

CITY OF LAFAYETTE
2015-16 PROPOSED BUDGET
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City of Lafayette Staff Report

Date: May 26, 2015
For: City Council
By: Steven Falk, City Manager
Tracy Robinson, Administrative Services Director
Subject: FY2015/16 Proposed Municipal Budget and Workplan

Main Take Away

Lafayette expects to end FY14/15 on a very positive fiscal note, with General Fund revenues exceeding expenses by \$1.2M. The good news continues into the new budget as the proposed General Fund budget for FY15/16 projects a surplus of \$477K and a General Fund reserve of \$8.4M (64%). This is very healthy especially considering that the reserve is still depleted by \$2M due to the purchase of the old Library.

Summary

Staff expects that General Fund expenses will remain roughly equal those budgeted in FY14/15. While expenses increase by 6% over the estimated actual expenditures in the prior year, much of that is due to projects that were deferred or expenses that did not materialize. Expenses for FY14/15 are expected to be \$750K less than budgeted while revenues are projected to be \$900K more than budgeted.

The 5-year forecast also projects significant surpluses and an increasing General Fund reserve, even after an additional \$400K is allocated each year for three years starting in FY2016/17 to finish the residential road repair project. Given this robust financial position, staff is recommending reserves exceeding the General Fund target be divided as follows:

1. **\$450K to the Parking Fund.** The Community Conversations and survey indicate that additional parking in the downtown is very important to residents. Staff suggests transferring money to the Parking Fund in part to mitigate the fact that this fund's loan to the former RDA (\$766K) is unlikely to be repaid in the near future. With this transfer, the total cash available in this fund is \$1.1M.
2. **\$450K to City Offices.** The Old Library Task Force recently recognized that owning City Offices rather than continuing to rent would make good financial sense over the long haul. Putting additional money towards this fund now while there is an available surplus means that the City will have to borrow less money in the future, which makes the financial net present value of owning vs. renting even more positive.

SUMMARY

- ◆ **General Fund Expenses.** The FY15/16 General Fund proposed expenditure budget, including transfers, will total \$14.1M. The budget includes a release of \$347K from the reserve for the Pavement Management Program and a transfer of \$450K to the City Offices Fund. Other specific changes to the General Fund are discussed below.
- ◆ **General Fund Revenues.** The FY15/16 General Fund budget anticipates revenues of \$14.5M.
 - The 10% increase in sales tax revenue is derived from estimates by MuniServices and is attributed primarily to the end of the “triple flip” and the various “true up” payments that will be applied next fiscal year. Sales taxes for FY16/17 will actually decrease by 2% from FY15/16 and then settle into a more regular 4% increase.
 - Property tax revenues increased 9% from the prior year and are conservatively estimated to increase only 4% in FY15/16.
 - Revenues are further boosted by an increase of \$400K per year for waste management impact fees and \$100K in rental income for the old Library property from the Lafayette School District.

HIGHLIGHTS OF PERSONNEL CHANGES

Salaries and Benefits

- ◆ Overall personnel costs are expected to increase by just 1.7%. This increase, which is less than the annual CPI, is due to the departure of several long tenured employees being replaced by employees at the lower end of the pay scale.
- ◆ In addition, the bi-annual salary survey resulted in salary ranges that decreased by an average of 1.1%.

Organizational Structure

- ◆ In Planning, the composition of planners was reconfigured as approved by the Personnel Subcommittee: One senior planner position was reclassified as Assistant Planning Director and the Code Enforcement Officer has been reclassified as a hybrid position – Code Enforcement Officer/Assistant Planner. Due to staff changes and new hires, personnel costs for Planning functions (which include support for the Planning Commission and the Design Review Commission) decreased by \$24K.
- ◆ The Public Works Department was reorganized concurrent with the retirement of the Director and with the approval of the Personnel Subcommittee. The Library building manager, formerly a contract employee, was hired as a regular, full-time employee with the title of Building Maintenance Supervisor. In addition, the Parks Maintenance Specialist was promoted to Parks Supervisor and the position now reports to the Public Works Director.

HIGHLIGHTS OF FEE CHANGES

- ◆ Fees have been changed to reflect updated hourly costs for each department:

| Department | Old Rate / Hour | New Rate / Hour |
|----------------|-----------------|-----------------|
| Administration | \$90 | \$100 |
| Engineering | \$125 | \$165 |
| Police | \$135 | \$150 |

- ◆ The new fees for the encroachments in the public right of way that were approved via Resolution No. 2015-07 have been included in the fee schedule.
- ◆ Park Dedication and Facilities Fees have been updated for the first time since 2008 and reflect increases of 2.6% and 11.6% respectively commensurate with increases in the average sales price of single family residences and construction costs.

HIGHLIGHTS OF GENERAL FUND PROGRAM CHANGES

- ◆ **City Council (11-110)**
Support for the Chamber of Commerce increased \$10K to accommodate support for new events including Dogtown Downtown, Earth Day, Summer Concert Series in the Plaza, Trick or Treat Street, and It's a Wonderful Life.
- ◆ **Crime Prevention Commission (11-130)**
Includes \$20K for a part-time temporary surveillance camera technician to ensure ongoing support for the successful camera program that aids crime investigations.
- ◆ **Parks, Trails & Recreation Commission (11-140)**
Increased staff allocation for PTR Director by 5%.
- ◆ **Youth Commission (11-142)**
Budget included to use sinking funds saved over prior years to purchase a new sound system for the Manzanita Room.
- ◆ **Planning Commission (11-150), Design Review (11-151) and Planning Services (11-410)**
Personnel has been reallocated amongst these funds, but overall combined costs are decreasing by almost \$40K (3%).
- ◆ **Environmental Task Force (11-152)**
A new program was added to track expenses for this task force. This program was previously budgeted under Planning (11-420). There are no additional expenses associated with this program; however, the staff time devoted to the task force has been segregated (\$10K).
- ◆ **Traffic Maintenance (11-320)**
Includes \$95K for the third and last phase of the Street Sign Reflectivity Replacement Project that was not completed last fiscal year due to the departure of the staff member in charge of the project. Also includes \$30K for additional striping and stenciling that has been deferred for a couple of years.

- ◆ ***Community Center Maintenance (11-350)***
Includes \$63K for upgrades including windows, wall coverings and carpet and an additional 5% staff allocation for the PTR Director.

HIGHLIGHTS OF CAPITAL IMPROVEMENT PROGRAM CHANGES

- ◆ ***Parks Facilities (Fund 12)***
This budget includes expenses for completing the construction of the new Manzanita Room. This project is funded primarily by Park Fees. The proposed budget shows a shortfall of \$225K in this fund for FY15/16. Although the projects that will contribute enough Park Fees to fully fund the project have already been approved and are expected to be received in full by FY16/17, there is a temporary cash shortfall due to timing. Staff recommends a loan from Fund 31 (Recreation Programs) be used to bridge the short term gap.
- ◆ ***Capital Improvement Projects (Fund 14)***
This year's capital improvement budget totals \$4.3M includes \$1.35M from the General Fund -- \$1M from the annual operating budget (including the additional \$800K in waste management impact fees) and \$347 from the General Fund reserve. The remaining budget is funded by \$2.1M from the Measure J "Major Roads" initiative, Measure J (\$300K), and Gas Tax (\$600K).

HIGHLIGHTS OF CHANGES IN ENTERPRISE FUNDS

- ◆ ***Recreation Programs (Fund 31)***
In FY14/15 the Recreation Department started running after school programs for the Lafayette School District. The pilot programs were a success and the programs have been continued into FY15/16. As a result, costs for recreation teachers increased by \$135K. Likewise, expected revenue for recreation programs increased by the same amount. This program is expected to generate a surplus of approximately \$62K, which is counted as part of the General Fund reserve.
- ◆ ***Parking Programs (Fund 32)***
Revenue from parking citations has decreased by about \$70K annually due primarily to the installation of credit card meters which make it easier for customers to put more money in the meters. While revenue from the meters themselves increased about \$20K, most of that income is offset by the cost of processing the credit cards. Even so, the program generates about \$100K surplus a year that can go towards parking solutions in the downtown.
- ◆ ***Senior Transportation (Fund 36)***
For the past several years, the Senior Transportation program has received a significant amount of their funding from MTC grants. While they have been approved for the newest cycle of those grants totaling \$61,500, the funds will not be received until the Fall of FY16/17. This leaves a shortfall of approximately \$20K in the program for FY15/16. Senior Transportation has asked for an advance of \$20K from the \$40K the Council will contribute in FY16/17 and that advance is reflected both in the proposed budget and the 5-year budget forecast.

◆ **Library Operations (Fund 37)**

- The cost of the Building Maintenance Supervisor is now reflected in regular personnel costs rather than in the individual line items for building maintenance expenses.
- The increased costs of paying the contract staff prevailing wage is currently unknown, however approximately \$30K has been budgeted to cover it for FY15/16. After this year, we should have a better idea of what the actual costs are as well as a strategy to minimize the impact.
- \$120K has been budgeted to replace the audio/video system in the Community Hall. The system currently in place is outdated and the Foundation has indicated that the poor quality has impacted their ability to rent the room on some occasions.
- \$10K is budgeted to replace the grass on the steps of the amphitheater with artificial turf. The current natural grass is not thriving in that location. In addition to increasing the attractiveness of the steps, installing turf will also help conserve water during the drought.
- \$16K has been budgeted to automate the doors of the Community Hall to increase accessibility and \$30K has been budgeted for the bicycle room renovation. The City will transfer money from the General Fund to pay for these projects since they are considered capital expenditures for the building.

Note that at the time of publication, the Library Foundation Board had not yet approved this budget. Managing the Library building is a collaborative effort between the Foundation and the City and therefore no expenditures other than for routine maintenance will be spent without a mutually acceptable agreement in place.

◆ **Core Area Maintenance (Fund 52)**

Includes \$10K to convert old City entrance sign at East End to a second community events board. Note also that the reserve balance for this fund is almost entirely depleted with only \$27K remaining.

HIGHLIGHTS OF TRANSFERS AND SINKING FUND CHANGES

- ◆ Capital Improvement Projects: \$1M contribution which includes \$800K from the waste management mitigation fee. In addition, \$347K was released from excess reserves committed to road repair bringing the total transfer amount to \$1.3M. \$334K remains in the PMP reserve.
- ◆ Supplemental Law Enforcement: \$400K for supplement additional officers.
- ◆ Library Operations: \$156K to fund additional library hours and reimburse the Foundation for public meetings held in the Community Hall; \$30K for the bicycle room renovations; \$16K for automated doors for the Community Hall.
- ◆ Insurance: \$190K for insurance premiums.
- ◆ Senior Transportation: \$60K which includes an additional \$20K to bridge temporary shortfall until grants become available in FY16/17.

- ◆ City Office Development: \$450K as discussed above.
- ◆ Parking Programs: \$450K effective for FY14/15 as discussed above.

Significant Sinking Fund & Reserve Restriction changes include:

- ◆ \$20K released from Youth Committee to pay for new sound system for the Manzanita Room.
- ◆ \$347K released from the Pavement Management Project reserve. \$334K remains in this reserve.
- ◆ \$100K to the Public Art reserve. It is likely that in the next three years, Lafayette will build roundabouts in which public art may be installed. The cost of a single piece of quality art is approximately \$200K. In order to have money available to purchase art for these spaces, staff recommends adding \$50K per year to this fund.
- ◆ \$100K to replenish the Traffic Calming reserve.
- ◆ \$25K in anticipation of replacing the Planning cars with electric or hybrid models over the next two years, including matching grant funding if available.
- ◆ \$191K in the Parking Fund to account for payments made in accordance with the Plaza Way Overlay. This reduces the available cash in the Parking Fund to \$1.1M.

HIGHLIGHTS OF CHANGES IN THE RESERVE STANDARD

The reserve at the end of FY15/16 is estimated to total \$8.4 million (64%). This is \$587K above the Council's 60% target.

FINANCIAL DASHBOARD

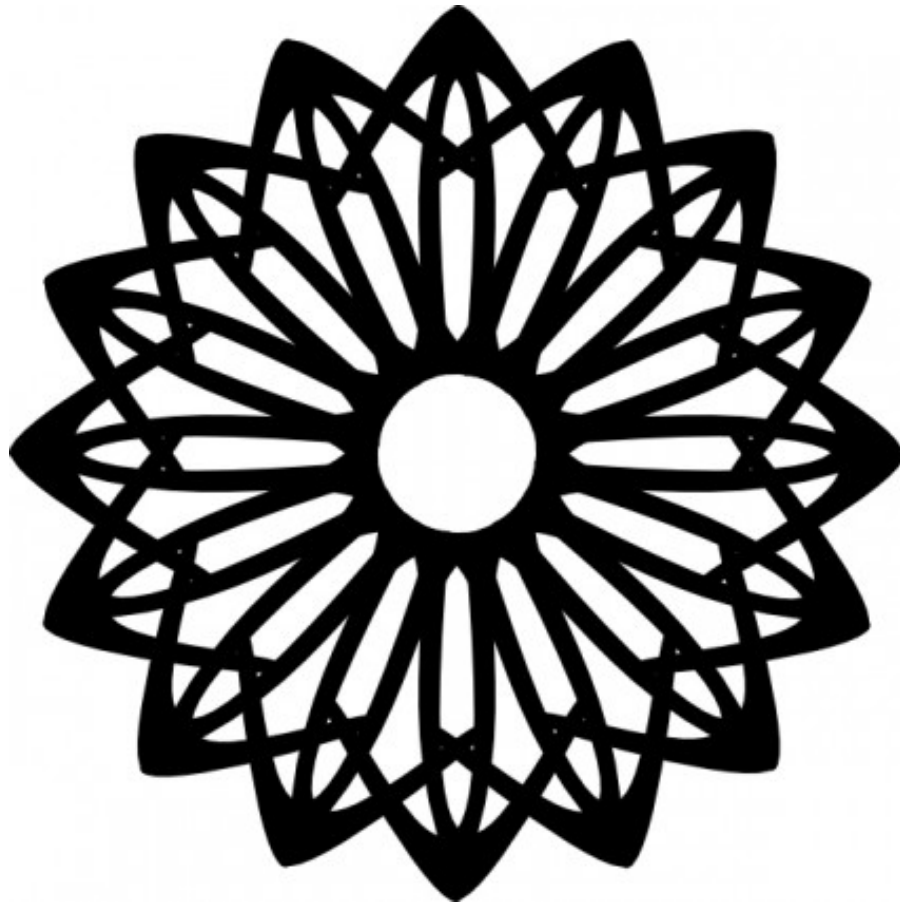
The Financial Dashboard is a result of recommendations made by the Contra Costa Grand Jury in an effort to increase Financial Transparency. The metrics (and their calculations) are detailed below:

- ◆ **Days Cash Available** – this basically just translates the reserve balance into a number of days. For the City, a 64% reserve translates to approximately 233 days. That means that the City would be able to operate “normally” without any revenue for 233 days, or almost 9 months.
- ◆ **Budget to Actual Performance** – these metrics show how the City performed relative to the prior year budget. The figures are calculated using the General Fund Expenditure Summary (page 12) and General Fund Revenue Summary (page 35) of the budget. Generally one would like to see expenditures at 100% or lower and revenues at 100% or greater.
- ◆ **Working Capital** – this ratio measures the relationship between current assets and current liabilities. For this purpose, the City uses the General Fund cash balances for the prior fiscal year plus the estimated General Fund revenue for the current fiscal year to calculate “current assets”. This amount is then divided by the “current liabilities” which is calculated by adding estimated General Fund expenditures and transfers for the current fiscal year. This working capital figure for the current fiscal year is 196%, well over the target of 25% suggested by the Grand Jury.

- ◆ **Ratio of Retirement Obligations to General Fund Revenues** – this is calculated by multiplying all regular personnel costs by 15% -- which is the amount the City contributes to employees' 401 plans – and adding in the annual GASB45 payments which fully funds future retirement health obligations. This amount is then divided by the General Fund Revenue. In Lafayette's case, because the City does not participate in PERS, there is very little unfunded retirement obligation because the bulk of retirement benefits are defined-contribution as opposed to defined-benefit.

Recommendation

1. Receive the Proposed FY15/16 Municipal Budget and Workplan, take public testimony and approve Resolution 2015-21.
2. Authorize a transfer of \$450K from Fund 11 (General Fund) to Fund 32 (Parking Fund) for FY14/15.



CITY OF LAFAYETTE

2015-2016 PROPOSED BUDGET

SUMMARY OF FUND BALANCES AND CHANGES

| FUND # | FUND | Estimated Fund Balance 7/1/2015 | Estimated Revenue FY2015-16 | Transfer In | Transfer Out | Estimated Expenditures, FY2015-16 | Sinking Funds and Special Reserves | Estimated Fund Balance 6/30/2016 | Change in Fund Balance | Loans (Assets) & Liabilities | Cash Position |
|--------|----------------------------------|---------------------------------|-----------------------------|--------------------|--------------------|-----------------------------------|------------------------------------|----------------------------------|------------------------|------------------------------|--------------------|
| 11 | General Fund | \$13,269,459 | \$14,435,379 | \$25,000 | \$2,860,925 | \$11,206,753 | \$2,653,131 | \$11,009,028 | (\$2,260,431) | (\$6,089,508) | \$4,919,520 |
| 12 | Parks Facilities | \$9,462 | 505,394 | 37,780 | 0 | 672,780 | 105,000 | (225,144) | (234,606) | 0 | (\$225,144) |
| 14 | Capital Improvement Projects | \$177,761 | 2,179,500 | 2,247,000 | 0 | 4,349,000 | 254,740 | 521 | (177,240) | 0 | \$521 |
| 16 | Public Facilities | \$110,634 | 108,200 | 15,000 | 0 | 6,650 | 105,000 | 122,184 | 11,550 | 0 | \$122,184 |
| 17 | Parkland Acquisition | \$1,899,814 | 366,038 | 43,560 | 0 | 93,560 | 0 | 2,215,852 | 316,038 | 0 | \$2,215,852 |
| 31 | Recreation Programs | \$352,139 | 1,262,825 | 0 | 30,000 | 1,200,473 | 0 | 384,491 | 32,352 | 0 | \$384,491 |
| 32 | Parking Fund | \$1,991,217 | 460,500 | 0 | 0 | 354,986 | 191,000 | 1,905,731 | (85,486) | (766,349) | \$1,139,382 |
| 34 | Vehicle Abatement | \$33,069 | 12,000 | 0 | 0 | 8,730 | 0 | 36,339 | 3,270 | 0 | \$36,339 |
| 36 | Senior Transportation | \$30,583 | 69,400 | 40,000 | 0 | 160,992 | 0 | (21,009) | (51,592) | 0 | (\$21,009) |
| 37 | Library Operations | \$33,879 | 784,668 | 202,666 | 0 | 987,334 | 0 | 33,879 | 0 | 0 | \$33,879 |
| 51 | Street Lighting | \$136,764 | 19,888 | 0 | 0 | 25,000 | 0 | 131,652 | (5,112) | 0 | \$131,652 |
| 52 | Core Area Maintenance | \$154,925 | 221,673 | 100,000 | 0 | 419,454 | 30,000 | 27,144 | (127,781) | 0 | \$27,144 |
| 53 | Stormwater Pollution | \$304,881 | 387,278 | 0 | 0 | 451,001 | 0 | 241,158 | (63,723) | 0 | \$241,158 |
| 60 | Lamorinda Fee and Finance | \$267,264 | 0 | 0 | 0 | 0 | 0 | 267,264 | 0 | 0 | \$267,264 |
| 71 | Gas Tax | \$1,238,444 | 539,400 | 0 | 600,000 | 0 | 0 | 1,177,844 | (60,600) | 0 | \$1,177,844 |
| 72 | Meas. J Return-to-Source | \$51,162 | 454,500 | 0 | 300,000 | 86,444 | 0 | 119,218 | 68,056 | 0 | \$119,218 |
| 73 | Supp. Law Enf. Services | \$32,409 | 100,000 | 400,538 | 0 | 500,538 | 0 | 32,409 | 0 | 0 | \$32,409 |
| 74 | School Bus Program | \$487,692 | 1,683,028 | 0 | 0 | 2,031,683 | 0 | 139,037 | (348,655) | 0 | \$139,037 |
| 75 | City Office Development | \$2,657,198 | 3,000 | 450,000 | 0 | 0 | 0 | 3,110,198 | 453,000 | 0 | \$3,110,198 |
| 76 | Insurance | \$3,482,519 | 5,300 | 229,382 | 0 | 229,382 | 400,000 | 3,087,819 | (394,700) | 0 | \$3,087,819 |
| 77 | Police Services Special Fund | \$27,831 | 0 | 0 | 0 | 0 | 0 | 27,831 | 0 | 0 | \$27,831 |
| 78 | General Obligation Bond Payments | \$1,510,295 | 752,000 | 0 | 0 | 728,667 | 0 | 1,533,628 | 23,333 | 0 | \$1,533,628 |
| 87 | Successor Agency | (\$23,411,869) | 4,000,000 | 0 | 1,466,024 | 0 | 0 | (20,877,893) | 2,533,976 | 20,889,794 | \$11,901 |
| 90 | Redevelopment Debt | \$1,845,028 | 0 | 1,466,024 | 0 | 1,466,024 | 1,844,800 | 228 | (1,844,800) | 0 | \$228 |
| | GRAND TOTAL | \$6,692,560 | \$28,349,971 | \$5,256,949 | \$5,256,949 | \$24,979,450 | \$5,583,671 | \$4,479,410 | (\$2,213,151) | | |

| | |
|-------------------------------|---------------------|
| Discretionary Funds Balances: | \$14,481,338 |
| Discretionary Cash Balances: | \$8,391,830 |

CITY OF LAFAYETTE

2015-2016 PROPOSED BUDGET

RESERVE STANDARD & CASH POSITION

Effective Fiscal Year 2013-14, the City Council voted to maintain a targeted minimum reserve balance equivalent to 60% of total General Fund operations. This reserve signals the City Council's intention to maintain the City's strong fiscal position, ensures that a significant buffer exists to fund unforeseen events, and bolsters the City's creditworthiness.

| | Actual for June 30, 2014 | Estimated for June 30, 2015 | Projected for June 30, 2016 |
|--|--------------------------------|-----------------------------------|-----------------------------------|
| CALCULATION OF TARGET RESERVE BALANCE | | | |
| General Fund Expenditures | \$9,760,952 | \$10,353,146 | \$11,206,753 |
| Ongoing General Fund Transfers | | | |
| <i>Pavement Management</i> | 1,000,000 | 1,000,000 | 1,000,000 |
| <i>Core Area Maintenance</i> | 100,000 | 100,000 | 100,000 |
| <i>Supplementary Law Enforcement</i> | 351,917 | 398,774 | 400,538 |
| <i>Additional Library Hours</i> | 144,283 | 141,829 | 202,666 |
| <i>Insurance</i> | 168,442 | 180,349 | 229,382 |
| Subtotal Transfers | 1,764,642 | \$1,820,952 | \$1,932,586 |
| TOTAL EXPENDITURES + TRANSFERS | 11,525,594 | 12,174,098 | 13,139,339 |
| Multiply total by goal: | 50% | 60% | 60% |
| TARGET RESERVE: | \$5,762,797 | \$7,304,459 | \$7,883,603 |

ESTIMATED CASH POSITION

| | Actual for June 30, 2014 | Estimated for June 30, 2015 | Projected for June 30, 2016 |
|--|--------------------------------|-----------------------------------|-----------------------------------|
| Fund # Core Operations Funds (net of sinking funds) | | | |
| 11 General Fund | \$9,678,296 | \$10,707,713 | \$11,009,028 |
| 31 Recreation Programs | 315,532 | 352,139 | 384,491 |
| 76 Insurance | 3,177,242 | 3,132,519 | 3,087,819 |
| Net Core Operations Fund Balance | 13,171,070 | 14,192,371 | 14,481,338 |
| Less Accrued RDA Interest & Loans | (6,022,847) | (6,022,847) | (6,089,508) |
| Total Core Cash Position | 7,148,223 | 8,169,524 | 8,391,830 |
| % of General Fund Expenditures | 62% | 67% | 64% |
| Excess Total Cash Position Over GF Reserve Target: | 1,385,426 | 865,066 | 508,227 |

| | | | |
|---|--|--|------------------|
| Fund # Project Funds | | | |
| 32 Parking Programs | | | 1,905,731 |
| 75 City Offices | | | 3,110,198 |
| Net Project Fund Balance | | | 5,015,929 |
| Less Loans from Parking Programs | | | (766,349) |
| Total Cash Position of Project Funds | | | 4,249,580 |

| FINANCIAL DASHBOARD | | | |
|---|------|------|------|
| Days Cash Available | 226 | 245 | 233 |
| Budget to Actual Performance | | | |
| Expenses | 94% | 93% | N/A |
| Revenue | 104% | 107% | N/A |
| Working Capital | N/A | N/A | 196% |
| Retirement Obligations as % of General Fund Revenue | 4.5% | 4.3% | 4.1% |

5-YEAR BUDGET FORECAST

| | Estimated 2014/15 | Change | Proposed 2015/16 | Change/ Multiplier | Projected 2016/17 | Multiplier | Projected 2017/18 | Multiplier | Projected 2018/19 | Multiplier | Projected 2019/20 |
|---|----------------------|--------|---------------------|-----------------------|----------------------|------------|----------------------|------------|----------------------|------------|----------------------|
| Estimated Beginning Fund Balance | 7,148,223 | | 8,169,524 | | 8,391,830 | | 8,926,190 | | 9,422,995 | | 9,846,023 |
| Sources | | | | | | | | | | | |
| Property Tax | 4,014,369 | 3% | 4,134,800 | 3% | 4,258,844 | 3% | 4,386,609 | 3% | 4,518,208 | 3% | 4,653,754 |
| Sales Tax | 2,888,355 | 10% | 3,181,213 | -2% | 3,115,050 | 4% | 3,237,729 | 4% | 3,364,734 | 4% | 3,494,333 |
| Revenue From State | 2,343,990 | 2% | 2,390,870 | 2% | 2,438,687 | 2% | 2,487,461 | 2% | 2,537,210 | 2% | 2,587,954 |
| Franchise Tax | 1,824,527 | 15% | 2,106,000 | 2% | 2,148,120 | 2% | 2,191,082 | 2% | 2,234,904 | 2% | 2,279,602 |
| Investments | 160,000 | -6% | 150,000 | 2% | 153,000 | 2% | 156,060 | 2% | 159,181 | 2% | 162,365 |
| Hotel Tax | 699,900 | -4% | 675,000 | 2% | 688,500 | 2% | 702,270 | 2% | 716,315 | 2% | 730,642 |
| Property Transfer Tax | 366,533 | -5% | 350,000 | 2% | 357,000 | 2% | 364,140 | 2% | 371,423 | 2% | 378,851 |
| Misc Fees, Fines, Revenue, COPS Grant | 847,000 | -24% | 647,496 | 2% | 660,446 | 2% | 673,655 | 2% | 687,128 | 2% | 700,870 |
| Planning Fees | 835,000 | 8% | 900,000 | 2% | 918,000 | 2% | 936,360 | 2% | 955,087 | 2% | 974,189 |
| Total Sources | 13,979,674 | 4% | 14,535,379 | 2% | 14,737,647 | 3% | 15,135,367 | 3% | 15,544,190 | 3% | 15,962,561 |
| Uses | | | | | | | | | | | |
| Police | 5,183,689 | 2.5% | 5,311,273 | 4.5% | 5,550,280 | 4.5% | 5,800,043 | 4.5% | 6,061,045 | 4.5% | 6,333,792 |
| Public Works | 1,562,210 | 27% | 1,987,976 | 3% | 2,047,615 | 3% | 2,109,044 | 3% | 2,172,315 | 3% | 2,237,485 |
| Administration | 1,720,648 | 11% | 1,916,810 | 3% | 1,974,315 | 3% | 2,033,544 | 3% | 2,094,550 | 3% | 2,157,387 |
| Council/Commissions | 1,296,158 | -1% | 1,282,300 | 3% | 1,320,769 | 3% | 1,360,393 | 3% | 1,401,204 | 3% | 1,443,240 |
| Planning & Engineering | 927,729 | 17% | 1,088,436 | 3% | 1,121,089 | 3% | 1,154,722 | 3% | 1,189,364 | 3% | 1,225,045 |
| Expenses | 161,486 | -25% | 120,495 | 3% | 124,110 | 3% | 127,833 | 3% | 131,668 | 3% | 135,618 |
| Potential Savings | | | (200,000) | | (200,000) | | (200,000) | | (200,000) | | (200,000) |
| Subtotal | 10,851,920 | 6% | 11,507,291 | 4% | 11,938,179 | 4% | 12,385,579 | 4% | 12,850,147 | 4% | 13,332,567 |
| General Fund Transfers to: | | | | | | | | | | | |
| Public Facilities | 67,030 | 36% | 91,339 | 0% | 91,339 | 0% | 91,339 | 0% | 91,339 | 0% | 91,339 |
| Capital Improvement Program | 1,451,622 | -7% | 1,347,000 | 0% | 1,000,000 | 0% | 1,000,000 | 0% | 1,000,000 | 0% | 1,000,000 |
| Library Operations | 141,829 | 43% | 202,666 | 2% | 159,799 | 2% | 162,995 | 2% | 166,255 | 2% | 169,580 |
| Core Area Maintenance | 115,000 | -13% | 100,000 | 0% | 100,000 | 0% | 100,000 | 0% | 100,000 | 0% | 100,000 |
| Senior Transportation | 40,000 | 50% | 60,000 | 3% | 20,000 | 0% | 40,000 | 0% | 40,000 | 0% | 40,000 |
| Insurance | 180,349 | 27% | 229,382 | 2% | 233,970 | 2% | 238,649 | 2% | 243,422 | 2% | 248,290 |
| Library Maintenance Sinking Fund | 50,000 | 0% | 50,000 | 0% | 50,000 | 0% | 50,000 | 0% | 50,000 | 0% | 50,000 |
| Stormwater Pollution Sinking Fund | 60,000 | 17% | 70,000 | 14% | 80,000 | 13% | 90,000 | 11% | 100,000 | -100% | - |
| Insurance Reserve | 50,000 | 0% | 50,000 | 0% | 50,000 | 0% | - | 0% | - | 0% | - |
| Sinking Funds | (446,473) | -94% | (28,615) | 0% | 80,000 | 0% | 80,000 | 0% | 80,000 | 0% | 80,000 |
| Additional Road Repair Funds | | | | | 400,000 | | 400,000 | | 400,000 | | 400,000 |
| Parking Fund Capitalization | | | | | | | | | | | |
| City Office Fund Capitalization | 450,000 | | 450,000 | | | | | | | | |
| Subtotal | 2,159,357 | | 2,621,772 | -14% | 2,265,108 | -1% | 2,252,983 | 1% | 2,271,016 | -22% | 1,779,210 |
| Total Uses | 13,011,277 | 9% | 14,129,064 | 1% | 14,203,287 | 3% | 14,638,562 | 3% | 15,121,163 | 0% | 15,111,776 |
| Surplus or Deficit?: | 968,397 | | 406,315 | | 534,360 | | 496,805 | | 423,028 | | 850,784 |
| Projected Ending Fund Balance | 8,169,524 | | 8,391,830 | 6% | 8,926,190 | 6% | 9,422,995 | 4% | 9,846,023 | 9% | 10,696,807 |
| % of General Fund Expenditures | 67% | | 64% | | 65% | | 66% | | 67% | | 72% |

*Note that figures for revenue and transfers may differ due to adjustments made for accounting purposes (e.g. to net out capitalized interest and consolidate revenue from other sources such as COPS grants).

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
SUMMARY OF CAPITAL IMPROVEMENT PROGRAM**

15 May 15

| CY | Project Name / Funding Source | Park Fees | State and Federal Grants & Measures | Private Contributions | Measure J | Gas Tax | General Fund | LFFA | Drainage Impact Fees | Fund Balances | Total |
|-----------------------------------|---------------------------------|-----------|-------------------------------------|-----------------------|-----------|---------|--------------|------|----------------------|---------------|-----------|
| FUND 12 - PARKS FACILITIES | | | | | | | | | | | |
| 9174 | Manzanita Building Construction | 406,144 | 48,250 | | | | | | | 145,606 | \$600,000 |
| 9178 | Leign Creekside Park | | | 50,000 | | | 22,780 | | | | \$22,780 |
| | Overhead | | | | | | | | | | |
| | Subtotal | \$406,144 | \$48,250 | \$50,000 | \$0 | \$0 | \$22,780 | \$0 | \$0 | \$145,606 | \$672,780 |

| | | | | | | | | | | | |
|---|----------|-----|-------------|-----|-----------|-----------|-------------|-----|-----|-----|-----------|
| FUND 14 - CAPITAL IMPROVEMENT PROJECTS | | | | | | | | | | | |
| | TBD | | 2,102,000 | | 300,000 | 600,000 | 1,347,000 | | | | 4,349,000 |
| | Subtotal | \$0 | \$2,102,000 | \$0 | \$300,000 | \$600,000 | \$1,347,000 | \$0 | \$0 | \$0 | 4,349,000 |

| | | | | | | | | | | | |
|--|---------------------|-----------|-------------|----------|-----------|-----------|-------------|-----|-----|-----------|-------------|
| | GRAND TOTAL: | \$406,144 | \$2,150,250 | \$50,000 | \$300,000 | \$600,000 | \$1,369,780 | \$0 | \$0 | \$145,606 | \$5,021,780 |
|--|---------------------|-----------|-------------|----------|-----------|-----------|-------------|-----|-----|-----------|-------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
SINKING FUNDS AND RESERVE RESTRICTIONS

| for specific purposes as follows: | | <i>Actual for June 30, 2013</i> | <i>Actual for June 30, 2014</i> | <i>Estimated for June 30, 2015</i> | <i>Proposed for June 30, 2016</i> | <i>Fiscal Year Difference</i> |
|--|--|---|---|--|---|-----------------------------------|
| 11 General Fund | | | | | | |
| 341.2 | Youth Committee Fund Raising Efforts | 18,347 | 21,376 | 22,065 | 2,000 | (\$20,065) |
| 341.3 | Environmental Task Force | 0 | 7,200 | 7,200 | 7,200 | \$0 |
| 341.4 | Bikeways Plan Update | 14,000 | 14,000 | 14,000 | 14,000 | \$0 |
| 341.5 | Stormwater Pollution | 0 | 50,000 | 110,000 | 180,000 | \$70,000 |
| 341.6 | PMP Reserve | 1,900,000 | 1,133,741 | 681,341 | 334,341 | (\$347,000) |
| 341.7 | BART Pathway Project | 0 | 96,054 | 208,554 | 208,554 | \$0 |
| 341.8 | CalRecycle Grant | 0 | 6,280 | 0 | 0 | \$0 |
| 342.1 | Public Art | 0 | 4,000 | 4,000 | 104,000 | \$100,000 |
| 342.2 | In Lieu Tree Payments | 29,525 | 858 | 14,500 | 28,000 | \$13,500 |
| 342.4 | Library Maintenance | 150,000 | 200,000 | 250,000 | 300,000 | \$50,000 |
| 342.5 | Accrued vacation liability | 556,542 | 622,458 | 638,019 | 653,969 | \$15,950 |
| 343.2 | Rehab of Medians | 125,000 | 125,000 | 125,000 | 125,000 | \$0 |
| 343.4 | Traffic Calming Programs | 15,637 | 15,285 | 1,100 | 101,100 | \$100,000 |
| 343.5 | EMBUD Pathway Woodbury Maintenance | 0 | 0 | 25,000 | 25,000 | \$0 |
| 344.0 | Replacement fund for public works vehicles | 60,000 | 60,000 | 60,000 | 60,000 | \$0 |
| 344.1 | Replacement fund for Planning & Engineering vehicles | 50,000 | 70,000 | 70,000 | 95,000 | \$25,000 |
| 344.2 | Purchase/Replacement of police vehicles & Police Transition | 349,367 | 363,367 | 192,367 | 246,367 | \$54,000 |
| 344.3 | Computer Replacement | 45,000 | 20,000 | 40,000 | 60,000 | \$20,000 |
| 344.5 | Retiree Medical Benefits (GASB45) | 18,600 | 18,600 | 18,600 | 18,600 | \$0 |
| 344.7 | Ballfield Rehabilitation | 60,000 | 70,000 | 80,000 | 90,000 | \$10,000 |
| | Subtotal | \$3,392,018 | \$2,898,219 | \$2,561,746 | \$2,653,131 | \$91,385 |
| 12 Parks Facilities | | | | | | |
| 384.0 | Playground Equipment sinking fund | 60,000 | 75,000 | 90,000 | 105,000 | \$15,000 |
| | Parkland Acquisition | 0 | 0 | 0 | 0 | \$0 |
| | Subtotal | \$60,000 | \$75,000 | \$90,000 | \$105,000 | \$15,000 |
| 14 Capital Improvement Projects | | | | | | |
| 340.0 | Drainage Impact Fees | 84,781 | 82,439 | 44,100 | 88,000 | \$43,900 |
| 348.0 | Reliez Valley Traffic Control Funding | 37,440 | 37,440 | 37,440 | 37,440 | \$0 |
| 348.1 | EBMUD Fresh Connection Pathway Install | 0 | 25,000 | 25,000 | 25,000 | \$0 |
| 348.2 | City Share LFFA Fee | 0 | 467,326 | 46,826 | 76,800 | \$29,974 |
| 348.3 | EBMUD Pathway - Merrill Gardens | 0 | 0 | 15,000 | 15,000 | \$0 |
| 352.0 | Walkway Development Fees | \$20,874 | \$363 | \$9,242 | \$12,500 | \$3,258 |
| 381.5 | Median Reserve (*2) | 25,000 | 0 | 0 | 0 | \$0 |
| | Subtotal | \$168,095 | \$612,568 | \$177,608 | \$254,740 | \$77,132 |
| 16 Public Facilities | | | | | | |
| 351.1 | Public Works Yard Sinking Maintenance Fund | 25,000 | 30,000 | 35,000 | 40,000 | \$5,000 |
| 351.3 | Community Center Sinking Maintenance Fund (Roof Replacement) | \$35,000 | \$45,000 | \$55,000 | \$65,000 | \$10,000 |
| | Subtotal | \$60,000 | \$75,000 | \$90,000 | \$105,000 | \$15,000 |
| 32 Parking Fund | | | | | | |
| 341.55 | Plaza Way Parking Overlay | \$0 | \$0 | \$167,000 | \$191,000 | \$24,000 |
| | Subtotal | \$0 | \$0 | \$167,000 | \$191,000 | \$24,000 |
| 52 Core Area Maintenance | | | | | | |
| 340 | Street Light Replacement and Maintenance Fund | \$45,000 | \$0 | \$15,000 | \$30,000 | \$15,000 |
| | Subtotal | \$45,000 | \$0 | \$15,000 | \$30,000 | \$15,000 |
| 76 Insurance | | | | | | |
| 200 | Insurance Reserve | \$250,000 | \$300,000 | \$350,000 | \$400,000 | \$50,000 |
| | Subtotal | \$250,000 | \$300,000 | \$350,000 | \$400,000 | \$50,000 |
| 95 RDA Debt | | | | | | |
| | Debt Service Reserve Fund | \$1,881,708 | \$1,843,755 | \$1,844,259 | \$1,844,800 | \$541 |
| | Subtotal | \$1,881,708 | \$1,843,755 | \$1,844,259 | \$1,844,800 | \$541 |
| TOTAL - RESTRICTED RESERVES | | \$5,856,821 | \$5,804,542 | \$5,295,613 | \$5,583,671 | (\$508,929) |

NOTES

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
SCHEDULE OF FUND TRANSFERS**

| FUND # | FUND | TRANSFER TO: | | | | | TRANSFER FROM: | | | | | TOTAL |
|--------|----------------------------------|--------------|---------------------|---------|----------------------------|--------------------|----------------|---------------------|---------|----------------------------|--------------------|-----------|
| | | 11 | 31 | 71 | 72 | 91 | 11 | 31 | 71 | 72 | 91 | |
| | | General Fund | Recreation Programs | Gas Tax | Measure J-Return to Source | Tax Increment Debt | General Fund | Recreation Programs | Gas Tax | Measure J-Return to Source | Tax Increment Debt | TOTAL |
| 11 | General Fund | | 25,000 | | | | | 25,000 | | | | 25,000 |
| 12 | Parks Facilities | 37,780 | | | | | | | | | | 37,780 |
| 14 | Capital Improvement Projects | 1,347,000 | | 600,000 | 300,000 | | | | | | | 2,247,000 |
| 16 | Public Facilities | 10,000 | 5,000 | | | | | | | | | 15,000 |
| 17 | Parkland Acquisition | 43,560 | | | | | | | | | | 43,560 |
| 31 | Recreation Programs | | | | | | | | | | | - |
| 32 | Parking Fund | | | | | | | | | | | - |
| 34 | Vehicle Abatement | | | | | | | | | | | - |
| 36 | Senior Transportation | 40,000 | | | | | | | | | | 40,000 |
| 37 | Library Operations | 202,666 | | | | | | | | | | 202,666 |
| 51 | Street Lighting | | | | | | | | | | | - |
| 52 | Core Area Maintenance | 100,000 | | | | | | | | | | 100,000 |
| 53 | Stormwater Pollution | | | | | | | | | | | - |
| 71 | Gas Tax | | | | | | | | | | | - |
| 72 | Meas. J Return-to-Source | | | | | | | | | | | - |
| 73 | Supp. Law Enf. Services | 400,538 | | | | | | | | | | 400,538 |
| 74 | School Bus Program | | | | | | | | | | | - |
| 75 | City Office Development | 450,000 | | | | | | | | | | 450,000 |
| 76 | Insurance | 229,382 | | | | | | | | | | 229,382 |
| 78 | General Obligation Bond Payments | | | | | | | | | | | - |
| 79 | Road & Drain Bond Proceeds | | | | | | | | | | | - |
| 90 | Successor Agency | | | | | | | | | | | - |
| 90 | Redevelopment Debt | | | | | | | | | 1,466,024 | | 1,466,024 |
| | TOTAL | 2,860,925 | 30,000 | 600,000 | 300,000 | | 2,860,925 | 30,000 | 600,000 | 300,000 | 1,466,024 | 5,256,949 |

CITY OF LAFAYETTE

2015-2016 PROPOSED BUDGET

APPROPRIATION LIMITATION

DESCRIPTION

The Appropriations Limitation imposed on cities by Propositions 4 and 111 creates restrictions on the amount of revenue that can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal year and is increased each year using the growth of population and inflation. Not all revenues are restricted by the limit, only those referred to as "proceeds of taxes."

In addition, proceeds of taxes can be spent on several types of appropriations that do not count against the limit. The law allows a city to spend tax proceeds on voter approved debt and the costs of complying with court orders and federal mandates, with certain restrictions. Proposition 111 expanded these exempt categories to include expenditures of "qualified capital outlay" beginning in 1990-91. Appropriations for these excludable categories do not count against the limit.

| CALCULATION OF LIMIT | | | | | | |
|----------------------|----------------------|--------------------------------------|----------------|----------------------------------|-----------------------------|-----------------------------|
| Fiscal Year | Change in Population | Change in Per Capita Personal Income | Total Increase | Annual Appropriations Limitation | Current Anticipated Revenue | Amount Under / (Over) Limit |
| 1978-79 | | | | \$2,678,911 | | |
| 1979-80 | | | | 3,027,206 | | |
| 1980-81 | | | | 3,367,050 | | |
| 1981-82 | | | | 3,677,799 | | |
| 1982-83 | | | | 3,927,753 | | |
| 1983-84 | | | | 4,064,276 | | |
| 1984-85 | | | | 4,346,318 | | |
| 1985-86 | | | | 4,494,093 | | |
| 1986-87 | | | | 4,623,972 | | |
| 1987-88 | 1.0190 | 1.0347 | 1.0544 | 4,875,328 | | |
| 1988-89 | 1.0233 | 1.0466 | 1.0710 | 5,221,407 | | |
| 1989-90 | 1.0274 | 1.0519 | 1.0807 | 5,642,890 | | |
| 1990-91 | 1.0316 | 1.0421 | 1.0750 | 6,066,278 | | |
| 1991-92 | 1.0269 | 1.0414 | 1.0694 | 6,487,360 | | |
| 1992-93 | 1.0205 | 0.9936 | 1.0140 | 6,577,981 | | |
| 1993-94 | 1.0210 | 1.0272 | 1.0488 | 6,898,797 | | |
| 1994-95 | 1.0162 | 1.0071 | 1.0234 | 7,060,332 | | |
| 1995-96 | 1.0179 | 1.0472 | 1.0659 | 7,525,925 | | |
| 1996-97 | 1.0087 | 1.0467 | 1.0558 | 7,945,919 | | |
| 1997-98 | 1.0086 | 1.0467 | 1.0557 | 8,388,519 | | |
| 1998-99 | 1.0161 | 1.0415 | 1.0583 | 8,877,303 | | |
| 1999-00 | 1.0114 | 1.0453 | 1.0572 | 9,385,231 | | |
| 2000-01 | 1.0061 | 1.0491 | 1.0555 | 9,906,106 | | |
| 2001-02 | 1.0171 | 1.0782 | 1.0966 | 10,863,405 | | |
| 2002-03 | 1.0176 | 0.9873 | 1.0047 | 10,914,207 | | |
| 2003-04 | 1.0430 | 1.0231 | 1.0671 | 11,646,477 | | |
| 2004-05 | 1.0120 | 1.0328 | 1.0452 | \$12,172,824 | | |
| 2005-06 | 1.0180 | 1.0526 | 1.0715 | \$13,043,750 | | |
| 2006-07 | 1.0000 | 1.0396 | 1.0396 | \$13,560,283 | | |
| 2007-08 | 1.0113 | 1.0442 | 1.0560 | \$14,319,651 | | |
| 2008-09 | 1.0136 | 1.0429 | 1.0571 | \$15,137,066 | | |
| 2009-10 | 1.0116 | 1.0062 | 1.0179 | \$15,407,595 | | |
| 2010-11 | 1.0110 | 0.9746 | 0.9853 | \$15,181,420 | | |
| 2011-12 | 1.0077 | 1.0330 | 1.0410 | \$15,803,162 | | |
| 2012-13 | 1.0068 | 1.0377 | 1.0448 | \$16,510,454 | | |
| 2013-14 | 1.0747 | 1.0595 | 1.1386 | \$18,799,575 | | |
| 2014-15 | 1.0128 | 0.9977 | 1.0105 | \$18,996,417 | | |
| 2015-16 | 1.0880 | 1.0382 | 1.1296 | \$21,457,623 | \$14,435,379 | \$7,022,244 |

CITY OF LAFAYETTE
 2015-2016 PROPOSED BUDGET
 EXPENDITURE SUMMARY - GENERAL FUND

42139

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> | <i>Trends</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|---------------|
| PERSONNEL SERVICES | | | | | | | | |
| 702 | Regular Personnel | \$2,449,201 | \$2,469,746 | \$2,447,347 | \$2,437,832 | \$2,423,205 | -1.0% | |
| 705 | Temporary Personnel | 70,814 | 55,300 | 79,724 | 70,999 | 78,724 | -1.3% | |
| 708 | Overtime | 23,617 | 17,837 | 21,500 | 18,500 | 14,500 | -32.6% | |
| 711 | Social Security | 177,537 | 172,021 | 192,529 | 192,609 | 192,507 | 0.0% | |
| 714 | Worker's Compensation | 25,858 | 25,932 | 60,602 | 61,717 | 65,050 | 7.3% | |
| 721 | Fringe Benefits | 805,470 | 804,863 | 794,846 | 794,846 | 825,811 | 3.9% | |
| | Subtotal PERSONNEL | \$3,552,496 | \$3,545,699 | \$3,596,547 | \$3,576,502 | \$3,599,797 | 0.1% | |

OPERATIONS AND MAINTENANCE

| | | | | | | | | |
|-----|--------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|--|
| 741 | Office Supplies | \$24,353 | \$20,839 | \$18,582 | \$18,599 | \$19,087 | 2.7% | |
| 743 | Postage | 7,374 | 7,758 | 12,278 | 11,324 | 11,838 | -3.6% | |
| 745 | Printing & Binding | 11,501 | 17,537 | 19,250 | 15,950 | 19,150 | -0.5% | |
| 746 | Books & Software | 6,371 | 25,826 | 21,550 | 25,650 | 21,800 | 1.2% | |
| 748 | Special Departmental Supplies | 92,389 | 72,650 | 95,000 | 58,586 | 93,100 | -2.0% | |
| 751 | Maintenance of Vehicles | 188,414 | 160,126 | 137,700 | 137,031 | 140,400 | 2.0% | |
| 761 | Maintenance of Equipment | 13,432 | 18,215 | 18,000 | 19,333 | 25,500 | 41.7% | |
| 771 | Maintenance of Buildings | 17,051 | 16,534 | 18,000 | 19,028 | 17,040 | -5.3% | |
| 781 | Maintenance of Right of Way | 663 | 0 | 0 | 0 | 0 | 0.0% | |
| 791 | Miscellaneous Expenses Under \$500 | 23,903 | 14,755 | 18,800 | 14,615 | 18,900 | 0.5% | |
| 801 | Utilities-Water | 85,485 | 82,976 | 73,700 | 85,500 | 91,400 | 24.0% | |
| 805 | Utilities-Sewer | 26,108 | 21,832 | 7,455 | 8,369 | 7,440 | -0.2% | |
| 811 | Utilities-Gas & Electric | 38,593 | 40,689 | 38,200 | 36,890 | 42,500 | 11.3% | |
| 821 | Utilities-Telephones | 53,909 | 55,511 | 58,960 | 63,838 | 66,135 | 12.2% | |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% | |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% | |
| 835 | Utilities-Traffic Signals | 13,303 | 12,052 | 14,500 | 11,573 | 14,500 | 0.0% | |
| 841 | Rental Expense | 327,014 | 304,658 | 333,451 | 331,028 | 328,522 | -1.5% | |
| 843 | Training | 47,342 | 40,117 | 64,145 | 57,930 | 67,845 | 5.8% | |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% | |
| 851 | Advertising/Legal Notices | 11,288 | 9,719 | 6,170 | 10,070 | 9,370 | 51.9% | |
| 853 | Community Promotion | 43,554 | 74,152 | 46,000 | 49,900 | 46,000 | 0.0% | |
| 861 | Contractual Services | 2,540,689 | 1,672,110 | 2,138,878 | 1,750,865 | 2,083,672 | -2.6% | |
| 862 | Reimbursable Emergency Response | 23,975 | 8,034 | 32,000 | 20,934 | 30,000 | -6.3% | |
| 862 | Contract Sheriff Services | 3,062,824 | 3,041,825 | 3,826,715 | 3,826,715 | 3,995,904 | 4.4% | |
| 866 | Contractual-Recreation | 9,085 | 8,093 | 13,000 | 8,000 | 13,000 | 0.0% | |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% | |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% | |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% | |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% | |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% | |
| | Subtotal OP'S AND MAINTENANCE | \$6,668,618 | \$5,726,006 | \$7,012,335 | \$6,581,728 | \$7,163,104 | 2.2% | |

CAPITAL OUTLAY

| | | | | | | | | |
|-----|--------------------------------|------------------|------------------|------------------|------------------|------------------|---------------|--|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% | |
| 906 | Improvements | 114,162 | 164,359 | 130,500 | 18,442 | 188,500 | 44.4% | |
| 907 | Equipment | 211,890 | 324,887 | 142,000 | 156,474 | 56,565 | -60.2% | |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% | |
| | Subtotal CAPITAL OUTLAY | \$326,052 | \$489,246 | \$272,500 | \$174,916 | \$245,065 | -10.1% | |

| | | | | | | | |
|--------------------------|---------------------|--------------------|---------------------|---------------------|---------------------|-------------|--|
| BASE PROGRAM COST | \$10,547,166 | \$9,760,952 | \$10,881,382 | \$10,333,146 | \$11,007,965 | 1.2% | |
|--------------------------|---------------------|--------------------|---------------------|---------------------|---------------------|-------------|--|

| | | | | | | | | |
|-----|-------------------------------|-----|-----|-----------|----------|-----------|--------|--|
| 999 | Total Savings Carried Forward | \$0 | \$0 | \$226,717 | \$20,000 | \$198,788 | -12.3% | |
|-----|-------------------------------|-----|-----|-----------|----------|-----------|--------|--|

| | | | | | | | |
|--------------------------------|---------------------|--------------------|---------------------|---------------------|---------------------|-------------|--|
| TOTAL G.F. EXPENDITURES | \$10,547,166 | \$9,760,952 | \$11,108,098 | \$10,353,146 | \$11,206,753 | 0.9% | |
|--------------------------------|---------------------|--------------------|---------------------|---------------------|---------------------|-------------|--|

CITY OF LAFAYETTE
 2015-2016 PROPOSED BUDGET
 EXPENDITURE SUMMARY - ALL DEPARTMENTS

15-May-15

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> | <i>Trends</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|---------------|
| PERSONNEL SERVICES | | | | | | | | |
| 702 | Regular Personnel | \$3,679,707 | \$3,751,013 | \$3,755,002 | \$3,772,991 | \$3,787,805 | 0.9% | |
| 705 | Temporary Personnel | 384,756 | 394,798 | 411,724 | 397,999 | 415,724 | 1.0% | |
| 708 | Overtime | 30,927 | 34,442 | 26,500 | 23,500 | 19,500 | -26.4% | |
| 711 | Social Security | 292,697 | 291,354 | 318,345 | 320,529 | 323,062 | 1.5% | |
| 714 | Worker's Compensation | 41,668 | 42,706 | 93,686 | 95,516 | 109,292 | 16.7% | |
| 721 | Fringe Benefits | 1,242,486 | 1,250,952 | 1,240,597 | 1,235,635 | 1,288,802 | 3.9% | |
| Subtotal PERSONNEL | | \$5,672,241 | \$5,765,265 | \$5,845,854 | \$5,846,170 | \$5,944,185 | 1.7% | |

OPERATIONS AND MAINTENANCE

| | | | | | | | | |
|--------------------------------------|------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|--|
| 741 | Office Supplies | \$34,644 | \$33,843 | \$31,584 | \$32,314 | \$32,887 | 4.1% | |
| 743 | Postage | 24,427 | 25,927 | 28,843 | 27,966 | 28,795 | -0.2% | |
| 745 | Printing & Binding | 38,775 | 41,112 | 51,798 | 47,950 | 51,196 | -1.2% | |
| 746 | Books & Software | 6,550 | 26,052 | 21,700 | 25,843 | 21,950 | 1.2% | |
| 748 | Special Departmental Supplies | 144,826 | 134,670 | 154,518 | 114,788 | 152,800 | -1.1% | |
| 751 | Maintenance of Vehicles | 224,296 | 203,035 | 187,700 | 182,031 | 190,400 | 1.4% | |
| 761 | Maintenance of Equipment | 19,147 | 21,536 | 49,770 | 51,087 | 47,900 | -3.8% | |
| 771 | Maintenance of Buildings | 262,842 | 263,994 | 302,250 | 291,586 | 224,840 | -25.6% | |
| 781 | Maintenance of Right of Way | 663 | 0 | 0 | 0 | 0 | 0.0% | |
| 791 | Miscellaneous Expenses Under \$500 | 24,320 | 14,859 | 19,400 | 15,115 | 19,500 | 0.5% | |
| 801 | Utilities-Water | 122,088 | 120,249 | 106,200 | 123,397 | 125,250 | 17.9% | |
| 805 | Utilities-Sewer | 29,272 | 26,445 | 11,255 | 13,817 | 12,990 | 15.4% | |
| 811 | Utilities-Gas & Electric | 122,971 | 133,917 | 132,500 | 135,054 | 143,500 | 8.3% | |
| 821 | Utilities-Telephones | 73,394 | 74,130 | 78,365 | 84,240 | 86,315 | 10.1% | |
| 825 | Utilities-Garbage Disposal | 401 | 0 | 2,000 | 2,000 | 2,000 | 0.0% | |
| 831 | Utilities-Street Lighting | 56,547 | 55,655 | 67,000 | 67,000 | 67,000 | 0.0% | |
| 835 | Utilities-Traffic Signals | 13,303 | 12,052 | 14,500 | 11,573 | 14,500 | 0.0% | |
| 841 | Rental Expense | 407,008 | 388,590 | 436,440 | 434,767 | 430,740 | -1.3% | |
| 843 | Travel and Training | 48,846 | 41,960 | 70,788 | 63,896 | 74,628 | 5.4% | |
| 850 | Contingency | 0 | 0 | 0 | 0 | 200,000 | N/A | |
| 851 | Advertising/Legal Notices | 14,323 | 10,561 | 7,365 | 11,720 | 11,165 | 51.6% | |
| 853 | Community Promotion | 199,791 | 247,733 | 267,875 | 271,775 | 277,875 | 3.7% | |
| 861 | Contractual Services | 4,607,111 | 3,915,465 | 4,411,582 | 3,925,335 | 4,479,627 | 1.5% | |
| 861.5 | Reimbursable Emergency Response | 39,116 | 17,699 | 45,000 | 28,934 | 43,000 | -4.4% | |
| 862 | Contract Sheriff Services | 3,494,748 | 3,493,742 | 4,325,489 | 4,325,489 | 4,496,442 | 4.0% | |
| 866 | Contractual-Recreation | 335,984 | 355,120 | 358,000 | 497,500 | 493,000 | 37.7% | |
| 881 | Premium Payment-Liability | 189,243 | 209,308 | 165,349 | 165,349 | 214,382 | 29.7% | |
| 885 | Insurance and Surety Bonds | 0 | 79 | 25,959 | 26,034 | 26,175 | 0.8% | |
| 891 | Claims Payments | 441,728 | 3,386 | 1,430,857 | 1,430,857 | 2,548,976 | 78.1% | |
| 892 | Debt Service | 4,129,327 | 4,339,308 | 3,636,362 | 3,498,123 | 2,194,691 | -39.6% | |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% | |
| Subtotal OP'S AND MAINTENANCE | | \$15,105,692 | \$14,210,428 | \$16,447,450 | \$15,905,540 | \$16,719,523 | 1.7% | |

CAPITAL OUTLAY

| | | | | | | | | |
|--------------------------------|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------|--|
| 902 | Land | \$0 | \$1,974,914 | \$0 | \$0 | \$0 | 0.0% | |
| 906 | Improvements | 2,961,535 | 3,835,837 | 7,720,223 | 7,471,030 | 4,589,259 | -40.6% | |
| 907 | Equipment | 397,999 | 376,666 | 231,700 | 245,174 | 127,065 | -45.2% | |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% | |
| Subtotal CAPITAL OUTLAY | | \$3,359,534 | \$6,187,417 | \$7,951,923 | \$7,716,204 | \$4,716,324 | -40.7% | |

| | | | | | | | |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|--|
| BASE PROGRAM COST | \$24,137,467 | \$26,163,110 | \$30,245,227 | \$29,467,914 | \$27,380,033 | -9.5% | |
|--------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|--|

| | | | | | | | | |
|-----|-------------------------------|-----|-----|-----------|----------|-----------|--------|--|
| 999 | Total Savings Carried Forward | \$0 | \$0 | \$226,717 | \$20,000 | \$198,788 | -12.3% | |
|-----|-------------------------------|-----|-----|-----------|----------|-----------|--------|--|

| | | | | | | | |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|--|
| TOTAL EXPENDITURES | \$24,137,467 | \$26,163,110 | \$30,471,944 | \$29,487,914 | \$27,578,821 | -9.5% | |
|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|--|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE SUMMARY - ALL DEPARTMENTS

| GENERAL FUND | | <i>Actual</i> 2012-2013 <i>Expenditures</i> | <i>Actual</i> 2013-2014 <i>Expenditures</i> | <i>Final</i> 2014-2015 <i>Budget</i> | <i>Estimated</i> 2014-2015 <i>Expenditures</i> | <i>Proposed</i> 2015-2016 <i>Budget</i> | <i>Increase</i> <i>Over</i> <i>Budget</i> | <i>Trends</i> |
|--|-------------------------------|---|---|--|--|---|---|---------------|
| <i>Council, Commissions, and Community Support</i> | | | | | | | | |
| 110 | City Council | \$143,552 | \$88,746 | \$224,306 | \$112,450 | \$111,950 | -50.1% | |
| 115 | Public Art | 0 | 19,064 | 26,549 | 26,498 | 27,999 | 5.5% | |
| 120 | Circulation Commission | 131,731 | 141,897 | 227,600 | 148,200 | 139,073 | -38.9% | |
| 130 | Crime Prevention Com. | 7,291 | 8,277 | 10,000 | 10,000 | 26,538 | 165.4% | |
| 140 | Parks, Trails & RecCommission | 62,776 | 68,149 | 82,884 | 82,884 | 97,240 | 17.3% | |
| 141 | Senior Services | 117,911 | 113,801 | 126,249 | 124,004 | 127,164 | 0.7% | |
| 142 | Youth Commission | 39,165 | 40,239 | 56,026 | 45,026 | 82,360 | 47.0% | |
| 150 | Planning Commission | 392,382 | 435,146 | 418,590 | 418,590 | 351,063 | -16.1% | |
| 151 | Design Rev. Commission | 292,949 | 347,525 | 328,506 | 328,506 | 308,499 | -6.1% | |
| 152 | Environmental Task Force | 0 | 0 | 0 | 0 | 10,415 | N/A | |
| | Subtotal | \$1,187,756 | \$1,262,843 | \$1,500,710 | \$1,296,158 | \$1,282,300 | -14.6% | |
| <i>Police Services</i> | | | | | | | | |
| 210 | Police Services | \$3,463,197 | \$3,418,858 | \$4,139,933 | \$4,114,933 | \$4,238,989 | 2.4% | |
| 220 | Emergency Prep. Comm. | 21,070 | 24,399 | 26,050 | 26,050 | 26,050 | 0.0% | |
| 230 | Crossing Guards | 39,711 | 39,605 | 45,158 | 45,158 | 45,158 | 0.0% | |
| 215 | Traffic Enforcement | 449,144 | 462,693 | 498,774 | 498,774 | 500,538 | 0.4% | |
| | Subtotal | \$3,973,123 | \$3,945,555 | \$4,709,915 | \$4,684,915 | \$4,810,735 | 2.1% | |
| <i>Public Works</i> | | | | | | | | |
| 310 | Road & Drain Maintenance | \$796,157 | \$753,110 | \$789,671 | \$712,932 | \$820,659 | 3.9% | |
| 320 | Traffic Maintenance | 317,424 | 306,230 | 415,366 | 240,475 | 449,137 | 8.1% | |
| 340 | Parks & Trails Maint. | 350,876 | 325,243 | 352,082 | 339,382 | 338,375 | -3.9% | |
| 350 | Comm. Ctr. Maint. | 195,542 | 249,061 | 245,608 | 219,420 | 329,805 | 34.3% | |
| 360 | Emergency Response | 854,527 | 0 | 50,000 | 50,000 | 50,000 | 0.0% | |
| | Subtotal | \$2,514,526 | \$1,633,644 | \$1,852,728 | \$1,562,210 | \$1,987,976 | 7.3% | |
| <i>Planning and Engineering</i> | | | | | | | | |
| 410 | Planning Services | \$691,961 | \$453,806 | \$544,297 | \$519,297 | \$585,190 | 7.5% | |
| 415 | Code Enforcement | 134,694 | 128,134 | 148,011 | 148,011 | 171,758 | 16.0% | |
| 420 | Engineering Services | 212,423 | 249,374 | 268,014 | 260,422 | 331,488 | 23.7% | |
| | Subtotal | \$1,039,078 | \$831,314 | \$960,322 | \$927,729 | \$1,088,436 | 13.3% | |
| <i>Administration</i> | | | | | | | | |
| 510 | City Manager | \$448,218 | \$474,983 | \$504,633 | \$499,341 | \$483,345 | -4.2% | |
| 520 | Legal Services | 292,891 | 433,074 | 428,431 | 283,431 | 435,284 | 1.6% | |
| 530 | City Clerk | 126,195 | 136,075 | 169,338 | 144,338 | 180,277 | 6.5% | |
| 540 | Administrative Services | 748,491 | 711,709 | 670,327 | 647,124 | 685,626 | 2.3% | |
| 560 | Technology Services | 101,134 | 189,279 | 141,614 | 146,414 | 132,277 | -6.6% | |
| | Subtotal | \$1,716,928 | \$1,945,119 | \$1,914,343 | \$1,720,648 | \$1,916,810 | 0.1% | |
| <i>Rent and Expenses</i> | | | | | | | | |
| 550 | Rent and Expenses | \$115,755 | \$142,476 | \$170,081 | \$161,486 | \$120,495 | -29.2% | |
| | Subtotal General Fund | \$10,547,166 | \$9,760,952 | \$11,108,098 | \$10,353,146 | \$11,206,753 | 0.9% | |

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE SUMMARY - ALL DEPARTMENTS

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|----------------------------------|------------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| <i>CAPITAL IMPROVEMENT FUNDS</i> | | | | | | | |
| 12 | Parks Facilities | \$149,542 | \$146,271 | \$1,736,543 | \$1,643,025 | \$672,780 | -61.3% |
| 14 | Capital Improvement Projects | 3,501,096 | 4,261,558 | 6,546,345 | 6,546,345 | 4,349,000 | -33.6% |
| 16 | Public Facilities | 0 | 2,098,779 | 118,000 | 120,033 | 6,650 | -94.4% |
| 17 | Parkland Acquisition | 0 | 10,484 | 10,506 | 10,506 | 93,560 | 790.5% |
| | Subtotal | \$3,650,638 | \$6,517,093 | \$8,411,394 | \$8,319,909 | \$5,121,989 | -39.1% |

| | | | | | | | |
|-------------------------|-----------------------|-------------|-------------|-------------|-------------|-------------|-------|
| <i>ENTERPRISE FUNDS</i> | | | | | | | |
| 31 | Recreation Programs | \$988,395 | \$1,064,898 | \$1,042,497 | \$1,180,997 | \$1,200,473 | 15.2% |
| 32 | Parking Fund | 425,882 | 337,981 | 358,367 | 370,367 | 354,986 | -0.9% |
| 34 | Vehicle Abatement | 6,298 | 7,257 | 8,338 | 8,338 | 8,730 | 4.7% |
| 36 | Senior Transportation | 122,301 | 113,778 | 167,781 | 148,956 | 160,992 | -4.0% |
| 37 | Library Operations | 628,982 | 655,897 | 821,384 | 769,045 | 987,334 | 20.2% |
| | Subtotal | \$2,171,858 | \$2,179,810 | \$2,398,366 | \$2,477,703 | \$2,712,515 | 13.1% |

| | | | | | | | |
|----------------------------------|-----------------------|-----------|-----------|-----------|-----------|-----------|-------|
| <i>ASSESSMENT DISTRICT FUNDS</i> | | | | | | | |
| 51 | Street Lighting | \$11,574 | \$19,004 | \$25,000 | \$25,000 | \$25,000 | 0.0% |
| 52 | Core Area Maintenance | 387,405 | 395,893 | 388,804 | 363,014 | 419,454 | 7.9% |
| 53 | Stormwater Pollution | 393,576 | 413,401 | 460,472 | 413,461 | 451,001 | -2.1% |
| | Subtotal | \$792,554 | \$828,299 | \$874,276 | \$801,475 | \$895,455 | 2.4% |

| | | | | | | | |
|---------------------------|----------------------------------|-------------|-------------|-------------|-------------|-------------|--------|
| <i>GOVERNMENTAL FUNDS</i> | | | | | | | |
| 71 | Gas Tax | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 72 | Meas.J Return-to-Source | 90,014 | 94,986 | 103,567 | 103,567 | 86,444 | -16.5% |
| 73 | Supp. Law Enf. Services | 431,924 | 451,917 | 498,774 | 498,774 | 500,538 | 0.4% |
| 74 | School Bus Program | 1,706,629 | 1,730,959 | 1,780,391 | 1,781,502 | 2,031,683 | 14.1% |
| 75 | City Office Development | 5,464 | 1,231 | 0 | 0 | 0 | 0.0% |
| 76 | Insurance | 183,845 | 188,061 | 180,349 | 180,349 | 229,382 | 27.2% |
| 77 | Police Services Special Fund | 0 | 0 | 7,000 | 0 | 7,000 | 0.0% |
| 78 | General Obligation Bond Payments | 765,939 | 764,939 | 868,076 | 729,837 | 728,667 | -16.1% |
| | Subtotal | \$3,183,816 | \$3,232,093 | \$3,438,158 | \$3,294,029 | \$3,583,714 | 4.2% |

| | | | | | | | |
|-----------------------------|--------------------|-------------|-------------|-------------|-------------|-------------|-------|
| <i>REDEVELOPMENT AGENCY</i> | | | | | | | |
| 87 | Successor Agency | \$1,955,303 | \$1,812,804 | \$2,857,509 | \$2,857,509 | \$2,592,371 | -9.3% |
| 95 | Redevelopment Debt | 1,833,437 | 1,833,289 | 1,384,143 | 1,384,143 | 1,466,024 | 5.9% |
| | Subtotal | \$3,788,740 | \$3,646,093 | \$4,241,652 | \$4,241,652 | \$4,058,395 | -4.3% |

| | | | | | | | |
|---------------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|
| GRAND TOTAL OF ALL FUNDS | | \$24,134,772 | \$26,164,340 | \$30,471,944 | \$29,487,914 | \$27,578,821 | -9.5% |
|---------------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|--------------|

**City of Lafayette
Investment Policy
Amended/Approved 12/15/2005**

I. Introduction

The purpose of this document is to identify various policies and procedures that control the investment of City funds.

The investment policies and practices of the City of Lafayette ("the City") are based on state law and prudent money management. All funds will be invested in accordance with this Policy, and California government Code Sections 53601, et seq. If the City issues bonds in the future, the investment of bond proceeds will be further restricted by the provisions of relevant bond documents.

II. Scope

This policy covers all funds (except retirement funds) and investment activities under the direction of the City.

III. Objectives

The primary objectives, in priority order, of the investment activities of the City shall be:

- 1) Safety. The first priority for the investment program shall be the safety of principal investment. Speculation or risky investment media will be avoided even though high interest rates might be offered.
- 2) Liquidity. Investments must be carefully coordinated with the City's periodic cash needs. It is urgent that current available cash not be assigned to an investment with a time commitment which will result in the shortage of cash for either operations or capital purposes at some future time.
- 3) Return on Investment. After exercising maximum safety in investment media and responsible spacing of maturity, every effort shall then be made to obtain the highest earnings from investments of City money within the limits prescribed by State law for local government investment.

IV. Delegation of Authority

The management responsibility for the investment program is hereby delegated to the City Manager or his/her designee who shall monitor and review all investments for consistency with this investment policy. No person may engage in an investment transaction except as provided under the limits of this policy. The City may delegate its investment decision making and execution authority to an investment advisor. The advisor shall follow the policy and such other written instructions as are provided.

V. Ethics and Conflict of Interest

City employees and officers involved in the investment process shall refrain from personal business activities that materially conflicts with proper execution of the investment program, or impairs their ability to make impartial decisions.

VI. Permitted Investment Instruments

1. Government obligations for which the full faith and credit of the United State are pledged for the payment of principal and interest.
2. Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
3. Commercial paper rated in the highest short-term rating category, as provided for by a nationally recognized statistical-rating organization (NRSRO). The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (1) or paragraph (2):
 - (1) The entity meets the following criteria:
 - (A) Is organized and operating in the United States as a general corporation.
 - (B) Has total assets in excess of five hundred million dollars (\$500,000,000).
 - (C) Has debt other than commercial paper, if any, that is rated "A" or higher by a NRSRO.
 - (2) The entity meets the following criteria:
 - (A) Is organized within the United States as a special purpose corporation, trust, or limited liability company.
 - (B) Has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond.
 - (C) Has commercial paper that is rated "A-1" or higher, or the equivalent, by a NRSRO. Eligible commercial paper shall have a maximum maturity of 270 days or less. Purchases of eligible commercial paper may not exceed 25 percent of the City's investment portfolio, nor may purchases represent more than 10 percent of the outstanding paper of an issuing corporation.
4. FDIC insured or fully collateralized time certificates of deposit in financial institutions located in California.
5. Negotiable certificates of deposit or deposit notes issued by a nationally or state-chartered bank or a state or federal savings and loan association or by a state-licensed branch of a foreign bank; provided that the senior debt obligations of the issuing institution are rated "AA" or better by Moody's or Standard & Poor's.

Purchase of negotiable certificates of deposit may not exceed 30 percent of the City's investment portfolio.

6. State of California's Local Agency Investment Fund.

7. Fully FDIC insured savings account or money market account.
8. Shares of beneficial interest issued by diversified management companies, as defined in Section 23701m of the Revenue and Taxation Code, investing in the securities and obligations authorized by sections a through m of Government Code section 53601. To be eligible for investment pursuant to this subdivision these companies shall either: (1) attain the highest ranking letter or numerical rating provided by not less than two of the three largest nationally recognized rating services or (2) have an investment advisor registered with the Securities and Exchange Commission with not less than five years experience investing in securities and obligations authorized by Government Code Section 53601 and with assets under management in excess of \$500,000,000.

The purchase price of shares shall not exceed 15 percent of the investment portfolio of the City.

9. Medium-term corporate notes with a maximum maturity of five years, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Securities eligible for investment shall be rated "AA" or better by a nationally recognized rating service. Purchases of medium term notes may not exceed 10% of the market value of the portfolio.
10. Bonds, notes, warrants, or other evidences of indebtedness of any local agency within this state. Eligible investments must be rated AA or better by a nationally recognized rating service.
11. Bankers Acceptances that are drawn on and accepted by a commercial bank. Purchases of bankers acceptances may not exceed 180 days' maturity nor exceed 20% of the market value of the City's portfolio.
12. Shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7 that invests in the securities and obligations authorized in subdivisions (a) to (n), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:
 - (1) The adviser is registered or exempt from registration with the Securities and Exchange Commission.
 - (2) The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (n), inclusive.
 - (3) The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).

Credit criteria listed in this section refers to the credit of the issuing organization at the time the security is purchased.

The following is a listing of the City's allowable investments relative to the investments permitted for California governmental entities under Government Code §53601.

| Investment Type | City Minimum Quality Parameters | Code Minimum Quality Parameters | City Maximum % of Portfolio | Code Maximum % of Portfolio | City Maximum Maturity | Code Maximum Maturity |
|-------------------------------------|---------------------------------|---------------------------------|-----------------------------|-----------------------------|-----------------------|-----------------------|
| U.S. Treasury Obligations | None | None | None | None | 5 Years | 5 Years |
| Federal Agency Obligations | None | None | None | None | 5 Years | 5 Years |
| Commercial Paper | A1/P1 | A1/P1 | 25% | 25% | 270 Days | 270 Days |
| Collateralized Bank Deposits | None | None | None | None | 5 Years | 5 Years |
| Negotiable Certificates of Deposits | AA | None | 30% | 30% | 5 Years | 5 Years |
| Local Agency Investment Fund | None | None | \$40 million | \$40 million | N/A | N/A |
| Time Deposits | None | None | None | None | 5 Years | 5 Years |
| Money Market Mutual Funds | Multiple ¹ | Multiple ¹ | 15% | 20% | N/A | N/A |
| Medium-Term Notes | AA | A | 10% | 30% | 5 Years | 5 Years |
| CA Local Agency Obligations | AA | None | None | None | 5 Years | 5 Years |
| Bankers Acceptances | A1/P1 | A1/P1 | 20% | 40% | 180 Days | 180 Days |

¹Must receive the highest rating by two of the three largest nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC and has not less than five years experience managing money market funds with assets under management in excess of \$500 million.

VII. Maximum Maturity

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the City to meet all projected obligations.

Unless otherwise noted within this investment policy, the City may not invest in a security that exceeds five (5) years from the date of purchase.

VIII. Reporting Requirements

Quarterly investment reports shall be submitted to the City Council as a Consent Calendar item. The reports shall include, at a minimum, the following information for individual investment:

- Description of investment instrument
- Issuer name

- Yield to maturity
- Purchase date
- Maturity date
- Purchase price
- Par value
- Current market value for securities with maturity greater than 12 months

The quarterly report shall also (i) state compliance of the portfolio to the statement of investment policy, or manner in which the portfolio is not in compliance, (ii) include a description of any of the City's funds, investments or programs that are under the management of contracted parties, including lending programs, and (iii) include a statement denoting the ability of the City to meet its expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.

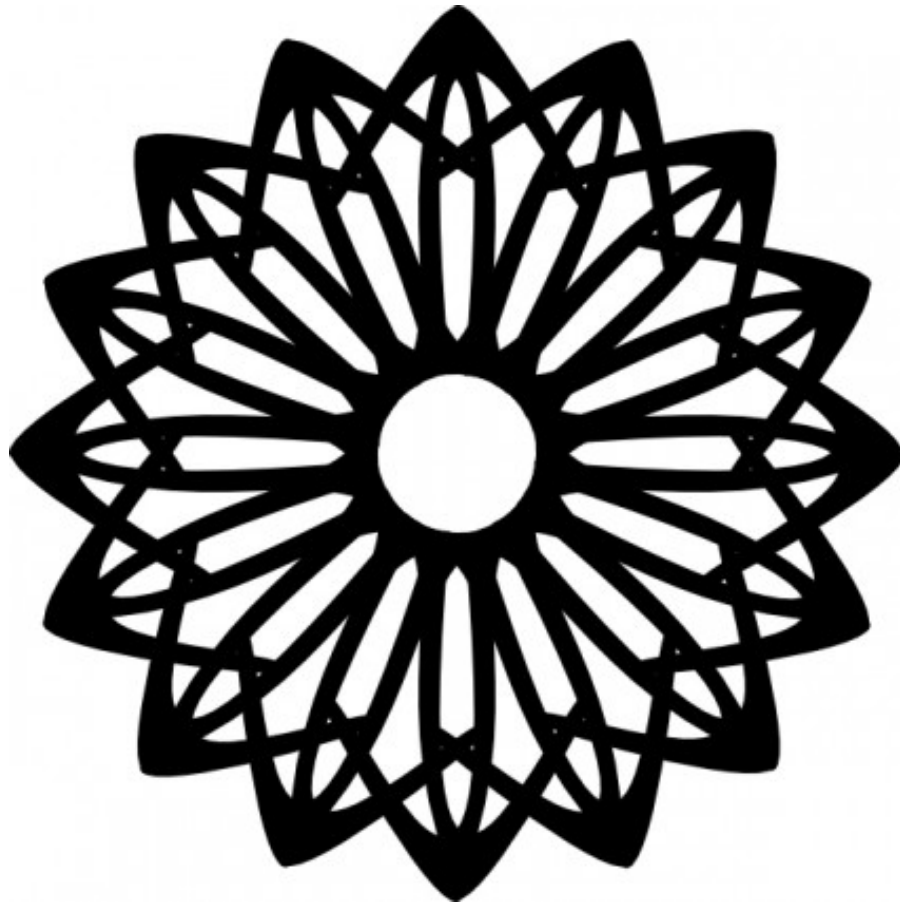
This quarterly report shall be submitted within thirty days following the end of the quarter. The City shall not be required to submit a quarterly report to the Council if, during the entire reporting period, the City has maintained 100 percent of its investment portfolio in the Local Agency Investment Fund.

IX. Safekeeping and Custody

The assets of the City shall be secured through third-party custody and safekeeping procedures. Bearer instruments shall be held only through third-party institutions.

X. Annual Review of the Investment Policy

The City Manager and/or Administrative Services Director shall annually submit to the Council a statement of investment policy, which the Council shall consider at a public meeting. Any change in the policy shall also be reviewed by the Council at a public meeting.

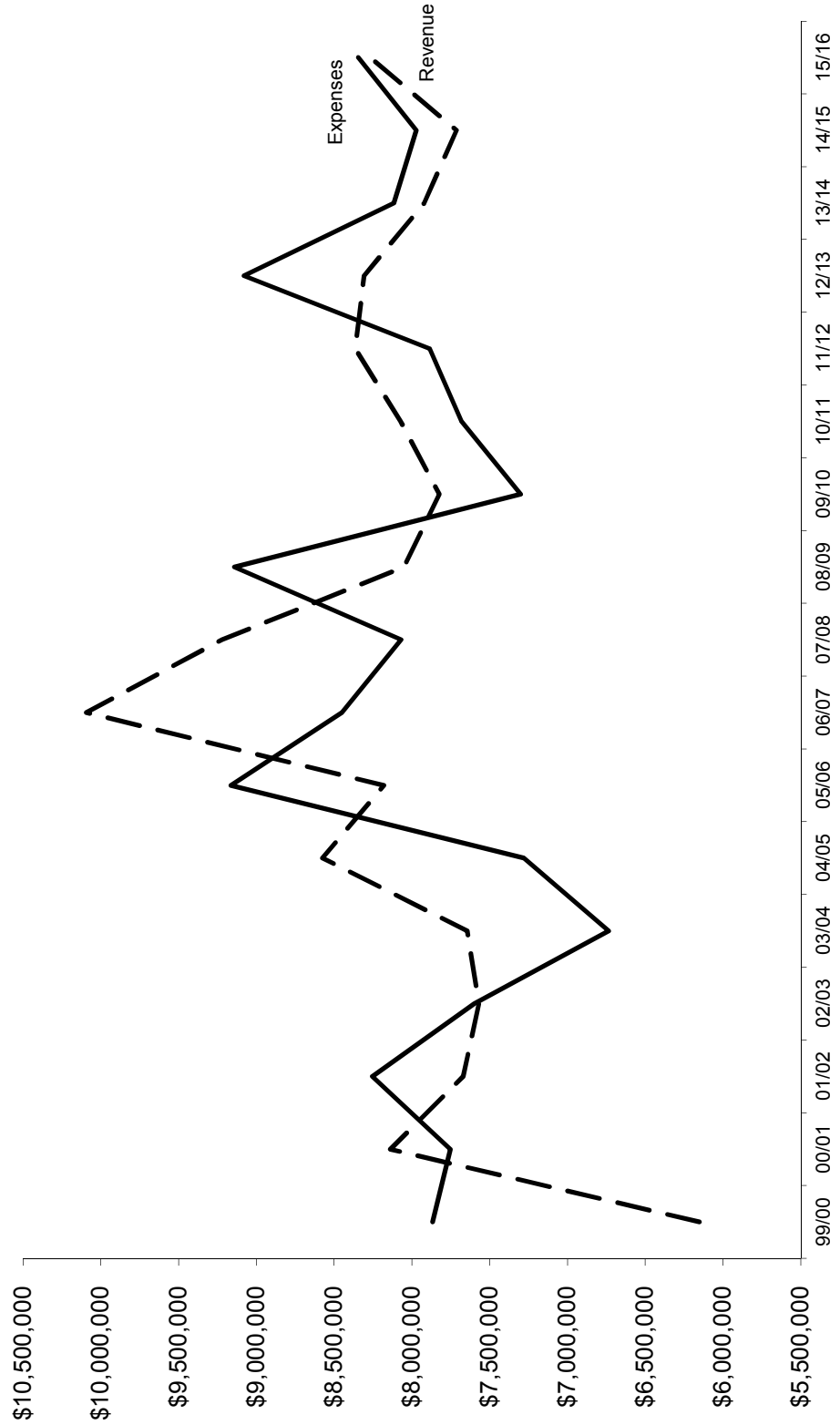


CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
MONTHLY SALARY RANGES FOR MUNICIPAL POSITIONS

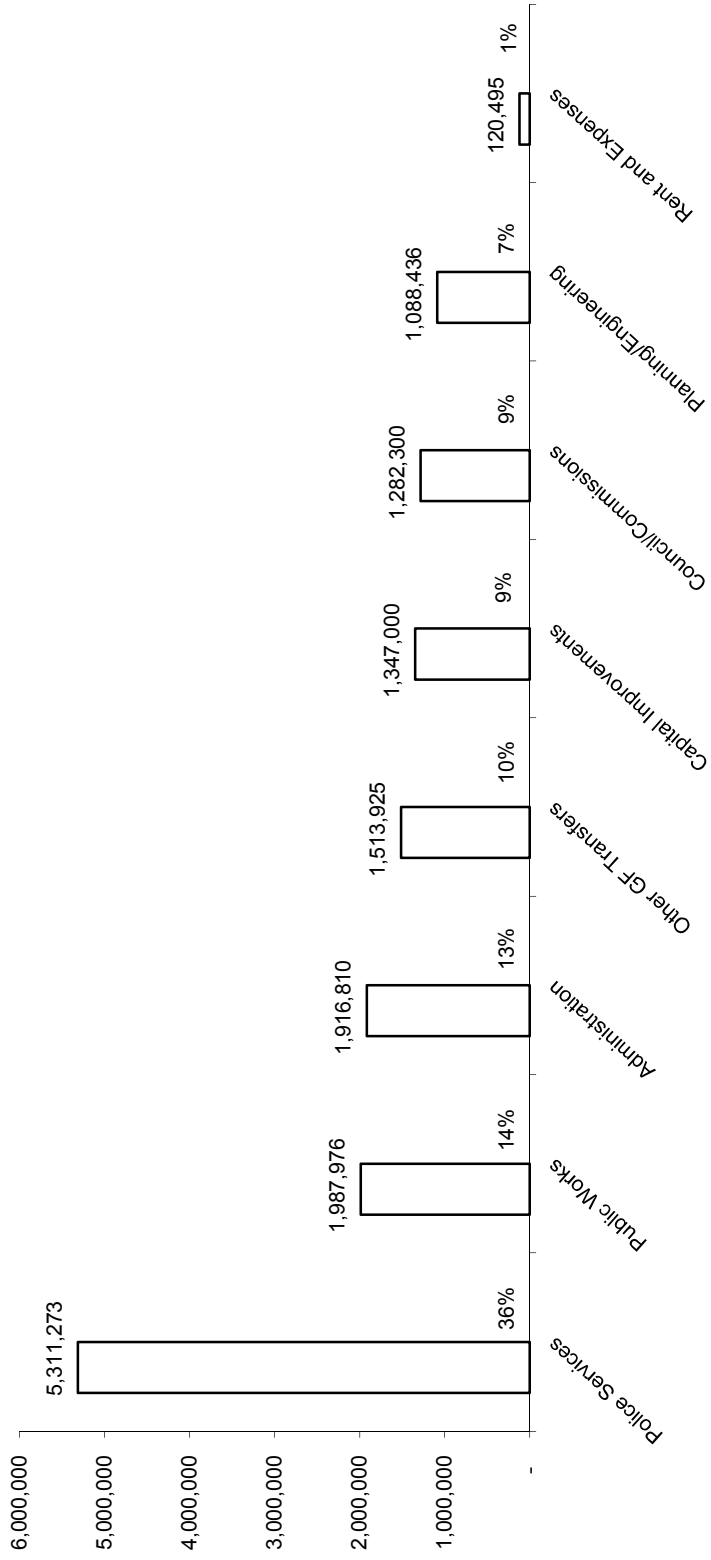
| POSITION | NUMBER OF EMPLOYEES | MINIMUM | MAXIMUM |
|----------------------------------|---------------------|---------|---------|
| Accountant | 1.00 | 5,176 | 6,808 |
| Accounting Assistant | 0.75 | 4,028 | 5,299 |
| Administrative Assistant | 2.12 | 3,905 | 5,136 |
| Administrative Services Director | 1.00 | 10,682 | 14,051 |
| Assistant Engineer | 1.00 | 6,152 | 8,091 |
| Assistant Planner | 1.00 | 5,133 | 6,752 |
| Assistant Planning Director | 1.00 | 8,411 | 11,063 |
| Associate Engineer | 0.00 | 6,835 | 8,991 |
| Associate Planner | 1.00 | 5,704 | 7,503 |
| City Clerk | 1.00 | 7,586 | 9,979 |
| City Engineer | 1.00 | 10,742 | 14,130 |
| City Manager | 1.00 | 15,300 | 19,890 |
| Code Enforcement Officer | 1.00 | 4,784 | 5,958 |
| Community Services Officer | 1.00 | 4,530 | 5,957 |
| Construction Inspector | 1.00 | 5,590 | 7,353 |
| Engineering Tech II | 1.00 | 5,284 | 6,951 |
| Facilities Maintenance Worker | 1.00 | 3,505 | 4,611 |
| Financial Services Manager | 1.00 | 9,025 | 11,871 |
| Management Analyst | 1.00 | 6,145 | 8,083 |
| Maintenance Supervisor | 2.00 | 5,785 | 7,610 |
| Parking Enforcement Officer | 1.00 | 4,060 | 5,340 |
| Parks and Recreation Director | 1.00 | 9,127 | 12,006 |
| Planning & Building Director | 1.00 | 10,513 | 13,829 |
| Planning Technician | 2.00 | 4,266 | 5,612 |
| Police Services Assistant | 2.00 | 4,560 | 5,999 |
| Public Works Director | 1.00 | 10,742 | 14,130 |
| Recreation Coordinator | 1.50 | 4,349 | 5,721 |
| Recreation Supervisor | 2.00 | 5,264 | 6,925 |
| Senior Administrative Assistant | 2.00 | 4,490 | 5,906 |
| Senior Engineer | 2.00 | 7,860 | 10,340 |
| Senior Engineering Technician | 0.00 | 6,077 | 7,993 |
| Senior Planner | 1.00 | 6,560 | 8,628 |
| Transportation Planner | 1.00 | 6,560 | 8,626 |
| Transportation Program Manager | 1.00 | 7,477 | 9,835 |

TOTAL: 39.37

**CITY OF LAFAYETTE
 2015-16 PROPOSED BUDGET
 GENERAL FUND REVENUE vs. EXPENDITURE TRENDS
 (Constant Dollars Including Net Transfers)**

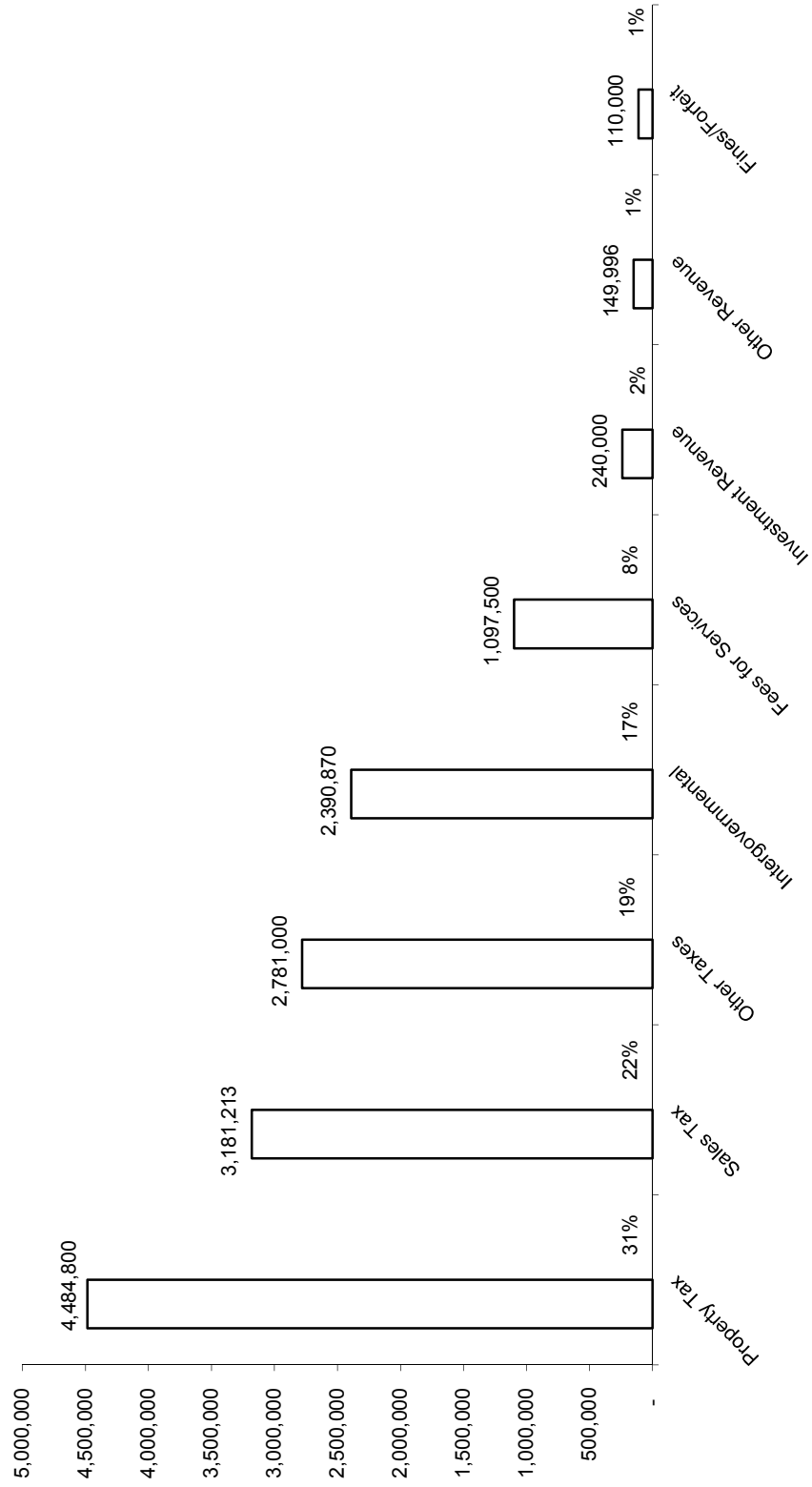


**CITY OF LAFAYETTE
 2015-16 PROPOSED BUDGET
 GENERAL FUND EXPENDITURES = \$14,568,216***

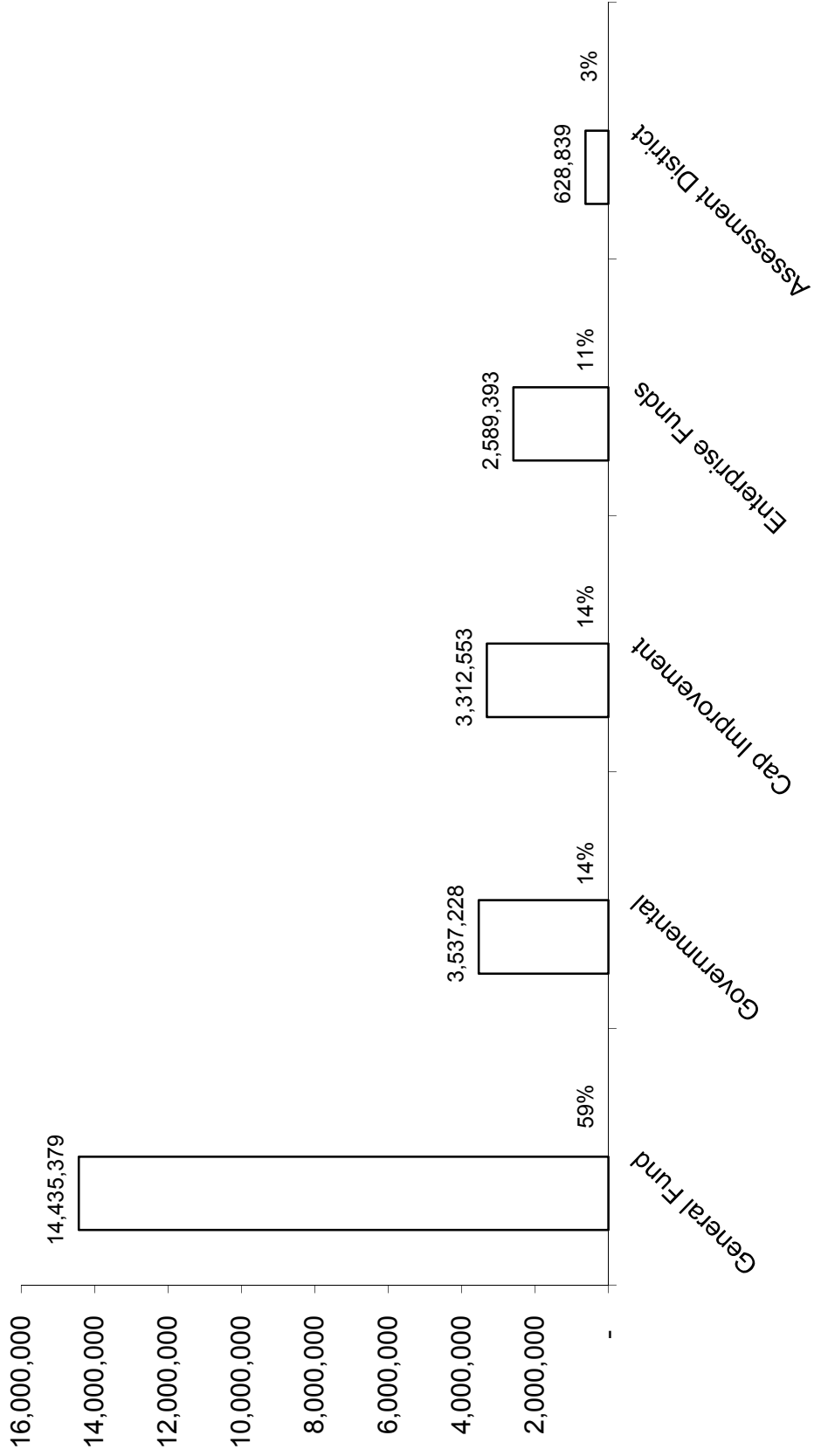


*includes General Fund transfers and \$347K released from GF reserves for road repair.

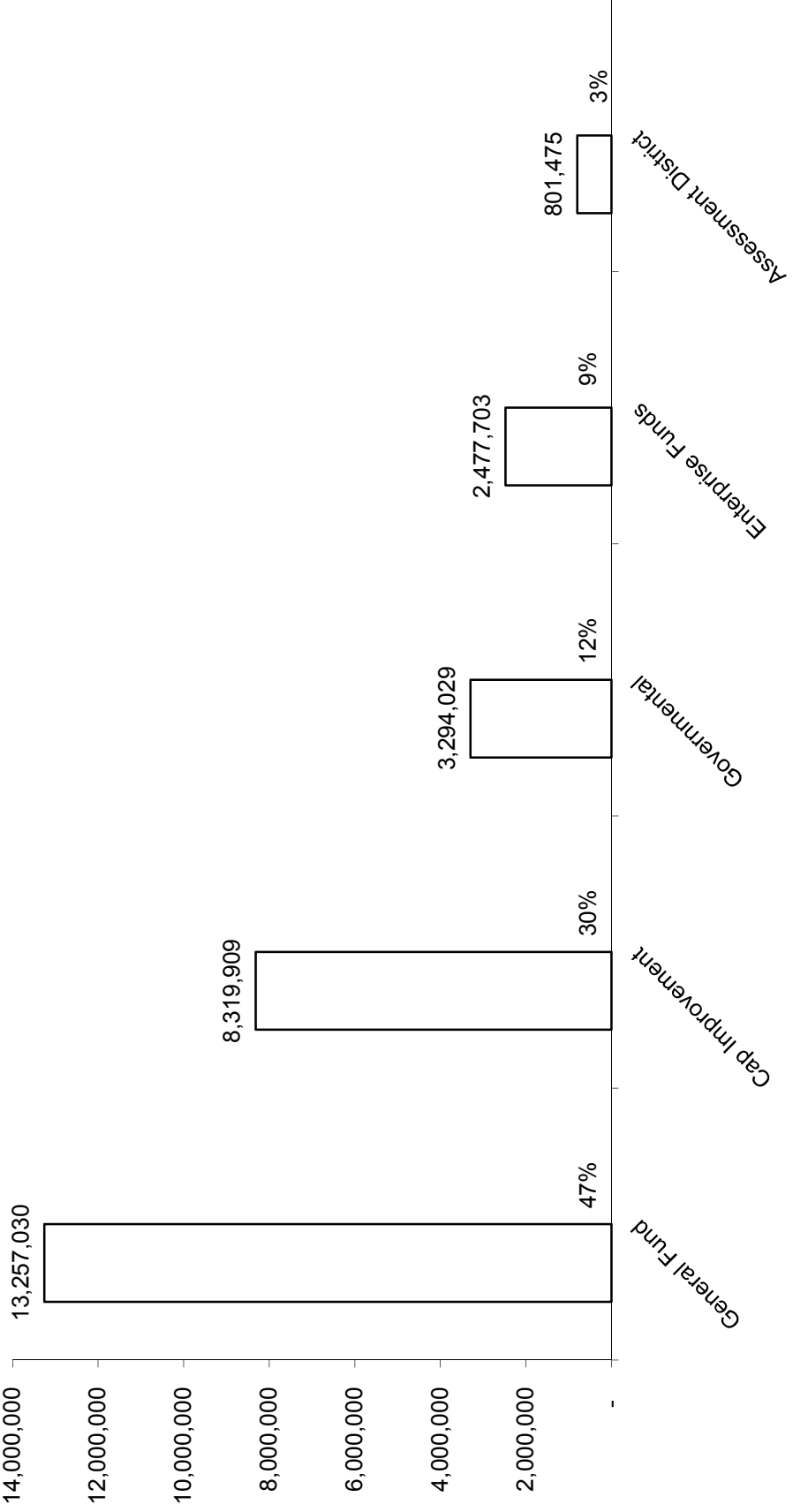
**CITY OF LAFAYETTE
 2015-16 PROPOSED BUDGET
 GENERAL FUND REVENUES = \$14,435,379**



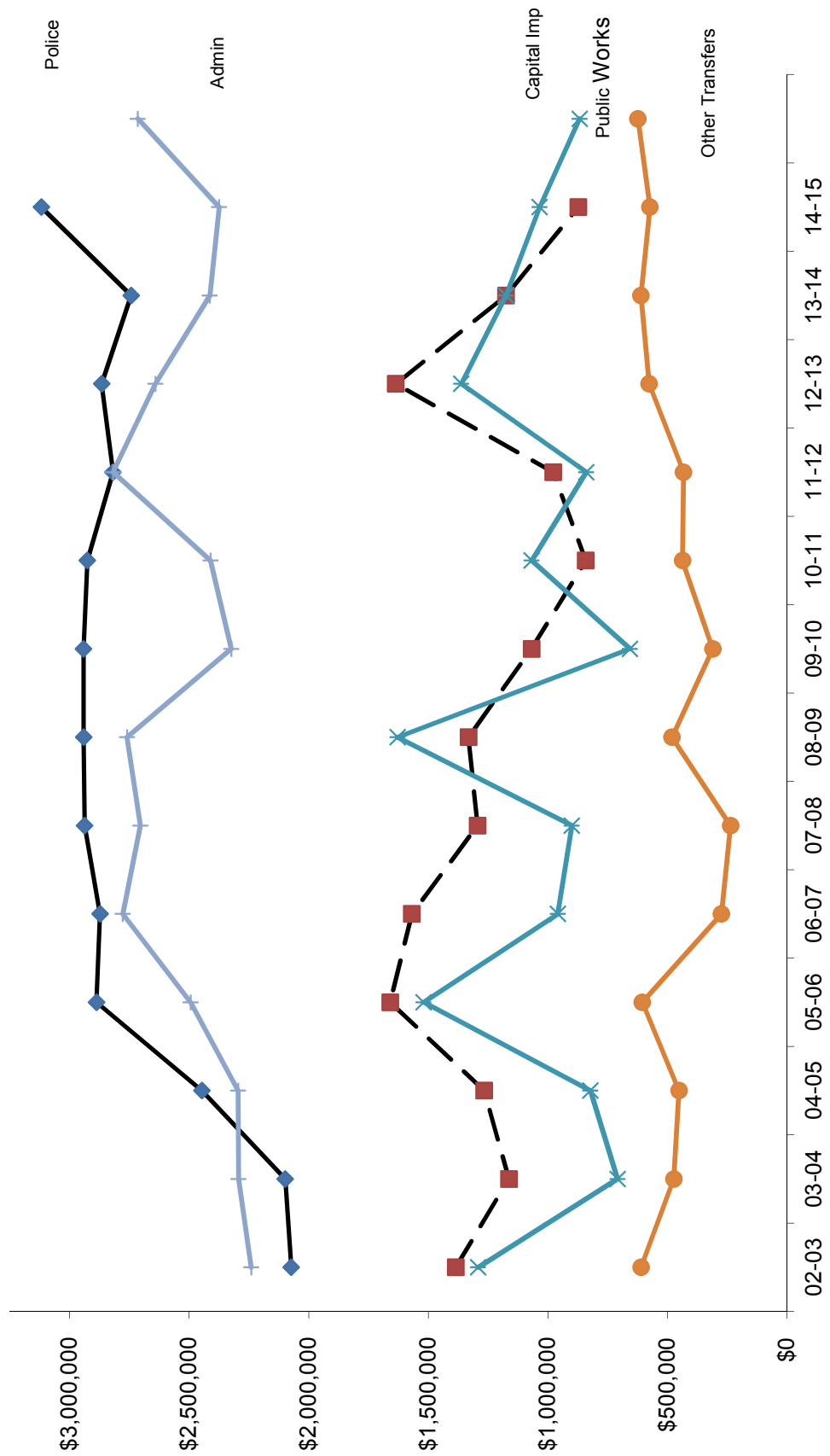
**CITY OF LAFAYETTE
2015-16 PROPOSED BUDGET
ALL REVENUES = \$24,503,392**



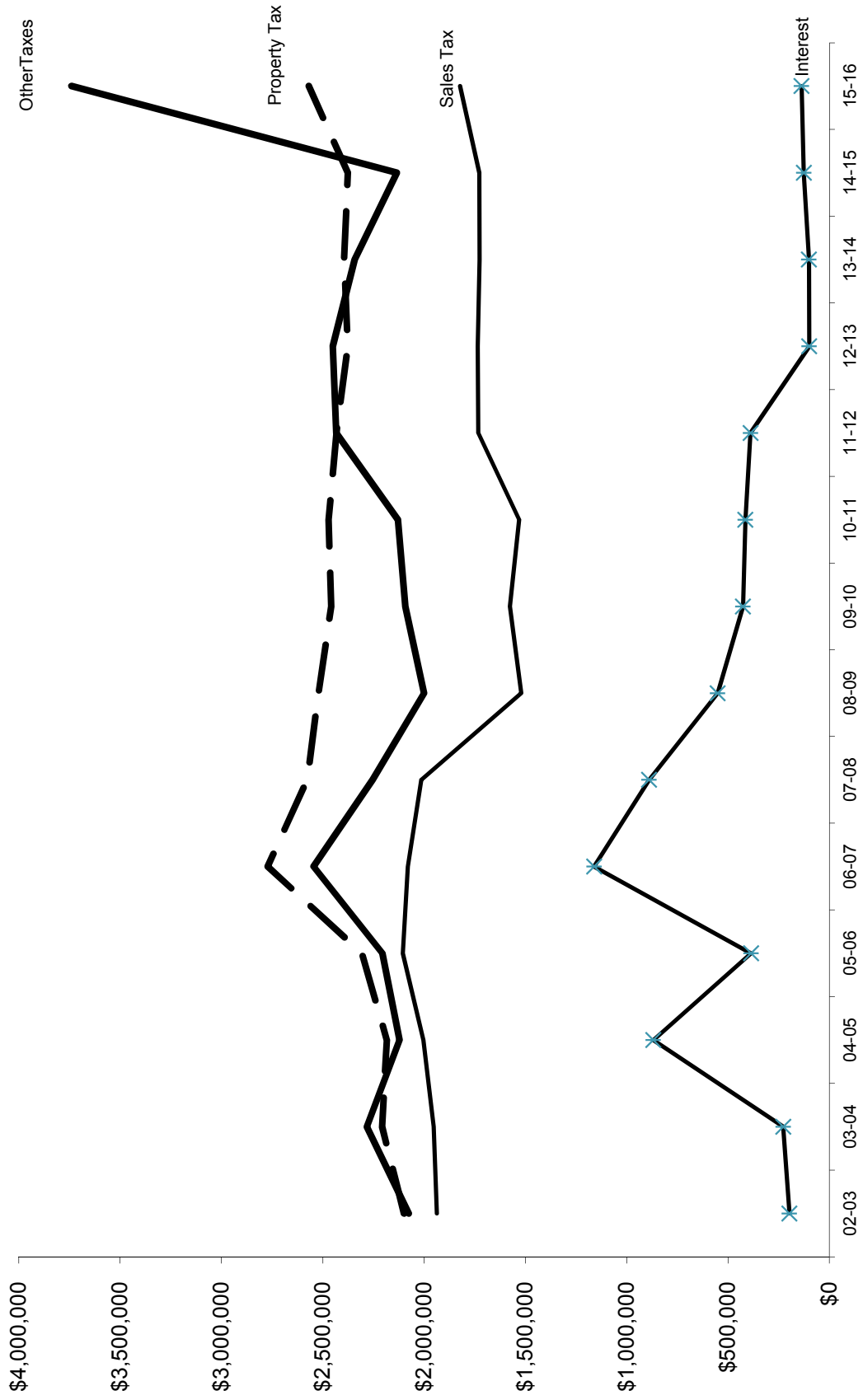
**CITY OF LAFAYETTE
 2015-16 PROPOSED BUDGET
 ALL EXPENDITURES = \$26,881,889**



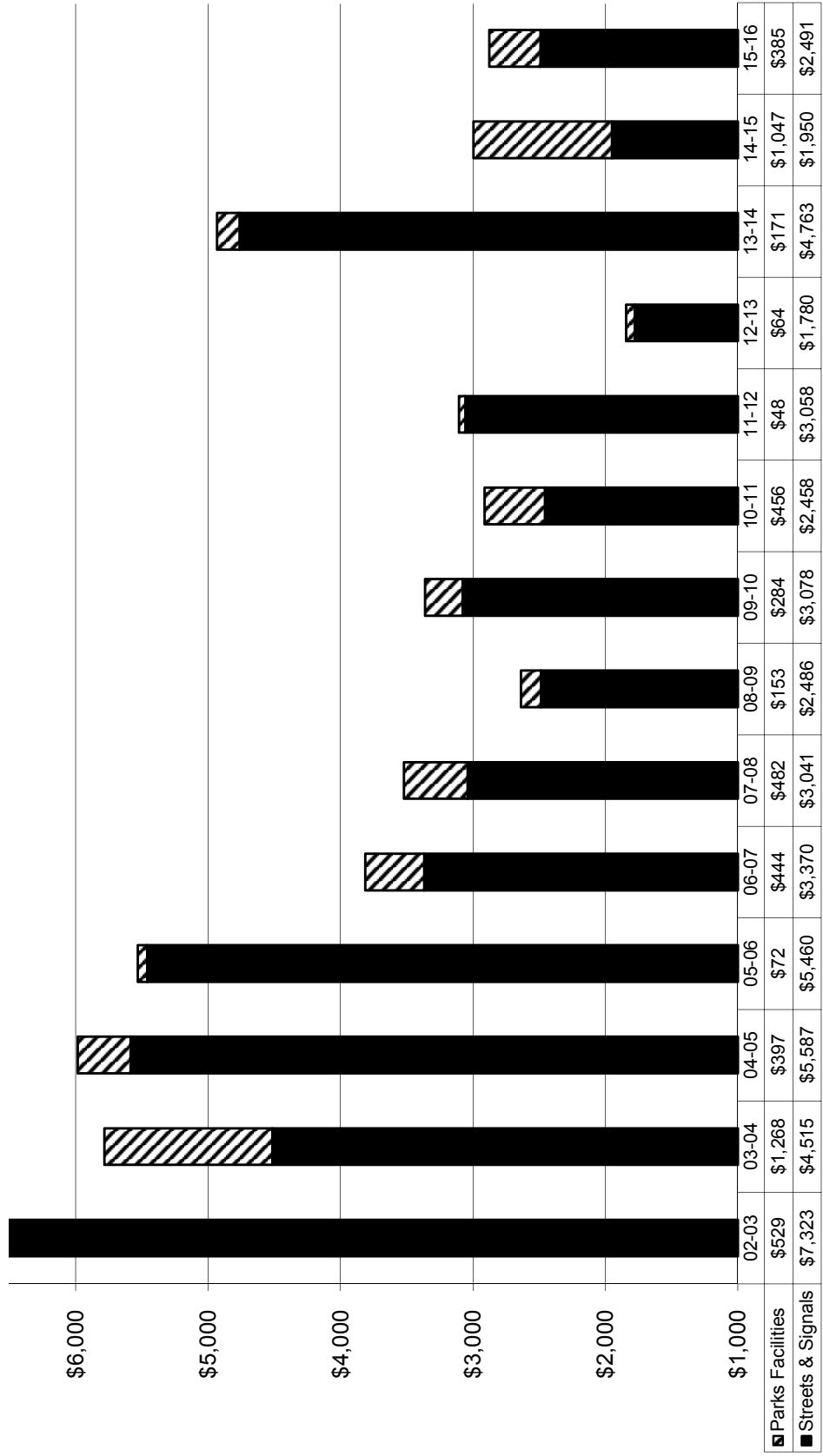
**CITY OF LAFAYETTE
2015-16 PROPOSED BUDGET
GENERAL FUND EXPENDITURE TRENDS (Constant Dollars)**

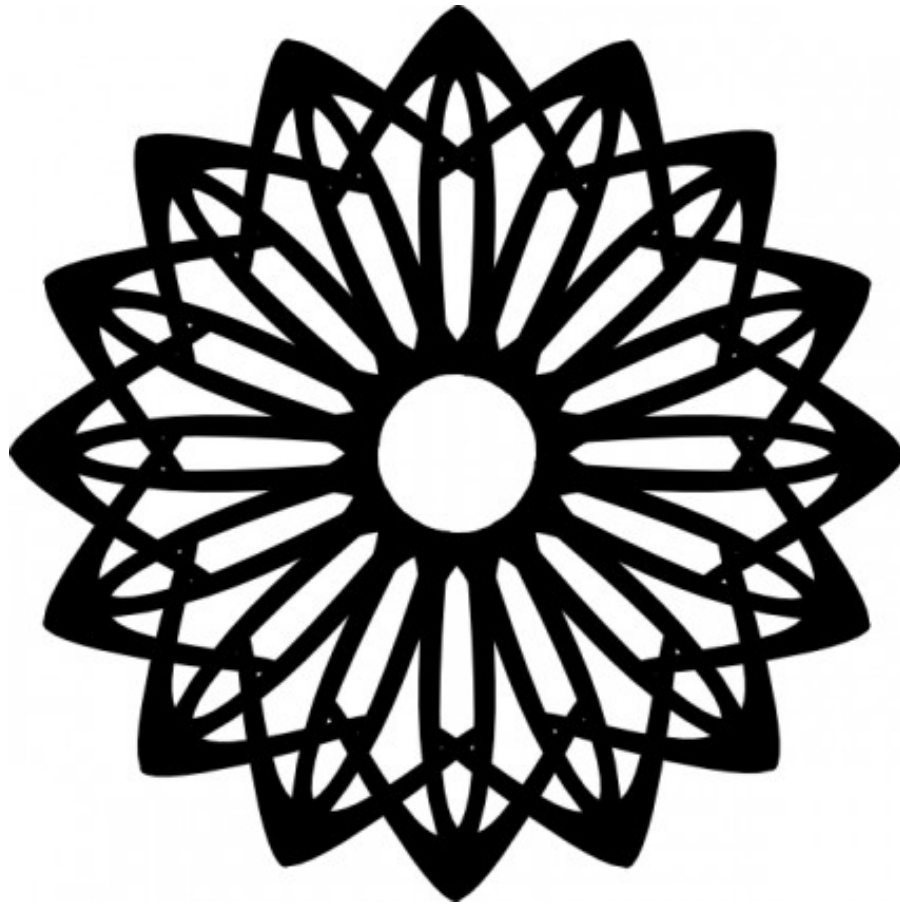


**CITY OF LAFAYETTE
2015-16 PROPOSED BUDGET
GENERAL FUND REVENUE TRENDS (Constant Dollars)**

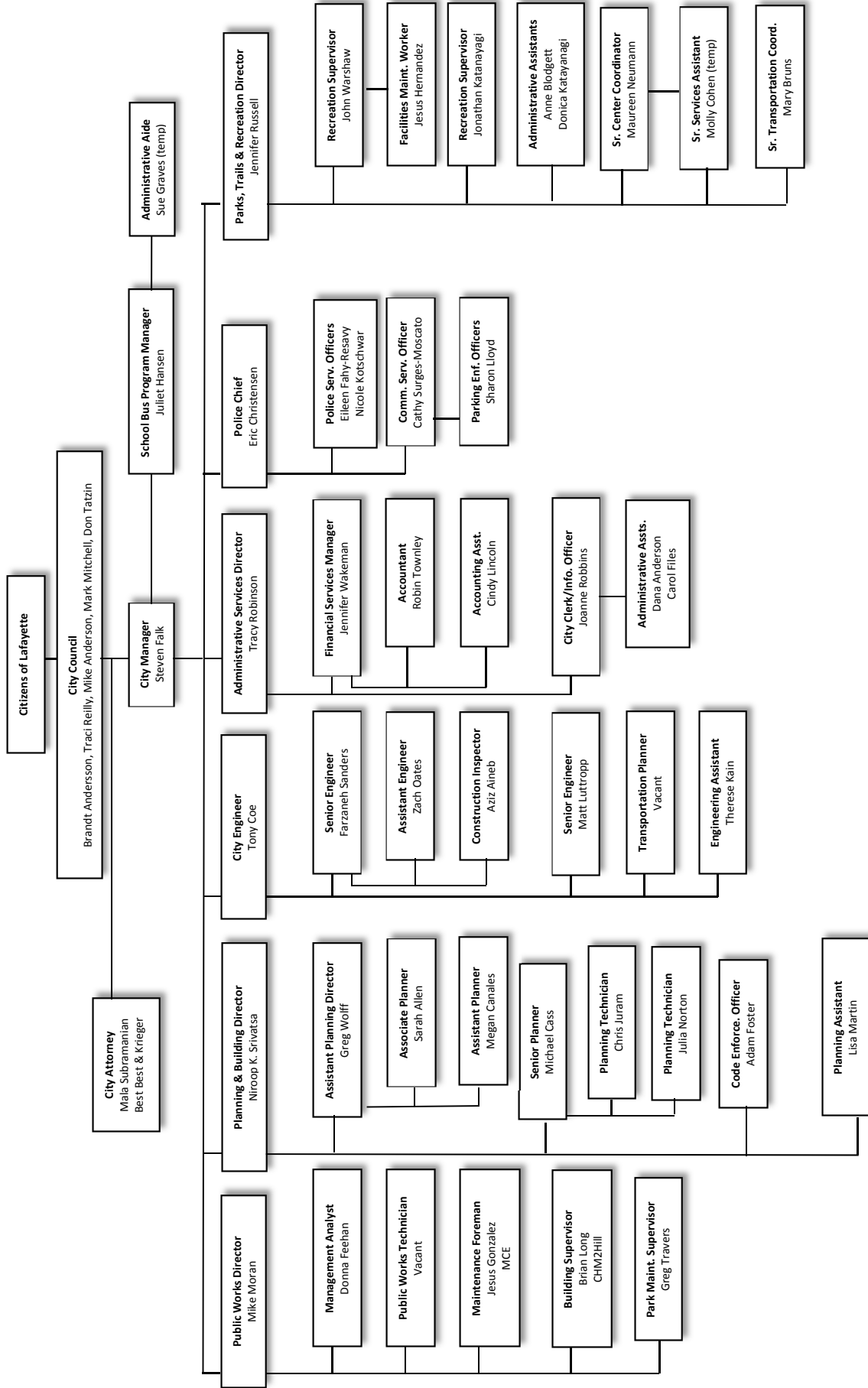


**CITY OF LAFAYETTE
2015-16 PROPOSED BUDGET
CIP EXPENDITURE TRENDS (Constant Dollars in 000's)**



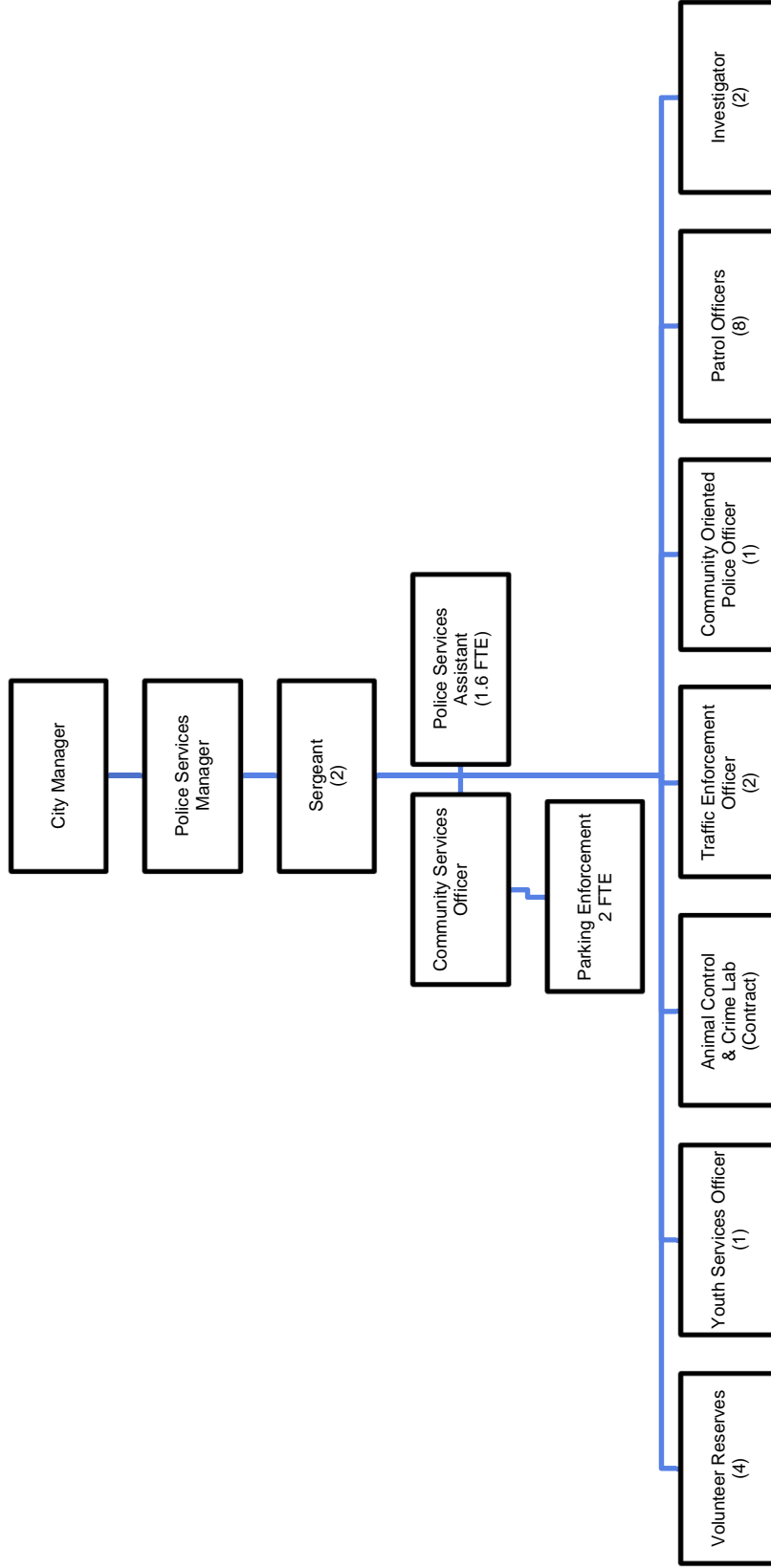


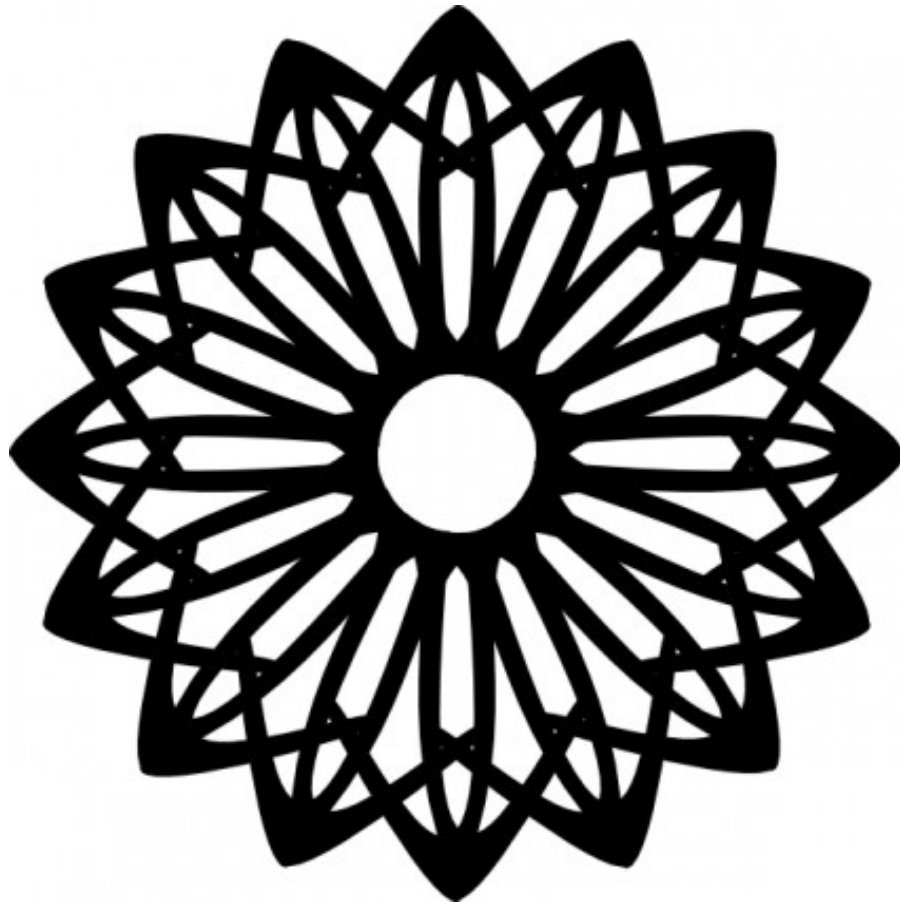
City of Lafayette Organization Chart



City of Lafayette 925.284.1968
 Planning Department 925.284.1976
 Engineering Department 925.284.1951
 Public Works Department 925.934.3908
 Parks & Recreation 925.284.2232
 Email: FirstInitialLastName@lovelafayette.org

CITY OF LAFAYETTE
 2015-16 PROPOSED BUDGET
 ORGANIZATION CHART
 POLICE DIVISION DETAIL

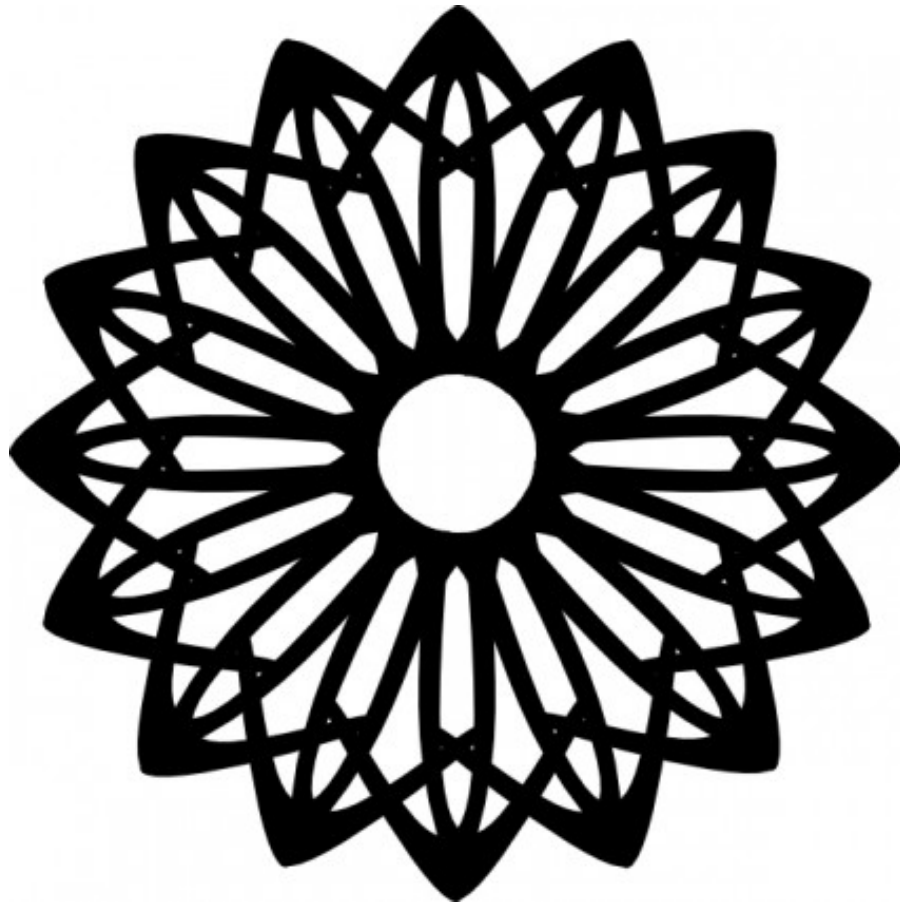




CITY OF LAFAYETTE
 2015-2016 PROPOSED BUDGET
 REVENUE ESTIMATE - General Fund

5 42,139.00

| GENERAL FUND REVENUES | | Actual 2012-2013 Revenues | Actual 2013-2014 Revenues | Final 2014-2015 Budget | Estimated 2014-2015 Revenues | Proposed 2015-2016 Budget | Increase Over Budget | Trends |
|---|-------------------------------------|---------------------------------|---------------------------------|------------------------------|------------------------------------|---------------------------------|----------------------------|--------|
| 400 TAXES | | | | | | | | |
| 401 | Sales and Use Tax | 2,667,194 | 2,756,952 | 2,873,400 | 2,888,355 | 3,181,213 | 10.7% | |
| 402 | Property Taxes and Subventions | 3,416,625 | 3,692,888 | 3,785,210 | 4,014,369 | 4,134,800 | 9.2% | |
| 403.1 | Franchise Tax - PG&E | 328,543 | 339,254 | 339,254 | 331,222 | 330,000 | -2.7% | |
| 403.2 | Franchise Tax - Cable Television | 470,715 | 493,226 | 490,000 | 503,858 | 500,000 | 2.0% | |
| 403.3 | Franchise Tax - Waste Disposal | 823,072 | 435,618 | 435,000 | 454,045 | 476,000 | 9.4% | |
| 403.31 | Additional Fees - Solid Waste | | 396,413 | 400,000 | 535,402 | 800,000 | 100.0% | |
| 404 | Real Property Transfer Tax | 237,799 | 292,045 | 297,886 | 366,533 | 350,000 | 17.5% | |
| 405 | Transient Occupancy Tax | 562,018 | 630,576 | 600,000 | 699,900 | 675,000 | 12.5% | |
| | TAXES | \$8,505,966 | \$9,036,973 | \$9,220,751 | \$9,793,684 | \$10,447,013 | 13.3% | |
| 410 REVENUE FROM OTHER GOVERNMENT AGENCIES | | | | | | | | |
| 410 | Misc Revenues | 0 | 5,700 | 0 | 0 | 0 | 0.0% | |
| 411 | State Motor Vehicle In-Lieu Tax | 2,058,283 | 2,176,084 | 2,241,367 | 2,343,990 | 2,390,870 | 6.7% | |
| 419 | State Take-Away from Property Taxes | 471,000 | 16,600 | 0 | 0 | 0 | 0.0% | |
| | GOVERNMENT REVENUE | \$2,529,283 | \$2,198,384 | \$2,241,367 | \$2,343,990 | \$2,390,870 | 6.7% | |
| 420 FEES FOR SERVICE | | | | | | | | |
| 421 | Administrative Fees | 1,333 | 2,595 | 2,000 | 1,321 | 2,000 | 0.0% | |
| 422 | Police Fees | 22,225 | 23,758 | 21,000 | 28,325 | 25,000 | 19.0% | |
| 423 | Engineering Fees | 116,464 | 351,802 | 125,000 | 306,091 | 150,000 | 20.0% | |
| 424 | Planning Fees | 1,082,553 | 1,059,622 | 900,000 | 835,000 | 900,000 | 0.0% | |
| 425 | Public Works Fees | 11,245 | 37,144 | 15,000 | 15,000 | 15,000 | 0.0% | |
| 426 | Other Fees for Service | 22,441 | 8,035 | 5,000 | 5,579 | 5,500 | 10.0% | |
| | FEES FOR SERVICE | \$1,256,261 | \$1,482,955 | \$1,068,000 | \$1,191,316 | \$1,097,500 | 2.8% | |
| 430 INVESTMENT REVENUE | | | | | | | | |
| 431 | Investment Earnings | 80,892 | 89,985 | 90,000 | 160,000 | 150,000 | 66.7% | |
| 432 | Rental of Property | 72,579 | 84,727 | 80,000 | 90,500 | 90,000 | 12.5% | |
| | INVESTMENT REVENUE | \$153,471 | \$174,712 | \$170,000 | \$250,500 | \$240,000 | 41.2% | |
| 440 FINES AND FORFEITURES | | | | | | | | |
| 441 | Vehicle Code Fines | 118,429 | 106,682 | 110,000 | 97,365 | 110,000 | 0.0% | |
| | FINES AND FORFEITURES | \$118,429 | \$106,682 | \$110,000 | \$97,365 | \$110,000 | 0.0% | |
| 450 OTHER REVENUE | | | | | | | | |
| 451 | Reimbursements | 33,751 | 270,426 | 25,000 | 46,053 | 25,000 | 0.0% | |
| 453 | Senior Services Revenue | 5,960 | 4,534 | 5,000 | 7,770 | 5,000 | 0.0% | |
| 454 | Revenue from Sale of Property | 0 | 0 | 0 | 0 | 99,996 | N/A | |
| 458 | Youth Activity Revenue | 10,589 | 11,122 | 10,000 | 9,400 | 10,000 | 0.0% | |
| 459 | Other Revenue | 157,442 | 7,941 | 112,500 | 133,366 | 10,000 | -91.1% | |
| | OTHER REVENUE | \$207,743 | \$294,023 | \$152,500 | \$196,589 | \$149,996 | -1.6% | |
| TOTAL GENERAL FUND REVENUE | | \$12,771,153 | \$13,293,729 | \$12,962,618 | \$13,873,444 | \$14,435,379 | 11.4% | |

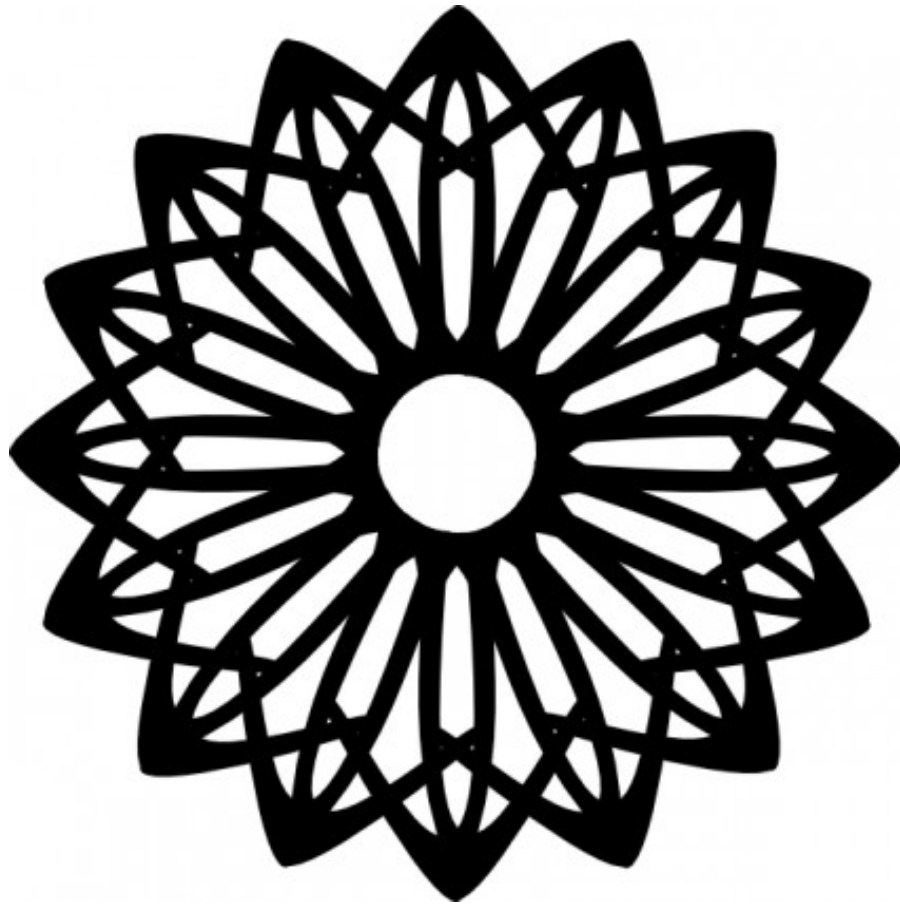


CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET

REVENUE ESTIMATE - Capital Improvement Funds

5 42,139.00

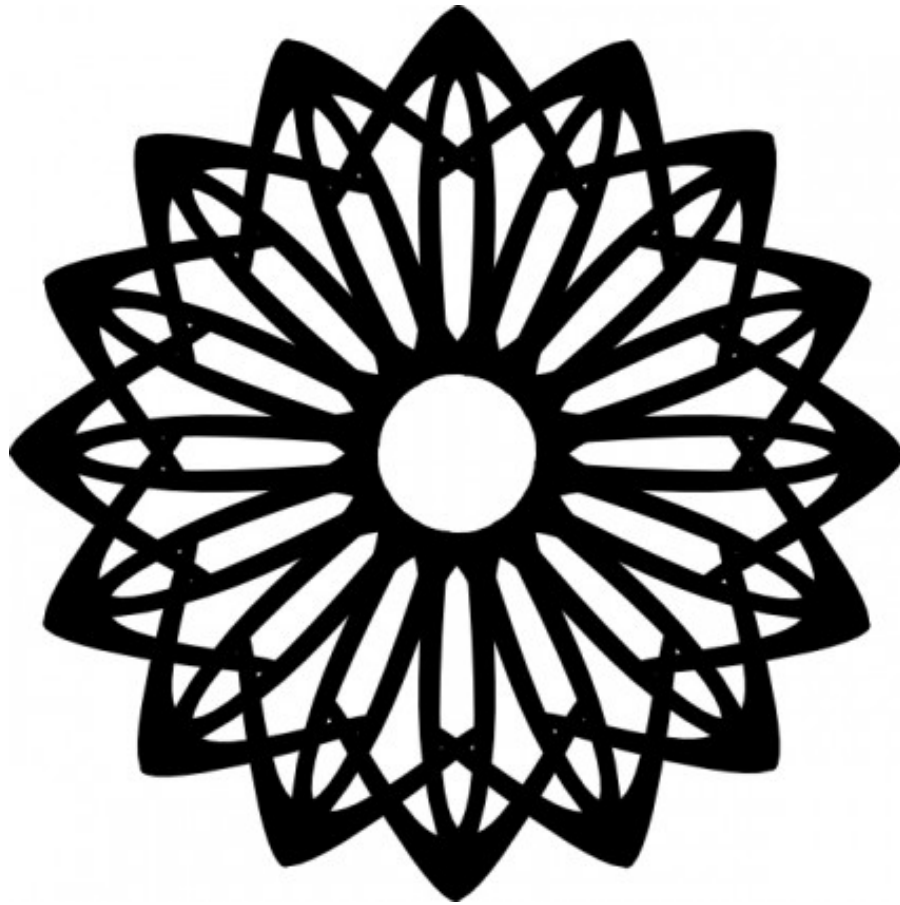
| | <i>Actual 2012-2013 Revenues</i> | <i>Actual 2013-2014 Revenues</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Revenues</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> | <i>Trends</i> |
|---|--|--|---------------------------------------|---|--|-------------------------------------|---------------|
| 12 Parks Facilities | | | | | | | |
| 419 | 0 | 0 | 241,251 | 193,001 | 48,250 | -80.0% | |
| 426 | 700,803 | 166,197 | 560,000 | 449,275 | 406,144 | -27.5% | |
| 431 | 292 | 1,106 | 2,000 | 2,000 | 1,000 | -50.0% | |
| 453 | 0 | 0 | 5,000 | 0 | 0 | N/A | |
| 459 | 0 | 0 | 45,000 | 45,000 | 50,000 | 11.1% | |
| | Subtotal | \$701,095 | \$853,251 | \$689,276 | \$505,394 | -40.8% | |
| 14 Capital Improvement Projects | | | | | | | |
| 410 | 831,502 | 487,800 | 0 | 0 | | 0.0% | |
| 419 | 0 | 45,250 | 777,000 | 777,000 | 2,102,000 | 170.5% | |
| 420.1 | 100,879 | 10,489 | 5,000 | 9,000 | 3,500 | -30.0% | |
| 420.3 | 60,905 | 72,658 | 35,000 | 45,000 | 44,000 | 25.7% | |
| 424 | 603,138 | 64,187 | 0 | 45,000 | 30,000 | N/A | |
| 429 | 47,057 | 0 | 0 | 0 | 0 | 0.0% | |
| 431 | 3,392 | 2,618 | 0 | 0 | 0 | 0.0% | |
| 451 | 58,464 | 496,714 | 0 | 0 | 0 | 0.0% | |
| 459 | 1,175 | 375,479 | 136,000 | 136,000 | 0 | N/A | |
| | Subtotal | \$1,706,512 | \$1,044,785 | \$1,012,000 | \$2,179,500 | 108.6% | |
| 16 Public Facilities | | | | | | | |
| 431 | 218 | 277 | 250 | 8,000 | 200 | -20.0% | |
| | Rental Income | 0 | 0 | 0 | 108,000 | N/A | |
| | Subtotal | \$218 | \$277 | \$8,000 | \$108,200 | 43180.0% | |
| 17 Parkland Aquisition | | | | | | | |
| 426 | 687,549 | 162,881 | 299,000 | 441,165 | 366,038 | 22.4% | |
| 419 | 0 | 0 | 0 | 0 | 149,001 | N/A | |
| 431 | 1,521 | 2,087 | 1,000 | 2,000 | 4,420 | 342.0% | |
| | Subtotal | \$689,070 | \$300,000 | \$443,165 | \$519,459 | 73.2% | |
| TOTAL CAPITAL IMPROVEMENT FUND REVENUE | | | | | | | |
| | \$3,096,895 | \$1,887,744 | \$2,198,286 | \$2,152,441 | \$3,312,553 | 50.7% | |



CITY OF LAFAYETTE
 2015-2016 PROPOSED BUDGET
 REVENUE ESTIMATE - Enterprise Funds

\$ 42,139.00

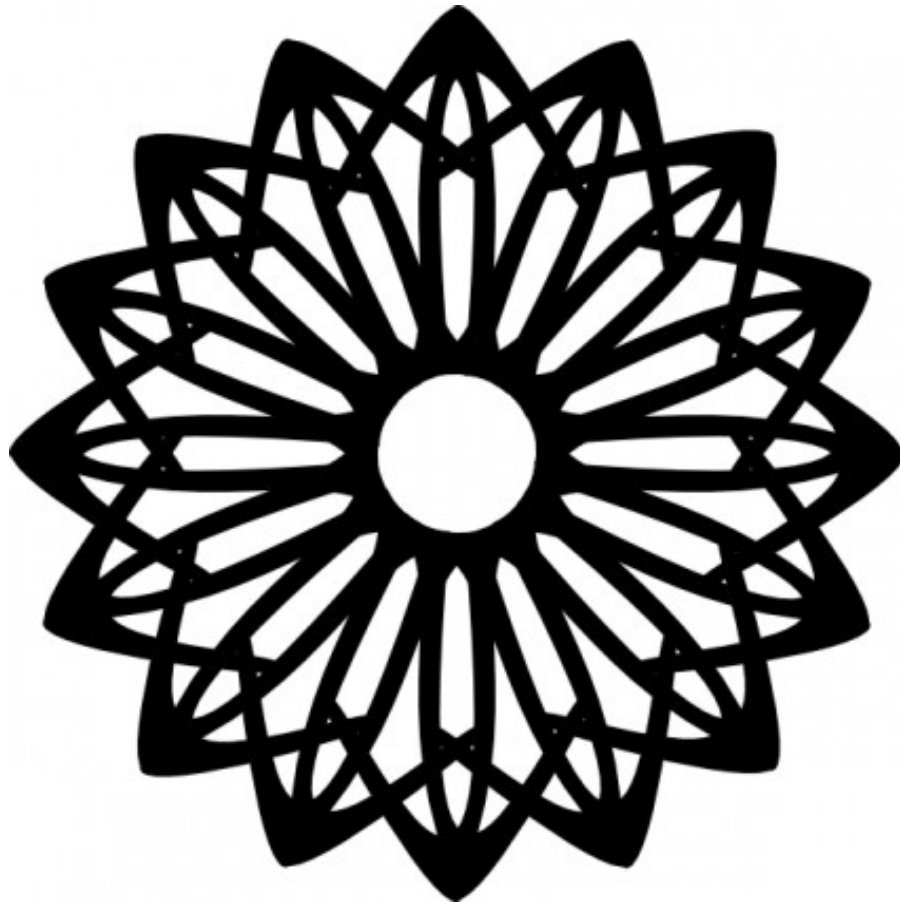
| | <i>Actual 2012-2013 Revenues</i> | <i>Actual 2013-2014 Revenues</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Revenues</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> | <i>Trends</i> |
|--------------------------------------|--|--|---------------------------------------|---|--|-------------------------------------|---------------|
| 31 Recreation Programs | | | | | | | |
| 431 | Investment Earnings | 228 | 583 | 0 | 228 | 225 | N/A |
| 432 | Rental of Buildings | 83,979 | 85,600 | 87,000 | 90,000 | 87,000 | 0.0% |
| 453 | Donations, Gifts, and Grants | 501 | 0 | 0 | 0 | 0 | 0.0% |
| 459 | Other Revenue | 0 | (14,915) | 0 | 0 | 0 | 0.0% |
| 642.5 | Tiny Tots | 171,555 | 156,619 | 180,000 | 180,560 | 195,600 | 8.7% |
| 642.6 | Tea Dances | 1,335 | 1,327 | 0 | 0 | 0 | 0.0% |
| 642.7 | Hiking Group | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 646 | Non-Summer Program Fees | 423,676 | 386,696 | 407,000 | 530,000 | 530,000 | 30.2% |
| 648 | Summer Program Fees | 404,569 | 484,944 | 450,000 | 446,816 | 450,000 | 0.0% |
| | Subtotal | \$1,085,843 | \$1,100,854 | \$1,124,000 | \$1,247,604 | \$1,262,825 | 12.4% |
| 32 Parking Fund | | | | | | | |
| 431 | Investment Earnings | 39,346 | 37,283 | 34,600 | 34,585 | 35,000 | 1.2% |
| 432 | Building Rental | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 441 | Parking Citation Fines | 252,032 | 251,403 | 250,000 | 180,989 | 180,000 | -28.0% |
| 459 | Other Revenue | 1,603 | 5,814 | 0 | 33,000 | 0 | 0.0% |
| 631.1 | Lockboxes | 55,338 | 0 | 0 | 0 | 0 | 0.0% |
| 631.2 | Parking Meters | 146,641 | 216,779 | 200,000 | 221,870 | 220,000 | 10.0% |
| 631.3 | Parking Permits -- City Lots | 22,980 | 24,310 | 23,000 | 24,310 | 24,000 | 4.3% |
| 631.4 | Parking Permits -- Residential | 1,133 | 1,235 | 1,000 | 1,445 | 1,500 | 50.0% |
| | Subtotal | \$519,072 | \$536,824 | \$508,600 | \$496,199 | \$460,500 | -9.5% |
| 34 Vehicle Abatement | | | | | | | |
| 422 | Abandoned Vehicle Fees | 11,547 | 13,287 | 11,050 | 12,000 | 12,000 | 8.6% |
| 431 | Investment Earnings | 8 | 24 | 0 | 0 | 0 | 0.0% |
| | Subtotal | \$11,555 | \$13,311 | \$11,050 | \$12,000 | \$12,000 | 8.6% |
| 36 Senior Transportation | | | | | | | |
| 410 | Revenues from Gov't Agency | 17,434 | 46,486 | 47,616 | 51,974 | 0 | -100.0% |
| 431 | Investment Earnings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 433 | Fares & Rental | 12,823 | 19,638 | 13,046 | 21,800 | 23,400 | 79.4% |
| 434 | Advertising | 1,000 | 1,104 | 0 | 1,000 | 1,000 | N/A |
| 451 | Reimbursable Revenue | 5,770 | 3,052 | 5,000 | 5,000 | 5,000 | 0.0% |
| 459 | Other Income | 2,492 | 717 | 0 | 6,000 | 16,000 | N/A |
| 453 | Gifts & Grants | 71,668 | 9,292 | 22,660 | 23,000 | 24,000 | 5.9% |
| | Subtotal | \$111,187 | \$80,288 | \$88,322 | \$108,774 | \$69,400 | -21.4% |
| 37 Library Operations | | | | | | | |
| 431 | Investment Earnings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 432 | Rental Income | 29,818 | 34,690 | 34,855 | 34,855 | 34,855 | 0.0% |
| 453 | Gifts & Grants (LLLC Foundation) | 460,377 | 481,560 | 598,700 | 592,361 | 749,813 | 25.2% |
| 459 | Other Income | 2,120 | 2,730 | 0 | 0 | 0 | 0.0% |
| | Subtotal | \$492,314 | \$518,980 | \$633,555 | \$627,216 | \$784,668 | 23.9% |
| TOTAL ENTERPRISE FUND REVENUE | | \$2,219,970 | \$2,250,258 | \$2,308,027 | \$2,491,793 | \$2,589,393 | 12.2% |



CITY OF LAFAYETTE
 2015-2016 PROPOSED BUDGET
 REVENUE ESTIMATE - Assessment District Funds

\$ 42,139.00

| | | <i>Actual 2012-2013 Revenues</i> | <i>Actual 2013-2014 Revenues</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Revenues</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> | <i>Trends</i> |
|---|--------------------------------------|--|--|---------------------------------------|---|--|-------------------------------------|---------------|
| 51 Street Lighting | | | | | | | | |
| 402 | Property Taxes / Assessments | 19,066 | 19,582 | 19,582 | 19,888 | 19,888 | 1.6% | |
| 431 | Investment Earnings | 47 | 153 | 0 | 153 | 0 | 0.0% | |
| | Subtotal | \$19,113 | \$19,736 | \$19,582 | \$20,041 | \$19,888 | 1.6% | |
| 52 Core Area Maintenance | | | | | | | | |
| 402 | Property Taxes / Assessments | 217,860 | 219,090 | 219,090 | 220,613 | 220,613 | 0.7% | |
| 431 | Investment Earnings | 496 | 560 | 560 | 560 | 560 | 0.0% | |
| 459 | Other Revenue | 0 | 14,890 | 14,890 | 500 | 500 | -96.6% | |
| | Subtotal | \$218,356 | \$234,540 | \$234,540 | \$221,673 | \$221,673 | -5.5% | |
| 53 Stormwater Pollution | | | | | | | | |
| 402 | Property Taxes / Assessments | 373,271 | 386,685 | 386,685 | 387,078 | 387,078 | 0.1% | |
| 451 | Reimbursement for Emergency Response | 0 | 20,386 | 20,386 | 0 | 0 | N/A | |
| 431 | Investment Earnings | 93 | 278 | 278 | 200 | 200 | -28.0% | |
| 459 | Other Revenue | 2,996 | 0 | 0 | 0 | 0 | 0.0% | |
| | Subtotal | \$376,360 | \$407,348 | \$407,348 | \$387,278 | \$387,278 | -4.9% | |
| TOTAL ASSESSMENT DISTRICT FUND REVENUE | | \$613,830 | \$661,624 | \$661,471 | \$628,992 | \$628,839 | -4.9% | |



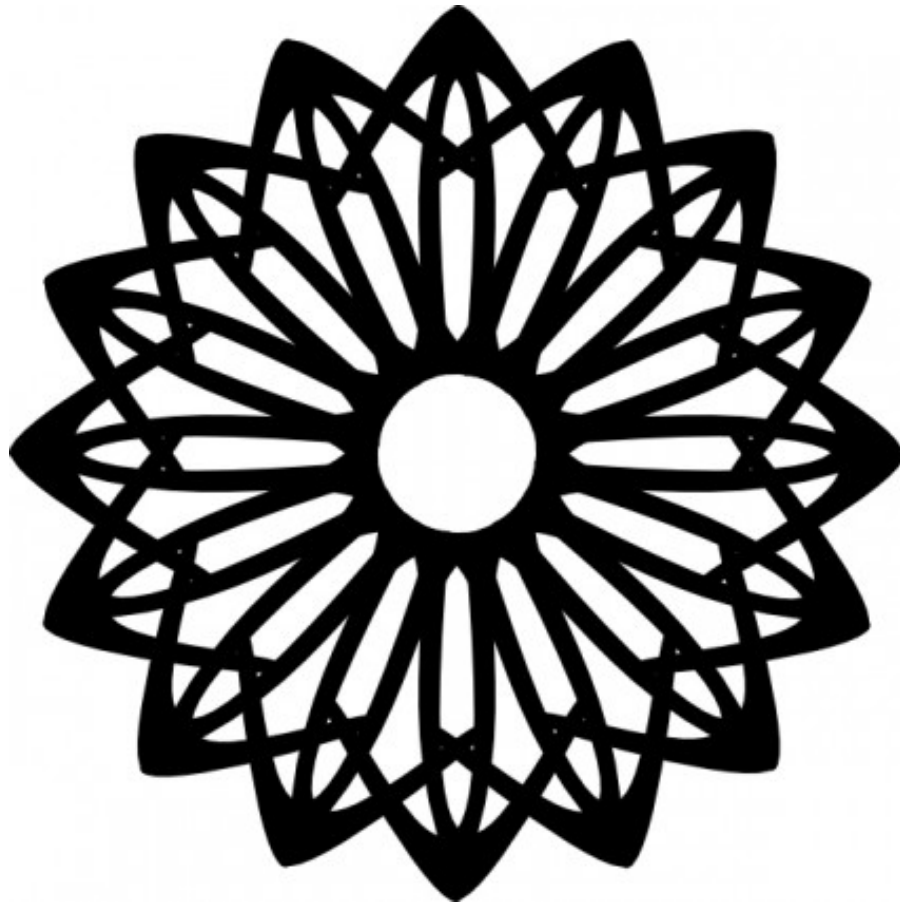
CITY OF LAFAYETTE

2015-2016 PROPOSED BUDGET

REVENUE ESTIMATE - Governmental Funds

\$ 42,139.00

| | | <i>Actual 2012-2013 Revenues</i> | <i>Actual 2013-2014 Revenues</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Revenues</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> | <i>Trends</i> |
|--|-----------------------------------|--|--|---------------------------------------|---|--|-------------------------------------|---------------|
| 71 Gas Tax | | | | | | | | |
| 410.1 | State Gas Tax 2105 | 107,328 | 160,461 | 117,275 | 261,136 | 140,000 | 19.4% | |
| 410.2 | State Gas Tax 2106 | 85,329 | 84,789 | 96,066 | 165,453 | 77,400 | -19.4% | |
| 410.3 | State Gas Tax 2107 & 2107.5 | 175,219 | 175,736 | 149,097 | 359,337 | 198,500 | 33.1% | |
| 410.4 | State Gas Tax 2103 | 212,296 | 323,143 | 255,186 | 451,202 | 122,300 | -52.1% | |
| 431 | Investment Earnings | 2,051 | 1,602 | 0 | 1,200 | 1,200 | N/A | |
| | Subtotal | \$582,222 | \$745,731 | \$617,624 | \$1,238,328 | \$539,400 | -12.7% | |
| 72 Meas.J Return-to-Source | | | | | | | | |
| 410.6 | Measure J Return-to-Source Funds | 439,442 | 399,536 | 430,000 | 430,000 | 430,000 | 0.0% | |
| 410.65 | Measure J Program 28C | 0 | 0 | 91,785 | 116,285 | 24,500 | 0.0% | |
| 459 | Investment Earnings | 251 | 0 | 0 | 0 | 0 | 0.0% | |
| | Subtotal | \$439,693 | \$399,536 | \$430,000 | \$546,285 | \$454,500 | 5.7% | |
| 73 Supp. Law Enforcement Services | | | | | | | | |
| 419 | COPS Grant | 96,985 | 111,152 | 100,000 | 106,230 | 100,000 | 0.0% | |
| 431 | Investment Earnings | 0 | 0 | 0 | 0 | 0 | 0.0% | |
| | Subtotal | \$96,985 | \$111,152 | \$100,000 | \$106,230 | \$100,000 | 0.0% | |
| 74 Bus Program | | | | | | | | |
| 429.5 | Measure J & C | 1,002,283 | 1,114,677 | 1,123,025 | 1,123,025 | 1,045,363 | -6.9% | |
| 429.1 | Contributions from Parents | 534,849 | 556,736 | 561,600 | 561,600 | 590,031 | 5.1% | |
| 429.2 | State DOE | 0 | 32,102 | 29,749 | 29,749 | 29,749 | 0.0% | |
| 429.3 | One Trip Passes | 16,490 | 18,731 | 17,000 | 17,000 | 17,000 | 0.0% | |
| 431 | Investment Earnings | 2,399 | 881 | 1,500 | 1,500 | 885 | -41.0% | |
| 459 | Other Revenue | 29,749 | 0 | 0 | 0 | 0 | 0.0% | |
| | Subtotal | \$1,585,771 | \$1,723,128 | \$1,732,874 | \$1,732,874 | \$1,683,028 | -2.9% | |
| 75 City Office Development | | | | | | | | |
| 431 | Investment Earnings | 17,329 | 4,392 | 15,000 | 3,150 | 3,000 | -80.0% | |
| 454 | Revenue from the Sale of Property | 0 | 0 | 0 | 0 | 0 | 0.0% | |
| | Subtotal | \$17,329 | \$4,392 | \$15,000 | \$3,150 | \$3,000 | -80.0% | |
| 76 Insurance | | | | | | | | |
| 431 | Investment Earnings | 9,525 | 7,355 | 7,355 | 5,277 | 5,300 | -27.9% | |
| 459 | Other Revenue | 5,970 | 0 | 0 | 0 | 0 | 0.0% | |
| | Subtotal | \$15,495 | \$7,355 | \$7,355 | \$5,277 | \$5,300 | -27.9% | |
| 77 Police Services Special Fund | | | | | | | | |
| 431 | Revenues from Gov't Agencies | 0 | 0 | 0 | 0 | 0 | 0.0% | |
| | Subtotal | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% | |
| 78 General Obligation Bond Fund | | | | | | | | |
| 402 | Taxes / Assessments | 761,515 | 784,269 | 750,000 | 799,470 | 750,000 | 0.0% | |
| 431 | Investment Earnings | 1,914 | 2,104 | 2,000 | 2,000 | 2,000 | 0.0% | |
| 451 | Reimbursable Revenue | 0 | 0 | 0 | 0 | 0 | 0.0% | |
| | Subtotal | \$763,429 | \$786,374 | \$752,000 | \$801,470 | \$752,000 | 0.0% | |
| TOTAL GOVERNMENTAL FUND REVENUE | | \$3,500,923 | \$3,777,667 | \$3,531,906 | \$4,433,614 | \$3,537,228 | 0.2% | |



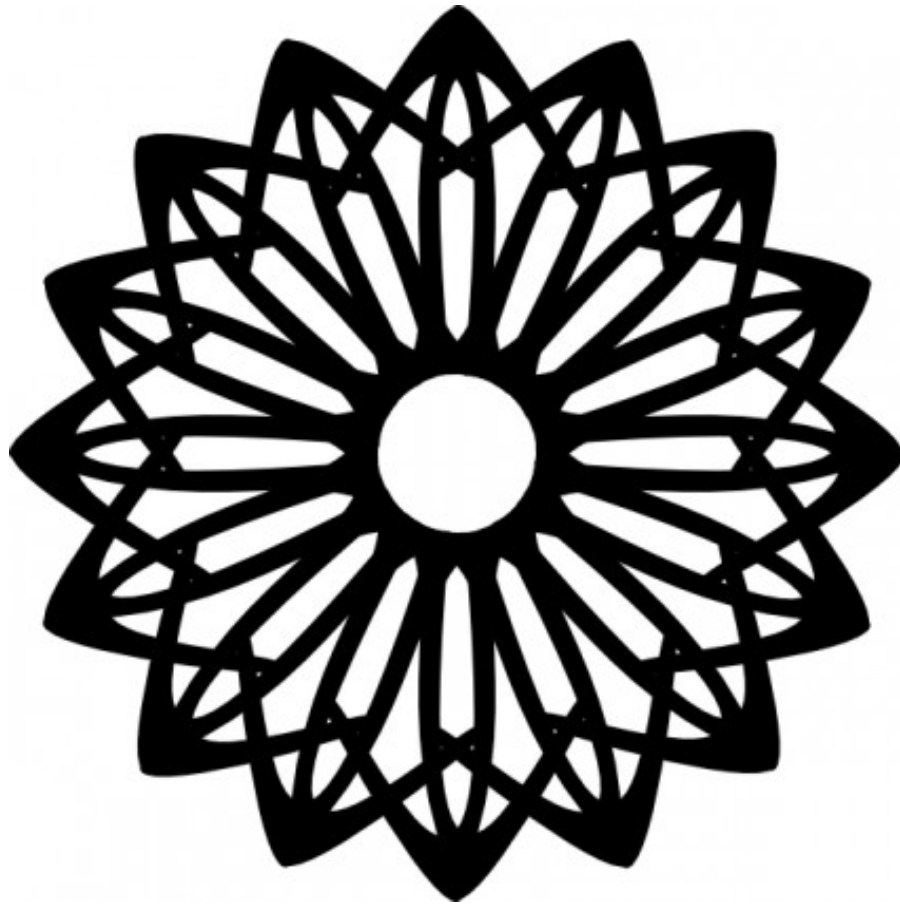
CITY OF LAFAYETTE

2015-2016 PROPOSED BUDGET

REVENUE ESTIMATE - Successor Agency Funds

\$ 42,139.00

| | <i>Actual 2012-2013 Revenues</i> | <i>Actual 2013-2014 Revenues</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Revenues</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> | <i>Trends</i> |
|---|--|--|---------------------------------------|---|--|-------------------------------------|---------------|
| 87 Successor Agency (formerly RDA) | | | | | | | |
| 402 | Tax Increment Revenue - General Account | 2,846,840 | 1,461,966 | 3,000,000 | 3,095,952 | 4,000,000 | 33.3% |
| 410 | Revenues from Gov't Agencies | 5,000 | 0 | 0 | 0 | 0 | 0.0% |
| 431 | Investment Earnings - General Account | 0 | 167 | 0 | 0 | 0 | 0.0% |
| 459 | Other Revenue | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 0 | State Takeaways | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal | \$2,851,840 | \$1,462,133 | \$3,000,000 | \$3,095,952 | \$4,000,000 | 33.3% |
| 90 Redevelopment Debt Service | | | | | | | |
| 454.5 | Bond Proceeds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 402 | Tax Increment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 431 | Investment Earnings & Dividends | 0 | 885 | 4,000 | 885 | 4,000 | 0.0% |
| 459 | Other Revenue | 0 | 325 | 0 | 325 | 0 | 0.0% |
| | Subtotal | \$0 | \$1,210 | \$4,000 | \$1,210 | \$4,000 | 0.0% |
| TOTAL REDEVELOPMENT REVENUE | | \$2,852,070 | \$1,462,133 | \$3,004,000 | \$3,095,952 | \$4,004,000 | 33.3% |
| TOTAL ALL FUNDS REVENUE | | \$25,054,841 | \$23,333,155 | \$24,666,307 | \$26,676,236 | \$28,507,392 | 15.6% |



CITY OF LAFAYETTE
FEE SCHEDULE

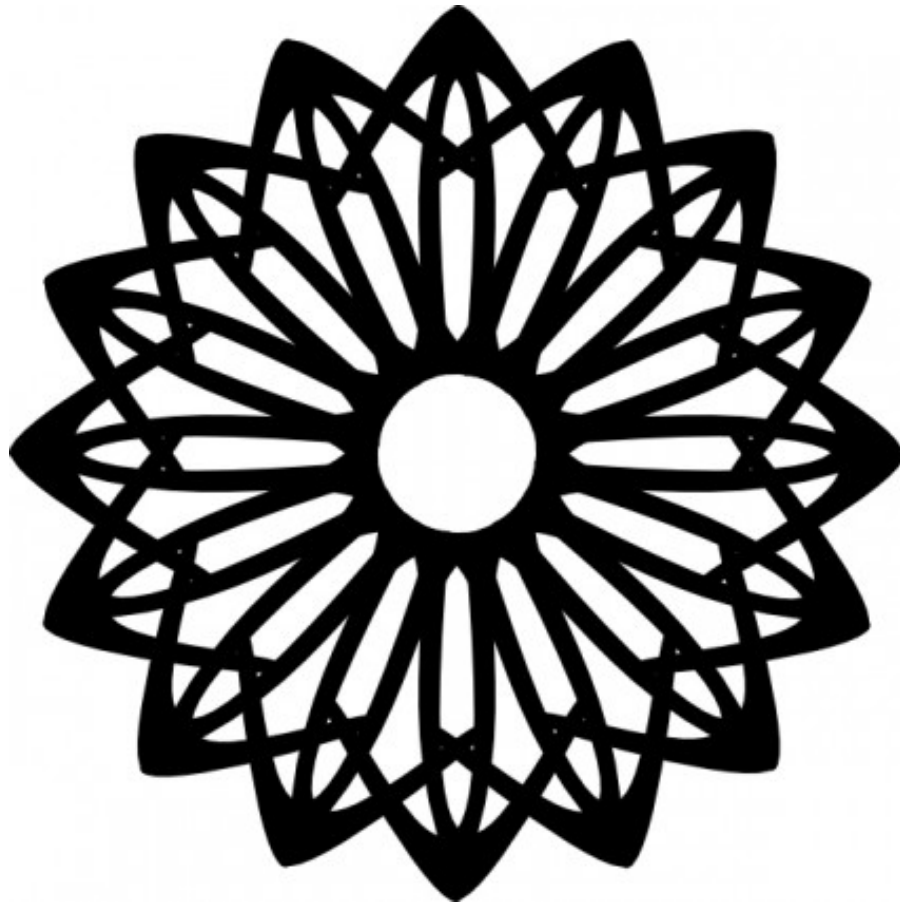
| Revenue Code | | Administrative Fees | Fee | Per Unit |
|--------------|-------|---|--------|---|
| 15646.000 | 1.000 | Hourly Rate | 100.00 | Per Hour |
| 11-42 | 1.010 | Agenda Service - Mailed Out for One Year | 50.00 | Per Year |
| 11-42 | 1.020 | Bingo License | 50.00 | Application Fee, \$10 Renewal Fee |
| 11-42 | 1.030 | Bingo License Renewal | 10.00 | Per Year |
| 11-42 | 1.040 | Copies of Printed Materials (up to 11" x 17" - large format copies = outside reproduction cost) | 0.10 | Per Copy |
| 11-42 | 1.050 | Dishonored/Returned Check Fee | 50.00 | Per check |
| 11-42 | 1.060 | Filing a Notice of Intent to Circulate an Initiative | 200.00 | Per Filing |
| 11-42 | 1.070 | Fortunetelling License | 100.00 | Application Fee, \$10 Renewal Fee |
| 11-42 | 1.080 | Gun Shop Permit | 150.00 | Per Permit |
| 11-42 | 1.090 | Lafayette Municipal Budget | 25.00 | Per Copy |
| 11-42 | 1.100 | Lafayette Municipal Code | 100.00 | Per Copy |
| 11-42 | 1.110 | Late Payment on City Invoices (after 30 days) | 50.00 | Per invoice, plus 9% annual interest |
| 11-42 | 1.120 | Permit to Use City Property for a Film Project | 500.00 | Plus All Hourly Fees Incurred Above Minimum Hours |
| Revenue Code | | Police Fees | Fee | Per Unit |
| 11-42 | 2.000 | Hourly Rate | 150.00 | Per Hour |
| 11-42 | 2.010 | Abandoned Vehicle/Tow/Release | 150.00 | Plus All Hourly Fees Incurred Above Minimum Hours |
| 11-42 | 2.020 | Bicycle License Fee | 1.00 | Per License |
| 11-42 | 2.030 | Copies of Printed Materials | 0.25 | Per Page |
| 11-42 | 2.040 | Copy of Speed Survey for City Street | 37.50 | Per Report |
| 11-42 | 2.050 | Crime Reports | 75.00 | Per Report |
| 11-42 | 2.060 | Driving-Under-Influence Charges | 150.00 | Plus All Hourly Fees Incurred Above Minimum Hours |
| 11-42 | 2.070 | False Alarm Fee (After Second Annual Violation) | 250.00 | Flat Fee |
| 11-42 | 2.080 | False Alarm Fee (First Annual Violation) | 50.00 | Flat Fee |
| 11-42 | 2.090 | False Alarm Fee (Second Annual Violation) | 100.00 | Flat Fee |
| 11-42 | 2.100 | Fingerprinting-Resident | 25.00 | Flat Fee + \$5 per additional card |
| 11-42 | 2.100 | Fingerprinting Non-Resident | 35.00 | Flat Fee + \$5 per additional card |
| 11-42 | 2.120 | Interstate Truck Terminal Fee | 250.00 | Per Application |
| 11-42 | 2.130 | Off-Road Motor Vehicle Permit | 150.00 | Flat Fee |
| 11-42 | 2.180 | Police Authorization Letters (e.g., VISA letters) | 75.00 | Plus All Hourly Fees Incurred Above Minimum Hours |
| 11-42 | 2.190 | Special Events Permit | 75.00 | Per Permit plus all other applicable fees |
| 11-42 | 2.200 | Traffic Collision Reports | 75.00 | Per Report |
| 11-42 | | Private Parking Registration Processing Fee | 250.00 | Per Registration |
| Revenue Code | | Engineering Fees | Fee | Per Unit |
| 11-42 | 3.000 | Hourly Rate | 165.00 | Per Hour |
| 11-42 | 3.010 | Certificate of Compliance | 165.00 | Plus All Hourly Fees Incurred Above Minimum Hours |
| 11-42 | 3.020 | Creek Setback Conformance Review | 165.00 | Plus All Hourly Fees Incurred Above Minimum Hours |
| 11-42 | 3.030 | Creek Setback Variance Request | 660.00 | Plus All Hourly Fees Incurred Above Minimum Hours |
| 11-42 | 3.040 | Encroachment Permit - Inspection | 165.00 | Plus All Hourly Fees Incurred Above Minimum Hours |

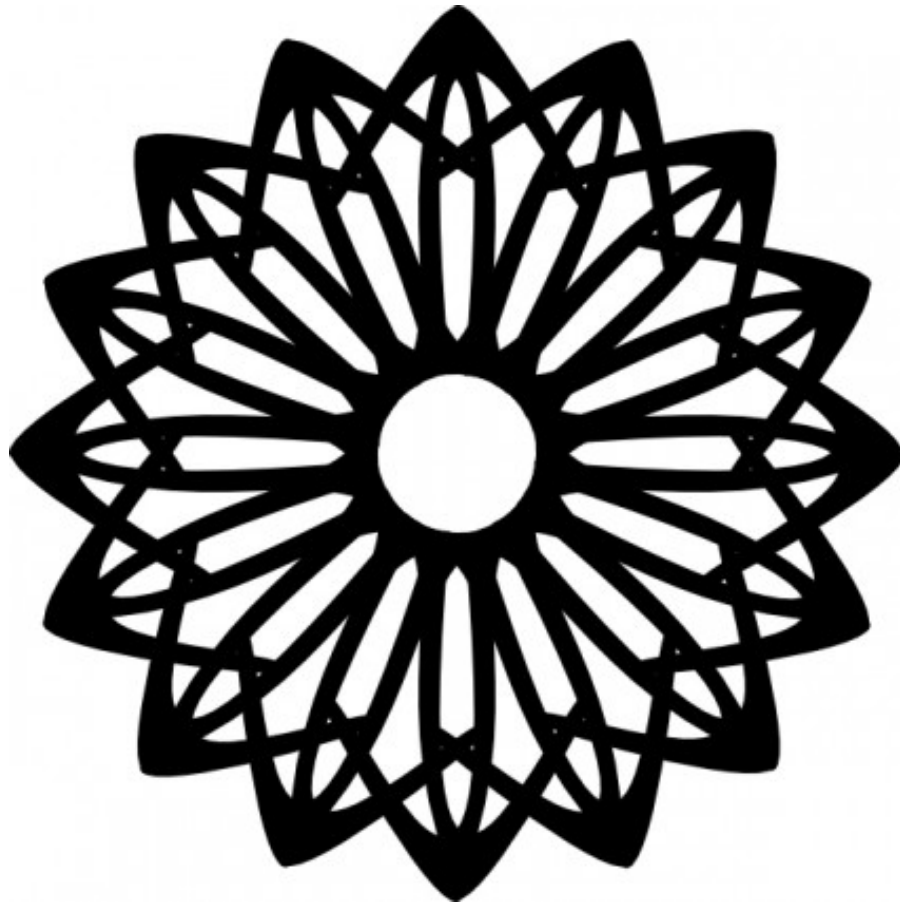
| Revenue Code | | Engineering Fees (cont'd.) | Fee | Per Unit |
|--------------|-------|---|---|--|
| 11-42 | 3.050 | Encroachment Permit - Processing | 247.50 | Plus All Hourly Fees Incurred Above Minimum Hours |
| 11-42 | 3.052 | Encroachment Permit - Parking Spaces | 27.00 | Per Day |
| 11-42 | 3.053 | Encroachment Permit - Sidewalk, Bike Lane, Other Public ROW | | |
| | | Public Improvements | | |
| | | Calendar Days 31-60 | 100.00 | Per Day |
| | | Calendar Days 61-90 | 200.00 | Per Day |
| | | After 90 Calendar Days | 300.00 | Per Day |
| | | All Other Improvements | | |
| | | First 60 days | 100.00 | Per Day |
| | | Calendar Days 61-90 | 200.00 | Per Day |
| | | After 90 Calendar Days | 300.00 | Per Day |
| 11-42 | 3.054 | Encroachment Permit - Vehicle Traffic Lanes | <i>Note: public improvements are exempt for the first 30 days</i> | |
| | | One Direction | | |
| | | First 2 hours | 150.00 | Per Day |
| | | 2-4 hours | 300.00 | Per Day |
| | | Greater than 4 hours | 600.00 | Per Day |
| | | Both Directions | | |
| | | First 2 hours | 300.00 | Per Day |
| | | 2-4 hours | 600.00 | Per Day |
| | | Greater than 4 hours | 1,200.00 | Per Day |
| 11-42 | 3.060 | Engineering Review on Referral from Planning | 165.00 | Plus All Hourly Fees Incurred Above Minimum Hours |
| 11-42 | 3.070 | Equipment Storage and Stagn in Right-of-Way | 82.50 | Processing Fee |
| 11-42 | 3.080 | Failure to Meet Repaving Deadline | 107.00 | Per Day |
| 11-42 | 3.100 | Final or Parcel Map Filing | 1,650.00 | Plus \$125 per lot |
| 11-42 | 3.120 | Inspection of Improvements | 0.05 | of Total Project Cost |
| 11-42 | 3.130 | Oversize/Overweight Loads | 16.00 | Per Move |
| 11-42 | 3.160 | Plan Check | 0.03 | of Total Project Cost |
| 11-42 | 3.170 | Reinspection Due to Delay | 165.00 | Plus All Hourly Fees Incurred Above Minimum Hours |
| 11-42 | 3.180 | Replacem. of Curb, Gutter, Sidewalk by Prop. Owner | 330.00 | Flat Fee |
| 11-42 | 3.190 | Review by Outside Consultant | 165.00 | Plus Actual Fees Charged by Consultant |
| 11-42 | 3.230 | Storage or Staging of Materials / Equipment in ROW | 27.00 | Per Day per Parking Space plus \$250 Deposit |
| 11-42 | 3.240 | Work without Permit | 165.00 | Per Day, Plus All Hourly Fees Incurred Above Minimum Hours |
| Revenue Code | | Planning Fees | Fee | Per Unit |
| 11-424 | 0.000 | Hourly Rate | \$175.00 | per hour |
| 11-424 | 0.550 | Address Assignment/Change of Address | 525.00 | Flat Fee |
| 11-424 | 0.510 | Annexation | \$9,500 + \$100/acre | Flat Fee |
| 11-424 | 0.520 | Appeals or Reconsiderations | 50% | of initial fee |
| 11-424 | 0.525 | Appeal of Staff Determination | \$175.00 | Flat Fee |
| 11-424 | 0.530 | Building & Grading Permit Surcharge (County) | 50% | of permit fee |
| 11-424 | 0.540 | Certificate of Compliance | 3,650.00 | Flat Fee |
| 11-424 | 0.560 | Change of Conditions | 50% | of initial fee |
| 11-424 | 0.565 | Code Enforcement Appeal Fee | 525.00 | Flat Fee |

| Revenue Code | | Planning Fees (cont'd) | Fee | Per Unit |
|--------------|-------|---|----------------------|---|
| 11-424 | 0.570 | Design Review: Major (new houses, houses > 6,000 sq.ft. and new commercial buildings) | 5,700.00 | Flat Fee |
| 11-424 | 0.580 | Design Review: Minor (all projects not classified as "Major") | 3,800.00 | Flat Fee |
| 11-424 | 0.590 | Design Review Commission Study Session*** | 700.00 | Flat Fee |
| 11-424 | 0.595 | Development Agreement, Regulatory Agreement | 175.00 | per hour + attorneys fees |
| 11-424 | 0.600 | Environmental Review by consultant (IS, ND, MND, EIR) | 15% | admin fee |
| 11-424 | 0.660 | Environmental Review by staff (IS, ND, MND, EIR) | \$2,625 | Amount is a deposit; billed at an hourly rate |
| 11-424 | 0.601 | Film Shoot (not subject to Land Use Permit) | 525.00 | Flat Fee |
| 11-424 | 0.605 | Final Inspection Failure / Follow Up | 350.00 | Flat Fee |
| 11-424 | 0.620 | General Plan Amendment/ Specific Plan Amendment | 9,500.00 | Flat Fee |
| 11-424 | 0.630 | Grading (Design Review Commission and/or Planning Commission) | 3,800.00 | Flat Fee |
| 11-424 | 0.640 | Hillside Development Permit: Major (within 100' of a ridgeline protected area: DRC & PC review) | 5,700.00 | Flat Fee |
| 11-424 | 0.650 | Hillside Development Permit: Minor (requiring review only by the DRC; siting determination by PC) | 3,800.00 | Flat Fee |
| 11-424 | 0.675 | Land Use Permit (recreation court) | 2,250.00 | Flat Fee |
| 11-424 | 0.680 | Land Use Permit (existing building or structure) | 3,800.00 | Flat Fee |
| 11-424 | 0.690 | Land Use Permit (new building or structure) | 5,700.00 | Flat Fee |
| 11-424 | 0.710 | Lot Line Adjustment (Planning Commission) | 5,400.00 | Flat Fee |
| 11-424 | 0.720 | Lot Line Adjustment (Zoning Administrator) | 1,200.00 | Flat Fee |
| 11-424 | 0.730 | Major Subdivision (Tract) | \$8,750 + \$200/lot | Flat Fee |
| 11-424 | 0.735 | Major Subdivision (Tract) in the Hillside Overlay District | \$12,250 + \$200/lot | Flat Fee |
| 11-424 | 0.740 | Minor Subdivision | \$5,250 + \$200/lot | Flat Fee |
| 11-424 | 0.745 | Minor Subdivision in Hillside Overlay District | \$8,750 + \$200/lot | Flat Fee |
| 11-424 | 0.750 | Notice of Exemption /Notice of Determination | 175.00 | Flat Fee |
| 11-425 | 0.751 | Performance Bond Processing | 350.00 | Flat Fee |
| 11-426 | 0.752 | Plan Revisions (Construction Drawings) | 175.00 | per hour |
| 11-427 | 0.753 | Pre-Application Meeting | 175.00 | Flat Fee (no charge for 1st meeting) |
| 11-424 | 0.755 | Public Art Permit | 875.00 | Flat Fee |
| 11-424 | 0.757 | Re-approval (PC or DRC) within one year of approval expiration | 875.00 | Flat Fee |
| 11-424 | 0.758 | Re-approval (ZA) within one year of approval expiration | 525.00 | Flat Fee |
| 11-424 | 0.760 | Rezoning | \$9,500 + \$100/acre | Flat Fee |
| 11-424 | 0.770 | Right-of-Way Abandonment | 1,900.00 | Flat Fee |
| 11-424 | 0.790 | Second Unit (Zoning Administrator)* | 700.00 | Flat Fee |
| 11-424 | 0.800 | Sign (Design Review Commission)* | 525.00 | Flat Fee |
| 11-424 | 0.810 | Sign (Planning Director)* | 400.00 | Flat Fee |
| 11-425 | 0.811 | Sign (Conformance with Master Sign Plan) | 175.00 | Flat Fee |
| 11-424 | 0.815 | Stormwater Quality Implementation | 175.00 | Flat Fee |
| 11-424 | 0.816 | Stormwater Quality Control Plan | 625.00 | Flat Fee |
| 11-424 | 0.820 | Subdivision Map extension | 1,400.00 | Flat Fee |
| 11-424 | 0.830 | Temporary Land Use Permits | 600.00 | Flat Fee |
| 11-424 | 0.840 | Tree Permit – Category I (not associated with development app) | 350.00 | Flat Fee |
| 11-424 | 0.850 | Tree Permit – Category II (associated with development app) | 350.00 | Flat Fee |
| 11-424 | 0.855 | Tree Permit Appeal | 350.00 | Flat Fee |

| Revenue Code | | Planning Fees (cont'd) | Fee | Per Unit |
|--------------|-------|---|-------------------------------|---|
| 11-424 | 0.860 | Variance or Exception (Design Review, Planning Commission or City Council) | 4,375.00 | Flat Fee |
| 11-424 | 0.870 | Variance or Exception (Zoning Administrator) | 1,750.00 | Flat Fee |
| 11-424 | 0.875 | Waste Management Review | 80.00 | Flat Fee |
| 11-424 | 0.876 | Wireless Communications Facility Permit - Major (Planning Commission Review) | 5,700.00 | Flat Fee |
| 11-424 | 0.877 | Wireless Communications Facility Permit - Minor (Planning Director Review) | 3,800.00 | Flat Fee |
| 11-424 | 0.878 | Wireless Communications Facility Permit - Modification (Major and Minor) | 2,250.00 | Flat Fee |
| 11-424 | 0.879 | Wireless Communications Facility Permit - Administrative Review (post-approval) | 700.00 | Flat Fee |
| 11-424 | 0.880 | Zoning Administrator Action – No Hearing (hillside development permits, design review, grading permits) | 700.00 | Flat Fee |
| 11-424 | 0.885 | Zoning Administrator Review and Determination | 350.00 | Flat Fee |
| 11-424 | 0.890 | Zoning Administrator Hearing (hillside development permits, design review, grading permits) | 2,250.00 | Flat Fee |
| 11-424 | 0.910 | Zoning Map | 20.00 | Per Copy |
| 11-424 | 0.920 | Zoning Text Amendment | 5,250.00 | Flat Fee |
| 11-424 | 0.930 | Zoning Verification | 350.00 | Flat Fee |
| Revenue Code | | Public Works | Fee | Per Unit |
| 11-42 | 5.000 | Hourly Rate | 150.00 | Per Hour |
| 11-42 | 5.010 | Damage to City Property | 150.00 | Plus Materials; Plus Hours Incurred Above Minimum Hours |
| Revenue Code | | Parking Fees | Fee | Per Unit |
| 32-63 | 1.000 | Parking Lockboxes-First Street | 1.00 | Per Day |
| | | Parking Lockboxes-All Other City Locations | 5.00 | Per Day |
| 32-63 | 1.010 | Parking Meters | 1.00 | Per Hour |
| 32-63 | 1.020 | Parking Permits - City Lot (Pac Bell) | 60.00 | Per Month |
| | 1.030 | Parking Permits - City Lot (Gazebo) | 40.00 | Per Month |
| 32-63 | 1.030 | Parking Permits - Residential | 15.00 | Per Year |
| Revenue Code | | Development Fees | Fee | Per Unit |
| 17-42 | | Parkland Dedication Fees (revision effective 7/1/2015) | | |
| 17-42 | 0.074 | Additions | 1.46 | Per Square Foot |
| 17-42 | 0.075 | Single Family Residence- | 3,425.00 | Per Unit |
| 17-42 | 0.076 | Duplex/Townhouse- | 4,461.00 | Per Unit |
| 17-42 | 0.077 | Apartments/Condominiums- | 3,883.00 | Per Unit |
| 17-42 | 0.078 | Mobile Homes- | 3,794.00 | Per Unit |
| 17-42 | 0.079 | Second Units- | 2,299.00 | Per Unit |
| 12-42 | | Parkland Facilities Fees (revision effective 7/1/2015) | | |
| 12-42 | 0.080 | Additions | 1.62 | Per Square Foot |
| 12-42 | 0.081 | Single Family Residence- | 7,120.00 | Per Unit |
| 12-42 | 0.082 | Duplex/Townhouse- | 4,944.00 | Per Unit |
| 12-42 | 0.083 | Apartments/Condominiums- | 4,304.00 | Per Unit |
| 12-42 | 0.084 | Mobile Homes- | 4,205.00 | Per Unit |
| 12-42 | 0.085 | Second Units- | 2,501.00 | Per Unit |
| 11-426 | 0.090 | Park Fees Program Administration Fee | 1% | of Parkland Fee + Park Facilities Fee |
| 11-42 | 0.940 | Tree Removal Mitigation In-Lieu Fee | \$260/15 gal \$363/24" box | Flat Fee |

| Revenue Code | | Development Fees (cont'd) | Fee | Per Unit |
|--------------|-------|---|-----------|--|
| | | Walkways Fee (revision effective 7/25/2009) | | |
| 14-42 | 0.101 | Single Family Residence- | 1,076.22 | Per Unit |
| 14-42 | 1.020 | Duplex- | 747.27 | Per Unit |
| 14-42 | 0.103 | Apartments- | 650.59 | Per Unit |
| 14-42 | 0.104 | Mobile Homes- | 635.56 | Per Unit |
| 14-42 | 0.105 | Second Units- | 385.19 | Per Unit |
| | | Walkways Fee Program Administration Fee | | |
| 11-428 | 0.000 | Single Family Residence- | 53.81 | Per Unit |
| 11-428 | 0.000 | Duplex- | 37.36 | Per Unit |
| 11-428 | 0.000 | Apartments- | 32.53 | Per Unit |
| 11-428 | 0.000 | Mobile Homes- | 31.78 | Per Unit |
| 11-428 | 0.000 | Second Units- | 19.26 | Per Unit |
| | | Lamorinda Regional Transportation Fee (effective 1/5/2015) | | |
| | 0.020 | Single Fam. Residential Use: Individ. Unit, Duet Home With One Shared Wall, Townhouse- | 6,641.00 | Per dwelling unit |
| | 0.030 | Multiple Family Residential: Second Unit, Apartments, Condominium- | 4,031.00 | Per dwelling unit |
| | 0.040 | College/University- | 1,537.00 | Per student |
| | 0.050 | Commercial, office, retail, or industrial use- | 2.72 | Per square foot of gross floor area |
| | 0.060 | Other non-residential uses not identified above- | 6,400.00 | Per peak hour trip generated per traffic study |
| 14-42 | 0.300 | Drainage Impact Fee | 0.52 | Per sq. ft. of impervious surface added |
| 11-427 | 0.000 | Drainage Impact Program Administration Fee | 0.03 | Per sq. ft. of impervious surface added |
| 32-42 | 0.010 | Parking Development Payment (effective 1/15/2006) | | |
| | | Structured parking in downtown core (Mountain View Dr. to First St.) - | 36,900.00 | Per space |
| | | Surface parking in East End (First St. to Pleasant Hill Rd.) and West End (Risa Rd. to Mountain View Dr.) | 19,200.00 | Per space |
| 11-424756 | | Public Art (in lieu fee) | 1% | of total project cost |





**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|--------------|
| DEPARTMENT | City Council |
| FUND | 11 |
| PROGRAM | 110 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 714 | Worker's Compensation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|-----------------|------------------|------------------|------------------|---------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$283 | \$518 | \$300 | \$300 | \$300 | 0.0% |
| 743 | Postage | 163 | 128 | 250 | 250 | 250 | 0.0% |
| 745 | Printing & Binding | 69 | 386 | 700 | 700 | 700 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 2,014 | 2,157 | 5,000 | 2,500 | 5,000 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 200 | (200) | 0 | 200 | 200 | N/A |
| 843 | Training | 12,146 | 4,489 | 11,500 | 11,500 | 11,500 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 6,247 | 5,355 | 600 | 4,000 | 5,000 | 733.3% |
| 853 | Community Promotion | 31,027 | 31,344 | 33,000 | 40,000 | 33,000 | 0.0% |
| 861 | Contractual Services | 91,404 | 44,569 | 172,956 | 53,000 | 56,000 | -67.6% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$143,552 | \$88,746 | \$224,306 | \$112,450 | \$111,950 | -50.1% |

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | #REF! |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|-----------------|------------------|------------------|------------------|---------------|
| BASE PROGRAM COST | \$143,552 | \$88,746 | \$224,306 | \$112,450 | \$111,950 | -50.1% |
|--------------------------|------------------|-----------------|------------------|------------------|------------------|---------------|

| | | | | | | |
|---------------------------|------------------|-----------------|------------------|------------------|------------------|---------------|
| TOTAL PROGRAM COST | \$143,552 | \$88,746 | \$224,306 | \$112,450 | \$111,950 | -50.1% |
|---------------------------|------------------|-----------------|------------------|------------------|------------------|---------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|--------------|
| DEPARTMENT | City Council |
| FUND | 11 |
| PROGRAM | 110 |

PROGRAM

The Lafayette City Council consists of five members, elected at large, who constitute the legislative body of the City. The City Council is responsible for formulating policies that govern the municipal corporation and for approving actions by which operating programs are implemented through the City Manager.

WORKPLAN

- Develop a plan to improve downtown traffic circulation.
- Process land use matters related to the Homes at Deerhill application.
- Develop a plan to improve Fire and EMS services in Lafayette.
- Develop a plan for financing downtown landscaping maintenance.
- Convene a series of Community Conversations.
- Organize and host a Commissioner's Academy.
- Develop a strategy for downtown parking.
- Write and approve a master plan for downtown creeks.
- Complete inventory of emergency evacuation routes.

ACCOUNT DESCRIPTIONS

| | | |
|-----|---|-----------------|
| 843 | LOCC Annual Conference | \$500 |
| | Mayor's Conference Membership and Attendance | 4,300 |
| | Lamorinda Project Management Committee membership | 5,000 |
| | Miscellaneous Meetings | 1,200 |
| | Travel & Car Mileage Reimbursement | 500 |
| | | <u>\$11,500</u> |
| 853 | Ribbon cutting and other ceremonies | \$1,500 |
| | Support for: | |
| | Dogtown Downtown | \$1,000 |
| | July 4th Celebration in Moraga | 500 |
| | Chamber of Commerce Support | 40,000 |
| | | <u>\$43,000</u> |

| | | |
|-----|-------------------------------------|-----------------|
| 861 | Commissions Day | \$3,500 |
| | Council minutes | 20,000 |
| | Employee Appreciation Event | 1,000 |
| | Security alarm for council meetings | 500 |
| | Annual Financial Audits | 31,000 |
| | | <u>\$56,000</u> |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|------------|
| DEPARTMENT | Public Art |
| FUND | 11 |
| PROGRAM | 115 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$13,598 | \$17,896 | \$17,896 | \$18,344 | 2.5% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 952 | 1,369 | 1,369 | 1,403 | 2.5% |
| 714 | Worker's Compensation | 0 | 140 | 453 | 453 | 477 | 5.3% |
| 721 | Fringe Benefits | 0 | 3,521 | 5,439 | 5,439 | 5,593 | 2.8% |
| Subtotal PERSONNEL | | \$0 | \$18,210 | \$25,157 | \$25,157 | \$25,817 | 2.6% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|------------|--------------|----------------|----------------|----------------|--------------|
| 741 | Office Supplies | \$0 | \$131 | \$100 | \$109 | \$109 | 9.0% |
| 743 | Postage | 0 | 79 | 100 | 100 | 100 | 0.0% |
| 745 | Printing & Binding | 0 | 93 | 200 | 0 | 100 | -50.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 263 | 200 | 25 | 700 | 250.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 287 | 400 | 715 | 500 | 25.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 391 | 391 | 474 | 21.1% |
| 843 | Training | 0 | 0 | 0 | 0 | 200 | N/A |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$0 | \$854 | \$1,391 | \$1,340 | \$2,183 | 56.9% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------|-----------------|-----------------|-----------------|-----------------|-------------|
| BASE PROGRAM COST | \$0 | \$19,064 | \$26,549 | \$26,498 | \$27,999 | 5.5% |
|--------------------------|------------|-----------------|-----------------|-----------------|-----------------|-------------|

| | | | | | | |
|---------------------------|------------|-----------------|-----------------|-----------------|-----------------|-------------|
| TOTAL PROGRAM COST | \$0 | \$19,064 | \$26,549 | \$26,498 | \$27,999 | 5.5% |
|---------------------------|------------|-----------------|-----------------|-----------------|-----------------|-------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|------------|------------|
| DEPARTMENT | Public Art |
| FUND | 11 |
| PROGRAM | 115 |

PROGRAM

This Committee is composed of Lafayette residents that by experience, training, education, occupation or avocation, have demonstrated knowledge of and interest in the visual arts.

WORKPLAN

- Establish a public art program and its administration
- Establish the City of Lafayette public art collection
- Contribute to the cultural enrichment of the community by adding public art that is of the highest quality, visually stimulating, and of enduring value
- Ensure that public art is incorporated into project planning at the earliest planning stage
- Establish public art gift policies and procedures
- Advise the City Council on art acquisitions and gifts
- Review public art proposals in development project
- Select exhibits for the Library Gallery at the Lafayette Library and Learning Center and other public locations in the community
- Serve as stewards of the City's art collection, including the art at the Lafayette Library and Learning Center
- Advise the City Council on maintenance of the City's collection, and, when necessary, artwork de-accession

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|--------------------------------------|----------------------|
| 702 | Transportation Program Manager - Bus | 15% |
| | Total Full Time Equivalent | 0.15 |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|------------------------|
| DEPARTMENT | Circulation Commission |
| FUND | 11 |
| PROGRAM | 120 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$78,187 | \$84,325 | \$84,698 | \$84,698 | \$74,012 | -12.6% |
| 705 | Temporary Personnel | 0 | 1,456 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 25 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 6,002 | 6,251 | 6,479 | 6,479 | 5,662 | -12.6% |
| 714 | Worker's Compensation | 828 | 887 | 2,143 | 2,143 | 1,924 | -10.2% |
| 721 | Fringe Benefits | 24,672 | 26,663 | 26,313 | 26,313 | 22,288 | -15.3% |
| Subtotal PERSONNEL | | \$109,689 | \$119,606 | \$119,633 | \$119,633 | \$103,887 | -13.2% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|--------------------------------------|------------------------------------|-----------------|-----------------|------------------|-----------------|-----------------|---------------|
| 741 | Office Supplies | \$390 | \$271 | \$500 | \$500 | \$492 | -1.6% |
| 743 | Postage | 673 | 712 | 400 | 400 | 308 | -23.1% |
| 745 | Printing & Binding | 0 | 0 | 300 | 300 | 300 | 0.0% |
| 746 | Books & Software | 0 | 186 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 191 | 645 | 200 | 300 | 500 | 150.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 80 | 262 | 300 | 300 | 300 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 146 | 124 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 8,021 | 8,411 | 8,767 | 8,767 | 8,486 | -3.2% |
| 843 | Training | 1,147 | 1,465 | 1,300 | 1,300 | 1,300 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 897 | 344 | 200 | 700 | 500 | 150.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 10,395 | 9,520 | 96,000 | 16,000 | 23,000 | -76.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$21,940 | \$21,940 | \$107,967 | \$28,567 | \$35,186 | -67.4% |

| CAPITAL OUTLAY | | | | | | | |
|--------------------------------|--------------------------------|--------------|--------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 101 | 352 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$101 | \$352 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| BASE PROGRAM COST | \$131,731 | \$141,897 | \$227,600 | \$148,200 | \$139,073 | -38.9% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|---------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| TOTAL PROGRAM COST | \$131,731 | \$141,897 | \$227,600 | \$148,200 | \$139,073 | -38.9% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|---------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|------------------------|
| DEPARTMENT | Circulation Commission |
| FUND | 11 |
| PROGRAM | 120 |

PROGRAM

The Circulation Commission reviews matters that affect the City's right-of-way, promote traffic safety in the City, and administer the the Circulation Element of the General Plan. The Commission advises the City Council on matters pertaining to traffic safety, on-street parking, walkways and bikeways. The Bicycle and Pedestrian Advisory Committee also conducts its business in coordination with the Circulation Commission by advising the Commission on issues and matters related to non-motorized modes of transportation. The Commission apportions a share of its staffing and other resource allocation to support BPAC activities.

WORKPLAN

- Participate in Downtown Congestion Study via Steering Committee
- Develop traffic improvement recommendatinos from the Olympic Reliez Station Road Corridor Study
- Coordinate with Contra Costa County on Olympic Blvd. Corridor Bike Plan
- Facilitate communication between the community and police on matters of traffic and pedestrian safety.
- Review land development proposals from the standpoint of traffic, pedestrian, and bicycle safety as well as parking impacts.
- Work with BPAC on bicycle and pedestrian issues, including education models funded by Transportation Development grant.
- Review school area traffic safety plans on request basis.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|----------------------------|----------------------|
| 702 | Transportation Planner | 50% |
| 702 | Engineering Assistant | 10% |
| 702 | City Engineer | 15% |
| | Total Full Time Equivalent | 0.75 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|----------|
| 841 | Allocated cost of office space rental | \$7,144 |
| | Pro-rata share of City computer expenses | 1,342 |
| | | \$8,486 |
| 861 | Consultant Services for traffic counts & surveys | 3,000 |
| | Contract/Temp Staffing | 10,000 |
| | Consultant traffic engineer | 10,000 |
| | | \$23,000 |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|-----------------------|
| DEPARTMENT | Crime Prevention Com. |
| FUND | 11 |
| PROGRAM | 130 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 15,000 | N/A |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 0 | 0 | 1,148 | N/A |
| 714 | Worker's Compensation | 0 | 0 | 0 | 0 | 390 | N/A |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$0 | \$0 | \$0 | \$0 | \$16,538 | N/A |

| | | | | | | | |
|--------------------------------------|------------------------------------|----------------|----------------|-----------------|-----------------|-----------------|-------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 155 | 500 | 500 | 500 | 0.0% |
| 746 | Books & Software | 0 | 165 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 1,252 | 5,941 | 7,000 | 7,000 | 2,000 | -71.4% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 5,000 | N/A |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 175 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training | 30 | 0 | 500 | 500 | 500 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 4,858 | 1,822 | 2,000 | 2,000 | 2,000 | 0.0% |
| 861 | Contractual Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$6,316 | \$8,083 | \$10,000 | \$10,000 | \$10,000 | 0.0% |

| | | | | | | | |
|--------------------------------|--------------------------------|--------------|--------------|------------|------------|------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 975 | 193 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$975 | \$193 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|----------------|----------------|-----------------|-----------------|-----------------|---------------|
| BASE PROGRAM COST | \$7,291 | \$8,277 | \$10,000 | \$10,000 | \$26,538 | 165.4% |
|--------------------------|----------------|----------------|-----------------|-----------------|-----------------|---------------|

| | | | | | | |
|---------------------------|----------------|----------------|-----------------|-----------------|-----------------|---------------|
| TOTAL PROGRAM COST | \$7,291 | \$8,277 | \$10,000 | \$10,000 | \$26,538 | 165.4% |
|---------------------------|----------------|----------------|-----------------|-----------------|-----------------|---------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------------|
| DEPARTMENT | Crime Prevention Com. |
| FUND | 11 |
| PROGRAM | 130 |

PROGRAM

The Crime Prevention Commission exists to educate the community regarding crime prevention measures.

WORKPLAN

- Develop and coordinate neighborhood watch meetings and the neighborhood watch sign program.
- Coordinate community forums on general and specific crime prevention subject areas
- Implement neighborhood crime prevention adoption program targeting the reduction of specific crime trends
- Continue to support and coordinate Child I.D. Program in conjunction with the Chamber of Commerce.
- Coordinate a Community Safety Day in coordination with the Emergency Preparedness Commission.
- Provide crime prevention education material to local media - general and seasonal/theme-specific
- Organize National Night Out
- Engage at various community events to provide remarks and educational material on crime prevention best practices
- Liaise with public and private school groups to provide parents and students with crime prevention guidance
- Deliver crime prevention awareness material in commercial areas of downtown Lafayette (CPC booth, etc)
- Implement the Community Camera Program

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|----------|
| 705 | Surveillance Camera Tech | \$20,000 |
| 745 | Flyers, brochures and educational pamphlets | \$500 |
| 748 | Purchase of Neighborhood Watch signs and poles / video project | \$2,000 |
| 761 | Surveillance camera maintenance | \$5,000 |
| 843 | Neighborhood watch training | \$500 |
| 853 | Child I.D. program supplies | 500 |
| | Community Forums | 1,500 |
| | | \$2,000 |

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL

| | |
|------------|-----------------------------------|
| DEPARTMENT | Parks, Trails & Rec Commission |
| FUND | 11 |
| PROGRAM | 140 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$42,242 | \$44,105 | \$43,022 | \$43,022 | \$51,702 | 20.2% |
| 705 | Temporary Personnel | 0 | 2,274 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 2,758 | 2,931 | 3,291 | 3,291 | 3,955 | 20.2% |
| 714 | Worker's Compensation | 320 | 470 | 1,088 | 1,088 | 1,344 | 23.5% |
| 721 | Fringe Benefits | 12,035 | 12,729 | 12,208 | 12,208 | 15,522 | 27.1% |
| | Subtotal PERSONNEL | \$57,356 | \$62,509 | \$59,609 | \$59,609 | \$72,523 | 21.7% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|-----------------------------------|--------------------------------------|----------------|----------------|-----------------|-----------------|-----------------|-------------|
| 741 | Office Supplies | \$500 | \$300 | \$300 | \$300 | \$350 | 16.7% |
| 743 | Postage | 300 | 300 | 200 | 200 | 200 | 0.0% |
| 745 | Printing & Binding | 382 | 1,452 | 1,500 | 1,500 | 1,500 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 108 | 1,000 | 1,000 | 1,000 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 85 | 135 | 150 | 150 | 150 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 800 | 476 | 1,025 | 1,025 | 1,025 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 361 | 250 | 300 | 300 | 892 | 197.4% |
| 843 | Training | 160 | 170 | 0 | 0 | 2,000 | N/A |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 132 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 2,700 | 2,450 | 18,800 | 18,800 | 17,600 | -6.4% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$5,420 | \$5,640 | \$23,275 | \$23,275 | \$24,717 | 6.2% |

| CAPITAL OUTLAY | | | | | | | |
|-----------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| BASE PROGRAM COST | \$62,776 | \$68,149 | \$82,884 | \$82,884 | \$97,240 | 17.3% |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|

| | | | | | | |
|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| TOTAL PROGRAM COST | \$62,776 | \$68,149 | \$82,884 | \$82,884 | \$97,240 | 17.3% |
|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------------------------|
| DEPARTMENT | Parks, Trails & Rec Commission |
| FUND | 11 |
| PROGRAM | 140 |

PROGRAM

The Parks, Trails and Recreation Commission supports the development of city parks, trails, and recreation areas and makes recommendations to the City Council and staff. This budget also supports non-revenue generating services, including:

- Staff time to impart general recreation information to the public
- Staff time to write and administer park, trail, and open space grants
- Staff time to prepare agendas and attend PT&R Commission meetings
- Staff time to assist consultants and task forces on Master Plans, surveys and studies

WORKPLAN

The Commission is divided into the following 3 subcommittees with duties as indicated:

Parks

- Review and support effective management and operations of existing park facilities to maximize public enjoyment.
- Continue to seek funding and develop the Community Park and other City parks.
- Participate in the development of City policies that affect parks and encourage public awareness and use of park facilities.

Trails

- Continue to pursue easements for trails as shown on the Trails Master Plan.
- Construct, maintain, and upgrade trails over easements already obtained.
- Increase public awareness of trails
- Secure progress reports regarding trail easement properties involving EBMUD, the EBRPD, and neighboring communities.
- Pursue outside sources of funding for trail projects.

Community Center

- Continue supporting the self-sufficiency of recreation programs.
- Continue maintaining and up-grading the Community Center facilities.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|---------------------------------------|----------------------|
| 702 | Parks, Trails and Recreation Director | 30% |
| | Administrative Assistant - P&R - A | 5% |
| | Administrative Assistant - P&R - B | 5% |
| | Total Full Time Equivalent | 0.40 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|---|-----------------|
| 745 | Trails pamphlets and park design plans | \$1,500 |
| 748 | Community Service project supplies | \$1,000 |
| 821 | Share of basic phone and Internet expenses | \$1,025 |
| 841 | Copier lease and postage meter | \$300 |
| 843 | Trails and Greenways Conference | \$2,000 |
| 861 | Parks, Trails and Recreation Commission Minutes | \$3,000 |
| | Leigh Creekside Park Improvement Plans | 14,600 |
| | | <u>\$17,600</u> |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|-----------------|
| DEPARTMENT | Senior Services |
| FUND | 11 |
| PROGRAM | 141 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$49,137 | \$50,023 | \$52,298 | \$52,298 | \$53,218 | 1.8% |
| 705 | Temporary Personnel | 21,720 | 20,546 | 22,724 | 22,724 | 22,724 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 3,833 | 3,716 | 5,739 | 5,739 | 5,810 | 1.2% |
| 714 | Worker's Compensation | 710 | 729 | 1,323 | 1,323 | 1,974 | 49.2% |
| 721 | Fringe Benefits | 22,015 | 22,573 | 25,829 | 25,829 | 25,924 | 0.4% |
| | Subtotal PERSONNEL | \$97,415 | \$97,588 | \$107,914 | \$107,914 | \$109,650 | 1.6% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|-------|--------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| 741 | Office Supplies | \$770 | \$400 | \$400 | \$700 | \$700 | 75.0% |
| 743 | Postage | 2,299 | 2,200 | 2,200 | 2,200 | 2,300 | 4.5% |
| 745 | Printing & Binding | 7,626 | 7,370 | 4,750 | 4,750 | 4,750 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 792 | 609 | 900 | 1,500 | 2,000 | 122.2% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 255 | 135 | 300 | 300 | 300 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 796 | 784 | 1,040 | 1,040 | 1,040 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 1,168 | 1,315 | 1,800 | 1,400 | 1,879 | 4.4% |
| 843 | Training | 0 | 15 | 145 | 100 | 145 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 80 | 50 | 200 | 100 | 200 | 0.0% |
| 861 | Contractual Services | 6,709 | 3,335 | 6,600 | 4,000 | 4,200 | -36.4% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$20,495 | \$16,213 | \$18,335 | \$16,090 | \$17,514 | -4.5% |

CAPITAL OUTLAY

| | | | | | | | |
|-----|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$117,911 | \$113,801 | \$126,249 | \$124,004 | \$127,164 | 0.7% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$117,911 | \$113,801 | \$126,249 | \$124,004 | \$127,164 | 0.7% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------|
| DEPARTMENT | Senior Services |
| FUND | 11 |
| PROGRAM | 141 |

PROGRAM

It is the mission of the Lafayette Senior Services Commission to enhance the well being of Lafayette's older adults by identifying their concerns, and needs; providing information about resources; and promoting community programs and services that enable them to live meaningful lives.

WORKPLAN

- Assist in the development, coordination, and promotion of the Lafayette Senior Services Center programs.
- Maintain representation on County Committees to monitor and advocate for County services for older adults.
- Continue promotion and support of accessible transportation for seniors.
- Explore development of additional senior housing.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|---------------------------------------|----------------------|
| 702 | Parks, Trails and Recreation Director | 5% |
| | Senior Center Coordinator | 75% |
| | Total Full Time Equivalent | 0.80 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|----------------|
| 705 | Temporary Employees (19 hours per week) | 22,724 |
| 743 | Rec Guide | \$1,760 |
| | Misc | 540 |
| | | <u>\$2,300</u> |
| 745 | Recreation Guide | 4,750 |
| 821 | Internet connection & phones | \$1,040 |
| 841 | Copier lease, postage meter, Community Hall rental | \$1,800 |
| | Computer Support | 79 |
| | | <u>\$1,879</u> |
| 861 | eTrack Software | \$1,200 |
| | Program Facilitation (contract presenters) | 3,000 |
| | | <u>\$4,200</u> |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|------------------|
| DEPARTMENT | Youth Commission |
| FUND | 11 |
| PROGRAM | 142 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$14,709 | \$15,199 | \$16,844 | \$16,844 | \$18,575 | 10.3% |
| 705 | Temporary Personnel | 5,519 | 5,264 | 12,000 | 6,000 | 12,000 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 1,538 | 1,509 | 2,207 | 2,207 | 2,339 | 6.0% |
| 714 | Worker's Compensation | 206 | 212 | 426 | 426 | 795 | 86.5% |
| 721 | Fringe Benefits | 6,434 | 7,283 | 7,474 | 7,474 | 8,156 | 9.1% |
| | Subtotal PERSONNEL | \$28,407 | \$29,467 | \$38,951 | \$32,951 | \$41,865 | 7.5% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|-----------------------------------|--------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| 741 | Office Supplies | \$128 | \$275 | \$275 | \$275 | \$275 | 0.0% |
| 743 | Postage | 0 | 233 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 250 | 250 | 250 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 85 | 0 | 450 | 450 | 450 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 260 | 260 | 350 | 350 | 350 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 215 | 450 | 450 | 805 | 78.9% |
| 843 | Training | 0 | 495 | 500 | 500 | 500 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 1,200 | 1,200 | 1,800 | 1,800 | 1,800 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 9,085 | 8,093 | 13,000 | 8,000 | 13,000 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$10,758 | \$10,771 | \$17,075 | \$12,075 | \$17,430 | 2.1% |

| CAPITAL OUTLAY | | | | | | | |
|-----------------------|--------------------------------|------------|------------|------------|------------|-----------------|------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 23,065 | N/A |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$0 | \$0 | \$0 | \$23,065 | N/A |

| | | | | | | |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| BASE PROGRAM COST | \$39,165 | \$40,239 | \$56,026 | \$45,026 | \$82,360 | 47.0% |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|

| | | | | | | |
|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| TOTAL PROGRAM COST | \$39,165 | \$40,239 | \$56,026 | \$45,026 | \$82,360 | 47.0% |
|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|------------------|
| DEPARTMENT | Youth Commission |
| FUND | 11 |
| PROGRAM | 142 |

PROGRAM

The Youth Commission was formed to advise the City Council on issues pertaining to Youth in Lafayette. The Commission will coordinate activities for youth and become involved in community functions that benefit both the youth and the community-at-large.

GOALS

- Perform various community services.
- Promote and support community services for youth.
- Promote, implement, and support activities for youth.
- Consider involvement in other programs outside the City.
- Maintain and enhance cooperative activities with local schools.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|------------------------------------|----------------------|
| 702 | Recreation Supervisor - A | 20.0% |
| | Administrative Assistant - P&R - A | 2.5% |
| | Administrative Assistant - P&R - B | 2.5% |
| | Total Full Time Equivalent | 0.25 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|----------|
| 705 | Teen Program meeting & event staff | \$12,000 |
| 761 | RecWare Maintenance | \$450 |
| 841 | Copier lease and postage meter | \$450 |
| | Computer Support | 355 |
| | | \$805 |
| 843 | Strategic planning & team building retreat | \$500 |
| 861 | Credit card fees | \$1,800 |
| 907 | Sound equipment for new Manzanita Room | \$23,065 |

DESCRIPTION OF NET REVENUES

| | Budget 2014/15 | Estimated 2014/15 | Proposed 2015/16 |
|--|----------------|-------------------|------------------|
| Revenue | \$13,500 | \$9,400 | \$13,500 |
| Event Expenses | \$7,500 | \$6,400 | \$7,500 |
| Net Revenue | \$6,000 | \$3,000 | \$6,000 |
| Sinking Fund Beginning Balance | \$21,065 | \$22,065 | \$24,065 |
| Add Net Revenue | 6,000 | 3,000 | 6,000 |
| Less Donations* | (5,000) | (1,000) | (5,000) |
| Less Release from Sinking Fund for Equipment | | | (23,065) |
| Sinking Fund Ending Balance | 22,065 | 24,065 | 2,000 |

NOTES:

Youth activities are treated as an enterprise. Any surplus generated by youth activities, after deducting expenditures for the events, is placed in a General Fund reserve account (sinking fund) for Teen activities. This surplus will be used to make donations to various causes that benefit youth and the community.

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|---------------------|
| DEPARTMENT | Planning Commission |
| FUND | 11 |
| PROGRAM | 150 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$245,761 | \$275,903 | \$253,202 | \$253,202 | \$ 215,149 | -15.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | | 0.0% |
| 708 | Overtime | 4,303 | 2,326 | 4,000 | 4,000 | | N/A |
| 711 | Social Security | 18,771 | 19,864 | 19,676 | 19,676 | 16,459 | -16.3% |
| 714 | Worker's Compensation | 2,559 | 2,849 | 6,406 | 6,406 | 5,594 | -12.7% |
| 721 | Fringe Benefits | 84,088 | 95,002 | 88,441 | 88,441 | 73,995 | -16.3% |
| | Subtotal PERSONNEL | \$355,482 | \$395,945 | \$371,724 | \$371,724 | \$311,197 | -16.3% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|-----------------------------------|--------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------|
| 741 | Office Supplies | \$1,715 | \$1,316 | \$1,705 | \$1,705 | \$ 1,410 | -17.3% |
| 743 | Postage | 619 | 499 | 1,067 | 1,067 | 882 | -17.3% |
| 745 | Printing & Binding | 375 | 0 | 500 | 500 | 500 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 200 | 200 | 200 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 541 | 620 | 500 | 500 | 500 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 13 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 27,270 | 30,693 | 30,393 | 30,393 | 23,873 | -21.5% |
| 843 | Training | 880 | 639 | 2,000 | 2,000 | 2,000 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 152 | 1,159 | 500 | 500 | 500 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 5,350 | 4,263 | 10,000 | 10,000 | 10,000 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$36,901 | \$39,201 | \$46,865 | \$46,865 | \$39,866 | -14.9% |

| CAPITAL OUTLAY | | | | | | | |
|-----------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| BASE PROGRAM COST | \$392,382 | \$435,146 | \$418,590 | \$418,590 | \$351,063 | -16.1% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|---------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| TOTAL PROGRAM COST | \$392,382 | \$435,146 | \$418,590 | \$418,590 | \$351,063 | -16.1% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|---------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|---------------------|
| DEPARTMENT | Planning Commission |
| FUND | 11 |
| PROGRAM | 150 |

PROGRAM

The Planning Commission was established to implement the planning and zoning regulations of the City of Lafayette.

WORKPLAN

- Implement the General Plan and Downtown Specific Plan
- Exercise the powers and duties prescribed by statute and ordinance and as assigned by the City Council.
- Hear and decide land use permits, variances, design review, hillside permits, and subdivision approvals.
- Advise the City Council on administration of the laws governing approval of rezonings, planned developments, and ordinance changes.
- Evaluate planning procedures to provide services in the most expeditious fashion without sacrificing quality of review.
- Evaluate the existing level of review for new development and where necessary to implement General Plan goals, recommend changes to the City Council.

STAFFING REQUIREMENTS

| | <u>Position Title</u> | <u>Full-Time Equivalent</u> |
|-----|-----------------------------------|-----------------------------|
| 702 | Planning & Building Director | 50% |
| | Assistant Planning Director | 30% |
| | Senior Planner | 40% |
| | Planning Technician - B | 5% |
| | Associate Planner | 30% |
| | Assistant Planner | 30% |
| | Planning Technician - A | 5% |
| | Planning Assistant | 25% |
| | Total Full Time Equivalent | 2.15 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|--------------|
| 841 | Allocated cost of office space rental | \$20,479 |
| | Pro-rata share of City computer expenses | <u>3,395</u> |
| | | \$23,873 |
| 843 | Workshops, conferences, seminars and other training (Center for Urban Planning, Cal APA, Planner Institute) | \$2,000 |
| 861 | Planning Commission Minutes | \$10,000 |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|------------------------|
| DEPARTMENT | Design Rev. Commission |
| FUND | 11 |
| PROGRAM | 151 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$175,774 | \$213,537 | \$191,007 | \$191,007 | \$ 179,114 | -6.2% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 5,737 | 2,350 | 4,500 | 4,500 | 4,500 | 0.0% |
| 711 | Social Security | 13,713 | 15,740 | 14,956 | 14,956 | 14,046 | -6.1% |
| 714 | Worker's Compensation | 1,862 | 2,214 | 4,832 | 4,832 | 4,657 | -3.6% |
| 721 | Fringe Benefits | 65,771 | 76,675 | 69,409 | 69,409 | 64,307 | -7.4% |
| | Subtotal PERSONNEL | \$262,857 | \$310,515 | \$284,705 | \$284,705 | \$266,624 | -6.4% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|-----------------------------------|--------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| 741 | Office Supplies | \$1,313 | \$890 | \$1,476 | \$1,476 | \$1,443 | -2.2% |
| 743 | Postage | 456 | 477 | 923 | 923 | 903 | -2.2% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 136 | 146 | 500 | 500 | 500 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 13 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 21,919 | 25,501 | 26,302 | 26,302 | 24,429 | -7.1% |
| 843 | Training | 0 | 0 | 1,000 | 1,000 | 1,000 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 6,268 | 9,984 | 13,600 | 13,600 | 13,600 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$30,092 | \$37,010 | \$43,801 | \$43,801 | \$41,874 | -4.4% |

| CAPITAL OUTLAY | | | | | | | |
|-----------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$292,949 | \$347,525 | \$328,506 | \$328,506 | \$308,499 | -6.1% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$292,949 | \$347,525 | \$328,506 | \$328,506 | \$308,499 | -6.1% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|------------------------|
| DEPARTMENT | Design Rev. Commission |
| FUND | 11 |
| PROGRAM | 151 |

PROGRAM

The Design Review Commission was established to advise the Planning Commission and City Council on matters relating to aesthetics and the physical appearance of the City of Lafayette, as well as on those matters for which it is the designated decision making body.

WORKPLAN

- Hear and decide applications for design review and hillside development permits.
- Serve as a referral body to the Planning Commission on land use, subdivision and variance applications
- Process and review applications in a timely and professional manner.
- Support the Downtown Street Improvement Master Plan Implementation Committee.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|-----------------------------------|----------------------|
| 702 | Planning & Building Director | 10% |
| | Assistant Planning Director | 30% |
| | Senior Planner | 40% |
| | Planning Technician - B | 20% |
| | Associate Planner | 40% |
| | Assistant Planner | 30% |
| | Planning Technician - A | 20% |
| | Planning Assistant | 30% |
| | Total Full Time Equivalent | 2.20 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|-----------------|
| 841 | Allocated cost of office space rental | \$20,955 |
| | Pro-rata share of City computer expenses | 3,474 |
| | | <u>\$24,429</u> |
| 861 | Design Review Commission Minutes | \$10,000 |
| | Downtown Street Improvement Master Plan Committee (DSIMPC) Support | 3,600 |
| | | <u>\$13,600</u> |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|--------------------------|
| DEPARTMENT | Environmental Task Force |
| FUND | 11 |
| PROGRAM | 152 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | | | | | \$ 6,547 | N/A |
| 705 | Temporary Personnel | | | | | 0 | 0.0% |
| 708 | Overtime | | | | | 0 | 0.0% |
| 711 | Social Security | | | | | 501 | N/A |
| 714 | Worker's Compensation | | | | | 170 | N/A |
| 721 | Fringe Benefits | | | | | 1,980 | N/A |
| Subtotal PERSONNEL | | \$0 | \$0 | \$0 | \$0 | \$9,198 | N/A |

| | | | | | | | |
|--------------------------------------|------------------------------------|------------|------------|------------|------------|----------------|------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | | | | | \$66 | N/A |
| 743 | Postage | | | | | 41 | N/A |
| 745 | Printing & Binding | | | | | 0 | 0.0% |
| 746 | Books & Software | | | | | 0 | 0.0% |
| 748 | Special Departmental Supplies | | | | | 0 | 0.0% |
| 751 | Maintenance of Vehicles | | | | | 0 | 0.0% |
| 761 | Maintenance of Equipment | | | | | 0 | 0.0% |
| 771 | Maintenance of Buildings | | | | | 0 | 0.0% |
| 781 | Maintenance of Right of Way | | | | | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | | | | | 0 | 0.0% |
| 801 | Utilities-Water | | | | | 0 | 0.0% |
| 805 | Utilities-Sewer | | | | | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | | | | | 0 | 0.0% |
| 821 | Utilities-Telephones | | | | | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | | | | | 0 | 0.0% |
| 831 | Utilities-Street Lighting | | | | | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | | | | | 0 | 0.0% |
| 841 | Rental Expense | | | | | 1,110 | N/A |
| 843 | Training | | | | | 0 | 0.0% |
| 850 | Contingency | | | | | 0 | 0.0% |
| 851 | Advertising/Legal Notices | | | | | 0 | 0.0% |
| 853 | Community Promotion | | | | | 0 | 0.0% |
| 861 | Contractual Services | | | | | 0 | 0.0% |
| 861.5 | Reimbursable Emergency Response | | | | | 0 | 0.0% |
| 862 | Contract Sheriff Services | | | | | 0 | 0.0% |
| 866 | Contractual-Recreation | | | | | 0 | 0.0% |
| 881 | Premium Payment-Liability | | | | | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | | | | | 0 | 0.0% |
| 891 | Claims Payments | | | | | 0 | 0.0% |
| 892 | Debt Service | | | | | 0 | 0.0% |
| 896 | Insurance Reserve | | | | | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$0 | \$0 | \$0 | \$0 | \$1,217 | N/A |

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | | | | | \$0 | 0.0% |
| 906 | Improvements | | | | | 0 | 0.0% |
| 907 | Equipment | | | | | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | | | | | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------|------------|------------|------------|-----------------|------------|
| BASE PROGRAM COST | \$0 | \$0 | \$0 | \$0 | \$10,415 | N/A |
|--------------------------|------------|------------|------------|------------|-----------------|------------|

| | | | | | | |
|---------------------------|------------|------------|------------|------------|-----------------|------------|
| TOTAL PROGRAM COST | \$0 | \$0 | \$0 | \$0 | \$10,415 | N/A |
|---------------------------|------------|------------|------------|------------|-----------------|------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|--------------------------|
| DEPARTMENT | Environmental Task Force |
| FUND | 11 |
| PROGRAM | 152 |

PROGRAM

The City is committed to developing and implementing environmental policies and programs that will enable the City and its residents to meet their present needs without sacrificing the ability of future generations to meet their needs. The Environmental Task Force advises the City Council on environmental programs and policies that help to fulfill that vision.

WORKPLAN

- Complete the Environmental Action Plan
- Study the feasibility of community choice aggregation
- Prepare water efficient landscape regulations
- Study establishing electric vehicle charging stations on public property
- Incorporate green building resources as part of development application packet; incentivize green building practices

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|----------------------------|----------------------|
| 702 | Assistant Planner | 10% |
| | Total Full Time Equivalent | 0.10 |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|-----------------|
| DEPARTMENT | Police Services |
| FUND | 11 |
| PROGRAM | 210 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$106,185 | \$111,680 | \$145,292 | \$145,292 | \$155,993 | 7.4% |
| 705 | Temporary Personnel | 0 | 2,718 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 8,243 | 7,502 | 6,000 | 6,000 | 6,000 | 0.0% |
| 711 | Social Security | 9,481 | 9,942 | 11,574 | 11,574 | 12,392 | 7.1% |
| 714 | Worker's Compensation | 1,182 | 1,250 | 3,676 | 3,676 | 4,056 | 10.3% |
| 721 | Fringe Benefits | 34,101 | 35,578 | 45,731 | 45,731 | 52,753 | 15.4% |
| | Subtotal PERSONNEL | \$159,192 | \$168,670 | \$212,273 | \$212,273 | \$231,194 | 8.9% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|-----------------------------------|--------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| | | | | | | | |
| 741 | Office Supplies | \$6,968 | \$7,900 | \$5,000 | \$5,000 | \$5,000 | 0.0% |
| 743 | Postage | 215 | 212 | 400 | 400 | 400 | 0.0% |
| 745 | Printing & Binding | 18 | 253 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 1,439 | 1,421 | 2,000 | 2,000 | 2,000 | 0.0% |
| 748 | Special Departmental Supplies | 13,860 | 11,319 | 8,500 | 8,500 | 10,000 | 17.6% |
| 751 | Maintenance of Vehicles | 147,373 | 115,459 | 90,000 | 90,000 | 95,000 | 5.6% |
| 761 | Maintenance of Equipment | 2,266 | 7,102 | 4,000 | 4,000 | 5,000 | 25.0% |
| 771 | Maintenance of Buildings | 2,601 | 2,311 | 5,000 | 5,000 | 5,000 | 0.0% |
| 781 | Maintenance of Right of Way | 663 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 10,378 | 6,146 | 5,000 | 5,000 | 5,000 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 14,536 | 19,410 | 20,000 | 20,000 | 20,000 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 93,556 | 97,461 | 106,219 | 106,219 | 109,229 | 2.8% |
| 843 | Training | 14,654 | 8,817 | 15,000 | 15,000 | 15,000 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 192 | 2,928 | 1,000 | 1,000 | 1,000 | 0.0% |
| 861 | Contractual Services | 200,417 | 183,457 | 212,600 | 212,600 | 214,800 | 1.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 2,613,680 | 2,579,132 | 3,327,941 | 3,327,941 | 3,495,366 | 5.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$3,122,817 | \$3,043,328 | \$3,802,660 | \$3,802,660 | \$3,982,795 | 4.7% |

| CAPITAL OUTLAY | | | | | | | |
|-----------------------|--------------------------------|------------------|------------------|------------------|------------------|------------|------------|
| | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 181,188 | 206,860 | 100,000 | 100,000 | 0 | N/A |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$181,188 | \$206,860 | \$100,000 | \$100,000 | \$0 | N/A |

| | | | | | | |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| BASE PROGRAM COST | \$3,463,197 | \$3,418,858 | \$4,114,933 | \$4,114,933 | \$4,213,989 | 2.4% |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|-----|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$25,000 | \$0 | \$25,000 |
|-----|--------------------|-----|-----|----------|-----|----------|

| | | | | | | |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| TOTAL PROGRAM COST | \$3,463,197 | \$3,418,858 | \$4,139,933 | \$4,114,933 | \$4,238,989 | 2.4% |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------|
| DEPARTMENT | Police Services |
| FUND | 11 |
| PROGRAM | 210 |

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include crime suppression, investigation, traffic enforcement, youth services, and community education.

WORKPLAN

- Continue liaison with and participation in city commissions and community groups to ensure that community standards are enforced and an open line of communication is maintained between the Police Department and the public they serve.
- Increase driver safety and compliance with traffic laws through an aggressive enforcement policy, education, citations and warnings.
- Establish a team approach to criminal investigation so that our Youth Services Officer, Detective, beat officers and the community all work together to jointly solve crimes and aggressively prosecute lawbreakers.
- Ensure continuation of the neighborhood patrol plan so that all city streets are patrolled on a regular basis.
- Continue to use the Bicycle Patrol Officer to patrol the core downtown area and function as the primary liaison to the Lafayette business community.
- Encourage the use of volunteers to supplement and assist the department in its duties. Explore the feasibility of joining the Sheriff's Senior Volunteer Program.
- Monitor and update fleet the management plan and ensure the cost effective and safe use of city owned patrol vehicles.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|-----------------------------------|----------------------|
| 702 | Community Services Officer | 60% |
| | Police Services Assistant - A | 100% |
| | Police Services Assistant - B | 60% |
| | Total Full Time Equivalent | 2.20 |

ACCOUNT DESCRIPTIONS

| | | | | | |
|-----|---|------------------|-----|------------------------------------|------------------|
| 748 | Uniforms, badges, logs, business cards. | \$8,500 | 861 | Animal Control Services | \$130,000 |
| | Additional office supplies | 1,500 | | California ID Program | 30,000 |
| | | <u>\$10,000</u> | | Fingerprinting | 15,000 |
| 751 | Police vehicle repairs & gas | \$95,000 | | Booking fees | 6,500 |
| 761 | Maintenance of portable radios and MDT's | \$4,000 | | A.C.C.Justice Info. Network cnxn | 10,000 |
| 771 | Janitorial Services | \$5,000 | | Aries | 8,350 |
| | | | | Crisis resolution | 250 |
| 841 | Allocated cost of office space rental | \$106,702 | | Service contract for office equip. | 6,500 |
| | Pro-rata share of City computer equipment | 2,526 | | CLETS Fees | 1,000 |
| | | <u>\$109,229</u> | | Crime reports / Child Interview | 2,200 |
| | | | | Microwave Communication | 5,000 |
| | | | | | <u>\$214,800</u> |

| POLICE CONTRACT DETAIL | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2014-2015 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Final 2015-2016 Budget</i> | <i>Percent Increase</i> |
|------------------------|-----------------------------|--|--|---------------------------------------|---|---------------------------------------|-----------------------------|
| 862.1 | Officers | \$2,372,890 | \$2,365,581 | \$2,925,338 | \$2,925,338 | \$3,070,443 | 5.0% |
| 862.2 | Overtime | - | (2,000) | 148,000 | 148,000 | 148,000 | 0.0% |
| 862.4 | Investigation | 6,031 | 5,764 | 5,000 | 5,000 | 5,000 | 0.0% |
| 862.5 | Vehicles | 2,111 | - | - | - | - | 0.0% |
| 862.6 | Services/Supply | 16,000 | 12,875 | 19,500 | 19,500 | 19,500 | 0.0% |
| 862.7 | Communications/EBRCS | 147,753 | 109,744 | 157,663 | 157,663 | 174,707 | 10.8% |
| 862.8 | Liability Insurance | 19,734 | 19,788 | 22,440 | 22,440 | 27,716 | 23.5% |
| 862.9 | Crime Laboratory / Property | 49,159 | 67,380 | 50,000 | 50,000 | 50,000 | 0.0% |
| | Subtotal | \$2,613,678 | \$2,579,132 | \$3,327,941 | \$3,327,941 | \$3,495,366 | 5.0% |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|---------------------|
| DEPARTMENT | Traffic Enforcement |
| FUND | 11 |
| PROGRAM | 215 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 714 | Worker's Compensation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 449,144 | 462,693 | 498,774 | 498,774 | 500,538 | 0.4% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$449,144 | \$462,693 | \$498,774 | \$498,774 | \$500,538 | 0.4% |

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$449,144 | \$462,693 | \$498,774 | \$498,774 | \$500,538 | 0.4% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$449,144 | \$462,693 | \$498,774 | \$498,774 | \$500,538 | 0.4% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|---------------------|
| DEPARTMENT | Traffic Enforcement |
| FUND | 11 |
| PROGRAM | 215 |

PROGRAM

This program provides contract law enforcement services to the community via the Contra Costa Sheriff's Department. Services include traffic enforcement and accident investigation. While all officers have the responsibility to enforce traffic rules, this budget includes costs for two officers whose primary responsibility is ensuring roadway safety within the City of Lafayette. The traffic enforcement unit will utilize plice cars and police motorcycles in order to focus on traffic violations, hazards, collisions and unsafe conditions.

ACCOUNT DESCRIPTIONS

| POLICE CONTRACT DETAIL | | <i>Actual 2013-2014 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Percent Increase</i> |
|-------------------------------|---------------------|--|--|---------------------------------------|---|--|-----------------------------|
| 862.1 | Officers | \$380,000 | \$433,993 | \$472,034 | \$472,034 | \$473,798 | 0.4% |
| 862.2 | Overtime | 16,000 | 2,000 | 0 | 0 | 0 | 0.0% |
| 862.4 | Investigation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862.5 | Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862.6 | Services/Supply | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 0.0% |
| 862.7 | Communications | 17,900 | 20,000 | 20,000 | 20,000 | 20,000 | 0.0% |
| 862.8 | Liability Insurance | 3,940 | 3,700 | 3,740 | 3,740 | 3,740 | 0.0% |
| 862.9 | Crime Laboratory | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal | | \$420,840 | \$462,693 | \$498,774 | \$498,774 | \$500,538 | 0.4% |

REVENUES

| | | | | | |
|--------------------|-----------|-----------|-----------|----------|-----------|
| Vehicle Code Fines | \$118,429 | \$106,682 | \$110,000 | \$97,365 | \$110,000 |
|--------------------|-----------|-----------|-----------|----------|-----------|

| | | | | | |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| SURPLUS/(DEFICIT) | (\$302,411) | (\$356,011) | (\$388,774) | (\$401,409) | (\$390,538) |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|-----------------------|
| DEPARTMENT | Emergency Prep. Comm. |
| FUND | 11 |
| PROGRAM | 220 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 714 | Worker's Compensation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | | |
|--------------------------------------|------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 108 | 127 | 1,000 | 1,000 | 1,000 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 792 | 2,000 | 2,000 | 2,000 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 1,000 | 1,000 | 1,000 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 925 | 878 | 1,200 | 1,200 | 1,200 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training | 0 | 0 | 1,250 | 1,250 | 1,250 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 500 | 174 | 1,000 | 1,000 | 1,000 | 0.0% |
| 861 | Contractual Services | 16,557 | 21,444 | 16,600 | 16,600 | 16,600 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$18,090 | \$23,414 | \$24,050 | \$24,050 | \$24,050 | 0.0% |

| | | | | | | | |
|--------------------------------|--------------------------------|----------------|--------------|----------------|----------------|----------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 2,980 | 985 | 2,000 | 2,000 | 2,000 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$2,980 | \$985 | \$2,000 | \$2,000 | \$2,000 | 0.0% |

| | | | | | | |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| BASE PROGRAM COST | \$21,070 | \$24,399 | \$26,050 | \$26,050 | \$26,050 | 0.0% |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|

| | | | | | | |
|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| TOTAL PROGRAM COST | \$21,070 | \$24,399 | \$26,050 | \$26,050 | \$26,050 | 0.0% |
|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------------|
| DEPARTMENT | Emergency Prep. Comm. |
| FUND | 11 |
| PROGRAM | 220 |

PROGRAM

This activity describes expenses relating to preparation and planning to mitigate the effects of natural and man-made disasters.

WORKPLAN

- Increase outreach to neighborhoods, businesses and vulnerable populations regarding need to be personally prepared
- Increase the amount of materials available to residents regarding disaster preparation
- Continue development of municipal codes sections that support emergency preparedness in the community
- Conduct emergency drill using EOC at the Lafayette Library & Learning Center.
- Develop annexes for emergency operations plan (EOP)
- Test EOP annually

ACCOUNT DESCRIPTIONS

| | | | |
|-----|--|-----------------|--|
| 745 | Flyers (earthquake safety, neighborhood watch, etc.) | \$1,000 | |
| 861 | Radio technician services | \$600 | |
| | Contract services for emergency services coordinator | 16,000 | (shared with Orinda and Moraga offset by EMPG grant) |
| | | <u>\$16,600</u> | |
| 907 | Emergency equipment for trailer | \$2,000 | |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|-----------------|
| DEPARTMENT | Crossing Guards |
| FUND | 11 |
| PROGRAM | 230 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 714 | Worker's Compensation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | | |
|--------------------------------------|------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 39,711 | 39,605 | 45,158 | 45,158 | 45,158 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$39,711 | \$39,605 | \$45,158 | \$45,158 | \$45,158 | 0.0% |

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| BASE PROGRAM COST | \$39,711 | \$39,605 | \$45,158 | \$45,158 | \$45,158 | 0.0% |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|

| | | | | | | |
|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| TOTAL PROGRAM COST | \$39,711 | \$39,605 | \$45,158 | \$45,158 | \$45,158 | 0.0% |
|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------|
| DEPARTMENT | Crossing Guards |
| FUND | 11 |
| PROGRAM | 230 |

PROGRAM

The purpose of this program is to provide crossing guard services to Stanley and Lafayette Elementary.
The cost of the program is shared with the school district.
Prior to the 2002-2003 fiscal year, the cost of this program was included with Police Services (11-210)

ACCOUNT DESCRIPTIONS

861 Contract with All City Management Services \$90,316 (1/2 paid by School District)

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|--------------------------|
| DEPARTMENT | Road & Drain Maintenance |
| FUND | 11 |
| PROGRAM | 310 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$104,917 | \$107,228 | \$111,453 | \$111,453 | \$97,534 | -12.5% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 128 | 1,691 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 7,314 | 7,463 | 8,526 | 8,526 | 7,461 | -12.5% |
| 714 | Worker's Compensation | 1,085 | 1,128 | 2,820 | 2,820 | 2,536 | -10.1% |
| 721 | Fringe Benefits | 31,743 | 34,463 | 34,107 | 34,107 | 34,828 | 2.1% |
| Subtotal PERSONNEL | | \$145,187 | \$151,972 | \$156,905 | \$156,905 | \$142,359 | -9.3% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| 741 | Office Supplies | \$57 | \$95 | \$77 | \$175 | \$100 | 29.9% |
| 743 | Postage | 612 | 478 | 1,130 | 545 | 600 | -46.9% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 31,592 | 27,950 | 32,000 | 6,469 | 30,000 | -6.3% |
| 751 | Maintenance of Vehicles | 23,656 | 23,946 | 25,000 | 15,645 | 24,000 | -4.0% |
| 761 | Maintenance of Equipment | 3,834 | 3,497 | 3,600 | 2,933 | 3,600 | 0.0% |
| 771 | Maintenance of Buildings | 2,970 | 2,911 | 3,500 | 3,466 | 3,500 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 49,375 | 42,723 | 40,000 | 40,000 | 45,400 | 13.5% |
| 805 | Utilities-Sewer | 451 | 523 | 1,000 | 2,002 | 1,000 | 0.0% |
| 811 | Utilities-Gas & Electric | 5,734 | 5,967 | 6,200 | 5,190 | 6,000 | -3.2% |
| 821 | Utilities-Telephones | 5,482 | 5,312 | 6,620 | 4,782 | 6,000 | -9.4% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 6,325 | 7,691 | 8,772 | 7,945 | 8,000 | -8.8% |
| 843 | Training | 0 | 716 | 1,500 | 644 | 3,000 | 100.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 920 | 0 | 300 | 300 | 300 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 483,016 | 438,493 | 463,067 | 447,979 | 488,800 | 5.6% |
| 861.5 | Reimbursable Emergency Response | 11,515 | 3,783 | 15,000 | 11,810 | 13,000 | -13.3% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$625,539 | \$564,086 | \$607,766 | \$549,885 | \$633,300 | 4.2% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|-----------------|-----------------|------------|----------------|-----------------|------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 9,504 | 3,994 | 0 | 0 | 15,000 | N/A |
| 907 | Equipment | 15,926 | 33,058 | 0 | 6,142 | 5,000 | N/A |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$25,431 | \$37,052 | \$0 | \$6,142 | \$20,000 | N/A |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$796,157 | \$753,110 | \$764,671 | \$712,932 | \$795,659 | 4.1% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|-----|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$25,000 | \$0 | \$25,000 |
|-----|--------------------|-----|-----|----------|-----|----------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$796,157 | \$753,110 | \$789,671 | \$712,932 | \$820,659 | 3.9% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|--------------------------|
| DEPARTMENT | Road & Drain Maintenance |
| FUND | 11 |
| PROGRAM | 310 |

PROGRAM

This program is responsible for the supervision and delivery of minor street, curb, sidewalk, gutter, storm drain and shoulder maintenance services, tree and shrub pruning and weed abatement within the public right-of-way and on City property. Services include cleaning storm drains and roadside ditches, storm damage cleanup and minor mud slide control.

WORKPLAN

- Undertake pavement and guard rail repairs, large tree trimming and removal, street reconstruction, installation of berms and curbs, shrub clearing and landscape maintenance.
- Identify defective storm drain facilities and perform repairs and upgrades; Perform annual pre-rainy season inspection of drainage systems.
- Respond to storm drain failures during storms, using both internal resources and consultants / contractors.
- Implement repair projects (street, curb, gutter, sidewalk, slope and storm drains) not included in near term CIP.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|----------------------------|-----------------------|----------------------|
| 702 | Public Works Director | 45% |
| | Engineering Tech II | 20% |
| | Management Analyst | 25% |
| Total Full Time Equivalent | | 0.90 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|----------|
| 748 | Equipment and materials for inventory, fuel | \$30,000 |
| 841 | Allocated cost of office space rental / computer equipment | \$1,421 |
| 906 | Plant restoration | \$15,000 |

| PUBLIC WORKS CONTRACT DETAIL | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|-------------------------------------|-----------------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| 861.01 | MCE Hourly | \$52,443 | \$59,349 | \$65,000 | \$60,221 | \$62,000 | -4.6% |
| 861.02 | Building Maintenance | 3,506 | 437 | 4,000 | 7,163 | 6,000 | 50.0% |
| 861.05 | Catch Basin Repairs | 4,468 | 0 | 4,200 | 6,048 | 4,400 | 4.8% |
| 861.06 | Community Events | 2,145 | 1,139 | 3,000 | 3,001 | 3,000 | 0.0% |
| 861.08 | Curb and Gutter Repairs | 7,370 | 5,384 | 5,500 | 1,679 | 5,500 | 0.0% |
| 861.15 | Fencing | 2,282 | 0 | 5,500 | 4,003 | 5,500 | 0.0% |
| 861.18 | Irrigation Repairs/Maintenance | 37,913 | 28,676 | 30,500 | 30,410 | 31,500 | 3.3% |
| 861.19 | Landscape Maintenance | 108,427 | 109,563 | 91,667 | 70,910 | 94,700 | 3.3% |
| 861.20 | Machine Discing | 0 | 0 | 1,000 | 1,000 | 1,000 | 0.0% |
| 861.25 | Road Repairs | 138,539 | 112,349 | 117,000 | 129,849 | 140,000 | 19.7% |
| 861.26 | Retaining Walls | 9,382 | 0 | 2,800 | 2,800 | 2,800 | 0.0% |
| 861.27 | Slope Repair/Stabilization | 4,791 | 2,708 | 2,600 | 2,600 | 2,600 | 0.0% |
| 861.28 | Sidwalk Repairs | 7,938 | 6,744 | 6,000 | 529 | 6,000 | 0.0% |
| 861.61 | Safety Compliance | 1,662 | 3,069 | 1,500 | 1,500 | 1,550 | 3.3% |
| 861.34 | Storm Drain Repairs | 32,950 | 25,677 | 30,000 | 45,453 | 31,000 | 3.3% |
| 861.42 | Tree/Brush Maintenance | 21,259 | 42,800 | 42,000 | 41,669 | 42,000 | 0.0% |
| 861.43 | Weed Control (manual) | 12,921 | 10,125 | 15,000 | 14,978 | 15,000 | 0.0% |
| 861.44 | Weed Control (spraying) | 15,528 | 6,349 | 13,000 | 13,274 | 14,000 | 7.7% |
| 861.45 | Unanticipated Repairs/Maintenance | 17,852 | 22,626 | 20,000 | 8,642 | 18,000 | -10.0% |
| 861.46 | Professional Services | 1,640 | 1,500 | 2,800 | 2,250 | 2,250 | -19.6% |
| Subtotal | | \$483,016 | \$438,493 | \$463,067 | \$447,979 | \$488,800 | 5.6% |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|---------------------|
| DEPARTMENT | Traffic Maintenance |
| FUND | 11 |
| PROGRAM | 320 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$49,625 | \$50,994 | \$53,023 | \$53,023 | \$46,837 | -11.7% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 96 | 1,268 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 3,475 | 3,598 | 4,056 | 4,056 | 3,583 | -11.7% |
| 714 | Worker's Compensation | 513 | 541 | 1,341 | 1,341 | 1,218 | -9.2% |
| 721 | Fringe Benefits | 15,478 | 16,720 | 16,536 | 16,536 | 16,990 | 2.7% |
| Subtotal PERSONNEL | | \$69,188 | \$73,120 | \$74,957 | \$74,957 | \$68,629 | -8.4% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| 741 | Office Supplies | \$57 | \$41 | \$75 | \$75 | \$75 | 0.0% |
| 743 | Postage | 315 | 211 | 500 | 500 | 500 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 24,364 | 7,774 | 21,000 | 9,442 | 21,000 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 424 | 371 | 300 | 321 | 300 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 13,303 | 12,052 | 14,500 | 11,573 | 14,500 | 0.0% |
| 841 | Rental Expense | 1,137 | 1,201 | 1,174 | 463 | 1,174 | 0.0% |
| 843 | Training | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 140,973 | 106,131 | 165,860 | 128,691 | 200,960 | 21.2% |
| 861.5 | Reimbursable Emergency Response | 12,460 | 4,251 | 17,000 | 9,124 | 17,000 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$193,033 | \$132,031 | \$220,409 | \$160,189 | \$255,509 | 15.9% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|-----------------|------------------|-----------------|----------------|------------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 54,344 | 101,078 | 95,000 | 5,329 | 100,000 | 5.3% |
| 907 | Equipment | 859 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$55,203 | \$101,078 | \$95,000 | \$5,329 | \$100,000 | 5.3% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$317,424 | \$306,230 | \$390,366 | \$240,475 | \$424,137 | 8.7% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|-----|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$25,000 | \$0 | \$25,000 |
|-----|--------------------|-----|-----|----------|-----|----------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$317,424 | \$306,230 | \$415,366 | \$240,475 | \$449,137 | 8.1% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|---------------------|
| DEPARTMENT | Traffic Maintenance |
| FUND | 11 |
| PROGRAM | 320 |

PROGRAM

This program is responsible for the supervision and delivery of traffic signal maintenance, street and traffic sign installation and maintenance, traffic striping and pavement marking maintenance, and curb painting.

WORKPLAN

- Implement the City's traffic signal maintenance, sign installation and maintenance, and pavement marking deficiencies program, and continue a program of corrective action.
- Maintain striping and pavement markings maintenance inventory program.
- Implement actions recommended by the Circulation Commission and directed by the City Council.
- Encourage citizen involvement and input into matters concerning vehicle, bicycle and pedestrian safety and convenience.
- Perform ongoing inspection for vegetation encroachment on sight distances and the administration of appropriate trim notices.
- Develop program and recommendations for new sign reflectivity standards.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|-----------------------------------|----------------------|
| 702 | Management Analyst | 10% |
| | Public Works Director | 20% |
| | Engineering Tech II | 15% |
| | Total Full Time Equivalent | 0.45 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|-----------|
| 748 | Sign posts, panels, hardware, power and small tools and city purchased materials; fuel | \$21,000 |
| 841 | Pro-rata share of City computer equipment | \$711 |
| 906 | Final Phase of Street Name Replacement | \$100,000 |

| PUBLIC WORKS CONTRACT DETAIL | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|-------------------------------------|--|--|--|---------------------------------------|---|--|-------------------------------------|
| 861.01 | MCE Hourly | \$7,584 | \$5,505 | \$6,200 | \$4,700 | \$6,200 | 0.0% |
| 861.09 | Curb Painting | 2,902 | 2,295 | 3,000 | 3,000 | 3,000 | 0.0% |
| 861.15 | Fencing & Guardrails | 0 | 2,678 | 5,000 | 5,000 | 5,000 | 0.0% |
| 861.29 | Sign Installation, Repairs, Repl. | 20,685 | 21,020 | 22,660 | 26,532 | 22,660 | 0.0% |
| 861.39 | Striping & Stenciling | 31,823 | 20,413 | 36,000 | 5,057 | 67,000 | 86.1% |
| 861.4 | Signal Maintenance (Cal Trans - 4 sig) | 16,717 | 13,471 | 17,500 | 17,085 | 17,500 | 0.0% |
| 861.41 | Signal Maintenance (City - 19 + 2 ped) | 53,819 | 36,385 | 67,000 | 66,917 | 71,100 | 6.1% |
| 861.45 | Unanticipated Repairs | 1,432 | 53 | 2,000 | 0 | 2,000 | 0.0% |
| 861.46 | Professional Services | 0 | 0 | 1,500 | 0 | 1,500 | 0.0% |
| 861.47 | Street Light / Parking Light Maintenance | 5,065 | 4,311 | 4,600 | 0 | 4,600 | 0.0% |
| 861.61 | Safety Compliance | 946 | 0 | 400 | 400 | 400 | 0.0% |
| | Subtotal | \$140,973 | \$106,131 | \$165,860 | \$128,691 | \$200,960 | 21.2% |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|-----------------------|
| DEPARTMENT | Parks & Trails Maint. |
| FUND | 11 |
| PROGRAM | 340 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$97,231 | \$100,279 | \$97,225 | \$97,225 | \$88,484 | -9.0% |
| 705 | Temporary Personnel | 12,270 | 5,017 | 5,000 | 5,000 | 5,000 | 0.0% |
| 708 | Overtime | 0 | 38 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 8,207 | 7,707 | 7,820 | 7,820 | 7,152 | -8.6% |
| 714 | Worker's Compensation | 1,062 | 1,064 | 2,460 | 2,460 | 2,431 | -1.2% |
| 721 | Fringe Benefits | 29,807 | 30,352 | 30,072 | 30,072 | 28,146 | -6.4% |
| Subtotal PERSONNEL | | \$148,577 | \$144,456 | \$142,577 | \$142,577 | \$131,212 | -8.0% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| 741 | Office Supplies | \$445 | \$310 | \$350 | \$350 | \$350 | 0.0% |
| 743 | Postage | 0 | 0 | 135 | 135 | 135 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 50 | 50 | 50 | 0.0% |
| 746 | Books & Software | 0 | 0 | 400 | 400 | 400 | 0.0% |
| 748 | Special Departmental Supplies | 4,167 | 1,891 | 3,500 | 3,000 | 3,000 | -14.3% |
| 751 | Maintenance of Vehicles | 4,645 | 5,396 | 3,200 | 12,000 | 5,000 | 56.3% |
| 761 | Maintenance of Equipment | 1,169 | 2,508 | 2,000 | 3,000 | 2,000 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 32,249 | 36,565 | 30,000 | 40,000 | 40,000 | 33.3% |
| 805 | Utilities-Sewer | 25,657 | 19,854 | 5,000 | 5,000 | 5,000 | 0.0% |
| 811 | Utilities-Gas & Electric | 6,366 | 6,670 | 4,500 | 4,500 | 4,500 | 0.0% |
| 821 | Utilities-Telephones | 3,033 | 1,184 | 1,300 | 1,300 | 1,300 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 186 | 763 | 1,500 | 1,000 | 3,158 | 110.5% |
| 843 | Training | 0 | 0 | 1,000 | 0 | 1,000 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 570 | 570 | 570 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 88,023 | 96,504 | 106,000 | 120,500 | 118,000 | 11.3% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$165,939 | \$171,647 | \$159,505 | \$191,805 | \$184,463 | 15.6% |

| CAPITAL OUTLAY | | | | | | | |
|--------------------------------|--------------------------------|-----------------|----------------|-----------------|----------------|-----------------|---------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 36,360 | 9,140 | 25,000 | 5,000 | 10,000 | -60.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$36,360 | \$9,140 | \$25,000 | \$5,000 | \$10,000 | -60.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$350,876 | \$325,243 | \$327,082 | \$339,382 | \$325,675 | -0.4% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|-----|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$25,000 | \$0 | \$12,700 |
|-----|--------------------|-----|-----|----------|-----|----------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$350,876 | \$325,243 | \$352,082 | \$339,382 | \$338,375 | -3.9% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------------|
| DEPARTMENT | Parks & Trails Maint. |
| FUND | 11 |
| PROGRAM | 340 |

PROGRAM

This program is responsible for the maintenance of parks and trails. Emphasis is on appearance and user safety. Some maintenance of the Buckeye Fields and facilities at the Lafayette Community Park will be provided by contract and volunteer labor under the supervision of the Parks Maintenance Specialist.

WORKPLAN

- Implement maintenance requirements and track costs of the individual parks and trails for annual maintenance.
- Administer park maintenance contracts.
- Maintain ongoing communications between the public works department, Consolidated Fire District, and Park, Trails and Recreation Subcommittees, and the various park users for the purpose of developing realistic maintenance needs and costs.
- Maintain Brook Street park, Mildred Lane Observation park, Community Park, Leigh Creekside Park & Buckeye Fields.
- Monitor and repair erosion and slides at Community Park.
- Monitor and maintain city trails.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|---------------------------------------|----------------------|
| 702 | Parks, Trails and Recreation Director | 5% |
| | Parks Maintenance Supervisor | 100% |
| | Total Full Time Equivalent | 1.05 |

705 Intern \$5,000

DESCRIPTION OF CAPITAL OUTLAY

906 Trail Maintenance \$10,000

| PUBLIC WORKS CONTRACT DETAIL | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|-------------------------------------|-------------------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| 861.01 | MCE Hourly | \$1,356 | \$0 | \$2,000 | 2,000 | \$0 | N/A |
| 861.02 | Building Maintenance | - | 234 | 2,000 | 1,500 | 2,000 | 0.0% |
| 861.03 | Ballfield Maintenance | 31,361 | 44,499 | 40,000 | 35,000 | 42,000 | 5.0% |
| 861.15 | Fencing | 8,499 | 4,650 | 3,000 | 3,000 | 4,000 | 33.3% |
| 861.16 | Firebreak Maintenance | 5,165 | 5,468 | 5,000 | 5,500 | 6,000 | 20.0% |
| 861.18 | Irrigation Repairs | 5,360 | 3,401 | 5,000 | 4,000 | 4,000 | -20.0% |
| 861.19 | Landscape Maintenance | 9,802 | 6,497 | 8,000 | 8,000 | 11,000 | 37.5% |
| 861.21 | Park & Play Equipment & Furnishings | 4,137 | 3,106 | 3,000 | 4,000 | 4,000 | 33.3% |
| 861.22 | Parking Lot Maintenance | 340 | 1,530 | 500 | 1,000 | 1,000 | 100.0% |
| 861.24 | Restroom Maintenance | 398 | 863 | 1,000 | 1,000 | 1,000 | 0.0% |
| 861.25 | Road Repairs | 6,800 | 1,297 | 4,000 | 4,000 | 4,000 | 0.0% |
| 861.27 | Slope Repairs/Stabilization | 880 | 95 | 2,000 | 0 | 2,000 | 0.0% |
| 861.28 | Path & Trail Maintenance | 2,176 | 8,396 | 3,000 | 22,000 | 12,000 | 300.0% |
| 861.42 | Tree Maintenance | 3,193 | 5,159 | 4,500 | 4,500 | 5,000 | 11.1% |
| 861.43 | Weed Control (manual) | 2,688 | 398 | 1,500 | 0 | - | N/A |
| 861.44 | Weed Control (spraying) | - | - | 1,500 | 0 | - | N/A |
| 861.45 | Unanticipated Repairs | 4,342 | 8,547 | 18,500 | 18,500 | 18,500 | 0.0% |
| 861.47 | Streelight / Parking Light Maint. | 0 | 1,166 | 1,500 | 6,500 | 1,500 | 0.0% |
| 861.100 | Retention Pond Maintenance | 324 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal | \$86,823 | \$95,304 | \$106,000 | \$120,500 | \$118,000 | 11.3% |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|-------------------|
| DEPARTMENT | Comm. Ctr. Maint. |
| FUND | 11 |
| PROGRAM | 350 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$61,616 | \$64,004 | \$61,564 | \$61,564 | \$72,041 | 17.0% |
| 705 | Temporary Personnel | 2,434 | 2,190 | 2,000 | 2,000 | 2,000 | 0.0% |
| 708 | Overtime | 167 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 4,811 | 4,712 | 4,863 | 4,863 | 5,664 | 16.5% |
| 714 | Worker's Compensation | 616 | 678 | 1,558 | 1,558 | 1,925 | 23.6% |
| 721 | Fringe Benefits | 20,699 | 24,320 | 24,941 | 24,941 | 26,468 | 6.1% |
| Subtotal PERSONNEL | | \$90,342 | \$95,904 | \$94,926 | \$94,926 | \$108,098 | 13.9% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|-----------------|------------------|------------------|------------------|------------------|-------------|
| 741 | Office Supplies | \$0 | \$75 | \$75 | \$75 | \$75 | -0.2% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 29 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 7,902 | 12,301 | 15,000 | 15,000 | 17,000 | 13.3% |
| 751 | Maintenance of Vehicles | 0 | 1,353 | 1,500 | 386 | 400 | -73.3% |
| 761 | Maintenance of Equipment | 3,566 | 1,676 | 2,500 | 2,500 | 2,500 | 0.0% |
| 771 | Maintenance of Buildings | 11,480 | 11,312 | 9,500 | 8,500 | 6,540 | -31.2% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 3,862 | 3,687 | 3,700 | 5,500 | 6,000 | 62.2% |
| 805 | Utilities-Sewer | 0 | 1,455 | 1,455 | 1,367 | 1,440 | -1.0% |
| 811 | Utilities-Gas & Electric | 26,493 | 27,903 | 27,500 | 27,200 | 32,000 | 16.4% |
| 821 | Utilities-Telephones | 450 | 686 | 925 | 720 | 720 | -22.2% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 357 | 186 | 400 | 215 | 1,032 | 157.9% |
| 843 | Training | 263 | 139 | 400 | 86 | 400 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 36,974 | 47,062 | 60,000 | 49,000 | 58,600 | -2.3% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$91,347 | \$107,863 | \$122,955 | \$110,549 | \$126,707 | 3.1% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 13,853 | 44,740 | 10,500 | 8,113 | 63,500 | 504.8% |
| 907 | Equipment | 0 | 555 | 0 | 5,832 | 6,500 | N/A |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$13,853 | \$45,294 | \$10,500 | \$13,945 | \$70,000 | 566.7% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$195,542 | \$249,061 | \$228,381 | \$219,420 | \$304,805 | 33.5% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|-----|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$17,227 | \$0 | \$25,000 |
|-----|--------------------|-----|-----|----------|-----|----------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$195,542 | \$249,061 | \$245,608 | \$219,420 | \$329,805 | 34.3% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-------------------|
| DEPARTMENT | Comm. Ctr. Maint. |
| FUND | 11 |
| PROGRAM | 350 |

PROGRAM

This program is responsible for maintaining the Community Center.

WORKPLAN

- Maintain a clean, safe environment suitable for public access at the Lafayette Community Center.
- Deter vandalism and property damage through a combination of public awareness, adequate lighting and program supervision and police services.
- Inspect roof, electrical, heating, and plumbing systems and project long-term repairs and costs.

STAFFING REQUIREMENTS

| Position Title | Full-Time Equivalent |
|---|----------------------|
| 702 Parks, Trails and Recreation Director | 15% |
| Recreation Supervisor - A | 5% |
| Recreation Supervisor - B | 15% |
| Administrative Assistant - P&R - A | 2.5% |
| Administrative Assistant - P&R - B | 2.5% |
| Community Center Caretaker | 50% |
| Total Full Time Equivalent | 0.90 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|---|-----------------|
| 761 | Maintenance of kitchen equipment, fire extinguishers, HVAC, irrigation, lighting & playground | \$2,500 |
| 771 | Locks/keys, signs | \$2,500 |
| | Live Oak repairs, ceiling tiles, fans, lights | 4,040 |
| | | <u>\$6,540</u> |
| 841 | Computer support | \$632 |
| 861 | Landscape maintenance | \$9,000 |
| | Contract custodial | 20,000 |
| | Carpet cleaning | 3,000 |
| | Painting, wall repairs | 4,000 |
| | Electrical repairs / improvements | 1,500 |
| | Backflow preventer upgrade | 3,600 |
| | Plumbing repairs | 15,000 |
| | Graffiti and vandalism repairs | 2,500 |
| | | <u>\$58,600</u> |
| 906 | Windows upgrades | \$40,000 |
| | Live Oak wallcovers | 14,000 |
| | Carpet | 9,500 |
| | | <u>\$63,500</u> |
| 907 | Tables | \$5,500 |
| | Washer/Dryer | 1,000 |
| | | <u>\$6,500</u> |

TRANSFERS:

| | |
|---|------------|
| Transfer to Community Center Sinking Maint. Fund 16 | (\$10,000) |
| Transfer from Recreation Programs Fund 31 | \$20,000 |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|--------------------|
| DEPARTMENT | Emergency Response |
| FUND | 11 |
| PROGRAM | 360 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 714 | Worker's Compensation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------|-----------------|-----------------|-----------------|-------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 6,282 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 200 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 20,216 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 827,829 | 0 | 50,000 | 50,000 | 50,000 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$854,527 | \$0 | \$50,000 | \$50,000 | \$50,000 | 0.0% |

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------|-----------------|-----------------|-----------------|-------------|
| BASE PROGRAM COST | \$854,527 | \$0 | \$50,000 | \$50,000 | \$50,000 | 0.0% |
|--------------------------|------------------|------------|-----------------|-----------------|-----------------|-------------|

| | | | | | | |
|---------------------------|------------------|------------|-----------------|-----------------|-----------------|-------------|
| TOTAL PROGRAM COST | \$854,527 | \$0 | \$50,000 | \$50,000 | \$50,000 | 0.0% |
|---------------------------|------------------|------------|-----------------|-----------------|-----------------|-------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|--------------------|
| DEPARTMENT | Emergency Response |
| FUND | 11 |
| PROGRAM | 360 |

PROGRAM

This program is used to track expenses incurred by the City while responding to natural and man-made emergency events.
FUNDS FROM THIS PROGRAM CAN ONLY BE SPENT WITH EXPLICIT APPROVAL FROM THE LAFAYETTE CITY COUNCIL.

WORKPLAN

- Keep the roadways clear.
- Track expenses to be reimbursed by the Federal Emergency Management Agency.
- Activate Emergency Operations Center during major emergency events.

ACCOUNT DESCRIPTIONS

861 Contingency for local emergencies \$50,000

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|-------------------|
| DEPARTMENT | Planning Services |
| FUND | 11 |
| PROGRAM | 410 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$349,904 | \$219,950 | \$230,961 | \$230,961 | \$255,680 | 10.7% |
| 705 | Temporary Personnel | 19,110 | 12,109 | 20,000 | 20,000 | 20,000 | 0.0% |
| 708 | Overtime | 4,528 | 2,565 | 4,000 | 4,000 | 4,000 | 0.0% |
| 711 | Social Security | 28,672 | 16,851 | 19,505 | 19,505 | 21,396 | 9.7% |
| 714 | Worker's Compensation | 3,683 | 2,399 | 5,843 | 5,843 | 7,168 | 22.7% |
| 721 | Fringe Benefits | 118,246 | 85,362 | 81,858 | 81,858 | 92,677 | 13.2% |
| | Subtotal PERSONNEL | \$524,142 | \$339,236 | \$362,167 | \$362,167 | \$400,920 | 10.7% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|-----------------------------------|--------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| 741 | Office Supplies | \$2,961 | \$2,930 | \$1,935 | \$1,935 | \$2,197 | 13.6% |
| 743 | Postage | 693 | 532 | 1,211 | 1,211 | 1,375 | 13.6% |
| 745 | Printing & Binding | 1,827 | 391 | 3,000 | 3,000 | 3,000 | 0.0% |
| 746 | Books & Software | 141 | 0 | 500 | 500 | 500 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 25 | 500 | 500 | 500 | 0.0% |
| 751 | Maintenance of Vehicles | 1,364 | 1,894 | 1,000 | 1,000 | 1,000 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 1,966 | 1,094 | 500 | 500 | 500 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 39 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 1,905 | 1,373 | 1,500 | 1,500 | 1,500 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 36,099 | 27,857 | 34,484 | 34,484 | 37,198 | 7.9% |
| 843 | Training | 3,877 | 5,234 | 5,000 | 5,000 | 5,000 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 2,716 | 2,297 | 1,000 | 1,000 | 1,000 | 0.0% |
| 853 | Community Promotion | 0 | 15,060 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 113,994 | 54,300 | 106,500 | 106,500 | 105,500 | -0.9% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$167,544 | \$113,025 | \$157,130 | \$157,130 | \$159,270 | 1.4% |

| CAPITAL OUTLAY | | | | | | | |
|-----------------------|--------------------------------|--------------|----------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 275 | 1,545 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$275 | \$1,545 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$691,961 | \$453,806 | \$519,297 | \$519,297 | \$560,190 | 7.9% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|-----|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$25,000 | \$0 | \$25,000 |
|-----|--------------------|-----|-----|----------|-----|----------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$691,961 | \$453,806 | \$544,297 | \$519,297 | \$585,190 | 7.5% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-------------------|
| DEPARTMENT | Planning Services |
| FUND | 11 |
| PROGRAM | 410 |

PROGRAM

This program provides current and future physical planning for the community consistent with the General Plan and the policy direction of the City Council. Strong emphasis is placed on physical preservation of neighborhoods, revitalization and enhancement of the downtown commercial area with respect for the community's semi-rural residential character, and the overall service needs and vitality of the City's economic base.

WORKPLAN

- Staff and provide professional recommendations to the City Council, Planning Commission, Design Review Commission, DSIMPIC, Public Art Committee, Environmental Task Force, Senior Housing Task Force and subcommittees.
- Provide quality assistance to the public in the areas of zoning, planning, building, and other related activities.
- Hear and decide discretionary approvals administered by the Zoning Administrator.
- Process and review applications in a timely and professional manner.
- Complete the tasks in the approved work plan.
- Implement the goals of the General Plan and the Downtown Specific Plan.

STAFFING REQUIREMENTS

| | <u>Position Title</u> | <u>Full-Time Equivalent</u> |
|-----|------------------------------------|-----------------------------|
| 702 | Planning & Building Director | 30% |
| | Assistant Planning Director | 40% |
| | Senior Planner | 20% |
| | Planning Technician - B | 70% |
| | Associate Planner | 30% |
| | Assistant Planner | 30% |
| | Planning Technician - A | 75% |
| | Planning Assistant | 40% |
| | Total Full-Time Equivalent: | 3.35 |

ACCOUNT DESCRIPTIONS

| | | | | |
|-----|---|-----------------|--------|----------------------------|
| 745 | Printing long-range studies | \$3,000 | | |
| 841 | Allocated cost of office space rental | \$31,909 | | |
| | Pro-rata share of City computer equipment | 5,289 | | |
| | | <u>\$37,198</u> | | |
| 843 | Staff Training | \$5,000 | | |
| 861 | American Planning Association Dues | \$2,000 | 861.10 | Contract Planners |
| | Landscape Architect Review Services | 2,500 | | (reimbursed by applicants) |
| | Housing Element Implementation | 40,000 | | |
| | Traffic Consultation Services | 1,000 | | |
| | Downtown Specific Plan Implementation | 20,000 | | |
| | | <u>\$65,500</u> | | |
| | | | | \$40,000 |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|------------------|
| DEPARTMENT | Code Enforcement |
| FUND | 11 |
| PROGRAM | 415 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$78,245 | \$77,556 | \$83,656 | \$83,656 | \$89,008 | 6.4% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 5,887 | 5,795 | 6,400 | 6,400 | 6,809 | 6.4% |
| 714 | Worker's Compensation | 811 | 803 | 2,116 | 2,116 | 2,314 | 9.3% |
| 721 | Fringe Benefits | 31,023 | 26,706 | 26,532 | 26,532 | 45,022 | 69.7% |
| Subtotal PERSONNEL | | \$115,965 | \$110,859 | \$118,704 | \$118,704 | \$143,153 | 20.6% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|--------------------------------------|------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| 741 | Office Supplies | \$769 | \$453 | \$787 | \$787 | \$787 | 0.0% |
| 743 | Postage | 0 | 203 | 492 | 492 | 492 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 18 | 485 | 2,000 | 2,000 | 2,000 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 38 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 11,758 | 12,752 | 14,028 | 14,028 | 13,325 | -5.0% |
| 843 | Training | 853 | 1,062 | 2,000 | 2,000 | 2,000 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 5,331 | 2,284 | 10,000 | 10,000 | 10,000 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$18,729 | \$17,275 | \$29,307 | \$29,307 | \$28,604 | -2.4% |

| CAPITAL OUTLAY | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$134,694 | \$128,134 | \$148,011 | \$148,011 | \$171,758 | 16.0% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$134,694 | \$128,134 | \$148,011 | \$148,011 | \$171,758 | 16.0% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|------------------|
| DEPARTMENT | Code Enforcement |
| FUND | 11 |
| PROGRAM | 415 |

PROGRAM

This program provides funding to enforce codes and ordinances in downtown and the neighborhoods as well as ensure that conditions imposed on new construction are implemented.

WORKPLAN

- Enforce City codes and ordinances.
- Ensure that conditions imposed for new construction are being properly implemented.

STAFFING REQUIREMENTS

| | <u>Position Title</u> | <u>Full-Time Equivalent</u> |
|-----|------------------------------------|-----------------------------|
| 702 | Planning Technician - B | 5% |
| | Planning & Building Director | 10% |
| | Code Enforcement Officer | 100% |
| | Planning Assistant | 5% |
| | Total Full-Time Equivalent: | 1.20 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|---|--------------|
| 841 | Allocated cost of office space rental | \$11,430 |
| | Pro-rata share of City computer equipment | <u>1,895</u> |
| | | \$13,325 |
| 861 | Abatement of nuisances* <i>(*Upfront costs that may be reimbursed)</i> | \$10,000 |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|----------------------|
| DEPARTMENT | Engineering Services |
| FUND | 11 |
| PROGRAM | 420 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$122,788 | \$124,083 | \$127,076 | \$127,076 | \$146,482 | 15.3% |
| 705 | Temporary Personnel | 6,504 | 1,716 | 13,000 | 13,000 | 0 | N/A |
| 708 | Overtime | 414 | 74 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 8,529 | 8,231 | 10,716 | 10,716 | 11,206 | 4.6% |
| 714 | Worker's Compensation | 1,310 | 1,299 | 3,215 | 3,215 | 3,809 | 18.5% |
| 721 | Fringe Benefits | 36,050 | 48,767 | 47,542 | 47,542 | 57,818 | 21.6% |
| | Subtotal PERSONNEL | \$175,595 | \$184,170 | \$201,548 | \$201,548 | \$219,314 | 8.8% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|-----------------------------------|--------------------------------------|-----------------|-----------------|-----------------|-----------------|------------------|---------------|
| 741 | Office Supplies | \$364 | \$279 | \$787 | \$787 | \$918 | 16.7% |
| 743 | Postage | 280 | 271 | 492 | 492 | 574 | 16.7% |
| 745 | Printing & Binding | 243 | 114 | 500 | 500 | 500 | 0.0% |
| 746 | Books & Software | 65 | 0 | 500 | 5,000 | 500 | 0.0% |
| 748 | Special Departmental Supplies | 1,895 | 2,289 | 1,300 | 2,500 | 1,500 | 15.4% |
| 751 | Maintenance of Vehicles | 6,173 | 5,141 | 5,000 | 6,000 | 5,000 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 559 | 200 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 3,205 | 2,012 | 3,500 | 3,500 | 3,500 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 8,767 | 9,207 | 14,094 | 14,094 | 16,089 | 14.2% |
| 843 | Training | 571 | 707 | 1,000 | 1,000 | 1,000 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 75 | 135 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 14,632 | 44,850 | 25,000 | 25,000 | 75,000 | 200.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$36,828 | \$65,204 | \$52,174 | \$58,874 | \$104,582 | 100.4% |

| CAPITAL OUTLAY | | | | | | | |
|-----------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$212,423 | \$249,374 | \$253,722 | \$260,422 | \$323,896 | 27.7% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|-----|---------|
| 999 | Prior Year Savings | \$0 | \$0 | \$14,292 | \$0 | \$7,592 |
|-----|--------------------|-----|-----|----------|-----|---------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$212,423 | \$249,374 | \$268,014 | \$260,422 | \$331,488 | 23.7% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|----------------------|
| DEPARTMENT | Engineering Services |
| FUND | 11 |
| PROGRAM | 420 |

PROGRAM

City engineering services are provided by a professional staff. Design and major project work for engineering projects are provided through contracts with consultants. Services provided by in-house staff include:

- Administration of the Capital Improvement Program, including project development and contract administration.
- Facilitation of community involvement in project development.
- Engineering review of development proposals including incorporation of NPDES development regulations.
- Processing improvement plans and subdivision maps for private development.
- Providing input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Coordinating with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Representing the City's interests in regional transportation and funding issues.
- Administering encroachment permit program.

WORKPLAN

- Update conditions survey of storm drain infrastructure.
- Administer the Capital Improvement Program, from project development through final construction, including contract administration.
- Administer transportation planning functions.
- Perform engineering review of development proposals including conformance review of new NPDES regulations.
- In coordination with the Planning Division, process improvement plans and subdivision maps for private development.
- Perform special studies to facilitate long-range planning in the areas of capital improvements, downtown redevelopment, and traffic / pedestrian circulation.
- Provide input to other agencies, commissions, departments, and the public on engineering, maintenance, and development matters.
- Provide customer service to the community by responding to questions and requests regarding infrastructure maintenance and improvements.
- Coordinate with the Public Works Services Manager regarding maintenance, operations, and repair of public facilities.
- Represent the City's interests in regional transportation and funding issues.
- Administer the encroachment permit program.
- Staff the Capital Projects Assessment Committee and the Public Works Services subcommittee.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|----------------------------|----------------------|
| 702 | City Engineer | 30% |
| | Assistant Engineer | 20% |
| | Senior Engineer - A | 10% |
| | Construction Inspector | 50% |
| | Engineering Assistant | 30% |
| | Total Full Time Equivalent | 1.40 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|---|----------|
| 841 | Allocated cost of office space rental | \$13,405 |
| | Pro-rata share of City computer equipment | 2,684 |
| | | \$16,089 |
| 861 | Misc. consultant services (survey/traffic/geotech/landscape) | \$5,000 |
| | Storm drain condition survey (CPAC recommendation) | 50,000 |
| | Pre-engineering studies for construction year 2016 capital projects | 20,000 |
| | | \$75,000 |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|--------------|
| DEPARTMENT | City Manager |
| FUND | 11 |
| PROGRAM | 510 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$288,378 | \$296,001 | \$294,927 | \$294,927 | \$302,130 | 2.4% |
| 705 | Temporary Personnel | 1,013 | 0 | 0 | 0 | 0 | 0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 15,034 | 15,091 | 22,562 | 22,562 | 23,113 | 2.4% |
| 714 | Worker's Compensation | 3,063 | 3,063 | 7,462 | 7,462 | 7,855 | 5.3% |
| 721 | Fringe Benefits | 97,377 | 98,550 | 100,708 | 100,708 | 94,184 | -6.5% |
| | Subtotal PERSONNEL | \$404,865 | \$412,706 | \$425,659 | \$425,659 | \$427,283 | 0.4% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|-----------------------------------|--------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| | | | | | | | |
| 741 | Office Supplies | \$1,471 | \$833 | \$1,390 | \$1,000 | \$1,390 | 0.0% |
| 743 | Postage | 471 | 374 | 870 | 500 | 870 | 0.0% |
| 745 | Printing & Binding | 0 | 106 | 200 | 100 | 200 | 0.0% |
| 746 | Books & Software | 0 | 168 | 750 | 100 | 750 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 500 | 250 | 500 | 0.0% |
| 751 | Maintenance of Vehicles | 5,186 | 6,452 | 10,000 | 10,000 | 8,000 | -20.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 2,012 | 2,000 | N/A |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 354 | 0 | 500 | 0 | 500 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 1,235 | 1,610 | 1,200 | 1,200 | 1,200 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 27,537 | 28,610 | 30,020 | 30,020 | 25,360 | -15.5% |
| 843 | Training | 3,658 | 4,030 | 5,000 | 5,000 | 5,000 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 3,441 | 18,910 | 5,000 | 2,000 | 5,000 | 0.0% |
| 861 | Contractual Services | 0 | 1,183 | 0 | 1,500 | 0 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$43,353 | \$62,277 | \$55,430 | \$53,682 | \$50,771 | -8.4% |

| CAPITAL OUTLAY | | | | | | | |
|-----------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$448,218 | \$474,983 | \$481,089 | \$479,341 | \$478,053 | -0.6% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|----------|---------|
| 999 | Prior Year Savings | \$0 | \$0 | \$23,544 | \$20,000 | \$5,292 |
|-----|--------------------|-----|-----|----------|----------|---------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$448,218 | \$474,983 | \$504,633 | \$499,341 | \$483,345 | -4.2% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|--------------|
| DEPARTMENT | City Manager |
| FUND | 11 |
| PROGRAM | 510 |

PROGRAM

The City Manager's office provides general administrative direction of City operations and program implementation as set forth by policy direction of the City Council. The City Manager is appointed by the City Council as chief executive officer of the municipal corporation and is charged with providing professional leadership.

WORKPLAN

- Provide sound and objective policy recommendations and responsive staff support to the City Council.
- Monitor and report the fiscal condition of the City government to the City Council and recommend programs and policies that ensure the City's stable and healthy fiscal condition at all times.
- Provide the direction, motivation, supervision, and training of City staff as needed to achieve program objectives.
- Be responsive to citizens in a timely fashion and develop user friendly procedures including prompt and efficient responses to citizen requests for services.
- Develop procedures and training that protect the City's resources through sound management of claims, suits, and litigation.
- Promote the Team Standards and Customer Service Standards to City staff.
- Track and analyze State legislation.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|------------------------------------|----------------------|
| 702 | City Manager | 100% |
| | Administrative Assistant - Admin A | 56% |
| | Administrative Assistant - Admin B | 56% |
| | Total Full Time Equivalent | 2.12 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|---|--------------|
| 841 | Allocated cost of office space rental | \$22,013 |
| | Pro-rata share of City computer equipment | <u>3,347</u> |
| | | \$25,360 |
| 843 | LOCC Annual Conference | \$2,000 |
| | Contract Cities Association Conference | 1,000 |
| | ICMA Annual Meeting | <u>2,000</u> |
| | | \$5,000 |
| 853 | Membership in ICMA, and Service Clubs | \$5,000 |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|----------------|
| DEPARTMENT | Legal Services |
| FUND | 11 |
| PROGRAM | 520 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 714 | Worker's Compensation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 292,891 | 433,074 | 428,431 | 283,431 | 435,284 | 1.6% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$292,891 | \$433,074 | \$428,431 | \$283,431 | \$435,284 | 1.6% |

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$292,891 | \$433,074 | \$428,431 | \$283,431 | \$435,284 | 1.6% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$292,891 | \$433,074 | \$428,431 | \$283,431 | \$435,284 | 1.6% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|----------------|
| DEPARTMENT | Legal Services |
| FUND | 11 |
| PROGRAM | 520 |

PROGRAM

This program represents various legal services provided by the City Attorney and special legal counsel.

The City Attorney, a contract employee, is legal advisor to the City Council, the administrative staff, and, upon authorization, City Commissions. Responsibilities of the City Attorney include drafting ordinances, resolutions, leases, contracts, agreements, and other documents; researching and preparing legal opinions on various legal issues; attending City Council and Planning Commission meetings for the purpose of giving legal advice; investigating and settling certain civil claims; appearing in court and in administrative proceedings on behalf of the City; prosecuting certain ordinance/code violations; recovering damages to public property; condemning property for public purposes and performing other legal services as requested. The City Attorney's focus is to practice preventative law and provide legal advice leading to the adoption of practices and policies which will prevent or minimize litigation.

Special counsel is engaged when the nature of legal matters requires unique or special expertise to represent the City. The City Council determines, in matters of civil litigation, who shall represent the City. The City Attorney supervises and coordinates with such outside counsel at the Council's request.

City Attorney services are provided by Best, Best & Krieger.

ACCOUNT DESCRIPTIONS

863.1 The City pays a retainer of \$18,540 per month for general legal services. Special litigation by the City Attorney is billed at \$255/hour, associates \$225/hour, and paralegal/clerks \$140/hour.

| <i>LEGAL SERVICES DETAIL</i> | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|------------------------------|-------------------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| 863.1 | Legal Services Retainer | \$286,083 | \$223,514 | \$228,431 | \$228,431 | \$235,284 | 3.0% |
| 863.2 | Special Services (outside retainer) | 6,273 | 176,723 | 100,000 | 50,000 | 100,000 | 0.0% |
| 863.3 | Litigation | 535 | 32,837 | 100,000 | 5,000 | 100,000 | 0.0% |
| | Subtotal | \$292,891 | \$433,074 | \$428,431 | \$283,431 | \$435,284 | 1.6% |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|------------|
| DEPARTMENT | City Clerk |
| FUND | 11 |
| PROGRAM | 530 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$78,328 | \$85,571 | \$83,616 | \$83,616 | \$92,054 | 10.1% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 5,894 | 6,319 | 6,397 | 6,397 | 7,042 | 10.1% |
| 714 | Worker's Compensation | 809 | 885 | 2,115 | 2,115 | 2,393 | 13.1% |
| 721 | Fringe Benefits | 24,088 | 26,061 | 25,418 | 25,418 | 27,434 | 7.9% |
| | Subtotal PERSONNEL | \$109,119 | \$118,836 | \$117,546 | \$117,546 | \$128,924 | 9.7% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|-----------------------------------|--------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| | | | | | | | |
| 741 | Office Supplies | \$498 | \$334 | \$492 | \$492 | \$492 | 0.0% |
| 743 | Postage | 186 | 153 | 308 | 308 | 308 | 0.0% |
| 745 | Printing & Binding | 0 | 3,261 | 200 | 200 | 200 | 0.0% |
| 746 | Books & Software | 0 | 54 | 200 | 200 | 200 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 200 | 200 | 200 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 2,100 | 2,100 | 2,500 | 2,500 | 3,000 | 20.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 230 | 0 | 100 | 100 | 100 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 731 | 619 | 500 | 500 | 500 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 8,021 | 8,398 | 8,767 | 8,767 | 8,328 | -5.0% |
| 843 | Training | 1,392 | 1,230 | 5,050 | 5,050 | 5,050 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 150 | 0 | 3,000 | 3,000 | 1,500 | -50.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 3,768 | 1,090 | 5,475 | 5,475 | 6,475 | 18.3% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$17,076 | \$17,239 | \$26,792 | \$26,792 | \$26,353 | -1.6% |

| CAPITAL OUTLAY | | | | | | | |
|-----------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$126,195 | \$136,075 | \$144,338 | \$144,338 | \$155,277 | 7.6% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|-----|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$25,000 | \$0 | \$25,000 |
|-----|--------------------|-----|-----|----------|-----|----------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$126,195 | \$136,075 | \$169,338 | \$144,338 | \$180,277 | 6.5% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|------------|
| DEPARTMENT | City Clerk |
| FUND | 11 |
| PROGRAM | 530 |

PROGRAM

The City Clerk is responsible for the maintenance and distribution of City Council records, rosters, activities, and transactions; i.e., agendas, minutes, resolutions, ordinances, recordation with the County Recorder's Office; providing for Administration of City elections in accordance with State law; preparing, posting, and publishing all City Council official notices; administering Political Reform Act filing. The Clerk also maintains the Lafayette Municipal Code and is custodian of the City Seal.

WORKPLAN

- Continue timely preparation of agendas and minute transcriptions, and distribution of certified resolutions and ordinances.
- Provide for records management of City documents including safe and secure storage, as well as off-site back-up. Keep current the optical disk scanning of all City historical and legal documents.
- Continue timely advertising, legal publishing, and updates of Municipal Code.
- Continue administration of oaths, economic interest, and campaign statements consistent with State laws.
- Continue with educational training.
- Continue to handle the processing of claims filed against the City.

STAFFING REQUIREMENTS

| | <u>Position Title</u> | <u>Full-Time Equivalent</u> |
|-----|--|-----------------------------|
| 702 | City Clerk & Municipal Information Officer | 75% |
| | Total Full Time Equivalent | 0.75 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|---|----------------|
| 761 | Questys annual maintenance | \$3,000 |
| | | <u>\$3,000</u> |
| 791 | Notary Errors and Omissions insurance | \$100 |
| 841 | Allocated cost of office space rental | \$7,144 |
| | Pro-rata share of City computer equipment | 1,184 |
| | | <u>\$8,328</u> |
| 843 | Bimonthly No. Cal. City Clerks Association Meetings | \$250 |
| | CMC Training - New Laws & Elections | 3,500 |
| | Annual CCAC Conference | 700 |
| | Mileage Reimbursement | 600 |
| | | <u>\$5,050</u> |
| 851 | Publication of legal notices (public hearings / ordinances) | \$1,500 |
| 861 | CCAC dues | \$125 |
| | IIMC dues | 250 |
| | National Notary Assn. dues | 100 |
| | Municode Annual Update | 5,000 |
| | Muni codes on-line | 1,000 |
| | | <u>\$6,475</u> |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|-------------------------|
| DEPARTMENT | Administrative Services |
| FUND | 11 |
| PROGRAM | 540 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$471,114 | \$471,669 | \$411,095 | \$411,095 | \$420,778 | 2.4% |
| 705 | Temporary Personnel | 2,245 | 510 | 2,000 | 0 | 2,000 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 31,163 | 31,277 | 31,602 | 31,602 | 32,343 | 2.3% |
| 714 | Worker's Compensation | 4,876 | 4,645 | 10,401 | 10,401 | 10,992 | 5.7% |
| 721 | Fringe Benefits | 140,319 | 123,213 | 115,155 | 115,155 | 119,747 | 4.0% |
| | Subtotal PERSONNEL | \$649,717 | \$631,314 | \$570,253 | \$568,253 | \$585,861 | 2.7% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|-----------------------------------|--------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| 741 | Office Supplies | \$3,091 | \$3,374 | \$2,361 | \$2,361 | \$2,361 | 0.0% |
| 743 | Postage | 25 | 643 | 1,477 | 1,477 | 1,477 | 0.0% |
| 745 | Printing & Binding | 853 | 3,708 | 3,000 | 1,500 | 3,000 | 0.0% |
| 746 | Books & Software | 74 | 313 | 0 | 250 | 250 | N/A |
| 748 | Special Departmental Supplies | 0 | 0 | 500 | 200 | 500 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 419 | 157 | 1,000 | 500 | 1,000 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 2,577 | 1,215 | 2,500 | 2,500 | 2,500 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 43,832 | 40,532 | 42,083 | 42,083 | 39,974 | -5.0% |
| 843 | Training | 4,801 | 5,325 | 5,500 | 5,500 | 5,500 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 41,445 | 25,127 | 20,000 | 20,000 | 20,000 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$97,117 | \$80,395 | \$78,421 | \$76,371 | \$76,563 | -2.4% |

| CAPITAL OUTLAY | | | | | | | |
|-----------------------|--------------------------------|----------------|------------|------------|----------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 1,657 | 0 | 0 | 2,500 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$1,657 | \$0 | \$0 | \$2,500 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$748,491 | \$711,709 | \$648,674 | \$647,124 | \$662,423 | 2.1% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|-----|--------------------|-----|-----|----------|-----|----------|
| 999 | Prior Year Savings | \$0 | \$0 | \$21,653 | \$0 | \$23,203 |
|-----|--------------------|-----|-----|----------|-----|----------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$748,491 | \$711,709 | \$670,327 | \$647,124 | \$685,626 | 2.3% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-------------------------|
| DEPARTMENT | Administrative Services |
| FUND | 11 |
| PROGRAM | 540 |

PROGRAM

The Administrative Services program is responsible for the administration of the City's fiscal and human resource operations, office technology and facilities, risk management, TCI and PG&E franchise oversight, Vistas newsletter publication, and the webpage. Finance is comprised of six principal areas of responsibility: financial administration, accounting, payroll, capital projects, treasury, and purchasing. Human Resources is responsible for recruiting, training, and retaining employees of the highest caliber. The Administrative Services Director functions as the Finance Director and the Human Resources Director.

WORKPLAN

Finance, Purchasing, and Treasury

- Maintain financial integrity of City and assure that adequate internal controls are in place.
- Maintain the accounting system and financial management practices in conformance with generally accepted accounting practices.
- Maximize interest earnings by investing 99% of all available funds daily.
- Implement Purchasing Ordinance and policy.
- Oversee parking lot leases and income, Transient Occupancy Tax audits, and TCI and PG&E franchise payments.
- Review and adjust user rates and fees to reflect the cost of providing services.
- Continue to pursue federal and state reimbursement for the cost of mandated programs.

Personnel

- Continue to recruit the highest quality personnel to fill vacancies as they occur or are created.
- Continue to implement City training programs.
- Manage worker's compensation claims, grievances, disciplinary matters and employee benefits.
- Maintain personnel database.

Office Technology, Real and Personal Property, Risk Management, and Franchises

- Manage office facilities and office technologies: telephone, voice mail, copiers, faxes, and computer systems.
- Implement an efficient system of City fixed assets inventory and disposal of surplus fixed assets.
- Continue to serve as the JPA Risk Management Board representative. Review all City property for proper insurance coverage.

Vistas and Web Page

- Continue to edit and coordinate the publication and distribution of Vistas newsletter.
- Design and implement changes to the City webpage as an on-going, work-in-progress.

STAFFING REQUIREMENTS

| | <u>Position Title</u> | <u>Full-Time Equivalent</u> |
|-----|-----------------------------------|-----------------------------|
| 702 | Administrative Services Director | 95% |
| | Financial Services Manager | 100% |
| | Accounting Assistant | 75% |
| | Accountant | 90% |
| | Total Full Time Equivalent | 3.60 |

ACCOUNT DESCRIPTIONS

| | | | | | |
|-----|---|-----------------|-----|-----------------------------|-----------------|
| 745 | Checks, forms, employment applications | \$3,000 | 843 | Misc Seminars | \$1,000 |
| | | | | Leadership Training | 2,500 |
| 841 | Allocated cost of office space rental | \$34,290 | | LOCC Financial Mgmt Seminar | 1,000 |
| | Pro-rata share of City computer equipment | 5,684 | | LOCC Annual Conference | 1,000 |
| | | <u>\$39,974</u> | | | <u>\$5,500</u> |
| | | | 861 | Accounting Software Support | \$7,500 |
| | | | | CAFR Audit | 5,000 |
| | | | | State Reporting | 5,000 |
| | | | | Actuarial | 2,500 |
| | | | | Fees & Services | 2,500 |
| | | | | | <u>\$22,500</u> |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|-------------------|
| DEPARTMENT | Rent and Expenses |
| FUND | 11 |
| PROGRAM | 550 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$26,300 | \$52,000 | \$42,485 | \$0 | N/A |
| 705 | Temporary Personnel | 0 | 1,500 | 3,000 | 2,275 | 0 | N/A |
| 708 | Overtime | 0 | 0 | 3,000 | 0 | 0 | N/A |
| 711 | Social Security | 0 | 1,482 | 2,000 | 2,080 | 0 | N/A |
| 714 | Worker's Compensation | 0 | 289 | 0 | 1,115 | 0 | 0.0% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$0 | \$29,571 | \$60,000 | \$47,955 | \$0 | N/A |

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$428 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 93 | 2,500 | 1,000 | 2,500 | 0.0% |
| 746 | Books & Software | 0 | 778 | 500 | 500 | 500 | 0.0% |
| 748 | Special Departmental Supplies | 51 | 49 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 72 | 119 | 500 | 1,500 | 1,500 | 200.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 50 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 6,629 | 2,928 | 4,000 | 4,000 | 4,000 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 110 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 12,129 | 14,316 | 12,000 | 18,900 | 20,000 | 66.7% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 6,881 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training | 2,910 | 5,583 | 3,500 | 500 | 3,500 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 429 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 3,456 | 3,864 | 3,800 | 3,800 | 3,800 | 0.0% |
| 861 | Contractual Services | 83,199 | 84,636 | 83,281 | 83,281 | 84,695 | 1.7% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$115,755 | \$112,904 | \$110,081 | \$113,531 | \$120,495 | 9.5% |

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| BASE PROGRAM COST | \$115,755 | \$142,476 | \$170,081 | \$161,486 | \$120,495 | -29.2% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|---------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|---------------|
| TOTAL PROGRAM COST | \$115,755 | \$142,476 | \$170,081 | \$161,486 | \$120,495 | -29.2% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|---------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-------------------|
| DEPARTMENT | Rent and Expenses |
| FUND | 11 |
| PROGRAM | 550 |

PROGRAM

This program includes those expenses which are not attributable to any specific department(s) and which are general in nature, such as rent for City offices, general office equipment and maintenance, community promotion, and membership fees.

ACCOUNT DESCRIPTIONS

| | | | |
|-----|--|------------------|-------------------------------|
| 761 | Maintenance for office machines | \$1,500 | |
| 791 | Employee Recognition | \$3,000 | |
| | Misc office expenses | 1,000 | |
| | | <u>\$4,000</u> | |
| 841 | Rent of City Offices at Desco Plaza | \$290,800 | |
| | Coffee machine and supplies | 3,000 | |
| | Phone System Support | 8,004 | |
| | Lease of postage machine | 3,048 | |
| | Lease of Copy Machines (2) | 23,760 | |
| | | <u>\$328,612</u> | allocated back to departments |
| 843 | City-wide Employee Training Program | \$2,000 | |
| | Quarterly Staff Training Lunch Meetings (3) | 1,500 | |
| | | <u>\$3,500</u> | |
| 853 | City of Lafayette Commute Alternative Program | \$3,800 | |
| 861 | Credit Card Fees | 3,000 | |
| | Sales Tax Audits | 2,000 | |
| | LAFCO Membership | 4,050 | |
| | Contract Cities Association Membership | 2,150 | |
| | ABAG Membership | 5,000 | |
| | League of California Cities Membership | 8,250 | |
| | Chamber of Commerce Membership | 600 | |
| | Security alarms | 300 | |
| | Trust Administrators (Benefits Administration) | 2,445 | |
| | GASB45 (ARC) - OPEB | 28,900 | |
| | Lafayette Vistas Newsletter | 28,000 | |
| | | <u>\$84,695</u> | |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|---------------------|
| DEPARTMENT | Technology Services |
| FUND | 11 |
| PROGRAM | 560 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$35,059 | \$37,740 | \$36,490 | \$36,490 | \$39,519 | 8.3% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 2,456 | 2,593 | 2,792 | 2,792 | 3,023 | 8.3% |
| 714 | Worker's Compensation | 362 | 388 | 923 | 923 | 1,027 | 11.3% |
| 721 | Fringe Benefits | 11,524 | 10,325 | 11,132 | 11,132 | 11,981 | 7.6% |
| Subtotal PERSONNEL | | \$49,401 | \$51,046 | \$51,337 | \$51,337 | \$55,551 | 8.2% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| 741 | Office Supplies | \$2,145 | \$114 | \$197 | \$197 | \$197 | 0.0% |
| 743 | Postage | 67 | 53 | 123 | 123 | 123 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 100 | 100 | 100 | 0.0% |
| 746 | Books & Software | 4,652 | 22,741 | 16,700 | 16,700 | 16,700 | 0.0% |
| 748 | Special Departmental Supplies | 40 | 695 | 500 | 500 | 500 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 944 | 1,000 | 1,000 | 1,000 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 396 | 757 | 1,000 | 0 | 1,000 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 5,275 | 4,817 | 5,000 | 5,000 | 5,000 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 3,228 | 3,816 | 3,507 | 3,507 | 3,507 | 0.0% |
| 843 | Training | 0 | 0 | 1,000 | 0 | 1,000 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 27,902 | 17,550 | 21,150 | 27,950 | 27,600 | 30.5% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$43,705 | \$51,487 | \$50,277 | \$55,077 | \$56,727 | 12.8% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|---------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 5,056 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 8,027 | 81,691 | 40,000 | 40,000 | 20,000 | -50.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$8,027 | \$86,746 | \$40,000 | \$40,000 | \$20,000 | -50.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$101,134 | \$189,279 | \$141,614 | \$146,414 | \$132,277 | -6.6% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|-----|--------------------|-----|-----|-----|-----|-----|
| 999 | Prior Year Savings | \$0 | \$0 | \$0 | \$0 | \$0 |
|-----|--------------------|-----|-----|-----|-----|-----|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$101,134 | \$189,279 | \$141,614 | \$146,414 | \$132,277 | -6.6% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|---------------------|
| DEPARTMENT | Technology Services |
| FUND | 11 |
| PROGRAM | 560 |

PROGRAM

The City contracts for most Technology Services including server maintenance, repair and upgrades.

WORKPLAN

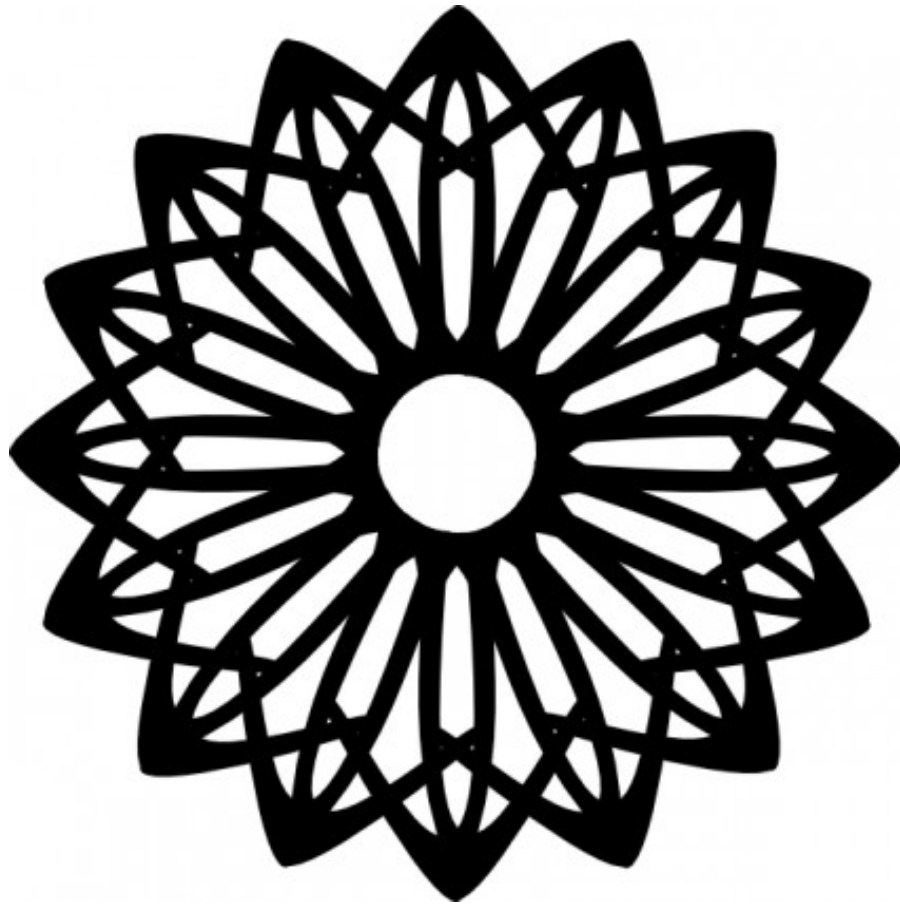
- Maintain and operate a local area network at the City offices including individual workstations and software.
- Maintain City website.
- Improve transparency and public access to City documents, information and resources.

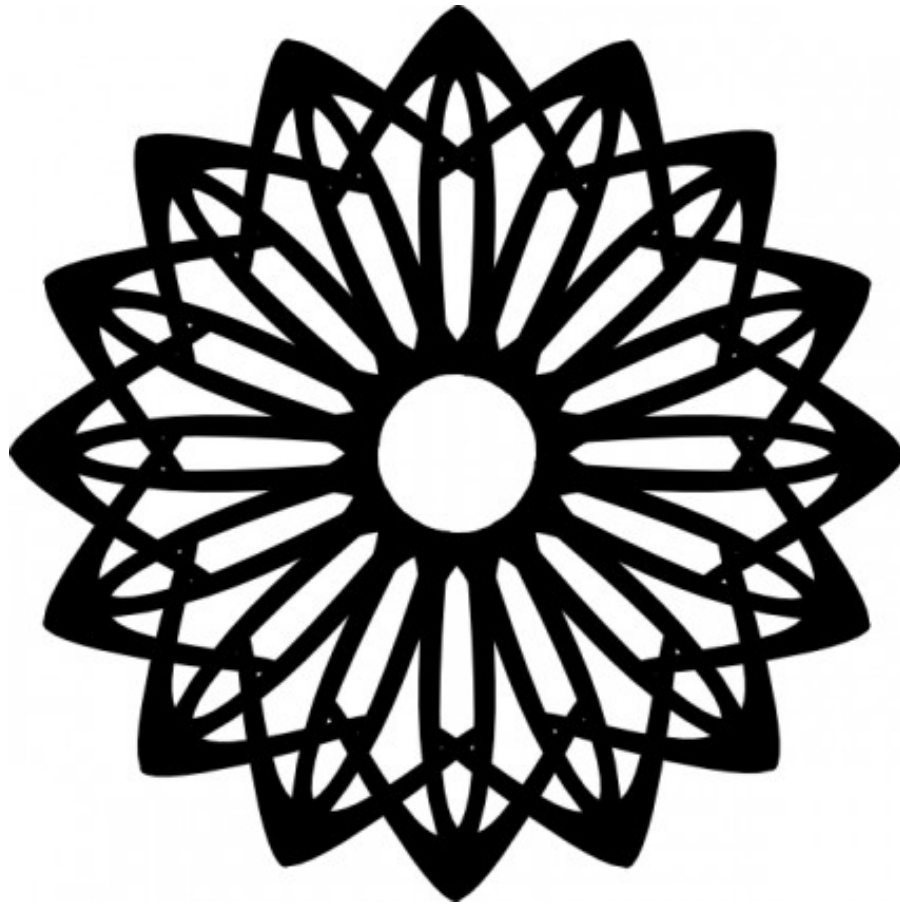
STAFFING REQUIREMENTS

| | <u>Position Title</u> | <u>Full-Time Equivalent</u> |
|-----|--|-----------------------------|
| 702 | City Clerk & Municipal Information Officer | 25% |
| | Administrative Services Director | 5% |
| | | 0.30 |

ACCOUNT DESCRIPTIONS

| | | | |
|--------------------------------------|--|-----------------|-------------------------------|
| 746 | City Geographical Information System (GIS) | \$12,000 | |
| | Engineering Computer Assisted (CAD) Software | 1,700 | |
| | Misc Software | 3,000 | |
| | | <u>\$16,700</u> | |
| 821 | T1 Lines for Parks & Rec and Public Works | \$5,000 | |
| 841 | Allocated cost of office space rental | \$2,857 | |
| | Pro-rata share of City computer equipment | 474 | |
| | | <u>\$3,331</u> | |
| 861 | Computer Support | \$60,000 | allocated back to departments |
| 861 | Web hosting | \$2,400 | |
| | Offsite Cloud storage for disaster recovery | 8,700 | |
| | Vision Subscription | 4,200 | |
| | OpenGov | 4,500 | |
| | Granicus (online access to public meetings) | 7,800 | |
| | | <u>\$27,600</u> | |
| DESCRIPTION OF CAPITAL OUTLAY | | | |
| 907 | Misc Upgrades | \$20,000 | |





**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|------------------|
| DEPARTMENT | Parks Facilities |
| FUND | 12 |
| PROGRAM | 600 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$29,795 | \$98,863 | \$93,484 | \$93,484 | \$15,269 | -83.7% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 1,876 | 6,357 | 7,151 | 7,151 | 1,168 | -83.7% |
| 714 | Worker's Compensation | 215 | 998 | 2,365 | 2,365 | 397 | -83.2% |
| 721 | Fringe Benefits | 17,369 | 32,954 | 31,990 | 31,990 | 4,787 | -85.0% |
| | Subtotal PERSONNEL | \$49,254 | \$139,173 | \$134,990 | \$134,990 | \$21,622 | -84.0% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|-----------------------------------|--------------------------------------|----------------|----------------|----------------|----------------|----------------|---------------|
| | | | | | | | |
| 741 | Office Supplies | \$625 | \$366 | \$349 | \$349 | \$250 | -28.4% |
| 743 | Postage | 200 | 209 | 209 | 209 | 200 | -4.1% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 500 | 100 | 100 | 100 | 100 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 334 | 6,424 | 6,295 | 6,295 | 608 | -90.3% |
| 843 | Training | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$1,659 | \$7,099 | \$6,953 | \$6,953 | \$1,158 | -83.3% |

| CAPITAL OUTLAY | | | | | | | |
|-----------------------|--------------------------------|-----------------|------------|--------------------|--------------------|------------------|---------------|
| | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 98,629 | 0 | 1,594,600 | 1,501,082 | 650,000 | -59.2% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$98,629 | \$0 | \$1,594,600 | \$1,501,082 | \$650,000 | -59.2% |

| | | | | | | |
|--------------------------|------------------|------------------|--------------------|--------------------|------------------|---------------|
| BASE PROGRAM COST | \$149,542 | \$146,271 | \$1,736,543 | \$1,643,025 | \$672,780 | -61.3% |
|--------------------------|------------------|------------------|--------------------|--------------------|------------------|---------------|

| | | | | | | |
|---------------------------|------------------|------------------|--------------------|--------------------|------------------|---------------|
| TOTAL PROGRAM COST | \$149,542 | \$146,271 | \$1,736,543 | \$1,643,025 | \$672,780 | -61.3% |
|---------------------------|------------------|------------------|--------------------|--------------------|------------------|---------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|------------------|
| DEPARTMENT | Parks Facilities |
| FUND | 12 |
| PROGRAM | 600 |

PROGRAM

This program tracks costs associated with parks and recreation capital projects. The Parks, Trails and Recreation Commission submits a 5-year CIP that reflects fund activity by fiscal year.

WORKPLAN

See account descriptions below and CIP Summary for specific projects.

STAFFING REQUIREMENTS

| <u>Position Title</u> | <u>Full-Time Equivalent</u> |
|---|-----------------------------|
| 702 Parks, Trails and Recreation Director | 10% |
| Total Full Time Equivalent | 0.10 |

ACCOUNT DESCRIPTIONS

| | |
|--------------------------------------|------------------|
| 841 Share of office equipment leases | \$608 |
| 906 Manzanita Room Construction | \$600,000 |
| Leigh Creekside Park | 50,000 |
| | <u>\$650,000</u> |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|----------------------|
| DEPARTMENT | Parkland Acquisition |
| FUND | 17 |
| PROGRAM | 650 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$7,449 | \$7,682 | \$7,448 | \$7,448 | \$30,539 | 310.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 469 | 458 | 570 | 570 | 2,336 | 310.0% |
| 714 | Worker's Compensation | 54 | 77 | 188 | 188 | 794 | 321.3% |
| 721 | Fringe Benefits | 188 | 2,267 | 2,299 | 2,299 | 9,575 | 316.4% |
| | Subtotal PERSONNEL | \$8,159 | \$10,484 | \$10,506 | \$10,506 | \$43,244 | 311.6% |

| | | | | | | | |
|-----------------------------------|--------------------------------------|------------|------------|------------|------------|-----------------|------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 316 | N/A |
| 843 | Training | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 0 | 0 | 0 | 0 | 50,000 | N/A |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$0 | \$0 | \$0 | \$0 | \$50,316 | N/A |

| | | | | | | | |
|-----------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|----------------|-----------------|-----------------|-----------------|-----------------|---------------|
| BASE PROGRAM COST | \$8,159 | \$10,484 | \$10,506 | \$10,506 | \$93,560 | 790.5% |
|--------------------------|----------------|-----------------|-----------------|-----------------|-----------------|---------------|

| | | | | | | |
|---------------------------|----------------|-----------------|-----------------|-----------------|-----------------|---------------|
| TOTAL PROGRAM COST | \$8,159 | \$10,484 | \$10,506 | \$10,506 | \$93,560 | 790.5% |
|---------------------------|----------------|-----------------|-----------------|-----------------|-----------------|---------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|----------------------|
| DEPARTMENT | Parkland Acquisition |
| FUND | 17 |
| PROGRAM | 650 |

PROGRAM

This program tracks costs associated with purchasing parkland. Note that revenues to this fund are primarily collected via the Quimby Act and used for parkland acquisition only. Other revenue will be reserved in a restricted sinking fund as they are received.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|---------------------------------------|----------------------|
| 702 | Parks, Trails and Recreation Director | 20% |
| | Total Full Time Equivalent | 0.20 |
| 861 | Misc Deerhill Park Studies | \$50,000 |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|------------------------------|
| DEPARTMENT | Capital Improvement Projects |
| FUND | 14 |
| PROGRAM | 620 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$479,146 | \$439,200 | \$428,368 | \$428,368 | \$459,405 | 7.2% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | | 0.0% |
| 708 | Overtime | 414 | 123 | 0 | 0 | | 0.0% |
| 711 | Social Security | 33,878 | 30,474 | 32,770 | 32,770 | 35,145 | 7.2% |
| 714 | Worker's Compensation | 4,954 | 4,470 | 10,838 | 10,838 | 11,945 | 10.2% |
| 721 | Fringe Benefits | 177,469 | 165,065 | 159,207 | 159,207 | 177,489 | 11.5% |
| | Subtotal PERSONNEL | \$695,861 | \$639,331 | \$631,183 | \$631,183 | \$683,984 | 8.4% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|-----------------------------------|--------------------------------------|-----------------|-----------------|-----------------|-----------------|------------------|--------------|
| 741 | Office Supplies | \$1,143 | \$813 | \$2,492 | \$2,492 | \$2,689 | 7.9% |
| 743 | Postage | 955 | 758 | 1,559 | 1,559 | 1,682 | 7.9% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 1,853 | 1,541 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 40,783 | 38,723 | 44,487 | 44,487 | 46,386 | 4.3% |
| 843 | Training | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 24,751 | 34,550 | 25,500 | 25,500 | 65,500 | 156.9% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$69,484 | \$76,386 | \$74,039 | \$74,039 | \$116,257 | 57.0% |

| CAPITAL OUTLAY | | | | | | | |
|-----------------------|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 2,735,750 | 3,545,842 | 5,841,123 | 5,841,123 | 3,548,759 | -39.2% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$2,735,750 | \$3,545,842 | \$5,841,123 | \$5,841,123 | \$3,548,759 | -39.2% |

| | | | | | | |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------|
| BASE PROGRAM COST | \$3,501,096 | \$4,261,558 | \$6,546,345 | \$6,546,345 | \$4,349,000 | -33.6% |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------|

| | | | | | | |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------|
| TOTAL PROGRAM COST | \$3,501,096 | \$4,261,558 | \$6,546,345 | \$6,546,345 | \$4,349,000 | -33.6% |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|------------------------------|
| DEPARTMENT | Capital Improvement Projects |
| FUND | 14 |
| PROGRAM | 620 |

PROGRAM

This program tracks costs associated with the capital improvements.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|----------------------------|----------------------|
| 702 | City Engineer | 40% |
| | Senior Engineer - B | 100% |
| | Assistant Engineer | 80% |
| | Construction Inspector | 50% |
| | Senior Engineer - A | 90% |
| | Engineering Assistant | 50% |
| | Total Full Time Equivalent | 4.10 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|---|----------|
| 841 | Allocated cost of office space rental | \$39,122 |
| | Pro-rata share of City computer equipment | 7,263 |
| | | \$46,386 |
| 861 | Contractual design and construction inspection services | \$20,000 |
| | Contract construction management | 40,000 |
| | Single Audit for fed funds over \$500K | 5,500 |
| | | \$65,500 |

DESCRIPTION OF CAPITAL OUTLAY

| | | |
|-----|-------|-------------|
| 906 | TBD | \$3,548,759 |
| | TOTAL | \$3,548,759 |

NOTES

Fiscal Year 2015-16 funding sources include:

| | |
|--------------------------------|-------------|
| Measure J "Major Roads" | \$2,102,000 |
| Measure J (1/2 cent sales tax) | 300,000 |
| Gas Tax | 600,000 |
| PMP Reserve | 347,000 |
| General Fund | 600,000 |
| Waste Management Fees | 400,000 |
| TOTAL | \$4,349,000 |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|-------------------|
| DEPARTMENT | Public Facilities |
| FUND | 16 |
| PROGRAM | 640 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 714 | Worker's Compensation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | | |
|--------------------------------------|------------------------------------|------------|--------------|-----------------|----------------|----------------|---------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 969 | 0 | 300 | 300 | N/A |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 350 | 350 | N/A |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 700 | 700 | N/A |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 300 | 300 | N/A |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 0 | 0 | 10,000 | 8,000 | 5,000 | -50.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$0 | \$969 | \$10,000 | \$9,650 | \$6,650 | -33.5% |

| | | | | | | | |
|--------------------------------|--------------------------------|------------|--------------------|------------------|------------------|------------|------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$1,974,914 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 122,896 | 108,000 | 110,383 | 0 | N/A |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$2,097,810 | \$108,000 | \$110,383 | \$0 | N/A |

| | | | | | | |
|--------------------------|------------|--------------------|------------------|------------------|----------------|---------------|
| BASE PROGRAM COST | \$0 | \$2,098,779 | \$118,000 | \$120,033 | \$6,650 | -94.4% |
|--------------------------|------------|--------------------|------------------|------------------|----------------|---------------|

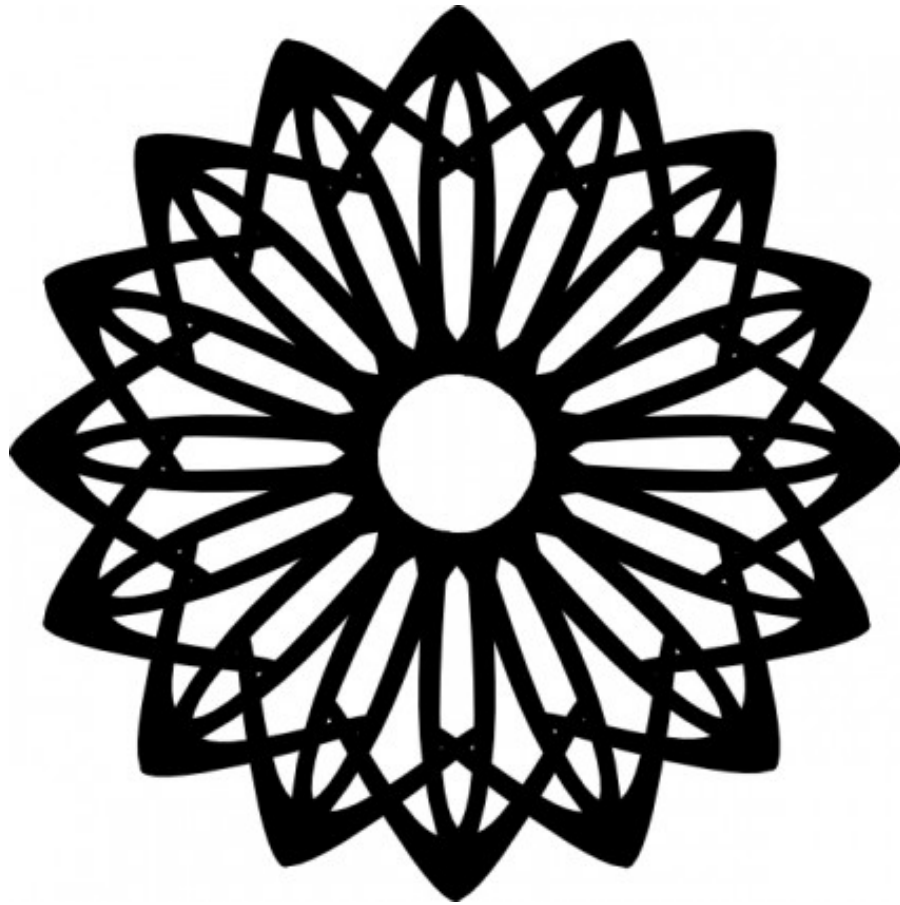
| | | | | | | |
|---------------------------|------------|--------------------|------------------|------------------|----------------|---------------|
| TOTAL PROGRAM COST | \$0 | \$2,098,779 | \$118,000 | \$120,033 | \$6,650 | -94.4% |
|---------------------------|------------|--------------------|------------------|------------------|----------------|---------------|

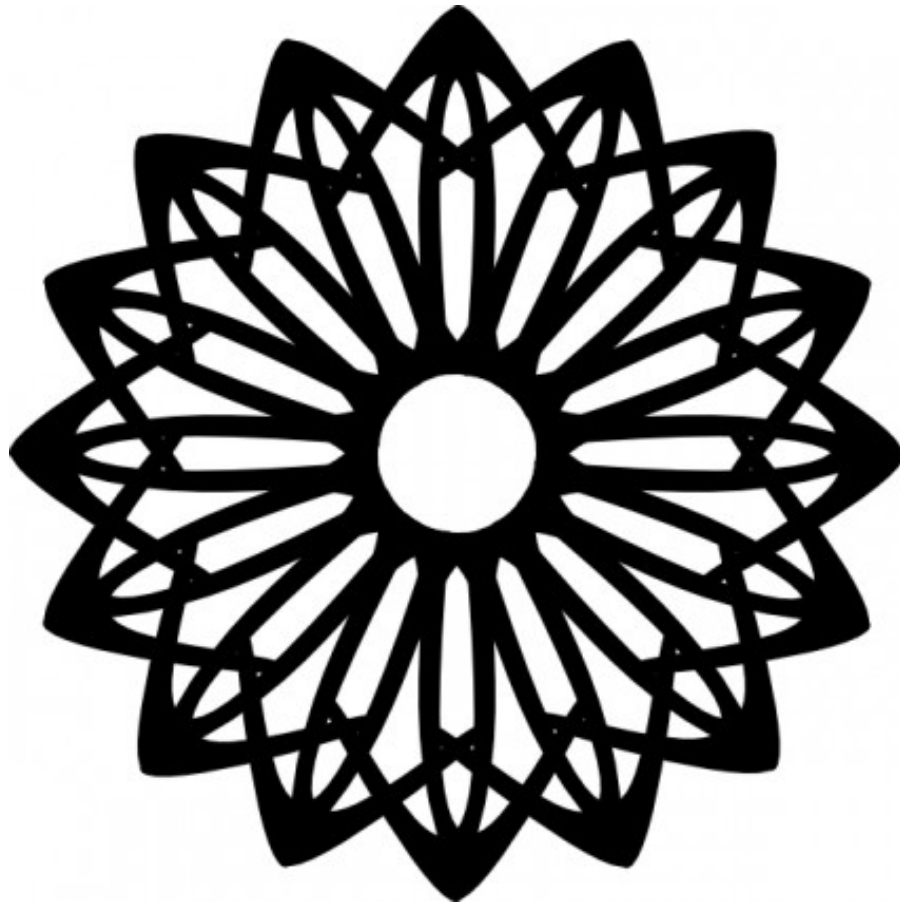
CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-------------------|
| DEPARTMENT | Public Facilities |
| FUND | 16 |
| PROGRAM | 640 |

PROGRAM

This program tracks costs associated with the purchase and repair of public buildings and construction of landscaping projects.





**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|---------------------|
| DEPARTMENT | Recreation Programs |
| FUND | 31 |
| PROGRAM | 700 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$216,522 | \$228,624 | \$227,142 | \$227,142 | \$235,488 | 3.7% |
| 705 | Temporary Personnel | 198,702 | 212,057 | 215,000 | 210,000 | 220,000 | 2.3% |
| 708 | Overtime | 197 | 375 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 32,270 | 33,657 | 33,824 | 33,824 | 34,845 | 3.0% |
| 714 | Worker's Compensation | 4,193 | 4,536 | 5,747 | 5,747 | 11,843 | 106.1% |
| 721 | Fringe Benefits | 81,784 | 82,470 | 76,534 | 76,534 | 80,721 | 5.5% |
| Subtotal PERSONNEL | | \$533,668 | \$561,718 | \$558,247 | \$553,247 | \$582,897 | 4.4% |

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$2,140 | \$2,424 | \$2,500 | \$2,500 | \$2,500 | 0.0% |
| 743 | Postage | 11,454 | 11,048 | 10,500 | 10,500 | 10,700 | 1.9% |
| 745 | Printing & Binding | 25,966 | 22,111 | 29,500 | 29,500 | 29,500 | 0.0% |
| 746 | Books & Software | 179 | 226 | 150 | 150 | 150 | 0.0% |
| 748 | Special Departmental Supplies | 21,939 | 21,804 | 23,500 | 23,500 | 23,500 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 3,401 | 712 | 1,500 | 1,500 | 1,500 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 6,644 | 7,033 | 5,800 | 5,800 | 5,800 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 9,992 | 8,810 | 16,300 | 16,300 | 18,026 | 10.6% |
| 843 | Training | 100 | 975 | 500 | 500 | 500 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 562 | 395 | 600 | 600 | 600 | 0.0% |
| 853 | Community Promotion | 1,239 | 810 | 800 | 800 | 800 | 0.0% |
| 861 | Contractual Services | 39,966 | 78,236 | 45,100 | 45,100 | 41,500 | -8.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 326,899 | 347,027 | 345,000 | 489,500 | 480,000 | 39.1% |
| 881 | Premium Payment-Liability | 152 | 100 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$450,634 | \$501,712 | \$481,750 | \$626,250 | \$615,076 | 27.7% |

| | | | | | | | |
|--------------------------------|--------------------------------|----------------|----------------|----------------|----------------|----------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 4,093 | 1,468 | 2,500 | 1,500 | 2,500 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$4,093 | \$1,468 | \$2,500 | \$1,500 | \$2,500 | 0.0% |

| | | | | | | |
|--------------------------|------------------|--------------------|--------------------|--------------------|--------------------|--------------|
| BASE PROGRAM COST | \$988,395 | \$1,064,898 | \$1,042,497 | \$1,180,997 | \$1,200,473 | 15.2% |
|--------------------------|------------------|--------------------|--------------------|--------------------|--------------------|--------------|

| | | | | | | |
|---------------------------|------------------|--------------------|--------------------|--------------------|--------------------|--------------|
| TOTAL PROGRAM COST | \$988,395 | \$1,064,898 | \$1,042,497 | \$1,180,997 | \$1,200,473 | 15.2% |
|---------------------------|------------------|--------------------|--------------------|--------------------|--------------------|--------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|---------------------|
| DEPARTMENT | Recreation Programs |
| FUND | 31 |
| PROGRAM | 700 |

PROGRAMS

The Recreation Department provides a variety of recreation activities that enhance the quality of life for all Lafayette citizens. Pending availability of space, the Department also administers rentals at the Lafayette Community Center and the Buckeye Fields building. The Lafayette Community Center is the primary facility used by these activities, but schools and other public and private facilities also are used. A Community Center Foundation assists the department with fundraising activities which go toward building and landscaping improvements. The City Council expects the programs to be self-supporting which has prompted the development of the goals below. The Parks and Recreation Director has full profit and loss responsibility for this budget program.

WORKPLAN

- Limit Community Center activities to those that are revenue neutral or otherwise subsidized from the general fund.
- Provide high quality recreation programs to the residents of Lafayette.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|---------------------------------------|----------------------|
| 702 | Parks, Trails and Recreation Director | 15% |
| | Recreation Supervisor - A | 75% |
| | Recreation Supervisor - B | 85% |
| | Administrative Assistant - P&R - A | 40% |
| | Administrative Assistant - P&R - B | 40% |
| | Community Center Caretaker | 50% |
| | Total Full Time Equivalent | 3.05 |

705 Temporary recreation teachers and leaders \$220,000

ACCOUNT DESCRIPTIONS

| | | | |
|-----|---|-----------|-----------------------------|
| 743 | Postage for mailing brochures | \$10,700 | |
| 745 | Printing P&R brochures | \$29,500 | |
| 748 | Class materials for Tiny Tots, Kindergym, Rollerhockey, Summer Fun, etc. | \$23,500 | (reimbursed via class fees) |
| 761 | Equipment maintenance (Constant Contact, Copier) | \$1,500 | |
| 821 | Telephone & Internet | \$5,800 | |
| 841 | Rental of school district facilities (\$13,000), copier & postage lease, computer sup | \$18,026 | |
| 861 | Credit card fees (\$20,500), temp office help (\$4000) | \$41,500 | |
| | E-Track Software (\$6000), Summer Entertainers (\$11000) | | |
| 866 | Payments to recreation teachers and specialized program related personnel | \$480,000 | |

DESCRIPTION OF REVENUES

| | Budget 14/15 | Estimated 14/15 | Proposed 15/16 |
|---------------------------------------|--------------------|--------------------|--------------------|
| Investment Earnings & Building Rental | \$87,000 | \$90,000 | \$87,000 |
| Non-Summer Program Fees | 407,000 | 530,000 | 530,000 |
| Summer Program Fees | 450,000 | 446,816 | 450,000 |
| Tiny Tots | 180,000 | 180,000 | 195,600 |
| Other | 500 | 228 | 225 |
| | \$1,124,500 | \$1,247,044 | \$1,262,825 |

| PROJECTED ENTERPRISE SURPLUS/(DEFICIT) | \$82,003 | \$66,047 | \$62,352 |
|--|-----------------|-----------------|-----------------|
| Transfer to Community Center Sinking Fund | | | (\$5,000) |
| Transfer to General Fund for Field Use | | | (\$5,000) |
| Transfer to Com. Ctr. Main. Fund for Utilities | | | (\$20,000) |
| Contribution from Prior Year's Recreation Fund Balance | | | \$352,139 |
| Projected Ending Fund Balance | | | \$384,491 |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|--------------|
| DEPARTMENT | Parking Fund |
| FUND | 32 |
| PROGRAM | 710 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$142,347 | \$149,533 | \$120,488 | \$120,488 | \$125,614 | 4.3% |
| 705 | Temporary Personnel | 15,945 | 27,480 | 46,800 | 46,800 | 46,800 | 0.0% |
| 708 | Overtime | 5,358 | 8,593 | 5,000 | 5,000 | 5,000 | 0.0% |
| 711 | Social Security | 12,490 | 14,001 | 13,180 | 13,180 | 13,572 | 3.0% |
| 714 | Worker's Compensation | 1,689 | 1,914 | 3,048 | 3,048 | 4,483 | 47.1% |
| 721 | Fringe Benefits | 49,230 | 48,265 | 37,186 | 37,186 | 41,272 | 11.0% |
| | Subtotal PERSONNEL | \$227,058 | \$249,785 | \$225,702 | \$225,702 | \$236,741 | 4.9% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|-----------------------------------|--------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| 741 | Office Supplies | \$2,740 | \$3,823 | \$2,100 | \$2,100 | \$2,100 | 0.0% |
| 743 | Postage | 272 | 515 | 500 | 500 | 500 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 1,000 | 1,000 | 1,000 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 152 | 2,265 | 2,200 | 2,200 | 2,200 | 0.0% |
| 751 | Maintenance of Vehicles | 11,569 | 21,349 | 20,000 | 20,000 | 20,000 | 0.0% |
| 761 | Maintenance of Equipment | 410 | 763 | 5,000 | 5,000 | 5,000 | 0.0% |
| 771 | Maintenance of Buildings | 1,025 | 725 | 500 | 500 | 500 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 152 | 510 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 385 | 959 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 712 | 934 | 3,500 | 3,500 | 3,500 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 1,680 | 1,680 | 1,680 | 0.0% |
| 825 | Utilities-Garbage Disposal | 401 | 0 | 2,000 | 2,000 | 2,000 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 3,407 | 3,788 | 5,984 | 5,984 | 5,566 | -7.0% |
| 843 | Training | 270 | 0 | 2,000 | 2,000 | 2,000 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 2,206 | 0 | 200 | 200 | 200 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 9,902 | 22,170 | 6,000 | 18,000 | 22,000 | 266.7% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$33,603 | \$57,801 | \$52,664 | \$64,664 | \$68,246 | 29.6% |

| CAPITAL OUTLAY | | | | | | | |
|-----------------------|--------------------------------|------------------|-----------------|-----------------|-----------------|-----------------|---------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 165,221 | 30,395 | 80,000 | 80,000 | 50,000 | -37.5% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$165,221 | \$30,395 | \$80,000 | \$80,000 | \$50,000 | -37.5% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$425,882 | \$337,981 | \$358,367 | \$370,367 | \$354,986 | -0.9% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$425,882 | \$337,981 | \$358,367 | \$370,367 | \$354,986 | -0.9% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|--------------|
| DEPARTMENT | Parking Fund |
| FUND | 32 |
| PROGRAM | 710 |

PROGRAM

This enterprise program is responsible for all aspects of the City's parking program, including installation, enforcement and collection. In addition, to enforce city codes and ordinances in the downtown and in neighborhoods as well as ensure that conditions imposed on new construction are implemented.

WORKPLAN

- Enforce parking regulations in Lafayette
- Collect revenue from parking meters and lockboxes
- Make best efforts to develop off street parking in downtown Lafayette
- Provide backup for crossing guard program.
- Enforce City codes and ordinances in the downtown and in neighborhoods.
- Ensure that conditions imposed for new construction are being properly implemented.

STAFFING REQUIREMENTS

| Position Title | Full-Time Equivalent |
|-----------------------------------|----------------------|
| 702 Accountant | 10% |
| Parking Enforcement Officer - A | 100% |
| Police Services Assistant - B | 40% |
| Community Services Officer | 35% |
| Total Full Time Equivalent | 1.85 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|----------------|
| 705 | Meter collector / Parking Enforcement Officers | \$46,800 |
| 745 | Printing of parking citations | \$1,000 |
| 748 | Badges, uniforms, other special supplies | \$2,200 |
| 751 | Maintenance of two parking and one code enforcement vehicles | \$20,000 |
| 761 | Meter vandalism and maintenance | \$5,000 |
| 841 | Pro-rata share of City computer equipment | 711 |
| | Allocated cost of office space rental | 4,855 |
| | | <u>\$5,566</u> |
| 861 | IPS Meter costs | \$22,000 |

DESCRIPTION OF CAPITAL OUTLAY

| | | |
|-----|-----------------------------|-----------------|
| 907 | Parking Enforcement Vehicle | \$35,000 |
| | Meter Replacement Project | 15,000 |
| | | <u>\$50,000</u> |

REVENUES

| | Budget 14/15 | Estimate 114/15 | Budget 15/16 |
|---------------------------|------------------|------------------|------------------|
| Parking Citations | \$250,000 | \$180,989 | \$180,000 |
| Parking Meters (\$1/hour) | 200,000 | 221,870 | 220,000 |
| Rental Income from lots | 24,000 | 24,000 | 24,000 |
| Investment Earnings | 34,600 | 34,585 | 34,585 |
| TOTAL Revenue | \$508,600 | \$461,444 | \$458,585 |
| Expenses | (\$358,367) | (\$370,367) | (\$354,986) |
| Net Revenue | \$150,233 | \$91,077 | \$103,599 |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|-------------------|
| DEPARTMENT | Vehicle Abatement |
| FUND | 34 |
| PROGRAM | 730 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$3,659 | \$3,764 | \$3,480 | \$3,480 | \$3,664 | 5.3% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 294 | 364 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 302 | 307 | 266 | 266 | 280 | 5.3% |
| 714 | Worker's Compensation | 41 | 42 | 88 | 88 | 95 | 8.2% |
| 721 | Fringe Benefits | 902 | 1,248 | 1,266 | 1,266 | 1,504 | 18.8% |
| | Subtotal PERSONNEL | \$5,198 | \$5,726 | \$5,100 | \$5,100 | \$5,543 | 8.7% |

| | | | | | | | |
|-----------------------------------|--------------------------------------|----------------|----------------|----------------|----------------|----------------|--------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$307 | \$545 | \$300 | \$300 | \$300 | 0.0% |
| 743 | Postage | 163 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 250 | 250 | 250 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 630 | 646 | 688 | 688 | 636 | -7.5% |
| 843 | Training | 0 | 0 | 1,000 | 1,000 | 1,000 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 0 | 340 | 1,000 | 1,000 | 1,000 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$1,099 | \$1,531 | \$3,238 | \$3,238 | \$3,186 | -1.6% |

| | | | | | | | |
|-----------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|----------------|----------------|----------------|----------------|----------------|-------------|
| BASE PROGRAM COST | \$6,298 | \$7,257 | \$8,338 | \$8,338 | \$8,730 | 4.7% |
|--------------------------|----------------|----------------|----------------|----------------|----------------|-------------|

| | | | | | | |
|---------------------------|----------------|----------------|----------------|----------------|----------------|-------------|
| TOTAL PROGRAM COST | \$6,298 | \$7,257 | \$8,338 | \$8,338 | \$8,730 | 4.7% |
|---------------------------|----------------|----------------|----------------|----------------|----------------|-------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-------------------|
| DEPARTMENT | Vehicle Abatement |
| FUND | 34 |
| PROGRAM | 730 |

PROGRAM

This program tracks the expenditures of the program to remove and dispose of abandoned vehicles.

STAFFING REQUIREMENTS

| | <u>Position Title</u> | <u>Full-Time Equivalent</u> |
|-----|----------------------------|-----------------------------|
| 702 | Community Services Officer | 5% |
| | Total Full Time Equivalent | 0.05 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|---|-----------|
| 841 | Allocated cost of office space rental | \$558 |
| | Pro-rata share of City computer equipment | <u>79</u> |
| | | \$636 |
| 861 | Vehicle Towing Charges | \$1,000 |

DESCRIPTION OF REVENUES

Abandoned Vehicle Fees \$12,000

| | |
|---|----------------|
| PROJECTED ENTERPRISE SURPLUS/(DEFICIT) | \$3,270 |
| Contribution from Prior Year's Fund Balance | 33,069 |
| Projected Ending Fund Balance | \$36,339 |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|-----------------------|
| DEPARTMENT | Senior Transportation |
| FUND | 36 |
| PROGRAM | 750 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$176 | \$47,658 | \$47,658 | \$50,041 | 5.0% |
| 705 | Temporary Personnel | 77,387 | 75,872 | 44,200 | 44,200 | 44,200 | 0.0% |
| 708 | Overtime | 270 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 5,941 | 5,793 | 7,027 | 7,027 | 7,209 | 2.6% |
| 714 | Worker's Compensation | 808 | 788 | 1,206 | 1,206 | 2,450 | 103.2% |
| 721 | Fringe Benefits | 0 | 0 | 19,500 | 7,000 | 7,847 | -59.8% |
| Subtotal PERSONNEL | | \$84,405 | \$82,628 | \$119,591 | \$107,091 | \$111,748 | -6.6% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|--------------------------------------|------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| 741 | Office Supplies | \$1,376 | \$1,671 | \$2,400 | \$2,400 | \$2,400 | 0.0% |
| 743 | Postage | 1,745 | 1,351 | 1,500 | 1,500 | 1,500 | 0.0% |
| 745 | Printing & Binding | 0 | 27 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 200 | 2,213 | 3,000 | 1,000 | 3,000 | 0.0% |
| 751 | Maintenance of Vehicles | 24,314 | 21,560 | 30,000 | 25,000 | 30,000 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 78 | 500 | 500 | 500 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 630 | 606 | 1,040 | 1,040 | 1,040 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 445 | 470 | 600 | 600 | 2,179 | 263.2% |
| 843 | Training | 363 | 191 | 500 | 500 | 500 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 266 | 0 | 250 | 850 | 850 | 240.0% |
| 853 | Community Promotion | 2,069 | 1,673 | 2,500 | 2,500 | 2,500 | 0.0% |
| 861 | Contractual Services | 1,200 | 1,232 | 1,800 | 1,800 | 600 | -66.7% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 79 | 100 | 175 | 175 | 75.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$32,607 | \$31,150 | \$44,190 | \$37,865 | \$45,244 | 2.4% |

| CAPITAL OUTLAY | | | | | | | |
|--------------------------------|--------------------------------|----------------|------------|----------------|----------------|----------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 5,289 | 0 | 4,000 | 4,000 | 4,000 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$5,289 | \$0 | \$4,000 | \$4,000 | \$4,000 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$122,301 | \$113,778 | \$167,781 | \$148,956 | \$160,992 | -4.0% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$122,301 | \$113,778 | \$167,781 | \$148,956 | \$160,992 | -4.0% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------------|
| DEPARTMENT | Senior Transportation |
| FUND | 36 |
| PROGRAM | 750 |

PROGRAM

Provide transportation options for senior and the disabled in Lafayette, Moraga and Orinda.

STAFFING REQUIREMENTS

| Position Title | Full-Time Equivalent |
|-----------------------------------|----------------------|
| 702 Transportation Coordinator | 75% |
| Total Full Time Equivalent | 0.75 |

ACCOUNT DESCRIPTIONS

| | | | |
|--|-----------------|----------------------|-------|
| 705 Clerk/Dispatcher (10hrs/wk, \$19/hr) | \$9,880 | 861 Contract Drivers | \$600 |
| Program Assistant (15hrs/wk, \$20/hr) | 15,600 | | |
| Van Driver (20 hrs/wk, \$18/hr) | 18,720 | | |
| | <u>\$44,200</u> | | |

| | Actual FY 12-13 | Actual FY 13-14 | Budget FY14-15 | Estimated FY14-15 | Budget FY 15-16 |
|---|--------------------|--------------------|-------------------|----------------------|--------------------|
| REVENUES | | | | | |
| Van Maintenance Reimbursement | 5,769 | 3,052 | 2,100 | 5,000 | 5,000 |
| Fares @ \$5 per ride / Rentals | 14,453 | 19,638 | 26,000 | 21,800 | 23,400 |
| Advertising & Other Income | 1,861 | 1,103 | 1,500 | 1,000 | 2,500 |
| New Freedom Funds | 62,668 | 46,486 | 38,981 | 51,974 | - |
| CDBG Grant or Alternative | - | - | - | - | 10,000 |
| Gifts, Grants & Donations | 17,434 | 1,008 | 10,000 | 8,000 | 9,860 |
| Moraga Town Contribution | 9,000 | 9,000 | 9,000 | 9,000 | 9,000 |
| Orinda City / Orinda Comm. Foundation | - | - | 3,500 | 3,500 | 3,500 |
| Lafayette Community Foundation | - | - | - | 2,500 | - |
| Lafayette Contribution (transfer from GF) | - | 30,000 | 40,000 | 40,000 | 40,000 |
| Belle Terre | - | - | 6,000 | 6,000 | 6,000 |
| Prior Year Fund Balance | 45,370 | 34,256 | 30,765 | 30,583 | 30,583 |
| | <u>156,554</u> | <u>144,543</u> | <u>167,846</u> | <u>179,357</u> | <u>139,843</u> |
| ENTERPRISE SURPLUS/(DEFICIT) | 34,253 | 30,765 | 65 | 30,401 | (21,149) |

| | Actual FY 12-13 | Actual FY 13-14 | Budget FY14-15 | Estimated FY14-15 | Budget FY 15-16 |
|---------------------------------|--------------------|--------------------|-------------------|----------------------|--------------------|
| Discrete Passengers | 86 | 107 | 100 | 100 | 100 |
| Total Rides | 3,979 | 4,316 | 4,225 | 4,203 | 4,200 |
| Total Miles | 31,016 | 31,387 | 30,000 | 35,177 | 35,000 |
| Total Cost per Passenger | \$1,422.11 | \$1,063.35 | \$1,677.81 | \$1,489.56 | \$1,609.92 |
| Total Cost per Ride | \$30.74 | \$26.36 | \$39.71 | \$35.44 | \$38.33 |
| Total Cost per Mile | \$3.94 | \$3.63 | \$5.59 | \$4.23 | \$4.60 |
| General Fund Cost per Passenger | \$290.70 | \$233.64 | \$250.00 | \$250.00 | \$250.00 |
| General Fund Cost per Ride | \$6.28 | \$5.79 | \$5.92 | \$5.95 | \$5.95 |
| General Fund Cost per Mile | \$0.81 | \$0.80 | \$0.83 | \$0.71 | \$0.71 |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|--------------------|
| DEPARTMENT | Library Operations |
| FUND | 37 |
| PROGRAM | 770 |

| | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | |
| 702 Regular Personnel | \$0 | \$0 | \$0 | \$27,504 | \$83,346 | N/A |
| 705 Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 Social Security | 0 | 0 | 0 | 2,104 | 6,376 | N/A |
| 714 Worker's Compensation | 0 | 0 | 0 | 715 | 2,167 | N/A |
| 721 Fringe Benefits | 0 | 0 | 0 | 7,537 | 22,840 | N/A |
| Subtotal PERSONNEL | \$0 | \$0 | \$0 | \$37,860 | \$114,729 | N/A |

| OPERATIONS AND MAINTENANCE | | | | | | |
|--|--|--|---------------------------------------|---|--|-------------------------------------|
| | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
| 741 Office Supplies | \$541 | \$2,313 | \$1,400 | \$1,400 | \$1,400 | 0.0% |
| 743 Postage | 173 | 116 | 105 | 105 | 105 | 0.0% |
| 745 Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 Books & Software | 0 | 0 | 0 | 43 | 0 | 0.0% |
| 748 Special Departmental Supplies | 11,605 | 13,971 | 13,500 | 13,740 | 13,500 | 0.0% |
| 751 Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 Maintenance of Equipment | 1,358 | 1,568 | 23,020 | 23,020 | 13,650 | -40.7% |
| 771 Maintenance of Buildings | 244,766 | 245,766 | 283,750 | 271,758 | 207,000 | -27.0% |
| 781 Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 Miscellaneous Expenses Under \$500 | 57 | 0 | 100 | 0 | 100 | 0.0% |
| 801 Utilities-Water | 7,705 | 9,132 | 9,500 | 9,500 | 10,500 | 10.5% |
| 805 Utilities-Sewer | 2,780 | 3,655 | 3,800 | 5,448 | 5,550 | 46.1% |
| 811 Utilities-Gas & Electric | 83,118 | 91,743 | 90,000 | 93,517 | 96,000 | 6.7% |
| 821 Utilities-Telephones | 7,262 | 6,919 | 9,250 | 9,250 | 9,250 | 0.0% |
| 825 Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 Rental Expense | 0 | 49 | 1,025 | 1,025 | 1,025 | 0.0% |
| 843 Training | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 Community Promotion | 122,743 | 133,474 | 186,075 | 186,075 | 186,075 | 0.0% |
| 861 Contractual Services | 121,346 | 121,393 | 125,450 | 87,895 | 110,450 | -12.0% |
| 861.5 Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 Premium Payment-Liability | 21,622 | 24,533 | 0 | 0 | 0 | 0.0% |
| 885 Insurance and Surety Bonds | 0 | 0 | 25,859 | 25,859 | 26,000 | 0.5% |
| 891 Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | \$625,076 | \$654,630 | \$772,834 | \$728,635 | \$680,605 | -11.9% |

| CAPITAL OUTLAY | | | | | | |
|------------------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
| 902 Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 Improvements | 0 | 0 | 46,000 | 0 | 182,000 | 295.7% |
| 907 Equipment | 3,906 | 1,267 | 2,550 | 2,550 | 10,000 | 292.2% |
| 908 Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | \$3,906 | \$1,267 | \$48,550 | \$2,550 | \$192,000 | 295.5% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$628,982 | \$655,897 | \$821,384 | \$769,045 | \$987,334 | 20.2% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$628,982 | \$655,897 | \$821,384 | \$769,045 | \$987,334 | 20.2% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|--------------------|
| DEPARTMENT | Library Operations |
| FUND | 37 |
| PROGRAM | 770 |

PROGRAM

Operate the new Lafayette Library & Learning Center for 56 hours per week.

**Note: Draft budget not approved by Library & Learning Center Board*

STAFFING REQUIREMENTS

| Position Title | Full-Time Equivalent |
|-------------------------------------|----------------------|
| 702 Building Maintenance Supervisor | 100% |
| Total Full Time Equivalent | 1.00 |

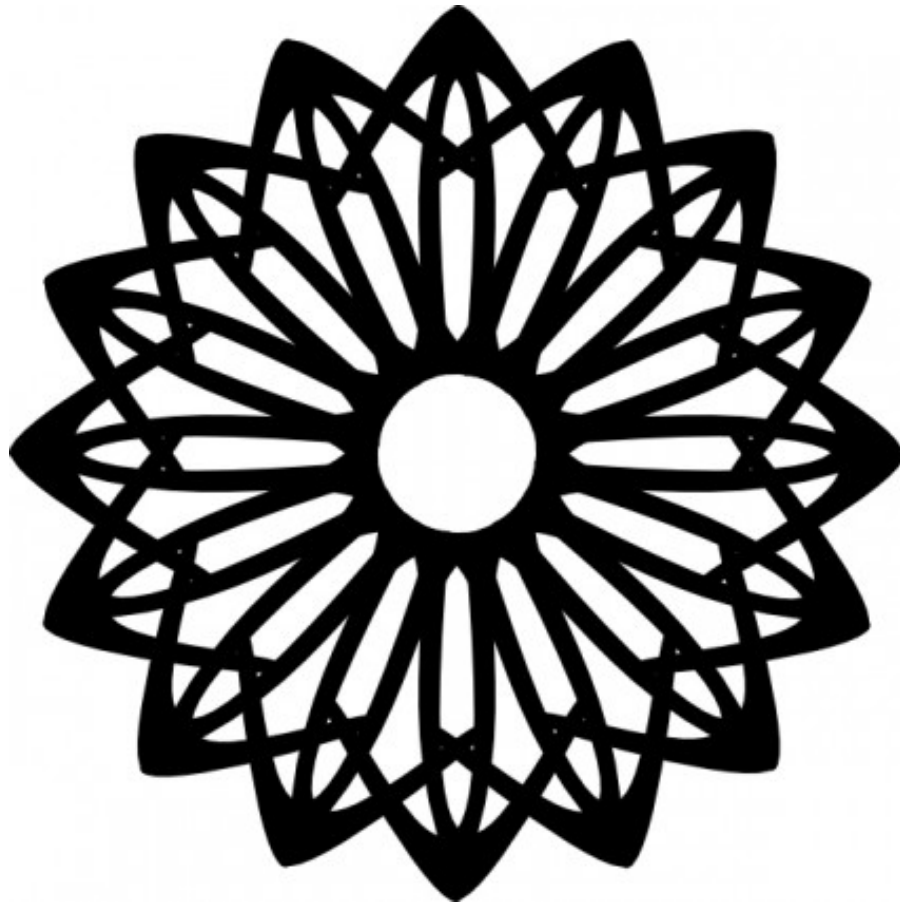
ACCOUNT DESCRIPTIONS

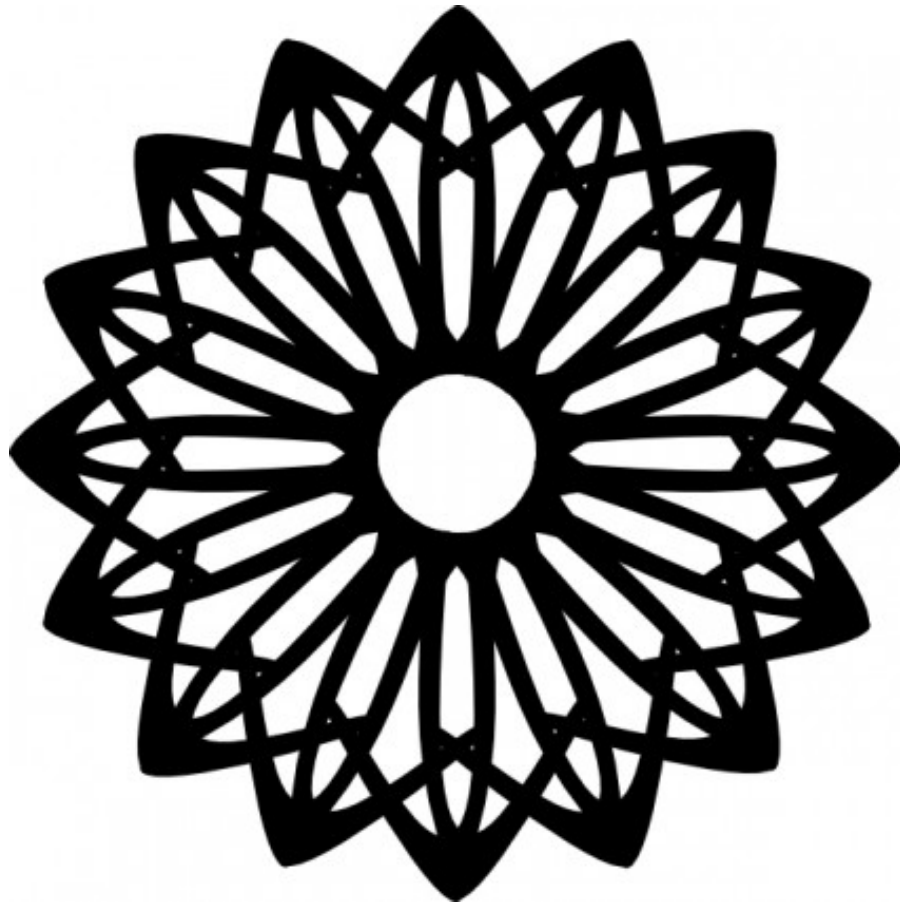
| | | | | | | |
|-----|---|------------------|--------------------------|--------|----------------------------------|------------------|
| 853 | Additional Library Hours | \$186,075 | | 861.18 | Irrigation Repairs & Maintenance | 1,000 |
| | | | | 861.19 | Landscape Maintenance | 4,000 |
| 906 | Audio Video System Upgrade | \$120,000 | | 861.45 | Unanticipated Repairs | 4,250 |
| | Replace grass in Amphitheater with turf | 16,000 | | 861.61 | Safety Requirements/Compliance | 1,200 |
| | Community Hall Doors / Bike Room Reno | 46,000 | paid for by City Council | | HKA Contract | 100,000 |
| | | <u>\$182,000</u> | | | | <u>\$110,450</u> |

| BUILDING MAINTENANCE DETAIL | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|-----------------------------|---|--|--|---------------------------------------|---|--|-------------------------------------|
| 771.01 | Audio Visual | 1,905 | 5,170 | 5,300 | 5,243 | 2,500 | -52.8% |
| 771.02 | Book Sorter Maintenance | 4,610 | 20,000 | 20,000 | 31,272 | 20,000 | 0.0% |
| 771.05 | Custodial (basic) | 46,342 | 48,015 | 49,500 | 47,740 | 46,000 | -7.1% |
| 771.061 | City Events in Community Hall | 9,055 | 8,406 | 8,750 | 7,589 | 4,000 | -54.3% |
| 771.062 | City Events in Arts & Science Center | 3,747 | 3,736 | 3,700 | 3,555 | 3,000 | -18.9% |
| 771.063 | Community Events in Community Hall | 10,489 | 10,211 | 10,200 | 9,250 | 4,050 | -60.3% |
| 771.064 | Community Events in Arts & Science Center | 6,355 | 7,050 | 7,250 | 7,250 | 5,000 | -31.0% |
| 771.065 | Building Maintenance Community Hall | 36,869 | 28,885 | 32,000 | 32,000 | 15,000 | -53.1% |
| 771.07 | Electrical | 443 | 598 | 600 | 600 | 400 | -33.3% |
| 771.08 | Elevators | 7,969 | 8,650 | 9,000 | 10,444 | 12,500 | 38.9% |
| 771.09 | Emergency Generator | 3,130 | 2,691 | 2,650 | 207 | 2,700 | 1.9% |
| 771.10 | Exterior | 5,661 | 7,694 | 6,200 | 6,200 | 6,200 | 0.0% |
| 771.11 | Floors | 11,324 | 13,987 | 13,950 | 13,950 | 10,000 | -28.3% |
| 771.13 | HVAC | 5,133 | 7,696 | 7,900 | 7,644 | 8,200 | 3.8% |
| 771.14 | Lighting (Interior) | 7,835 | 6,984 | 7,100 | 6,981 | 2,500 | -64.8% |
| 771.15 | Lighting (Exterior) | 3,099 | 4,298 | 4,000 | 3,967 | 3,500 | -12.5% |
| 771.16 | Parking Garage (sweeping) | 3,032 | 6,287 | 6,500 | 5,398 | 1,700 | -73.8% |
| 771.17 | Pest Control | 1,134 | 787 | 900 | 1,487 | 1,200 | 33.3% |
| 771.18 | Photovoltaic | 0 | 0 | 0 | 438 | 0 | 0.0% |
| 771.19 | Plumbing | 1,358 | 2,409 | 2,450 | 4,361 | 1,500 | -38.8% |
| 771.20 | Security & Fire Alarm | 39,624 | 54,940 | 55,000 | 35,196 | 28,600 | -48.0% |
| 771.21 | Plaza, Stairways | 6,707 | 5,875 | 6,100 | 8,286 | 5,000 | -18.0% |
| 771.22 | Telephone | 6,598 | 3,115 | 3,200 | 3,200 | 3,200 | 0.0% |
| 771.24 | Window Cleaning | 7,715 | 8,055 | 8,100 | 8,100 | 7,600 | -6.2% |
| 771.25 | Vandalism | 31 | 2,371 | 2,000 | 0 | 2,000 | 0.0% |
| 771.26 | Restroom Maintenance | 1,786 | 2,517 | 2,550 | 2,550 | 2,100 | -17.6% |
| 771.27 | Restroom Maintenance (City Events) | 949 | 1,022 | 1,050 | 1,050 | 900 | -14.3% |
| 771.28 | Restroom Maintenance (Community Events) | 2,295 | 2,404 | 2,500 | 2,500 | 2,350 | -6.0% |
| 771.29 | Parking/Garage Maintenance | 8,645 | 5,151 | 5,300 | 5,300 | 5,300 | 0.0% |
| | TOTAL | 243,840 | 279,004 | 283,750 | 271,758 | 207,000 | -27.0% |

SOURCES OF REVENUE

| | | |
|------------------|------------------|---|
| City | \$202,666 | includes \$16K for automatic doors and \$30K for bike room renovation |
| Building Leases | \$34,855 | |
| LL&LC Foundation | \$749,813 | |
| TOTAL | \$987,334 | |





**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|-----------------|
| DEPARTMENT | Street Lighting |
| FUND | 51 |
| PROGRAM | 800 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 714 | Worker's Compensation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | | |
|--------------------------------------|------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 11,077 | 11,261 | 12,500 | 12,500 | 12,500 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 224 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 497 | 7,519 | 12,500 | 12,500 | 12,500 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$11,574 | \$19,004 | \$25,000 | \$25,000 | \$25,000 | 0.0% |

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| BASE PROGRAM COST | \$11,574 | \$19,004 | \$25,000 | \$25,000 | \$25,000 | 0.0% |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|

| | | | | | | |
|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|
| TOTAL PROGRAM COST | \$11,574 | \$19,004 | \$25,000 | \$25,000 | \$25,000 | 0.0% |
|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------|
| DEPARTMENT | Street Lighting |
| FUND | 51 |
| PROGRAM | 800 |

PROGRAM

This budget provides funds through a maintenance district assessment process to maintain 82 street lights in eleven zones. The budget expense for street lights is not distributed by zone, since the assessments are not based on this budget but rather on the rates charged by PG&E. Property assessments are collected and distributed to the City by the County.

ACCOUNT DESCRIPTIONS

831 There are eleven street lighting zones. They are grouped onto equal benefits for assessment purposes only.

- Zones 1,2,3,5,6,8 and 10 have 45 lights and are billed at the same monthly rate of \$10.00
- Zone 4 has four lights at \$10.00 per month
- Zone 7 has one light at \$10.00 per month
- Zone 9 has twenty lights at \$10.00 per month
- Zone 11 has eleven lights at \$10.00 per month
- Zone 12 has one light at \$10.00 per month

ACCOUNT DESCRIPTIONS

| | | |
|-----|--|---------------|
| 861 | Professional Services for annual assessment district | 2,500 |
| | Streetlight Replacement / Repairs | 10,000 |
| | | <u>12,500</u> |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|-----------------------|
| DEPARTMENT | Core Area Maintenance |
| FUND | 52 |
| PROGRAM | 810 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$54,269 | \$55,739 | \$57,835 | \$57,835 | \$51,650 | -10.7% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 96 | 1,268 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 3,884 | 4,012 | 4,424 | 4,424 | 3,951 | -10.7% |
| 714 | Worker's Compensation | 561 | 590 | 1,463 | 1,463 | 1,343 | -8.2% |
| 721 | Fringe Benefits | 15,653 | 18,120 | 17,993 | 17,993 | 18,523 | 2.9% |
| Subtotal PERSONNEL | | \$74,463 | \$79,729 | \$81,716 | \$81,716 | \$75,466 | -7.6% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| 741 | Office Supplies | \$50 | \$35 | \$65 | \$65 | \$65 | 0.0% |
| 743 | Postage | 60 | 47 | 144 | 144 | 144 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 12,609 | 13,185 | 12,000 | 7,535 | 12,000 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 546 | 200 | 1,500 | 1,484 | 1,500 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 28,746 | 27,631 | 23,000 | 28,047 | 23,000 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 548 | 551 | 800 | 447 | 800 | 0.0% |
| 821 | Utilities-Telephones | 481 | 429 | 80 | 360 | 80 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 45,470 | 44,394 | 54,500 | 54,500 | 54,500 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 7 | 71 | 1,304 | 1,304 | 1,304 | 0.0% |
| 843 | Training | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 224 | 145 | 0 | 145 | 0.0% |
| 853 | Community Promotion | 29,000 | 32,186 | 25,000 | 25,000 | 35,000 | 40.0% |
| 861 | Contractual Services | 159,943 | 188,011 | 183,550 | 162,412 | 187,950 | 2.4% |
| 861.5 | Reimbursable Emergency Response | 14,890 | 9,203 | 5,000 | 0 | 5,000 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$292,348 | \$316,165 | \$307,088 | \$281,298 | \$321,488 | 4.7% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|-----------------|------------|------------|------------|-----------------|------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 12,994 | 0 | 0 | 0 | 20,000 | N/A |
| 907 | Equipment | 7,600 | 0 | 0 | 0 | 2,500 | N/A |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$20,594 | \$0 | \$0 | \$0 | \$22,500 | N/A |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$387,405 | \$395,893 | \$388,804 | \$363,014 | \$419,454 | 7.9% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$387,405 | \$395,893 | \$388,804 | \$363,014 | \$419,454 | 7.9% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-----------------------|
| DEPARTMENT | Core Area Maintenance |
| FUND | 52 |
| PROGRAM | 810 |

PROGRAM

The Core Area Maintenance District was formed to provide landscaping, street lighting, and general maintenance improvements. An assessment based on a benefit formula is levied against each parcel within the District for the maintenance provided.

WORKPLAN

- Accomplish maintenance, repairs, and improvements within the District in accordance with the guidelines of the Master Plan.
- Maintain park facilities within the Core Area.
- Develop and systematically implement a program to upgrade landscape and irrigation systems in the Core Area.
- Implement rotational tree pruning program.
- Maintain newly landscaped medians.
- Repair decorative brick pavers and repair sidewalk, curb, and gutter as needed.
- Implement final phases of Master Landscaping Plan as developed.

STAFFING REQUIREMENTS

| Position Title | Full-Time Equivalent |
|-----------------------------------|----------------------|
| 702 Public Works Director | 20% |
| Engineering Tech II | 15% |
| Management Analyst | 15% |
| Total Full Time Equivalent | 0.50 |

ACCOUNT DESCRIPTIONS

| | |
|---|-----------------|
| 841 Pro-rata share of City computer equipment | \$789 |
| 853 Downtown Banners | \$35,000 |
| 906 Plant restoration | \$10,000 |
| Creation of 2nd Community Events Board | 10,000 |
| | <u>\$20,000</u> |

| PUBLIC WORKS CONTRACT DETAIL | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|------------------------------|-------------------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| 861.01 | MCE Hourly | \$37,572 | \$45,888 | \$32,000 | \$30,026 | \$33,000 | 3.1% |
| 861.06 | Community Events | 1,415 | 3,405 | 7,900 | 6,846 | 7,900 | 0.0% |
| 861.12 | Holiday Twinkle Lights | 209 | 119 | 400 | 2,545 | 800 | 100.0% |
| 861.18 | Irrigation Repairs | 22,035 | 21,687 | 25,000 | 21,024 | 24,000 | -4.0% |
| 861.19 | Landscape Maintenance | 79,965 | 80,714 | 74,000 | 74,146 | 80,000 | 8.1% |
| 861.28 | Sidewalk Repairs | 1,883 | 1,205 | 5,000 | 0 | 5,000 | 0.0% |
| 861.31 | Safety Requirements/Compliance | 224 | 0 | 1,400 | 2,152 | 1,400 | 0.0% |
| 861.42 | Tree Maintenance | 5,220 | 1,775 | 10,000 | 9,832 | 8,000 | -20.0% |
| 861.43 | Weed Control (manual) | 2,512 | 765 | 2,650 | 2,820 | 2,650 | 0.0% |
| 861.44 | Weed Control (spraying) | 309 | 850 | 200 | 1,621 | 200 | 0.0% |
| 861.45 | Unanticipated Repairs | 1,503 | 12,321 | 5,000 | 1,824 | 5,000 | 0.0% |
| 861.46 | Professional Services | 1,231 | 1,124 | 4,000 | 3,964 | 4,000 | 0.0% |
| 861.47 | Street Light / Parking Light Repair | 5,865 | 18,158 | 16,000 | 5,612 | 16,000 | 0.0% |
| | Subtotal | \$159,943 | \$188,011 | \$183,550 | \$162,412 | \$187,950 | 2.4% |

ESTIMATED YEAR END FUND BALANCE

| | |
|--|-----------------|
| Contribution from Prior Year's Fund Balance | \$154,925 |
| Revenue from Assessments and Interest Earnings | 221,673 |
| Expenditures | (419,454) |
| Transfer from General Fund | 100,000 |
| Streetlight Sinking Fund | (30,000) |
| ESTIMATED YEAR END BALANCE | \$27,144 |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|----------------------|
| DEPARTMENT | Stormwater Pollution |
| FUND | 53 |
| PROGRAM | 820 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|---------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$124,982 | \$130,724 | \$133,712 | \$133,712 | \$129,676 | -3.0% |
| 705 | Temporary Personnel | 11,475 | 12,495 | 6,000 | 6,000 | 6,000 | 0.0% |
| 708 | Overtime | 681 | 5,883 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 10,445 | 11,195 | 10,688 | 10,688 | 10,379 | -2.9% |
| 714 | Worker's Compensation | 1,418 | 1,544 | 3,383 | 3,383 | 3,528 | 4.3% |
| 721 | Fringe Benefits | 41,729 | 44,207 | 43,562 | 43,562 | 45,869 | 5.3% |
| | Subtotal PERSONNEL | \$190,731 | \$206,048 | \$197,344 | \$197,344 | \$195,451 | -1.0% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|-----------------------------------|--------------------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| 741 | Office Supplies | \$206 | \$206 | \$390 | \$449 | \$400 | 2.6% |
| 743 | Postage | 957 | 3,051 | 700 | 762 | 800 | 14.3% |
| 745 | Printing & Binding | 0 | 0 | 300 | 300 | 310 | 3.3% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 5,770 | 8,430 | 5,000 | 7,909 | 5,000 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 1,144 | 1,031 | 500 | 872 | 900 | 80.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 5,046 | 5,313 | 5,337 | 5,793 | 5,800 | 8.7% |
| 843 | Training | 616 | 602 | 1,900 | 1,966 | 2,040 | 7.4% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 1,187 | 5,438 | 7,500 | 7,500 | 7,500 | 0.0% |
| 861 | Contractual Services | 187,667 | 162,080 | 233,500 | 182,566 | 224,800 | -3.7% |
| 861.5 | Reimbursable Emergency Response | 251 | 463 | 8,000 | 8,000 | 8,000 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal OP'S AND MAINTENANCE | \$202,845 | \$186,614 | \$263,127 | \$216,117 | \$255,550 | -2.9% |

| CAPITAL OUTLAY | | | | | | | |
|-----------------------|--------------------------------|------------|-----------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 2,739 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 18,000 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| | Subtotal CAPITAL OUTLAY | \$0 | \$20,739 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$393,576 | \$413,401 | \$460,472 | \$413,461 | \$451,001 | -2.1% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$393,576 | \$413,401 | \$460,472 | \$413,461 | \$451,001 | -2.1% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|----------------------|
| DEPARTMENT | Stormwater Pollution |
| FUND | 53 |
| PROGRAM | 820 |

PROGRAM

This program tracks costs associated with stormwater pollution control programs.

WORKPLAN

- Comply with Federal and State mandated program requirements. Administer the stormwater pollution ordinance.
- Administer and upgrade program to meet requirements for storm water run-off quality and pollutant elimination.
- Provide public education program including the funding of one issue of Vistas.
- Comply with Grizzly Creek restoration project Federal maintenance requirements.
- Implement the creek abatement ordinance.
- Provide appropriate staff assistance to the Creeks Committee.

STAFFING REQUIREMENTS

| | Position Title | Full-Time Equivalent |
|-----|-----------------------------------|----------------------|
| 702 | City Engineer | 10% |
| | Public Works Director | 15% |
| | Management Analyst | 50% |
| | Engineering Tech II | 50% |
| | Engineering Assistant | 10% |
| | Total Full Time Equivalent | 1.35 |

ACCOUNT DESCRIPTIONS

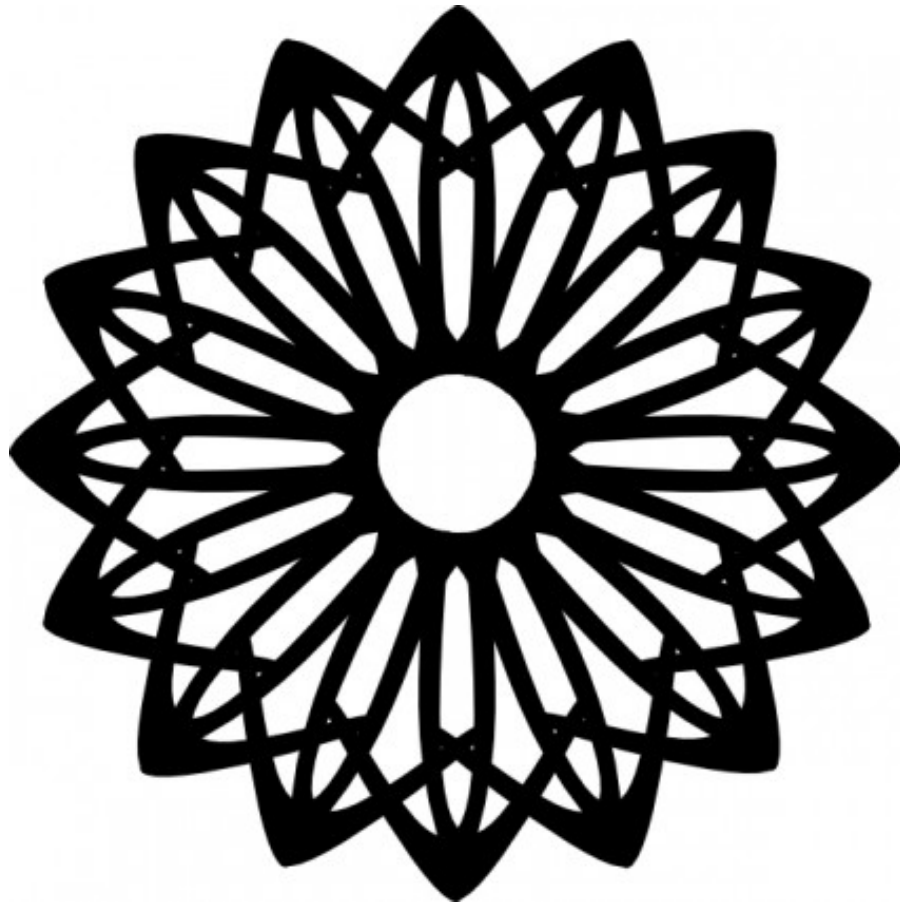
| | | |
|-----|---------------------------------------|----------------|
| 841 | Allocated cost of office space rental | \$1,905 |
| | Pro-rata share of City computer equip | \$2,289 |
| | | <u>\$4,194</u> |
| 853 | Creeks Committee operations | \$2,500 |
| | Public education/information (Vistas) | 5,000 |
| | | <u>\$7,500</u> |

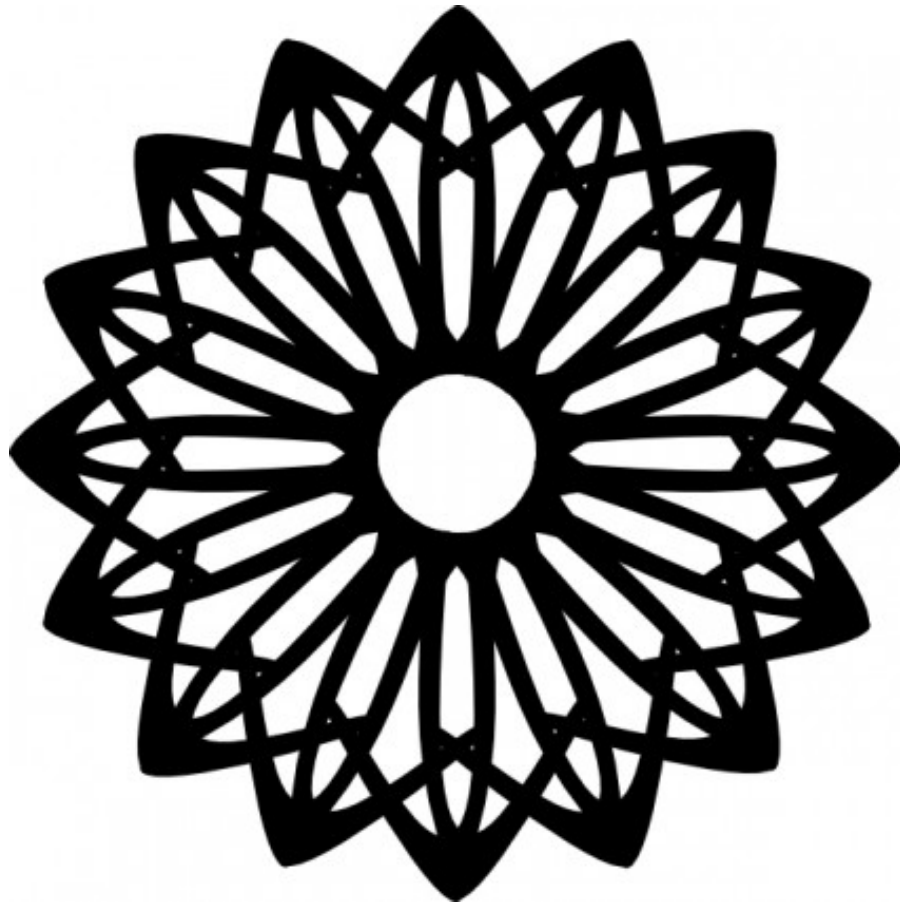
| PUBLIC WORKS CONTRACT DETAIL | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|------------------------------|-------------------------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| 861.01 | MCE Hourly | \$22,357 | \$11,391 | \$24,000 | \$21,182 | \$22,000 | -8.3% |
| 861.04 | Catch Basin Cleaning & Inspection | 30,854 | 20,272 | 26,000 | 19,089 | 26,000 | 0.0% |
| 861.1 | Detention Pond Cleaning | 6,847 | 6,316 | 5,000 | 5,092 | 5,300 | 6.0% |
| 861.11 | Litter Removal | 11,296 | 5,195 | 13,000 | 12,749 | 13,500 | 3.8% |
| 861.3 | Storm Patrol & Cleanup | 27,115 | 16,925 | 36,000 | 32,390 | 36,000 | 0.0% |
| 861.61 | Safety Requirements / Compliance | 1,142 | 1,085 | 1,000 | 1,000 | 1,000 | 0.0% |
| 861.32 | Storm Drain Inspection (visual) | 0 | 0 | 500 | 0 | 500 | 0.0% |
| 861.33 | Storm Drain Inspection (video) | 606 | 621 | 1,000 | 2,415 | 4,000 | 300.0% |
| 861.37 | Storm Drain Cleaning (mechanical) | 14,060 | 20,894 | 25,000 | 8,788 | 25,000 | 0.0% |
| 861.38 | Street Sweeping | 62,020 | 67,186 | 88,000 | 62,200 | 77,000 | -12.5% |
| 861.45 | Unanticipated Repairs & Maintenance | 4,091 | 250 | 7,500 | 8,921 | 8,000 | 6.7% |
| 861.46 | Professional Services | 7,279 | 11,946 | 6,500 | 8,740 | 6,500 | 0.0% |
| | Subtotal | \$187,667 | \$162,080 | \$233,500 | \$182,566 | \$224,800 | -3.7% |

**Includes consultant for NPDES*

ESTIMATED YEAR END FUND BALANCE

| | |
|--|----------------|
| Contribution from Prior Year's Fund Balance | \$304,881 |
| Revenue from Assessments and Interest Earnings | 387,278 |
| Expenditures | (451,001) |
| ESTIMATED YEAR END BALANCE | 241,158 |





**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|-------------------------|
| DEPARTMENT | Meas.J Return-to-Source |
| FUND | 72 |
| PROGRAM | 910 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$58,330 | \$60,020 | \$60,559 | \$60,559 | \$49,271 | -18.6% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 4,542 | 4,615 | 4,633 | 4,633 | 3,769 | -18.6% |
| 714 | Worker's Compensation | 592 | 620 | 1,532 | 1,532 | 1,281 | -16.4% |
| 721 | Fringe Benefits | 17,408 | 18,561 | 18,328 | 18,328 | 13,929 | -24.0% |
| Subtotal PERSONNEL | | \$80,872 | \$83,816 | \$85,052 | \$85,052 | \$68,250 | -19.8% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|--------------------------------------|------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| 741 | Office Supplies | \$286 | \$208 | \$361 | \$361 | \$361 | 0.0% |
| 743 | Postage | 122 | 97 | 226 | 226 | 226 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 49 | 41 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 5,879 | 6,167 | 6,429 | 6,429 | 6,107 | -5.0% |
| 843 | Training | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 2,805 | 4,657 | 11,500 | 11,500 | 11,500 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$9,142 | \$11,170 | \$18,516 | \$18,516 | \$18,194 | -1.7% |

| CAPITAL OUTLAY | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|-----------------|-----------------|------------------|------------------|-----------------|---------------|
| BASE PROGRAM COST | \$90,014 | \$94,986 | \$103,567 | \$103,567 | \$86,444 | -16.5% |
|--------------------------|-----------------|-----------------|------------------|------------------|-----------------|---------------|

| | | | | | | |
|---------------------------|-----------------|-----------------|------------------|------------------|-----------------|---------------|
| TOTAL PROGRAM COST | \$90,014 | \$94,986 | \$103,567 | \$103,567 | \$86,444 | -16.5% |
|---------------------------|-----------------|-----------------|------------------|------------------|-----------------|---------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-------------------------|
| DEPARTMENT | Meas.J Return-to-Source |
| FUND | 72 |
| PROGRAM | 910 |

PROGRAM

This program is used to track and analyze Measure J transportation issues and compliance with requirements to receive funding from the County sales tax measure

STAFFING REQUIREMENTS

| <u>Position Title</u> | <u>Full-Time Equivalent</u> |
|----------------------------|-----------------------------|
| 702 City Engineer | 5% |
| Transportation Planner | 50% |
| Total Full Time Equivalent | 0.55 |

ACCOUNT DESCRIPTIONS

| | |
|---|----------------|
| 841 Allocated cost of office space rental | \$5,239 |
| Pro-rata share of City computer equipment | 868 |
| | <u>\$6,107</u> |

| | |
|--|-----------------|
| 861 Consulting services for Measure J checklist monitoring | \$3,500 |
| Administrative & staffing consultant for SWAT (City share) | 8,000 |
| | <u>\$11,500</u> |

REVENUE

| | |
|----------------------------|-----------|
| Measure J Return-to-Source | \$430,000 |
|----------------------------|-----------|

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|-------------------------|
| DEPARTMENT | Supp. Law Enf. Services |
| FUND | 73 |
| PROGRAM | 920 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 714 | Worker's Compensation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 431,924 | 451,917 | 498,774 | 498,774 | 500,538 | 0.4% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$431,924 | \$451,917 | \$498,774 | \$498,774 | \$500,538 | 0.4% |

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| BASE PROGRAM COST | \$431,924 | \$451,917 | \$498,774 | \$498,774 | \$500,538 | 0.4% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| TOTAL PROGRAM COST | \$431,924 | \$451,917 | \$498,774 | \$498,774 | \$500,538 | 0.4% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|-------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|-------------------------|
| DEPARTMENT | Supp. Law Enf. Services |
| FUND | 73 |
| PROGRAM | 920 |

PROGRAM

This program provides supplemental law enforcement services to the City through funding provided by A.B. 3229. This bill was enacted in 1995-96 and appropriates \$100 million from the State's general fund. The city is required to use the revenue to provide front line municipal police services. The funds shall be appropriated only after the City Council has held a public hearing to consider options for disbursing the funds. Funding must be considered separate and apart from the general fund budget process.

WORKPLAN

- This program funds two officers. Approximately 25% of the funding is provided by the state via AB3229.

ACCOUNT DESCRIPTIONS

| POLICE CONTRACT DETAIL | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Percent Increase</i> |
|-------------------------------|---------------------|--|--|---------------------------------------|---|--|-----------------------------|
| 862.1 | Officers | \$416,000 | \$433,993 | \$472,034 | \$472,034 | \$473,274 | 0.3% |
| 862.6 | Services/Supply | 3,000 | \$3,000 | 3,000 | 3,000 | 3,000 | 0.0% |
| 862.7 | Communications | 9,224 | \$11,224 | 20,000 | 20,000 | 20,000 | 0.0% |
| 862.8 | Liability Insurance | 3,700 | \$3,700 | 3,740 | 3,740 | 4,264 | 14.0% |
| | Subtotal | \$431,924 | \$451,917 | \$498,774 | \$498,774 | \$500,538 | 0.4% |

REVENUE

| | |
|----------------------------|------------------|
| COPS AB3229 | \$100,000 |
| Transfer from General Fund | 400,538 |
| TOTAL | <u>\$500,538</u> |

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|--------------------|
| DEPARTMENT | School Bus Program |
| FUND | 74 |
| PROGRAM | 930 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$114,008 | \$106,942 | \$101,412 | \$101,412 | 103,948 | 2.5% |
| 705 | Temporary Personnel | 10,433 | 11,595 | 20,000 | 20,000 | 20,000 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 9,065 | 8,464 | 9,288 | 9,288 | 9,482 | 2.1% |
| 714 | Worker's Compensation | 1,286 | 1,196 | 2,566 | 2,566 | 3,223 | 25.6% |
| 721 | Fringe Benefits | 35,283 | 32,933 | 30,823 | 30,823 | 31,692 | 2.8% |
| Subtotal PERSONNEL | | \$170,075 | \$161,130 | \$164,089 | \$164,089 | \$168,345 | 2.6% |

| OPERATIONS AND MAINTENANCE | | | | | | | |
|--------------------------------------|------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------|
| 741 | Office Supplies | \$878 | \$601 | \$546 | \$1,200 | \$1,236 | 126.4% |
| 743 | Postage | 951 | 978 | 1,061 | 1,077 | 1,038 | -2.2% |
| 745 | Printing & Binding | 1,308 | 1,436 | 1,748 | 1,200 | 1,236 | -29.3% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 163 | 153 | 318 | 318 | 500 | 57.2% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 360 | 104 | 500 | 500 | 500 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 923 | 918 | 955 | 1,000 | 1,030 | 7.9% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 13,471 | 13,471 | 13,177 | 13,471 | 12,600 | -4.4% |
| 843 | Training | 154 | 76 | 743 | 0 | 743 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 200,000 | N/A |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 1,518,346 | 1,551,443 | 1,596,604 | 1,597,997 | 1,642,955 | 2.9% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$1,536,554 | \$1,569,180 | \$1,615,652 | \$1,616,763 | \$1,861,838 | 15.2% |

| CAPITAL OUTLAY | | | | | | | |
|--------------------------------|--------------------------------|------------|--------------|--------------|--------------|----------------|---------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 650 | 650 | 650 | 1,500 | 130.8% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$650 | \$650 | \$650 | \$1,500 | 130.8% |

| | | | | | | |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------|
| BASE PROGRAM COST | \$1,706,629 | \$1,730,959 | \$1,780,391 | \$1,781,502 | \$2,031,683 | 14.1% |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------|

| | | | | | | |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------|
| TOTAL PROGRAM COST | \$1,706,629 | \$1,730,959 | \$1,780,391 | \$1,781,502 | \$2,031,683 | 14.1% |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|--------------------|
| DEPARTMENT | School Bus Program |
| FUND | 74 |
| PROGRAM | 930 |

PROGRAM

This program is used to track costs associated with the Lamorinda School Bus program.

STAFFING REQUIREMENTS

| | <u>Position Title</u> | <u>Full-Time Equivalent</u> |
|-----|--------------------------------------|-----------------------------|
| 702 | Transportation Program Manager - Bus | 85% |
| | Total Full Time Equivalent | 0.85 |

DESCRIPTION OF ACCOUNTS

| | | |
|-----|----------------------------------|--------------------|
| 705 | Administrative Aide (.5FTE) | \$20,000 |
| 841 | Rental of Office Space | \$9,600 |
| | Pro-rata share of computer lease | 3,000 |
| | | <u>\$12,600</u> |
| 861 | First Student - Lamorinda | \$1,601,967 |
| | Audit | 3,605 |
| | Insurance | 10,927 |
| | Transfer Charges to City | 5,560 |
| | VISA | 14,145 |
| | Website | 1,236 |
| | Legal counsel | 5,000 |
| | Consulting fees | 515 |
| | | <u>\$1,642,955</u> |

DESCRIPTION OF REVENUES

| | |
|----------------------|--------------------|
| Parent Contributions | \$590,031 |
| Measure J (SWAT) | 67,500 |
| One Trip Passes | 17,000 |
| Interest Earnings | 885 |
| State DOE | 29,749 |
| Measure J | 977,863 |
| | <u>\$1,683,028</u> |

NOTES

This budget was reviewed and approved by the Lamorinda School Bus Transportation Agency Board on 4/13/15.

**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|-----------|
| DEPARTMENT | Insurance |
| FUND | 76 |
| PROGRAM | 950 |

| | | <i>Actual 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|--|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 705 | Temporary Personnel | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 714 | Worker's Compensation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 721 | Fringe Benefits | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal PERSONNEL | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | | |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 741 | Office Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 743 | Postage | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 843 | Training | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 167,470 | 184,675 | 165,349 | 165,349 | 214,382 | 29.7% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 16,376 | 3,386 | 15,000 | 15,000 | 15,000 | 0.0% |
| 892 | Debt Service | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$183,845 | \$188,061 | \$180,349 | \$180,349 | \$229,382 | 27.2% |

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| CAPITAL OUTLAY | | | | | | | |
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| BASE PROGRAM COST | \$183,845 | \$188,061 | \$180,349 | \$180,349 | \$229,382 | 27.2% |
|--------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

| | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|
| TOTAL PROGRAM COST | \$183,845 | \$188,061 | \$180,349 | \$180,349 | \$229,382 | 27.2% |
|---------------------------|------------------|------------------|------------------|------------------|------------------|--------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

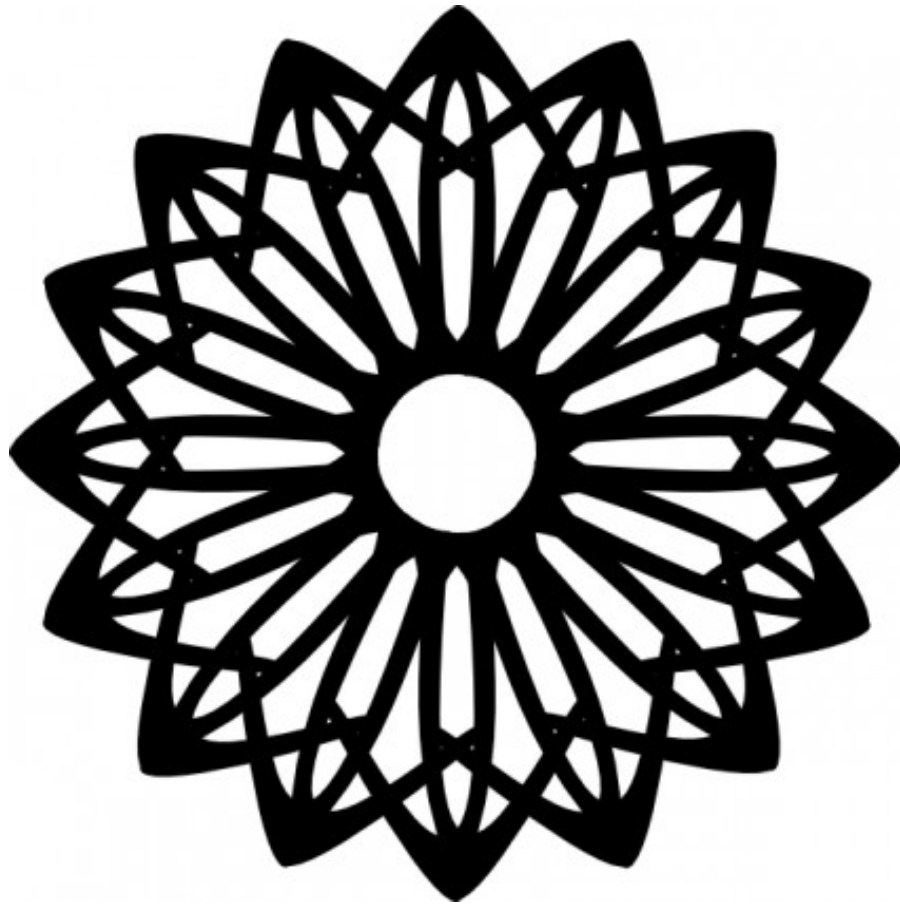
| | |
|-------------------|-----------|
| DEPARTMENT | Insurance |
| FUND | 76 |
| PROGRAM | 950 |

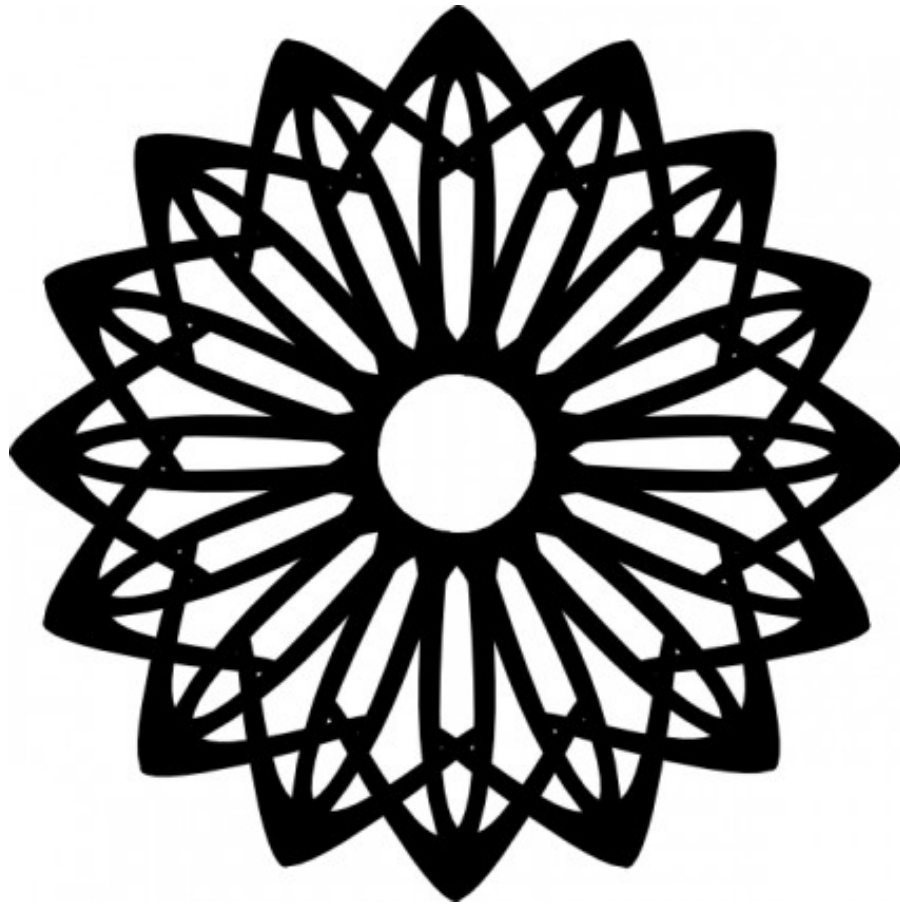
PROGRAM

The City of Lafayette is a member of the Contra Costa County Municipal Pooling Authority which provides a self-insurance program for general liability and property insurance. This fund has been established to ensure that the City is protected for deductible claim costs and certain legal and administrative expenses.

Premiums for blanket bonds and unemployment insurance are also included in this budget.

| | | |
|---|--------------|---------------------------------|
| Property | 8,787 | |
| Work Alternative Program | 875 | |
| Vehicle | 1,897 | |
| Liability | 164,673 | |
| Excess Liability Insurance (CARMA) | 33,974 | |
| Crime | 465 | |
| Employment Risk Management Authority (ERMA) | - | rebate = 1 year premium holiday |
| Wellness Program | 1,647 | |
| EAP | <u>2,064</u> | |
| | 214,382 | |





**CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
EXPENDITURE DETAIL**

| | |
|------------|----------------------------|
| DEPARTMENT | Lafayette Successor Agency |
| FUND | 87 |
| PROGRAM | 961 |

| | | <i>Estimated 2012-2013 Expenditures</i> | <i>Actual 2013-2014 Expenditures</i> | <i>Final 2014-2015 Budget</i> | <i>Estimated 2014-2015 Expenditures</i> | <i>Proposed 2015-2016 Budget</i> | <i>Increase Over Budget</i> |
|---------------------------|-----------------------|---|--|---------------------------------------|---|--|-------------------------------------|
| PERSONNEL SERVICES | | | | | | | |
| 702 | Regular Personnel | \$0 | \$0 | \$26,069 | \$26,069 | \$26,691 | 2.4% |
| 705 | Temporary Personnel | 0 | 0 | 0 | \$0 | 0 | 0.0% |
| 708 | Overtime | 0 | 0 | 0 | \$0 | 0 | 0.0% |
| 711 | Social Security | 0 | 0 | 1,994 | \$1,994 | 2,042 | 2.4% |
| 714 | Worker's Compensation | 0 | 0 | 660 | \$660 | 694 | 5.2% |
| 721 | Fringe Benefits | 0 | 0 | 7,064 | \$7,064 | 6,943 | -1.7% |
| Subtotal PERSONNEL | | \$0 | \$0 | \$35,787 | \$35,787 | \$36,369 | 1.6% |

OPERATIONS AND MAINTENANCE

| | | | | | | | |
|--------------------------------------|------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------|
| 741 | Office Supplies | \$0 | \$0 | \$98 | \$98 | \$98 | 0.0% |
| 743 | Postage | 0 | 0 | 62 | 62 | 62 | 0.0% |
| 745 | Printing & Binding | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 746 | Books & Software | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 748 | Special Departmental Supplies | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 751 | Maintenance of Vehicles | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 761 | Maintenance of Equipment | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 771 | Maintenance of Buildings | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 781 | Maintenance of Right of Way | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 791 | Miscellaneous Expenses Under \$500 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 801 | Utilities-Water | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 805 | Utilities-Sewer | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 811 | Utilities-Gas & Electric | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 821 | Utilities-Telephones | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 825 | Utilities-Garbage Disposal | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 831 | Utilities-Street Lighting | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 835 | Utilities-Traffic Signals | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 841 | Rental Expense | 0 | 0 | 1,362 | 1,362 | 1,666 | 22.3% |
| 843 | Training | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 850 | Contingency | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 851 | Advertising/Legal Notices | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 853 | Community Promotion | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 861 | Contractual Services | 0 | 71,724 | 20,200 | 20,200 | 20,200 | 0.0% |
| 861.5 | Reimbursable Emergency Response | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 862 | Contract Sheriff Services | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 866 | Contractual-Recreation | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 881 | Premium Payment-Liability | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 885 | Insurance and Surety Bonds | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 891 | Claims Payments | 425,352 | 0 | 1,415,857 | 1,415,857 | 2,533,976 | 79.0% |
| 892 | Debt Service | 1,529,951 | 1,741,080 | 1,384,143 | 1,384,143 | | N/A |
| 896 | Insurance Reserve | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Subtotal OP'S AND MAINTENANCE | | \$1,955,303 | \$1,812,804 | \$2,821,722 | \$2,821,722 | \$2,556,002 | -9.4% |

CAPITAL OUTLAY

| | | | | | | | |
|--------------------------------|--------------------------------|------------|------------|------------|------------|------------|-------------|
| 902 | Land | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |
| 906 | Improvements | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 907 | Equipment | 0 | 0 | 0 | 0 | 0 | 0 |
| 908 | Depreciation-Capital Equipment | 0 | 0 | 0 | 0 | 0 | 0 |
| Subtotal CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 | \$0 | 0.0% |

| | | | | | | |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------|
| BASE PROGRAM COST | \$1,955,303 | \$1,812,804 | \$2,857,509 | \$2,857,509 | \$2,592,371 | -9.3% |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------|

| | | | | | | |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------|
| TOTAL PROGRAM COST | \$1,955,303 | \$1,812,804 | \$2,857,509 | \$2,857,509 | \$2,592,371 | -9.3% |
|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------|

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|----------------------------|
| DEPARTMENT | Lafayette Successor Agency |
| FUND | 87 |
| PROGRAM | 961 |

PROGRAM

The Lafayette City Council, acting as the Lafayette Successor Agency for the dissolved Redevelopment Agency.

STAFFING REQUIREMENTS

| | <u>Position Title</u> | <u>Full-Time Equivalent</u> |
|-----|-----------------------------------|-----------------------------|
| 702 | Administrative Services Director | 5% |
| | Financial Services Manager | 5% |
| | City Manager | 5% |
| | Total Full Time Equivalent | 0.15 |

ACCOUNT DESCRIPTIONS

| | | |
|-----|--------------------------|---------------|
| 861 | Bond Logistix | 5,000 |
| | 2008 Bond Administration | 8,000 |
| | Annual Financial Audits | 5,000 |
| | CRA Dues | 2,200 |
| | | <u>20,200</u> |

LOANS TO REDEVELOPMENT

| General Fund to Library | | Parking Fund to Vets Memorial | |
|---|--------------------|---|---------------------|
| Outstanding Debt (6/30/15) | 2,434,199 | Outstanding Debt (6/30/15) | 734,910 |
| Interest Capitalized | 6,434 | Interest Capitalized | 31,439 |
| <u>Outstanding Debt (6/30/16)</u> | <u>2,440,633</u> | <u>Outstanding Debt (6/30/15)</u> | <u>766,349</u> |
| General Fund to Vets Memorial | | Community Foundation to Library #1 | |
| Outstanding Debt (6/30/14) | 1,500,918 | Outstanding Debt (6/30/15) | 14,051,453 |
| Interest Capitalized | 3,967 | Interest Capitalized | 913,344 |
| <u>Outstanding Debt (6/30/16)</u> | <u>1,504,885</u> | <u>Outstanding Debt (6/30/16)</u> | <u>14,964,797</u> |
| General Fund to Successor Agency | | Community Foundation to Library #2 | |
| Outstanding Debt (6/30/15) | 2,136,344 | Outstanding Debt (6/30/15) | 1,468,274 |
| Interest Capitalized | 5,646 | Interest Capitalized | 54,865 |
| <u>Outstanding Debt (6/30/16)</u> | <u>2,141,990</u> | Debt Paid | (1,200,000) |
| Total General Fund Debt | \$6,087,508 | <u>Outstanding Debt (6/30/16)</u> | <u>323,139</u> |
| Recognized Obligation Payments | \$2,533,976 | Total Community Foundation Debt | \$15,287,936 |
| (Does not include bonds -- see Fund 95) | | | |

CITY OF LAFAYETTE
2015-2016 PROPOSED BUDGET
DESCRIPTION

| | |
|-------------------|---------------------|
| DEPARTMENT | Tax Increment Bonds |
| FUND | 90 |
| PROGRAM | 995 |

PROGRAM

This fund is used to track all outstanding debt obligations for tax increment bonds.

Lafayette Redevelopment Agency Obligations

| BONDS | Original Debt | Payment Due |
|--|---------------|------------------|
| Series 2005 (Library) | \$11,680,000 | |
| Principal Payable | | 265,000 |
| Interest Payable | | <u>479,299</u> |
| TOTAL | | \$744,299 |
| | | |
| Series 2014 (Refinance of 2002 & 2008) | \$13,880,000 | |
| Principal Payable | | 45,000 |
| Interest Payable | | <u>676,725</u> |
| TOTAL | | \$721,725 |
| | | |
| Transfer from Fund 87 | | \$1,466,024 |