



City Council

Brandt Andersson, Mayor  
Traci Reilly, Vice Mayor  
Mike Anderson, Council Member  
Mark Mitchell, Council Member  
Don Tatzin, Council Member

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March 13, 2015

Subject: Notice of Public Information Meeting and Request for Cooperation and Project Coordination

Dear Resident:

The City of Lafayette plans to reconstruct **Augustine Lane, Hartwood Court, and Warwick Court** this summer. The City will present the planned street project at a public meeting on **Wednesday, March 23<sup>rd</sup>, 2015, at 7:30 p.m.** at the City Offices located at 3675 Mount Diablo Boulevard, in Conference Room 240. This is an opportunity for residents to provide input to the design and learn how the construction project may impact existing frontage improvements as well as your street access and traffic flow during construction. In coordination with the road work, utility companies will also perform work on the street to update or relocate existing water, gas and sanitary sewer lines. In some areas, you may have noticed that this work has already begun.

As part of the planned construction, damaged, severely cracked, sunken, or uplifted sections of concrete curb and gutter will need to be repaired. Per Section 8-123 of the Lafayette Municipal Code, these repairs are the responsibility of the fronting property owners. The City has marked out the repair locations with pink paint. A summary of the required repairs is listed in the attached table. Additionally, all property owners are encouraged to examine their individual frontages to determine if they desire additional sections of curb and gutter to be removed and replaced prior to new street paving. Property owners may either hire a contractor to perform the repair or request that the City includes it in the upcoming construction project. Property owners hiring their own contractor will be required to obtain a no-fee encroachment permit, and the work must be completed prior to June 1<sup>st</sup>, 2015. Encroachment permits may be obtained at the City Offices or by visiting the City of Lafayette's website. Alternatively, property owners may ask the City to perform the work and reimburse the City for the associated costs at the City contractor's bid price. Please be aware that failure to reimburse the City after the work is complete will result in a special assessment being levied on the subject property's tax roll.

We also request that each property owner evaluates the condition of the house sewer line (or lateral) prior to construction. Since these lines typically connect the house plumbing to the sewer main in the street, any needed repairs should be completed before the street reconstruction. If you have not replaced your sewer lateral within the last five years or your lateral requires regular maintenance, consider having the line inspected, and if necessary replaced, prior to June 1<sup>st</sup>, 2015. This work will also require an encroachment permit from the City. If the work is completed prior to June 1<sup>st</sup>, the City will waive the usual permit fee; however, a permit from the Central Contra Costa Sanitary District (CCCSD) will still be required. Please note that the inspection and replacement of sanitary sewer laterals are not mandatory, but also be aware that any excavation work within the road after the resurfacing is

complete will require extensive (and more expensive) restoration measures to mitigate the impacts on the new pavement.

During construction, the City's contractor will trim shrubs, low hanging tree limbs, and all other forms of vegetation to one foot behind the curb and to 14 feet above the road. In some cases, such as juniper bushes or redwood trees, this may expose the bare interior of the plant or tree. Construction contractors are not trained gardeners, and if you are concerned about the methods to be used in trimming the vegetation along your property frontage, please do the work yourself in advance of the project. Clearing the overhanging vegetation is required to allow clearance for construction equipment and to protect trees and shrubs from more extensive damage during construction. Please be reminded that any vegetation that requires trimming or removal is likely on public property but is still the maintenance responsibility of each fronting property owner.

Finally, if you would like special attention paid to private improvements such as sewer cleanouts, lighting, drainage, irrigation, or other facilities within five feet of the existing edge of the road or curb and gutter, please notify me in writing as soon as possible so that they may be brought to the contractor's attention. Please be advised that without specific notification from you, we cannot be aware of improvements that are not readily visible in a casual inspection. We will make all reasonable attempts to protect private improvements located on public property, but please be aware that property owners have located these facilities on public property at their own risk.

I hope to have your attendance at the public meeting. If you have questions regarding this project, please contact me at 299-3247 or [mluttropp@ci.lafayette.ca.us](mailto:mluttropp@ci.lafayette.ca.us). Thank you in advance for your cooperation.

Sincerely,



Matt Luttropp  
Senior Engineer

Address	Curb and Gutter Repair (Linear Feet)	Remove and Replace Concrete Driveway (Square Feet)	Remove and Replace Concrete Pathway (Square Feet)	Remove and Replace Asphalt Driveway on Existing Base (Square Feet)	Remove and Reset Decorative Paver Driveway (Square Feet)	Remove Overpour in Gutter (Linear Feet)
1 Hartwood Court	20					
2 Hartwood Court	22					
19 Hartwood Court	30	28	9			
35 Hartwood Court	7					
9 Warwick Court	5					
15 Warwick Court	10				35	
24 Warwick Court	17	87				
680 Glenside Drive	20					
663 Augustine Lane	3					
662 Augustine Lane	6					26
659 Augustine Lane						
647 Augustine Lane	20	37				
645 Augustine Lane	3					
636 Augustine Lane	2			52		
635 Augustine Lane	3					
634 Augustine Lane	21			23		
633 Augustine Lane	32					62
648 Buzzie Court	3					
642 Buzzie Court	35	15				