

CITY OF LAFAYETTE

2015-16 FINAL BUDGET

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City of Lafayette Staff Report

Date: December 14, 2015
For: Lafayette City Council
By: Steven Falk, City Manager
Tracy Robinson, Administrative Services Director
Subject: FY2015/16 Final Municipal Budget and Workplan

Introduction

This Final Budget refines the Proposed Budget adopted by the Lafayette City Council in June. The City remains in excellent financial health with a projected General Fund balance of \$8.7M at the end of the fiscal year, June 30, 2016, which is equal to a reserve of 66% of annual general fund expenditures. Note that this balance does not include the \$1.9M used to purchase the old Library property and may thus be boosted higher when/if the Lafayette School District exercises its option to purchase that property from the City. As a reminder, the District has an option to purchase the Property for \$2,000,000 at any time before April 1, 2017.

Actual expenses were \$1.2M less than budgeted and revenue was \$1.3M more than budgeted. The primary differences from the budgeted amounts are detailed in the tables below:

Expenses Below Budget FY14-15	
Road & Drain / Traffic Maintenance	300,000
Commissions & Committees	200,000
999 Unspent	200,000
Police Services	160,000
Legal	130,000
Planning & Engineering	100,000
Creeks Master Plan	70,000
Emergency Services Analysis	50,000
Emergency Response	50,000
TOTAL	1,260,000

Revenue Above Budget FY14-15	
Property Tax	270,000
Planning & Engineering Fees	265,000
Franchise Fees	200,000
Investment Earnings	200,000
Motor Vehicle In Lieu	100,000
Transient Occupancy Tax	100,000
Miscellaneous	150,000
TOTAL	1,285,000

Property taxes increased 8.4% over the prior year and sales taxes increased 4.4%. In addition, increased development from large projects pushed Engineering and Planning fees above their budgeted amounts as well. The increase in Franchise Fees was due primarily to additional vehicle impact fees from the waste management contract. These additional fees will amount to approximately \$400K annually going forward. Investment earnings were boosted due to the investment of an additional \$4M as well as higher interest on longer term securities. Furthermore:

- Road and Traffic Maintenance expenses were lower due to postponements of several large projects including street sign replacement and striping. These projects have been re-budgeted in the current fiscal year now that the department is fully staffed.
- Expenses for police services came in below budget due primarily to vacant positions being filled by overtime. Therefore, while this practice may continue intermittently, this current budget reflects the full staffing of 17 officers.
- The variance in the legal services was due to unspent money in the litigation line item. It is the City's practice to budget some amount in anticipation of potential litigation even if there are no pending cases specifically.
- The budget for the Creeks Master Plan was rolled over and transferred to Fund 52 for FY15-16.
- Variances in Commissions & Committees were due primarily to Circulation Commission projects anticipated to be handled by a consultant but were instead absorbed by staff.
- Other variances were due to vacant positions in Planning and Engineering which are now fully staffed.

Revenue

Revenues have not been adjusted from the Proposed Budget. While it is likely that property tax, franchise fees and transient occupancy taxes are all likely to be higher, the City's practice has always been to budget conservatively.

Implications for the Five-Year Forecast

As a result of higher projected revenue, we now project a surplus of \$200K over the 66% reserve target for FY15/16, and the reserve balance is forecasted to stay relatively constant at 64%-67% over the next 5 years. This status, however, could change dramatically if the School District exercises its option to purchase the old library; if that transaction occurs, the additional \$2M received by the City would boost the reserve percentage to just over 80%.

Significant Expenditures Compared to Spring Budget

- Transferred \$150,000 from the General Fund to Stormwater Pollution (Fund 52) for the Creeks Master Plan. \$70K was approved but not spent in the prior fiscal year and another \$80K was approved by the Council in July 2015.
- Added \$50,000 to Parking Programs (Fund 32) as matching funds for a grant to install several EV charging stations in the City.
- An additional \$20K was advanced to the Senior Transportation (Fund 36) program against their FY16/17 allocation.
- Added \$17,500 to Community Center Maintenance (11-350) for poison oak and tree removal; additional exterior painting and damage repair (that will be reimbursable by insurance).
- Added \$15,000 to the Recreations Program Budget (Fund 31) for training on the new ACTIVE.NET software and \$7,500 for TVs in the new Jennifer Russell Building.

- Added \$13,500 to the Parks, Trails & Recreation Commission (11-140) for the Leigh Creekside Park Improvement Plan Initial Study, CEQA document and arborist report.
- Added \$3,000 to Parking Programs (Fund 32) for an appraisal on a downtown parcel.

Personnel Changes Compared to Spring Budget

- Converted contract position in Library Operations (Fund 37) to regular full-time Facilities Maintenance Worker. Net cost to Fund 37 is \$16.5K per year.
- Converted part-time temporary employee in Tiny Tots/Kindergym to part-time regular employee (85%). Net cost to Recreation Programs (Fund 31) is \$35.6K.
- Reclassified Community Services Officer position to Records Supervisor. The classification is approximately 9% higher than the previous position and the net cost to the General Fund is approximately \$4,700/year.

Capital Improvement Programs

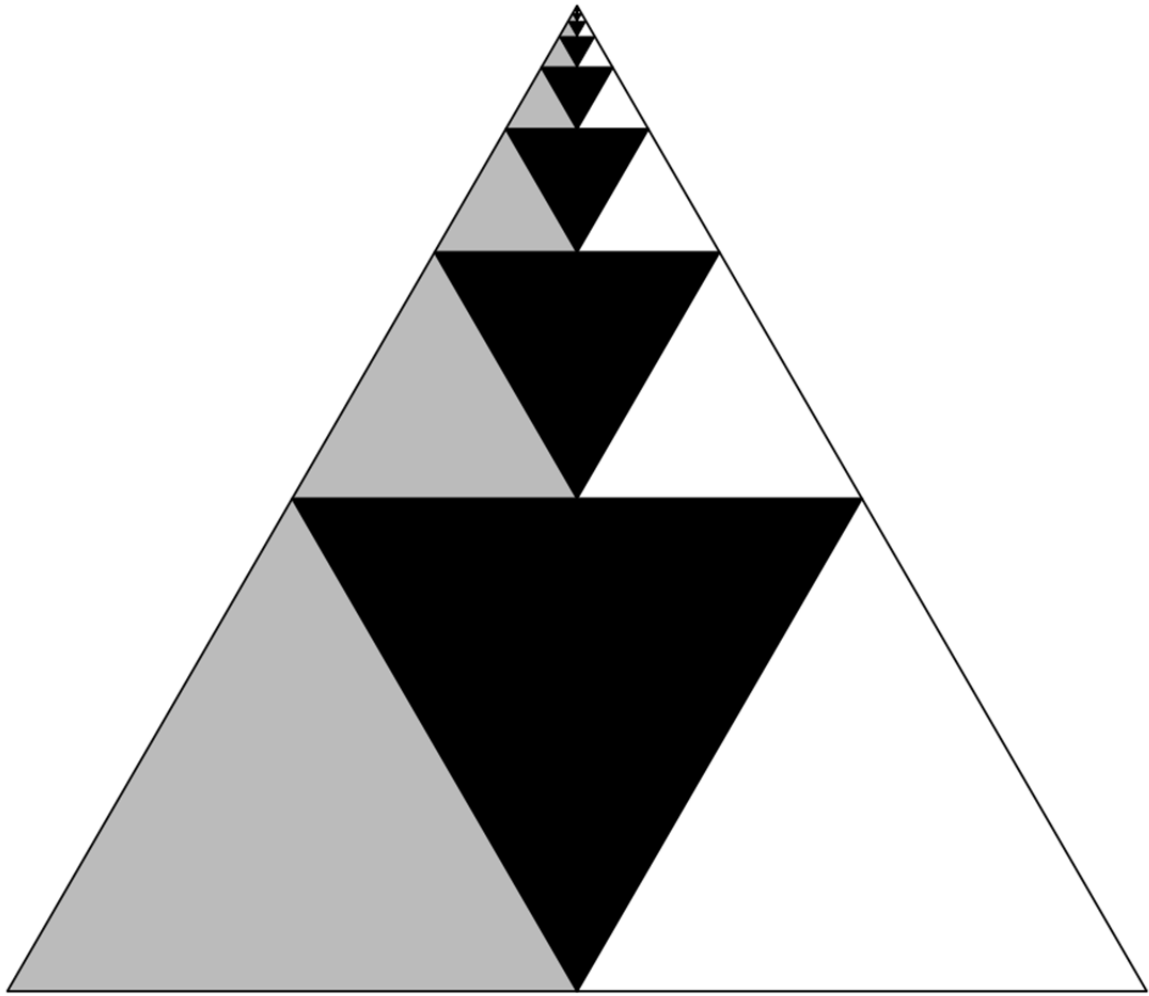
The 2015 construction year Capital Improvement projects adopted by the Council in June remain unchanged, except to include re-budgets of projects that were not completed in the last fiscal year.

Note that the proposed budget anticipated using \$340K from the General Fund reserve that was set aside specifically for road repair. However, this budget uses the entire \$691K balance thus exhausting the reserve. Projects for the 2015 construction year include:

- Completing 2015 Road & Drain Improvements
- 2015 Surface Seal Program
- 2016 Road Rehabilitation
- Mt. Diablo West End Pavement Preservation Project
- Olympic/Reliez Station Corridor Improvements
- Quandt Road Walkway
- St. Mary's Trail Crossing

Recommendation

Receive the Final FY2015-16 Municipal Budget and Workplan and adopt Resolution 2015-60.



CITY OF LAFAYETTE

2015-2016 FINAL BUDGET

SUMMARY OF FUND BALANCES AND CHANGES

FUND #	FUND	Audited Fund Balance 7/1/2015	Estimated Revenue FY2015-16	Transfer In	Transfer Out	Estimated Expenditures, FY2015-16	Sinking Funds and Special Reserves	Estimated Fund Balance 6/30/2016	Change in Fund Balance	Loans (Assets) & Liabilities	Cash Position
11	General Fund	\$14,024,325	\$14,425,372	\$25,000	\$3,359,358	\$11,286,189	\$2,551,199	\$11,277,950	(\$2,746,375)	(\$6,089,508)	\$5,188,442
12	Parks Facilities	(\$479,426)	505,394	37,780	0	397,780	105,000	(439,032)	40,394	0	(\$439,032)
14	Capital Improvement Projects	\$2,116,874	2,628,000	3,429,865	0	7,731,016	443,544	179	(2,116,695)	0	\$179
16	Public Facilities	\$110,458	108,200	15,000	0	6,650	105,000	122,008	11,550	0	\$122,008
17	Parkland Acquisition	\$1,892,805	366,038	43,560	0	93,560	0	2,208,843	316,038	0	\$2,208,843
31	Recreation Programs	\$395,264	1,277,225	0	30,000	1,215,942	0	426,547	31,283	0	\$426,547
32	Parking Fund	\$1,910,101	460,500	50,000	0	408,962	191,000	1,820,639	(89,462)	(766,349)	\$1,054,290
34	Vehicle Abatement	\$33,712	12,000	0	0	8,869	0	36,843	3,131	0	\$36,843
36	Senior Transportation	\$49,161	69,400	60,000	0	160,992	0	17,570	(31,592)	0	\$17,570
37	Library Operations	\$78,721	854,415	156,666	0	1,011,081	0	78,721	0	0	\$78,721
51	Street Lighting	\$148,723	20,078	0	0	25,000	0	143,801	(4,922)	0	\$143,801
52	Core Area Maintenance	\$136,425	224,150	100,000	0	418,115	30,000	12,460	(123,966)	0	\$12,460
53	Stormwater Pollution	\$330,747	372,390	150,000	0	594,766	0	258,371	(72,376)	0	\$258,371
60	Lamorinda Fee and Finance	\$292,290	0	0	0	0	0	292,290	0	0	\$292,290
71	Gas Tax	\$1,483,996	539,400	0	1,484,000	0	0	539,396	(944,600)	0	\$539,396
72	Meas. J Return-to-Source	\$415,266	454,500	0	274,432	84,409	31,347	479,579	64,312	0	\$479,579
73	Supp. Law Enf. Services	\$40,152	100,000	400,538	0	500,538	0	40,152	0	0	\$40,152
74	School Bus Program	\$511,020	1,683,028	0	0	2,031,683	0	162,366	(348,655)	0	\$162,366
75	City Office Development	\$2,656,975	3,000	450,000	0	0	0	3,109,975	453,000	0	\$3,109,975
76	Insurance	\$3,492,678	5,300	229,382	0	229,382	400,000	3,097,978	(394,700)	0	\$3,097,978
77	Police Services Special Fund	\$27,831	0	0	0	0	0	27,831	0	0	\$27,831
78	General Obligation Bond Payments	\$1,594,725	752,000	0	0	728,667	0	1,618,058	23,333	0	\$1,618,058
87	Successor Agency	(\$23,411,869)	4,000,000	0	1,467,833	1,965,526	0	(22,845,228)	566,641	20,889,794	(\$1,955,434)
90	Redevelopment Debt	\$2,228,080	0	1,467,833	0	1,467,833	0	2,228,080	0	0	\$2,228,080
	GRAND TOTAL	\$10,079,036	\$28,860,390	\$6,615,623	\$6,615,623	\$30,366,959	\$3,857,090	\$4,715,377	(\$5,363,659)		

Discretionary Funds Balances: **\$14,802,476** Discretionary Cash Balances: **\$8,712,968**

CITY OF LAFAYETTE

2015-2016 FINAL BUDGET

RESERVE STANDARD & CASH POSITION

Effective Fiscal Year 2013-14, the City Council voted to maintain a targeted minimum reserve balance equivalent to 60% of total General Fund operations. This reserve signals the City Council's intention to maintain the City's strong fiscal position, ensures that a significant buffer exists to fund unforeseen events, and bolsters the City's creditworthiness.

	Actual for June 30, 2014	Actual for June 30, 2015	Projected for June 30, 2016
CALCULATION OF TARGET RESERVE BALANCE			
General Fund Expenditures	\$9,760,952	\$9,947,282	\$11,286,189
Ongoing General Fund Transfers			
<i>Pavement Management</i>	1,000,000	1,000,000	1,000,000
<i>Core Area Maintenance</i>	100,000	100,000	100,000
<i>Supplementary Law Enforcement</i>	351,917	398,774	400,538
<i>Additional Library Hours</i>	144,283	141,829	156,666
<i>Insurance</i>	168,442	180,349	229,382
Subtotal Transfers	1,764,642	\$1,820,952	\$1,886,586
TOTAL EXPENDITURES + TRANSFERS	11,525,594	11,768,234	13,172,775
Multiply total by goal:	50%	60%	60%
TARGET RESERVE:	\$5,762,797	\$7,060,940	\$7,903,665

ESTIMATED CASH POSITION

	Actual for June 30, 2014	Actual for June 30, 2015	Projected for June 30, 2016
Fund # Core Operations Funds (net of sinking funds)			
11 General Fund	\$9,664,236	\$11,219,931	\$11,277,950
31 Recreation Programs	315,532	395,264	426,547
76 Insurance	3,177,242	3,142,678	3,097,978
Net Core Operations Fund Balance	13,157,010	14,757,874	14,802,476
Less Accrued RDA Interest & Loans	(6,022,847)	(6,022,847)	(6,089,508)
Total Core Cash Position	7,134,163	8,735,027	8,712,968
% of General Fund Expenditures	62%	74%	66%
Excess Total Cash Position Over GF Reserve Target:	1,371,366	1,674,087	809,303

Fund # Project Funds			
32 Parking Programs			1,820,639
75 City Offices			3,109,975
Net Project Fund Balance			4,930,614
Less Loans from Parking Programs			(766,349)
Total Cash Position of Project Funds			4,164,265

FINANCIAL DASHBOARD			
Days Cash Available	226	271	241
Budget to Actual Performance			
Expenses	94%	89%	N/A
Revenue	104%	110%	N/A
Working Capital	N/A	N/A	204%
Retirement Obligations as % of General Fund Revenue	4.5%	4.1%	4.2%

5-YEAR BUDGET FORECAST

	Actual 2014/15	Change	Proposed 2015/16	Change/ Multiplier	Projected 2016/17	Multiplier	Projected 2017/18	Multiplier	Projected 2018/19	Multiplier	Projected 2019/20
Estimated Beginning Fund Balance	7,134,163		8,735,027		8,712,968		9,155,104		9,556,815		9,881,790
Sources											
Property Tax	4,004,653	3%	4,124,792	3%	4,248,536	3%	4,375,992	3%	4,507,272	3%	4,642,490
Sales Tax	2,876,935	11%	3,181,213	-2%	3,115,050	4%	3,237,729	4%	3,364,734	4%	3,494,333
Revenue From State	2,343,990	2%	2,390,870	2%	2,438,688	2%	2,487,461	2%	2,537,211	2%	2,587,955
Franchise Tax	1,836,029	15%	2,106,000	2%	2,148,120	2%	2,191,082	2%	2,234,904	2%	2,279,602
Investments	287,578	-48%	150,000	2%	153,000	2%	156,060	2%	159,181	2%	162,365
Hotel Tax	701,718	-4%	675,000	2%	688,500	2%	702,270	2%	716,315	2%	730,642
Property Transfer Tax	349,633	0%	350,000	2%	357,000	2%	364,140	2%	371,423	2%	378,851
Misc Fees, Fines, Revenue, COPS Grant	969,307	-33%	647,496	2%	660,446	2%	673,655	2%	687,128	2%	700,870
Planning Fees	1,011,427	-11%	900,000	2%	918,000	2%	936,360	2%	955,087	2%	974,189
Total Sources	14,381,269	1%	14,525,372	2%	14,727,340	3%	15,124,750	3%	15,533,255	3%	15,951,297
Uses											
Police	5,049,448	5.3%	5,317,787	4.5%	5,557,087	4.5%	5,807,156	4.5%	6,068,478	4.5%	6,341,560
Public Works	1,440,154	40%	2,011,874	3%	2,072,230	3%	2,134,397	3%	2,198,429	3%	2,264,382
Administration	1,717,952	13%	1,935,523	3%	1,993,589	3%	2,053,397	3%	2,114,999	3%	2,178,448
Council /Commissions	1,198,461	9%	1,302,418	3%	1,341,491	3%	1,381,735	3%	1,423,187	3%	1,465,883
Planning & Engineering	869,831	26%	1,098,630	3%	1,131,589	3%	1,165,537	3%	1,200,503	3%	1,236,518
Expenses	170,211	-29%	120,495	3%	124,110	3%	127,833	3%	131,668	3%	135,618
Potential Savings			(200,000)		(200,000)		(200,000)		(200,000)		(200,000)
Subtotal	10,446,056	11%	11,586,727	4%	12,020,096	4%	12,470,055	4%	12,937,264	4%	13,422,409
General Fund Transfers to:											
Public Facilities	67,030	36%	91,339	0%	91,339	0%	91,339	0%	91,339	0%	91,339
Capital Improvement Program	1,451,622	15%	1,671,433	0%	1,000,000	0%	1,000,000	0%	1,000,000	0%	1,000,000
Library Operations	187,829	-17%	156,666	2%	159,799	2%	162,995	2%	166,255	2%	169,580
Core Area Maintenance	115,000	-13%	100,000	0%	100,000	0%	100,000	0%	100,000	0%	100,000
Senior Transportation	40,000	50%	60,000	3%	20,000	0%	40,000	0%	40,000	0%	40,000
Insurance	180,349	27%	229,382	2%	233,970	2%	238,649	2%	243,422	2%	248,290
Library Maintenance Sinking Fund	50,000	0%	50,000	0%	50,000	0%	50,000	0%	50,000	0%	50,000
Stormwater Pollution Sinking Fund	60,000	17%	70,000	14%	80,000	13%	90,000	11%	100,000	10%	110,000
Insurance Reserve	50,000	0%	50,000	0%	50,000	0%	-	0%	-	0%	-
Other Transfers	-	N/A	200,000	0%	200,000	0%	200,000	0%	200,000	0%	200,000
Sinking Funds	(203,825)	90%	(388,159)	0%	80,000	0%	80,000	0%	80,000	0%	80,000
Additional Road Repair Funds					400,000		400,000		400,000		400,000
Parking Fund Capitalization	450,000										
City Office Fund Capitalization											
Subtotal	2,448,005		2,740,661	-17%	2,265,108	-1%	2,252,983	1%	2,271,016	-17%	1,889,210
Total Uses	12,894,061	11%	14,327,389	0%	14,285,204	3%	14,723,039	3%	15,208,280	1%	15,311,619
Surplus or Deficit?:	1,487,209		197,983		442,136		401,711		324,975		639,678
Projected Ending Fund Balance	8,735,027		8,712,968	5%	9,155,104	4%	9,556,815	3%	9,881,790	6%	10,521,468
% of General Fund Expenditures	74%		66%		66%		67%		67%		71%

*Note that figures for revenue and transfers may differ due to adjustments made for accounting purposes (e.g. to net out capitalized interest and consolidate revenue from other sources such as COPS grants).

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
SUMMARY OF CAPITAL IMPROVEMENT PROGRAM**

24-Nov-15

CY	Project Name / Funding Source	State and Federal Grants & Measures	Reimbursable Revenue	Private Contributions	Measure J	Gas Tax	General Fund	Walkway Impact Fees	Drainage Impact Fees	Fund Balances	Total
FUND 12 - PARKS FACILITIES											
9174	Manzanita Building Construction									325,000	\$325,000
9178	Leign Creekside Park			50,000							\$22,780
	Overhead						22,780				\$22,780
	Subtotal	\$0	\$0	\$50,000	\$0	\$0	\$22,780	\$0	\$0	\$325,000	\$397,780

FUND 14 - CAPITAL IMPROVEMENT PROJECTS											
9701	2015 Road Rehab Project		223,500			779,000	579,500		144,500	1,111,651	2,838,151
9703	Happy Valley Safe Routes to School Walkway	100,000						10,000			110,000
9704	Ouandt Road Walkway	93,000						65,000		11,000	169,000
9705	2015 Surface Seal Program				274,432						274,432
9706	2016 Road Rehab Project					705,000	311,500			400,500	1,417,000
9707	Olympic-Reliez Station Rd Corridor Improvements	2,102,000									2,102,000
9708	St. Mary's Trail Crossing	32,000								8,000	40,000
	Overhead						780,433				780,433
	Subtotal	\$2,327,000	\$223,500	\$0	\$274,432	\$1,484,000	\$1,671,433	\$75,000	\$144,500	\$1,531,151	7,731,016

State and Federal Grants & Measures	Private Contributions	Measure J	Gas Tax	General Fund	Walkway Impact Fees	Drainage Impact Fees	Fund Balances	GRAND TOTAL
\$2,327,000	\$50,000	\$274,432	\$1,484,000	\$1,694,213	\$75,000	\$144,500	\$1,856,151	\$8,128,796
GRAND TOTAL:								

CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
SINKING FUNDS AND RESERVE RESTRICTIONS

for specific purposes as follows		<i>Actual for June 30, 2013</i>	<i>Actual for June 30, 2014</i>	<i>Actual for June 30, 2015</i>	<i>Final for June 30, 2016</i>	<i>Fiscal Year Difference</i>
11	General Fund					
341.2	Youth Committee Fund Raising Efforts	18,347	21,376	23,859	2,000	(\$21,859)
341.3	Environmental Task Force	0	7,200	8,800	8,800	\$0
341.4	Bikeways Plan Update	14,000	14,000	14,000	14,000	\$0
341.5	Stormwater Pollution	0	50,000	110,000	180,000	\$70,000
341.6	PMP Reserve	1,900,000	1,133,741	691,250	0	(\$691,250)
341.7	BART Pathway Project	0	96,054	290,683	290,683	\$0
341.8	CalRecycle Grant	0	6,280	8,145	8,145	\$0
342.1	Public Art	0	4,000	4,000	104,000	\$100,000
342.2	In Lieu Tree Payments	29,525	858	71,634	71,634	\$0
342.4	Library Maintenance	150,000	200,000	250,000	300,000	\$50,000
342.5	Accrued vacation liability	556,542	622,458	638,019	653,969	\$15,950
342.6	PEG Fees	0	0	0	14,964	\$14,964
343.2	Rehab of Medians	125,000	125,000	125,000	125,000	\$0
343.4	Traffic Calming Programs	15,637	15,285	1,100	101,100	\$100,000
343.5	EMBUD Pathway Woodbury Maintenance	0	0	25,000	25,000	\$0
344.0	Replacement fund for public works vehicles	60,000	60,000	60,000	60,000	\$0
344.1	Replacement fund for Planning & Engineering vehicles	50,000	70,000	70,000	95,000	\$25,000
344.2	Purchase/Replacement of police vehicles & Police Transition	349,367	363,367	274,304	328,304	\$54,000
344.3	Computer Replacement	45,000	20,000	40,000	60,000	\$20,000
344.5	Retiree Medical Benefits (GASB45)	18,600	18,600	18,600	18,600	\$0
344.7	Ballfield Rehabilitation	60,000	70,000	80,000	90,000	\$10,000
	Subtotal	\$3,392,018	\$2,898,219	\$2,804,394	\$2,551,199	(\$253,195)
12	Parks Facilities					
384.0	Playground Equipment sinking fund	60,000	75,000	90,000	105,000	\$15,000
	Parkland Acquisition	0	0	0	0	\$0
	Subtotal	\$60,000	\$75,000	\$90,000	\$105,000	\$15,000
14	Capital Improvement Projects					
340.0	Drainage Impact Fees	84,781	82,439	144,545	44,045	(\$100,500)
348.0	Reliez Valley Traffic Control Funding	37,440	37,440	37,440	37,440	\$0
348.1	EBMUD Fresh Connection Pathway Install	0	25,000	25,000	25,000	\$0
348.2	City Share LFFA Fee	0	467,326	287,965	317,965	\$30,000
348.3	EBMUD Pathway - Merrill Gardens	0	0	15,000	15,000	\$0
352.0	Walkway Development Fees	\$20,874	\$363	\$75,594	\$4,094	(\$71,500)
381.5	Median Reserve (*2)	25,000	0	0	0	\$0
	Subtotal	\$168,095	\$612,568	\$585,544	\$443,544	(\$142,000)
16	Public Facilities					
351.1	Public Works Yard Sinking Maintenance Fund	25,000	30,000	35,000	40,000	\$5,000
351.3	Community Center Sinking Maintenance Fund (Roof Replacement)	\$35,000	\$45,000	\$55,000	\$65,000	\$10,000
	Subtotal	\$60,000	\$75,000	\$90,000	\$105,000	\$15,000
32	Parking Fund					
341.55	Plaza Way Parking Overlay	\$0	\$0	\$134,348	\$191,000	\$56,652
	Subtotal	\$0	\$0	\$134,348	\$191,000	\$56,652
52	Core Area Maintenance					
340	Street Light Replacement and Maintenance Fund	\$45,000	\$0	\$15,000	\$30,000	\$15,000
	Subtotal	\$45,000	\$0	\$15,000	\$30,000	\$15,000
72	Meas.J Return-to-Source					
348.4	Program 28C	\$0	\$0	\$31,347	\$31,347	\$0
	Subtotal	\$0	\$0	\$31,347	\$31,347	\$0
76	Insurance					
341.0	Insurance Reserve	\$250,000	\$300,000	\$350,000	\$400,000	\$50,000
	Subtotal	\$250,000	\$300,000	\$350,000	\$400,000	\$50,000
90	RDA Debt					
341.9	Debt Service Reserve Fund	\$1,881,708	\$1,843,755	\$1,844,317	\$0	(\$1,844,317)
	Subtotal	\$1,881,708	\$1,843,755	\$1,844,317	\$0	(\$1,844,317)
TOTAL - RESTRICTED RESERVES		\$5,856,821	\$5,804,542	\$5,944,950	\$3,857,090	\$140,408

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
SCHEDULE OF FUND TRANSFERS**

FUND #	FUND	TRANSFER FROM:							TOTAL
		11	31	71	72	91	91	91	
		General Fund	Recreation Programs	Gas Tax	Measure J-Return to Source	Tax Increment Debt			
11	General Fund		25,000					25,000	
12	Parks Facilities	37,780						37,780	
14	Capital Improvement Projects	1,671,433		1,484,000	274,432			3,429,865	
16	Public Facilities	10,000	5,000					15,000	
17	Parkland Acquisition	43,560						43,560	
31	Recreation Programs							-	
32	Parking Fund	50,000						50,000	
34	Vehicle Abatement							-	
36	Senior Transportation	60,000						60,000	
37	Library Operations	156,666						156,666	
51	Street Lighting							-	
52	Core Area Maintenance	100,000						100,000	
53	Stormwater Pollution	150,000						150,000	
71	Gas Tax							-	
72	Meas. J Return-to-Source							-	
73	Supp. Law Enf. Services	400,538						400,538	
74	School Bus Program							-	
75	City Office Development	450,000						450,000	
76	Insurance	229,382						229,382	
78	General Obligation Bond Payments							-	
79	Road & Drain Bond Proceeds							-	
90	Successor Agency							-	
90	Redevelopment Debt						1,467,833	1,467,833	
	TOTAL	3,359,358	30,000	1,484,000	274,432	1,467,833	1,467,833	6,615,623	

CITY OF LAFAYETTE

2015-2016 FINAL BUDGET

APPROPRIATION LIMITATION

DESCRIPTION

The Appropriations Limitation imposed on cities by Propositions 4 and 111 creates restrictions on the amount of revenue that can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal year and is increased each year using the growth of population and inflation. Not all revenues are restricted by the limit, only those referred to as "proceeds of taxes."

In addition, proceeds of taxes can be spent on several types of appropriations that do not count against the limit. The law allows a city to spend tax proceeds on voter approved debt and the costs of complying with court orders and federal mandates, with certain restrictions. Proposition 111 expanded these exempt categories to include expenditures of "qualified capital outlay" beginning in 1990-91. Appropriations for these excludable categories do not count against the limit.

CALCULATION OF LIMIT						
Fiscal Year	Change in Population	Change in Per Capita Personal Income	Total Increase	Annual Appropriations Limitation	Current Anticipated Revenue	Amount Under / (Over) Limit
1978-79				\$2,678,911		
1979-80				3,027,206		
1980-81				3,367,050		
1981-82				3,677,799		
1982-83				3,927,753		
1983-84				4,064,276		
1984-85				4,346,318		
1985-86				4,494,093		
1986-87				4,623,972		
1987-88	1.0190	1.0347	1.0544	4,875,328		
1988-89	1.0233	1.0466	1.0710	5,221,407		
1989-90	1.0274	1.0519	1.0807	5,642,890		
1990-91	1.0316	1.0421	1.0750	6,066,278		
1991-92	1.0269	1.0414	1.0694	6,487,360		
1992-93	1.0205	0.9936	1.0140	6,577,981		
1993-94	1.0210	1.0272	1.0488	6,898,797		
1994-95	1.0162	1.0071	1.0234	7,060,332		
1995-96	1.0179	1.0472	1.0659	7,525,925		
1996-97	1.0087	1.0467	1.0558	7,945,919		
1997-98	1.0086	1.0467	1.0557	8,388,519		
1998-99	1.0161	1.0415	1.0583	8,877,303		
1999-00	1.0114	1.0453	1.0572	9,385,231		
2000-01	1.0061	1.0491	1.0555	9,906,106		
2001-02	1.0171	1.0782	1.0966	10,863,405		
2002-03	1.0176	0.9873	1.0047	10,914,207		
2003-04	1.0430	1.0231	1.0671	11,646,477		
2004-05	1.0120	1.0328	1.0452	\$12,172,824		
2005-06	1.0180	1.0526	1.0715	\$13,043,750		
2006-07	1.0000	1.0396	1.0396	\$13,560,283		
2007-08	1.0113	1.0442	1.0560	\$14,319,651		
2008-09	1.0136	1.0429	1.0571	\$15,137,066		
2009-10	1.0116	1.0062	1.0179	\$15,407,595		
2010-11	1.0110	0.9746	0.9853	\$15,181,420		
2011-12	1.0077	1.0330	1.0410	\$15,803,162		
2012-13	1.0068	1.0377	1.0448	\$16,510,454		
2013-14	1.0747	1.0595	1.1386	\$18,799,575		
2014-15	1.0128	0.9977	1.0105	\$18,996,417		
2015-16	1.0880	1.0382	1.1296	\$21,457,623	\$14,425,372	\$7,032,252

CITY OF LAFAYETTE
 2015-2016 FINAL BUDGET
 EXPENDITURE SUMMARY - GENERAL FUND

42332

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>	<i>Trends</i>
PERSONNEL SERVICES								
702	Regular Personnel	\$2,449,201	\$2,469,746	\$2,447,347	\$2,432,619	\$2,443,709	-0.1%	
705	Temporary Personnel	70,814	55,300	79,724	36,058	78,724	-1.3%	
708	Overtime	23,617	17,837	21,500	15,720	14,500	-32.6%	
711	Social Security	177,537	172,021	192,529	169,103	194,075	0.8%	
714	Worker's Compensation	25,858	25,932	60,602	62,534	65,583	8.2%	
721	Fringe Benefits	805,470	804,863	794,906	782,512	807,487	1.6%	
	Subtotal PERSONNEL	\$3,552,496	\$3,545,699	\$3,596,607	\$3,498,546	\$3,604,079	0.2%	

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$24,353	\$20,839	\$18,582	\$18,634	\$18,912	1.8%	
743	Postage	7,374	7,758	12,278	8,109	11,794	-3.9%	
745	Printing & Binding	11,501	17,537	19,250	17,112	19,150	-0.5%	
746	Books & Software	6,371	25,826	21,550	27,626	21,800	1.2%	
748	Special Departmental Supplies	92,389	72,650	95,000	80,855	93,100	-2.0%	
751	Maintenance of Vehicles	188,414	160,126	137,700	172,059	140,400	2.0%	
761	Maintenance of Equipment	13,432	18,215	18,000	10,486	25,500	41.7%	
771	Maintenance of Buildings	17,051	16,534	18,000	23,437	17,040	-5.3%	
781	Maintenance of Right of Way	663	0	0	0	0	0.0%	
791	Miscellaneous Expenses Under \$500	23,903	14,755	18,930	15,487	18,900	-0.2%	
801	Utilities-Water	85,485	82,976	73,700	69,122	91,400	24.0%	
805	Utilities-Sewer	26,108	21,832	7,455	7,903	7,440	-0.2%	
811	Utilities-Gas & Electric	38,593	40,689	38,200	38,239	42,500	11.3%	
821	Utilities-Telephones	53,909	55,511	58,960	65,456	66,135	12.2%	
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%	
831	Utilities-Street Lighting	0	0	0	179	0	0.0%	
835	Utilities-Traffic Signals	13,303	12,052	14,500	13,235	14,500	0.0%	
841	Rental Expense	327,014	304,658	333,451	266,158	328,522	-1.5%	
843	Training	47,342	40,117	64,145	47,902	67,845	5.8%	
850	Contingency	0	0	0	0	0	0.0%	
851	Advertising/Legal Notices	11,288	9,719	6,170	17,393	9,370	51.9%	
853	Community Promotion	43,554	74,152	61,000	51,839	46,000	-24.6%	
861	Contractual Services	2,540,689	1,672,110	2,138,878	1,598,599	2,120,514	-0.9%	
862	Reimbursable Emergency Response	23,975	8,034	32,000	39,525	30,000	-6.3%	
862	Contract Sheriff Services	3,062,824	3,041,825	3,826,715	3,383,178	3,995,904	4.4%	
866	Contractual-Recreation	9,085	8,093	13,000	6,947	13,000	0.0%	
881	Premium Payment-Liability	0	0	0	0	0	0.0%	
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%	
891	Claims Payments	0	0	0	0	0	0.0%	
892	Debt Service	0	0	0	0	0	0.0%	
896	Insurance Reserve	0	0	0	0	0	0.0%	
	Subtotal OP'S AND MAINTENANCE	\$6,668,618	\$5,726,006	\$7,027,465	\$5,979,478	\$7,199,727	2.5%	

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%	
906	Improvements	114,162	164,359	130,500	39,310	188,500	44.4%	
907	Equipment	211,890	324,887	217,021	429,948	67,125	-69.1%	
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%	
	Subtotal CAPITAL OUTLAY	\$326,052	\$489,246	\$347,521	\$469,258	\$255,625	-26.4%	

BASE PROGRAM COST	\$10,547,166	\$9,760,952	\$10,971,593	\$9,947,282	\$11,059,430	0.8%	
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999	Total Savings Carried Forward	\$0	\$0	\$211,717	\$0	\$226,759	7.1%	
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TOTAL G.F. EXPENDITURES	\$10,547,166	\$9,760,952	\$11,183,309	\$9,947,282	\$11,286,189	0.9%	
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CITY OF LAFAYETTE
 2015-2016 FINAL BUDGET
 EXPENDITURE SUMMARY - ALL DEPARTMENTS

24-Nov-15

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>	<i>Trends</i>
PERSONNEL SERVICES								
702	Regular Personnel	\$3,679,707	\$3,751,013	\$3,755,277	\$3,712,567	\$3,862,986	2.9%	
705	Temporary Personnel	384,756	394,798	411,724	428,946	375,724	-8.7%	
708	Overtime	30,927	34,442	26,500	25,382	19,500	-26.4%	
711	Social Security	292,697	291,354	318,345	292,157	325,753	2.3%	
714	Worker's Compensation	41,668	42,706	93,686	104,884	110,206	17.6%	
721	Fringe Benefits	1,242,486	1,250,952	1,240,657	1,213,639	1,285,926	3.6%	
Subtotal PERSONNEL		\$5,672,241	\$5,765,265	\$5,846,189	\$5,777,575	\$5,980,096	2.3%	

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$34,644	\$33,843	\$31,584	\$30,712	\$32,712	3.6%	
743	Postage	24,427	25,927	28,843	24,110	28,750	-0.3%	
745	Printing & Binding	38,775	41,112	51,798	50,798	51,196	-1.2%	
746	Books & Software	6,550	26,052	21,700	27,912	21,950	1.2%	
748	Special Departmental Supplies	144,826	134,670	154,518	142,290	152,800	-1.1%	
751	Maintenance of Vehicles	224,296	203,035	187,700	216,834	190,400	1.4%	
761	Maintenance of Equipment	19,147	21,536	49,770	12,497	47,900	-3.8%	
771	Maintenance of Buildings	262,842	264,054	302,250	285,386	224,840	-25.6%	
781	Maintenance of Right of Way	663	0	0	0	0	0.0%	
791	Miscellaneous Expenses Under \$500	24,320	14,859	19,530	15,504	19,500	-0.2%	
801	Utilities-Water	122,088	120,491	106,200	103,907	125,250	17.9%	
805	Utilities-Sewer	29,272	26,445	11,255	14,265	12,990	15.4%	
811	Utilities-Gas & Electric	122,971	134,542	132,500	143,736	143,500	8.3%	
821	Utilities-Telephones	73,394	74,284	80,763	85,689	86,315	6.9%	
825	Utilities-Garbage Disposal	401	0	2,000	0	2,000	0.0%	
831	Utilities-Street Lighting	56,547	55,655	67,000	62,118	67,000	0.0%	
835	Utilities-Traffic Signals	13,303	12,052	14,500	13,235	14,500	0.0%	
841	Rental Expense	407,008	388,740	436,440	342,608	430,740	-1.3%	
843	Travel and Training	48,846	41,960	70,788	51,089	89,128	25.9%	
850	Contingency	0	0	0	0	200,000	N/A	
851	Advertising/Legal Notices	14,323	10,561	7,365	19,802	11,165	51.6%	
853	Community Promotion	199,791	247,733	282,875	216,081	277,875	-1.8%	
861	Contractual Services	4,612,575	3,915,465	4,436,582	3,937,792	4,629,469	4.3%	
861.5	Reimbursable Emergency Response	39,116	17,699	45,000	39,525	43,000	-4.4%	
862	Contract Sheriff Services	3,494,748	3,493,742	4,325,489	3,881,952	4,496,442	4.0%	
866	Contractual-Recreation	335,984	355,120	358,000	485,480	493,000	37.7%	
881	Premium Payment-Liability	189,243	209,308	165,349	195,226	214,382	29.7%	
885	Insurance and Surety Bonds	0	79	25,959	175	26,175	0.8%	
891	Claims Payments	441,728	3,386	1,430,857	1,101,986	2,548,976	78.1%	
892	Debt Service	4,129,327	4,339,308	3,636,362	1,833,979	2,194,691	-39.6%	
896	Insurance Reserve	0	0	0	0	0	0.0%	
Subtotal OP'S AND MAINTENANCE		\$15,111,156	\$14,211,658	\$16,489,978	\$13,334,690	\$16,883,646	2.4%	

CAPITAL OUTLAY

902	Land	\$0	\$1,974,914	\$0	\$0	\$0	0.0%	
906	Improvements	2,961,535	3,835,837	7,720,223	4,944,593	7,716,083	-0.1%	
907	Equipment	397,999	376,666	306,721	498,230	192,625	-37.2%	
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%	
Subtotal CAPITAL OUTLAY		\$3,359,534	\$6,187,417	\$8,026,944	\$5,442,823	\$7,908,708	-1.5%	

BASE PROGRAM COST	\$24,142,931	\$26,164,340	\$30,363,111	\$24,555,088	\$30,772,451	1.3%	
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999	Total Savings Carried Forward	\$0	\$0	\$211,717	\$0	\$226,759	7.1%	
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TOTAL EXPENDITURES	\$24,142,931	\$26,164,340	\$30,574,828	\$24,555,088	\$30,999,210	1.4%	
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE SUMMARY - ALL DEPARTMENTS

GENERAL FUND		<i>Actual</i> 2012-2013 <i>Expenditures</i>	<i>Actual</i> 2013-2014 <i>Expenditures</i>	<i>Final</i> 2014-2015 <i>Budget</i>	<i>Actual</i> 2014-2015 <i>Expenditures</i>	<i>Final</i> 2015-2016 <i>Budget</i>	<i>Increase</i> <i>Over</i> <i>Budget</i>	<i>Trends</i>
<i>Council, Commissions, and Community Support</i>								
110	City Council	\$143,552	\$88,746	\$239,306	\$103,568	\$111,950	-53.2%	
115	Public Art	0	19,064	26,549	26,686	27,992	5.4%	
120	Circulation Commission	131,731	141,897	227,600	130,862	136,840	-39.9%	
130	Crime Prevention Com.	7,291	8,277	10,000	9,764	26,538	165.4%	
140	Parks, Trails & RecCommission	62,776	68,149	82,884	73,746	111,837	34.9%	
141	Senior Services	117,911	113,801	126,249	117,507	128,711	2.0%	
142	Youth Commission	39,165	40,239	56,026	43,045	82,149	46.6%	
150	Planning Commission	392,382	435,146	418,590	388,043	356,285	-14.9%	
151	Design Rev. Commission	292,949	347,525	328,506	305,181	309,702	-5.7%	
152	Environmental Task Force	0	0	60	59	10,415	17258.0%	
	Subtotal	\$1,187,756	\$1,262,843	\$1,515,770	\$1,198,461	\$1,302,418	-14.1%	
<i>Police Services</i>								
210	Police Services	\$3,463,197	\$3,418,858	\$4,139,933	\$3,985,394	\$4,240,661	2.4%	
220	Emergency Prep. Comm.	21,070	24,399	26,050	25,416	26,050	0.0%	
230	Crossing Guards	39,711	39,605	45,158	41,091	50,000	10.7%	
215	Traffic Enforcement	449,144	462,693	498,774	498,774	500,538	0.4%	
	Subtotal	\$3,973,123	\$3,945,555	\$4,709,915	\$4,550,674	\$4,817,249	2.3%	
<i>Public Works</i>								
310	Road & Drain Maintenance	\$796,157	\$753,110	\$789,671	\$649,145	\$819,475	3.8%	
320	Traffic Maintenance	317,424	306,230	415,366	250,946	447,757	7.8%	
340	Parks & Trails Maint.	350,876	325,243	352,082	313,317	353,427	0.4%	
350	Comm. Ctr. Maint.	195,542	249,061	245,608	226,746	341,215	38.9%	
360	Emergency Response	854,527	0	50,000	0	50,000	0.0%	
	Subtotal	\$2,514,526	\$1,633,644	\$1,852,728	\$1,440,154	\$2,011,874	8.6%	
<i>Planning and Engineering</i>								
410	Planning Services	\$691,961	\$453,806	\$544,297	\$476,265	\$579,449	6.5%	
415	Code Enforcement	134,694	128,134	148,011	144,470	174,491	17.9%	
420	Engineering Services	212,423	249,374	328,014	249,096	344,691	5.1%	
	Subtotal	\$1,039,078	\$831,314	\$1,020,322	\$869,831	\$1,098,630	7.7%	
<i>Administration</i>								
510	City Manager	\$448,218	\$474,983	\$504,633	\$469,931	\$503,053	-0.3%	
520	Legal Services	292,891	433,074	428,431	299,618	435,284	1.6%	
530	City Clerk	126,195	136,075	154,338	140,957	168,659	9.3%	
540	Administrative Services	748,491	711,709	670,327	650,812	686,250	2.4%	
560	Technology Services	101,134	189,279	156,635	156,635	142,277	-9.2%	
	Subtotal	\$1,716,928	\$1,945,119	\$1,914,364	\$1,717,952	\$1,935,523	1.1%	
<i>Rent and Expenses</i>								
550	Rent and Expenses	\$115,755	\$142,476	\$170,211	\$170,211	\$120,495	-29.2%	
	Subtotal General Fund	\$10,547,166	\$9,760,952	\$11,183,309	\$9,947,282	\$11,286,189	0.9%	

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE SUMMARY - ALL DEPARTMENTS**

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
<i>CAPITAL IMPROVEMENT FUNDS</i>							
12	Parks Facilities	\$149,542	\$146,271	\$1,736,543	\$2,114,448	\$397,780	-77.1%
14	Capital Improvement Projects	3,501,096	4,261,558	6,571,345	3,584,829	7,731,016	17.6%
16	Public Facilities	0	2,098,779	120,398	120,398	6,650	-94.5%
17	Parkland Acquisition	0	10,484	10,781	10,780	93,560	767.8%
	Subtotal	\$3,650,638	\$6,517,093	\$8,439,067	\$5,830,455	\$8,229,005	-2.5%

<i>ENTERPRISE FUNDS</i>							
31	Recreation Programs	\$988,395	\$1,064,898	\$1,042,497	\$1,190,758	\$1,215,942	16.6%
32	Parking Fund	425,882	337,981	358,367	449,614	408,962	14.1%
34	Vehicle Abatement	6,298	7,257	8,338	6,959	8,869	6.4%
36	Senior Transportation	122,301	113,778	167,781	131,820	160,992	-4.0%
37	Library Operations	628,982	655,897	821,384	715,878	1,011,081	23.1%
	Subtotal	\$2,171,858	\$2,179,810	\$2,398,366	\$2,495,029	\$2,805,845	17.0%

<i>ASSESSMENT DISTRICT FUNDS</i>							
51	Street Lighting	\$11,574	\$19,004	\$25,000	\$13,201	\$25,000	0.0%
52	Core Area Maintenance	387,405	395,893	388,804	383,990	418,115	7.5%
53	Stormwater Pollution	393,576	413,401	460,472	372,707	594,766	29.2%
	Subtotal	\$792,554	\$828,299	\$874,276	\$769,899	\$1,037,882	18.7%

<i>GOVERNMENTAL FUNDS</i>							
71	Gas Tax	\$0	\$0	\$0	\$0	\$0	0.0%
72	Meas.J Return-to-Source	90,014	94,986	103,567	65,912	84,409	-18.5%
73	Supp. Law Enf. Services	431,924	451,917	498,774	498,774	500,538	0.4%
74	School Bus Program	1,706,629	1,730,959	1,780,391	1,750,977	2,031,683	14.1%
75	City Office Development	5,464	1,231	0	601	0	0.0%
76	Insurance	183,845	188,061	180,349	173,343	229,382	27.2%
77	Police Services Special Fund	0	0	7,000	0	7,000	0.0%
78	General Obligation Bond Payments	765,939	764,939	868,076	729,837	728,667	-16.1%
	Subtotal	\$3,183,816	\$3,232,093	\$3,438,158	\$3,219,444	\$3,581,678	4.2%

<i>REDEVELOPMENT AGENCY</i>							
87	Successor Agency	\$1,955,303	\$1,812,804	\$2,857,509	\$1,188,839	\$2,592,586	-9.3%
95	Redevelopment Debt	1,833,437	1,833,289	1,384,143	1,104,142	1,466,024	5.9%
	Subtotal	\$3,788,740	\$3,646,093	\$4,241,652	\$2,292,981	\$4,058,610	-4.3%

GRAND TOTAL OF ALL FUNDS		\$24,134,772	\$26,164,340	\$30,574,828	\$24,555,088	\$30,999,210	1.4%
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**City of Lafayette
Investment Policy
Amended/Approved 12/15/2005**

I. Introduction

The purpose of this document is to identify various policies and procedures that control the investment of City funds.

The investment policies and practices of the City of Lafayette ("the City") are based on state law and prudent money management. All funds will be invested in accordance with this Policy, and California government Code Sections 53601, et seq. If the City issues bonds in the future, the investment of bond proceeds will be further restricted by the provisions of relevant bond documents.

II. Scope

This policy covers all funds (except retirement funds) and investment activities under the direction of the City.

III. Objectives

The primary objectives, in priority order, of the investment activities of the City shall be:

- 1) Safety. The first priority for the investment program shall be the safety of principal investment. Speculation or risky investment media will be avoided even though high interest rates might be offered.
- 2) Liquidity. Investments must be carefully coordinated with the City's periodic cash needs. It is urgent that current available cash not be assigned to an investment with a time commitment which will result in the shortage of cash for either operations or capital purposes at some future time.
- 3) Return on Investment. After exercising maximum safety in investment media and responsible spacing of maturity, every effort shall then be made to obtain the highest earnings from investments of City money within the limits prescribed by State law for local government investment.

IV. Delegation of Authority

The management responsibility for the investment program is hereby delegated to the City Manager or his/her designee who shall monitor and review all investments for consistency with this investment policy. No person may engage in an investment transaction except as provided under the limits of this policy. The City may delegate its investment decision making and execution authority to an investment advisor. The advisor shall follow the policy and such other written instructions as are provided.

V. Ethics and Conflict of Interest

City employees and officers involved in the investment process shall refrain from personal business activities that materially conflicts with proper execution of the investment program, or impairs their ability to make impartial decisions.

VI. Permitted Investment Instruments

1. Government obligations for which the full faith and credit of the United State are pledged for the payment of principal and interest.
2. Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
3. Commercial paper rated in the highest short-term rating category, as provided for by a nationally recognized statistical-rating organization (NRSRO). The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (1) or paragraph (2):
 - (1) The entity meets the following criteria:
 - (A) Is organized and operating in the United States as a general corporation.
 - (B) Has total assets in excess of five hundred million dollars (\$500,000,000).
 - (C) Has debt other than commercial paper, if any, that is rated "A" or higher by a NRSRO.
 - (2) The entity meets the following criteria:
 - (A) Is organized within the United States as a special purpose corporation, trust, or limited liability company.
 - (B) Has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond.
 - (C) Has commercial paper that is rated "A-1" or higher, or the equivalent, by a NRSRO. Eligible commercial paper shall have a maximum maturity of 270 days or less. Purchases of eligible commercial paper may not exceed 25 percent of the City's investment portfolio, nor may purchases represent more than 10 percent of the outstanding paper of an issuing corporation.
4. FDIC insured or fully collateralized time certificates of deposit in financial institutions located in California.
5. Negotiable certificates of deposit or deposit notes issued by a nationally or state-chartered bank or a state or federal savings and loan association or by a state-licensed branch of a foreign bank; provided that the senior debt obligations of the issuing institution are rated "AA" or better by Moody's or Standard & Poor's.

Purchase of negotiable certificates of deposit may not exceed 30 percent of the City's investment portfolio.

6. State of California's Local Agency Investment Fund.

7. Fully FDIC insured savings account or money market account.
8. Shares of beneficial interest issued by diversified management companies, as defined in Section 23701m of the Revenue and Taxation Code, investing in the securities and obligations authorized by sections a through m of Government Code section 53601. To be eligible for investment pursuant to this subdivision these companies shall either: (1) attain the highest ranking letter or numerical rating provided by not less than two of the three largest nationally recognized rating services or (2) have an investment advisor registered with the Securities and Exchange Commission with not less than five years experience investing in securities and obligations authorized by Government Code Section 53601 and with assets under management in excess of \$500,000,000.

The purchase price of shares shall not exceed 15 percent of the investment portfolio of the City.

9. Medium-term corporate notes with a maximum maturity of five years, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Securities eligible for investment shall be rated "AA" or better by a nationally recognized rating service. Purchases of medium term notes may not exceed 10% of the market value of the portfolio.
10. Bonds, notes, warrants, or other evidences of indebtedness of any local agency within this state. Eligible investments must be rated AA or better by a nationally recognized rating service.
11. Bankers Acceptances that are drawn on and accepted by a commercial bank. Purchases of bankers acceptances may not exceed 180 days' maturity nor exceed 20% of the market value of the City's portfolio.
12. Shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7 that invests in the securities and obligations authorized in subdivisions (a) to (n), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:
 - (1) The adviser is registered or exempt from registration with the Securities and Exchange Commission.
 - (2) The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (n), inclusive.
 - (3) The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).

Credit criteria listed in this section refers to the credit of the issuing organization at the time the security is purchased.

The following is a listing of the City's allowable investments relative to the investments permitted for California governmental entities under Government Code §53601.

Investment Type	City Minimum Quality Parameters	Code Minimum Quality Parameters	City Maximum % of Portfolio	Code Maximum % of Portfolio	City Maximum Maturity	Code Maximum Maturity
U.S. Treasury Obligations	None	None	None	None	5 Years	5 Years
Federal Agency Obligations	None	None	None	None	5 Years	5 Years
Commercial Paper	A1/P1	A1/P1	25%	25%	270 Days	270 Days
Collateralized Bank Deposits	None	None	None	None	5 Years	5 Years
Negotiable Certificates of Deposits	AA	None	30%	30%	5 Years	5 Years
Local Agency Investment Fund	None	None	\$40 million	\$40 million	N/A	N/A
Time Deposits	None	None	None	None	5 Years	5 Years
Money Market Mutual Funds	Multiple ¹	Multiple ¹	15%	20%	N/A	N/A
Medium-Term Notes	AA	A	10%	30%	5 Years	5 Years
CA Local Agency Obligations	AA	None	None	None	5 Years	5 Years
Bankers Acceptances	A1/P1	A1/P1	20%	40%	180 Days	180 Days

¹Must receive the highest rating by two of the three largest nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC and has not less than five years experience managing money market funds with assets under management in excess of \$500 million.

VII. Maximum Maturity

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the City to meet all projected obligations.

Unless otherwise noted within this investment policy, the City may not invest in a security that exceeds five (5) years from the date of purchase.

VIII. Reporting Requirements

Quarterly investment reports shall be submitted to the City Council as a Consent Calendar item. The reports shall include, at a minimum, the following information for individual investment:

- Description of investment instrument
- Issuer name

- Yield to maturity
- Purchase date
- Maturity date
- Purchase price
- Par value
- Current market value for securities with maturity greater than 12 months

The quarterly report shall also (i) state compliance of the portfolio to the statement of investment policy, or manner in which the portfolio is not in compliance, (ii) include a description of any of the City's funds, investments or programs that are under the management of contracted parties, including lending programs, and (iii) include a statement denoting the ability of the City to meet its expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.

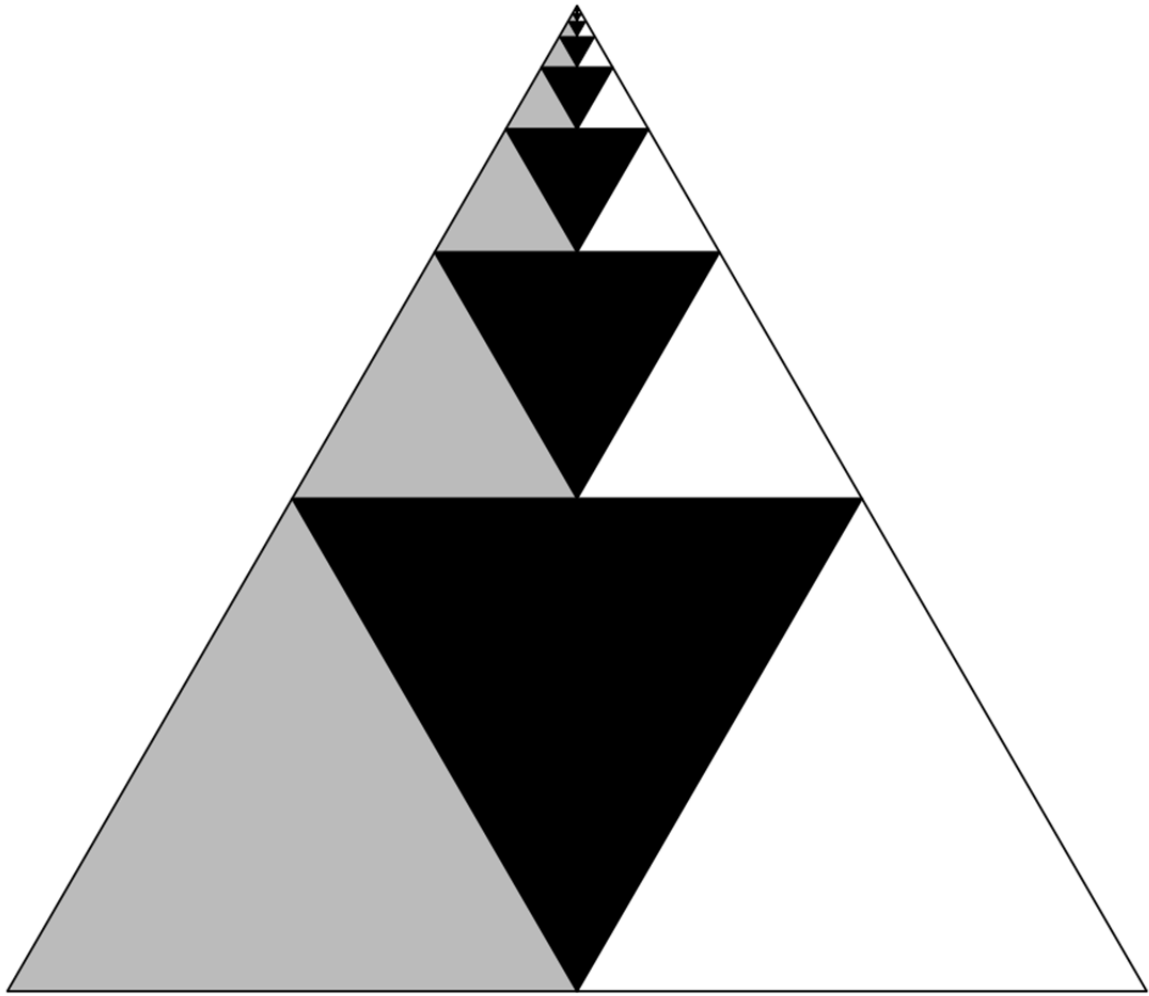
This quarterly report shall be submitted within thirty days following the end of the quarter. The City shall not be required to submit a quarterly report to the Council if, during the entire reporting period, the City has maintained 100 percent of its investment portfolio in the Local Agency Investment Fund.

IX. Safekeeping and Custody

The assets of the City shall be secured through third-party custody and safekeeping procedures. Bearer instruments shall be held only through third-party institutions.

X. Annual Review of the Investment Policy

The City Manager and/or Administrative Services Director shall annually submit to the Council a statement of investment policy, which the Council shall consider at a public meeting. Any change in the policy shall also be reviewed by the Council at a public meeting.



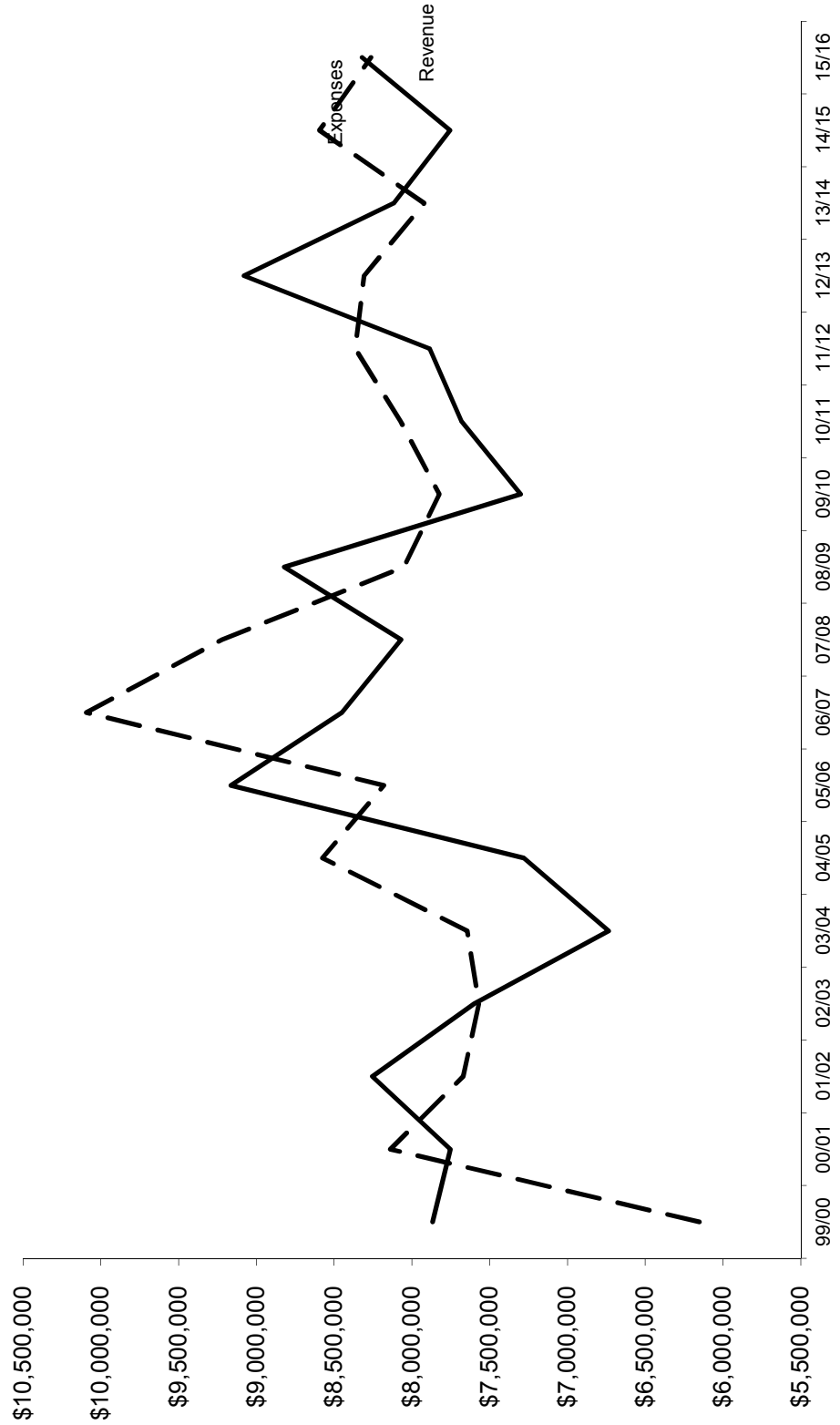
CITY OF LAFAYETTE

2015-2016 FINAL BUDGET

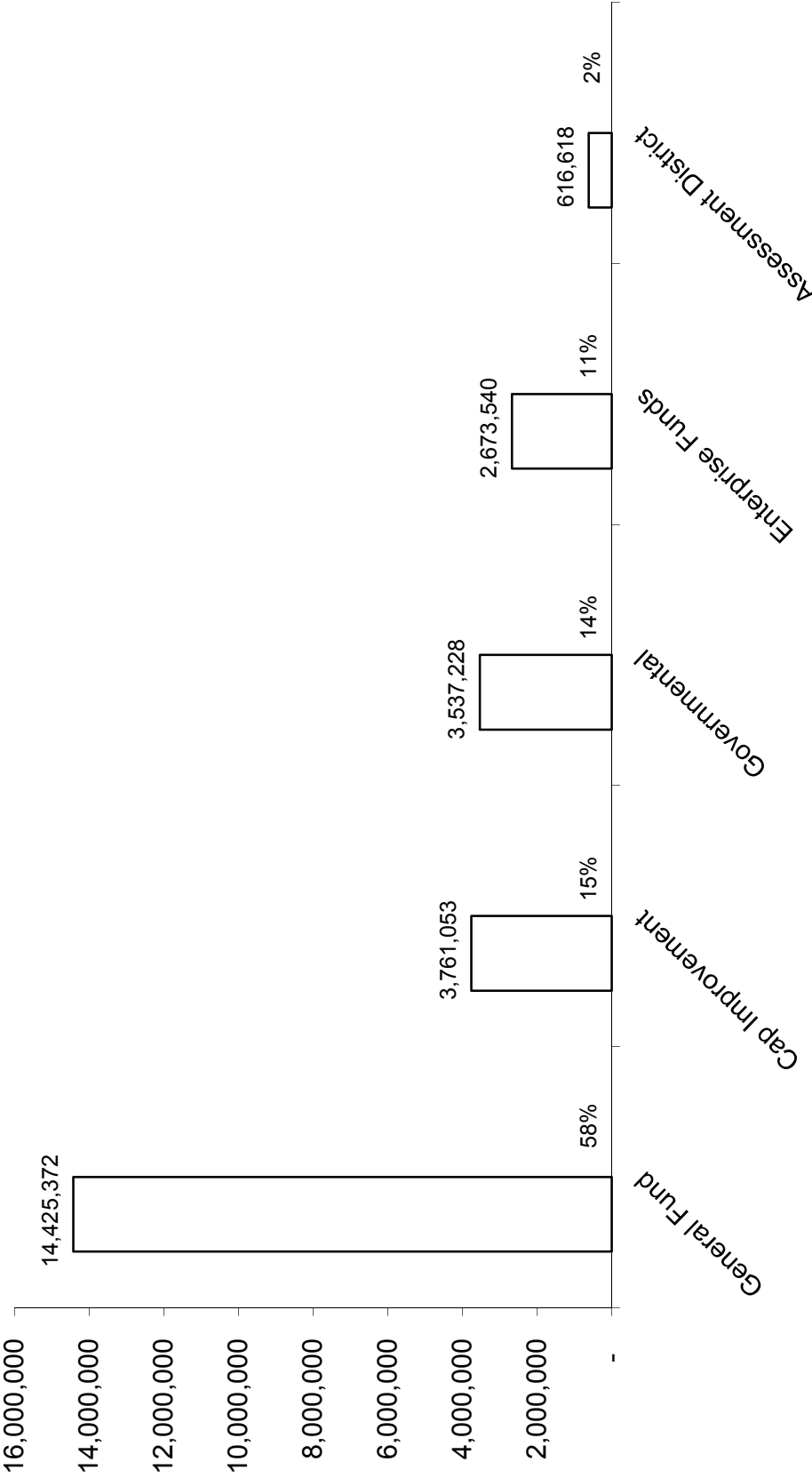
MONTHLY SALARY RANGES FOR MUNICIPAL POSITIONS

POSITION	NUMBER OF EMPLOYEES	MINIMUM	MAXIMUM
Accountant	1.00	5,176	6,808
Accounting Assistant	0.75	4,028	5,299
Administrative Assistant	2.12	3,905	5,136
Administrative Services Director	1.00	10,682	14,051
Assistant Engineer	1.00	6,152	8,091
Assistant Planner	1.00	5,133	6,752
Assistant Planning Director	1.00	8,411	11,063
Associate Planner	1.00	5,704	7,503
City Clerk	1.00	7,586	9,979
City Engineer	1.00	10,742	14,130
City Manager	1.00	15,300	19,890
Code Enforcement Officer	1.00	4,784	5,958
Construction Inspector	1.00	5,590	7,353
Engineering Tech II	1.00	5,284	6,951
Facilities Maintenance Worker	2.00	3,505	4,611
Financial Services Manager	1.00	9,025	11,871
Management Analyst	1.00	6,145	8,083
Maintenance Supervisor	2.00	5,785	7,610
Parking Enforcement Officer	1.00	4,060	5,340
Parks and Recreation Director	1.00	9,127	12,006
Planning & Building Director	1.00	10,513	13,829
Planning Technician	2.00	4,266	5,612
Police Records Supervisor	1.00	4,951	6,513
Police Services Assistant	2.00	4,560	5,999
Public Works Director	1.00	10,742	14,130
Recreation Coordinator	2.50	4,349	5,721
Recreation Supervisor	2.00	5,264	6,925
Senior Administrative Assistant	2.00	4,490	5,906
Senior Engineer	2.00	7,860	10,340
Senior Planner	1.00	6,560	8,628
Transportation Planner	1.00	6,560	8,626
Transportation Program Manager	1.00	7,477	9,835
TOTAL:	41.37		

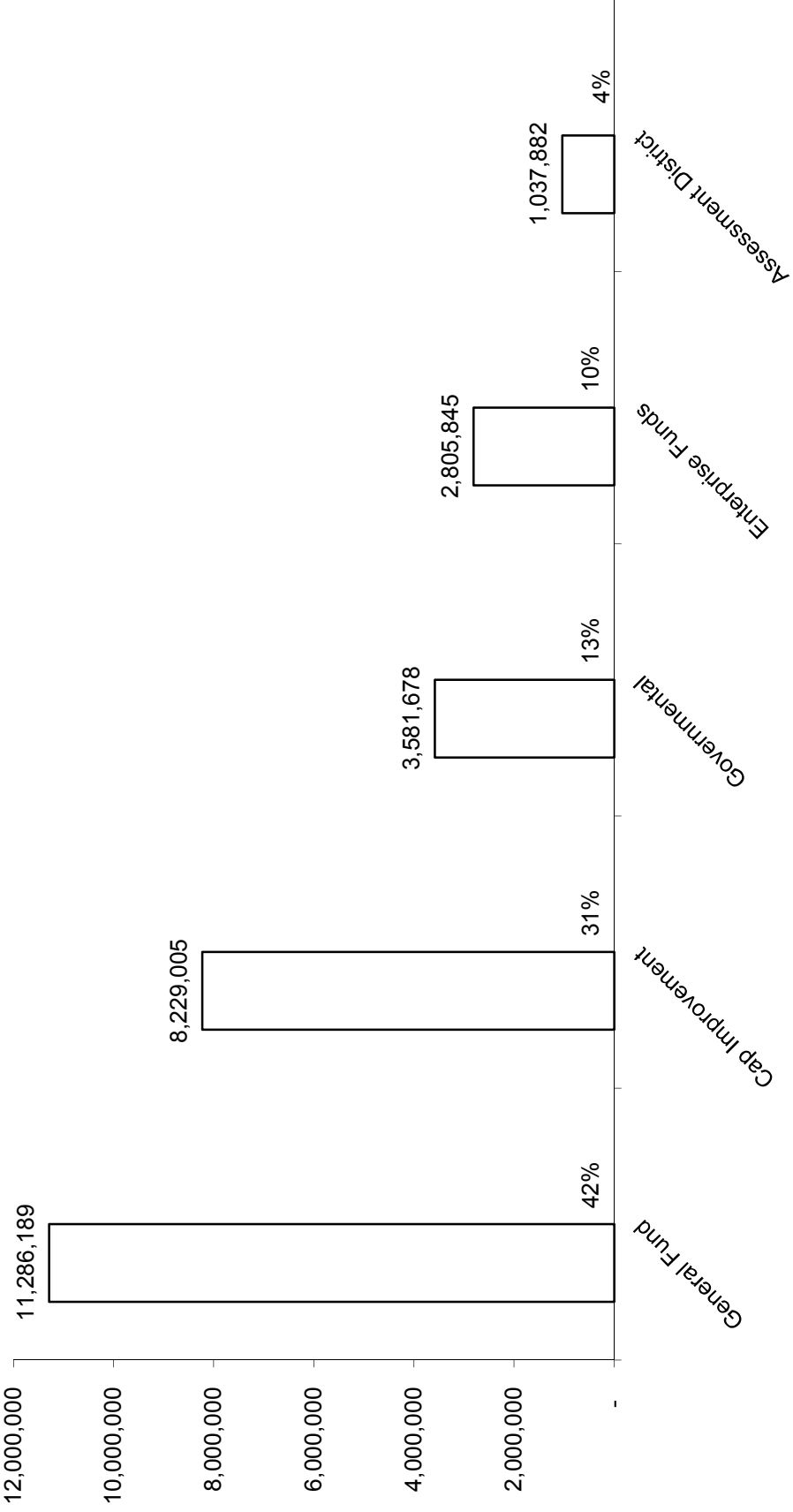
**CITY OF LAFAYETTE
 2015-16 FINAL BUDGET
 GENERAL FUND REVENUE vs. EXPENDITURE TRENDS
 (Constant Dollars Including Net Transfers)**



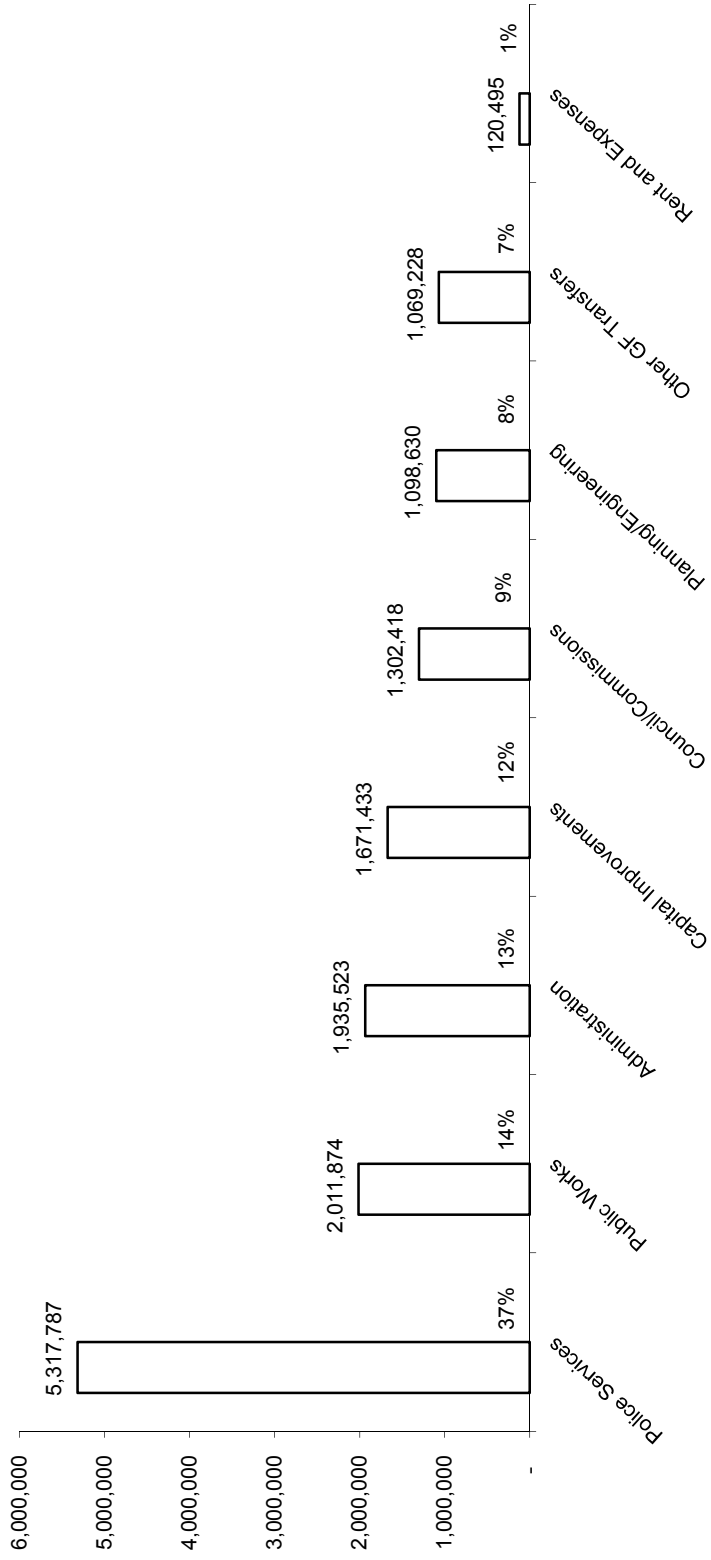
**CITY OF LAFAYETTE
 2015-16 FINAL BUDGET
 ALL REVENUES = \$25,013,811**



**CITY OF LAFAYETTE
 2015-16 FINAL BUDGET
 ALL EXPENDITURES = \$26,940,599**

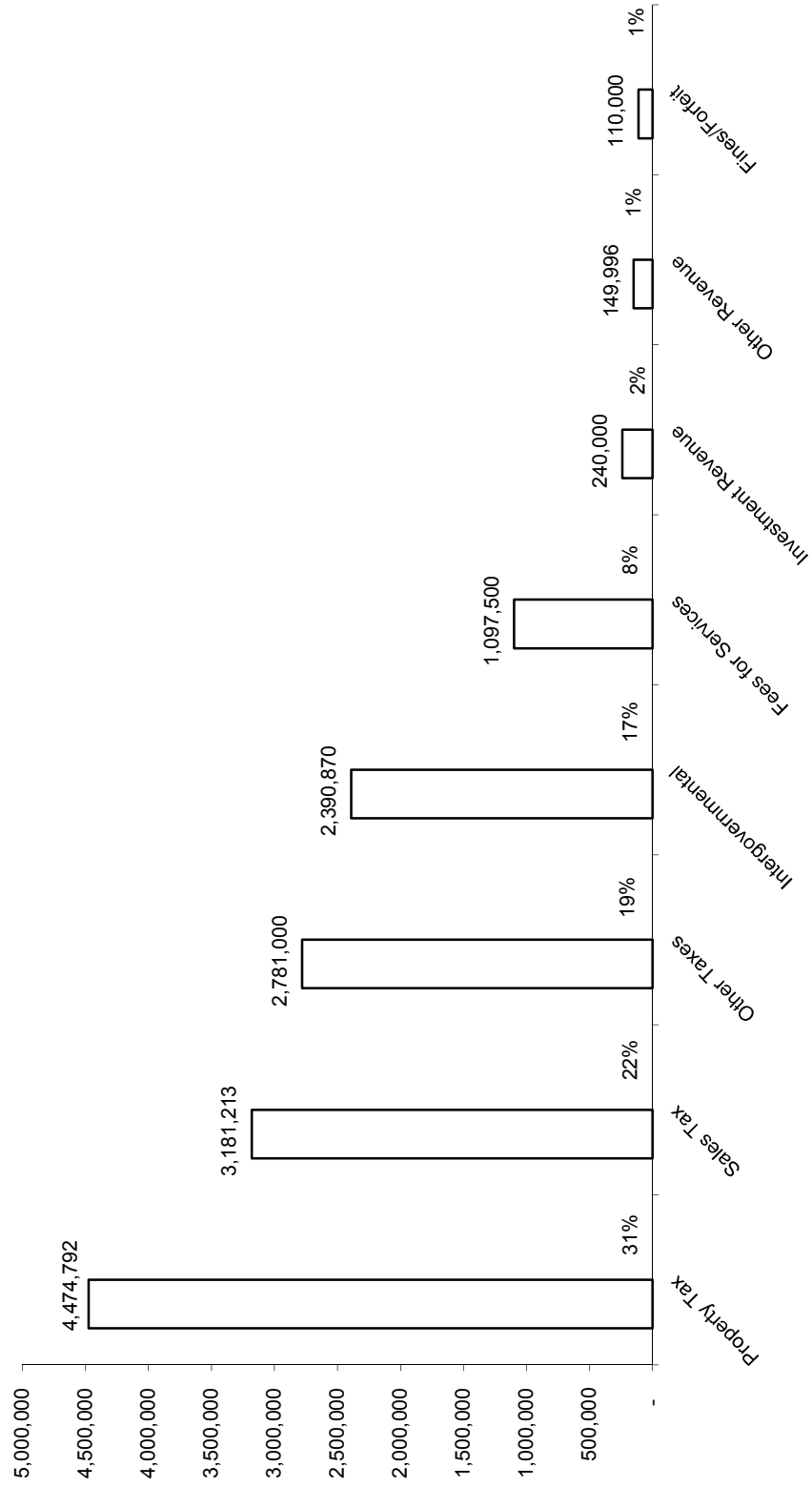


**CITY OF LAFAYETTE
 2015-16 FINAL BUDGET
 GENERAL FUND EXPENDITURES = \$14,527,389***

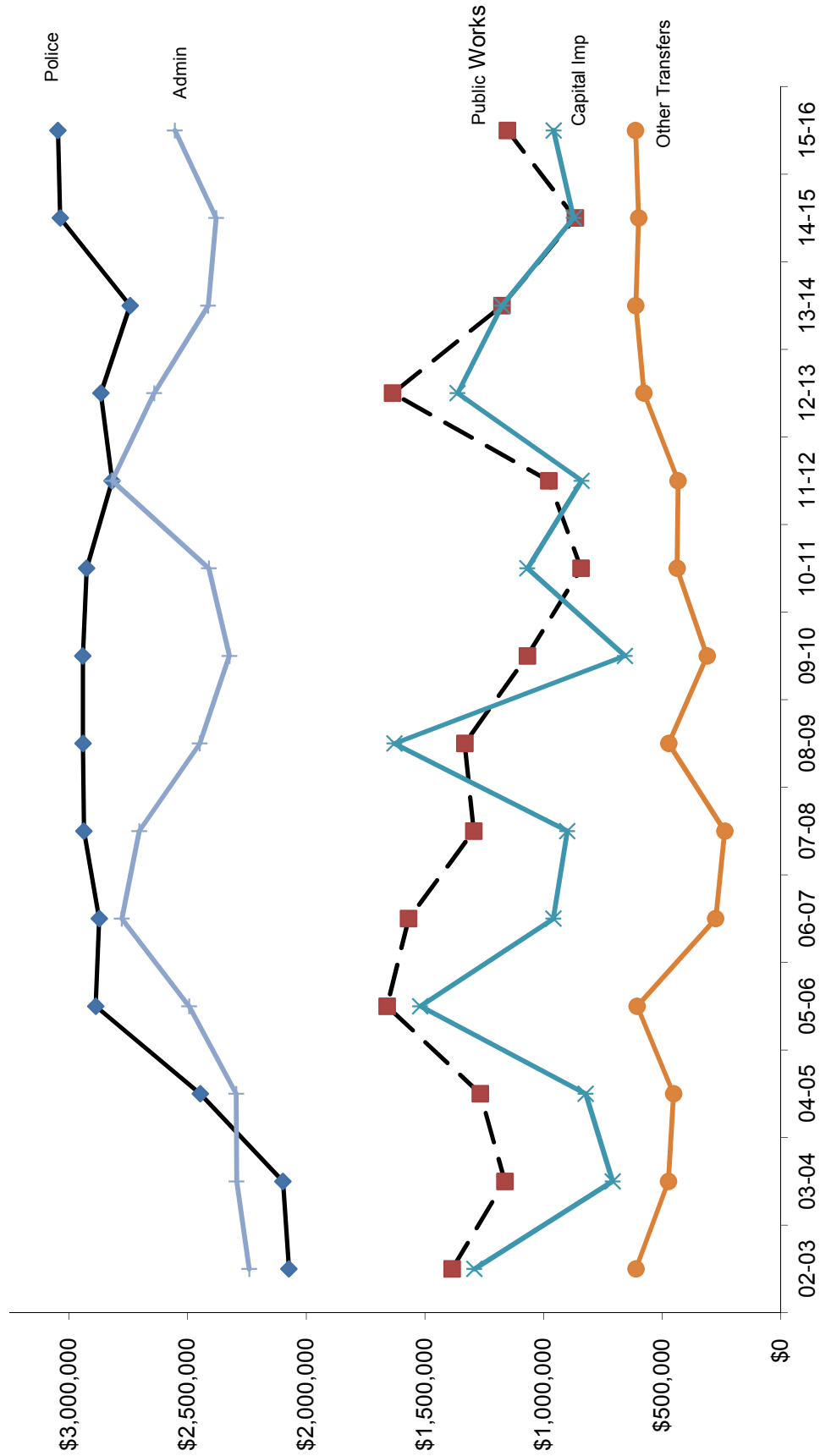


*includes General Fund transfers .

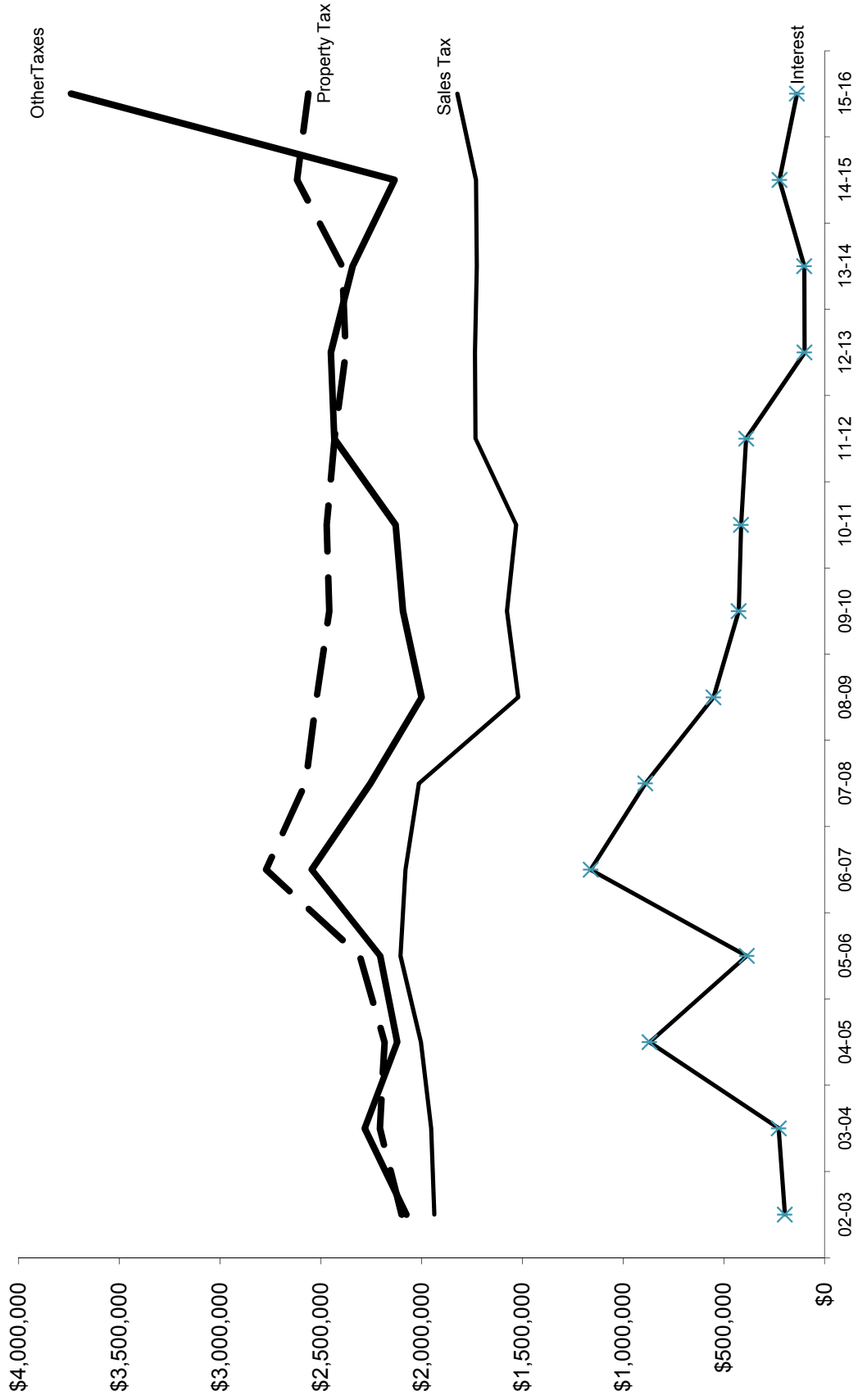
**CITY OF LAFAYETTE
 2015-16 FINAL BUDGET
 GENERAL FUND REVENUES = \$14,425,372**



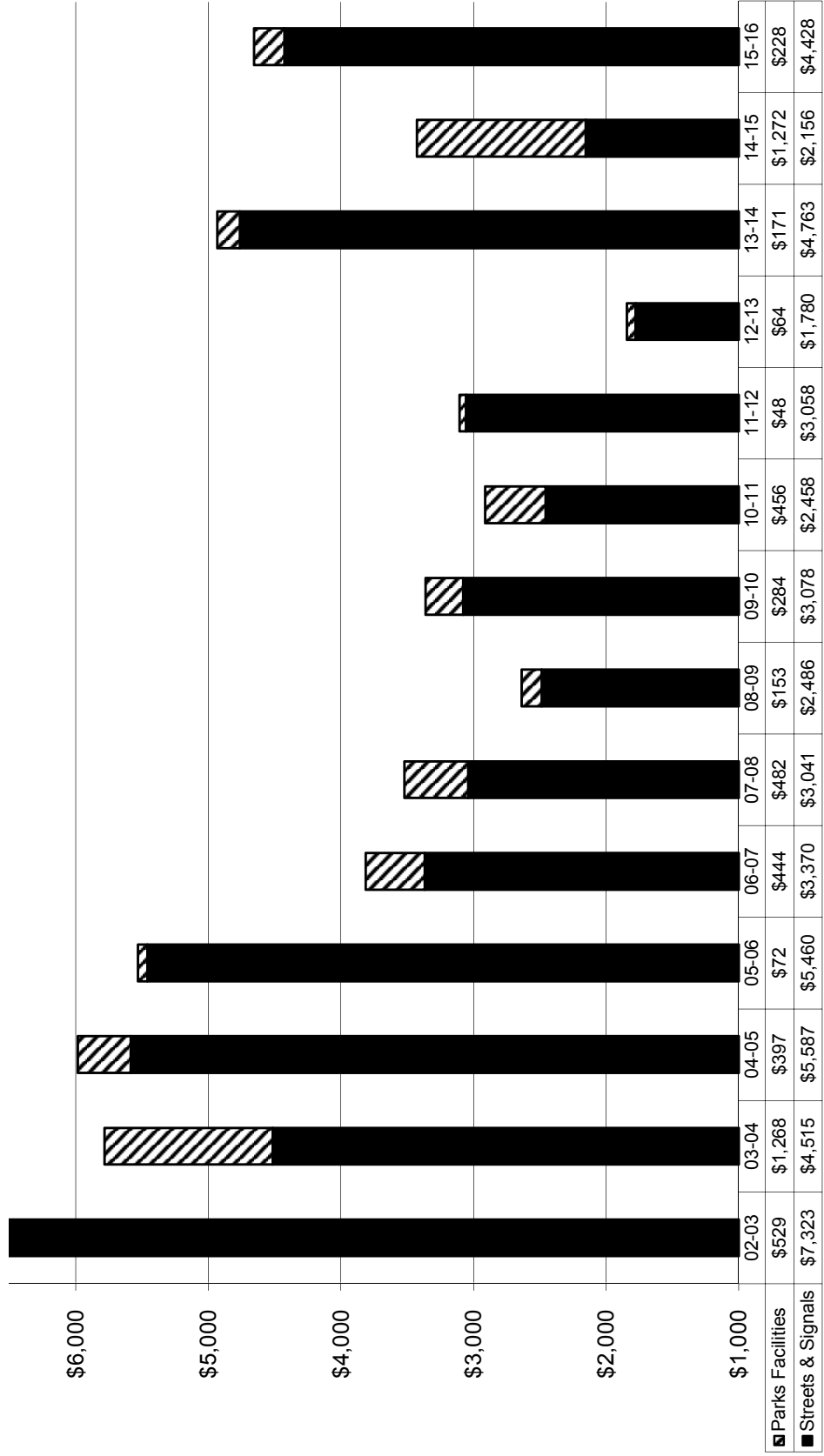
**CITY OF LAFAYETTE
2015-16 FINAL BUDGET
GENERAL FUND EXPENDITURE TRENDS (Constant Dollars)**

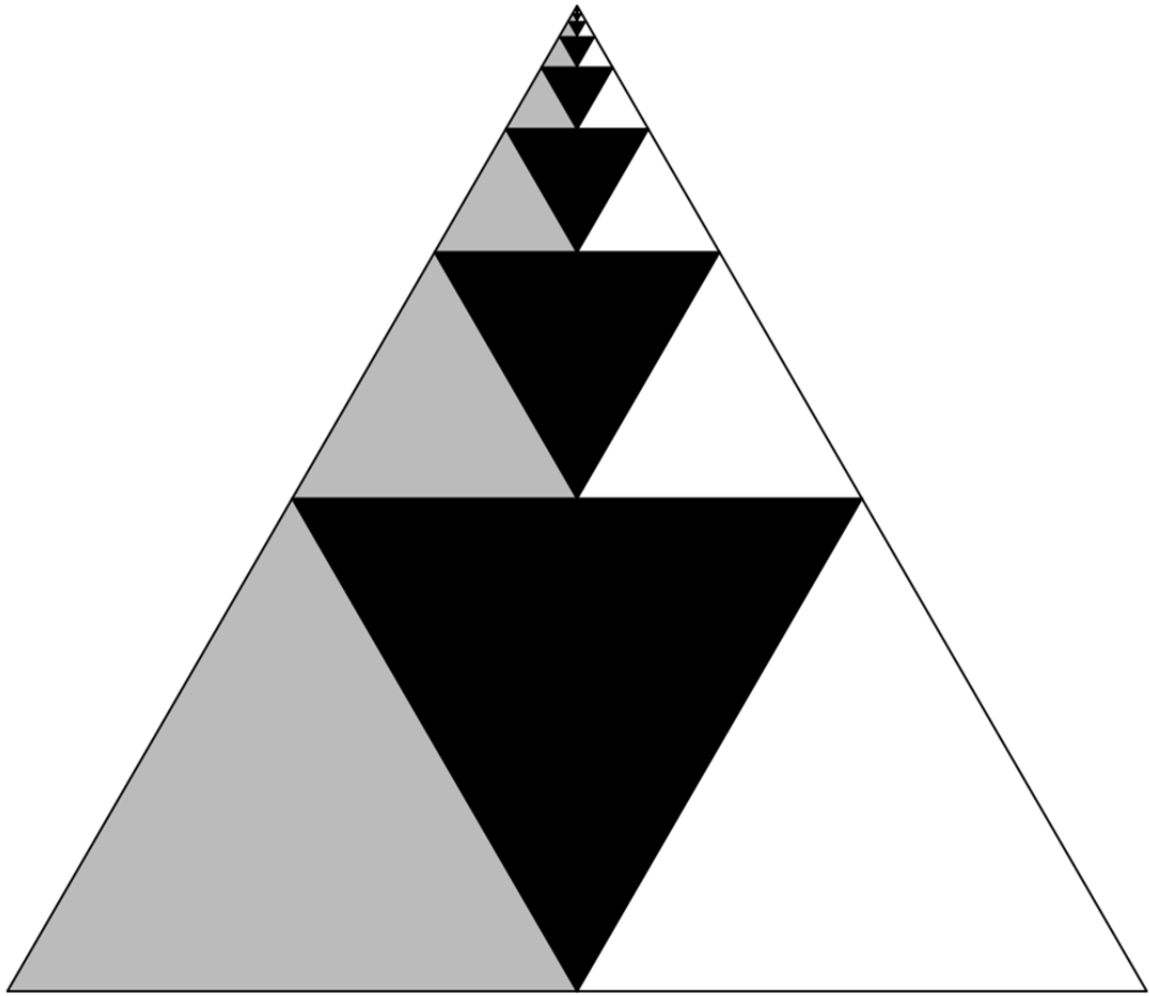


**CITY OF LAFAYETTE
2015-16 FINAL BUDGET
GENERAL FUND REVENUE TRENDS (Constant Dollars)**

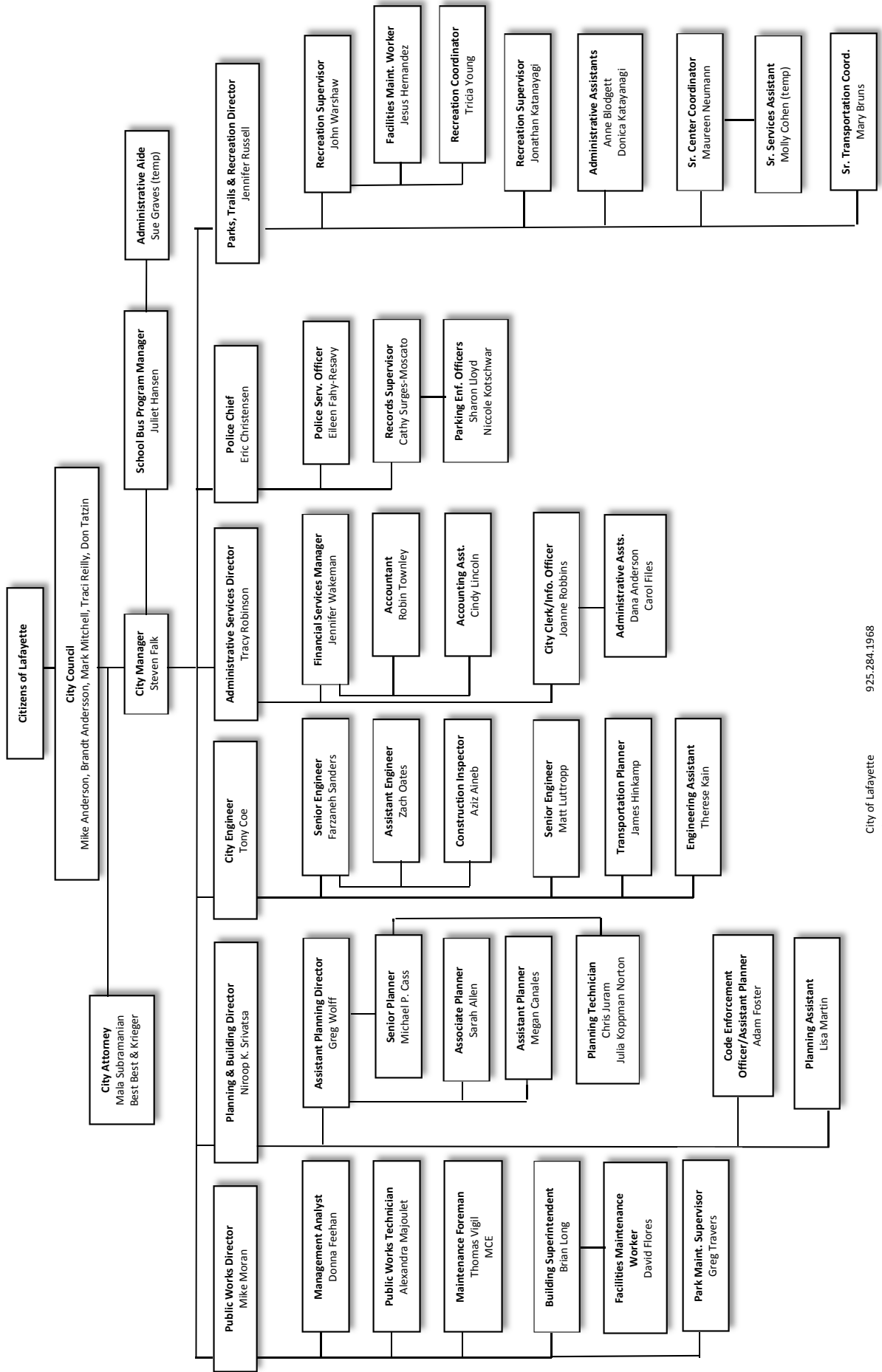


**CITY OF LAFAYETTE
2015-16 FINAL BUDGET
CIP EXPENDITURE TRENDS (Constant Dollars in 000's)**



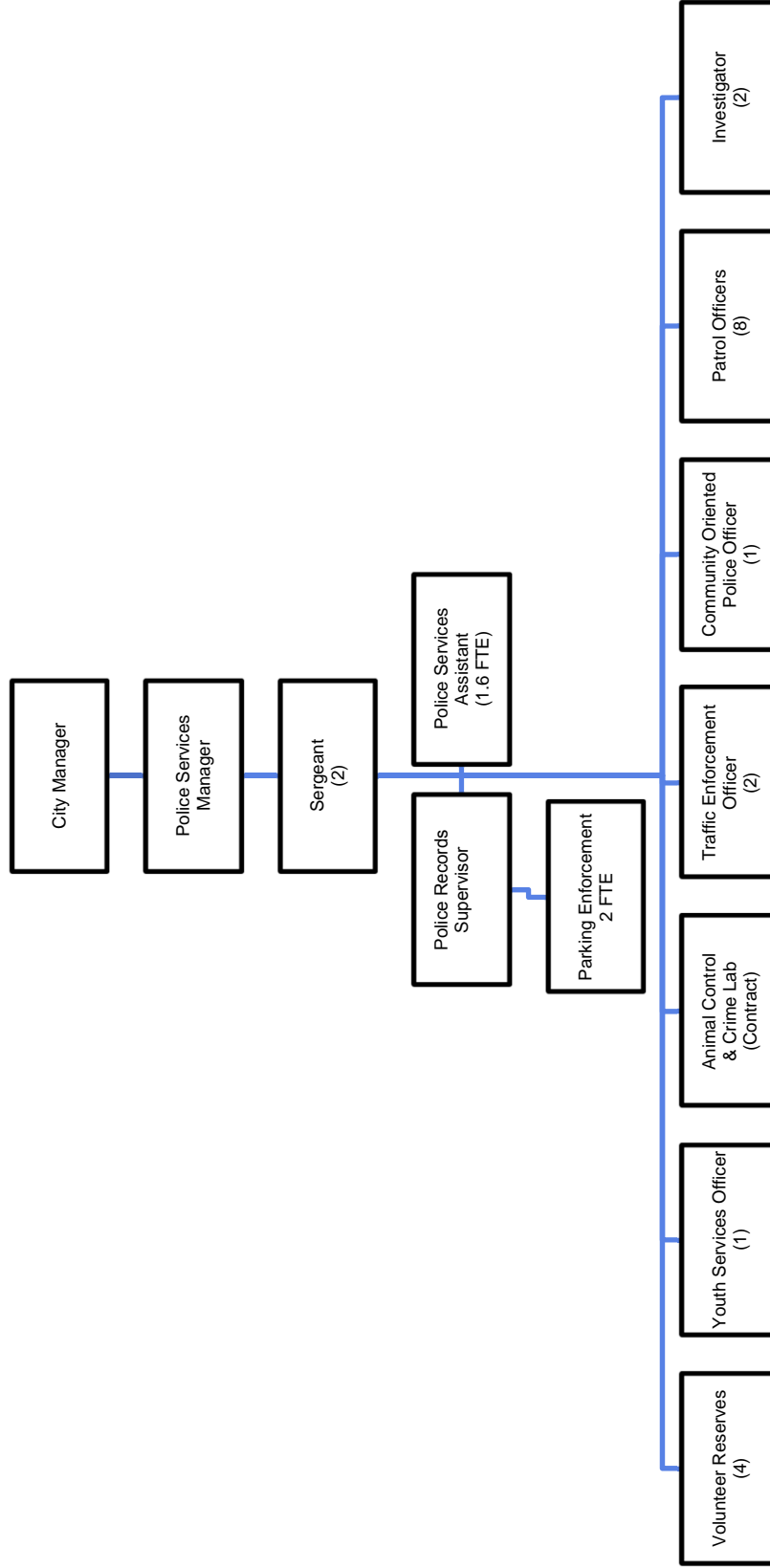


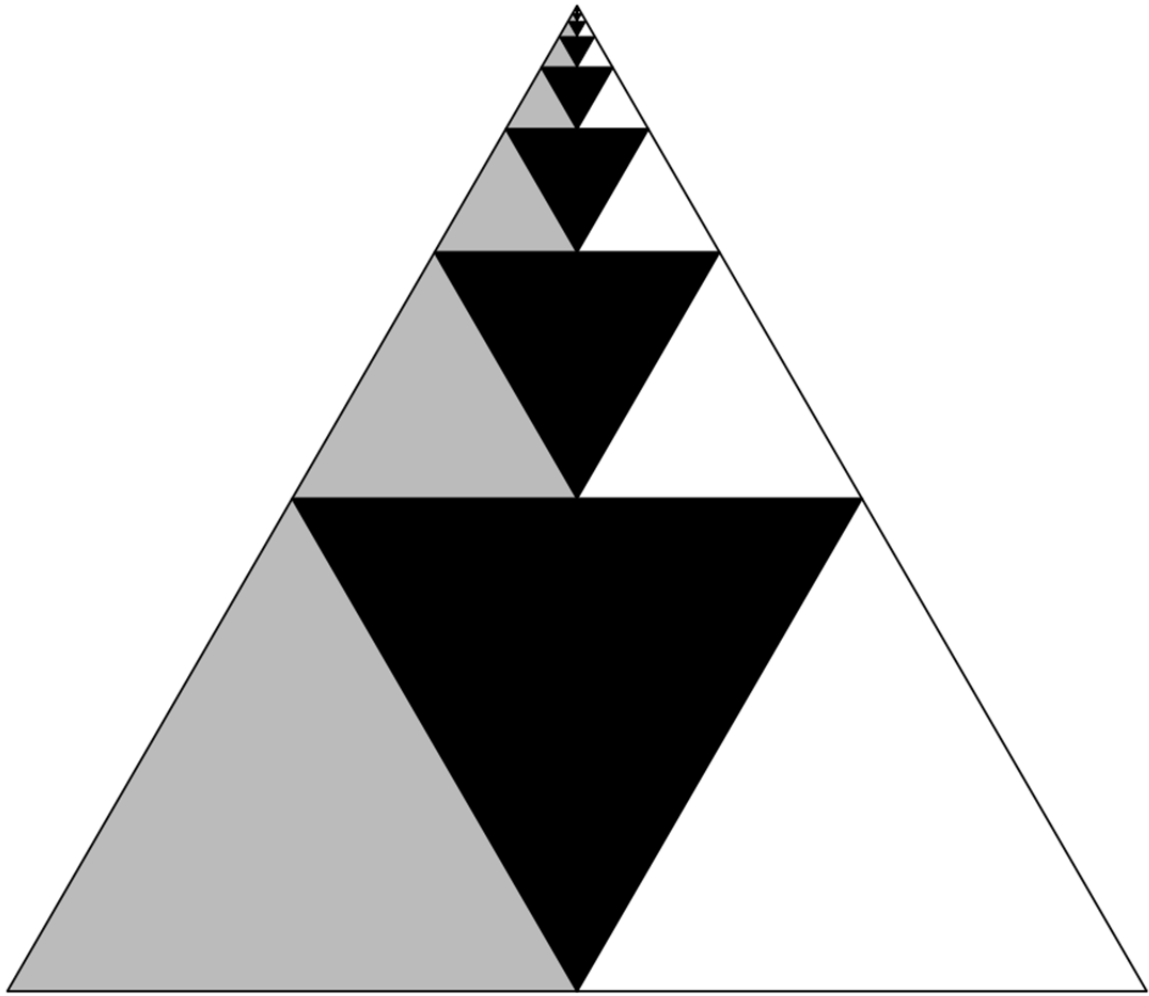
City of Lafayette Organization Chart



City of Lafayette 925.284.1968
 Planning Department 925.284.1976
 Engineering Department 925.284.1951
 Public Works Department 925.934.3908
 Parks & Recreation 925.284.2232
 Email: FirstInitialLastName@lovelafayette.org

CITY OF LAFAYETTE
 2015-16 FINAL BUDGET
 ORGANIZATION CHART
 POLICE DIVISION DETAIL

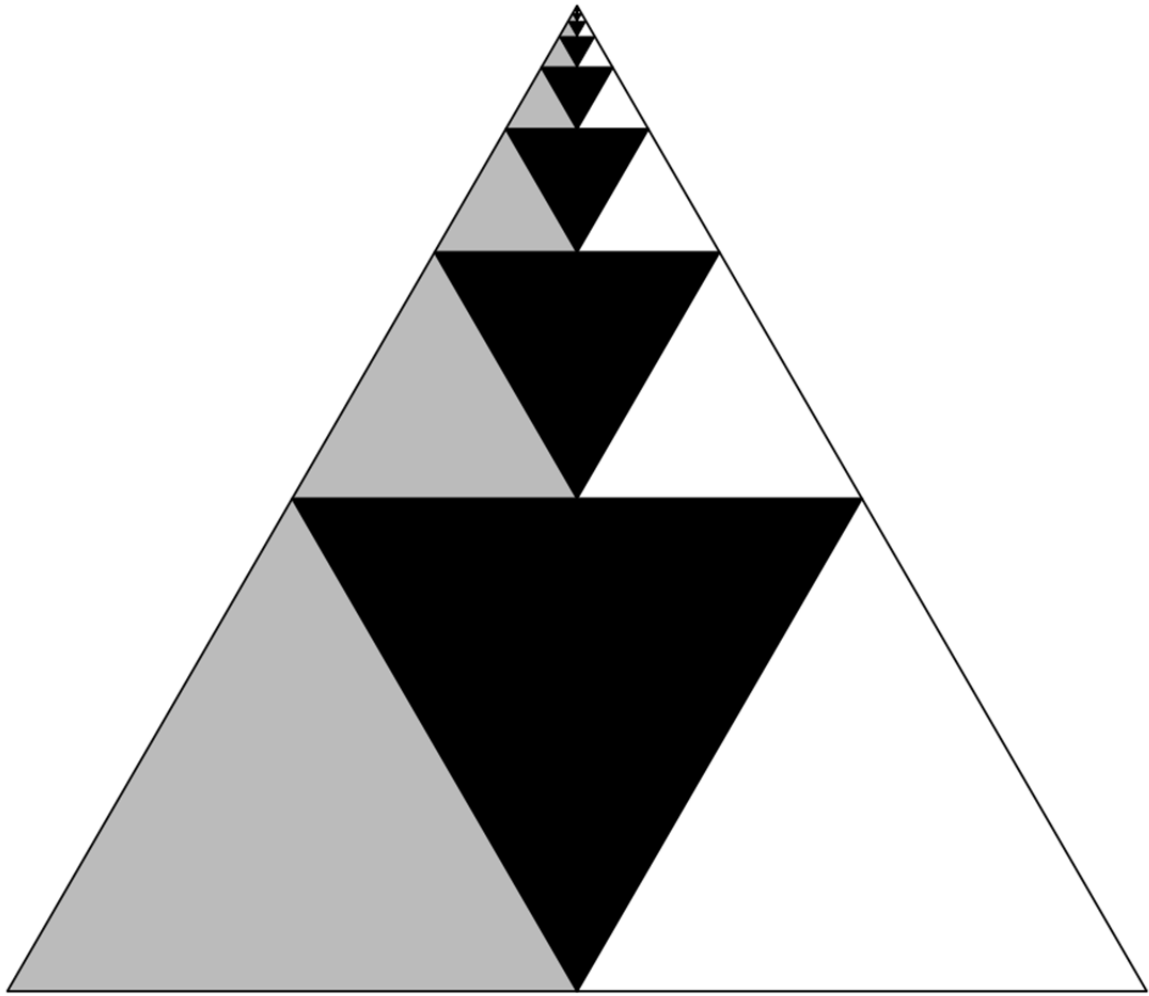




CITY OF LAFAYETTE
 2015-2016 FINAL BUDGET
 REVENUE ESTIMATE - General Fund

5 42,333.00

GENERAL FUND REVENUES		Actual 2012-2013 Revenues	Actual 2013-2014 Revenues	Final 2014-2015 Budget	Actual 2014-2015 Revenues	Final 2015-2016 Budget	Increase Over Budget	Trends
400 TAXES								
401	Sales and Use Tax	2,667,194	2,756,952	2,873,400	2,876,935	3,181,213	10.7%	
402	Property Taxes and Subventions	3,416,625	3,692,888	3,785,210	4,004,653	4,124,792	9.0%	
403.1	Franchise Tax - PG&E	328,543	339,254	339,254	331,223	330,000	-2.7%	
403.2	Franchise Tax - Cable Television	470,715	493,226	490,000	515,359	500,000	2.0%	
403.3	Franchise Tax - Waste Disposal	823,072	435,618	435,000	454,045	476,000	9.4%	
403.31	Additional Fees - Solid Waste		396,413	400,000	535,402	800,000	100.0%	
404	Real Property Transfer Tax	237,799	292,045	297,886	349,633	350,000	17.5%	
405	Transient Occupancy Tax	562,018	630,576	600,000	701,718	675,000	12.5%	
	TAXES	\$8,505,966	\$9,036,973	\$9,220,751	\$9,768,968	\$10,437,005	13.2%	
410 REVENUE FROM OTHER GOVERNMENT AGENCIES								
410	Misc Revenues	0	5,700	0	0	0	0.0%	
411	State Motor Vehicle In-Lieu Tax	2,058,283	2,176,084	2,241,367	2,343,990	2,390,870	6.7%	
419	Federal & State Grants	471,000	16,600	0	24,587	0	0.0%	
	GOVERNMENT REVENUE	\$2,529,283	\$2,198,384	\$2,241,367	\$2,368,578	\$2,390,870	6.7%	
420 FEES FOR SERVICE								
421	Administrative Fees	1,333	2,595	2,000	147	2,000	0.0%	
422	Police Fees	22,225	23,758	21,000	27,844	25,000	19.0%	
423	Engineering Fees	116,464	351,802	125,000	280,954	150,000	20.0%	
424	Planning Fees	1,082,553	1,059,622	900,000	1,011,427	900,000	0.0%	
425	Public Works Fees	11,245	37,144	15,000	27,905	15,000	0.0%	
426	Other Fees for Service	22,441	8,035	5,000	14,911	5,500	10.0%	
	FEES FOR SERVICE	\$1,256,261	\$1,482,955	\$1,068,000	\$1,363,188	\$1,097,500	2.8%	
430 INVESTMENT REVENUE								
431	Investment Earnings	80,892	89,985	90,000	287,578	150,000	66.7%	
432	Rental of Property	72,579	84,727	80,000	84,729	90,000	12.5%	
	INVESTMENT REVENUE	\$153,471	\$174,712	\$170,000	\$372,306	\$240,000	41.2%	
440 FINES AND FORFEITURES								
441	Vehicle Code Fines	118,429	106,682	110,000	115,171	110,000	0.0%	
	FINES AND FORFEITURES	\$118,429	\$106,682	\$110,000	\$115,171	\$110,000	0.0%	
450 OTHER REVENUE								
451	Reimbursements	33,751	270,426	25,000	65,604	25,000	0.0%	
453	Senior Services Revenue	5,960	4,534	5,000	8,101	5,000	0.0%	
454	Revenue from Sale of Property	0	0	0	5,495	99,996	N/A	
458	Youth Activity Revenue	10,589	11,122	10,000	9,400	10,000	0.0%	
459	Other Revenue	157,442	7,941	112,500	215,073	10,000	-91.1%	
	OTHER REVENUE	\$207,743	\$294,023	\$152,500	\$303,674	\$149,996	-1.6%	
TOTAL GENERAL FUND REVENUE		\$12,771,153	\$13,293,729	\$12,962,618	\$14,291,884	\$14,425,372	11.3%	

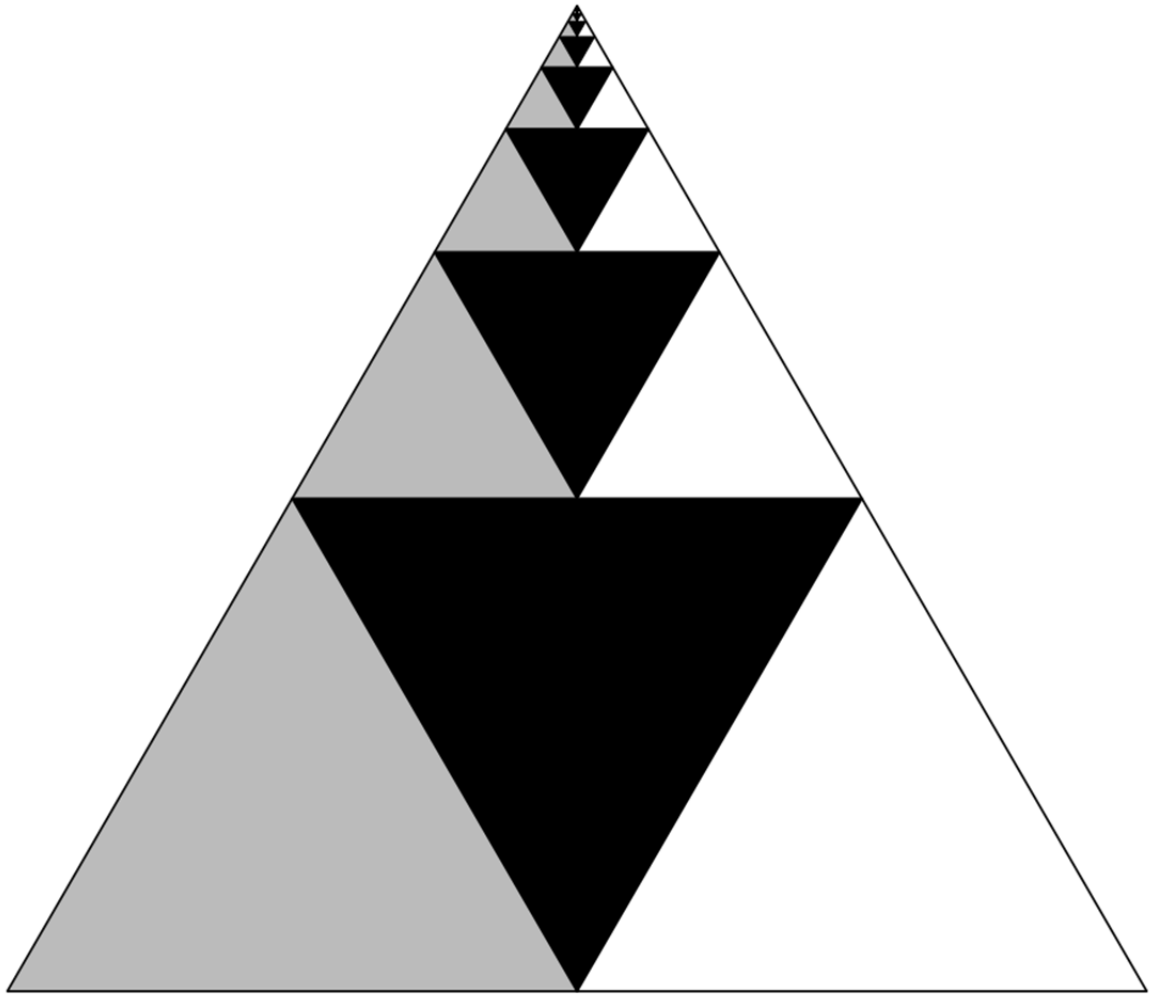


CITY OF LAFAYETTE
2015-2016 FINAL BUDGET

REVENUE ESTIMATE - Capital Improvement Funds

5 42,333.00

		<i>Actual 2012-2013 Revenues</i>	<i>Actual 2013-2014 Revenues</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Revenues</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>	<i>Trends</i>
12 Parks Facilities								
419	State and Federal Grants	0	0	241,251	193,001	48,250	-80.0%	
426	Parkland Dedication Fees -Facilities	700,803	166,197	560,000	443,214	406,144	-27.5%	
431	Investment Earnings	292	1,106	2,000	888	1,000	-50.0%	
453	Donations, Gifts, and Grants	0	0	5,000	50,000	0	N/A	
459	Other Revenue	0	0	45,000	0	50,000	11.1%	
	Subtotal	\$701,095	\$167,302	\$853,251	\$687,103	\$505,394	-40.8%	
14 Capital Improvement Projects								
410	Revenues from Government Agencies	831,502	487,800	0	0	0	0.0%	
419	State and Federal Grants	0	45,250	777,000	580,286	2,327,000	199.5%	
420.1	Walkways Fee	100,879	10,489	5,000	75,231	3,500	-30.0%	
420.3	Drainage Impact Fees	60,905	72,658	35,000	62,107	44,000	25.7%	
424	Regional Fees	603,138	64,187	0	272,639	30,000	N/A	
429	Measure J	47,057	0	0	0	0	0.0%	
431	Investment Earnings	3,392	2,618	0	2,103	0	0.0%	
451	Reimbursable Revenue	58,464	496,714	0	78,015	223,500	N/A	
459	Other Revenue	1,175	375,479	136,000	15,000	0	N/A	
	Subtotal	\$1,706,512	\$1,555,196	\$1,044,785	\$1,085,381	\$2,628,000	151.5%	
16 Public Facilities								
431	Investment Earnings	218	277	250	223	200	-20.0%	
451	Reimbursable Revenue	0	0	0	7,966	0	0.0%	
432	Rental Income	0	0	0	0	108,000	N/A	
	Subtotal	\$218	\$277	\$250	\$8,189	\$108,200	43180.0%	
17 Parkland Aquisition								
426	Parkland Dedication Fees	687,549	162,881	299,000	434,753	366,038	22.4%	
419	State and Federal Grants	0	0	0	0	149,001	N/A	
431	Investment Earnings	1,521	2,087	1,000	1,677	4,420	342.0%	
	Subtotal	\$689,070	\$164,968	\$300,000	\$436,430	\$519,459	73.2%	
TOTAL CAPITAL IMPROVEMENT FUND REVENUE		\$3,096,895	\$1,887,744	\$2,198,286	\$2,217,104	\$3,761,053	71.1%	



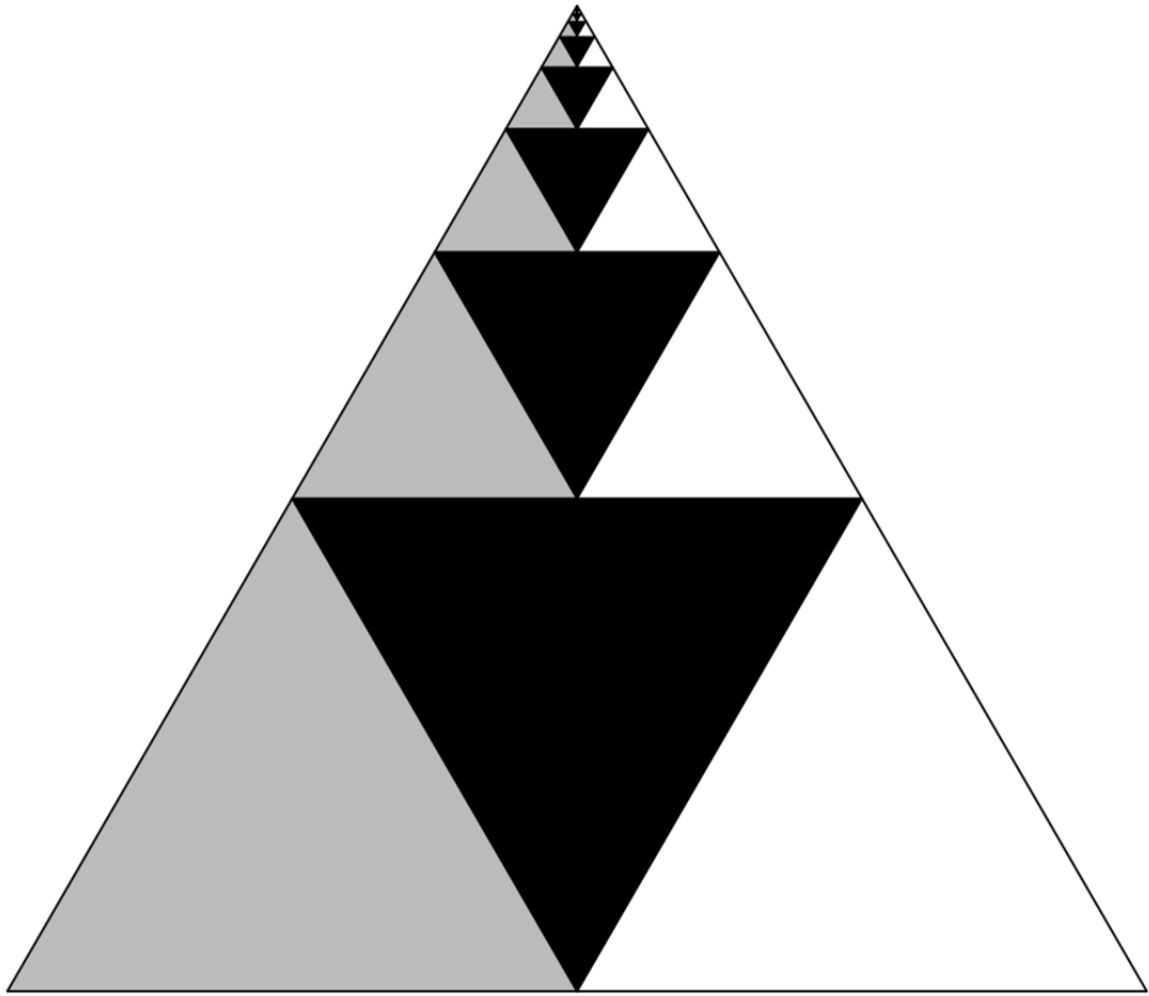
CITY OF LAFAYETTE

2015-2016 FINAL BUDGET

REVENUE ESTIMATE - Enterprise Funds

\$ 42,333.00

	<i>Actual 2012-2013 Revenues</i>	<i>Actual 2013-2014 Revenues</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Revenues</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>	<i>Trends</i>
31 Recreation Programs							
431	Investment Earnings	228	583	0	468	225	N/A
432	Rental of Buildings	83,979	85,600	87,000	92,533	87,000	0.0%
453	Donations, Gifts, and Grants	501	0	0	0	0	0.0%
459	Other Revenue	0	(14,915)	0	12,559	0	0.0%
642.5	Tiny Tots	171,555	156,619	180,000	224,036	210,000	16.7%
642.6	Tea Dances	1,335	1,327	0	0	0	0.0%
649	Non-Summer Program Fees	423,676	386,696	407,000	525,450	530,000	30.2%
648	Summer Program Fees	404,569	484,944	450,000	445,445	450,000	0.0%
	Subtotal	\$1,085,843	\$1,100,854	\$1,124,000	\$1,300,491	\$1,277,225	13.6%
32 Parking Fund							
431	Investment Earnings	39,346	37,283	34,600	34,638	35,000	1.2%
441	Parking Citation Fines	252,032	251,403	250,000	178,920	180,000	-28.0%
459	Other Revenue	1,603	5,814	0	33,454	0	0.0%
631.1	Lockboxes	55,338	0	0	0	0	0.0%
631.2	Parking Meters	146,641	216,779	200,000	221,561	220,000	10.0%
631.3	Parking Permits -- City Lots	22,980	24,310	23,000	24,314	24,000	4.3%
631.4	Parking Permits -- Residential	1,133	1,235	1,000	1,443	1,500	50.0%
	Subtotal	\$519,072	\$536,824	\$508,600	\$494,330	\$460,500	-9.5%
34 Vehicle Abatement							
422	Abandoned Vehicle Fees	11,547	13,287	11,050	11,245	12,000	8.6%
431	Investment Earnings	8	24	0	19	0	0.0%
	Subtotal	\$11,555	\$13,311	\$11,050	\$11,264	\$12,000	8.6%
36 Senior Transportation							
410	Revenues from Gov't Agency	17,434	46,486	47,616	65,474	0	-100.0%
431	Investment Earnings	0	0	0	0	0	0.0%
433	Fares & Rental	12,823	19,638	13,046	29,192	23,400	79.4%
434	Advertising	1,000	1,104	0	758	1,000	N/A
451	Reimbursable Revenue	5,770	3,052	5,000	6,519	5,000	0.0%
459	Other Income	2,492	717	0	0	16,000	N/A
453	Gifts & Grants	71,668	9,292	22,660	8,274	24,000	5.9%
	Subtotal	\$111,187	\$80,288	\$88,322	\$110,216	\$69,400	-21.4%
37 Library Operations							
432	Rental Income	29,818	34,690	34,855	39,882	34,855	0.0%
453	Gifts & Grants (LLLC Foundation)	460,377	481,560	598,700	533,009	819,560	36.9%
459	Other Income	2,120	2,730	0	0	0	0.0%
	Subtotal	\$492,314	\$518,980	\$633,555	\$572,891	\$854,415	34.9%
TOTAL ENTERPRISE FUND REVENUE							
		\$2,219,970	\$2,250,258	\$2,308,027	\$2,489,192	\$2,673,540	15.8%



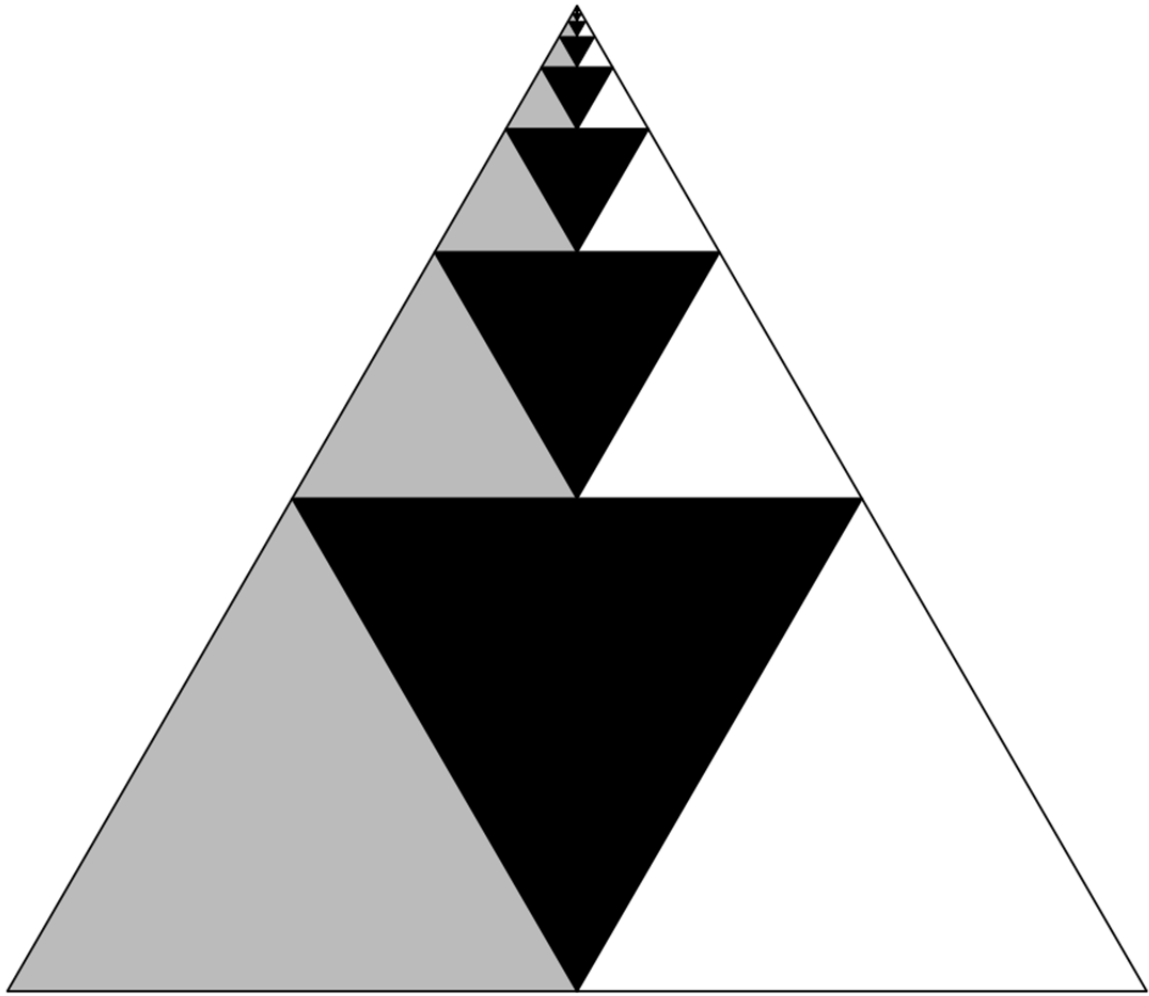
CITY OF LAFAYETTE

2015-2016 FINAL BUDGET

REVENUE ESTIMATE - Assessment District Funds

\$ 42,333.00

		<i>Actual 2012-2013 Revenues</i>	<i>Actual 2013-2014 Revenues</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Revenues</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>	<i>Trends</i>
51 Street Lighting								
402	Property Taxes / Assessments	19,066	19,582	19,582	20,078	20,078	2.5%	
431	Investment Earnings	47	153	0	123	0	0.0%	
	Subtotal	\$19,113	\$19,736	\$19,582	\$20,201	\$20,078	2.5%	
52 Core Area Maintenance								
402	Property Taxes / Assessments	217,860	219,090	219,090	221,589	221,589	1.1%	
431	Investment Earnings	496	560	560	460	460	-17.8%	
459	Other Revenue	0	14,890	14,890	2,101	2,101	-85.9%	
	Subtotal	\$218,356	\$234,540	\$234,540	\$224,150	\$224,150	-4.4%	
53 Stormwater Pollution								
402	Property Taxes / Assessments	373,271	386,685	386,685	366,663	366,663	-5.2%	
451	Reimbursement for Emergency Response	0	20,386	20,386	0	0	N/A	
431	Investment Earnings	93	278	278	257	257	-7.4%	
459	Other Revenue	2,996	0	0	5,470	5,470	N/A	
	Subtotal	\$376,360	\$407,348	\$407,348	\$372,390	\$372,390	-8.6%	
TOTAL ASSESSMENT DISTRICT FUND REVENUE		\$613,830	\$661,624	\$661,471	\$616,741	\$616,618	-6.8%	



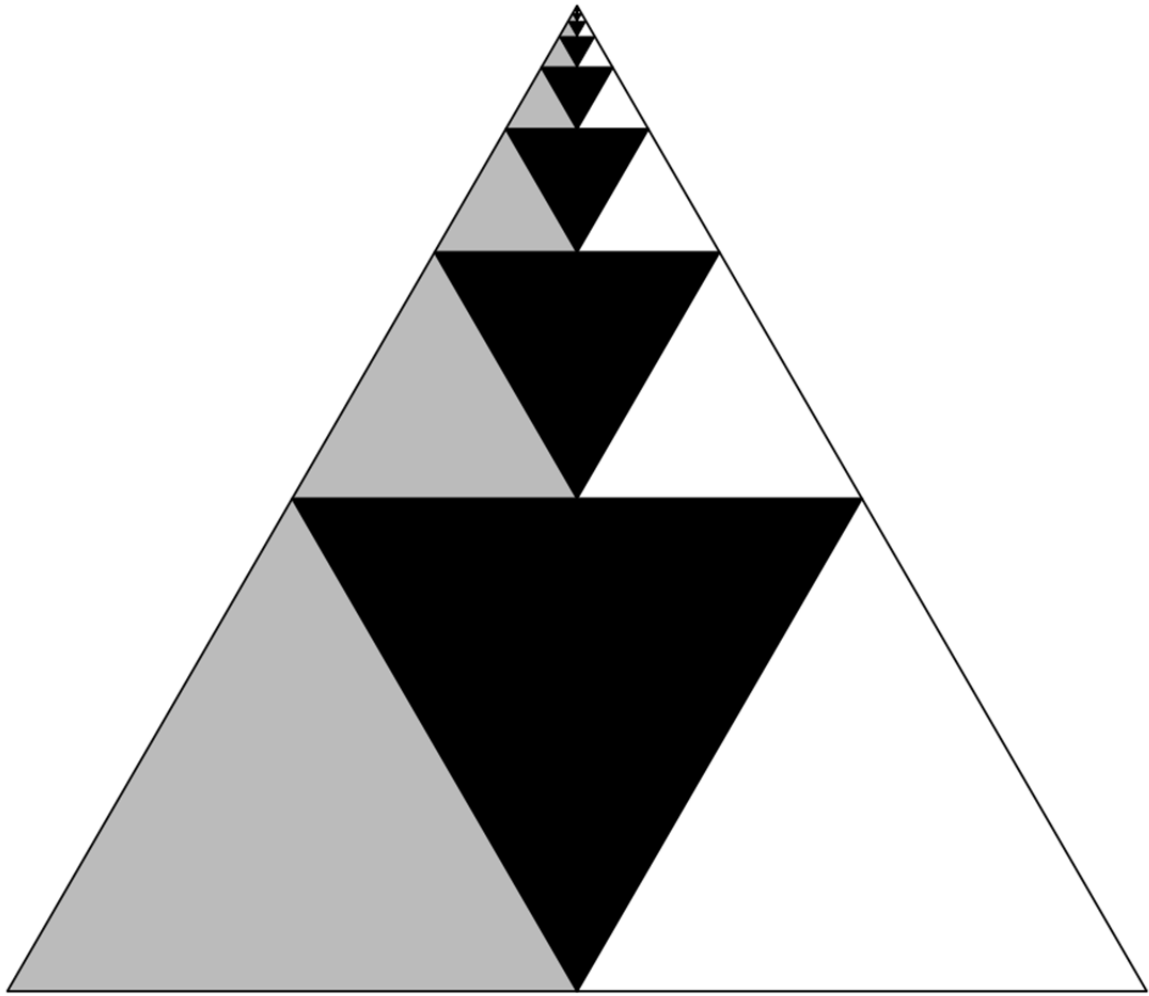
CITY OF LAFAYETTE

2015-2016 FINAL BUDGET

REVENUE ESTIMATE - Governmental Funds

\$ 42,333.00

		<i>Actual 2012-2013 Revenues</i>	<i>Actual 2013-2014 Revenues</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Revenues</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>	<i>Trends</i>
71 Gas Tax								
410.1	State Gas Tax 2105	107,328	160,461	117,275	146,173	140,000	19.4%	
410.2	State Gas Tax 2106	85,329	84,789	96,066	98,268	77,400	-19.4%	
410.3	State Gas Tax 2107 & 2107.5	175,219	175,736	149,097	198,234	198,500	33.1%	
410.4	State Gas Tax 2103	212,296	323,143	255,186	260,919	122,300	-52.1%	
431	Investment Earnings	2,051	1,602	0	1,287	1,200	N/A	
	Subtotal	\$582,222	\$745,731	\$617,624	\$704,880	\$539,400	-12.7%	
72 Meas.J Return-to-Source								
410.6	Measure J Return-to-Source Funds	439,442	399,536	430,000	399,536	430,000	0.0%	
410.65	Measure J Program 28C	0	0	91,785	116,272	24,500	0.0%	
459	Investment Earnings	251	0	0	15,141	0	0.0%	
	Subtotal	\$439,693	\$399,536	\$430,000	\$530,949	\$454,500	5.7%	
73 Supp. Law Enforcement Services								
419	COPS Grant	96,985	111,152	100,000	113,973	100,000	0.0%	
431	Investment Earnings	0	0	0	0	0	0.0%	
	Subtotal	\$96,985	\$111,152	\$100,000	\$113,973	\$100,000	0.0%	
74 Bus Program								
429.5	Measure J & C	1,002,283	1,114,677	1,123,025	1,095,133	1,045,363	-6.9%	
429.1	Contributions from Parents	534,849	556,736	561,600	579,164	590,031	5.1%	
429.2	State DOE	0	32,102	29,749	32,102	29,749	0.0%	
429.3	One Trip Passes	16,490	18,731	17,000	18,570	17,000	0.0%	
431	Investment Earnings	2,399	881	1,500	708	885	-41.0%	
459	Other Revenue	29,749	0	0	0	0	0.0%	
	Subtotal	\$1,585,771	\$1,723,128	\$1,732,874	\$1,725,677	\$1,683,028	-2.9%	
75 City Office Development								
431	Investment Earnings	17,329	4,392	15,000	3,528	3,000	-80.0%	
454	Revenue from the Sale of Property	0	0	0	0	0	0.0%	
	Subtotal	\$17,329	\$4,392	\$15,000	\$3,528	\$3,000	-80.0%	
76 Insurance								
431	Investment Earnings	9,525	7,355	7,355	5,908	5,300	-27.9%	
459	Other Revenue	5,970	0	0	2,523	0	0.0%	
	Subtotal	\$15,495	\$7,355	\$7,355	\$8,431	\$5,300	-27.9%	
77 Police Services Special Fund								
431	Revenues from Gov't Agencies	0	0	0	0	0	0.0%	
	Subtotal	\$0	\$0	\$0	\$0	\$0	0.0%	
78 General Obligation Bond Fund								
402	Taxes / Assessments	761,515	784,269	750,000	814,333	750,000	0.0%	
431	Investment Earnings	1,914	2,104	2,000	1,690	2,000	0.0%	
451	Reimbursable Revenue	0	0	0	0	0	0.0%	
	Subtotal	\$763,429	\$786,374	\$752,000	\$816,023	\$752,000	0.0%	
TOTAL GOVERNMENTAL FUND REVENUE		\$3,500,923	\$3,777,667	\$3,531,906	\$3,903,461	\$3,537,228	0.2%	



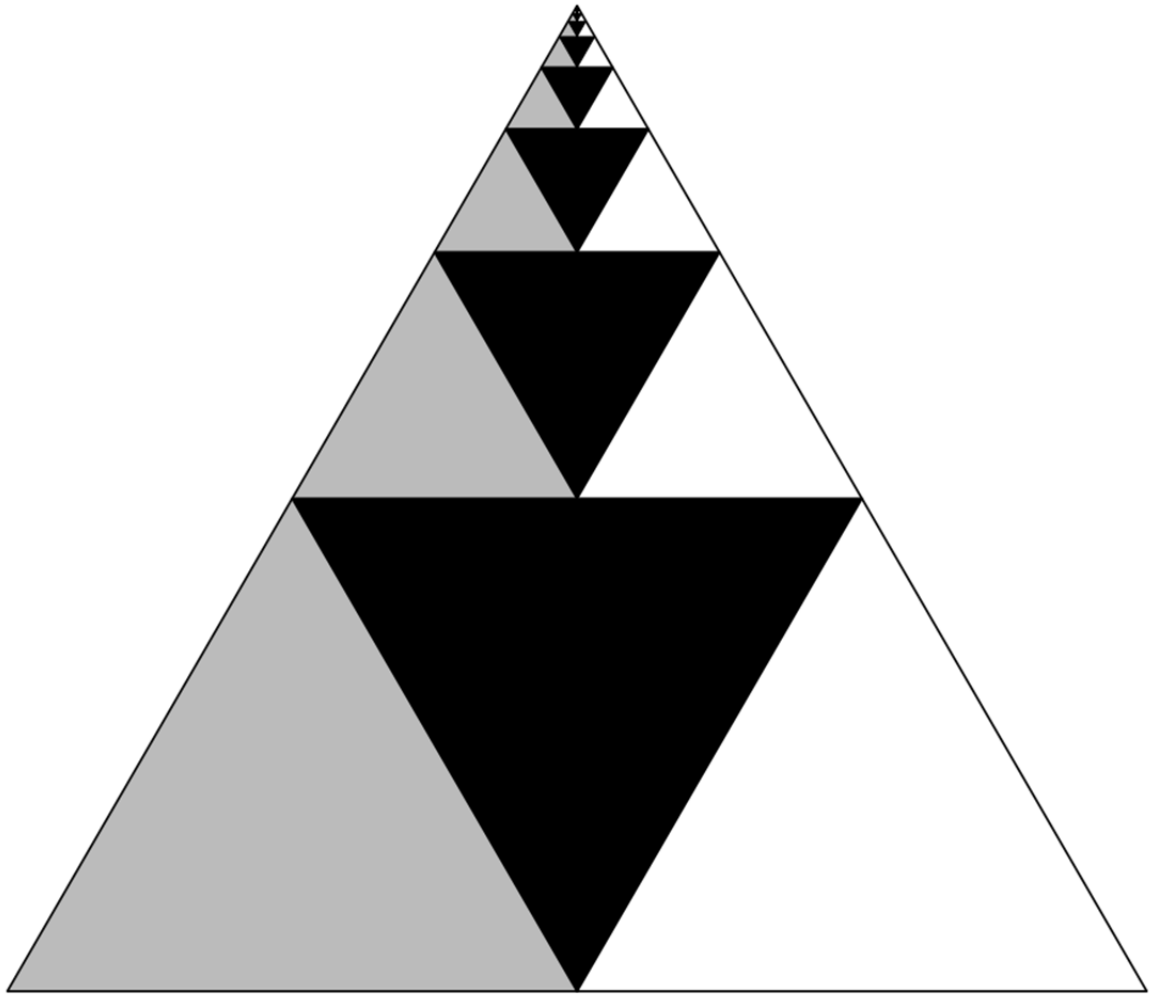
CITY OF LAFAYETTE

2015-2016 FINAL BUDGET

REVENUE ESTIMATE - Successor Agency Funds

\$ 42,333.00

	<i>Actual 2012-2013 Revenues</i>	<i>Actual 2013-2014 Revenues</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Revenues</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>	<i>Trends</i>
87 Successor Agency (formerly RDA)							
402	Tax Increment Revenue - General Account	2,846,840	1,461,966	3,000,000	3,095,952	4,000,000	33.3%
410	Revenues from Gov't Agencies	5,000	0	0	0	0	0.0%
431	Investment Earnings - General Account	0	167	0	134	0	0.0%
	Subtotal	\$2,851,840	\$1,462,133	\$3,000,000	\$3,096,086	\$4,000,000	33.3%
90 Redevelopment Debt Service							
431	Investment Earnings & Dividends	0	885	4,000	562	4,000	0.0%
459	Other Revenue	0	325	0	0	0	0.0%
	Subtotal	\$0	\$1,210	\$4,000	\$562	\$4,000	0.0%
TOTAL REDEVELOPMENT REVENUE		\$2,852,070	\$1,462,133	\$3,004,000	\$3,096,086	\$4,004,000	33.3%
TOTAL ALL FUNDS REVENUE		\$25,054,841	\$23,333,155	\$24,666,307	\$26,614,467	\$29,017,811	17.6%



CITY OF LAFAYETTE
FEE SCHEDULE

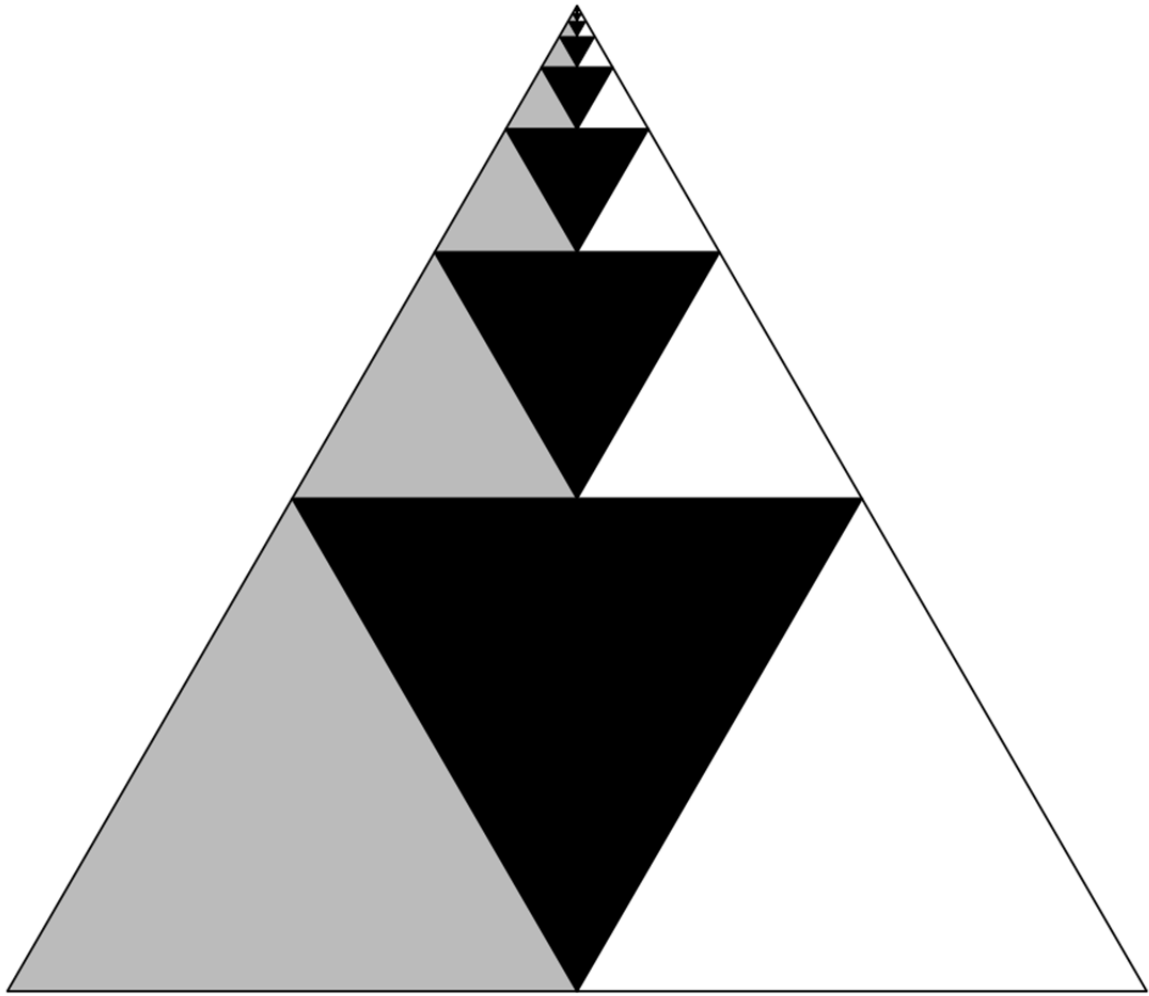
Revenue Code		Administrative Fees	Fee	Per Unit
15646.000	1.000	Hourly Rate	100.00	Per Hour
11-42	1.010	Agenda Service - Mailed Out for One Year	50.00	Per Year
11-42	1.020	Bingo License	50.00	Application Fee, \$10 Renewal Fee
11-42	1.030	Bingo License Renewal	10.00	Per Year
11-42	1.040	Copies of Printed Materials (up to 11" x 17" - large format copies = outside reproduction cost)	0.10	Per Copy
11-42	1.050	Dishonored/Returned Check Fee	50.00	Per check
11-42	1.060	Filing a Notice of Intent to Circulate an Initiative	200.00	Per Filing
11-42	1.070	Fortunetelling License	100.00	Application Fee, \$10 Renewal Fee
11-42	1.080	Gun Shop Permit	150.00	Per Permit
11-42	1.090	Lafayette Municipal Budget	25.00	Per Copy
11-42	1.100	Lafayette Municipal Code	100.00	Per Copy
11-42	1.110	Late Payment on City Invoices (after 30 days)	50.00	Per invoice, plus 9% annual interest
11-42	1.120	Permit to Use City Property for a Film Project	500.00	Plus All Hourly Fees Incurred Above Minimum Hours
Revenue Code		Police Fees	Fee	Per Unit
11-42	2.000	Hourly Rate	150.00	Per Hour
11-42	2.010	Abandoned Vehicle/Tow/Release	150.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	2.020	Bicycle License Fee	1.00	Per License
11-42	2.030	Copies of Printed Materials	0.25	Per Page
11-42	2.040	Copy of Speed Survey for City Street	37.50	Per Report
11-42	2.050	Crime Reports	75.00	Per Report
11-42	2.060	Driving-Under-Influence Charges	150.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	2.070	False Alarm Fee (After Second Annual Violation)	250.00	Flat Fee
11-42	2.080	False Alarm Fee (First Annual Violation)	50.00	Flat Fee
11-42	2.090	False Alarm Fee (Second Annual Violation)	100.00	Flat Fee
11-42	2.100	Fingerprinting-Resident	25.00	Flat Fee + \$5 per additional card
11-42	2.100	Fingerprinting Non-Resident	35.00	Flat Fee + \$5 per additional card
11-42	2.120	Interstate Truck Terminal Fee	250.00	Per Application
11-42	2.130	Off-Road Motor Vehicle Permit	150.00	Flat Fee
11-42	2.180	Police Authorization Letters (e.g., VISA letters)	75.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	2.190	Special Events Permit	75.00	Per Permit plus all other applicable fees
11-42	2.200	Traffic Collision Reports	75.00	Per Report
11-42		Private Parking Registration Processing Fee	250.00	Per Registration
Revenue Code		Engineering Fees	Fee	Per Unit
11-42	3.000	Hourly Rate	165.00	Per Hour
11-42	3.010	Certificate of Compliance	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.020	Creek Setback Conformance Review	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.030	Creek Setback Variance Request	660.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.040	Encroachment Permit - Inspection	165.00	Plus All Hourly Fees Incurred Above Minimum Hours

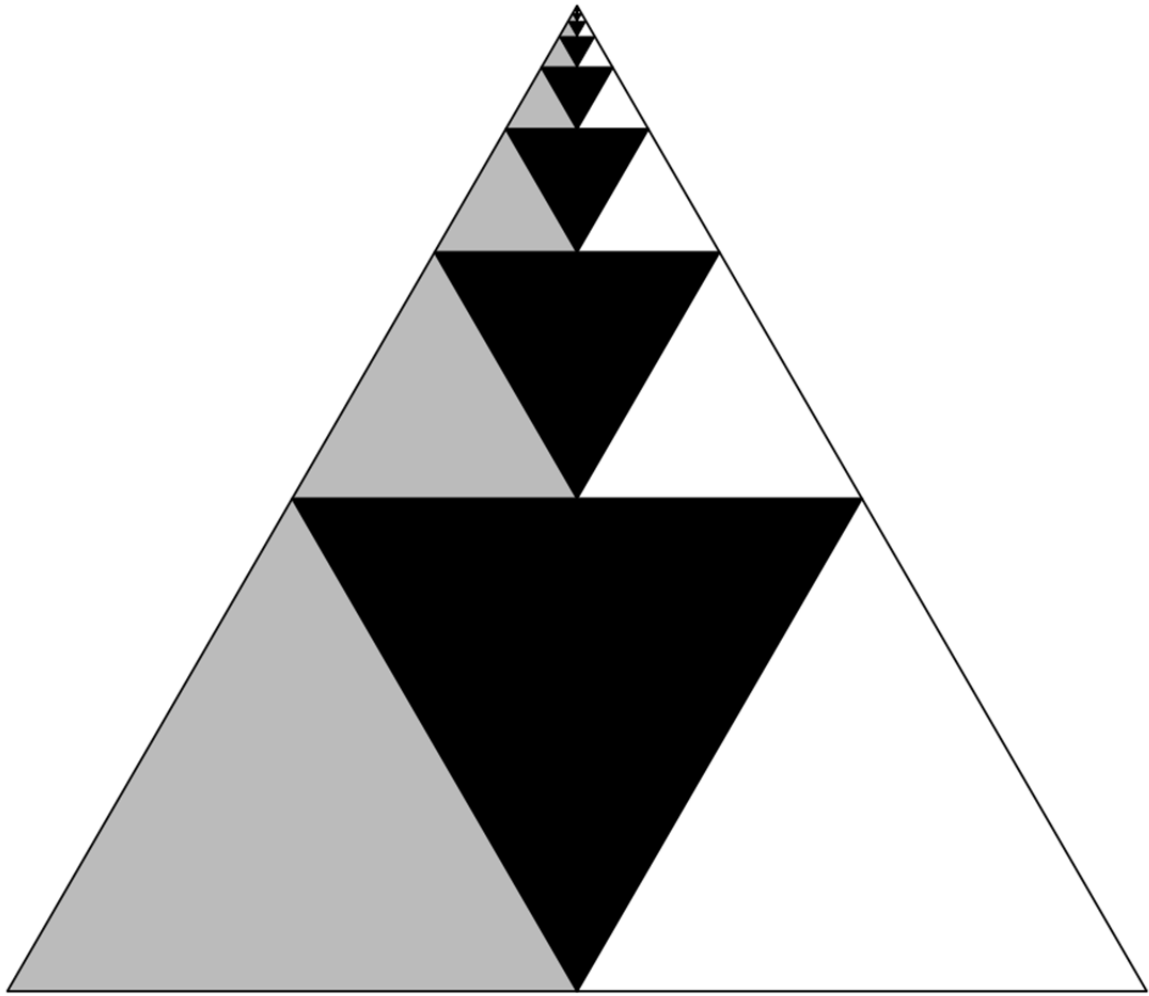
Revenue Code		Engineering Fees (cont'd.)	Fee	Per Unit
11-42	3.050	Encroachment Permit - Processing	247.50	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.052	Encroachment Permit - Parking Spaces	27.00	Per Day
11-42	3.053	Encroachment Permit - Sidewalk, Bike Lane, Other Public ROW		
		Public Improvements		
		Calendar Days 31-60	100.00	Per Day
		Calendar Days 61-90	200.00	Per Day
		After 90 Calendar Days	300.00	Per Day
		All Other Improvements		
		First 60 days	100.00	Per Day
		Calendar Days 61-90	200.00	Per Day
		After 90 Calendar Days	300.00	Per Day
11-42	3.054	Encroachment Permit - Vehicle Traffic Lanes	<i>Note: public improvements are exempt for the first 30 days</i>	
		One Direction		
		First 2 hours	150.00	Per Day
		2-4 hours	300.00	Per Day
		Greater than 4 hours	600.00	Per Day
		Both Directions		
		First 2 hours	300.00	Per Day
		2-4 hours	600.00	Per Day
		Greater than 4 hours	1,200.00	Per Day
11-42	3.060	Engineering Review on Referral from Planning	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.070	Equipment Storage and Stagn in Right-of-Way	82.50	Processing Fee
11-42	3.080	Failure to Meet Repaving Deadline	107.00	Per Day
11-42	3.100	Final or Parcel Map Filing	1,650.00	Plus \$125 per lot
11-42	3.120	Inspection of Improvements	0.05	of Total Project Cost
11-42	3.130	Oversize/Overweight Loads	16.00	Per Move
11-42	3.160	Plan Check	0.03	of Total Project Cost
11-42	3.170	Reinspection Due to Delay	165.00	Plus All Hourly Fees Incurred Above Minimum Hours
11-42	3.180	Replacem. of Curb, Gutter, Sidewalk by Prop. Owner	330.00	Flat Fee
11-42	3.190	Review by Outside Consultant	165.00	Plus Actual Fees Charged by Consultant
11-42	3.230	Storage or Staging of Materials / Equipment in ROW	27.00	Per Day per Parking Space plus \$250 Deposit
11-42	3.240	Work without Permit	165.00	Per Day, Plus All Hourly Fees Incurred Above Minimum Hours
Revenue Code		Planning Fees	Fee	Per Unit
11-424	0.000	Hourly Rate	\$175.00	per hour
11-424	0.550	Address Assignment/Change of Address	525.00	Flat Fee
11-424	0.510	Annexation	\$9,500 + \$100/acre	Flat Fee
11-424	0.520	Appeals or Reconsiderations	50%	of initial fee
11-424	0.525	Appeal of Staff Determination	\$175.00	Flat Fee
11-424	0.530	Building & Grading Permit Surcharge (County)	50%	of permit fee
11-424	0.540	Certificate of Compliance	3,650.00	Flat Fee
11-424	0.560	Change of Conditions	50%	of initial fee
11-424	0.565	Code Enforcement Appeal Fee	525.00	Flat Fee

Revenue Code		Planning Fees (cont'd)	Fee	Per Unit
11-424	0.570	Design Review: Major (new houses, houses > 6,000 sq.ft. and new commercial buildings)	5,700.00	Flat Fee
11-424	0.580	Design Review: Minor (all projects not classified as "Major")	3,800.00	Flat Fee
11-424	0.590	Design Review Commission Study Session***	700.00	Flat Fee
11-424	0.595	Development Agreement, Regulatory Agreement	175.00	per hour + attorneys fees
11-424	0.600	Environmental Review by consultant (IS, ND, MND, EIR)	15%	admin fee
11-424	0.660	Environmental Review by staff (IS, ND, MND, EIR)	\$2,625	Amount is a deposit; billed at an hourly rate
11-424	0.601	Film Shoot (not subject to Land Use Permit)	525.00	Flat Fee
11-424	0.605	Final Inspection Failure / Follow Up	350.00	Flat Fee
11-424	0.620	General Plan Amendment/ Specific Plan Amendment	9,500.00	Flat Fee
11-424	0.630	Grading (Design Review Commission and/or Planning Commission)	3,800.00	Flat Fee
11-424	0.640	Hillside Development Permit: Major (within 100' of a ridgeline protected area: DRC & PC review)	5,700.00	Flat Fee
11-424	0.650	Hillside Development Permit: Minor (requiring review only by the DRC; siting determination by PC)	3,800.00	Flat Fee
11-424	0.675	Land Use Permit (recreation court)	2,250.00	Flat Fee
11-424	0.680	Land Use Permit (existing building or structure)	3,800.00	Flat Fee
11-424	0.690	Land Use Permit (new building or structure)	5,700.00	Flat Fee
11-424	0.710	Lot Line Adjustment (Planning Commission)	5,400.00	Flat Fee
11-424	0.720	Lot Line Adjustment (Zoning Administrator)	1,200.00	Flat Fee
11-424	0.730	Major Subdivision (Tract)	\$8,750 + \$200/lot	Flat Fee
11-424	0.735	Major Subdivision (Tract) in the Hillside Overlay District	\$12,250 + \$200/lot	Flat Fee
11-424	0.740	Minor Subdivision	\$5,250 + \$200/lot	Flat Fee
11-424	0.745	Minor Subdivision in Hillside Overlay District	\$8,750 + \$200/lot	Flat Fee
11-424	0.750	Notice of Exemption /Notice of Determination	175.00	Flat Fee
11-425	0.751	Performance Bond Processing	350.00	Flat Fee
11-426	0.752	Plan Revisions (Construction Drawings)	175.00	per hour
11-427	0.753	Pre-Application Meeting	175.00	Flat Fee (no charge for 1st meeting)
11-424	0.755	Public Art Permit	875.00	Flat Fee
11-424	0.757	Re-approval (PC or DRC) within one year of approval expiration	875.00	Flat Fee
11-424	0.758	Re-approval (ZA) within one year of approval expiration	525.00	Flat Fee
11-424	0.760	Rezoning	\$9,500 + \$100/acre	Flat Fee
11-424	0.770	Right-of-Way Abandonment	1,900.00	Flat Fee
11-424	0.790	Second Unit (Zoning Administrator)*	700.00	Flat Fee
11-424	0.800	Sign (Design Review Commission)*	525.00	Flat Fee
11-424	0.810	Sign (Planning Director)*	400.00	Flat Fee
11-425	0.811	Sign (Conformance with Master Sign Plan)	175.00	Flat Fee
11-424	0.815	Stormwater Quality Implementation	175.00	Flat Fee
11-424	0.816	Stormwater Quality Control Plan	625.00	Flat Fee
11-424	0.820	Subdivision Map extension	1,400.00	Flat Fee
11-424	0.830	Temporary Land Use Permits	600.00	Flat Fee
11-424	0.840	Tree Permit – Category I (not associated with development app)	350.00	Flat Fee
11-424	0.850	Tree Permit – Category II (associated with development app)	350.00	Flat Fee
11-424	0.855	Tree Permit Appeal	350.00	Flat Fee

Revenue Code		Planning Fees (cont'd)	Fee	Per Unit
11-424	0.860	Variance or Exception (Design Review, Planning Commission or City Council)	4,375.00	Flat Fee
11-424	0.870	Variance or Exception (Zoning Administrator)	1,750.00	Flat Fee
11-424	0.875	Waste Management Review	80.00	Flat Fee
11-424	0.876	Wireless Communications Facility Permit - Major (Planning Commission Review)	5,700.00	Flat Fee
11-424	0.877	Wireless Communications Facility Permit - Minor (Planning Director Review)	3,800.00	Flat Fee
11-424	0.878	Wireless Communications Facility Permit - Modification (Major and Minor)	2,250.00	Flat Fee
11-424	0.879	Wireless Communications Facility Permit - Administrative Review (post-approval)	700.00	Flat Fee
11-424	0.880	Zoning Administrator Action – No Hearing (hillside development permits, design review, grading permits)	700.00	Flat Fee
11-424	0.885	Zoning Administrator Review and Determination	350.00	Flat Fee
11-424	0.890	Zoning Administrator Hearing (hillside development permits, design review, grading permits)	2,250.00	Flat Fee
11-424	0.910	Zoning Map	20.00	Per Copy
11-424	0.920	Zoning Text Amendment	5,250.00	Flat Fee
11-424	0.930	Zoning Verification	350.00	Flat Fee
Revenue Code		Public Works	Fee	Per Unit
11-42	5.000	Hourly Rate	150.00	Per Hour
11-42	5.010	Damage to City Property	150.00	Plus Materials; Plus Hours Incurred Above Minimum Hours
Revenue Code		Parking Fees	Fee	Per Unit
32-63	1.000	Parking Lockboxes-First Street	1.00	Per Day
		Parking Lockboxes-All Other City Locations	5.00	Per Day
32-63	1.010	Parking Meters	1.00	Per Hour
32-63	1.020	Parking Permits - City Lot (Pac Bell)	60.00	Per Month
	1.030	Parking Permits - City Lot (Gazebo)	40.00	Per Month
32-63	1.030	Parking Permits - Residential	15.00	Per Year
Revenue Code		Development Fees	Fee	Per Unit
17-42		Parkland Dedication Fees (revision effective 7/1/2015)		
17-42	0.074	Additions	1.46	Per Square Foot
17-42	0.075	Single Family Residence-	6,425.00	Per Unit
17-42	0.076	Duplex/Townhouse-	4,461.00	Per Unit
17-42	0.077	Apartments/Condominiums-	3,883.00	Per Unit
17-42	0.078	Mobile Homes-	3,794.00	Per Unit
17-42	0.079	Second Units-	2,299.00	Per Unit
12-42		Parkland Facilities Fees (revision effective 7/1/2015)		
12-42	0.080	Additions	1.62	Per Square Foot
12-42	0.081	Single Family Residence-	7,120.00	Per Unit
12-42	0.082	Duplex/Townhouse-	4,944.00	Per Unit
12-42	0.083	Apartments/Condominiums-	4,304.00	Per Unit
12-42	0.084	Mobile Homes-	4,205.00	Per Unit
12-42	0.085	Second Units-	2,501.00	Per Unit
11-426	0.090	Park Fees Program Administration Fee	1%	of Parkland Fee + Park Facilities Fee
11-42	0.940	Tree Removal Mitigation In-Lieu Fee	\$260/15 gal \$363/24" box	Flat Fee

Revenue Code		Development Fees (cont'd)	Fee	Per Unit
		Walkways Fee (revision effective 7/25/2009)		
14-42	0.101	Single Family Residence-	1,076.22	Per Unit
14-42	1.020	Duplex-	747.27	Per Unit
14-42	0.103	Apartments-	650.59	Per Unit
14-42	0.104	Mobile Homes-	635.56	Per Unit
14-42	0.105	Second Units-	385.19	Per Unit
		Walkways Fee Program Administration Fee		
11-428	0.000	Single Family Residence-	53.81	Per Unit
11-428	0.000	Duplex-	37.36	Per Unit
11-428	0.000	Apartments-	32.53	Per Unit
11-428	0.000	Mobile Homes-	31.78	Per Unit
11-428	0.000	Second Units-	19.26	Per Unit
		Lamorinda Regional Transportation Fee (effective 1/5/2015)		
	0.020	Single Fam. Residential Use: Individ. Unit, Duet Home With One Shared Wall, Townhouse-	6,641.00	Per dwelling unit
	0.030	Multiple Family Residential: Second Unit, Apartments, Condominium-	4,031.00	Per dwelling unit
	0.040	College/University-	1,537.00	Per student
	0.050	Commercial, office, retail, or industrial use-	2.72	Per square foot of gross floor area
	0.060	Other non-residential uses not identified above-	6,400.00	Per peak hour trip generated per traffic study
14-42	0.300	Drainage Impact Fee	0.52	Per sq. ft. of impervious surface added
11-427	0.000	Drainage Impact Program Administration Fee	0.03	Per sq. ft. of impervious surface added
32-42	0.010	Parking Development Payment (effective 1/15/2006)		
		Structured parking in downtown core (Mountain View Dr. to First St.) -	36,900.00	Per space
		Surface parking in East End (First St. to Pleasant Hill Rd.) and West End (Risa Rd. to Mountain View Dr.)	19,200.00	Per space
11-424756		Public Art (in lieu fee)	1%	of total project cost





**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Council
FUND	11
PROGRAM	110

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$283	\$518	\$300	\$312	\$300	0.0%
743	Postage	163	128	250	154	250	0.0%
745	Printing & Binding	69	386	700	444	700	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	2,014	2,157	5,000	2,883	5,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	179	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	200	(200)	0	220	200	N/A
843	Training	12,146	4,489	11,500	5,384	11,500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	6,247	5,355	600	5,120	5,000	733.3%
853	Community Promotion	31,027	31,344	48,000	39,541	33,000	-31.3%
861	Contractual Services	91,404	44,569	172,956	49,332	56,000	-67.6%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$143,552	\$88,746	\$239,306	\$103,568	\$111,950	-53.2%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$143,552	\$88,746	\$239,306	\$103,568	\$111,950	-53.2%
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TOTAL PROGRAM COST	\$143,552	\$88,746	\$239,306	\$103,568	\$111,950	-53.2%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	City Council
FUND	11
PROGRAM	110

PROGRAM

The Lafayette City Council consists of five members, elected at large, who constitute the legislative body of the City. The City Council is responsible for formulating policies that govern the municipal corporation and for approving actions by which operating programs are implemented through the City Manager.

WORKPLAN

- Develop a plan to improve downtown traffic circulation.
- Process land use matters related to the Homes at Deerhill application.
- Develop a plan to improve Fire and EMS services in Lafayette.
- Develop a plan for financing downtown landscaping maintenance.
- Convene a series of Community Conversations.
- Organize and host a Commissioner's Academy.
- Develop a strategy for downtown parking.
- Write and approve a master plan for downtown creeks.
- Complete inventory of emergency evacuation routes.

ACCOUNT DESCRIPTIONS

843	LOCC Annual Conference	\$500
	Mayor's Conference Membership and Attendance	4,300
	Lamorinda Project Management Committee membership	5,000
	Miscellaneous Meetings	1,200
	Travel & Car Mileage Reimbursement	500
		<u>\$11,500</u>
853	Ribbon cutting and other ceremonies	\$1,500
	Support for:	
	Dogtown Downtown	\$1,000
	July 4th Celebration in Moraga	500
	Chamber of Commerce Support	40,000
		<u>\$43,000</u>

861	Commissions Day	\$3,500
	Council minutes	20,000
	Employee Appreciation Event	1,000
	Security alarm for council meetings	500
	Annual Financial Audits	31,000
		<u>\$56,000</u>

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Public Art
FUND	11
PROGRAM	115

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$13,598	\$17,896	\$18,458	\$18,344	2.5%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	952	1,369	1,288	1,403	2.5%
714	Worker's Compensation	0	140	453	459	477	5.3%
721	Fringe Benefits	0	3,521	5,439	5,500	5,593	2.8%
Subtotal PERSONNEL		\$0	\$18,210	\$25,157	\$25,707	\$25,817	2.6%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$131	\$100	\$145	\$145	45.4%
743	Postage	0	79	100	56	56	-44.1%
745	Printing & Binding	0	93	200	0	100	-50.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	263	200	25	700	250.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	287	400	714	500	25.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	391	39	474	21.1%
843	Training	0	0	0	0	200	N/A
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$0	\$854	\$1,391	\$979	\$2,175	56.3%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$0	\$19,064	\$26,549	\$26,686	\$27,992	5.4%
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TOTAL PROGRAM COST	\$0	\$19,064	\$26,549	\$26,686	\$27,992	5.4%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Public Art
FUND	11
PROGRAM	115

PROGRAM

This Committee is composed of Lafayette residents that by experience, training, education, occupation or avocation, have demonstrated knowledge of and interest in the visual arts.

WORKPLAN

- Establish a public art program and its administration
- Establish the City of Lafayette public art collection
- Contribute to the cultural enrichment of the community by adding public art that is of the highest quality, visually stimulating, and of enduring value
- Ensure that public art is incorporated into project planning at the earliest planning stage
- Establish public art gift policies and procedures
- Advise the City Council on art acquisitions and gifts
- Review public art proposals in development project
- Select exhibits for the Library Gallery at the Lafayette Library and Learning Center and other public locations in the community
- Serve as stewards of the City's art collection, including the art at the Lafayette Library and Learning Center
- Advise the City Council on maintenance of the City's collection, and, when necessary, artwork de-accession

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Transportation Program Manager - Bus	15%
	Total Full Time Equivalent	0.15

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Circulation Commission
FUND	11
PROGRAM	120

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$78,187	\$84,325	\$84,698	\$68,746	\$72,615	-14.3%
705	Temporary Personnel	0	1,456	0	0	0	0.0%
708	Overtime	0	25	0	0	0	0.0%
711	Social Security	6,002	6,251	6,479	4,784	5,555	-14.3%
714	Worker's Compensation	828	887	2,143	1,664	1,888	-11.9%
721	Fringe Benefits	24,672	26,663	26,313	19,936	21,596	-17.9%
Subtotal PERSONNEL		\$109,689	\$119,606	\$119,633	\$95,131	\$101,654	-15.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$390	\$271	\$500	\$283	\$492	-1.6%
743	Postage	673	712	400	821	308	-23.1%
745	Printing & Binding	0	0	300	58	300	0.0%
746	Books & Software	0	186	0	3,834	0	0.0%
748	Special Departmental Supplies	191	645	200	367	500	150.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	80	262	300	0	300	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	146	124	0	137	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	8,021	8,411	8,767	6,503	8,486	-3.2%
843	Training	1,147	1,465	1,300	831	1,300	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	897	344	200	701	500	150.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	10,395	9,520	96,000	8,011	23,000	-76.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$21,940	\$21,940	\$107,967	\$21,547	\$35,186	-67.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	101	352	0	14,184	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$101	\$352	\$0	\$14,184	\$0	0.0%

BASE PROGRAM COST	\$131,731	\$141,897	\$227,600	\$130,862	\$136,840	-39.9%
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TOTAL PROGRAM COST	\$131,731	\$141,897	\$227,600	\$130,862	\$136,840	-39.9%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Circulation Commission
FUND	11
PROGRAM	120

PROGRAM

The Circulation Commission reviews matters that affect the City's right-of-way, promote traffic safety in the City, and administer the the Circulation Element of the General Plan. The Commission advises the City Council on matters pertaining to traffic safety, on-street parking, walkways and bikeways. The Bicycle and Pedestrian Advisory Committee also conducts its business in coordination with the Circulation Commission by advising the Commission on issues and matters related to non-motorized modes of transportation. The Commission apportions a share of its staffing and other resource allocation to support BPAC activities.

WORKPLAN

- Participate in Downtown Congestion Study via Steering Committee
- Develop traffic improvement recommendatinos from the Olympic Reliez Station Road Corridor Study
- Coordinate with Contra Costa County on Olympic Blvd. Corridor Bike Plan
- Facilitate communication between the community and police on matters of traffic and pedestrian safety.
- Review land development proposals from the standpoint of traffic, pedestrian, and bicycle safety as well as parking impacts.
- Work with BPAC on bicycle and pedestrian issues, including education models funded by Transportation Development grant.
- Review school area traffic safety plans on request basis.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Transportation Planner	50%
702	Engineering Assistant	10%
702	City Engineer	15%
	Total Full Time Equivalent	0.75

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$7,144
	Pro-rata share of City computer expenses	1,342
		\$8,486
861	Consultant Services for traffic counts & surveys	3,000
	Contract/Temp Staffing	10,000
	Consultant traffic engineer	10,000
		\$23,000

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Crime Prevention Com.
FUND	11
PROGRAM	130

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	15,000	N/A
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	1,148	N/A
714	Worker's Compensation	0	0	0	0	390	N/A
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$16,538	N/A

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	155	500	0	500	0.0%
746	Books & Software	0	165	0	0	0	0.0%
748	Special Departmental Supplies	1,252	5,941	7,000	4,422	2,000	-71.4%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	5,000	N/A
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	175	0	0	0	0	0.0%
843	Training	30	0	500	455	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	4,858	1,822	2,000	1,337	2,000	0.0%
861	Contractual Services	0	0	0	940	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$6,316	\$8,083	\$10,000	\$7,154	\$10,000	0.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	975	193	0	2,610	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$975	\$193	\$0	\$2,610	\$0	0.0%

BASE PROGRAM COST	\$7,291	\$8,277	\$10,000	\$9,764	\$26,538	165.4%
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TOTAL PROGRAM COST	\$7,291	\$8,277	\$10,000	\$9,764	\$26,538	165.4%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Crime Prevention Com.
FUND	11
PROGRAM	130

PROGRAM

The Crime Prevention Commission exists to educate the community regarding crime prevention measures.

WORKPLAN

- Develop and coordinate neighborhood watch meetings and the neighborhood watch sign program.
- Coordinate community forums on general and specific crime prevention subject areas
- Implement neighborhood crime prevention adoption program targeting the reduction of specific crime trends
- Continue to support and coordinate Child I.D. Program in conjunction with the Chamber of Commerce.
- Coordinate a Community Safety Day in coordination with the Emergency Preparedness Commission.
- Provide crime prevention education material to local media - general and seasonal/theme-specific
- Organize National Night Out
- Engage at various community events to provide remarks and educational material on crime prevention best practices
- Liaise with public and private school groups to provide parents and students with crime prevention guidance
- Deliver crime prevention awareness material in commercial areas of downtown Lafayette (CPC booth, etc)
- Implement the Community Camera Program

ACCOUNT DESCRIPTIONS

705	Surveillance Camera Tech	\$20,000
745	Flyers, brochures and educational pamphlets	\$500
748	Purchase of Neighborhood Watch signs and poles / video project	\$2,000
761	Surveillance camera maintenance	\$5,000
843	Neighborhood watch training	\$500
853	Child I.D. program supplies	500
	Community Forums	1,500
		\$2,000

CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL

DEPARTMENT	Parks, Trails & Rec Commission
FUND	11
PROGRAM	140

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$42,242	\$44,105	\$43,022	\$43,947	\$51,789	20.4%
705	Temporary Personnel	0	2,274	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	2,758	2,931	3,291	2,794	3,962	20.4%
714	Worker's Compensation	320	470	1,088	1,112	1,347	23.7%
721	Fringe Benefits	12,035	12,729	12,208	13,353	15,522	27.1%
	Subtotal PERSONNEL	\$57,356	\$62,509	\$59,609	\$61,206	\$72,620	21.8%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$500	\$300	\$300	\$347	\$350	16.7%
743	Postage	300	300	200	200	200	0.0%
745	Printing & Binding	382	1,452	1,500	777	1,500	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	108	1,000	400	1,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	85	135	150	0	150	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	800	476	1,025	903	1,025	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	361	250	300	300	892	197.4%
843	Training	160	170	0	219	2,000	N/A
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	132	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	2,700	2,450	18,800	9,393	32,100	70.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$5,420	\$5,640	\$23,275	\$12,540	\$39,217	68.5%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$62,776	\$68,149	\$82,884	\$73,746	\$111,837	34.9%
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TOTAL PROGRAM COST	\$62,776	\$68,149	\$82,884	\$73,746	\$111,837	34.9%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Parks, Trails & Rec Commission
FUND	11
PROGRAM	140

PROGRAM

The Parks, Trails and Recreation Commission supports the development of city parks, trails, and recreation areas and makes recommendations to the City Council and staff. This budget also supports non-revenue generating services, including:

- Staff time to impart general recreation information to the public
- Staff time to write and administer park, trail, and open space grants
- Staff time to prepare agendas and attend PT&R Commission meetings
- Staff time to assist consultants and task forces on Master Plans, surveys and studies

WORKPLAN

The Commission is divided into the following 3 subcommittees with duties as indicated:

Parks

- Review and support effective management and operations of existing park facilities to maximize public enjoyment.
- Continue to seek funding and develop the Community Park and other City parks.
- Participate in the development of City policies that affect parks and encourage public awareness and use of park facilities.

Trails

- Continue to pursue easements for trails as shown on the Trails Master Plan.
- Construct, maintain, and upgrade trails over easements already obtained.
- Increase public awareness of trails
- Secure progress reports regarding trail easement properties involving EBMUD, the EBRPD, and neighboring communities.
- Pursue outside sources of funding for trail projects.

Community Center

- Continue supporting the self-sufficiency of recreation programs.
- Continue maintaining and up-grading the Community Center facilities.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	30%
	Administrative Assistant - P&R - A	5%
	Administrative Assistant - P&R - B	5%
	Total Full Time Equivalent	0.40

ACCOUNT DESCRIPTIONS

745	Trails pamphlets and park design plans	\$1,500
748	Community Service project supplies	\$1,000
821	Share of basic phone and Internet expenses	\$1,025
841	Copier lease and postage meter	\$300
843	Trails and Greenways Conference	\$2,000
861	Parks, Trails and Recreation Commission Minutes	\$4,000
	Leigh Creekside Park Improvement Plans	28,100
		\$32,100

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Senior Services
FUND	11
PROGRAM	141

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$49,137	\$50,023	\$52,298	\$52,092	\$54,622	4.4%
705	Temporary Personnel	21,720	20,546	22,724	20,608	22,724	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	3,833	3,716	5,739	4,168	5,917	3.1%
714	Worker's Compensation	710	729	1,323	1,853	2,011	52.0%
721	Fringe Benefits	22,015	22,573	25,829	21,876	25,924	0.4%
	Subtotal PERSONNEL	\$97,415	\$97,588	\$107,914	\$100,597	\$111,198	3.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$770	\$400	\$400	\$1,027	\$700	75.0%
743	Postage	2,299	2,200	2,200	1,618	2,300	4.5%
745	Printing & Binding	7,626	7,370	4,750	6,005	4,750	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	792	609	900	1,590	2,000	122.2%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	255	135	300	0	300	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	796	784	1,040	1,038	1,040	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	1,168	1,315	1,800	995	1,879	4.4%
843	Training	0	15	145	0	145	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	80	50	200	70	200	0.0%
861	Contractual Services	6,709	3,335	6,600	4,047	4,200	-36.4%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$20,495	\$16,213	\$18,335	\$16,390	\$17,514	-4.5%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	520	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$520	\$0	0.0%

BASE PROGRAM COST	\$117,911	\$113,801	\$126,249	\$117,507	\$128,711	2.0%
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TOTAL PROGRAM COST	\$117,911	\$113,801	\$126,249	\$117,507	\$128,711	2.0%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Senior Services
FUND	11
PROGRAM	141

PROGRAM

It is the mission of the Lafayette Senior Services Commission to enhance the well being of Lafayette's older adults by identifying their concerns, and needs; providing information about resources; and promoting community programs and services that enable them to live meaningful lives.

WORKPLAN

- Assist in the development, coordination, and promotion of the Lafayette Senior Services Center programs.
- Maintain representation on County Committees to monitor and advocate for County services for older adults.
- Continue promotion and support of accessible transportation for seniors.
- Explore development of additional senior housing.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	5%
	Senior Center Coordinator	75%
	Total Full Time Equivalent	0.80

ACCOUNT DESCRIPTIONS

705	Temporary Employees (19 hours per week)	22,724
743	Rec Guide	\$1,760
	Misc	540
		<u>\$2,300</u>
745	Recreation Guide	4,750
821	Internet connection & phones	\$1,040
841	Copier lease, postage meter, Community Hall rental	\$1,800
	Computer Support	79
		<u>\$1,879</u>
861	eTrack Software	\$1,200
	Program Facilitation (contract presenters)	3,000
		<u>\$4,200</u>

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Youth Commission
FUND	11
PROGRAM	142

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$14,709	\$15,199	\$16,844	\$19,279	\$18,575	10.3%
705	Temporary Personnel	5,519	5,264	12,000	4,303	12,000	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,538	1,509	2,207	1,732	2,339	6.0%
714	Worker's Compensation	206	212	426	602	795	86.5%
721	Fringe Benefits	6,434	7,283	7,474	8,188	8,156	9.1%
Subtotal PERSONNEL		\$28,407	\$29,467	\$38,951	\$34,104	\$41,865	7.5%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$128	\$275	\$275	\$64	\$64	-76.9%
743	Postage	0	233	0	0	0	0.0%
745	Printing & Binding	0	0	250	250	250	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	85	0	450	0	450	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	260	260	350	348	350	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	215	450	215	805	78.9%
843	Training	0	495	500	0	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	1,200	1,200	1,800	1,118	1,800	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	9,085	8,093	13,000	6,947	13,000	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$10,758	\$10,771	\$17,075	\$8,941	\$17,219	0.8%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	23,065	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$23,065	N/A

BASE PROGRAM COST	\$39,165	\$40,239	\$56,026	\$43,045	\$82,149	46.6%
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TOTAL PROGRAM COST	\$39,165	\$40,239	\$56,026	\$43,045	\$82,149	46.6%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Youth Commission
FUND	11
PROGRAM	142

PROGRAM

The Youth Commission was formed to advise the City Council on issues pertaining to Youth in Lafayette. The Commission will coordinate activities for youth and become involved in community functions that benefit both the youth and the community-at-large.

GOALS

- Perform various community services.
- Promote and support community services for youth.
- Promote, implement, and support activities for youth.
- Consider involvement in other programs outside the City.
- Maintain and enhance cooperative activities with local schools.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Recreation Supervisor - A	20.0%
	Administrative Assistant - P&R - A	2.5%
	Administrative Assistant - P&R - B	2.5%
	Total Full Time Equivalent	0.25

ACCOUNT DESCRIPTIONS

705	Teen Program meeting & event staff	\$12,000
761	RecWare Maintenance	\$450
841	Copier lease and postage meter	\$450
	Computer Support	355
		\$805
843	Strategic planning & team building retreat	\$500
861	Credit card fees	\$1,800
907	Sound equipment for new Manzanita Room	\$23,065

DESCRIPTION OF NET REVENUES

	Budget 2014/15	Estimated 2014/15	Proposed 2015/16
Revenue	\$13,500	\$9,400	\$13,500
Event Expenses	\$7,500	\$6,400	\$7,500
Net Revenue	\$6,000	\$3,000	\$6,000
Sinking Fund Beginning Balance	\$21,065	\$22,065	\$24,065
Add Net Revenue	6,000	3,000	6,000
Less Donations*	(5,000)	(1,000)	(5,000)
Less Release from Sinking Fund for Equipment			(23,065)
Sinking Fund Ending Balance	22,065	24,065	2,000

NOTES:

Youth activities are treated as an enterprise. Any surplus generated by youth activities, after deducting expenditures for the events, is placed in a General Fund reserve account (sinking fund) for Teen activities. This surplus will be used to make donations to various causes that benefit youth and the community.

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Planning Commission
FUND	11
PROGRAM	150

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$245,761	\$275,903	\$253,202	\$243,972	\$ 220,506	-12.9%
705	Temporary Personnel	0	0	0	0		0.0%
708	Overtime	4,303	2,326	4,000	1,649		N/A
711	Social Security	18,771	19,864	19,676	17,377	16,869	-14.3%
714	Worker's Compensation	2,559	2,849	6,406	6,108	5,733	-10.5%
721	Fringe Benefits	84,088	95,002	88,441	82,977	73,311	-17.1%
Subtotal PERSONNEL		\$355,482	\$395,945	\$371,724	\$352,083	\$316,419	-14.9%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$1,715	\$1,316	\$1,705	\$1,208	\$ 1,410	-17.3%
743	Postage	619	499	1,067	596	882	-17.3%
745	Printing & Binding	375	0	500	0	500	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	200	0	200	0.0%
751	Maintenance of Vehicles	0	0	0	90	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	541	620	500	760	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	13	0	782	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	27,270	30,693	30,393	22,746	23,873	-21.5%
843	Training	880	639	2,000	140	2,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	152	1,159	500	0	500	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	5,350	4,263	10,000	9,639	10,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$36,901	\$39,201	\$46,865	\$35,961	\$39,866	-14.9%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$392,382	\$435,146	\$418,590	\$388,043	\$356,285	-14.9%
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TOTAL PROGRAM COST	\$392,382	\$435,146	\$418,590	\$388,043	\$356,285	-14.9%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Planning Commission
FUND	11
PROGRAM	150

PROGRAM

The Planning Commission was established to implement the planning and zoning regulations of the City of Lafayette.

WORKPLAN

- Implement the General Plan and Downtown Specific Plan
- Exercise the powers and duties prescribed by statute and ordinance and as assigned by the City Council.
- Hear and decide land use permits, variances, design review, hillside permits, and subdivision approvals.
- Advise the City Council on administration of the laws governing approval of rezonings, planned developments, and ordinance changes.
- Evaluate planning procedures to provide services in the most expeditious fashion without sacrificing quality of review.
- Evaluate the existing level of review for new development and where necessary to implement General Plan goals, recommend changes to the City Council.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Planning & Building Director	50%
	Assistant Planning Director	30%
	Senior Planner	40%
	Planning Technician - B	5%
	Associate Planner	30%
	Assistant Planner	30%
	Planning Technician - A	5%
	Planning Assistant	25%
	Total Full Time Equivalent	2.15

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$20,479
	Pro-rata share of City computer expenses	3,395
		\$23,873
843	Workshops, conferences, seminars and other training (Center for Urban Planning, Cal APA, Planner Institute)	\$2,000
861	Planning Commission Minutes	\$10,000

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Design Rev. Commission
FUND	11
PROGRAM	151

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$175,774	\$213,537	\$191,007	\$183,671	\$ 182,689	-4.4%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	5,737	2,350	4,500	2,062	4,500	0.0%
711	Social Security	13,713	15,740	14,956	13,658	14,320	-4.3%
714	Worker's Compensation	1,862	2,214	4,832	4,618	4,750	-1.7%
721	Fringe Benefits	65,771	76,675	69,409	63,980	61,570	-11.3%
	Subtotal PERSONNEL	\$262,857	\$310,515	\$284,705	\$267,989	\$267,828	-5.9%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$1,313	\$890	\$1,476	\$936	\$1,443	-2.2%
743	Postage	456	477	923	516	903	-2.2%
745	Printing & Binding	0	0	0	90	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	136	146	500	306	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	13	0	242	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	21,919	25,501	26,302	19,710	24,429	-7.1%
843	Training	0	0	1,000	0	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	6,268	9,984	13,600	15,391	13,600	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$30,092	\$37,010	\$43,801	\$37,192	\$41,874	-4.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$292,949	\$347,525	\$328,506	\$305,181	\$309,702	-5.7%
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TOTAL PROGRAM COST	\$292,949	\$347,525	\$328,506	\$305,181	\$309,702	-5.7%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Design Rev. Commission
FUND	11
PROGRAM	151

PROGRAM

The Design Review Commission was established to advise the Planning Commission and City Council on matters relating to aesthetics and the physical appearance of the City of Lafayette, as well as on those matters for which it is the designated decision making body.

WORKPLAN

- Hear and decide applications for design review and hillside development permits.
- Serve as a referral body to the Planning Commission on land use, subdivision and variance applications
- Process and review applications in a timely and professional manner.
- Support the Downtown Street Improvement Master Plan Implementation Committee.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Planning & Building Director	10%
	Assistant Planning Director	30%
	Senior Planner	40%
	Planning Technician - B	20%
	Associate Planner	40%
	Assistant Planner	30%
	Planning Technician - A	20%
	Planning Assistant	30%
	Total Full Time Equivalent	2.20

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$20,955
	Pro-rata share of City computer expenses	3,474
		<u>\$24,429</u>
861	Design Review Commission Minutes	\$10,000
	Downtown Street Improvement Master Plan Committee (DSIMPC) Support	3,600
		<u>\$13,600</u>

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Environmental Task Force
FUND	11
PROGRAM	153

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel			\$0	\$50	\$ 6,547	N/A
705	Temporary Personnel			0	0	0	0.0%
708	Overtime			0	0	0	0.0%
711	Social Security			0	4	501	N/A
714	Worker's Compensation			0	1	170	N/A
721	Fringe Benefits			60	3	1,980	3199.2%
Subtotal PERSONNEL		\$0	\$0	\$60	\$59	\$9,198	15229.6%

OPERATIONS AND MAINTENANCE							
741	Office Supplies			\$0	\$0	\$66	N/A
743	Postage			0	0	41	N/A
745	Printing & Binding			0	0	0	0.0%
746	Books & Software			0	0	0	0.0%
748	Special Departmental Supplies			0	0	0	0.0%
751	Maintenance of Vehicles			0	0	0	0.0%
761	Maintenance of Equipment			0	0	0	0.0%
771	Maintenance of Buildings			0	0	0	0.0%
781	Maintenance of Right of Way			0	0	0	0.0%
791	Miscellaneous Expenses Under \$500			0	0	0	0.0%
801	Utilities-Water			0	0	0	0.0%
805	Utilities-Sewer			0	0	0	0.0%
811	Utilities-Gas & Electric			0	0	0	0.0%
821	Utilities-Telephones			0	0	0	0.0%
825	Utilities-Garbage Disposal			0	0	0	0.0%
831	Utilities-Street Lighting			0	0	0	0.0%
835	Utilities-Traffic Signals			0	0	0	0.0%
841	Rental Expense			0	0	1,110	N/A
843	Training			0	0	0	0.0%
850	Contingency			0	0	0	0.0%
851	Advertising/Legal Notices			0	0	0	0.0%
853	Community Promotion			0	0	0	0.0%
861	Contractual Services			0	0	0	0.0%
861.5	Reimbursable Emergency Response			0	0	0	0.0%
862	Contract Sheriff Services			0	0	0	0.0%
866	Contractual-Recreation			0	0	0	0.0%
881	Premium Payment-Liability			0	0	0	0.0%
885	Insurance and Surety Bonds			0	0	0	0.0%
891	Claims Payments			0	0	0	0.0%
892	Debt Service			0	0	0	0.0%
896	Insurance Reserve			0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$0	\$0	\$0	\$0	\$1,217	N/A

CAPITAL OUTLAY							
902	Land			\$0	\$0	\$0	0.0%
906	Improvements			0	0	0	0.0%
907	Equipment			0	0	0	0.0%
908	Depreciation-Capital Equipment			0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$0	\$0	\$60	\$59	\$10,415	17258.0%
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TOTAL PROGRAM COST	\$0	\$0	\$60	\$59	\$10,415	17258.0%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Environmental Task Force
FUND	11
PROGRAM	153

PROGRAM

The City is committed to developing and implementing environmental policies and programs that will enable the City and its residents to meet their present needs without sacrificing the ability of future generations to meet their needs. The Environmental Task Force advises the City Council on environmental programs and policies that help to fulfill that vision.

WORKPLAN

- Complete the Environmental Action Plan
- Study the feasibility of community choice aggregation
- Prepare water efficient landscape regulations
- Study establishing electric vehicle charging stations on public property
- Incorporate green building resources as part of development application packet; incentivize green building practices

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Assistant Planner	10%
	Total Full Time Equivalent	0.10

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Police Services
FUND	11
PROGRAM	210

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$106,185	\$111,680	\$145,292	\$151,303	\$157,510	8.4%
705	Temporary Personnel	0	2,718	0	3,959	0	0.0%
708	Overtime	8,243	7,502	6,000	7,584	6,000	0.0%
711	Social Security	9,481	9,942	11,574	13,604	12,508	8.1%
714	Worker's Compensation	1,182	1,250	3,676	4,120	4,095	11.4%
721	Fringe Benefits	34,101	35,578	45,731	47,480	52,753	15.4%
	Subtotal PERSONNEL	\$159,192	\$168,670	\$212,273	\$228,051	\$232,866	9.7%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$6,968	\$7,900	\$5,000	\$7,534	\$5,000	0.0%
743	Postage	215	212	400	277	400	0.0%
745	Printing & Binding	18	253	0	157	0	0.0%
746	Books & Software	1,439	1,421	2,000	1,318	2,000	0.0%
748	Special Departmental Supplies	13,860	11,319	8,500	12,795	10,000	17.6%
751	Maintenance of Vehicles	147,373	115,459	90,000	122,758	95,000	5.6%
761	Maintenance of Equipment	2,266	7,102	4,000	6,025	5,000	25.0%
771	Maintenance of Buildings	2,601	2,311	5,000	2,205	5,000	0.0%
781	Maintenance of Right of Way	663	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	10,378	6,146	5,000	4,207	5,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	14,536	19,410	20,000	19,290	20,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	93,556	97,461	106,219	97,767	109,229	2.8%
843	Training	14,654	8,817	15,000	15,121	15,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	192	2,928	1,000	2,882	1,000	0.0%
861	Contractual Services	200,417	183,457	212,600	199,740	214,800	1.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	2,613,680	2,579,132	3,327,941	2,884,404	3,495,366	5.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$3,122,817	\$3,043,328	\$3,802,660	\$3,376,480	\$3,982,795	4.7%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	181,188	206,860	100,000	380,863	0	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$181,188	\$206,860	\$100,000	\$380,863	\$0	N/A

BASE PROGRAM COST	\$3,463,197	\$3,418,858	\$4,114,933	\$3,985,394	\$4,215,661	2.4%
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999	Prior Year Savings	\$0	\$0	\$25,000	\$0	\$25,000
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TOTAL PROGRAM COST	\$3,463,197	\$3,418,858	\$4,139,933	\$3,985,394	\$4,240,661	2.4%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Police Services
FUND	11
PROGRAM	210

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include crime suppression, investigation, traffic enforcement, youth services, and community education.

WORKPLAN

- Continue liaison with and participation in city commissions and community groups to ensure that community standards are enforced and an open line of communication is maintained between the Police Department and the public they serve.
- Increase driver safety and compliance with traffic laws through an aggressive enforcement policy, education, citations and warnings.
- Establish a team approach to criminal investigation so that our Youth Services Officer, Detective, beat officers and the community all work together to jointly solve crimes and aggressively prosecute lawbreakers.
- Ensure continuation of the neighborhood patrol plan so that all city streets are patrolled on a regular basis.
- Continue to use the Bicycle Patrol Officer to patrol the core downtown area and function as the primary liaison to the Lafayette business community.
- Encourage the use of volunteers to supplement and assist the department in its duties. Explore the feasibility of joining the Sheriff's Senior Volunteer Program.
- Monitor and update fleet the management plan and ensure the cost effective and safe use of city owned patrol vehicles.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Police Records Supervisor	60%
	Police Services Assistant - A	100%
	Police Services Assistant - B	60%
	Total Full Time Equivalent	2.20

ACCOUNT DESCRIPTIONS

748	Uniforms, badges, logs, business cards.	\$8,500	861	Animal Control Services	\$130,000
	Additional office supplies	1,500		California ID Program	30,000
		<u>\$10,000</u>		Fingerprinting	15,000
751	Police vehicle repairs & gas	\$95,000		Booking fees	6,500
761	Maintenance of portable radios and MDT's	\$4,000		A.C.C.Justice Info. Network cnxn	10,000
771	Janitorial Services	\$5,000		Aries	8,350
				Crisis resolution	250
841	Allocated cost of office space rental	\$106,702		Service contract for office equip.	6,500
	Pro-rata share of City computer equipment	2,526		CLETS Fees	1,000
		<u>\$109,229</u>		Crime reports / Child Interview	2,200
				Microwave Communication	5,000
					<u>\$214,800</u>

POLICE CONTRACT DETAIL		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Estimated 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Percent Increase</i>
862.1	Officers	\$2,372,890	\$2,365,581	\$2,925,338	\$2,672,977	\$3,070,443	5.0%
862.2	Overtime	-	(2,000)	148,000	-	148,000	0.0%
862.4	Investigation	6,031	5,764	5,000	9,664	5,000	0.0%
862.5	Vehicles	2,111	-	-	-	-	0.0%
862.6	Services/Supply	16,000	12,875	19,500	15,649	19,500	0.0%
862.7	Communications/EBRCS	147,753	109,744	157,663	106,195	174,707	10.8%
862.8	Liability Insurance	19,734	19,788	22,440	19,325	27,716	23.5%
862.9	Crime Laboratory / Property	49,159	67,380	50,000	60,594	50,000	0.0%
	Subtotal	\$2,613,678	\$2,579,132	\$3,327,941	\$2,884,404	\$3,495,366	5.0%

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Traffic Enforcement
FUND	11
PROGRAM	215

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	449,144	462,693	498,774	498,774	500,538	0.4%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$449,144	\$462,693	\$498,774	\$498,774	\$500,538	0.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$449,144	\$462,693	\$498,774	\$498,774	\$500,538	0.4%
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TOTAL PROGRAM COST	\$449,144	\$462,693	\$498,774	\$498,774	\$500,538	0.4%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Traffic Enforcement
FUND	11
PROGRAM	215

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include traffic enforcement and accident investigation. While all officers have the responsibility to enforce traffic rules, this budget includes costs for two officers whose primary responsibility is ensuring roadway safety within the City of Lafayette. The traffic enforcement unit will utilize police cars and police motorcycles in order to focus on traffic violations, hazards, collisions and unsafe conditions.

ACCOUNT DESCRIPTIONS

POLICE CONTRACT DETAIL		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Percent Increase</i>
862.1	Officers	\$380,000	\$433,993	\$472,034	\$472,034	\$473,798	0.4%
862.2	Overtime	16,000	2,000	0	0	0	0.0%
862.4	Investigation	0	0	0	0	0	0.0%
862.5	Vehicles	0	0	0	0	0	0.0%
862.6	Services/Supply	3,000	3,000	3,000	3,000	3,000	0.0%
862.7	Communications	17,900	20,000	20,000	20,000	20,000	0.0%
862.8	Liability Insurance	3,940	3,700	3,740	3,740	3,740	0.0%
862.9	Crime Laboratory	0	0	0	0	0	0.0%
Subtotal		\$420,840	\$462,693	\$498,774	\$498,774	\$500,538	0.4%

REVENUES

Vehicle Code Fines	\$118,429	\$106,682	\$110,000	\$97,365	\$110,000
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SURPLUS/(DEFICIT)	(\$302,411)	(\$356,011)	(\$388,774)	(\$401,409)	(\$390,538)
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**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Emergency Prep. Comm.
FUND	11
PROGRAM	220

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	108	127	1,000	844	1,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	792	2,000	2,158	2,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	1,000	0	1,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	925	878	1,200	775	1,200	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	1,250	1,293	1,250	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	500	174	1,000	1,983	1,000	0.0%
861	Contractual Services	16,557	21,444	16,600	16,600	16,600	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$18,090	\$23,414	\$24,050	\$23,653	\$24,050	0.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	2,980	985	2,000	1,763	2,000	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$2,980	\$985	\$2,000	\$1,763	\$2,000	0.0%

BASE PROGRAM COST	\$21,070	\$24,399	\$26,050	\$25,416	\$26,050	0.0%
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TOTAL PROGRAM COST	\$21,070	\$24,399	\$26,050	\$25,416	\$26,050	0.0%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Emergency Prep. Comm.
FUND	11
PROGRAM	220

PROGRAM

This activity describes expenses relating to preparation and planning to mitigate the effects of natural and man-made disasters.

WORKPLAN

- Increase outreach to neighborhoods, businesses and vulnerable populations regarding need to be personally prepared
- Increase the amount of materials available to residents regarding disaster preparation
- Continue development of municipal codes sections that support emergency preparedness in the community
- Conduct emergency drill using EOC at the Lafayette Library & Learning Center.
- Develop annexes for emergency operations plan (EOP)
- Test EOP annually

ACCOUNT DESCRIPTIONS

745	Flyers (earthquake safety, neighborhood watch, etc.)	\$1,000	
861	Radio technician services	\$600	
	Contract services for emergency services coordinator	20,000	(shared with Orinda and Moraga offset by EMPG grant)
		<u>\$20,600</u>	
907	Emergency equipment for trailer	\$2,000	

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Crossing Guards
FUND	11
PROGRAM	230

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	39,711	39,605	45,158	41,091	50,000	10.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$39,711	\$39,605	\$45,158	\$41,091	\$50,000	10.7%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$39,711	\$39,605	\$45,158	\$41,091	\$50,000	10.7%
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TOTAL PROGRAM COST	\$39,711	\$39,605	\$45,158	\$41,091	\$50,000	10.7%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Crossing Guards
FUND	11
PROGRAM	230

PROGRAM

The purpose of this program is to provide crossing guard services to Stanley and Lafayette Elementary.
The cost of the program is shared with the school district.
Prior to the 2002-2003 fiscal year, the cost of this program was included with Police Services (11-210)

ACCOUNT DESCRIPTIONS

861 School District Contract with All City Management Services \$50,000 Flat amount paid annually by the City

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Road & Drain Maintenance
FUND	11
PROGRAM	310

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$104,917	\$107,228	\$111,453	\$106,693	\$96,732	-13.2%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	128	1,691	0	523	0	0.0%
711	Social Security	7,314	7,463	8,526	7,262	7,400	-13.2%
714	Worker's Compensation	1,085	1,128	2,820	2,685	2,515	-10.8%
721	Fringe Benefits	31,743	34,463	34,107	32,513	34,527	1.2%
Subtotal PERSONNEL		\$145,187	\$151,972	\$156,905	\$149,675	\$141,175	-10.0%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$57	\$95	\$77	\$175	\$100	29.9%
743	Postage	612	478	1,130	632	600	-46.9%
745	Printing & Binding	0	0	0	26	0	0.0%
746	Books & Software	0	0	0	1,500	0	0.0%
748	Special Departmental Supplies	31,592	27,950	32,000	26,661	30,000	-6.3%
751	Maintenance of Vehicles	23,656	23,946	25,000	20,502	24,000	-4.0%
761	Maintenance of Equipment	3,834	3,497	3,600	1,643	3,600	0.0%
771	Maintenance of Buildings	2,970	2,911	3,500	5,605	3,500	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	49,375	42,723	40,000	30,508	45,400	13.5%
805	Utilities-Sewer	451	523	1,000	1,335	1,000	0.0%
811	Utilities-Gas & Electric	5,734	5,967	6,200	5,462	6,000	-3.2%
821	Utilities-Telephones	5,482	5,312	6,620	5,735	6,000	-9.4%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	6,325	7,691	8,772	7,450	8,000	-8.8%
843	Training	0	716	1,500	2,645	3,000	100.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	920	0	300	0	300	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	483,016	438,493	463,067	369,403	488,800	5.6%
861.5	Reimbursable Emergency Response	11,515	3,783	15,000	13,994	13,000	-13.3%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$625,539	\$564,086	\$607,766	\$493,275	\$633,300	4.2%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	9,504	3,994	0	0	15,000	N/A
907	Equipment	15,926	33,058	0	6,194	5,000	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$25,431	\$37,052	\$0	\$6,194	\$20,000	N/A

BASE PROGRAM COST	\$796,157	\$753,110	\$764,671	\$649,145	\$794,475	3.9%
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999	Prior Year Savings	\$0	\$0	\$25,000	\$0	\$25,000
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TOTAL PROGRAM COST	\$796,157	\$753,110	\$789,671	\$649,145	\$819,475	3.8%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Road & Drain Maintenance
FUND	11
PROGRAM	310

PROGRAM

This program is responsible for the supervision and delivery of minor street, curb, sidewalk, gutter, storm drain and shoulder maintenance services, tree and shrub pruning and weed abatement within the public right-of-way and on City property. Services include cleaning storm drains and roadside ditches, storm damage cleanup and minor mud slide control.

WORKPLAN

- Undertake pavement and guard rail repairs, large tree trimming and removal, street reconstruction, installation of berms and curbs, shrub clearing and landscape maintenance.
- Identify defective storm drain facilities and perform repairs and upgrades; Perform annual pre-rainy season inspection of drainage systems.
- Respond to storm drain failures during storms, using both internal resources and consultants / contractors.
- Implement repair projects (street, curb, gutter, sidewalk, slope and storm drains) not included in near term CIP.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Public Works Director	45%
	Engineering Tech II	20%
	Management Analyst	25%
Total Full Time Equivalent		0.90

ACCOUNT DESCRIPTIONS

748	Equipment and materials for inventory, fuel	\$30,000
841	Allocated cost of office space rental / computer equipment	\$1,421
906	Plant restoration	\$15,000

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$52,443	\$59,349	\$65,000	\$50,485	\$62,000	-4.6%
861.02	Building Maintenance	3,506	437	4,000	4,830	6,000	50.0%
861.05	Catch Basin Repairs	4,468	0	4,200	6,048	4,400	4.8%
861.06	Community Events	2,145	1,139	3,000	2,207	3,000	0.0%
861.08	Curb and Gutter Repairs	7,370	5,384	5,500	1,119	5,500	0.0%
861.15	Fencing	2,282	0	5,500	4,940	5,500	0.0%
861.18	Irrigation Repairs/Maintenance	37,913	28,676	30,500	24,555	31,500	3.3%
861.19	Landscape Maintenance	108,427	109,563	91,667	85,954	94,700	3.3%
861.20	Machine Discing	0	0	1,000	2,450	1,000	0.0%
861.25	Road Repairs	138,539	112,349	117,000	67,550	140,000	19.7%
861.26	Retaining Walls	9,382	0	2,800	-	2,800	0.0%
861.27	Slope Repair/Stabilization	4,791	2,708	2,600	-	2,600	0.0%
861.28	Sidwalk Repairs	7,938	6,744	6,000	6,988	6,000	0.0%
861.61	Safety Compliance	1,662	3,069	1,500	4,195	1,550	3.3%
861.34	Storm Drain Repairs	32,950	25,677	30,000	15,206	31,000	3.3%
861.42	Tree/Brush Maintenance	21,259	42,800	42,000	22,967	42,000	0.0%
861.43	Weed Control (manual)	12,921	10,125	15,000	15,886	15,000	0.0%
861.44	Weed Control (spraying)	15,528	6,349	13,000	18,092	14,000	7.7%
861.45	Unanticipated Repairs/Maintenance	17,852	22,626	20,000	34,732	18,000	-10.0%
861.46	Professional Services	1,640	1,500	2,800	-	2,250	-19.6%
Subtotal		\$483,016	\$438,493	\$463,067	\$368,204	\$488,800	5.6%

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Traffic Maintenance
FUND	11
PROGRAM	320

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$49,625	\$50,994	\$53,023	\$48,484	\$45,790	-13.6%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	96	1,268	0	392	0	0.0%
711	Social Security	3,475	3,598	4,056	3,306	3,503	-13.6%
714	Worker's Compensation	513	541	1,341	1,225	1,191	-11.3%
721	Fringe Benefits	15,478	16,720	16,536	14,845	16,765	1.4%
Subtotal PERSONNEL		\$69,188	\$73,120	\$74,957	\$68,254	\$67,249	-10.3%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$57	\$41	\$75	\$43	\$75	0.0%
743	Postage	315	211	500	280	500	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	24,364	7,774	21,000	16,160	21,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	424	371	300	318	300	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	13,303	12,052	14,500	13,235	14,500	0.0%
841	Rental Expense	1,137	1,201	1,174	356	1,174	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	140,973	106,131	165,860	120,717	200,960	21.2%
861.5	Reimbursable Emergency Response	12,460	4,251	17,000	25,531	17,000	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$193,033	\$132,031	\$220,409	\$176,639	\$255,509	15.9%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	54,344	101,078	95,000	4,937	100,000	5.3%
907	Equipment	859	0	0	1,117	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$55,203	\$101,078	\$95,000	\$6,054	\$100,000	5.3%

BASE PROGRAM COST	\$317,424	\$306,230	\$390,366	\$250,946	\$422,757	8.3%
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999	Prior Year Savings	\$0	\$0	\$25,000	\$0	\$25,000
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TOTAL PROGRAM COST	\$317,424	\$306,230	\$415,366	\$250,946	\$447,757	7.8%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Traffic Maintenance
FUND	11
PROGRAM	320

PROGRAM

This program is responsible for the supervision and delivery of traffic signal maintenance, street and traffic sign installation and maintenance, traffic striping and pavement marking maintenance, and curb painting.

WORKPLAN

- Implement the City's traffic signal maintenance, sign installation and maintenance, and pavement marking deficiencies program, and continue a program of corrective action.
- Maintain striping and pavement markings maintenance inventory program.
- Implement actions recommended by the Circulation Commission and directed by the City Council.
- Encourage citizen involvement and input into matters concerning vehicle, bicycle and pedestrian safety and convenience.
- Perform ongoing inspection for vegetation encroachment on sight distances and the administration of appropriate trim notices.
- Develop program and recommendations for new sign reflectivity standards.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Management Analyst	10%
	Public Works Director	20%
	Engineering Tech II	15%
	Total Full Time Equivalent	0.45

ACCOUNT DESCRIPTIONS

748	Sign posts, panels, hardware, power and small tools and city purchased materials; fuel	\$21,000
841	Pro-rata share of City computer equipment	\$711
906	Final Phase of Street Name Replacement	\$100,000

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$7,584	\$5,505	\$6,200	\$4,965	\$6,200	0.0%
861.09	Curb Painting	2,902	2,295	3,000	200	3,000	0.0%
861.15	Fencing & Guardrails	0	2,678	5,000	0	5,000	0.0%
861.29	Sign Installation, Repairs, Repl.	20,685	21,020	22,660	23,232	22,660	0.0%
861.39	Striping & Stenciling	31,823	20,413	36,000	4,772	67,000	86.1%
861.4	Signal Maintenance (Cal Trans - 4 sig)	16,717	13,471	17,500	14,819	17,500	0.0%
861.41	Signal Maintenance (City - 19 + 2 ped)	53,819	36,385	67,000	61,054	71,100	6.1%
861.45	Unanticipated Repairs	1,432	53	2,000	264	2,000	0.0%
861.46	Professional Services	0	0	1,500	0	1,500	0.0%
861.47	Street Light / Parking Light Maintenance	5,065	4,311	4,600	11,257	4,600	0.0%
861.61	Safety Compliance	946	0	400	0	400	0.0%
	Subtotal	\$140,973	\$106,131	\$165,860	\$120,563	\$200,960	21.2%

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parks & Trails Maint.
FUND	11
PROGRAM	340

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$97,231	\$100,279	\$97,225	\$100,693	\$90,980	-6.4%
705	Temporary Personnel	12,270	5,017	5,000	2,517	5,000	0.0%
708	Overtime	0	38	0	0	0	0.0%
711	Social Security	8,207	7,707	7,820	7,496	7,342	-6.1%
714	Worker's Compensation	1,062	1,064	2,460	2,567	2,495	1.5%
721	Fringe Benefits	29,807	30,352	30,072	29,330	28,146	-6.4%
Subtotal PERSONNEL		\$148,577	\$144,456	\$142,577	\$142,602	\$133,964	-6.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$445	\$310	\$350	\$58	\$350	0.0%
743	Postage	0	0	135	0	135	0.0%
745	Printing & Binding	0	0	50	25	50	0.0%
746	Books & Software	0	0	400	0	400	0.0%
748	Special Departmental Supplies	4,167	1,891	3,500	2,986	3,000	-14.3%
751	Maintenance of Vehicles	4,645	5,396	3,200	11,761	5,000	56.3%
761	Maintenance of Equipment	1,169	2,508	2,000	152	2,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	32,249	36,565	30,000	33,441	40,000	33.3%
805	Utilities-Sewer	25,657	19,854	5,000	5,201	5,000	0.0%
811	Utilities-Gas & Electric	6,366	6,670	4,500	6,439	4,500	0.0%
821	Utilities-Telephones	3,033	1,184	1,300	1,300	1,300	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	186	763	1,500	215	3,158	110.5%
843	Training	0	0	1,000	0	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	570	0	570	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	88,023	96,504	106,000	92,167	118,000	11.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$165,939	\$171,647	\$159,505	\$153,746	\$184,463	15.6%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	36,360	9,140	25,000	16,969	10,000	-60.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$36,360	\$9,140	\$25,000	\$16,969	\$10,000	-60.0%

BASE PROGRAM COST	\$350,876	\$325,243	\$327,082	\$313,317	\$328,427	0.4%
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999	Prior Year Savings	\$0	\$0	\$25,000	\$0	\$25,000
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TOTAL PROGRAM COST	\$350,876	\$325,243	\$352,082	\$313,317	\$353,427	0.4%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Parks & Trails Maint.
FUND	11
PROGRAM	340

PROGRAM

This program is responsible for the maintenance of parks and trails. Emphasis is on appearance and user safety. Some maintenance of the Buckeye Fields and facilities at the Lafayette Community Park will be provided by contract and volunteer labor under the supervision of the Parks Maintenance Specialist.

WORKPLAN

- Implement maintenance requirements and track costs of the individual parks and trails for annual maintenance.
- Administer park maintenance contracts.
- Maintain ongoing communications between the public works department, Consolidated Fire District, and Park, Trails and Recreation Subcommittees, and the various park users for the purpose of developing realistic maintenance needs and costs.
- Maintain Brook Street park, Mildred Lane Observation park, Community Park, Leigh Creekside Park & Buckeye Fields.
- Monitor and repair erosion and slides at Community Park.
- Inspect and maintain the seven City trails and the network of trails in the Community Park.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	5%
	Parks Maintenance Supervisor	100%
	Total Full Time Equivalent	1.05

705 Intern \$5,000

DESCRIPTION OF CAPITAL OUTLAY

906 Renovate existing trails \$10,000

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$1,356	\$0	\$2,000	377	\$0	N/A
861.02	Building Maintenance	-	234	2,000	1,270	2,000	0.0%
861.03	Ballfield Maintenance	31,361	44,499	40,000	35,215	42,000	5.0%
861.15	Fencing	8,499	4,650	3,000	2,881	4,000	33.3%
861.16	Firebreak Maintenance	5,165	5,468	5,000	6,696	6,000	20.0%
861.18	Irrigation Repairs	5,360	3,401	5,000	6,929	4,000	-20.0%
861.19	Landscape Maintenance	9,802	6,497	8,000	7,654	11,000	37.5%
861.21	Park & Play Equipment & Furnishings	4,137	3,106	3,000	2,858	4,000	33.3%
861.22	Parking Lot Maintenance	340	1,530	500	0	1,000	100.0%
861.24	Restroom Maintenance	398	863	1,000	1,124	1,000	0.0%
861.25	Road Repairs	6,800	1,297	4,000	3,613	4,000	0.0%
861.27	Slope Repairs/Stabilization	880	95	2,000	0	2,000	0.0%
861.28	Trail Maintenance & Repair	2,176	8,396	3,000	16,903	12,000	300.0%
861.42	Tree Maintenance	3,193	5,159	4,500	1,326	5,000	11.1%
861.43	Weed Control (manual)	2,688	398	1,500	0	-	N/A
861.44	Weed Control (spraying)	-	-	1,500	0	-	N/A
861.45	Unanticipated Repairs	4,342	8,547	18,500	2,355	18,500	0.0%
861.47	Streetlight / Parking Light Maint.	0	1,166	1,500	0	1,500	0.0%
861.100	Retention Pond Maintenance	324	0	0	0	0	0.0%
	Subtotal	\$86,823	\$95,304	\$106,000	\$89,201	\$118,000	11.3%

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Comm. Ctr. Maint.
FUND	11
PROGRAM	350

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$61,616	\$64,004	\$61,564	\$64,484	\$72,085	17.1%
705	Temporary Personnel	2,434	2,190	2,000	2,396	2,000	0.0%
708	Overtime	167	0	0	0	0	0.0%
711	Social Security	4,811	4,712	4,863	4,798	5,667	16.6%
714	Worker's Compensation	616	678	1,558	1,684	1,926	23.7%
721	Fringe Benefits	20,699	24,320	24,941	24,334	26,468	6.1%
Subtotal PERSONNEL		\$90,342	\$95,904	\$94,926	\$97,696	\$108,146	13.9%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$0	\$75	\$75	\$0	\$75	-0.2%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	29	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	7,902	12,301	15,000	9,581	17,000	13.3%
751	Maintenance of Vehicles	0	1,353	1,500	417	400	-73.3%
761	Maintenance of Equipment	3,566	1,676	2,500	670	2,500	0.0%
771	Maintenance of Buildings	11,480	11,312	9,500	13,518	6,540	-31.2%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	6	0	0.0%
801	Utilities-Water	3,862	3,687	3,700	5,173	6,000	62.2%
805	Utilities-Sewer	0	1,455	1,455	1,368	1,440	-1.0%
811	Utilities-Gas & Electric	26,493	27,903	27,500	26,198	32,000	16.4%
821	Utilities-Telephones	450	686	925	362	720	-22.2%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	357	186	400	215	1,032	157.9%
843	Training	263	139	400	307	400	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	36,974	47,062	60,000	57,128	76,100	26.8%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$91,347	\$107,863	\$122,955	\$114,942	\$144,207	17.3%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	13,853	44,740	10,500	8,276	63,500	504.8%
907	Equipment	0	555	0	5,832	6,500	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$13,853	\$45,294	\$10,500	\$14,108	\$70,000	566.7%

BASE PROGRAM COST	\$195,542	\$249,061	\$228,381	\$226,746	\$322,353	41.1%
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999	Prior Year Savings	\$0	\$0	\$17,227	\$0	\$18,862
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TOTAL PROGRAM COST	\$195,542	\$249,061	\$245,608	\$226,746	\$341,215	38.9%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Comm. Ctr. Maint.
FUND	11
PROGRAM	350

PROGRAM

This program is responsible for maintaining the Community Center.

WORKPLAN

- Maintain a clean, safe environment suitable for public access at the Lafayette Community Center.
- Deter vandalism and property damage through a combination of public awareness, adequate lighting and program supervision and police services.
- Inspect roof, electrical, heating, and plumbing systems and project long-term repairs and costs.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Parks, Trails and Recreation Director	15%
Recreation Supervisor - A	5%
Recreation Supervisor - B	15%
Administrative Assistant - P&R - A	2.5%
Administrative Assistant - P&R - B	2.5%
Community Center Caretaker	50%
Total Full Time Equivalent	0.90

ACCOUNT DESCRIPTIONS

761	Maintenance of kitchen equipment, fire extinguishers, HVAC, irrigation, lighting & playground	\$2,500
771	Locks/keys, signs	\$2,500
	Live Oak repairs, ceiling tiles, fans, lights	4,040
		<u>\$6,540</u>
841	Computer support	\$632
861	Landscape maintenance	\$13,500
	Contract custodial	20,000
	Carpet cleaning	3,000
	Painting, wall repairs	12,000
	Electrical repairs / improvements	1,500
	Backflow preventer upgrade	3,600
	Plumbing repairs	15,000
	Graffiti and vandalism repairs	7,500
		<u>\$76,100</u>
906	Windows upgrades	\$40,000
	Live Oak wallcovers	14,000
	Carpet	9,500
		<u>\$63,500</u>
907	Tables	\$5,500
	Washer/Dryer	1,000
		<u>\$6,500</u>

TRANSFERS:

Transfer to Community Center Sinking Maint. Fund 16	(\$10,000)
Transfer from Recreation Programs Fund 31	\$60,000

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Emergency Response
FUND	11
PROGRAM	360

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	6,282	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	200	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	20,216	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	827,829	0	50,000	0	50,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$854,527	\$0	\$50,000	\$0	\$50,000	0.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$854,527	\$0	\$50,000	\$0	\$50,000	0.0%
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TOTAL PROGRAM COST	\$854,527	\$0	\$50,000	\$0	\$50,000	0.0%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Emergency Response
FUND	11
PROGRAM	360

PROGRAM

This program is used to track expenses incurred by the City while responding to natural and man-made emergency events.

FUNDS FROM THIS PROGRAM CAN ONLY BE SPENT WITH EXPLICIT APPROVAL FROM THE LAFAYETTE CITY COUNCIL.

WORKPLAN

- Keep the roadways clear.
- Track expenses to be reimbursed by the Federal Emergency Management Agency.
- Activate Emergency Operations Center during major emergency events.

ACCOUNT DESCRIPTIONS

861 Contingency for local emergencies \$50,000

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Planning Services
FUND	11
PROGRAM	410

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$349,904	\$219,950	\$230,961	\$223,511	\$259,124	12.2%
705	Temporary Personnel	19,110	12,109	20,000	0	20,000	0.0%
708	Overtime	4,528	2,565	4,000	3,236	4,000	0.0%
711	Social Security	28,672	16,851	19,505	16,370	21,659	11.0%
714	Worker's Compensation	3,683	2,399	5,843	5,703	7,257	24.2%
721	Fringe Benefits	118,246	85,362	81,858	77,378	82,578	0.9%
	Subtotal PERSONNEL	\$524,142	\$339,236	\$362,167	\$326,197	\$394,619	9.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$2,961	\$2,930	\$1,935	\$2,169	\$2,197	13.6%
743	Postage	693	532	1,211	770	1,375	13.6%
745	Printing & Binding	1,827	391	3,000	1,039	3,000	0.0%
746	Books & Software	141	0	500	2,996	500	0.0%
748	Special Departmental Supplies	0	25	500	306	500	0.0%
751	Maintenance of Vehicles	1,364	1,894	1,000	607	1,000	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	1,966	1,094	500	649	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	39	0	0	0	0.0%
821	Utilities-Telephones	1,905	1,373	1,500	1,480	1,500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	36,099	27,857	34,484	26,918	37,198	7.9%
843	Training	3,877	5,234	5,000	8,366	5,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	2,716	2,297	1,000	3,976	1,000	0.0%
853	Community Promotion	0	15,060	0	80	0	0.0%
861	Contractual Services	113,994	54,300	106,500	100,152	105,500	-0.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$167,544	\$113,025	\$157,130	\$149,507	\$159,270	1.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	275	1,545	0	560	560	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$275	\$1,545	\$0	\$560	\$560	N/A

BASE PROGRAM COST	\$691,961	\$453,806	\$519,297	\$476,265	\$554,449	6.8%
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999	Prior Year Savings	\$0	\$0	\$25,000	\$0	\$25,000
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TOTAL PROGRAM COST	\$691,961	\$453,806	\$544,297	\$476,265	\$579,449	6.5%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Planning Services
FUND	11
PROGRAM	410

PROGRAM

This program provides current and future physical planning for the community consistent with the General Plan and the policy direction of the City Council. Strong emphasis is placed on physical preservation of neighborhoods, revitalization and enhancement of the downtown commercial area with respect for the community's semi-rural residential character, and the overall service needs and vitality of the City's economic base.

WORKPLAN

- Staff and provide professional recommendations to the City Council, Planning Commission, Design Review Commission, DSIMPIC, Public Art Committee, Environmental Task Force, Senior Housing Task Force and subcommittees.
- Provide quality assistance to the public in the areas of zoning, planning, building, and other related activities.
- Hear and decide discretionary approvals administered by the Zoning Administrator.
- Process and review applications in a timely and professional manner.
- Complete the tasks in the approved work plan.
- Implement the goals of the General Plan and the Downtown Specific Plan.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Planning & Building Director	30%
	Assistant Planning Director	40%
	Senior Planner	20%
	Planning Technician - B	70%
	Associate Planner	30%
	Assistant Planner	30%
	Planning Technician - A	75%
	Planning Assistant	40%
	Total Full-Time Equivalent:	3.35

ACCOUNT DESCRIPTIONS

745	Printing long-range studies	\$3,000		
841	Allocated cost of office space rental	\$31,909		
	Pro-rata share of City computer equipment	5,289		
		<u>\$37,198</u>		
843	Staff Training	\$5,000		
861	American Planning Association Dues	\$2,000	861.10	Contract Planners
	Landscape Architect Review Services	2,500		(reimbursed by applicants)
	Housing Element Implementation	40,000		
	Traffic Consultation Services	1,000		
	Downtown Specific Plan Implementation	20,000		
		<u>\$65,500</u>		
				\$40,000

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Code Enforcement
FUND	11
PROGRAM	415

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$78,245	\$77,556	\$83,656	\$79,892	\$91,638	9.5%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	168	0	0.0%
711	Social Security	5,887	5,795	6,400	6,097	7,010	9.5%
714	Worker's Compensation	811	803	2,116	2,011	2,383	12.6%
721	Fringe Benefits	31,023	26,706	26,532	42,274	44,856	69.1%
	Subtotal PERSONNEL	\$115,965	\$110,859	\$118,704	\$130,442	\$145,886	22.9%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$769	\$453	\$787	\$461	\$787	0.0%
743	Postage	0	203	492	275	492	0.0%
745	Printing & Binding	0	0	0	20	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	146	0	0.0%
751	Maintenance of Vehicles	18	485	2,000	0	2,000	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	38	0	902	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	11,758	12,752	14,028	10,406	13,325	-5.0%
843	Training	853	1,062	2,000	0	2,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	5,331	2,284	10,000	1,818	10,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$18,729	\$17,275	\$29,307	\$14,028	\$28,604	-2.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$134,694	\$128,134	\$148,011	\$144,470	\$174,491	17.9%
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TOTAL PROGRAM COST	\$134,694	\$128,134	\$148,011	\$144,470	\$174,491	17.9%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Code Enforcement
FUND	11
PROGRAM	415

PROGRAM

This program provides funding to enforce codes and ordinances in downtown and the neighborhoods as well as ensure that conditions imposed on new construction are implemented.

WORKPLAN

- Enforce City codes and ordinances.
- Ensure that conditions imposed for new construction are being properly implemented.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Planning Technician - B	5%
	Planning & Building Director	10%
	Code Enforcement Officer	100%
	Planning Assistant	5%
	Total Full-Time Equivalent:	1.20

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$11,430
	Pro-rata share of City computer equipment	<u>1,895</u>
		\$13,325
861	Abatement of nuisances* <i>(*Upfront costs that may be reimbursed)</i>	\$10,000

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Engineering Services
FUND	11
PROGRAM	420

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$122,788	\$124,083	\$127,076	\$132,579	\$145,771	14.7%
705	Temporary Personnel	6,504	1,716	13,000	0	0	N/A
708	Overtime	414	74	0	106	0	0.0%
711	Social Security	8,529	8,231	10,716	8,446	11,151	4.1%
714	Worker's Compensation	1,310	1,299	3,215	3,345	3,790	17.9%
721	Fringe Benefits	36,050	48,767	47,542	49,454	54,396	14.4%
	Subtotal PERSONNEL	\$175,595	\$184,170	\$201,548	\$193,930	\$215,109	6.7%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$364	\$279	\$787	\$446	\$918	16.7%
743	Postage	280	271	492	313	574	16.7%
745	Printing & Binding	243	114	500	114	500	0.0%
746	Books & Software	65	0	500	1,600	500	0.0%
748	Special Departmental Supplies	1,895	2,289	1,300	3,049	1,500	15.4%
751	Maintenance of Vehicles	6,173	5,141	5,000	7,099	5,000	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	559	200	0	87	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	3,205	2,012	3,500	2,857	3,500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	8,767	9,207	14,094	10,463	16,089	14.2%
843	Training	571	707	1,000	789	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	75	135	0	200	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	14,632	44,850	25,000	28,150	75,000	200.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$36,828	\$65,204	\$52,174	\$55,166	\$104,582	100.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	60,000	0	0	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$60,000	\$0	\$0	N/A

BASE PROGRAM COST	\$212,423	\$249,374	\$313,722	\$249,096	\$319,691	1.9%
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999	Prior Year Savings	\$0	\$0	\$14,292	\$0	\$25,000
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TOTAL PROGRAM COST	\$212,423	\$249,374	\$328,014	\$249,096	\$344,691	5.1%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Engineering Services
FUND	11
PROGRAM	420

PROGRAM

City engineering services are provided by a professional staff. Design and major project work for engineering projects are provided through contracts with consultants. Services provided by in-house staff include:

- Administration of the Capital Improvement Program, including project development and contract administration.
- Facilitation of community involvement in project development.
- Engineering review of development proposals including incorporation of NPDES development regulations.
- Processing improvement plans and subdivision maps for private development.
- Providing input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Coordinating with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Representing the City's interests in regional transportation and funding issues.
- Administering encroachment permit program.

WORKPLAN

- Update conditions survey of storm drain infrastructure.
- Administer the Capital Improvement Program, from project development through final construction, including contract administration.
- Administer transportation planning functions.
- Perform engineering review of development proposals including conformance review of new NPDES regulations.
- In coordination with the Planning Division, process improvement plans and subdivision maps for private development.
- Perform special studies to facilitate long-range planning in the areas of capital improvements, downtown redevelopment, and traffic / pedestrian circulation.
- Provide input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Provide customer service to the community by responding to questions and requests regarding infrastructure maintenance and improvements.
- Coordinate with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Represent the City's interests in regional transportation and funding issues.
- Administer the encroachment permit program.
- Staff the Capital Projects Assessment Committee and the Public Works Services subcommittee.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	City Engineer	30%
	Assistant Engineer	20%
	Senior Engineer - A	10%
	Construction Inspector	50%
	Engineering Assistant	30%
	Total Full Time Equivalent	1.40

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$13,405
	Pro-rata share of City computer equipment	2,684
		<u>\$16,089</u>
861	Misc. consultant services (survey/traffic/geotech/landscape)	\$5,000
	Storm drain condition survey (CPAC recommendation)	50,000
	Pre-engineering studies for construction year 2016 capital projects	20,000
		<u>\$75,000</u>

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Manager
FUND	11
PROGRAM	510

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$288,378	\$296,001	\$294,927	\$302,067	\$302,130	2.4%
705	Temporary Personnel	1,013	0	0	0	0	0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	15,034	15,091	22,562	15,039	23,113	2.4%
714	Worker's Compensation	3,063	3,063	7,462	7,855	7,855	5.3%
721	Fringe Benefits	97,377	98,550	100,708	100,851	94,184	-6.5%
	Subtotal PERSONNEL	\$404,865	\$412,706	\$425,659	\$425,812	\$427,283	0.4%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$1,471	\$833	\$1,390	\$788	\$1,390	0.0%
743	Postage	471	374	870	486	870	0.0%
745	Printing & Binding	0	106	200	27	200	0.0%
746	Books & Software	0	168	750	80	750	0.0%
748	Special Departmental Supplies	0	0	500	120	500	0.0%
751	Maintenance of Vehicles	5,186	6,452	10,000	8,824	8,000	-20.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	2,012	2,000	N/A
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	354	0	500	81	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,235	1,610	1,200	1,041	1,200	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	27,537	28,610	30,020	21,280	25,360	-15.5%
843	Training	3,658	4,030	5,000	4,054	5,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	3,441	18,910	5,000	486	5,000	0.0%
861	Contractual Services	0	1,183	0	4,840	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$43,353	\$62,277	\$55,430	\$44,119	\$50,771	-8.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$448,218	\$474,983	\$481,089	\$469,931	\$478,053	-0.6%
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999	Prior Year Savings	\$0	\$0	\$23,544	\$0	\$25,000
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TOTAL PROGRAM COST	\$448,218	\$474,983	\$504,633	\$469,931	\$503,053	-0.3%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	City Manager
FUND	11
PROGRAM	510

PROGRAM

The City Manager's office provides general administrative direction of City operations and program implementation as set forth by policy direction of the City Council. The City Manager is appointed by the City Council as chief executive officer of the municipal corporation and is charged with providing professional leadership.

WORKPLAN

- Provide sound and objective policy recommendations and responsive staff support to the City Council.
- Monitor and report the fiscal condition of the City government to the City Council and recommend programs and policies that ensure the City's stable and healthy fiscal condition at all times.
- Provide the direction, motivation, supervision, and training of City staff as needed to achieve program objectives.
- Be responsive to citizens in a timely fashion and develop user friendly procedures including prompt and efficient responses to citizen requests for services.
- Develop procedures and training that protect the City's resources through sound management of claims, suits, and litigation.
- Promote the Team Standards and Customer Service Standards to City staff.
- Track and analyze State legislation.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	City Manager	100%
	Administrative Assistant - Admin A	56%
	Administrative Assistant - Admin B	56%
	Total Full Time Equivalent	2.12

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$22,013
	Pro-rata share of City computer equipment	<u>3,347</u>
		\$25,360
843	LOCC Annual Conference	\$2,000
	Contract Cities Association Conference	1,000
	ICMA Annual Meeting	<u>2,000</u>
		\$5,000
853	Membership in ICMA, and Service Clubs	\$5,000

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Legal Services
FUND	11
PROGRAM	520

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	292,891	433,074	428,431	299,618	435,284	1.6%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$292,891	\$433,074	\$428,431	\$299,618	\$435,284	1.6%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$292,891	\$433,074	\$428,431	\$299,618	\$435,284	1.6%
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TOTAL PROGRAM COST	\$292,891	\$433,074	\$428,431	\$299,618	\$435,284	1.6%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Legal Services
FUND	11
PROGRAM	520

PROGRAM

This program represents various legal services provided by the City Attorney and special legal counsel.

The City Attorney, a contract employee, is legal advisor to the City Council, the administrative staff, and, upon authorization, City Commissions. Responsibilities of the City Attorney include drafting ordinances, resolutions, leases, contracts, agreements, and other documents; researching and preparing legal opinions on various legal issues; attending City Council and Planning Commission meetings for the purpose of giving legal advice; investigating and settling certain civil claims; appearing in court and in administrative proceedings on behalf of the City; prosecuting certain ordinance/code violations; recovering damages to public property; condemning property for public purposes and performing other legal services as requested. The City Attorney's focus is to practice preventative law and provide legal advice leading to the adoption of practices and policies which will prevent or minimize litigation.

Special counsel is engaged when the nature of legal matters requires unique or special expertise to represent the City. The City Council determines, in matters of civil litigation, who shall represent the City. The City Attorney supervises and coordinates with such outside counsel at the Council's request.

City Attorney services are provided by Best, Best & Krieger.

ACCOUNT DESCRIPTIONS

863.1 The City pays a retainer of \$18,540 per month for general legal services. Special litigation by the City Attorney is billed at \$255/hour, associates \$225/hour, and paralegal/clerks \$140/hour.

<i>LEGAL SERVICES DETAIL</i>		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
863.1	Legal Services Retainer	\$286,083	\$223,514	\$228,431	\$226,904	\$235,284	3.0%
863.2	Special Services (outside retainer)	6,273	176,723	100,000	70,204	100,000	0.0%
863.3	Litigation	535	32,837	100,000	2,345	100,000	0.0%
	Subtotal	\$292,891	\$433,074	\$428,431	\$299,453	\$435,284	1.6%

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Clerk
FUND	11
PROGRAM	530

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$78,328	\$85,571	\$83,616	\$86,310	\$92,054	10.1%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	5,894	6,319	6,397	6,325	7,042	10.1%
714	Worker's Compensation	809	885	2,115	2,147	2,393	13.1%
721	Fringe Benefits	24,088	26,061	25,418	25,710	27,434	7.9%
	Subtotal PERSONNEL	\$109,119	\$118,836	\$117,546	\$120,492	\$128,924	9.7%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$498	\$334	\$492	\$279	\$492	0.0%
743	Postage	186	153	308	212	308	0.0%
745	Printing & Binding	0	3,261	200	5,899	200	0.0%
746	Books & Software	0	54	200	0	200	0.0%
748	Special Departmental Supplies	0	0	200	0	200	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	2,100	2,100	2,500	0	3,000	20.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	230	0	100	0	100	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	731	619	500	686	500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	8,021	8,398	8,767	6,503	8,328	-5.0%
843	Training	1,392	1,230	5,050	820	5,050	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	150	0	3,000	0	1,500	-50.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	3,768	1,090	5,475	6,064	6,475	18.3%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$17,076	\$17,239	\$26,792	\$20,464	\$26,353	-1.6%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$126,195	\$136,075	\$144,338	\$140,957	\$155,277	7.6%
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999	Prior Year Savings	\$0	\$0	\$10,000	\$0	\$13,382
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TOTAL PROGRAM COST	\$126,195	\$136,075	\$154,338	\$140,957	\$168,659	9.3%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	City Clerk
FUND	11
PROGRAM	530

PROGRAM

The City Clerk is responsible for the maintenance and distribution of City Council records, rosters, activities, and transactions; i.e., agendas, minutes, resolutions, ordinances, recordation with the County Recorder's Office; providing for Administration of City elections in accordance with State law; preparing, posting, and publishing all City Council official notices; administering Political Reform Act filing. The Clerk also maintains the Lafayette Municipal Code and is custodian of the City Seal.

WORKPLAN

- Continue timely preparation of agendas and minute transcriptions, and distribution of certified resolutions and ordinances.
- Provide for records management of City documents including safe and secure storage, as well as off-site back-up. Keep current the optical disk scanning of all City historical and legal documents.
- Continue timely advertising, legal publishing, and updates of Municipal Code.
- Continue administration of oaths, economic interest, and campaign statements consistent with State laws.
- Continue with educational training.
- Continue to handle the processing of claims filed against the City.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	City Clerk & Municipal Information Officer	75%
	Total Full Time Equivalent	0.75

ACCOUNT DESCRIPTIONS

761	Questys annual maintenance	\$3,000
		<u>\$3,000</u>
791	Notary Errors and Omissions insurance	\$100
841	Allocated cost of office space rental	\$7,144
	Pro-rata share of City computer equipment	1,184
		<u>\$8,328</u>
843	Bimonthly No. Cal. City Clerks Association Meetings	\$250
	CMC Training - New Laws & Elections	3,500
	Annual CCAC Conference	700
	Mileage Reimbursement	600
		<u>\$5,050</u>
851	Publication of legal notices (public hearings / ordinances)	\$1,500
861	CCAC dues	\$125
	IIMC dues	250
	National Notary Assn. dues	100
	Municode Annual Update	5,000
	Muni codes on-line	1,000
		<u>\$6,475</u>

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Administrative Services
FUND	11
PROGRAM	540

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$471,114	\$471,669	\$411,095	\$426,915	\$424,689	3.3%
705	Temporary Personnel	2,245	510	2,000	0	2,000	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	31,163	31,277	31,602	29,882	32,642	3.3%
714	Worker's Compensation	4,876	4,645	10,401	10,713	11,094	6.7%
721	Fringe Benefits	140,319	123,213	115,155	111,226	119,747	4.0%
	Subtotal PERSONNEL	\$649,717	\$631,314	\$570,253	\$578,736	\$590,172	3.5%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$3,091	\$3,374	\$2,361	\$2,249	\$2,361	0.0%
743	Postage	25	643	1,477	814	1,477	0.0%
745	Printing & Binding	853	3,708	3,000	946	3,000	0.0%
746	Books & Software	74	313	0	243	250	N/A
748	Special Departmental Supplies	0	0	500	90	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	419	157	1,000	100	1,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	2,577	1,215	2,500	1,972	2,500	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	43,832	40,532	42,083	31,257	39,974	-5.0%
843	Training	4,801	5,325	5,500	6,339	5,500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	5,553	0	0.0%
853	Community Promotion	0	0	0	60	0	0.0%
861	Contractual Services	41,445	25,127	20,000	22,451	20,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$97,117	\$80,395	\$78,421	\$72,076	\$76,563	-2.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	1,657	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$1,657	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$748,491	\$711,709	\$648,674	\$650,812	\$666,734	2.8%
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999	Prior Year Savings	\$0	\$0	\$21,653	\$0	\$19,515
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TOTAL PROGRAM COST	\$748,491	\$711,709	\$670,327	\$650,812	\$686,250	2.4%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Administrative Services
FUND	11
PROGRAM	540

PROGRAM

The Administrative Services program is responsible for the administration of the City's fiscal and human resource operations, office technology and facilities, risk management, TCI and PG&E franchise oversight, Vistas newsletter publication, and the webpage. Finance is comprised of six principal areas of responsibility: financial administration, accounting, payroll, capital projects, treasury, and purchasing. Human Resources is responsible for recruiting, training, and retaining employees of the highest caliber. The Administrative Services Director functions as the Finance Director and the Human Resources Director.

WORKPLAN

Finance, Purchasing, and Treasury

- Maintain financial integrity of City and assure that adequate internal controls are in place.
- Maintain the accounting system and financial management practices in conformance with generally accepted accounting practices.
- Maximize interest earnings by investing 99% of all available funds daily.
- Implement Purchasing Ordinance and policy.
- Oversee parking lot leases and income, Transient Occupancy Tax audits, and TCI and PG&E franchise payments.
- Review and adjust user rates and fees to reflect the cost of providing services.
- Continue to pursue federal and state reimbursement for the cost of mandated programs.

Personnel

- Continue to recruit the highest quality personnel to fill vacancies as they occur or are created.
- Continue to implement City training programs.
- Manage worker's compensation claims, grievances, disciplinary matters and employee benefits.
- Maintain personnel database.

Office Technology, Real and Personal Property, Risk Management, and Franchises

- Manage office facilities and office technologies: telephone, voice mail, copiers, faxes, and computer systems.
- Implement an efficient system of City fixed assets inventory and disposal of surplus fixed assets.
- Continue to serve as the JPA Risk Management Board representative. Review all City property for proper insurance coverage.

Vistas and Web Page

- Continue to edit and coordinate the publication and distribution of Vistas newsletter.
- Design and implement changes to the City webpage as an on-going, work-in-progress.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Administrative Services Director	95%
	Financial Services Manager	100%
	Accounting Assistant	75%
	Accountant	90%
	Total Full Time Equivalent	3.60

ACCOUNT DESCRIPTIONS

745	Checks, forms, employment applications	\$3,000	843	Misc Seminars	\$1,000
				Leadership Training	2,500
841	Allocated cost of office space rental	\$34,290		LOCC Financial Mgmt Seminar	1,000
	Pro-rata share of City computer equipment	5,684		LOCC Annual Conference	1,000
		<u>\$39,974</u>			<u>\$5,500</u>
			861	Accounting Software Support	\$7,500
				CAFR Audit	5,000
				State Reporting	5,000
				Actuarial	2,500
				Fees & Services	2,500
					<u>\$22,500</u>

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Rent and Expenses
FUND	11
PROGRAM	550

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$26,300	\$52,000	\$41,484	\$0	N/A
705	Temporary Personnel	0	1,500	3,000	2,275	0	N/A
708	Overtime	0	0	3,000	0	0	N/A
711	Social Security	0	1,482	2,000	2,080	0	N/A
714	Worker's Compensation	0	289	0	1,114	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$29,571	\$60,000	\$46,954	\$0	N/A

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$428	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	93	2,500	391	2,500	0.0%
746	Books & Software	0	778	500	0	500	0.0%
748	Special Departmental Supplies	51	49	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	72	119	500	1,378	1,500	200.0%
771	Maintenance of Buildings	0	0	0	96	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	6,629	2,928	4,130	5,693	4,000	-3.1%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	110	0	140	0	0.0%
821	Utilities-Telephones	12,129	14,316	12,000	20,695	20,000	66.7%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	6,881	0	0	0	0	0.0%
843	Training	2,910	5,583	3,500	1,139	3,500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	429	0	1,842	0	0.0%
853	Community Promotion	3,456	3,864	3,800	5,400	3,800	0.0%
861	Contractual Services	83,199	84,636	83,281	86,482	84,695	1.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$115,755	\$112,904	\$110,211	\$123,257	\$120,495	9.3%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$115,755	\$142,476	\$170,211	\$170,211	\$120,495	-29.2%
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TOTAL PROGRAM COST	\$115,755	\$142,476	\$170,211	\$170,211	\$120,495	-29.2%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Rent and Expenses
FUND	11
PROGRAM	550

PROGRAM

This program includes those expenses which are not attributable to any specific department(s) and which are general in nature, such as rent for City offices, general office equipment and maintenance, community promotion, and membership fees.

ACCOUNT DESCRIPTIONS

761	Maintenance for office machines	\$1,500	
791	Employee Recognition	\$3,000	
	Misc office expenses	1,000	
		<u>\$4,000</u>	
841	Rent of City Offices at Desco Plaza	\$290,800	
	Coffee machine and supplies	3,000	
	Phone System Support	8,004	
	Lease of postage machine	3,048	
	Lease of Copy Machines (2)	23,760	
		<u>\$328,612</u>	allocated back to departments
843	City-wide Employee Training Program	\$2,000	
	Quarterly Staff Training Lunch Meetings (3)	1,500	
		<u>\$3,500</u>	
853	City of Lafayette Commute Alternative Program	\$3,800	
861	Credit Card Fees	3,000	
	Sales Tax Audits	2,000	
	LAFCO Membership	4,050	
	Contract Cities Association Membership	2,150	
	ABAG Membership	5,000	
	League of California Cities Membership	8,250	
	Chamber of Commerce Membership	600	
	Security alarms	300	
	Trust Administrators (Benefits Administration)	2,445	
	GASB45 (ARC) - OPEB	28,900	
	Lafayette Vistas Newsletter	28,000	
		<u>\$84,695</u>	

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Technology Services
FUND	11
PROGRAM	560

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$35,059	\$37,740	\$36,490	\$37,990	\$39,519	8.3%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	2,456	2,593	2,792	2,592	3,023	8.3%
714	Worker's Compensation	362	388	923	945	1,027	11.3%
721	Fringe Benefits	11,524	10,325	11,132	11,303	11,981	7.6%
	Subtotal PERSONNEL	\$49,401	\$51,046	\$51,337	\$52,830	\$55,551	8.2%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$2,145	\$114	\$197	\$112	\$197	0.0%
743	Postage	67	53	123	88	123	0.0%
745	Printing & Binding	0	0	100	0	100	0.0%
746	Books & Software	4,652	22,741	16,700	16,054	16,700	0.0%
748	Special Departmental Supplies	40	695	500	0	500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	944	1,000	619	1,000	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	396	757	1,000	0	1,000	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	5,275	4,817	5,000	4,591	5,000	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	3,228	3,816	3,507	2,601	3,507	0.0%
843	Training	0	0	1,000	0	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	27,902	17,550	21,150	54,308	27,600	30.5%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$43,705	\$51,487	\$50,277	\$78,372	\$56,727	12.8%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	5,056	0	(5,056)	0	0.0%
907	Equipment	8,027	81,691	55,021	30,488	30,000	-45.5%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$8,027	\$86,746	\$55,021	\$25,433	\$30,000	-45.5%

BASE PROGRAM COST	\$101,134	\$189,279	\$156,635	\$156,635	\$142,277	-9.2%
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999	Prior Year Savings	\$0	\$0	\$0	\$0	\$0
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TOTAL PROGRAM COST	\$101,134	\$189,279	\$156,635	\$156,635	\$142,277	-9.2%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Technology Services
FUND	11
PROGRAM	560

PROGRAM

The City contracts for most Technology Services including server maintenance, repair and upgrades.

WORKPLAN

- Maintain and operate a local area network at the City offices including individual workstations and software.
- Maintain City website.
- Improve transparency and public access to City documents, information and resources.

STAFFING REQUIREMENTS

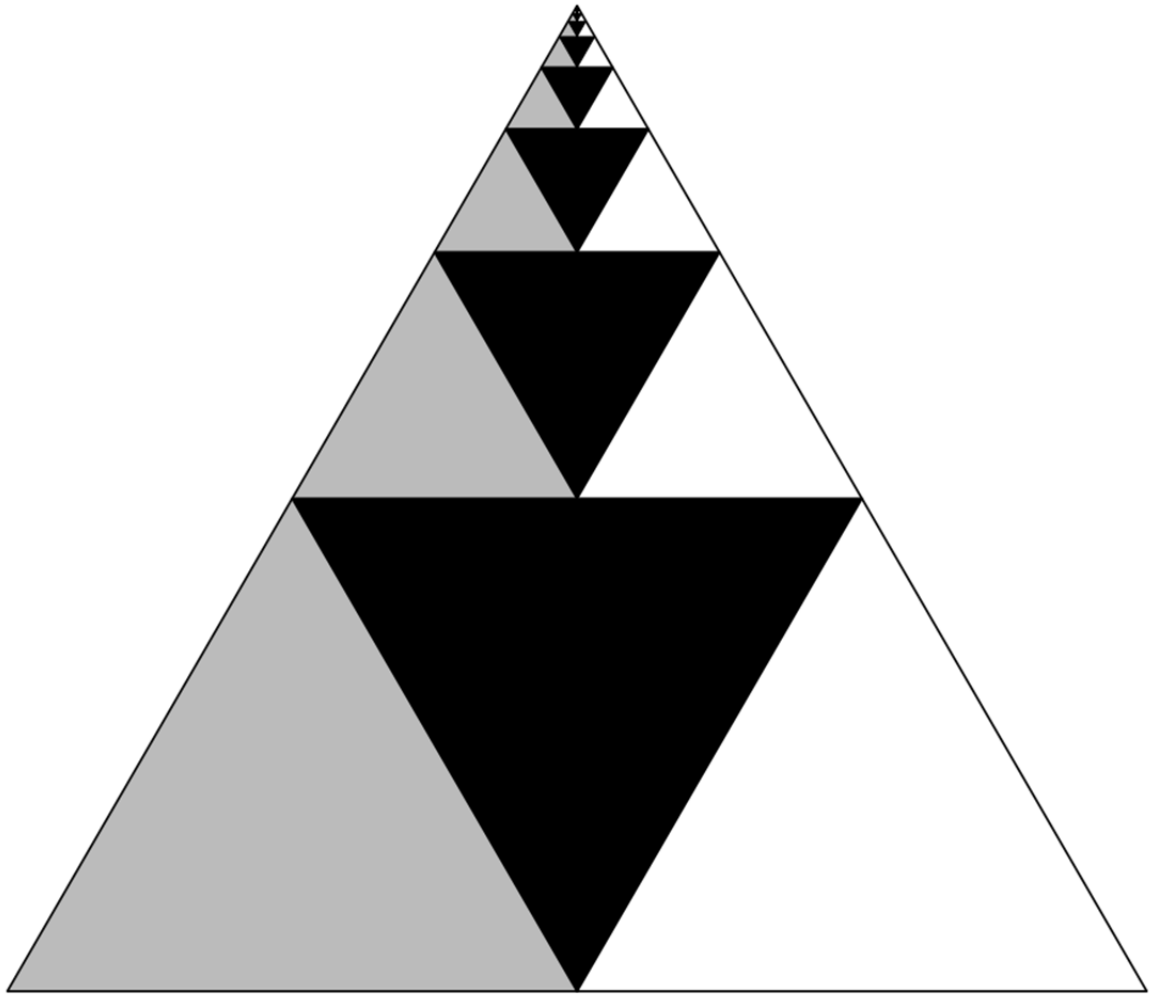
	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	City Clerk & Municipal Information Officer	25%
	Administrative Services Director	5%
		0.30

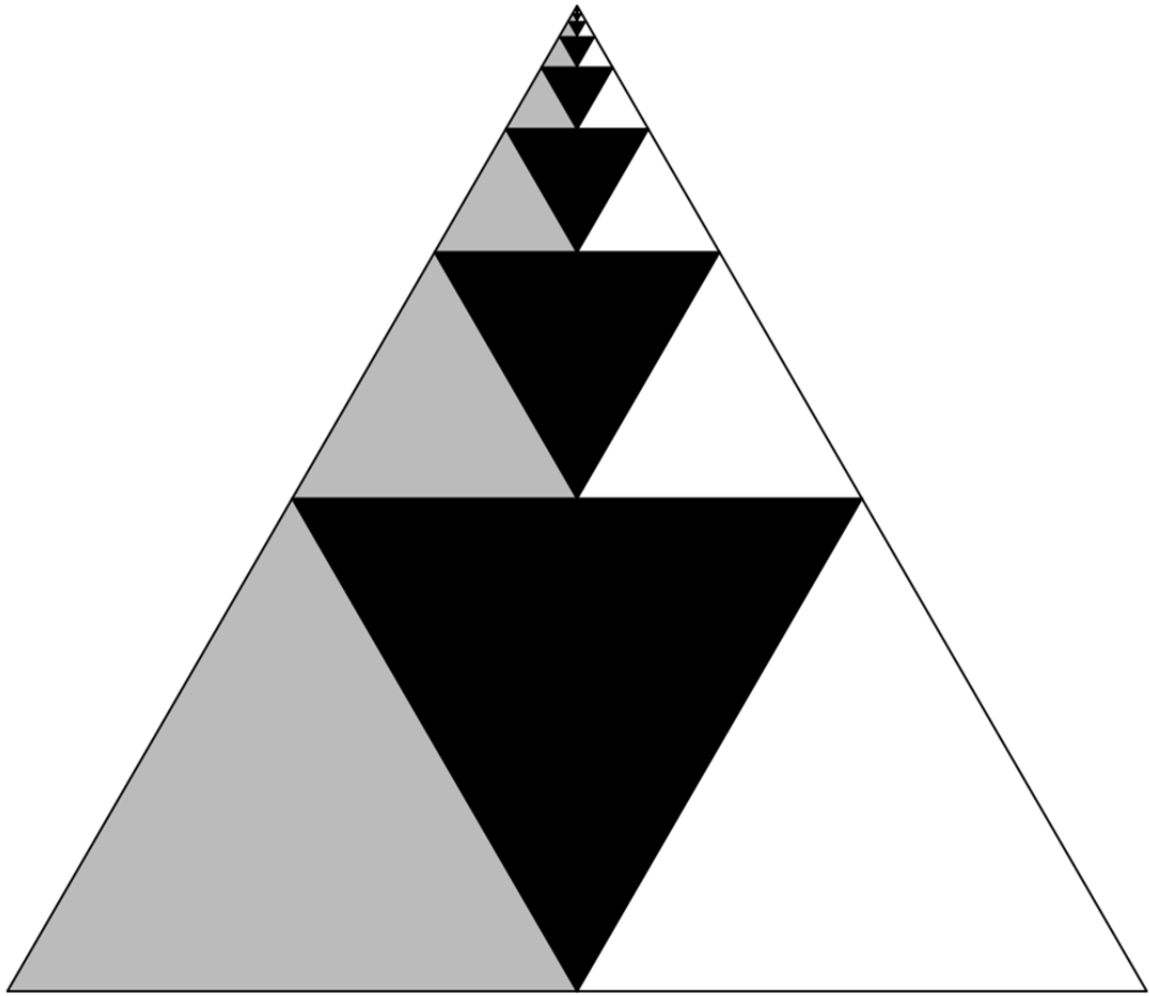
ACCOUNT DESCRIPTIONS

746	City Geographical Information System (GIS)	\$12,000	
	Engineering Computer Assisted (CAD) Software	1,700	
	Misc Software	3,000	
		<u>\$16,700</u>	
821	T1 Lines for Parks & Rec and Public Works	\$5,000	
841	Allocated cost of office space rental	\$2,857	
	Pro-rata share of City computer equipment	474	
		<u>\$3,331</u>	
861	Computer Support	\$60,000	allocated back to departments
861	Web hosting	\$2,400	
	Offsite Cloud storage for disaster recovery	8,700	
	Vision Subscription	4,200	
	OpenGov	4,500	
	Granicus (online access to public meetings)	7,800	
		<u>\$27,600</u>	

DESCRIPTION OF CAPITAL OUTLAY

907	Misc Upgrades	\$30,000
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**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parks Facilities
FUND	12
PROGRAM	600

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$29,795	\$98,863	\$93,484	\$97,418	\$15,269	-83.7%
705	Temporary Personnel	0	0	0	31,450	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	1,876	6,357	7,151	8,660	1,168	-83.7%
714	Worker's Compensation	215	998	2,365	3,235	397	-83.2%
721	Fringe Benefits	17,369	32,954	31,990	32,479	4,787	-85.0%
	Subtotal PERSONNEL	\$49,254	\$139,173	\$134,990	\$173,243	\$21,622	-84.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$625	\$366	\$349	\$309	\$250	-28.4%
743	Postage	200	209	209	209	200	-4.1%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	500	100	100	100	100	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	334	6,424	6,295	5,461	608	-90.3%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$1,659	\$7,099	\$6,953	\$6,080	\$1,158	-83.3%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	98,629	0	1,594,600	1,935,126	375,000	-76.5%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$98,629	\$0	\$1,594,600	\$1,935,126	\$375,000	-76.5%

BASE PROGRAM COST	\$149,542	\$146,271	\$1,736,543	\$2,114,448	\$397,780	-77.1%
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TOTAL PROGRAM COST	\$149,542	\$146,271	\$1,736,543	\$2,114,448	\$397,780	-77.1%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Parks Facilities
FUND	12
PROGRAM	600

PROGRAM

This program tracks costs associated with parks and recreation capital projects. The Parks, Trails and Recreation Commission submits a 5-year CIP that reflects fund activity by fiscal year.

WORKPLAN

See account descriptions below and CIP Summary for specific projects.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Parks, Trails and Recreation Director	10%
Total Full Time Equivalent	0.10

ACCOUNT DESCRIPTIONS

841 Share of office equipment leases	\$608
906 Manzanita Room Construction	\$325,000
Leigh Creekside Park	50,000
	<u>\$375,000</u>

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parkland Acquisition
FUND	17
PROGRAM	650

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$7,449	\$7,682	\$7,723	\$7,854	\$30,539	295.4%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	469	458	570	470	2,336	310.0%
714	Worker's Compensation	54	77	188	193	794	321.3%
721	Fringe Benefits	188	2,267	2,299	2,263	9,575	316.4%
Subtotal PERSONNEL		\$8,159	\$10,484	\$10,781	\$10,780	\$43,244	301.1%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	316	N/A
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	50,000	N/A
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$0	\$0	\$0	\$0	\$50,316	N/A

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$8,159	\$10,484	\$10,781	\$10,780	\$93,560	767.8%
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TOTAL PROGRAM COST	\$8,159	\$10,484	\$10,781	\$10,780	\$93,560	767.8%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Parkland Acquisition
FUND	17
PROGRAM	650

PROGRAM

This program tracks costs associated with purchasing parkland. Note that revenues to this fund are primarily collected via the Quimby Act and used for parkland acquisition only. Other revenue will be reserved in a restricted sinking fund as they are received.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Parks, Trails and Recreation Director	20%
	Total Full Time Equivalent	0.20
861	Misc Deerhill Park Studies	\$50,000

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Capital Improvement Projects
FUND	14
PROGRAM	620

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$479,146	\$439,200	\$428,368	\$423,305	\$453,852	5.9%
705	Temporary Personnel	0	0	0	36,790	0	0.0%
708	Overtime	414	123	0	106	0	0.0%
711	Social Security	33,878	30,474	32,770	31,774	34,720	5.9%
714	Worker's Compensation	4,954	4,470	10,838	11,520	11,800	8.9%
721	Fringe Benefits	177,469	165,065	159,207	156,196	163,804	2.9%
	Subtotal PERSONNEL	\$695,861	\$639,331	\$631,183	\$659,691	\$664,176	5.2%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$1,143	\$813	\$2,492	\$1,412	\$2,689	7.9%
743	Postage	955	758	1,559	872	1,682	7.9%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,853	1,541	0	1,286	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	40,783	38,723	44,487	33,008	46,386	4.3%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	24,751	34,550	50,500	35,390	65,500	29.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$69,484	\$76,386	\$99,039	\$71,968	\$116,257	17.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	2,735,750	3,545,842	5,841,123	2,853,170	6,950,583	19.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$2,735,750	\$3,545,842	\$5,841,123	\$2,853,170	\$6,950,583	19.0%

BASE PROGRAM COST	\$3,501,096	\$4,261,558	\$6,571,345	\$3,584,829	\$7,731,016	17.6%
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TOTAL PROGRAM COST	\$3,501,096	\$4,261,558	\$6,571,345	\$3,584,829	\$7,731,016	17.6%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Capital Improvement Projects
FUND	14
PROGRAM	620

PROGRAM

This program tracks costs associated with the capital improvements.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	City Engineer	40%
	Senior Engineer - B	100%
	Assistant Engineer	80%
	Construction Inspector	50%
	Senior Engineer - A	90%
	Engineering Assistant	50%
	Total Full Time Equivalent	4.10

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$39,122
	Pro-rata share of City computer equipment	7,263
		<u>\$46,386</u>
861	Contractual design and construction inspection services	\$20,000
	Contract construction management	40,000
	Single Audit for fed funds over \$500K	5,500
		<u>\$65,500</u>

DESCRIPTION OF CAPITAL OUTLAY

906	See CIP Summary	\$6,950,583
	TOTAL	\$6,950,583

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Public Facilities
FUND	16
PROGRAM	640

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	969	0	360	300	N/A
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	434	350	N/A
805	Utilities-Sewer	0	0	0	456	0	0.0%
811	Utilities-Gas & Electric	0	0	0	898	700	N/A
821	Utilities-Telephones	0	0	2,398	319	300	-87.5%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	10,000	7,547	5,000	-50.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$0	\$969	\$12,398	\$10,014	\$6,650	-46.4%

CAPITAL OUTLAY							
902	Land	\$0	\$1,974,914	\$0	\$0	\$0	0.0%
906	Improvements	0	122,896	108,000	110,383	0	N/A
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$2,097,810	\$108,000	\$110,383	\$0	N/A

BASE PROGRAM COST	\$0	\$2,098,779	\$120,398	\$120,398	\$6,650	-94.5%
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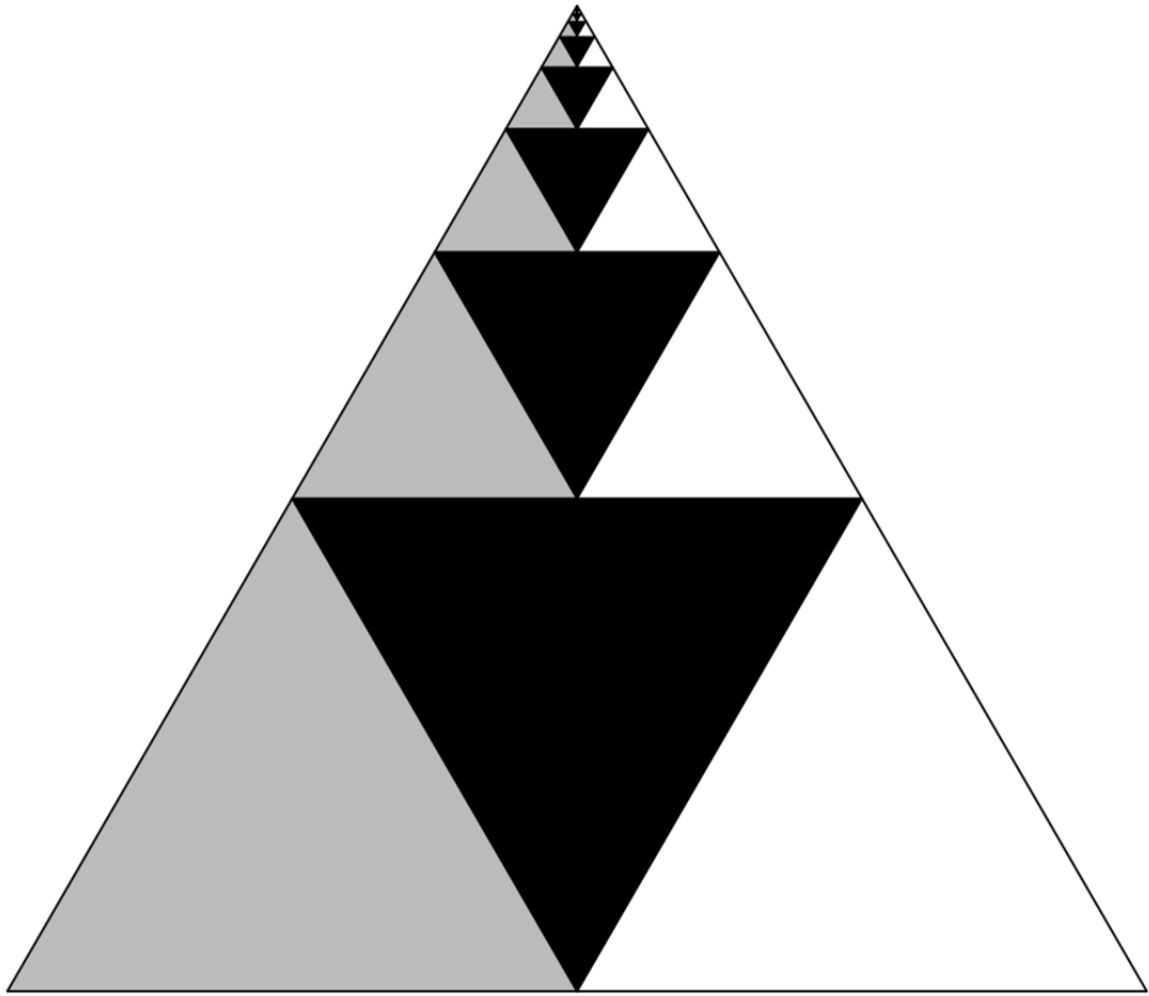
TOTAL PROGRAM COST	\$0	\$2,098,779	\$120,398	\$120,398	\$6,650	-94.5%
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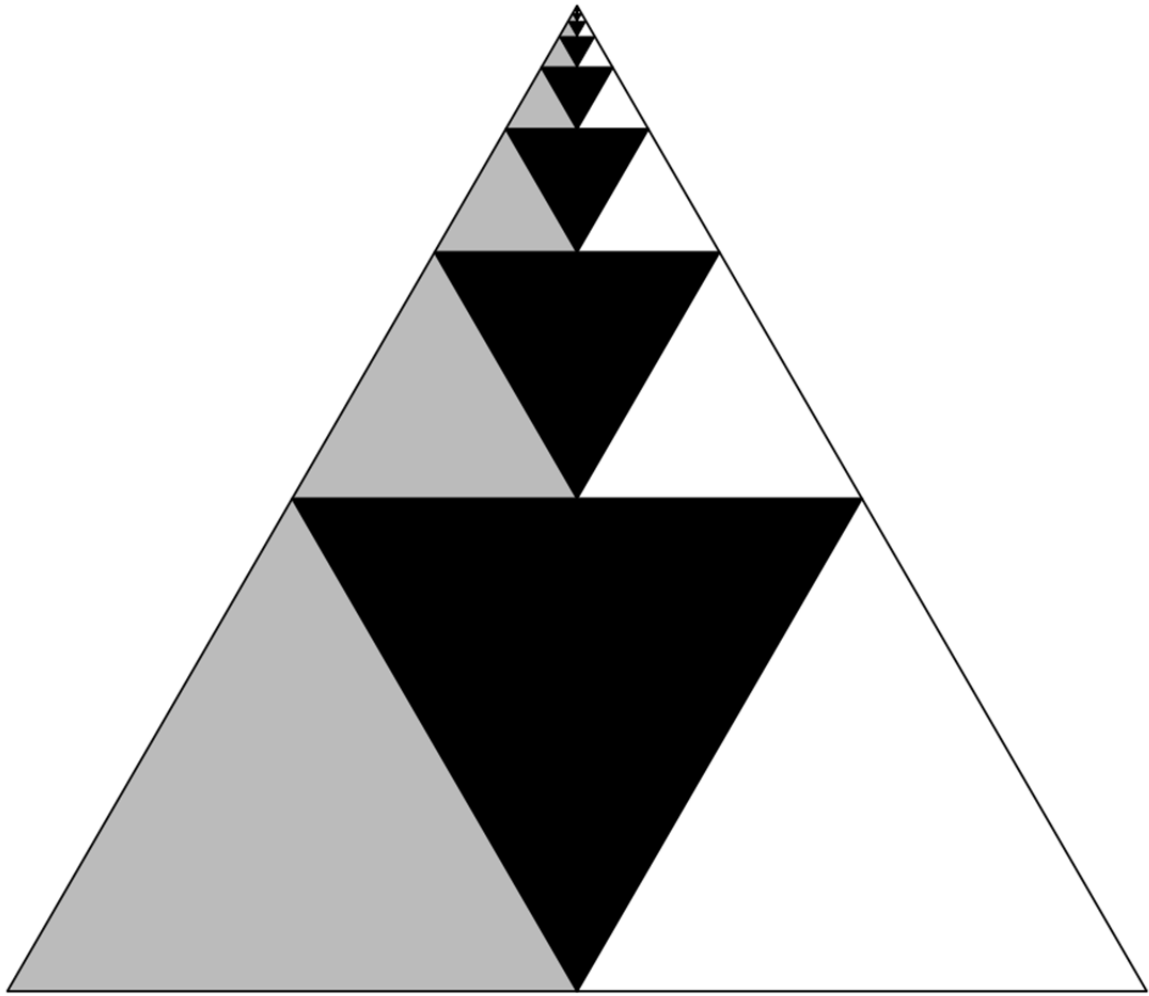
CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Public Facilities
FUND	16
PROGRAM	640

PROGRAM

This program tracks costs associated with the purchase and repair of public buildings and construction of landscaping projects.





**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Recreation Programs
FUND	31
PROGRAM	700

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$216,522	\$228,624	\$227,142	\$237,748	\$258,367	13.7%
705	Temporary Personnel	198,702	212,057	215,000	204,763	180,000	-16.3%
708	Overtime	197	375	0	0	0	0.0%
711	Social Security	32,270	33,657	33,824	33,971	33,535	-0.9%
714	Worker's Compensation	4,193	4,536	5,747	11,240	11,398	98.3%
721	Fringe Benefits	81,784	82,470	76,534	83,098	95,566	24.9%
	Subtotal PERSONNEL	\$533,668	\$561,718	\$558,247	\$570,821	\$578,866	3.7%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$2,140	\$2,424	\$2,500	\$1,886	\$2,500	0.0%
743	Postage	11,454	11,048	10,500	11,756	10,700	1.9%
745	Printing & Binding	25,966	22,111	29,500	32,051	29,500	0.0%
746	Books & Software	179	226	150	254	150	0.0%
748	Special Departmental Supplies	21,939	21,804	23,500	19,846	23,500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	3,401	712	1,500	0	1,500	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	(3)	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	6,644	7,033	5,800	6,999	5,800	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	9,992	8,810	16,300	14,367	18,026	10.6%
843	Training	100	975	500	540	15,000	2900.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	562	395	600	1,808	600	0.0%
853	Community Promotion	1,239	810	800	997	800	0.0%
861	Contractual Services	39,966	78,236	45,100	49,853	41,500	-8.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	326,899	347,027	345,000	478,534	480,000	39.1%
881	Premium Payment-Liability	152	100	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$450,634	\$501,712	\$481,750	\$618,889	\$629,576	30.7%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	4,093	1,468	2,500	1,049	7,500	200.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$4,093	\$1,468	\$2,500	\$1,049	\$7,500	200.0%

BASE PROGRAM COST	\$988,395	\$1,064,898	\$1,042,497	\$1,190,758	\$1,215,942	16.6%
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TOTAL PROGRAM COST	\$988,395	\$1,064,898	\$1,042,497	\$1,190,758	\$1,215,942	16.6%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Recreation Programs
FUND	31
PROGRAM	700

PROGRAMS

The Recreation Department provides a variety of recreation activities that enhance the quality of life for all Lafayette citizens. Pending availability of space, the Department also administers rentals at the Lafayette Community Center and the Buckeye Fields building. The Lafayette Community Center is the primary facility used by these activities, but schools and other public and private facilities also are used. A Community Center Foundation assists the department with fundraising activities which go toward building and landscaping improvements. The City Council expects the programs to be self-supporting which has prompted the development of the goals below. The Parks and Recreation Director has full profit and loss responsibility for this budget program.

WORKPLAN

- Limit Community Center activities to those that are revenue neutral or otherwise subsidized from the general fund.
- Provide high quality recreation programs to the residents of Lafayette.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent	
702	Parks, Trails and Recreation Director	15%	
	Recreation Supervisor - A	75%	
	Recreation Supervisor - B	85%	
	Recreation Coordinator	85%	1/2 year
	Administrative Assistant - P&R - A	40%	
	Administrative Assistant - P&R - B	40%	
	Community Center Caretaker	50%	
Total Full Time Equivalent		3.90	

705 Temporary recreation teachers and leaders \$220,000

ACCOUNT DESCRIPTIONS

743	Postage for mailing brochures	\$10,700	
745	Printing P&R brochures	\$29,500	
748	Class materials for Tiny Tots, Kindergym, Rollerhockey, Summer Fun, etc.	\$23,500	(reimbursed via class fees)
761	Equipment maintenance (Constant Contact, Copier)	\$1,500	
821	Telephone & Internet	\$5,800	
841	Rental of school district facilities (\$13,000), copier & postage lease, computer sup	\$18,026	
843	Active.net software training	\$15,000	
861	Credit card fees (\$20,500), temp office help (\$4000)	\$41,500	
	E-Track Software (\$6000), Summer Entertainers (\$11000)		
866	Payments to recreation teachers and specialized program related personnel	\$480,000	

DESCRIPTION OF REVENUES

	Budget 14/15	Actual 14/15	Proposed 15/16
Investment Earnings & Building Rental	\$87,000	\$93,001	\$87,225
Non-Summer Program Fees	407,000	525,450	530,000
Summer Program Fees	450,000	445,445	450,000
Tiny Tots	180,000	224,036	195,600
Other	-	12,559	-
	<u>\$1,124,000</u>	<u>\$1,300,491</u>	<u>\$1,262,825</u>

PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	\$81,503	\$109,733	\$46,883
Transfer to Community Center Sinking Fund			(\$5,000)
Transfer to General Fund for Field Use			(\$5,000)
Transfer to Com. Ctr. Main. Fund for Utilities			(\$20,000)
Contribution from Prior Year's Recreation Fund Balance			\$395,264
Projected Ending Fund Balance			\$412,147

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Parking Fund
FUND	32
PROGRAM	710

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$142,347	\$149,533	\$120,488	\$125,358	\$126,499	5.0%
705	Temporary Personnel	15,945	27,480	46,800	58,737	46,800	0.0%
708	Overtime	5,358	8,593	5,000	7,154	5,000	0.0%
711	Social Security	12,490	14,001	13,180	14,975	13,640	3.5%
714	Worker's Compensation	1,689	1,914	3,048	4,856	4,506	47.8%
721	Fringe Benefits	49,230	48,265	37,186	39,182	41,272	11.0%
	Subtotal PERSONNEL	\$227,058	\$249,785	\$225,702	\$250,262	\$237,716	5.3%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$2,740	\$3,823	\$2,100	\$3,018	\$2,100	0.0%
743	Postage	272	515	500	285	500	0.0%
745	Printing & Binding	0	0	1,000	397	1,000	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	152	2,265	2,200	2,191	2,200	0.0%
751	Maintenance of Vehicles	11,569	21,349	20,000	22,322	20,000	0.0%
761	Maintenance of Equipment	410	763	5,000	913	5,000	0.0%
771	Maintenance of Buildings	1,025	725	500	0	500	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	152	510	0	409	0	0.0%
805	Utilities-Sewer	385	959	0	456	0	0.0%
811	Utilities-Gas & Electric	712	934	3,500	300	3,500	0.0%
821	Utilities-Telephones	0	0	1,680	62	1,680	0.0%
825	Utilities-Garbage Disposal	401	0	2,000	0	2,000	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	3,407	3,788	5,984	4,531	5,566	-7.0%
843	Training	270	0	2,000	1,752	2,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	2,206	0	200	0	200	0.0%
853	Community Promotion	0	0	0	1,132	0	0.0%
861	Contractual Services	9,902	22,170	6,000	93,959	25,000	316.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$33,603	\$57,801	\$52,664	\$131,726	\$71,246	35.3%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	3,174	0	0.0%
907	Equipment	165,221	30,395	80,000	64,452	100,000	25.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$165,221	\$30,395	\$80,000	\$67,626	\$100,000	25.0%

BASE PROGRAM COST	\$425,882	\$337,981	\$358,367	\$449,614	\$408,962	14.1%
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TOTAL PROGRAM COST	\$425,882	\$337,981	\$358,367	\$449,614	\$408,962	14.1%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Parking Fund
FUND	32
PROGRAM	710

PROGRAM

This enterprise program is responsible for all aspects of the City's parking program, including installation, enforcement and collection. In addition, to enforce city codes and ordinances in the downtown and in neighborhoods as well as ensure that conditions imposed on new construction are implemented.

WORKPLAN

- Enforce parking regulations in Lafayette
- Collect revenue from parking meters and lockboxes
- Make best efforts to develop off street parking in downtown Lafayette
- Provide backup for crossing guard program.
- Enforce City codes and ordinances in the downtown and in neighborhoods.
- Ensure that conditions imposed for new construction are being properly implemented.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Accountant	10%
Parking Enforcement Officer - A	100%
Police Services Assistant - B	40%
Police Records Supervisor	35%
Total Full Time Equivalent	1.85

ACCOUNT DESCRIPTIONS

705 Meter collector / Parking Enforcement Officers	\$46,800
745 Printing of parking citations	\$1,000
748 Badges, uniforms, other special supplies	\$2,200
751 Maintenance of two parking and one code enforcement vehicles	\$20,000
761 Meter vandalism and maintenance	\$5,000
841 Pro-rata share of City computer equipment	711
Allocated cost of office space rental	4,855
	<u>\$5,566</u>
861 IPS Meter costs	\$22,000
Property Appraisal	3,000
	<u>\$25,000</u>

DESCRIPTION OF CAPITAL OUTLAY

907 Parking Enforcement Vehicle	\$35,000
EV Charging stations (grant match)	50,000
Meter Replacement Project	15,000
	<u>\$100,000</u>

REVENUES

	Budget 14/15	Actual 114/15	Budget 15/16
Parking Citations	\$250,000	\$178,920	\$180,000
Parking Meters (\$1/hour)	200,000	221,561	220,000
Rental Income from lots	24,000	25,757	25,757
Investment Earnings & Other Revenue	34,600	68,080	68,080
TOTAL Revenue	\$508,600	\$494,318	\$493,837
Expenses	(\$358,367)	(\$449,614)	(\$408,962)
Net Revenue	\$150,233	\$44,704	\$84,875

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Vehicle Abatement
FUND	34
PROGRAM	730

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$3,659	\$3,764	\$3,480	\$3,856	\$3,790	8.9%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	294	364	0	343	0	0.0%
711	Social Security	302	307	266	321	290	8.9%
714	Worker's Compensation	41	42	88	105	99	11.9%
721	Fringe Benefits	902	1,248	1,266	1,306	1,504	18.8%
	Subtotal PERSONNEL	\$5,198	\$5,726	\$5,100	\$5,929	\$5,682	11.4%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$307	\$545	\$300	\$417	\$300	0.0%
743	Postage	163	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	250	0	250	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	630	646	688	524	636	-7.5%
843	Training	0	0	1,000	0	1,000	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	340	1,000	89	1,000	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$1,099	\$1,531	\$3,238	\$1,030	\$3,186	-1.6%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$6,298	\$7,257	\$8,338	\$6,959	\$8,869	6.4%
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TOTAL PROGRAM COST	\$6,298	\$7,257	\$8,338	\$6,959	\$8,869	6.4%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Vehicle Abatement
FUND	34
PROGRAM	730

PROGRAM

This program tracks the expenditures of the program to remove and dispose of abandoned vehicles.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Police Records Supervisor	5%
	Total Full Time Equivalent	0.05

ACCOUNT DESCRIPTIONS

841	Allocated cost of office space rental	\$558
	Pro-rata share of City computer equipment	<u>79</u>
		\$636
861	Vehicle Towing Charges	\$1,000

DESCRIPTION OF REVENUES

Abandoned Vehicle Fees \$12,000

PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	\$3,131
Contribution from Prior Year's Fund Balance	33,712
Projected Ending Fund Balance	\$36,843

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$176	\$47,658	\$43,551	\$50,041	5.0%
705	Temporary Personnel	77,387	75,872	44,200	40,977	44,200	0.0%
708	Overtime	270	0	0	0	0	0.0%
711	Social Security	5,941	5,793	7,027	6,491	7,209	2.6%
714	Worker's Compensation	808	788	1,206	2,161	2,450	103.2%
721	Fringe Benefits	0	0	19,500	6,930	7,847	-59.8%
Subtotal PERSONNEL		\$84,405	\$82,628	\$119,591	\$100,111	\$111,748	-6.6%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$1,376	\$1,671	\$2,400	\$1,911	\$2,400	0.0%
743	Postage	1,745	1,351	1,500	1,209	1,500	0.0%
745	Printing & Binding	0	27	0	347	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	200	2,213	3,000	194	3,000	0.0%
751	Maintenance of Vehicles	24,314	21,560	30,000	22,454	30,000	0.0%
761	Maintenance of Equipment	0	78	500	143	500	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	630	606	1,040	732	1,040	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	445	470	600	504	2,179	263.2%
843	Training	363	191	500	282	500	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	266	0	250	600	850	240.0%
853	Community Promotion	2,069	1,673	2,500	1,965	2,500	0.0%
861	Contractual Services	1,200	1,232	1,800	1,193	600	-66.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	79	100	175	175	75.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$32,607	\$31,150	\$44,190	\$31,709	\$45,244	2.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	5,289	0	4,000	0	4,000	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$5,289	\$0	\$4,000	\$0	\$4,000	0.0%

BASE PROGRAM COST	\$122,301	\$113,778	\$167,781	\$131,820	\$160,992	-4.0%
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TOTAL PROGRAM COST	\$122,301	\$113,778	\$167,781	\$131,820	\$160,992	-4.0%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

PROGRAM

Provide transportation options for senior and the disabled in Lafayette, Moraga and Orinda.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Transportation Coordinator	75%
Total Full Time Equivalent	0.75

ACCOUNT DESCRIPTIONS

705 Clerk/Dispatcher (10hrs/wk, \$19/hr)	\$9,880	861 Contract Drivers	\$600
Program Assistant (15hrs/wk, \$20/hr)	15,600		
Van Driver (20 hrs/wk, \$18/hr)	18,720		
	<u>\$44,200</u>		

REVENUES	Actual	Actual	Budget	Actual	Budget
	FY 12-13	FY 13-14	FY14-15	FY14-15	FY 15-16
Van Maintenance Reimbursement	5,769	3,052	2,100	6,519	5,000
Fares @ \$5 per ride / Rentals	14,453	19,638	26,000	23,192	23,400
Advertising & Other Income	1,861	1,103	1,500	758	2,500
New Freedom Funds	62,668	46,486	38,981	65,474	-
CDBG Grant or Alternative	-	-	-	-	10,000
Gifts, Grants & Donations	17,434	1,008	10,000	8,274	9,860
Moraga Town Contribution	9,000	9,000	9,000	-	9,000
Orinda City / Orinda Comm. Foundation	-	-	3,500	-	3,500
Lafayette Community Foundation	-	-	-	-	-
Lafayette Contribution (transfer from GF)	-	30,000	40,000	40,000	40,000
Belle Terre	-	-	6,000	6,000	6,000
Prior Year Fund Balance	45,370	34,256	30,765	30,765	49,162
	<u>156,554</u>	<u>144,543</u>	<u>167,846</u>	<u>180,982</u>	<u>158,422</u>
ENTERPRISE SURPLUS/(DEFICIT)	34,253	30,765	65	49,162	(2,569)

	Actual	Actual	Budget	Actual	Budget
	FY 12-13	FY 13-14	FY14-15	FY14-15	FY 15-16
Discrete Passengers	86	107	100	100	100
Total Rides	3,979	4,316	4,225	4,203	4,200
Total Miles	31,016	31,387	30,000	35,177	35,000
Total Cost per Passenger	\$1,422.11	\$1,063.35	\$1,677.81	\$1,318.20	\$1,609.92
Total Cost per Ride	\$30.74	\$26.36	\$39.71	\$31.36	\$38.33
Total Cost per Mile	\$3.94	\$3.63	\$5.59	\$3.75	\$4.60
General Fund Cost per Passenger	\$290.70	\$233.64	\$250.00	\$250.00	\$250.00
General Fund Cost per Ride	\$6.28	\$5.79	\$5.92	\$5.95	\$5.95
General Fund Cost per Mile	\$0.81	\$0.80	\$0.83	\$0.71	\$0.71

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Library Operations
FUND	37
PROGRAM	770

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$21,711	\$126,693	N/A
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	1,679	9,692	N/A
714	Worker's Compensation	0	0	0	554	3,294	N/A
721	Fringe Benefits	0	0	0	3,447	38,797	N/A
	Subtotal PERSONNEL	\$0	\$0	\$0	\$27,391	\$178,476	N/A

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$541	\$2,313	\$1,400	\$1,393	\$1,400	0.0%
743	Postage	173	116	105	100	105	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	32	0	0.0%
748	Special Departmental Supplies	11,605	13,971	13,500	15,299	13,500	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	1,358	1,568	23,020	955	13,650	-40.7%
771	Maintenance of Buildings	244,766	245,766	283,750	261,589	207,000	-27.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	57	0	100	0	100	0.0%
801	Utilities-Water	7,705	9,132	9,500	7,604	10,500	10.5%
805	Utilities-Sewer	2,780	3,655	3,800	5,450	5,550	46.1%
811	Utilities-Gas & Electric	83,118	91,743	90,000	103,416	96,000	6.7%
821	Utilities-Telephones	7,262	6,919	9,250	8,375	9,250	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	49	1,025	65	1,025	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	122,743	133,474	186,075	137,281	186,075	0.0%
861	Contractual Services	121,346	121,393	125,450	115,074	70,450	-43.8%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	21,622	24,533	0	25,859	0	0.0%
885	Insurance and Surety Bonds	0	0	25,859	0	26,000	0.5%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$625,076	\$654,630	\$772,834	\$682,493	\$640,605	-17.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	46,000	3,430	182,000	295.7%
907	Equipment	3,906	1,267	2,550	2,564	10,000	292.2%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$3,906	\$1,267	\$48,550	\$5,994	\$192,000	295.5%

BASE PROGRAM COST	\$628,982	\$655,897	\$821,384	\$715,878	\$1,011,081	23.1%
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TOTAL PROGRAM COST	\$628,982	\$655,897	\$821,384	\$715,878	\$1,011,081	23.1%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Library Operations
FUND	37
PROGRAM	770

PROGRAM

Operate the new Lafayette Library & Learning Center for 56 hours per week.

**Note: Draft budget not approved by Library & Learning Center Board*

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Building Maintenance Supervisor	100%
Facilities Maintenance Worker	100%
Total Full Time Equivalent	1.00

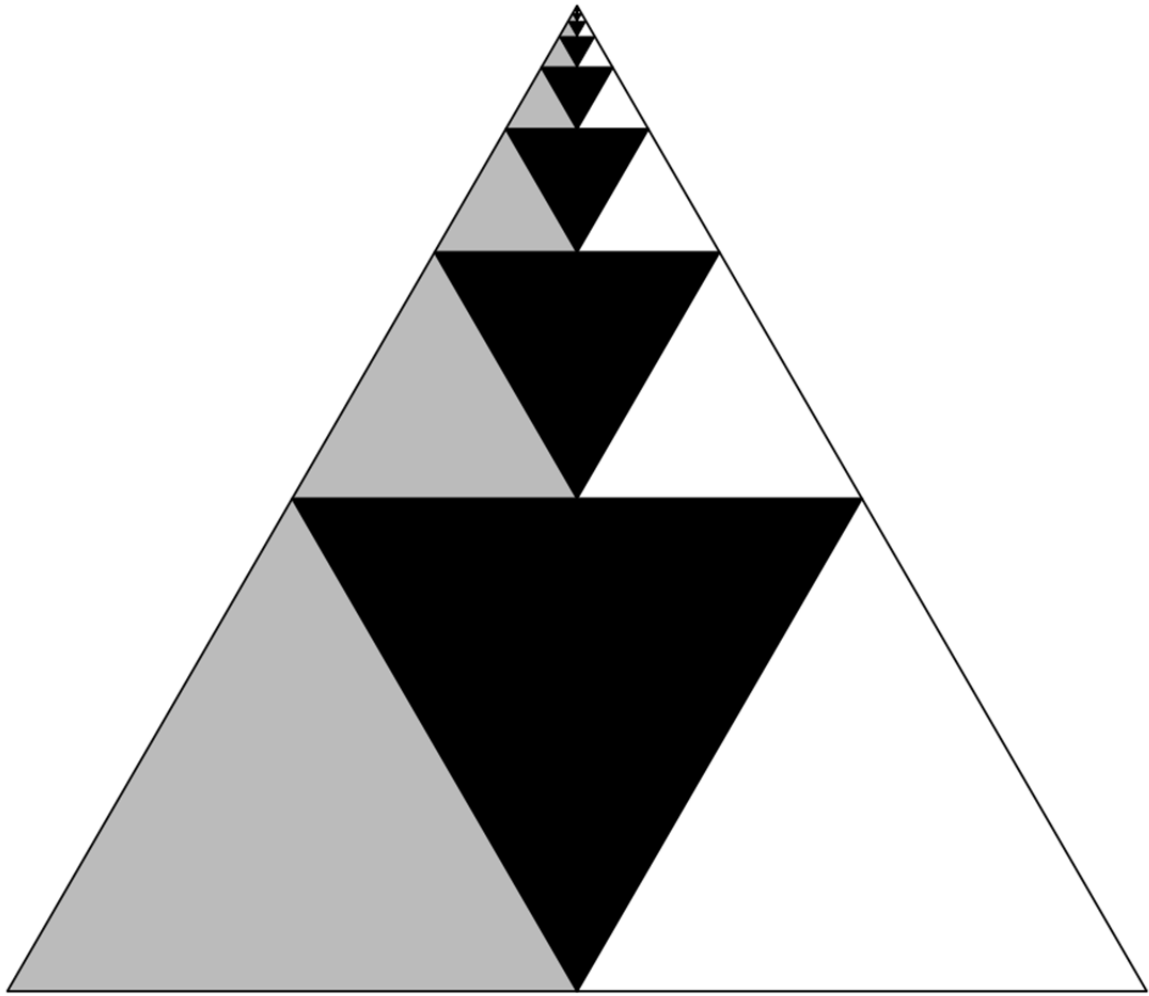
ACCOUNT DESCRIPTIONS

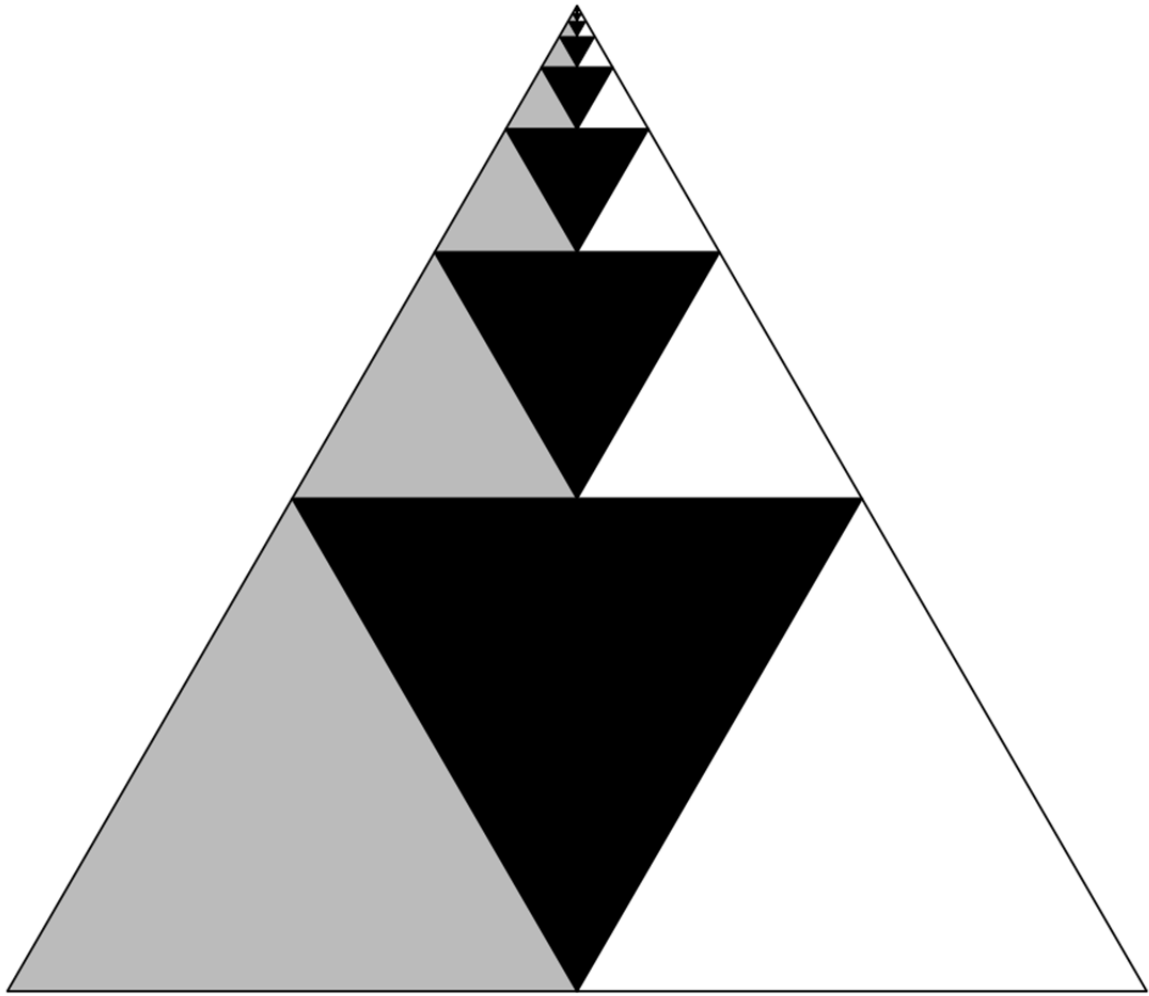
853	Additional Library Hours	\$186,075	861.18	Irrigation Repairs & Maintenance	1,000
			861.19	Landscape Maintenance	4,000
906	Audio Video System Upgrade	\$120,000	861.45	Unanticipated Repairs	4,250
	Replace grass in Amphitheater with turf	16,000	861.61	Safety Requirements/Compliance	1,200
	Community Hall Doors / Bike Room Reno	46,000		HKA Contract	60,000
		<u>\$182,000</u>			<u>\$70,450</u>

BUILDING MAINTENANCE DETAIL		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
771.01	Audio Visual	1,905	5,170	5,300	11,320	2,500	-52.8%
771.02	Book Sorter Maintenance	4,610	20,000	20,000	30,954	20,000	0.0%
771.05	Custodial (basic)	46,342	48,015	49,500	44,695	46,000	-7.1%
771.061	City Events in Community Hall	9,055	8,406	8,750	8,976	4,000	-54.3%
771.062	City Events in Arts & Science Center	3,747	3,736	3,700	4,272	3,000	-18.9%
771.063	Community Events in Community Hall	10,489	10,211	10,200	5,890	4,050	-60.3%
771.064	Community Events in Arts & Science Center	6,355	7,050	7,250	7,000	5,000	-31.0%
771.065	Building Maintenance Community Hall	36,869	28,885	32,000	36,142	15,000	-53.1%
771.07	Electrical	443	598	600	998	400	-33.3%
771.08	Elevators	7,969	8,650	9,000	9,627	12,500	38.9%
771.09	Emergency Generator	3,130	2,691	2,650	1,916	2,700	1.9%
771.10	Exterior	5,661	7,694	6,200	6,567	6,200	0.0%
771.11	Floors	11,324	13,987	13,950	10,119	10,000	-28.3%
771.13	HVAC	5,133	7,696	7,900	9,709	8,200	3.8%
771.14	Lighting (Interior)	7,835	6,984	7,100	3,309	2,500	-64.8%
771.15	Lighting (Exterior)	3,099	4,298	4,000	3,244	3,500	-12.5%
771.16	Parking Garage (sweeping)	3,032	6,287	6,500	1,753	1,700	-73.8%
771.17	Pest Control	1,134	787	900	1,440	1,200	33.3%
771.18	Photovoltaic	0	0	0	328	0	0.0%
771.19	Plumbing	1,358	2,409	2,450	3,356	1,500	-38.8%
771.20	Security & Fire Alarm	39,624	54,940	55,000	36,904	28,600	-48.0%
771.21	Plaza, Stairways	6,707	5,875	6,100	8,279	5,000	-18.0%
771.22	Telephone	6,598	3,115	3,200	2,358	3,200	0.0%
771.24	Window Cleaning	7,715	8,055	8,100	8,343	7,600	-6.2%
771.25	Vandalism	31	2,371	2,000	62	2,000	0.0%
771.26	Restroom Maintenance	1,786	2,517	2,550	734	2,100	-17.6%
771.27	Restroom Maintenance (City Events)	949	1,022	1,050	364	900	-14.3%
771.28	Restroom Maintenance (Community Events)	2,295	2,404	2,500	2,236	2,350	-6.0%
771.29	Parking/Garage Maintenance	8,645	5,151	5,300	691	5,300	0.0%
	TOTAL	243,840	279,004	283,750	261,586	207,000	-27.0%

SOURCES OF REVENUE

City	\$156,666	includes \$16K for automatic doors and \$30K for bike room renovation
Building Leases	\$34,855	
LL&LC Foundation	\$819,560	





**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Street Lighting
FUND	51
PROGRAM	800

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	11,077	11,261	12,500	12,701	12,500	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	224	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	497	7,519	12,500	500	12,500	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$11,574	\$19,004	\$25,000	\$13,201	\$25,000	0.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$11,574	\$19,004	\$25,000	\$13,201	\$25,000	0.0%
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TOTAL PROGRAM COST	\$11,574	\$19,004	\$25,000	\$13,201	\$25,000	0.0%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Street Lighting
FUND	51
PROGRAM	800

PROGRAM

This budget provides funds through a maintenance district assessment process to maintain 82 street lights in eleven zones. The budget expense for street lights is not distributed by zone, since the assessments are not based on this budget but rather on the rates charged by PG&E. Property assessments are collected and distributed to the City by the County.

ACCOUNT DESCRIPTIONS

831 There are eleven street lighting zones. They are grouped onto equal benefits for assessment purposes only.

- Zones 1,2,3,5,6,8 and 10 have 45 lights and are billed at the same monthly rate of \$10.00
- Zone 4 has four lights at \$10.00 per month
- Zone 7 has one light at \$10.00 per month
- Zone 9 has twenty lights at \$10.00 per month
- Zone 11 has eleven lights at \$10.00 per month
- Zone 12 has one light at \$10.00 per month

ACCOUNT DESCRIPTIONS

861	Professional Services for annual assessment district	2,500
	Streetlight Replacement / Repairs	10,000
		<u>12,500</u>

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Core Area Maintenance
FUND	52
PROGRAM	810

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$54,269	\$55,739	\$57,835	\$53,448	\$50,640	-12.4%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	96	1,268	0	392	0	0.0%
711	Social Security	3,884	4,012	4,424	3,743	3,874	-12.4%
714	Worker's Compensation	561	590	1,463	1,349	1,317	-10.0%
721	Fringe Benefits	15,653	18,120	17,993	18,982	18,297	1.7%
Subtotal PERSONNEL		\$74,463	\$79,729	\$81,716	\$77,915	\$74,128	-9.3%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$50	\$35	\$65	\$37	\$65	0.0%
743	Postage	60	47	144	80	144	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	12,609	13,185	12,000	14,536	12,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	546	200	1,500	0	1,500	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	28,746	27,631	23,000	26,248	23,000	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	548	551	800	529	800	0.0%
821	Utilities-Telephones	481	429	80	364	80	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	45,470	44,394	54,500	49,238	54,500	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	7	71	1,304	396	1,304	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	224	145	0	145	0.0%
853	Community Promotion	29,000	32,186	25,000	20,533	35,000	40.0%
861	Contractual Services	159,943	188,011	183,550	194,114	187,950	2.4%
861.5	Reimbursable Emergency Response	14,890	9,203	5,000	0	5,000	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$292,348	\$316,165	\$307,088	\$306,076	\$321,488	4.7%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	12,994	0	0	0	20,000	N/A
907	Equipment	7,600	0	0	0	2,500	N/A
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$20,594	\$0	\$0	\$0	\$22,500	N/A

BASE PROGRAM COST	\$387,405	\$395,893	\$388,804	\$383,990	\$418,115	7.5%
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TOTAL PROGRAM COST	\$387,405	\$395,893	\$388,804	\$383,990	\$418,115	7.5%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Core Area Maintenance
FUND	52
PROGRAM	810

PROGRAM

The Core Area Maintenance District was formed to provide landscaping, street lighting, and general maintenance improvements. An assessment based on a benefit formula is levied against each parcel within the District for the maintenance provided.

WORKPLAN

- Accomplish maintenance, repairs, and improvements within the District in accordance with the guidelines of the Master Plan.
- Maintain park facilities within the Core Area.
- Develop and systematically implement a program to upgrade landscape and irrigation systems in the Core Area.
- Implement rotational tree pruning program.
- Maintain newly landscaped medians.
- Repair decorative brick pavers and repair sidewalk, curb, and gutter as needed.
- Implement final phases of Master Landscaping Plan as developed.

STAFFING REQUIREMENTS

Position Title	Full-Time Equivalent
702 Public Works Director	20%
Engineering Tech II	15%
Management Analyst	15%
Total Full Time Equivalent	0.50

ACCOUNT DESCRIPTIONS

841 Pro-rata share of City computer equipment	\$789
853 Downtown Banners	\$35,000
906 Plant restoration	\$10,000
Creation of 2nd Community Events Board	10,000
	<u>\$20,000</u>

PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Estimated 2014-2015 Expenditures</i>	<i>Proposed 2015-2016 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$37,572	\$45,888	\$32,000	\$31,831	\$33,000	3.1%
861.06	Community Events	1,415	3,405	7,900	5,317	7,900	0.0%
861.12	Holiday Twinkle Lights	209	119	400	2,545	800	100.0%
861.18	Irrigation Repairs	22,035	21,687	25,000	20,852	24,000	-4.0%
861.19	Landscape Maintenance	79,965	80,714	74,000	69,140	80,000	8.1%
861.28	Sidewalk Repairs	1,883	1,205	5,000	0	5,000	0.0%
861.31	Safety Requirements/Compliance	224	0	1,400	0	1,400	0.0%
861.42	Tree Maintenance	5,220	1,775	10,000	5,216	8,000	-20.0%
861.43	Weed Control (manual)	2,512	765	2,650	3,448	2,650	0.0%
861.44	Weed Control (spraying)	309	850	200	2,262	200	0.0%
861.45	Unanticipated Repairs	1,503	12,321	5,000	2,679	5,000	0.0%
861.46	Professional Services	1,231	1,124	4,000	1,229	4,000	0.0%
861.47	Street Light / Parking Light Repair	5,865	18,158	16,000	48,117	16,000	0.0%
	Subtotal	\$159,943	\$188,011	\$183,550	\$192,636	\$187,950	2.4%

ESTIMATED YEAR END FUND BALANCE

Contribution from Prior Year's Fund Balance	\$136,425
Revenue from Assessments and Interest Earnings	224,150
Expenditures	(418,115)
Transfer from General Fund	100,000
Streetlight Sinking Fund	(30,000)
ESTIMATED YEAR END BALANCE	\$12,460

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Stormwater Pollution
FUND	53
PROGRAM	820

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$124,982	\$130,724	\$133,712	\$117,741	\$124,701	-6.7%
705	Temporary Personnel	11,475	12,495	6,000	9,887	6,000	0.0%
708	Overtime	681	5,883	0	1,667	0	0.0%
711	Social Security	10,445	11,195	10,688	9,618	9,999	-6.4%
714	Worker's Compensation	1,418	1,544	3,383	3,245	3,398	0.5%
721	Fringe Benefits	41,729	44,207	43,562	40,873	45,118	3.6%
	Subtotal PERSONNEL	\$190,731	\$206,048	\$197,344	\$183,031	\$189,216	-4.1%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$206	\$206	\$390	\$221	\$400	2.6%
743	Postage	957	3,051	700	489	800	14.3%
745	Printing & Binding	0	0	300	72	310	3.3%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	5,770	8,430	5,000	9,102	5,000	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	1,144	1,031	500	870	900	80.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	5,046	5,313	5,337	2,644	5,800	8.7%
843	Training	616	602	1,900	570	2,040	7.4%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	1,187	5,438	7,500	2,335	7,500	0.0%
861	Contractual Services	187,667	162,080	233,500	173,373	374,800	60.5%
861.5	Reimbursable Emergency Response	251	463	8,000	0	8,000	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	\$202,845	\$186,614	\$263,127	\$189,676	\$405,550	54.1%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	2,739	0	0	0	0.0%
907	Equipment	0	18,000	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	\$0	\$20,739	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$393,576	\$413,401	\$460,472	\$372,707	\$594,766	29.2%
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TOTAL PROGRAM COST	\$393,576	\$413,401	\$460,472	\$372,707	\$594,766	29.2%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Stormwater Pollution
FUND	53
PROGRAM	820

PROGRAM

This program tracks costs associated with stormwater pollution control programs.

WORKPLAN

- Comply with Federal and State mandated program requirements. Administer the stormwater pollution ordinance.
- Administer and upgrade program to meet requirements for storm water run-off quality and pollutant elimination.
- Provide public education program including the funding of one issue of Vistas.
- Comply with Grizzly Creek restoration project Federal maintenance requirements.
- Implement the creek abatement ordinance.
- Provide appropriate staff assistance to the Creeks Committee.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	City Engineer	10%
	Public Works Director	15%
	Management Analyst	50%
	Engineering Tech II	50%
	Engineering Assistant	10%
	Total Full Time Equivalent	1.35

ACCOUNT DESCRIPTIONS

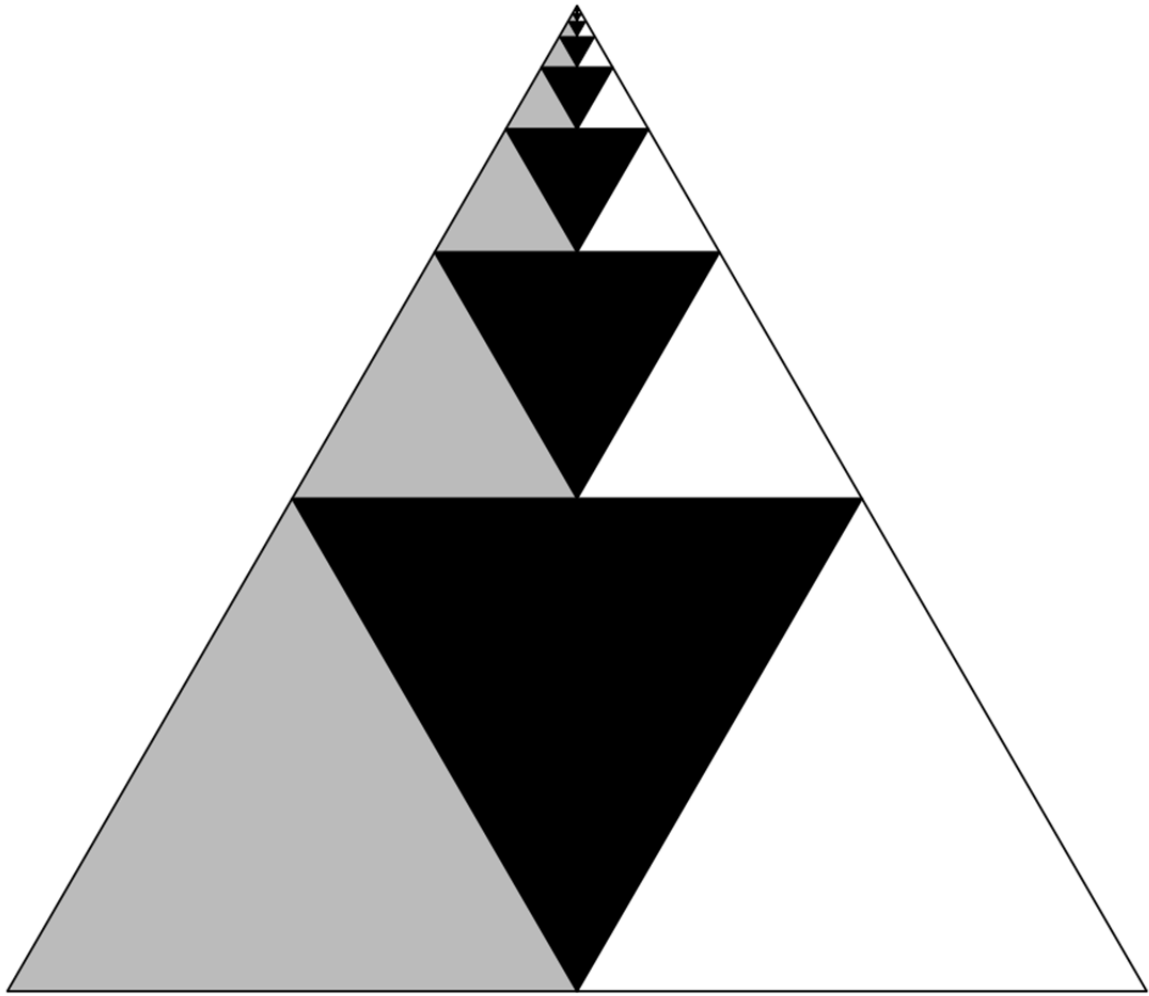
841	Allocated cost of office space rental	\$1,905
	Pro-rata share of City computer equip	\$2,289
		<u>\$4,194</u>
853	Creeks Committee operations	\$2,500
	Public education/information (Vistas)	5,000
		<u>\$7,500</u>
861	Downtown Creeks Preservation Plan	\$150,000

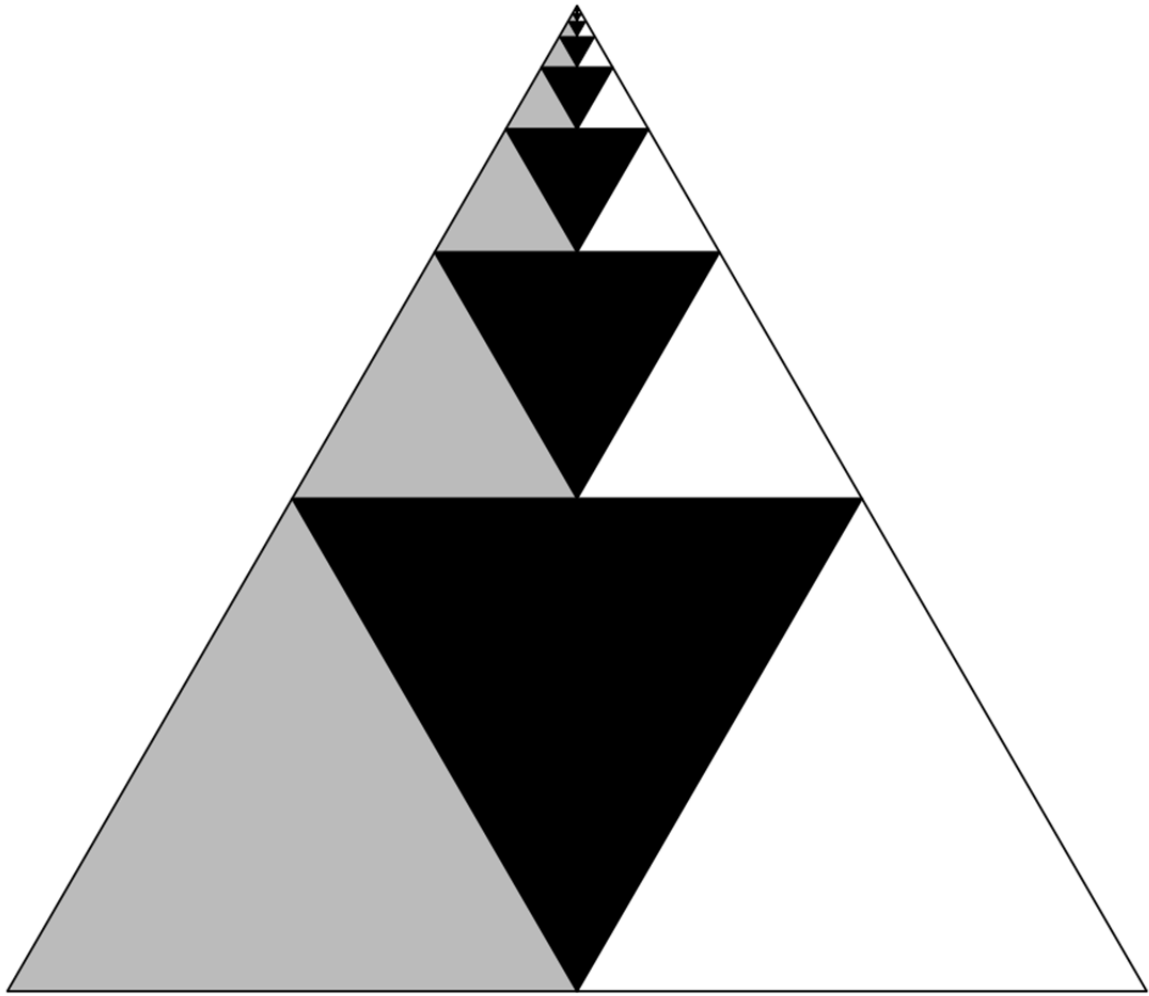
PUBLIC WORKS CONTRACT DETAIL		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
861.01	MCE Hourly	\$22,357	\$11,391	\$24,000	\$20,261	\$22,000	-8.3%
861.04	Catch Basin Cleaning & Inspection	30,854	20,272	26,000	15,526	26,000	0.0%
861.1	Detention Pond Cleaning	6,847	6,316	5,000	2,395	5,300	6.0%
861.11	Litter Removal	11,296	5,195	13,000	9,850	13,500	3.8%
861.3	Storm Patrol & Cleanup	27,115	16,925	36,000	33,024	36,000	0.0%
861.61	Safety Requirements / Compliance	1,142	1,085	1,000	62	1,000	0.0%
861.32	Storm Drain Inspection (visual)	0	0	500	0	500	0.0%
861.33	Storm Drain Inspection (video)	606	621	1,000	1,610	4,000	300.0%
861.37	Storm Drain Cleaning (mechanical)	14,060	20,894	25,000	12,438	25,000	0.0%
861.38	Street Sweeping	62,020	67,186	88,000	49,167	77,000	-12.5%
861.45	Unanticipated Repairs & Maintenance	4,091	250	7,500	19,609	8,000	6.7%
861.46	Professional Services	7,279	11,946	6,500	8,740	6,500	0.0%
	Subtotal	\$187,667	\$162,080	\$233,500	\$172,682	\$224,800	-3.7%

**Includes consultant for NPDES*

ESTIMATED YEAR END FUND BALANCE

Contribution from Prior Year's Fund Balance	\$330,747
Revenue from Assessments and Interest Earnings	372,390
Transfer from General Fund	150,000
Expenditures	(594,766)
ESTIMATED YEAR END BALANCE	258,371





**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Meas.J Return-to-Source
FUND	72
PROGRAM	910

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$58,330	\$60,020	\$60,559	\$43,361	\$48,052	-20.7%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	4,542	4,615	4,633	3,263	3,676	-20.7%
714	Worker's Compensation	592	620	1,532	1,028	1,249	-18.5%
721	Fringe Benefits	17,408	18,561	18,328	12,281	13,237	-27.8%
Subtotal PERSONNEL		\$80,872	\$83,816	\$85,052	\$59,933	\$66,215	-22.1%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$286	\$208	\$361	\$205	\$361	0.0%
743	Postage	122	97	226	126	226	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	49	41	0	46	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	5,879	6,167	6,429	4,769	6,107	-5.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	2,805	4,657	11,500	833	11,500	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$9,142	\$11,170	\$18,516	\$5,979	\$18,194	-1.7%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$90,014	\$94,986	\$103,567	\$65,912	\$84,409	-18.5%
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TOTAL PROGRAM COST	\$90,014	\$94,986	\$103,567	\$65,912	\$84,409	-18.5%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Meas.J Return-to-Source
FUND	72
PROGRAM	910

PROGRAM

This program is used to track and analyze Measure J transportation issues and compliance with requirements to receive funding from the County sales tax measure

STAFFING REQUIREMENTS

<u>Position Title</u>	<u>Full-Time Equivalent</u>
702 City Engineer	5%
Transportation Planner	50%
Total Full Time Equivalent	0.55

ACCOUNT DESCRIPTIONS

841 Allocated cost of office space rental	\$5,239
Pro-rata share of City computer equipment	868
	<u>\$6,107</u>

861 Consulting services for Measure J checklist monitoring	\$3,500
Administrative & staffing consultant for SWAT (City share)	8,000
	<u>\$11,500</u>

REVENUE

Measure J Return-to-Source	\$430,000
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**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Supp. Law Enf. Services
FUND	73
PROGRAM	920

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	431,924	451,917	498,774	498,774	500,538	0.4%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$431,924	\$451,917	\$498,774	\$498,774	\$500,538	0.4%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$431,924	\$451,917	\$498,774	\$498,774	\$500,538	0.4%
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TOTAL PROGRAM COST	\$431,924	\$451,917	\$498,774	\$498,774	\$500,538	0.4%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Supp. Law Enf. Services
FUND	73
PROGRAM	920

PROGRAM

This program provides supplemental law enforcement services to the City through funding provided by A.B. 3229. This bill was enacted in 1995-96 and appropriates \$100 million from the State's general fund. The city is required to use the revenue to provide front line municipal police services. The funds shall be appropriated only after the City Council has held a public hearing to consider options for disbursing the funds. Funding must be considered separate and apart from the general fund budget process.

WORKPLAN

- This program funds two officers. Approximately 25% of the funding is provided by the state via AB3229.

ACCOUNT DESCRIPTIONS

POLICE CONTRACT DETAIL		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Percent Increase</i>
862.1	Officers	\$416,000	\$433,993	\$472,034	\$472,034	\$473,274	0.3%
862.6	Services/Supply	3,000	\$3,000	3,000	3,000	3,000	0.0%
862.7	Communications	9,224	\$11,224	20,000	20,000	20,000	0.0%
862.8	Liability Insurance	3,700	\$3,700	3,740	3,740	4,264	14.0%
	Subtotal	\$431,924	\$451,917	\$498,774	\$498,774	\$500,538	0.4%

REVENUE

COPS AB3229	\$100,000
Transfer from General Fund	400,538
TOTAL	<u>\$500,538</u>

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	School Bus Program
FUND	74
PROGRAM	930

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$114,008	\$106,942	\$101,412	\$104,597	103,948	2.5%
705	Temporary Personnel	10,433	11,595	20,000	10,284	20,000	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	9,065	8,464	9,288	8,088	9,482	2.1%
714	Worker's Compensation	1,286	1,196	2,566	2,865	3,223	25.6%
721	Fringe Benefits	35,283	32,933	30,823	31,568	31,692	2.8%
Subtotal PERSONNEL		\$170,075	\$161,130	\$164,089	\$157,400	\$168,345	2.6%

OPERATIONS AND MAINTENANCE

741	Office Supplies	\$878	\$601	\$546	\$1,270	\$1,236	126.4%
743	Postage	951	978	1,061	875	1,038	-2.2%
745	Printing & Binding	1,308	1,436	1,748	819	1,236	-29.3%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	163	153	318	267	500	57.2%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	360	104	500	20	500	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	923	918	955	924	1,030	7.9%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	13,471	13,471	13,177	10,181	12,600	-4.4%
843	Training	154	76	743	43	743	0.0%
850	Contingency	0	0	0	0	200,000	N/A
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	1,518,346	1,551,443	1,596,604	1,578,960	1,642,955	2.9%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$1,536,554	\$1,569,180	\$1,615,652	\$1,593,359	\$1,861,838	15.2%

CAPITAL OUTLAY

902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	650	650	217	1,500	130.8%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$650	\$650	\$217	\$1,500	130.8%

BASE PROGRAM COST	\$1,706,629	\$1,730,959	\$1,780,391	\$1,750,977	\$2,031,683	14.1%
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TOTAL PROGRAM COST	\$1,706,629	\$1,730,959	\$1,780,391	\$1,750,977	\$2,031,683	14.1%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	School Bus Program
FUND	74
PROGRAM	930

PROGRAM

This program is used to track costs associated with the Lamorinda School Bus program.

STAFFING REQUIREMENTS

	<u>Position Title</u>	<u>Full-Time Equivalent</u>
702	Transportation Program Manager - Bus	85%
	Total Full Time Equivalent	0.85

DESCRIPTION OF ACCOUNTS

705	Administrative Aide (.5FTE)	\$20,000
841	Rental of Office Space	\$9,600
	Pro-rata share of computer lease	3,000
		<u>\$12,600</u>
861	First Student - Lamorinda	\$1,601,967
	Audit	3,605
	Insurance	10,927
	Transfer Charges to City	5,560
	VISA	14,145
	Website	1,236
	Legal counsel	5,000
	Consulting fees	515
		<u>\$1,642,955</u>

DESCRIPTION OF REVENUES

Parent Contributions	\$590,031
Measure J (SWAT)	67,500
One Trip Passes	17,000
Interest Earnings	885
State DOE	29,749
Measure J	977,863
	<u>\$1,683,028</u>

NOTES

This budget was reviewed and approved by the Lamorinda School Bus Transportation Agency Board on 4/13/15.

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Insurance
FUND	76
PROGRAM	950

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0	\$0	0.0%
705	Temporary Personnel	0	0	0	0	0	0.0%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	2,523	0	0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$2,523	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	167,470	184,675	165,349	169,367	214,382	29.7%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	16,376	3,386	15,000	1,454	15,000	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$183,845	\$188,061	\$180,349	\$170,821	\$229,382	27.2%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$183,845	\$188,061	\$180,349	\$173,343	\$229,382	27.2%
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TOTAL PROGRAM COST	\$183,845	\$188,061	\$180,349	\$173,343	\$229,382	27.2%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Insurance
FUND	76
PROGRAM	950

PROGRAM

The City of Lafayette is a member of the Contra Costa County Municipal Pooling Authority which provides a self-insurance program for general liability and property insurance. This fund has been established to ensure that the City is protected for deductible claim costs and certain legal and administrative expenses.

Premiums for blanket bonds and unemployment insurance are also included in this budget.

Property	8,787	
Work Alternative Program	875	
Vehicle	1,897	
Liability	164,673	
Excess Liability Insurance (CARMA)	33,974	
Crime	465	
Employment Risk Management Authority (ERMA)	-	rebate = 1 year premium holiday
Wellness Program	1,647	
EAP	<u>2,064</u>	
	214,382	

**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	City Office Development
FUND	75
PROGRAM	940

		<i>Actual 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$0	\$0		0.0%
705	Temporary Personnel	0	0	0	0		0.0%
708	Overtime	0	0	0	0		0.0%
711	Social Security	0	0	0	0	0	0.0%
714	Worker's Compensation	0	0	0	0	0	0.0%
721	Fringe Benefits	0	0	0	0		0.0%
Subtotal PERSONNEL		\$0	\$0	\$0	\$0	\$0	0.0%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$0	\$0	\$0	0.0%
743	Postage	0	0	0	0	0	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	60	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	242	0	89	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	625	0	355	0	0.0%
821	Utilities-Telephones	0	154	0	157	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	150	0	0	0	0.0%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	5,464	0	0	0	0	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$5,464	\$1,231	\$0	\$601	\$0	0.0%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$5,464	\$1,231	\$0	\$601	\$0	0.0%
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TOTAL PROGRAM COST	\$5,464	\$1,231	\$0	\$601	\$0	0.0%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

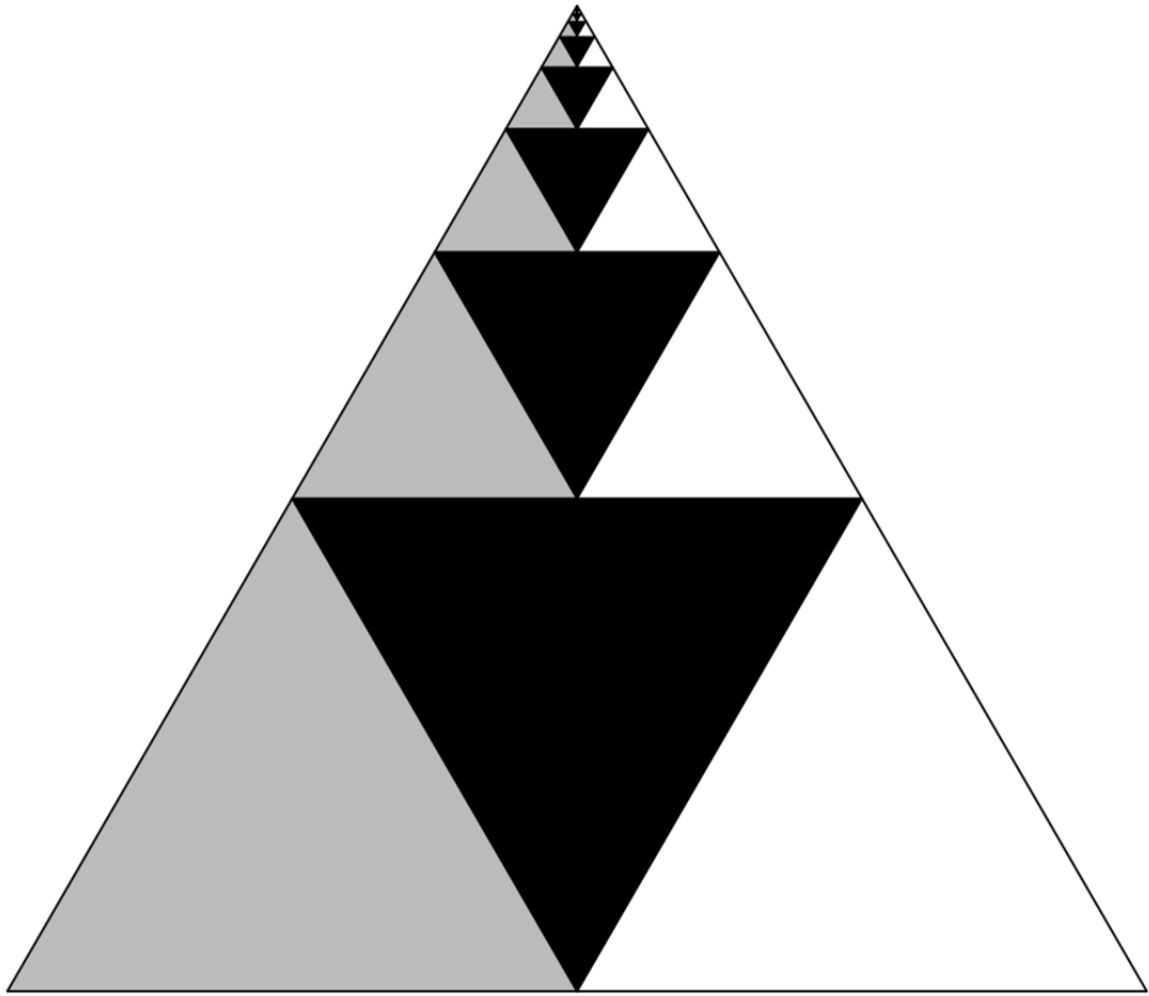
DEPARTMENT	City Office Development
FUND	75
PROGRAM	940

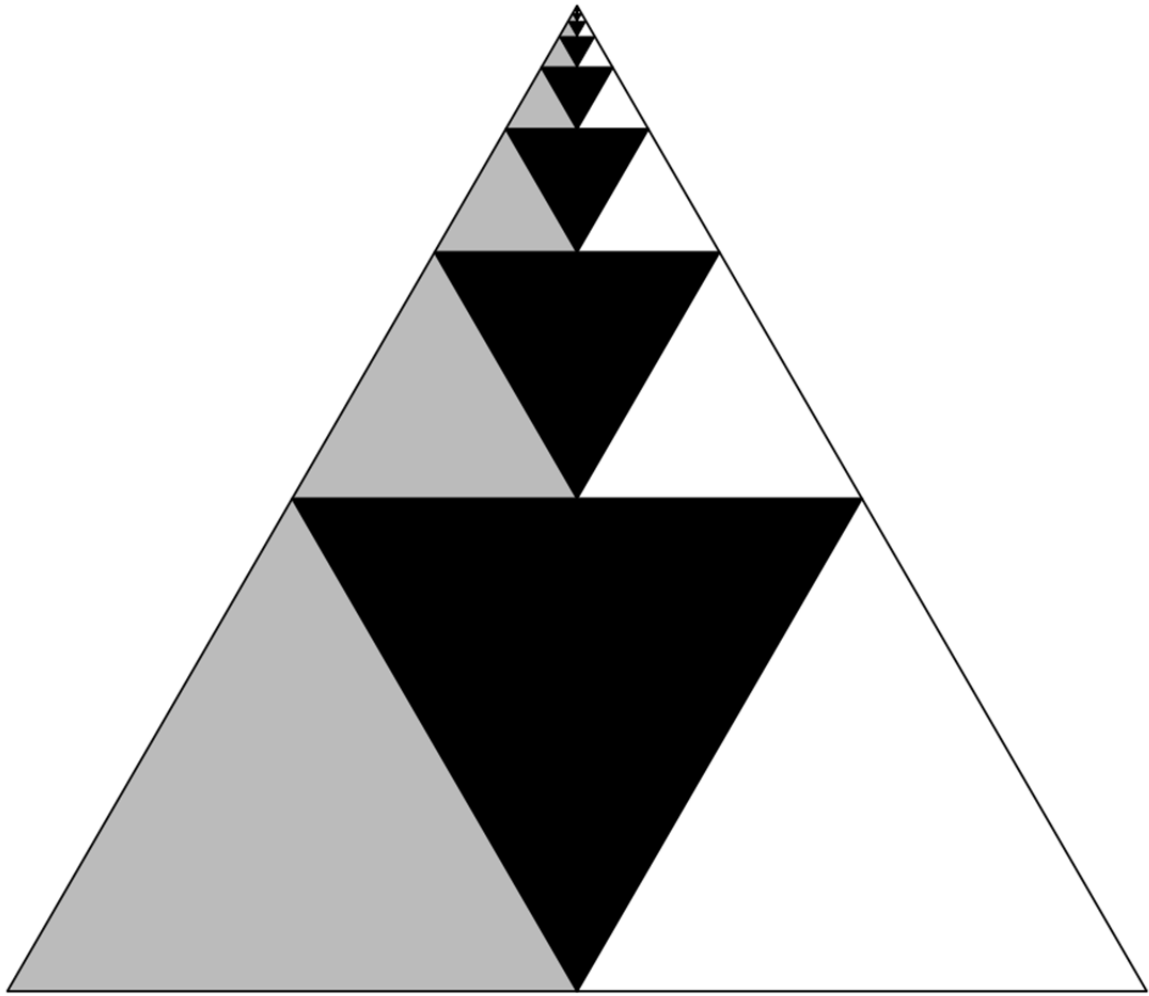
PROGRAM

This program is used to track costs associated with converting the old library into a City office building.

DESCRIPTION OF ACCOUNTS

902	Acquire Library Site	#REF!		
			Year 1	Year 2
				TOTAL
906	Renovation Costs			
	Structural Rehab			304,221
	Demolition			88,524
	Curtain Wall & Window Renovation			63,810
	Roof Repair & Replacement			91,943
	Entry, Site, Parking Lot Repair			199,487
	General Contractor Overhead			210,213
	Design & Contingency	294,298		\$294,298
	General Contingency			159,252
	Construction Inflation			135,377
	Building Systems Replacement			519,972
	Tenant Improvements			324,567
	Subtotal	294,298	2,097,366	2,391,664
861	Feasibility Study of old Library & 941 Moraga Road Properties as Public Facilities	25,000	\$ -	\$25,000
	TOTAL	#REF!	\$2,097,366	#REF!





**CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
EXPENDITURE DETAIL**

DEPARTMENT	Lafayette Successor Agency
FUND	87
PROGRAM	961

		<i>Estimated 2012-2013 Expenditures</i>	<i>Actual 2013-2014 Expenditures</i>	<i>Final 2014-2015 Budget</i>	<i>Actual 2014-2015 Expenditures</i>	<i>Final 2015-2016 Budget</i>	<i>Increase Over Budget</i>
PERSONNEL SERVICES							
702	Regular Personnel	\$0	\$0	\$26,069	\$0	\$26,886	3.1%
705	Temporary Personnel	0	0	0	\$0	0	0.0%
708	Overtime	0	0	0	\$0	0	0.0%
711	Social Security	0	0	1,994	\$0	2,057	3.1%
714	Worker's Compensation	0	0	660	\$0	699	6.0%
721	Fringe Benefits	0	0	7,064	\$0	6,943	-1.7%
Subtotal PERSONNEL		\$0	\$0	\$35,787	\$0	\$36,585	2.2%

OPERATIONS AND MAINTENANCE							
741	Office Supplies	\$0	\$0	\$98	\$0	\$98	0.0%
743	Postage	0	0	62	0	62	0.0%
745	Printing & Binding	0	0	0	0	0	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	0	0	0	0	0	0.0%
751	Maintenance of Vehicles	0	0	0	0	0	0.0%
761	Maintenance of Equipment	0	0	0	0	0	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under \$500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	0	0	0	0	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	1,362	0	1,666	22.3%
843	Training	0	0	0	0	0	0.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	0	0	0	0	0	0.0%
861	Contractual Services	0	71,724	20,200	88,307	20,200	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	425,352	0	1,415,857	1,100,532	1,906,916	34.7%
892	Debt Service	1,529,951	1,741,080	1,384,143	0	0	N/A
896	Insurance Reserve	0	0	0	0	0	0.0%
Subtotal OP'S AND MAINTENANCE		\$1,955,303	\$1,812,804	\$2,821,722	\$1,188,839	\$1,928,942	-31.6%

CAPITAL OUTLAY							
902	Land	\$0	\$0	\$0	\$0	\$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	0	0	0	0
908	Depreciation-Capital Equipment	0	0	0	0	0	0
Subtotal CAPITAL OUTLAY		\$0	\$0	\$0	\$0	\$0	0.0%

BASE PROGRAM COST	\$1,955,303	\$1,812,804	\$2,857,509	\$1,188,839	\$1,965,526	-31.2%
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TOTAL PROGRAM COST	\$1,955,303	\$1,812,804	\$2,857,509	\$1,188,839	\$1,965,526	-31.2%
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CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Lafayette Successor Agency
FUND	87
PROGRAM	961

PROGRAM

The Lafayette City Council, acting as the Lafayette Successor Agency for the dissolved Redevelopment Agency.

STAFFING REQUIREMENTS

	Position Title	Full-Time Equivalent
702	Administrative Services Director	5%
	Financial Services Manager	5%
	City Manager	5%
	Total Full Time Equivalent	0.15

ACCOUNT DESCRIPTIONS

861	Bond Logistix	5,000
	2008 Bond Administration	8,000
	Annual Financial Audits	5,000
	CRA Dues	2,200
		<u>20,200</u>

LOANS TO REDEVELOPMENT

General Fund to Library		Parking Fund to Vets Memorial	
Outstanding Debt (6/30/15)	2,434,199	Outstanding Debt (6/30/15)	734,910
Interest Capitalized	6,434	Interest Capitalized	31,439
<u>Outstanding Debt (6/30/16)</u>	<u>2,440,633</u>	<u>Outstanding Debt (6/30/15)</u>	<u>766,349</u>
General Fund to Vets Memorial			
Outstanding Debt (6/30/14)	1,500,918		
Interest Capitalized	3,967		
<u>Outstanding Debt (6/30/16)</u>	<u>1,504,885</u>		
General Fund to Successor Agency			
Outstanding Debt (6/30/15)	2,136,344		
Interest Capitalized	5,646		
<u>Outstanding Debt (6/30/16)</u>	<u>2,141,990</u>		
 Total General Fund Debt	 \$6,087,508		

CITY OF LAFAYETTE
2015-2016 FINAL BUDGET
DESCRIPTION

DEPARTMENT	Tax Increment Bonds
FUND	90
PROGRAM	995

PROGRAM

This fund is used to track all outstanding debt obligations for tax increment bonds.

Lafayette Redevelopment Agency Obligations

BONDS	Original Debt	Payment Due
Series 2005 (Library)	\$11,680,000	Refinanced October 2015
Principal Payable		265,000
Interest Payable		<u>242,961</u>
TOTAL		\$507,961
		Augst 2015 payment only
Series 2014 (Refinance of 2002 & 2008)	\$13,880,000	
Principal Payable		45,000
Interest Payable		<u>676,725</u>
TOTAL		\$721,725
Series 2015 (Refinance of 2005 & Library)	\$23,727,306	
Principal Payable		-
Interest Payable		<u>238,147</u>
TOTAL		\$238,147
		Interest only for Feb 2016
Transfer from Fund 87		\$1,467,833