



City Council

Mike Anderson, Mayor  
Don Tatzin, Vice Mayor  
Brandt Andersson, Council Member  
Mark Mitchell, Council Member  
Traci Reilly, Council Member

November 12, 2013

Subject: Notice of Public Information Meeting and Request for Cooperation and Project Coordination

Dear Resident:

The City of Lafayette plans to reconstruct **Sandalwood Court** and **Sweetbrier Circle** this summer. Prior to the reconstruction process, other utility companies will also perform work on the street to update or relocate existing water and gas lines. The City will present the planned street project at a public meeting on **Thursday, November 21<sup>st</sup>, 2013, at 7:30 p.m.** at the Lafayette Community Center located at 500 Saint Mary's Road, in the Sequoia Room. This is an opportunity for residents to provide input to the design and learn how the construction project may impact existing frontage improvements as well as your street access and traffic flow during construction.

As part of the planned construction, damaged, severely cracked, sunken, or uplifted sections of concrete curb, gutter, and sidewalk will need to be repaired. Per Section 8-123 of the Lafayette Municipal Code, these repairs are the responsibility of the fronting property owners. The City has marked out the repair locations with white paint. Locations where uplifted portions of the sidewalk may be ground flush with the adjoining sidewalk have been marked with a pink stripe. A summary of the required repairs is listed in the attached table.

All property owners are encouraged to examine their individual frontages to determine if they desire additional sections of curb, gutter, and sidewalk to be removed and replaced prior to paving the new street. Property owners may either hire a contractor to perform this work or request that the City includes the repair in the upcoming construction project. Property owners hiring their own contractor will be required to obtain a no-fee encroachment permit, and the work must be completed prior to April 15<sup>th</sup>, 2014. Encroachment permits may be obtained at the City Offices or by visiting the City of Lafayette's website. Alternatively, property owners may ask the City to perform the work and reimburse the City for the associated costs at the City contractor's bid price. Please be aware that failure to reimburse the City after the work is complete will result in a special assessment being levied on the subject property's tax roll.

We also request that each property owner evaluate the condition of the house sewer line (or lateral) prior to construction. Since these lines typically connect the house plumbing to the sewer main in the street, any needed repairs should be completed before the street reconstruction. If you have not replaced your sewer lateral within the last five years or your lateral requires regular maintenance, consider having the line inspected, and if necessary replaced, prior to April 15<sup>th</sup>, 2014. This work will also require an encroachment permit from the City. If the work is completed prior to April 15<sup>th</sup>, the City will waive the usual permit fee; however, a permit from the Central Contra Costa Sanitary District

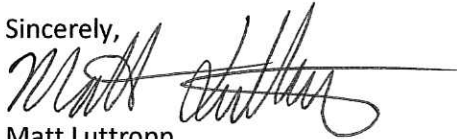
(CCCSD) will still be required. Please note that the inspection and replacement of sanitary sewer laterals are not mandatory, but also be aware that any excavation work within the road after the resurfacing is complete will require extensive (and more expensive) restoration measures to mitigate the impacts on the new pavement.

During construction, the City's contractor will trim shrubs, low hanging tree limbs, and all other forms of vegetation to one foot behind the curb and to 14 feet above the road. In some cases, such as juniper bushes or redwood trees, this may expose the bare interior of the vegetation. Construction contractors are not trained gardeners, and if you are concerned about the methods to be used in trimming the vegetation along your property frontage, please trim the vegetation yourself in advance of the project. Clearing the overhanging vegetation is required to allow clearance for the construction equipment and to protect trees and shrubs from more extensive damage during construction. Please be reminded that any vegetation that requires trimming or removal is currently on public property and is the maintenance responsibility of each fronting property owner.

Finally, if you would like special attention paid to private improvements such as sewer cleanouts, lighting, drainage, irrigation or other facilities within the public right of way and within five feet of the existing edge of the road or curb and gutter, please notify me in writing as soon as possible so that they may be brought to the contractor's attention. Please be advised that without specific notification from you, we cannot be aware of improvements that are not readily visible in a casual inspection. We will make all reasonable attempts to protect private improvements from damage, but please be aware that property owners have located these facilities on public property at their own risk.

I hope to have your attendance at the public meeting. If you have questions regarding this project, please contact me at 299-3247 or [mluttropp@ci.lafayette.ca.us](mailto:mluttropp@ci.lafayette.ca.us). Thank you in advance for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read 'Matt Luttrupp', with a long horizontal flourish extending to the right.

Matt Luttrupp  
Senior Engineer

Address	Curb and Gutter Repair (Linear Feet)	Remove and Replace Concrete Driveway or Sidewalk (Square Feet)	Remove and Replace Asphalt Driveway (Square Feet)	Remove and Reset Decorative Paver Driveway (Square Feet)	Grind Sidewalk (Linear Feet)
3070 Sweetbrier Circle	5	72			16
3075 Sweetbrier Circle					4
3079 Sweetbrier Circle					4
3083 Sweetbrier Circle					4
3086 Sweetbrier Circle	12				
3087 Sweetbrier Circle	0	68			
3090 Sweetbrier Circle	16				
3091 Sweetbrier Circle					4
3094 Sweetbrier Circle	2				
3095 Sweetbrier Circle					4
3098 Sweetbrier Circle	5				
3103 Sweetbrier Circle	5				16
3118 Sweetbrier Circle	5				
3119 Sweetbrier Circle	0	24			8
3122 Sweetbrier Circle	14				
3127 Sweetbrier Circle	8				8
3134 Sweetbrier Circle	9				
3135 Sweetbrier Circle	9				4
3139 Sweetbrier Circle	5				
3142 Sweetbrier Circle	24				
3143 Sweetbrier Circle	2	527	15		
567 Merriewood Drive	17.7				8
3093 Sandalwood Court	15	210			6
3097 Sandalwood Court					4
3100 Sandalwood Court	4	24			4
3101 Sandalwood Court	4				8
3105 Sandalwood Court	28	163			
3106 Sandalwood Court					4
3107 Sandalwood Court	5				4
3111 Sandalwood Court	15				

<b>Address</b>	<b>Curb and Gutter Repair (Linear Feet)</b>	<b>Remove and Replace Concrete Driveway or Sidewalk (Square Feet)</b>	<b>Remove and Replace Asphalt Driveway (Square Feet)</b>	<b>Remove and Reset Decorative Paver Driveway (Square Feet)</b>	<b>Grind Sidewalk (Linear Feet)</b>
3115 Sandalwood Court	13				
3119 Sandalwood Court	17		17		
3128 Sandalwood Court	14				
3131 Sandalwood Court	11				
3132 Sandalwood Court	35				
3135 Sandalwood Court	37				
3136 Sandalwood Court	4				
3140 Sandalwood Court	27		18		
3148 Sandalwood Court	16				
3155 Sandalwood Court	10				
3156 Sandalwood Court	15				
3159 Sandalwood Court	10				
3160 Sandalwood Court	7				