	0	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$22,500	\$0	\$20,000	-11.1%

BASE PROGRAM COST	\$395,893	\$383,990	\$418,115	\$394,021	\$427,108	2.2%
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TOTAL PROGRAM COST	\$395,893	\$383,990	\$418,115	\$394,021	\$427,108	2.2%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Core Area Maintenance
FUND	52
PROGRAM	810

PROGRAM

The Core Area Maintenance District was formed to provide landscaping, street lighting, and general maintenance improvements. An assessment based on a benefit formula is levied against each parcel within the District for the maintenance provided.

WORKPLAN

- Accomplish maintenance, repairs, and improvements within the District in accordance with the guidelines of the Master Plan.
- Maintain park facilities within the Core Area.
- Develop and systematically implement a program to upgrade landscape and irrigation systems in the Core Area.
- Implement rotational tree pruning program.
- Maintain newly landscaped medians.
- Repair decorative brick pavers and repair sidewalk, curb, and gutter as needed.
- Implement final phases of Master Landscaping Plan as developed.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Public Works Director	20%
Engineering Tech II	15%
Management Analyst	15%
Total Full Time Equivalent	0.50

ACCOUNT DESCRIPTIONS

841 Pro-rata share of City computer equipment	\$1,003
853 Downtown Banners	\$35,000
906 Plant restoration	\$10,000
Creation of 2nd Community Events Board	10,000
	<u>\$20,000</u>

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$45,888	\$31,831	\$33,000	\$31,000	\$33,000	0.0%
861.06	Community Events	3,405	5,317	7,900	6,000	6,000	-24.1%
861.12	Holiday Twinkle Lights	119	2,545	800	1,140	1,300	62.5%
861.18	Irrigation Repairs	21,687	20,852	24,000	24,000	22,000	-8.3%
861.19	Landscape Maintenance	80,714	69,140	80,000	80,000	80,000	0.0%
861.28	Sidewalk Repairs	1,205	0	5,000	13,000	15,000	200.0%
861.31	Safety Requirements/Compliance	0	0	1,400	0	-	N/A
861.42	Tree Maintenance	1,775	5,216	8,000	5,000	10,000	25.0%
861.43	Weed Control (manual)	765	3,448	2,650	2,650	3,000	13.2%
861.44	Weed Control (spraying)	850	2,262	200	500	500	150.0%
861.45	Unanticipated Repairs	12,321	2,679	5,000	3,000	3,000	-40.0%
861.46	Professional Services	1,124	1,229	4,000	1,500	2,000	-50.0%
861.47	Street Light / Parking Light Repair	18,158	48,117	16,000	23,400	25,000	56.3%
	Subtotal	\$188,011	\$192,636	\$187,950	\$191,190	\$200,800	6.8%

ESTIMATED YEAR END FUND BALANCE

Contribution from Prior Year's Fund Balance	\$64,300
Revenue from Assessments and Interest Earnings	221,500
Expenditures	(427,108)
Transfer from General Fund	186,308
Streetlight Sinking Fund	(45,000)
ESTIMATED YEAR END BALANCE	\$0

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Stormwater Pollution
FUND	53
PROGRAM	820

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$130,724	\$117,741	\$124,701	\$124,701	\$130,936	5.0%
705	Temporary Personnel	12,495	9,887	6,000	10,000	10,000	66.7%
708	Overtime	5,883	1,667	0	0	0	0.0%
711	Social Security	11,195	9,618	9,999	9,999	10,782	7.8%
714	Worker's Compensation	1,544	3,245	3,398	3,398	3,664	7.8%
721	Fringe Benefits	44,207	40,873	45,118	45,118	45,475	0.8%
	Subtotal PERSONNEL	\$206,048	\$183,031	\$189,216	\$193,216	\$200,857	6.2%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$206	\$221	\$400	\$400	\$400	0.0%
743	Postage	3,051	489	800	800	800	0.0%
745	Printing & Binding	0	72	310	310	310	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	8,430	9,102	5,000	5,000	5,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,031	870	900	900	900	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	5,313	2,644	5,800	5,800	4,847	-16.4%
843	Training	602	570	2,040	2,040	2,040	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	5,438	2,335	7,500	7,500	7,500	0.0%
861	Contractual Services	162,080	173,373	374,800	355,896	264,300	-29.5%
861.5	Reimbursable Emergency Response	463	0	8,000	2,000	2,000	-75.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$186,614	\$189,676	\$405,550	\$380,646	\$288,097	-29.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	2,739	0	0	0	0	0.0%
907	Equipment	18,000	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$20,739	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$413,401	\$372,707	\$594,766	\$573,862	\$488,955	-17.8%
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TOTAL PROGRAM COST	\$ 413,401	\$ 372,707	\$ 594,766	\$ 573,862	\$ 488,955	-17.8%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Stormwater Pollution
FUND	53
PROGRAM	820

PROGRAM

This program tracks costs associated with stormwater pollution control programs.

WORKPLAN

- Comply with Federal and State mandated program requirements. Administer the stormwater pollution ordinance.
- Administer and upgrade program to meet requirements for storm water run-off quality and pollutant elimination.
- Provide public education program including the funding of one issue of Vistas.
- Comply with Grizzly Creek restoration project Federal maintenance requirements.
- Implement the creek abatement ordinance.
- Provide appropriate staff assistance to the Creeks Committee.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	City Engineer	10%
	Public Works Director	15%
	Management Analyst	50%
	Engineering Tech II	50%
	Engineering Assistant	10%
	Total Full Time Equivalent	1.35

ACCOUNT DESCRIPTIONS

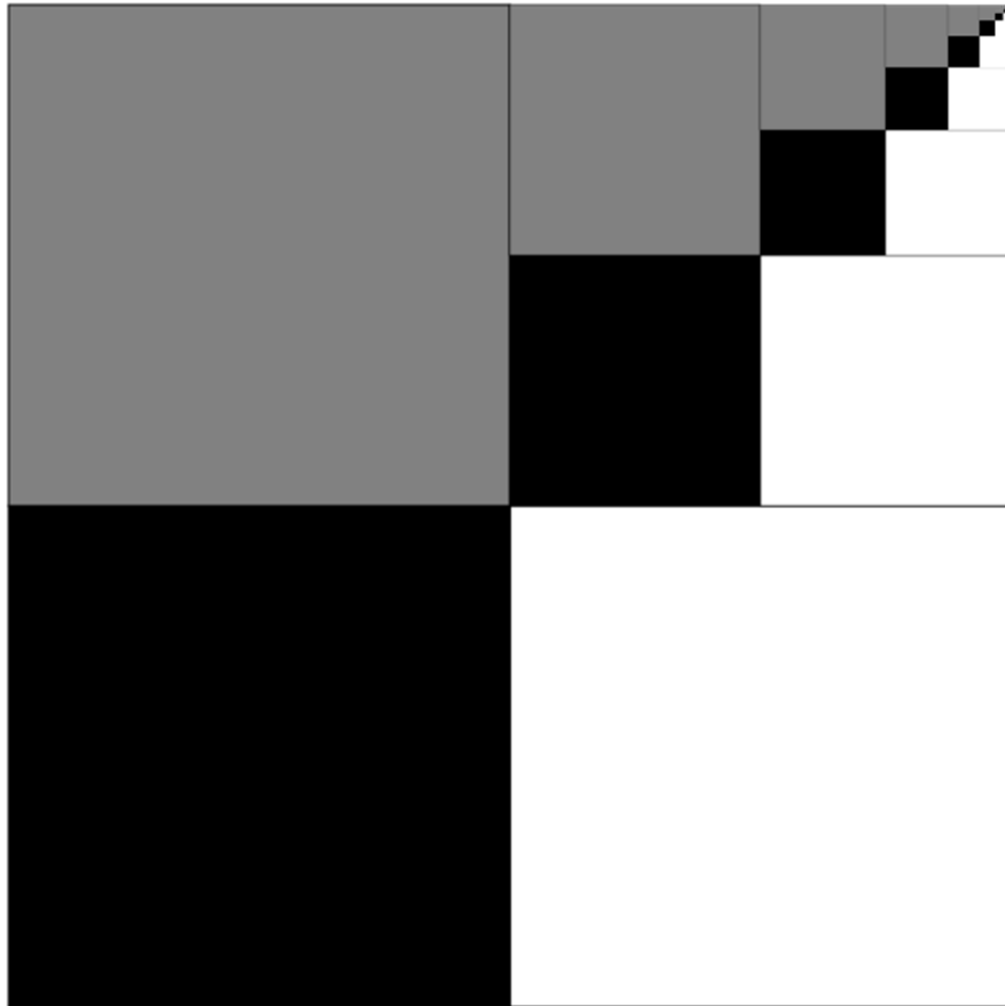
841	Allocated cost of office space rental	\$1,939
	Pro-rata share of City computer equip	\$2,908
		<u>\$4,847</u>
853	Creeks Committee operations	\$2,500
	Public education/information (Vistas)	5,000
		<u>\$7,500</u>
861	Downtown Creeks Preservation Plan	\$30,000

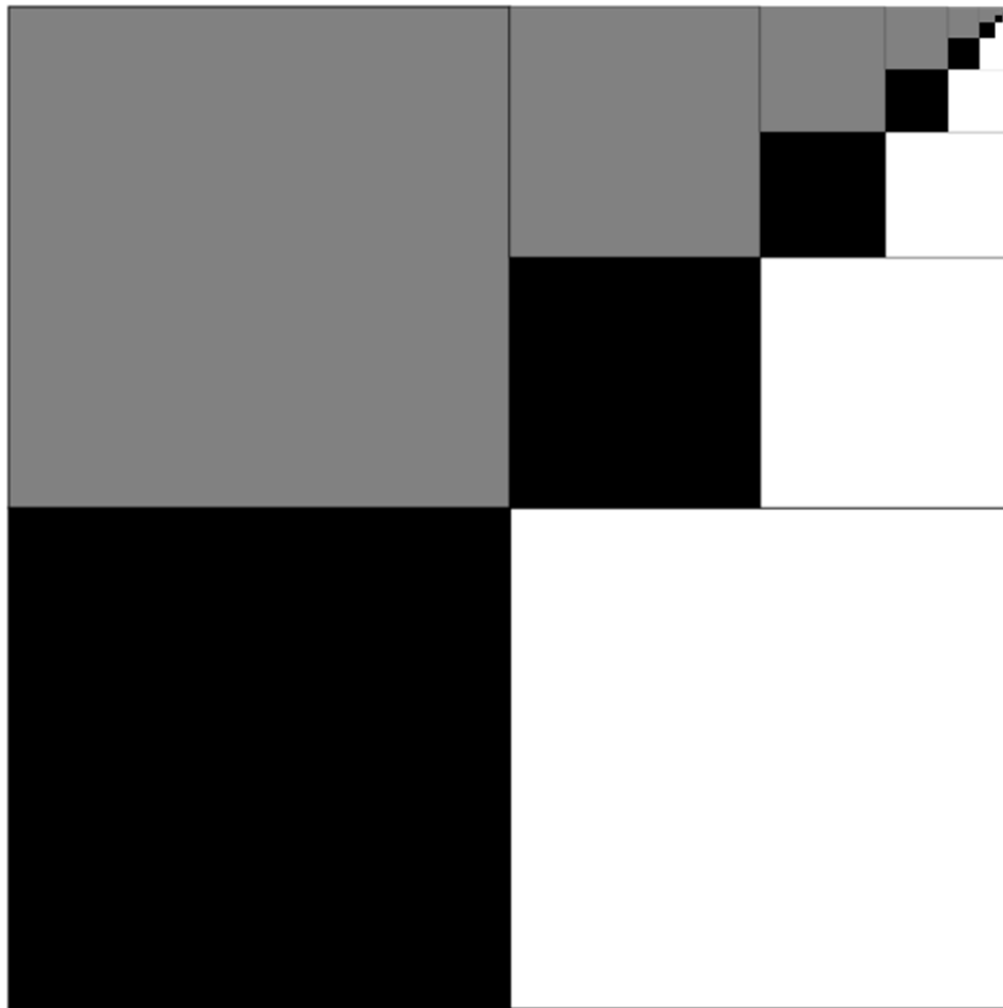
PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$11,391	\$20,261	\$22,000	\$16,000	\$18,000	-18.2%
861.04	Catch Basin Cleaning & Inspection	20,272	15,526	26,000	35,000	30,000	15.4%
861.1	Detention Pond Cleaning	6,316	2,395	5,300	2,800	5,300	0.0%
861.11	Litter Removal	5,195	9,850	13,500	13,000	13,000	-3.7%
861.3	Storm Patrol & Cleanup	16,925	33,024	36,000	46,000	40,000	11.1%
861.61	Safety Requirements / Compliance	1,085	62	1,000	1,100	1,000	0.0%
861.32	Storm Drain Inspection (visual)	0	0	500	377	500	0.0%
861.33	Storm Drain Inspection (video)	621	1,610	4,000	4,000	6,000	50.0%
861.37	Storm Drain Cleaning (mechanical)	20,894	12,438	25,000	25,000	25,000	0.0%
861.38	Street Sweeping	67,186	49,167	77,000	77,750	80,000	3.9%
861.45	Unanticipated Repairs & Maintenance	250	19,609	8,000	8,000	8,000	0.0%
861.46	Professional Services	11,946	8,740	6,500	6,869	7,500	15.4%
	Subtotal	\$162,080	\$172,682	\$224,800	\$235,896	\$234,300	4.2%

**Includes consultant for NPDES*

ESTIMATED YEAR END FUND BALANCE

Contribution from Prior Year's Fund Balance	\$279,749
Revenue from Assessments and Interest Earnings	372,864
Expenditures	(488,955)
ESTIMATED YEAR END BALANCE	163,658





**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Meas.J Return-to-Source
FUND	72
PROGRAM	910

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$60,020	\$43,361	\$48,052	\$48,052	\$50,455	5.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	4,615	3,263	3,676	3,676	3,860	5.0%
714	Worker's Compensation	620	1,028	1,249	1,249	1,312	5.0%
721	Fringe Benefits	18,561	12,281	13,237	13,237	15,034	13.6%
Subtotal PERSONNEL		\$83,816	\$59,933	\$66,215	\$66,215	\$70,661	6.7%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$208	\$205	\$361	\$361	\$361	0.0%
743	Postage	97	126	226	226	226	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	41	46	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	6,167	4,769	6,107	6,107	6,436	5.4%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	4,657	833	11,500	11,500	11,500	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$11,170	\$5,979	\$18,194	\$18,194	\$18,522	1.8%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$94,986	\$65,912	\$84,409	\$84,409	\$89,183	5.7%
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TOTAL PROGRAM COST	\$ 94,986	\$ 65,912	\$ 84,409	\$ 84,409	\$ 89,183	5.7%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Meas.J Return-to-Source
FUND	72
PROGRAM	910

PROGRAM

This program is used to track and analyze Measure J transportation issues and compliance with requirements to receive funding from the County sales tax measure

STAFFING REQUIREMENTS

<u>Position Title</u>	<u>Full-Time Equivalent</u>
702 City Engineer	5%
Transportation Planner	50%
Total Full Time Equivalent	0.55

ACCOUNT DESCRIPTIONS

841 Allocated cost of office space rental	\$5,332
Pro-rata share of City computer equipment	1,103
	<u>\$6,436</u>

861 Consulting services for Measure J checklist monitoring	\$3,500
Administrative & staffing consultant for SWAT (City share)	8,000
	<u>\$11,500</u>

REVENUE

Measure J Return-to-Source	\$475,000
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**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Supp. Law Enf. Services
FUND	73
PROGRAM	920

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	451,917	498,774	500,538	500,538	532,810	6.4%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$451,917	\$498,774	\$500,538	\$500,538	\$532,810	6.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$451,917	\$498,774	\$500,538	\$500,538	\$532,810	6.4%
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TOTAL PROGRAM COST	\$ 451,917	\$ 498,774	\$ 500,538	\$ 500,538	\$ 532,810	6.4%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Supp. Law Enf. Services
FUND	73
PROGRAM	920

PROGRAM

This program provides supplemental law enforcement services to the City through funding provided by A.B. 3229. This bill was enacted in 1995-96 and appropriates \$100 million from the State's general fund. The city is required to use the revenue to provide front line municipal police services. The funds shall be appropriated only after the City Council has held a public hearing to consider options for disbursing the funds. Funding must be considered separate and apart from the general fund budget process.

WORKPLAN

- This program funds two officers. Approximately 25% of the funding is provided by the state via AB3229.

ACCOUNT DESCRIPTIONS

POLICE CONTRACT DETAIL		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Percent Increase</i>
862.1	Officers	\$433,993	\$433,993	\$473,274	\$473,274	\$505,170	6.7%
862.6	Services/Supply	\$3,000	3,000	3,000	\$3,000	3,000	0.0%
862.7	Communications	\$11,224	11,224	20,000	\$20,000	20,000	0.0%
862.8	Liability Insurance	\$3,700	3,700	4,264	\$4,264	4,640	8.8%
Subtotal		\$451,917	\$451,917	\$500,538	\$500,538	\$532,810	6.4%

REVENUE

COPS AB3229	\$100,000
Transfer from General Fund	432,810
TOTAL	<u>\$532,810</u>

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	School Bus Program
FUND	74
PROGRAM	930

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$106,942	\$104,597	\$103,948	\$103,948	109,145	5.0%
705	Temporary Personnel	11,595	10,284	20,000	12,000	15,000	-25.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	8,464	8,088	9,482	9,482	9,497	0.2%
714	Worker's Compensation	1,196	2,865	3,223	3,223	3,228	0.2%
721	Fringe Benefits	32,933	31,568	31,692	31,692	32,996	4.1%
Subtotal PERSONNEL		\$161,130	\$157,400	\$168,345	\$160,345	\$169,866	0.9%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$601	\$1,270	\$1,236	\$1,308	\$1,347	9.0%
743	Postage	978	875	1,038	901	928	-10.6%
745	Printing & Binding	1,436	819	1,236	844	869	-29.7%
746	Books & Software	0	0	0	0	515	N/A
748	Special Departmental Supplies	153	267	500	500	515	3.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	104	20	500	500	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	918	924	1,030	952	980	-4.9%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	13,471	10,181	12,600	13,009	13,009	3.2%
843	Training	76	43	743	1,000	1,030	38.6%
850	Contingency	0	0	200,000	0	278,192	39.1%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	1,551,443	1,578,960	1,642,955	1,587,492	1,688,421	2.8%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$1,569,180	\$1,593,359	\$1,861,838	\$1,606,506	\$1,986,306	6.7%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	650	217	1,500	500	3,000	100.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$650	\$217	\$1,500	\$500	\$3,000	100.0%

BASE PROGRAM COST	\$1,730,959	\$1,750,977	\$2,031,683	\$1,767,351	\$2,159,173	6.3%
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TOTAL PROGRAM COST	\$ 1,730,959	\$ 1,750,977	\$ 2,031,683	\$ 1,767,351	\$ 2,159,173	6.3%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	School Bus Program
FUND	74
PROGRAM	930

PROGRAM

This program is used to track costs associated with the Lamorinda School Bus program.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Transportation Program Manager - Bus	85%
	Total Full Time Equivalent	0.85

DESCRIPTION OF ACCOUNTS

705	Administrative Aide (.5FTE)	\$20,000
841	Rental of Office Space	\$9,600
	Pro-rata share of computer lease	3,409
		<u>\$13,009</u>
861	First Student - Lamorinda	\$1,642,032
	Audit	3,713
	Insurance	10,755
	Transfer Charges to City	5,560
	VISA	14,569
	Website	1,277
	Legal counsel	515
	Consulting fees	10,000
		<u>\$1,688,421</u>

DESCRIPTION OF REVENUES

Parent Contributions	\$605,160
Measure J (SWAT)	72,500
One Trip Passes	18,570
Interest Earnings	908
State DOE	32,102
Measure J	1,023,888
	<u>\$1,753,128</u>

NOTES

This budget was reviewed and approved by the Lamorinda School Bus Transportation Agency Board on 4/25/16

**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Insurance
FUND	76
PROGRAM	950

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	2,523	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$2,523	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	184,675	169,367	214,382	214,382	235,362	9.8%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	3,386	1,454	15,000	15,000	15,000	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$188,061	\$170,821	\$229,382	\$229,382	\$250,362	9.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$188,061	\$173,343	\$229,382	\$229,382	\$250,362	9.1%
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TOTAL PROGRAM COST	\$ 188,060.7	\$ 173,343.4	\$ 229,382.0	\$ 229,382.0	\$ 250,361.6	9.1%
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

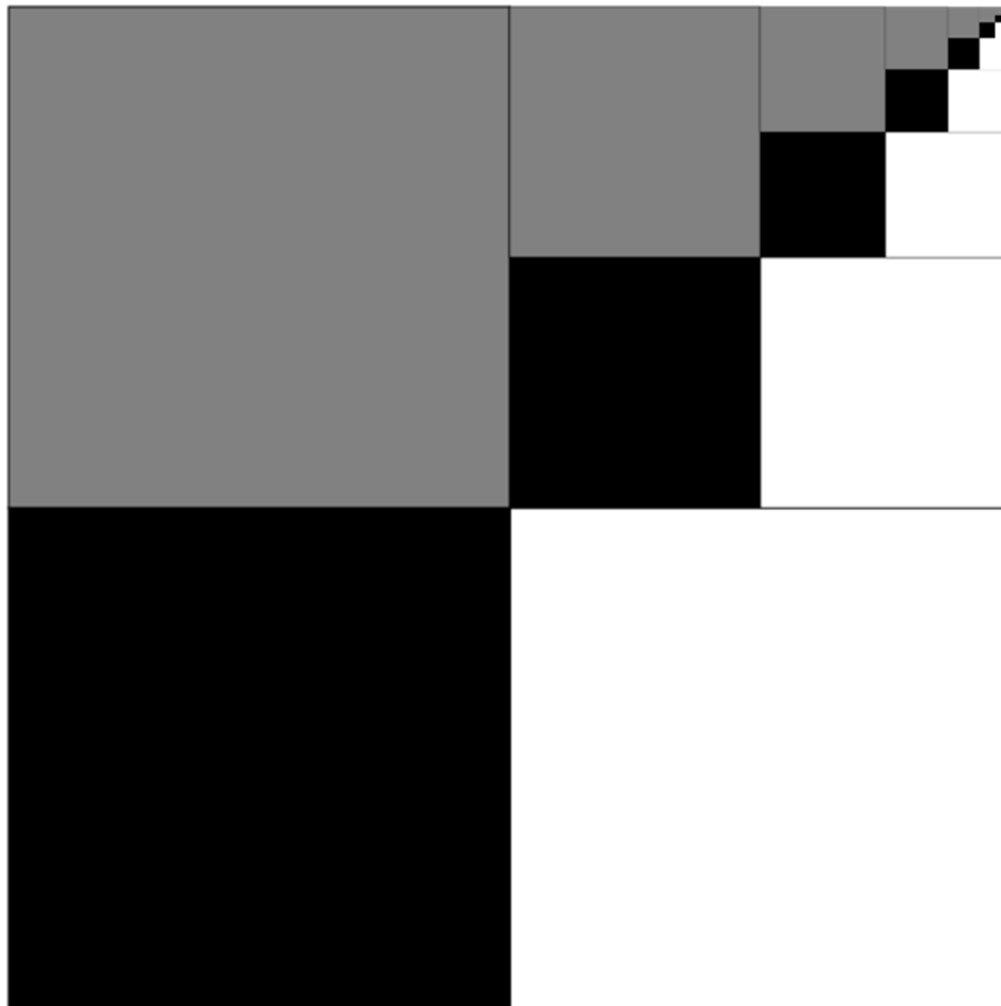
DEPARTMENT	Insurance
FUND	76
PROGRAM	950

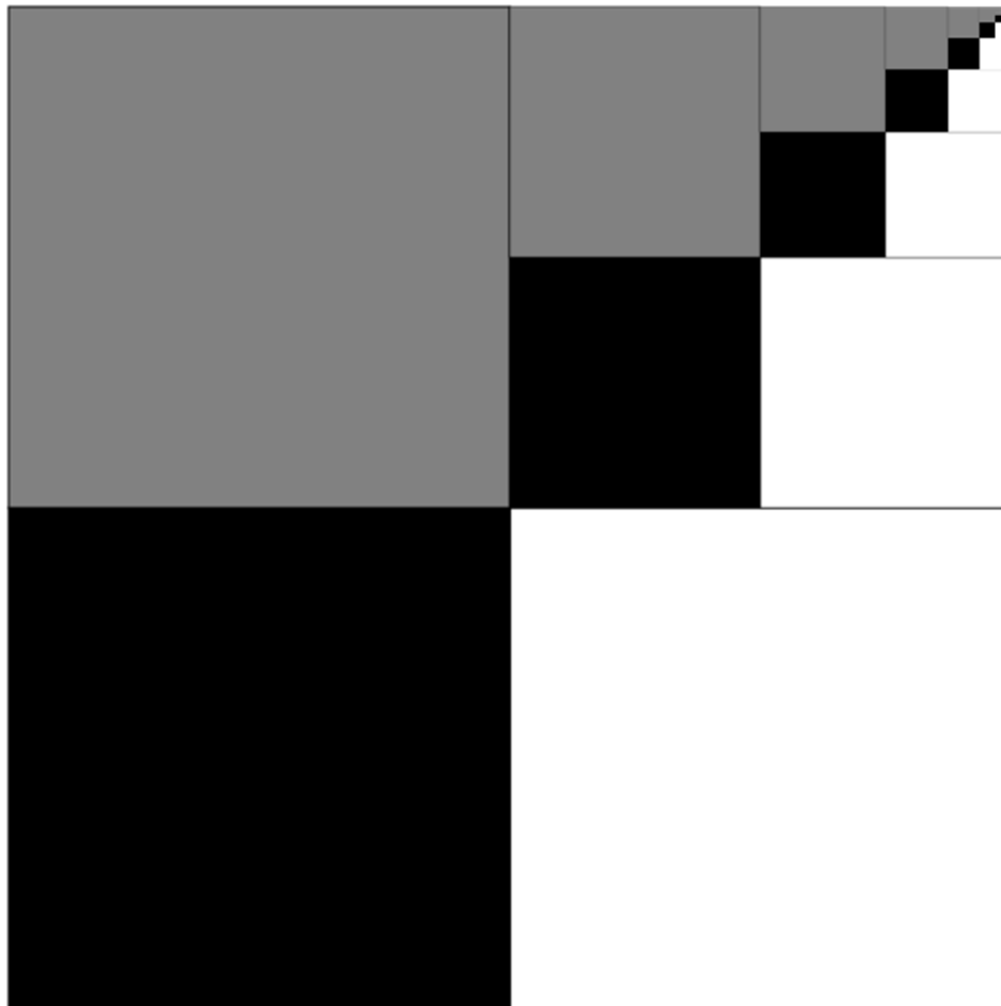
PROGRAM

The City of Lafayette is a member of the Contra Costa County Municipal Pooling Authority which provides a self-insurance program for general liability and property insurance. This fund has been established to ensure that the City is protected for deductible claim costs and certain legal and administrative expenses.

Premiums for blanket bonds and unemployment insurance are also included in this budget.

Property	9,666	10%
Work Alternative Program	875	
Vehicle	2,087	5%
Liability	181,140	15%
Excess Liability Insurance (CARMA)	37,371	15%
Crime	512	5%
Employment Risk Management Authority (ERMA)	-	rebate = 1 year premium holiday
Wellness Program	1,647	
EAP	<u>2,064</u>	
	235,362	





**CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Lafayette Successor Agency
FUND	87
PROGRAM	961

		<i>Actual 2013-2014 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Estimated 2015-2016 Expenditures</i>	<i>Proposed 2016-2017 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$26,886	\$0	\$0	N/A
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	2,057	0	0	N/A
714	Worker's Compensation	0	0	699	0	0	N/A
721	Fringe Benefits	0	0	6,943	0	0	N/A
Subtotal PERSONNEL		\$0	\$0	\$36,585	\$0	\$0	N/A

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$98	\$0	\$0	N/A
743	Postage	0	0	62	0	0	N/A
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	1,666	1,666	0	N/A
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	71,724	88,307	20,200	73,673	75,150	272.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	1,100,532	1,906,916	515,184	177,483	-90.7%
892	Debt Service	1,741,080	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$1,812,804	\$1,188,839	\$1,928,942	\$590,523	\$252,633	-86.9%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0
908	Depreciation-Capital Equipment	0	0	0	0	0	0
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$1,812,804	\$1,188,839	\$1,965,526	\$590,523	\$252,633	-87.1%
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TOTAL PROGRAM COST	\$ 1,812,804	\$ 1,188,839	\$ 1,965,526	\$ 590,523	\$ 252,633	\$ (1)
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CITY OF LAFAYETTE
2016-2017 PROPOSED BUDGET
DESCRIPTION

DEPARTMENT	Lafayette Successor Agency
FUND	87
PROGRAM	961

PROGRAM

The Lafayette City Council, acting as the Lafayette Successor Agency for the dissolved Redevelopment Agency.

ACCOUNT DESCRIPTIONS

LOANS TO REDEVELOPMENT

General Fund to Library		Parking Fund to Vets Memorial	
Outstanding Debt (6/30/16)	1,822,100	Outstanding Debt (6/30/16)	766,349
Interest Capitalized	54,663	Interest Capitalized	28,483
<hr/>		<hr/>	
Outstanding Debt (6/30/17)	1,876,763	Outstanding Debt (6/30/17)	794,832
General Fund to Vets Memorial			
Outstanding Debt (6/30/16)	1,209,964		
Interest Capitalized	36,599		
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Outstanding Debt (6/30/17)	1,246,563		
General Fund to Successor Agency			
Outstanding Debt (6/30/16)	1,817,049		
Interest Capitalized	54,511		
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Outstanding Debt (6/30/17)	1,871,560		
Total General Fund Debt	\$4,994,886		

CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Tax Increment Bonds
FUND	90
PROGRAM	995

PROGRAM

This fund is used to track all outstanding debt obligations for tax increment bonds.

Lafayette Redevelopment Agency Obligations

BONDS	Original Debt	Payment Due
Series 2014 (Refinance of 2002 & 2008)	\$13,880,000	
Principal Payable		45,000
Interest Payable		675,375
TOTAL		<u>\$720,375</u>
Series 2015 (Refinance of 2005 & Library)	\$21,080,000	
Principal Payable		455,000
Interest Payable		978,613
TOTAL		<u>\$1,433,613</u>
Transfer from Fund 87		\$2,153,988