



City Council

Mark Mitchell, Mayor
Mike Anderson, Vice Mayor
Brandt Andersson, Council Member
Traci Reilly, Council Member
Don Tatzin, Council Member

March 10, 2016

Subject: Notice of Public Information Meeting and Request for Cooperation and Project Coordination

Dear Resident:

The City of Lafayette plans to reconstruct **Crest Road and White Oak Drive** (including the portion in the City of Orinda) this summer. The City will present the planned street project at a public meeting on **Wednesday, March 16th, 2016, at 6:00 p.m.** at the City Offices located at 3675 Mount Diablo Boulevard, in Conference Room 240. This is an opportunity for residents to provide input to the design and learn how the construction project may impact existing frontage improvements as well as your street access and traffic flow during construction. In coordination with the road work, utility companies will also perform work on the street to update or relocate existing water, gas and sanitary sewer lines. In some areas, you may have noticed that this work has already begun.

As part of the planned construction, damaged, severely cracked, sunken, or uplifted sections of concrete curb and gutter will need to be repaired and damaged or rusted out driveway culverts will need to be replaced. Per Section 8-123 of the Lafayette Municipal Code, these repairs are the responsibility of the fronting property owners. The City has marked out the repair locations with pink paint. A summary of the required repairs is listed in the attached table. Additionally, all property owners are encouraged to examine their individual frontages to determine if they desire additional sections of curb and gutter to be removed and replaced prior to new street paving. Property owners may either hire a contractor to perform the repair or request that the City includes it in the upcoming construction project. Property owners hiring their own contractor will be required to obtain a no-fee encroachment permit, and the work must be completed prior to June 17st, 2016. Encroachment permits may be obtained at the City Offices or by visiting the City of Lafayette's website. Alternatively, property owners may ask the City to perform the work and reimburse the City for the associated costs at the City contractor's bid price. Please be aware that failure to reimburse the City after the work is complete will result in a special assessment being levied on the subject property's tax roll.

We also request that each property owner evaluates the condition of the house sewer line (or lateral) prior to construction. Since these lines typically connect the house plumbing to the sewer main in the street, any needed repairs should be completed before the street reconstruction. If you have not replaced your sewer lateral within the last five years or your lateral requires regular maintenance, consider having the line inspected, and if necessary replaced, prior to June 17st, 2016. This work will also require an encroachment permit from the City. If the work is completed prior to June 17st, the City will waive the usual permit fee; however, a permit from the Central Contra Costa Sanitary District (CCCSD) will still be required. Please note that the inspection and replacement of sanitary sewer laterals are not mandatory, but also be aware that any excavation work within the road after the resurfacing is

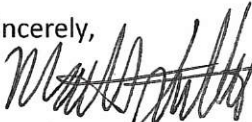
complete will require extensive (and more expensive) restoration measures to mitigate the impacts on the new pavement.

During construction, the City's contractor will trim shrubs, low hanging tree limbs, and all other forms of vegetation to one foot behind the curb and to 14 feet above the road. In some cases, such as juniper bushes or redwood trees, this may expose the bare interior of the plant or tree. Construction contractors are not trained gardeners, and if you are concerned about the methods to be used in trimming the vegetation along your property frontage, please do the work yourself in advance of the project. Clearing the overhanging vegetation is required to allow clearance for construction equipment and to protect trees and shrubs from more extensive damage during construction. Please be reminded that any vegetation that requires trimming or removal is likely on public property but is still the maintenance responsibility of each fronting property owner.

Finally, if you would like special attention paid to private improvements such as sewer cleanouts, lighting, drainage, irrigation, or other facilities within five feet of the existing edge of the road or curb and gutter, please notify me in writing as soon as possible so that they may be brought to the contractor's attention. Please be advised that without specific notification from you, we cannot be aware of improvements that are not readily visible in a casual inspection. We will make all reasonable attempts to protect private improvements located on public property, but please be aware that property owners have located these facilities on public property at their own risk.

I hope to have your attendance at the public meeting. If you have questions regarding this project, please contact me at 299-3247 or mluttropp@ci.lafayette.ca.us. Thank you in advance for your cooperation.

Sincerely,



Matt Luttropp
Senior Engineer

cc: Lawrence Theis, Senior Civil Engineer, City of Orinda
Daniel Chavarria, Associate Civil Engineer, City of Orinda

	Remove and Curb and Gutter	Replace Asphalt Driveway on Existing Base	Remove and Reset Decorative Paver Driveway	Remove and Reset Stacked Rock Wall	Remove and Replace Driveway Culvert
Address	Linear Feet (LF)	Square Feet (SF)	Square Feet (SF)	Linear Feet (LF)	Linear Feet (LF)
8 White Oak Drive	34		40		
9 White Oak Drive	52.5			52.5	
15 White Oak Drive (Orinda)	5.5				
16 White Oak Drive (Orinda)	36.5	76.5			
17 White Oak Drive (Orinda)	22	4			
19 & 21 White Oak Drive (Orinda)	22				
20 White Oak Drive (Orinda)	10				
23 & 26 White Oak Drive (Orinda)	40	45			
24 White Oak Drive (Orinda)	44.5	62			
22 White Oak Drive (Orinda)	27				
34 Crest Road					45
30 Crest Road					32
28 Crest Road					37